

OTAY WATER DISTRICT

REGULAR BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

WEDNESDAY
NOVEMBER 15, 2000
1:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES REGULAR MEETING OF NOVEMBER 1, 2000
5. APPROVAL OF DEMANDS
6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA
7. ADOPTION OF SERVICE RESOLUTION

RESOLUTION NO. 3885

A RESOLUTION OF THE BOARD OF DIRECTORS OF
OTAY WATER DISTRICT EXPRESSING APPRECIATION
TO SHARON SHIELDS-SMOCK FOR TEN YEARS OF
SERVICE TO THE DISTRICT

CONSENT CALENDAR

8. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM
 - a) AUTHORIZATION TO ISSUE A PURCHASE ORDER TO CONTRACT INTERIORS, INC. IN THE AMOUNT OF \$39,787.04 TO PURCHASE MODULAR OFFICE FURNITURE

- b) AUTHORIZATION TO PURCHASE A JOHN DEERE 310SE BACKHOE FROM RDO EQUIPMENT CO. FOR \$63,001.43.
- c) APPROVAL OF AMENDMENT TO THE LONG-TERM DISABILITY SUMMARY PLAN DESCRIPTION TO INCREASE THE MAXIMUM MONTHLY BENEFIT FROM \$6,000 TO \$9,000 EFFECTIVE NOVEMBER 15, 2000
- d) ADOPTION OF ORDINANCE NO. 483 AMENDING SECTION 2.01-C OF THE DISTRICT'S CODE OF ORDINANCE TO REFLECT THE BOARD'S ACTION ON JUNE 7, 2000 INCREASING THE GENERAL MANAGER'S CONTRACT SIGNATORY AUTHORIZATION LIMIT TO \$25,000

ORDINANCE NO. 483

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE OTAY WATER DISTRICT AMENDING THE CODE OF ORDINANCES SECTION 2.01.C PERTAINING TO THE AUTHORITY OF THE GENERAL MANAGER TO EXECUTE AGREEMENTS, CONTRACTS OR OTHER DOCUMENTS

- e) ADOPTION OF AMENDED POLICY 15, "USE OF DISTRICT CREDIT CARDS, PETTY CASH AND EXPENDITURES INVOLVING DISTRICT CREDIT POLICY" AND AMENDED POLICY 34, "STAFF TRAVEL POLICY" AND ADOPTION OF POLICY 36, "APPOINTMENT OF TEMPORARY AND CONTRACT EMPLOYEES POLICY"
- f) AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH UTILITY MANAGEMENT COMPANY FOR UTILITY BILL AUDITING FOR A ONE-YEAR TERM
- g) ADOPTION OF RESOLUTION NO. 3886 CHANGING BOARD MEETING DATE IN DECEMBER

RESOLUTION NO. 3886

A RESOLUTION OF THE BOARD OF DIRECTORS OF OTAY WATER DISTRICT CANCELING THE REGULAR BOARD MEETINGS SET FOR DECEMBER 6, 2000 AND DECEMBER 20, 2000 AND SCHEDULING A REGULAR BOARD MEETING FOR DECEMBER 13, 2000

INFORMATIONAL/ACTION ITEMS

9. AWARD OF CONSTRUCTION CONTRACT FOR THE 520-3 RESERVOIR ROOF MEMBRANE INSTALLATION PROJECT (CIP NO. W268) TO DENBOER ENGINEERING IN THE AMOUNT OF \$1,308,904
10. APPROVAL OF RECLASSIFICATIONS, DELETIONS AND TITLE CHANGES TO DISTRICT STAFFING
11. AUTHORIZATION TO ENTER INTO A FIVE-YEAR AGREEMENT FOR THE PURCHASE OF ELECTRICAL POWER
12. AUDIT OF DISTRICT'S LEASE PROCESSING METHODS
13. REVIEW OF CHAPTER 2, SECTION 2 OF THE CODE OF ORDINANCES REGARDING BOARD OF DIRECTORS AND OFFICERS AND POLICY 8 REGARDING DIRECTORS COMPENSATION, REIMBURSEMENT OF EXPENSES AND GROUP INSURANCE BENEFITS
14. APPROVAL OF DIRECTORS' TRAVEL REQUESTS

STAFF REPORTS

15. ADMINISTRATIVE SERVICES DEPARTMENT MONTHLY REPORT
16. OPERATIONS DEPARTMENT MONTHLY REPORT
17. ENGINEERING DEPARTMENT MONTHLY REPORT
18. FINANCE REPORT
19. GENERAL COUNSEL'S REPORT
20. GENERAL MANAGER'S REPORT
21. COUNTY WATER AUTHORITY/METROPOLITAN REPORT
22. DIRECTORS' REPORTS
23. CLOSED SESSION—POTENTIAL LITIGATION—(GOV. CODE §54956.9) (ATLAS HOMES V. OTAY WATER DISTRICT)
25. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on November 9, 2000, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Spring Valley, California on November 9, 2000.

Nancy E. Smith, District Secretary