

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

WEDNESDAY

September 18, 2002

3:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES OF THE REGULAR MEETING OF SEPTEMBER 4, 2002
5. APPROVAL OF DEMANDS
6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

CONSENT CALENDAR

7. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
 - a) ADOPT RESOLUTION NO. 3962 A RESOLUTION OF THE BOARD OF DIRECTORS OF OTAY WATER DISTRICT FIXING TERMS AND CONDITIONS FOR THE ANNEXATION TO OTAY WATER DISTRICT IMPROVEMENT DISTRICT OF THOSE LANDS DESCRIBED AS "GUNN SEWER ANNEXATION" (APN 498-340-38) AND ANNEXING SAID PROPERTY TO OTAY WATER DISTRICT IMPROVEMENT DISTRICT NO. 18
 - b) AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH THE SUNBOW POSTAL ANNEX FOR THE COLLECTION OF THE DISTRICT'S WATER AND SEWER SERVICE PAYMENTS
 - c) AUTHORIZE THE GENERAL MANAGER TO ISSUE PURCHASE ORDERS FOR THE PURCHASE OF EIGHT DISTRICT VEHICLES IN THE AMOUNT OF \$168,356.93

INFORMATION / ACTION ITEMS

8. ADMINISTRATIVE SERVICES AND FINANCE

- a) AUTHORIZE THE GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH DATA PROSE TO PROVIDE MONTHLY BILL PRINTING, BILL INSERTION AND MAILING SERVICES FOR THE DISTRICT'S WATER AND SEWER BILLS IN THE AMOUNT OF \$218,250 (HENDERSON)

9. ENGINEERING AND WATER OPERATIONS

- a) AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A FIVE-YEAR LEASE-TO-OWN AGREEMENT WITH HAAKER EQUIPMENT COMPANY FOR A VACTOR 2100 JET RODDER TRUCK FOR \$54,235.47 PER YEAR WITH A \$0.00 BUY-OUT AFTER THE FIFTH YEAR (PORRAS)
- b) AUTHORIZE THE GENERAL MANAGER TO AWARD A CONSTRUCTION CONTRACT TO RIHA CONSTRUCTION COMPANY IN THE AMOUNT OF \$588,649 FOR THE ROOF REPAIR AND MODIFICATION OF THE 520-3 RESERVOIR AND TO WAIVE A MINOR IRREGULARITY IN THEIR BID PROPOSAL (ARBABIAN)

10. BOARD

- a) APPROVE BOARD OF DIRECTORS REQUESTS FOR MEETING ATTENDANCE/TRAVEL
- b) REVIEW AND CONSIDERATION OF BOARD REPRESENTATIVES ON DISTRICT COMMITTEES AND OUTSIDE AGENCIES, ORGANIZATIONS AND COMMITTEES

REPORT

11. GENERAL MANAGER'S REPORT

12. DIRECTORS' REPORTS/REQUESTS

ADJOURN TO CLOSED SESSION

13. CLOSED SESSION

- a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (GOVERNMENT CODE §54956.9(b)(2))
 - i) OTAY WATER DISTRICT v. BARTLETT-MAY, ET. AL.

14. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION

15. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on September 13, 2002, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on September 13, 2002.

Susan Cruz, District Secretary