

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING  
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD  
SPRING VALLEY, CALIFORNIA

**WEDNESDAY**  
**November 7, 2001**  
**3:30 P.M.**

**AGENDA**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF SEPTEMBER 26, 2001 AND THE REGULAR BOARD MEETING OF OCTOBER 3, 2001
5. APPROVAL OF DEMANDS
6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

**CONSENT CALENDAR**

7. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
  - a) DENIAL OF GORT CLAIM
  - b) DENY MR. RICHARD BLACKMAN'S REQUEST TO WAIVE THE DISTRICT'S PROCESSING FEE OF \$533 TO ANNEX HIS PROPERTY INTO IMPROVEMENT DISTRICT 3
  - c) APPROVAL OF VIOLENCE IN THE WORKPLACE, DISCLOSURE OF INFORMATION AND USE OF COMPUTER AND VOICE MAIL POLICIES; ADOPT A SIDELETTER AGREEMENT – USE OF E-MAIL FOR ASSOCIATION BUSINESS; AND AMEND THE EMPLOYEE SUGGESTION CASH AWARD PROGRAM POLICY

- d) APPROVAL OF THE AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2001
- e) AUTHORIZE THE GENERAL MANAGER TO AMEND THE EXISTING PURCHASE ORDER WITH THE CITY OF CHULA VISTA FROM \$48,600 TO \$160,000 FOR INSPECTION SERVICES ON TELEGRAPH CANYON ROAD AND THE 711 PIPELINE PROJECTS
- f) AUTHORIZE STAFF TO ISSUE A PURCHASE ORDER TO HAWTHORNE POWER SYSTEMS, INC. IN THE AMOUNT OF \$123,576.25 FOR THE PURCHASE OF ONE NATURAL GAS ENGINE FOR THE RALPH W. CHAPMAN WATER RECYCLING FACILITY
- g) AUTHORIZE THE GENERAL MANAGER TO ISSUE A PURCHASE ORDER TO ARI-HETRA LIFTING SYSTEMS IN THE AMOUNT OF \$36,339.94 FOR THE PURCHASE OF A MOBILE LIFTING SYSTEM
- h) APPROVAL OF McMILLAN OTAY RANCH, LLC CLAIM FOR \$49,363.10 FOR SERVICES RENDERED TO REPAIR A DISTRICT PIPELINE

INFORMATION/ACTION ITEMS

8. ENGINEERING AND WATER OPERATIONS

- a) INFORMATIONAL REPORT OF THE McLELLAN AND PARTNERS, LTD. ANALYSIS OF THE DISTRICT'S EXISTING ELECTRICAL DEMAND AND CONSUMPTION (GUNSTINSON)
- b) AUTHORIZE THE GENERAL MANAGER TO WAIVE THE BIDDING REQUIREMENT FOR THE REPAIR WORK ON MEDICAL CENTER COURT AND ISSUE A PURCHASE ORDER TO SRM CONTRACTING AND PAVING IN THE AMOUNT OF \$60,306 FOR THE REPLACEMENT AND REPAIR OF THE MEDICAL CENTER COURT PAVEMENT (GUNSTINSON)
- c) AWARD A PROFESSIONAL SERVICE CONTRACT TO DEC CONSULTING, INC. FOR PROVIDING PROFESSIONAL CORROSION ENGINEERING SERVICES FOR THE DISTRICT'S CATHODIC PROTECTION PROGRAM IN THE AMOUNT OF \$133,460 AND APPROVE AN INCREASE IN THE 2002 FISCAL YEAR BUDGET FOR CIP NO. 043 FROM \$100,000 TO \$160,000 (ARBABIAN)

9. GENERAL MANAGER

- a) APPROVAL OF CONSULTANT SERVICES CONTRACT FOR MARK WATTON
- b) APPROVAL OF LOCAL AGENCY FORMATION COMMISSION (LAFCO) SERVICE REVIEW COST OF \$65,000

- c) GENERAL MANAGER'S REPORT ON STATUS OF GOALS AND OBJECTIVES
- d) INFORMATIONAL REPORT OF DIRECTORS' EXPENSES FROM JANUARY THROUGH SEPTEMBER 2001
- e) BOARD CONSIDERATION OF THE AVAILABLE OPTIONS FOR FILLING THE REMAINING TERM OF OFFICE FOR THE VACATED SEAT ON THE BOARD OF DIRECTORS REPRESENTING DIVISION 5

REPORT

10. GM REPORT/REQUESTS

- a) REQUEST BOARD CONSIDERATION TO CANCEL THE NOVEMBER 21, 2001 REGULAR BOARD MEETING DUE TO THE THANKSGIVING HOLIDAY AND THAT IT SCHEDULE A SPECIAL MEETING OF THE BOARD ON MONDAY, NOVEMBER 19, 2001

11. DIRECTORS' REPORTS/REQUESTS

12. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on November 2, 2001, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section §54954.2)

Executed at Spring Valley, California on November 2, 2001.

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Susan Cruz, District Secretary