

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
ENCOURAGING DISADVANTAGED BUSINESS ENTERPRISE FIRMS	31	12/17/97	8/10/11

PURPOSE

To encourage Disadvantaged Business Enterprise (DBE) firms to compete for District professional services and construction contracts.

BACKGROUND

At its meeting on November 16, 1994, the Board of Directors considered ways in which the District could enhance its program of encouraging DBE firm participation on District professional services and construction contracts. The Board approved several Action Items to assist in this effort. The Action Items were reconsidered at the Board of Directors meeting on the date indicated above and the seven Action Items set forth below were re-adopted.

POLICY

It is the Policy of the Otay Water District to encourage participation of Disadvantaged Business Enterprises (DBE), Emerging Business Enterprises (EBE), Minority Business Enterprises (MBE), Small Business Enterprises (SBE), Women Business Enterprises (WBE), Disabled Veteran Business Enterprises (DVBE) and other historically underrepresented business enterprises (collectively known for the purpose of this Policy as DBE firms), on District professional services and construction contracts.

Board-approved Action Items are as follows:

1. Customize Performance Bond requirements for each project.
2. Customize Liability Insurance requirements for each project.
3. Place project notifications in DBE plan rooms and publications.
4. Attend conferences on encouraging DBE participation.
5. Encourage Prime (General) Contractor use of DBE firms.
6. Train DBE firms on submitting bid documents.
7. Break large projects into smaller projects when practicable.