

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
CLAIMS HANDLING PROCEDURE	29	9/6/95	3/2/11

PURPOSE

To establish a policy for handling claims filed against the District.

BACKGROUND

California Government Code Sections 935 et seq. authorize the District to establish procedures for handling claims and to delegate to the General Manager the authority to settle or deny claims up to certain amounts.

POLICY

The Board of Directors authorizes the General Manager, after consultation with the General Counsel, to allow or reject claims up to the amount of \$10,000.

The General Manager shall report to the Board, as an information item, all actions taken on claims within his authority at the Board's next regular meeting.