

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29

MINUTES OF THE
BOARD OF DIRECTORS REGULAR MEETING
OTAY WATER DISTRICT
OCTOBER 7, 1998

1. The meeting was called to order by President Poveda at 1:30 p.m. in the District Boardroom, 2554 Sweetwater Springs Boulevard, Spring Valley, California.

DIRECTORS PRESENT: Directors Poveda, Laudner, Price, Watton, and Inocentes

DIRECTORS ABSENT: None

STAFF PRESENT: General Manager Lewinger
Operations Dept Head Mahanke
Admin Services Dept Head Alvarez
Engineering Dept Head Stanton
Finance Dept Head Chambers
Attorney Harron
District Secretary Bartlett-May
Public Affairs Administrator Cassens
Others as per attached list

2. President Poveda stated he would be moving any items pulled from the consent calendar to the end of the agenda, then after Item 10, the Board will go into closed session, then to Item 11 and the remainder of the agenda.

A motion was made by Director Price, seconded by Director Laudner, and unanimously carried, to approve the agenda as amended.

3. Director Inocentes requested the minutes of the September 16 meeting be modified to include the discussion about a meeting the KURS representatives had with Attorney Harron .

1 A motion was made by Director Poveda, seconded by Director Inocentes,
2 and unanimously carried, to adopt the Minutes of the Regular Meeting of Septem-
3 ber 16, 1998, as amended.
4

5 4. After discussion, a motion was made by Director Poveda, seconded
6 by Director Inocentes, and unanimously carried, to approve the Demands as
7 listed.
8

9 5. President Poveda inquired if anyone in the audience desired to ad-
10 dress the Board on any item not on the agenda. No one wished to be heard.

11 6. General Manager Lewinger presented the Employee of the Quarter
12 award to Kris White, Senior Accountant in the Finance Department. She has been
13 with the District for seven years and her main functions include preparing the an-
14 nual budget and the capital budget as well as the total compensation package.
15 Mr. Lewinger stated Ms. White keeps a very cool head which is very appreciated
16 by the employees.
17

18 Ms. White stated she appreciated the award and enjoyed working for the
19 District.
20

21 President Poveda thanked Ms. White for her hard work.
22

23 7. President Poveda presented

24 RESOLUTION NO. 3762

25 A RESOLUTION OF THE BOARD OF DIRECTORS OF
26 OTAY WATER DISTRICT EXPRESSING APPRECIATION
27 TO LUIS SOLORIO FOR TEN YEARS OF SERVICE TO
THE DISTRICT

28 A motion was made by Director Price, seconded by Director Inocentes,
29 and unanimously carried, to adopt Resolution No. 3762.

1 Operations Department Head Mahanke presented the resolution and the
2 check to Mr. Solorio and stated Mr. Solorio wanted the Board to know he thinks
3 Otay is an excellent place to work.
4

5 President Poveda thanked Mr. Solorio for his years of service.

6 8. President Poveda presented

7 RESOLUTION NO. 3763

8 A RESOLUTION OF THE BOARD OF DIRECTORS OF
9 OTAY WATER DISTRICT EXPRESSING APPRECIATION
10 TO BRUNO S. CIRELLO FOR TWENTY YEARS OF SERVICE
11 TO THE DISTRICT

12 A motion was made by Director Inocentes, seconded by Director Poveda,
13 and unanimously carried, to adopt Resolution No. 3763.

14 Operations Department Head Mahanke presented Mr. Cirello with his reso-
15 lution and check. He stated Mr. Cirello started on the construction crew and
16 moved to the meter shop after about five years. He has also volunteered for the El
17 Cajon Policy Department in the evenings for 23 years.
18

19 President Poveda thanked Mr. Cirello for his years of service and dedica-
20 tion to the District.
21

22 9. President Poveda presented

23 RESOLUTION NO. 3764

24 A RESOLUTION OF THE BOARD OF DIRECTORS OF
25 OTAY WATER DISTRICT EXPRESSING APPRECIATION
26 TO NICHOLAS L. PANTAZOPLUS FOR TWENTY YEARS
27 OF SERVICE TO THE DISTRICT

28 A motion was made by Director Poveda, seconded by Director Price, and
29 unanimously carried, to adopt Resolution No. 3764.

1 Operations Department Head Mahanke presented Mr. Pantazoplus with his
2 resolution and check. He stated Mr. Pantazoplus also worked on the construction
3 crew and is now a utility crew leader. He stated Mr. Pantazoplus is always avail-
4 able when needed.
5

6 President Poveda thanked Mr. Pantazoplus for his years of service to the
7 District.
8

9 Director Laudner added that both Mr. Cirello and Mr. Pantazoplus have
10 been great assets to the District.

11 10. A motion was made by Director Inocentes, seconded by Di-
12 rector Poveda, and unanimously carried, to adopt the following items on the
13 Consent Calendar:
14

- 15 a) RESPONSE TO GRAND JURY REQUEST FOR INFORMA-
16 TION
- 17 b) OPPOSITION TO PROPOSITION 9
- 18 c) AUTHORIZATION FOR GENERAL MANAGER TO EXECUTE A
19 PURCHASE ORDER AND A BILL OF SALE WITH C. W.
20 MCGRATH, INC. FOR A LUMP SUM OF \$19,500 FOR THE 1,400
21 LINEAR FEET OF 10-INCH ACP ON MCGRATH'S PROPERTY
- 22 d) APPROVAL OF CONVERSION OF THE 657 PRESSURE ZONE
23 INTO AN 850 PRESSURE ZONE AND REIMBURSEMENT TO
24 OWNERS OF UP TO \$250 FOR ADDING OR REPLACING
25 PRESSURE REGULATORS AND RELOCATION OF EXISTING
26 OBSTRUCTIONS IN EASEMENTS AT A COST NOT TO EXCEED
27 \$50,000 PAID BY DISTRICT
- 28 e) AUTHORIZATION FOR GENERAL MANAGER TO ENTER INTO
29 AGREEMENT WITH ST. MARTIN DE PORRES LP TO ACCEPT
THE PRE-PAYMENT OF CAPACITY FEES AND LATERAL IN-
INSTALLATION CHARGES FOR AN APARTMENT COMPLEX
- f) AUTHORIZATION FOR GENERAL MANAGER TO EXECUTE A
STANDARD AGREEMENT FOR THE COLLECTION OF THE DIS-

1 TRICT'S WATER AND SEWER SERVICE PAYMENTS AT A
2 SECOND LOCATION

3 11. Mr. Steve Ruffner addressed the Board regarding the unauthorized
4 water connections that his firm, Kaufman and Broad, are being charged for in
5 Eastlake Units 10 and 16. He stated it was never his company's intention to steal
6 water from the District nor do they ask their subcontractors to do this. He stated
7 he felt the District employees were doing a good job but it was not possible for him
8 to control the many subcontractors working on these projects. He asked the Board
9 if it would be possible to lock the curb stops as soon as the project is tied into the
10 District's system. He would be willing to pay the cost to have the services locked.
11 He stated this would prevent the subcontractors from connecting to the curb stops
12 when they need water. Currently the District has three days to lock the curb stops
13 after the tie in. He stated most other Districts allow jumpers so they don't have this
14 problem on projects in those Districts. He stated he did not object to paying the
15 fines but he would like the District to consider helping by locking the curb stops.
16
17
18
19

20 Director Watton inquired if Mr. Ruffner had considered putting something in
21 the subcontractor's contract that would allow Kaufman and Broad to charge the
22 subcontractor if they are responsible for the unauthorized connection. He ex-
23 plained that the District discontinued the use of jumpers because of the abuse and
24 the District felt the need to get the attention of the developers because of the
25 cross-connection issues.
26

27 Mr. Ruffner stated charging the subcontractor would not work because the
28 industry is so busy now, if they were to do that, the subcontractor would go work
29 somewhere else.

1 Director Poveda inquired about locking the curb stops.

2 Inspector Rob Slempla stated the curb stops are locked within the three day
3 period.
4

5 Water Use Investigator Johnson stated that would not solve the problem
6 anyway because the locks get cut and connections are made to other facilities
7 such as fire hydrants.
8

9 Director Inocentes pointed out that it would have cost \$1,000 a few months
10 ago instead of \$500 for the unauthorized connections where water was not used
11 but the Board reduced that fee in that case.
12

13 Director Price stated that Mr. Ruffner should also consider that they were
14 not charged for each unauthorized connection and if they had been, the charges
15 would have totaled \$9,000.
16

17 Director Poveda stated Mr. Ruffner must understand that the Board has a
18 responsibility to all its constituents.
19

20 General Manager Lewinger stated that there was an employee suggestion
21 that the District hire low-cost part-time labor to lock the curb stops and shorten the
22 three day period. This would relieve the inspector and the water use investigator
23 from this task.
24

25 Mr. Ruffner stated he would pay for the locks and have them installed if that
26 would help.
27

28 Mr. Lewinger stated he would prefer District employees lock the curb stops.
29

30 Attorney Harron stated if the developer locks the curb stops, they would be
31 responsible for unauthorized connections whether the locks are removed or never
32 put on in the first place.
33

1 The Board requested a report be brought back after this program has been
2 implemented.

3 A motion was made by Director Poveda, seconded by Director Inocentes,
4 and unanimously carried, to affirm the charges assessed against Kaufman and
5 Broad.
6

7 12. The Board went into closed session at 2:03 p.m. to discuss existing
8 litigation, a real property transaction and the sale of real property. The meeting
9 was reconvened in open session at 3:40 p.m.
10

11 Director Price stated she would have to leave the meeting at 4:00 p.m.

12 13. President Poveda stated he would like to take Items 13 and 14 next
13 since many employees are in attendance.
14

15 General Manager Lewinger stated a Personnel Committee meeting was
16 called by President Poveda to review the Hiring and Promotion Policy. At that
17 meeting President Poveda requested the item be brought back to the full Board
18 for discussion.
19

20 Director Poveda stated he had asked that the policy be brought back for a
21 full-board review because he had some concerns with the fact that if there are two
22 full-qualified applicants, a position is not advertised externally. He was concerned
23 about several issues such as equity, competition and having a diverse pool of ap-
24 plicants. He feels he is not only responsible to internal customers (the employees)
25 but to the external customers. He would prefer all positions be open to external
26 applicants. He stated the District values the employees and wants to give them
27 every opportunity for advancement but as a public agency the public should be
28 given the opportunity to apply for all positions. He feels that the employees would
29

1 have a leg up because they would have the experience with the District. He un-
2 derstands this will cause additional work for Human Resources but it would be bet-
3 ter in terms of equity, competition and getting a diverse pool with different back-
4 grounds and experience. He feels a pool of only two applicants is too limiting.
5

6 General Manager Lewinger explained that Attachment C shows the number
7 of positions filled, whether they were filled internally or externally, how many fully-
8 qualified internal applicants there were and how many external applications were
9 received. He stated that it may be that external applications were received but not
10 considered because it was determined that there were two fully-qualified appli-
11 cants.
12

13
14 Director Inocentes inquired why the District would expend funds advertising
15 outside before it was able to determine whether or not there were two fully-
16 qualified internal applicants.
17

18 Administrative Services Department Head Alvarez stated that would not
19 happen generally but in instances where the hiring process cannot be delayed, a
20 position will be advertised externally and internally at the same time.
21

22 Director Inocentes inquired what it costs to advertise a position.

23 Mr. Alvarez stated he budgets approximately \$500 for advertising a posi-
24 tion.
25

26 Director Price asked how the Administrative Secretary in Operations posi-
27 tion was filled.
28

29 General Manager Lewinger stated in that case there was one fully-qualified
internal applicant so the District advertised outside and received 125 applications.

1 The internal applicant competed against the external applicants and was deter-
2 mined to be the best candidate.

3 Director Poveda stated that is his point. By being an employee here and
4 having experience with the District, they do have an advantage over external appli-
5 cants. In this case the internal applicant got the job but external applicants were
6 allowed to participate in the process.
7

8 Director Inocentes stated there were two situations where an internal appli-
9 cant competed against external applicants and got the job and he feels that proves
10 Director Poveda's point that internal applicants will have an advantage over exter-
11 nal applicants.
12

13 Mr. Jake Vaclavek, an employee representative, stated that in those situa-
14 tions, the employee performed a job which was similar to the one they were apply-
15 ing for. There will be situations where an employee would be applying for a pro-
16 motion or a job unlike their current job and he feels most times the District could
17 find a pool of more qualified applicants. He feels this would hinder the opportunity
18 for employees to be promoted which will cause morale problems.
19

20 Director Watton stated he thinks what Mr. Vaclavek is trying to say is that
21 the District's employees can compete with external applicants and can be the best
22 employee for the job. He also feels if the employees know there will be competi-
23 tion, it will keep them sharp. He would like to make sure the District's employees
24 are getting the best shot for the promotions but that the employees are preparing
25 themselves for those promotions. He does not want it to be perfunctory just be-
26 cause an employee has many years of service.
27
28
29

1 Mr. Vaclavek stated he was on the committee that established the new pol-
2 icy and it was felt that if there were two fully qualified employees, the applicants
3 should be limited to those two. It's more cost effective than advertising and inter-
4 viewing externally when it is already known that there is someone inside who can
5 do the job.
6

7 Director Price left the meeting at 4:00 p.m.
8

9 Director Poveda stated he does not want anyone to think changing the pol-
10 icy means the District does not value its employees because he can say for him-
11 self and the Board that they do value the employees. He stated he feels the or-
12 ganization must be doing something right to retain its employees since the Board
13 is giving service awards almost every meeting to employees who have been with
14 the District for 10, 15, 20 and 25 years. He feels the computer loan program and
15 the tuition programs are very generous and indicate the District values its employ-
16 ees. The District has approximately 150 employees and is not a large organiza-
17 tion and he feels this is a closed system under the current policy that does not al-
18 low others to compete. He feels opening all positions to external applicants would
19 keep the employees on the cutting edge and allows for fair competition and more
20 diversity. He stated at the Personnel Committee someone hit the nail on the head
21 when they asked if the District was looking for "qualified" or the "most qualified"
22 individuals.
23

24 Director Laudner stated he believes the District should look at the employ-
25 ees first. The District encourages the employees to go to school and pays for it
26 through the tuition program so it would make sense for the District to give them the
27 opportunity to be promoted. He feels the definition of "fully qualified" is ambiguous
28
29

1 because the hiring supervisor sets the qualifications and if an employee is good
2 and just deficient in some small item, he should be considered first. If the District
3 hires externally there is a learning period during which that person must learn
4 about the District.
5

6 Director Inocentes stated he had a problem with the qualifications set so
7 that employees can move up. He feels they can be restrictive and narrowly de-
8 fined. He stated there are probably employees who could fill some of these posi-
9 tions but they are not allowed to because the qualifications are so narrowly defined
10 that they are eliminated before they get an opportunity. He stated if the Board is
11 going to look at the policy, it should look at other areas also such as how the quali-
12 fications are set and what is expected of the employees to be promoted before
13 everything is opened up to external applicants.
14
15

16 Director Poveda stated Attachment D indicates other agencies leave a lot
17 of discretion to the department head or general manager. He would feel comfort-
18 able making sure all fully qualified employees be interviewed but along with exter-
19 nal candidates.
20

21 Director Watton stated he is not opposed to that but he would be troubled if
22 there is a bias to promote internally, which there should be, and there are qualified
23 candidates internally, but the District also invites external applicants and consis-
24 tently the District does not hire externally, that sends out a negative message. He
25 thinks the external applicants should be aware that there will be a bias toward in-
26 ternal applicants.
27
28
29

1 Director Poveda stated anyone coming in to apply for a position would
2 know that there would be a bias for the internal candidate and they would have to
3 be above and beyond that candidate to get the position.
4

5 Director Laudner stated the employee growth has been almost 10% a year
6 so that is not excluding people from the outside. This year alone the District is
7 adding 11 positions.
8

9 Director Watton stated he wants the employees to be as sharp as they can
10 and he wants to have a natural bias toward the employees but he also would want
11 to prevent the District from sending the message that it will take external applica-
12 tions but rarely fill the position from outside.
13

14 Director Inocentes stated when you look at Padre Dam's policy it shows
15 that internal and external applicants are considered concurrently for all positions
16 but internal applicants move forward regardless of test scores or whether or not
17 they meet the minimum qualifications for the position. He stated this ensures that
18 internal applicants get an opportunity to interview for the position but also those
19 who don't meet what would be normal standards or qualifications, would still be
20 able to move forward and prove to the interview person that maybe they have not
21 had the formal experience but maybe they have something in their background that
22 would qualify them for the position which is what he is looking for as well.
23
24

25 Jeff Novak, an employee representative, stated that if you eliminate the
26 ability to hire internally without going external as well, it erodes the department
27 head's authority. The policy now reads that the department head has the opportu-
28 nity if they do not feel the internal applicant is fully qualified, to advertise the posi-
29 tion externally. This is built in protection that creates a win-win situation for the Dis-

1 trict and the employees. It gives the employees a goal if they know they will be
2 given the opportunity if they are considered fully qualified, but if the department
3 head does not feel they are fully qualified, the position is opened up to the external
4 applicants which is the protection offered by the current policy. He feels the Dis-
5 trict's policy has that discretion built into it where the department heads decide if
6 there are fully qualified internal applicants.
7

8 Director Poveda stated he understands Mr. Novak's point but when the Dis-
9 trict sends RFPs, it's because the District wants to get the best possible bid and
10 create competition. He feels this provides quality control and he wants the same
11 principles applied to the hiring and promotion policy. The District would not limit
12 itself to two bids as a business practice. He stated this would not detract from the
13 employees and as the practice indicates, internal applicants have competed
14 against external applicants and gotten the job because they were the best.
15
16

17 Director Inocentes inquired how long the policy has been in place.
18

19 General Manager Lewinger stated the new policy has been in effect for one
20 year.
21

22 Director Inocentes inquired if there is a way to compare what had been
23 done prior to this policy with what has happened in the last year.
24

25 General Manager Lewinger stated he does not think those types of records
26 were maintained.
27

28 Director Poveda stated maybe the Board would want to consider going
29 back to the previous practice or making sure the employees have a leg up when
competing with external applicants. If not, then it seems to him that the District has
an internal affirmative action program.

1 Mr. Novak stated he feels that would take away some mental incentive for
2 the employees to go out and strive. He stated the department heads would have
3 some knowledge of the internal applicants and if the department head feels that
4 person would be right for the job, why have HR go through external applications
5 and delay the process. He feels this discretion the department heads have is a
6 good safeguard for the District and the employees. He feels if all positions are
7 opened to external applicants, the Board is eroding the responsibility that the de-
8 partment heads have.
9
10

11 Director Poveda stated he disagreed. By opening all positions to external
12 and internal applicants, the department heads are given a better choice.
13

14 Lilian Ulloa de Lentes, employee representative, stated if you look at the
15 number of positions filled internally and externally, the policy is equitable. Only nine
16 of the 23 positions were not open to external applicants and more than half of the
17 positions were filled by external applicants. She stated the management team and
18 the employee representatives went over this policy very tediously over a long pe-
19 riod of time and felt that it was a good policy that increased morale for the employ-
20 ees, and made it clear what is expected of the employees to achieve promotions.
21 She stated newspaper articles were provided to the Board that indicate good em-
22 ployees will stay at a company where there is a clear definition for internal promo-
23 tion. When it is unclear, morale is low and good employees leave a company.
24
25

26 Director Poveda stated that he has not seen that sort of thing happen at the
27 District. There are many employees getting service resolutions for 20 and 25
28 years.
29

1 Dan Lothspeich, a District employee working at the treatment plant, stated
2 he took a poll at the plant and they were all in favor of keeping the existing policy.
3 He feels the District is one big happy family and family should come first. He feels
4 the internal applicant should be considered first to send the message that the em-
5 ployee will be rewarded for doing a good job even if that employee may not meet
6 all the minimum qualifications. This will show the employees are valued.
7

8 Director Poveda stated he does not look at this as a devaluation of the em-
9 ployees and if the employees view it this way that is unfortunate and he regrets that
10 but that is not the case. The employees are valued and the District has done a lot
11 of things at the District to get that message across.
12

13 Director Inocentes stated he is inclined to find ways to make more opportu-
14 nities within the District and to loosen the qualifications. He stated the new policy
15 has only been around one year and he is not sure that is sufficient time to deter-
16 mine that it is broken. He does not feel it needs to be fixed if it is not broken.
17

18 Ron Ripperger, an employee representative, stated that he does not be-
19 lieve there is a closed system at the District because more than half the positions
20 were filled externally. He agrees with Director Inocentes that there has not been
21 enough time to determine if the policy is working. The management team and the
22 employee representatives worked hard to come up with this policy and felt it struck
23 a good balance. The Administrative Bargaining Unit would like to leave the policy
24 as it is.
25

26
27 Director Poveda stated he had hoped that Director Price would be present
28 because he would like to have the full Board consider this item.
29

1 Director Watton stated he has some questions that would help with his own
2 edification on this subject. He asked if a summary could be prepared exploring
3 the history of how positions were filled before September of 1997. He stated there
4 is probably room for discussion regarding the number of internal candidates that
5 would be necessary before the position is advertised externally. He would like
6 more information regarding what "qualified" means and what are some of the dis-
7 cretion points for the department heads. He thinks it would be beneficial to have
8 that discussion in the Committee so they can work with the employee representa-
9 tives to see if they can find some mid-points and evolve this policy into something
10 that is even better than it is today.
11
12

13
14 Debbie Horton, an employee representative, stated there is a definition of
15 "fully qualified" and she explained that the management team and the employee
16 representatives had worked on a new policy because it had not been looked at for
17 some time.
18

19 Director Watton stated he just needs to understand a little better what the
20 policy is about because he does not deal with it very often like the employees and
21 management do.
22

23 Ms. Horton stated she wanted the Board to know that the employees do not
24 want the policy changed. They feel it is working well and she feels there will be a
25 negative impact on morale. She added that the management team and the em-
26 ployee representatives worked on this policy for a year which was a big step for
27 the District. The policy gave the department heads the responsibility of using
28 sound judgement when filling their needs without unnecessary loss of staff time
29 and advertising cost. It also gave the employees the sense that the District values

1 them and she feels Attachment C proves that the policy is working. She stated the
2 group of employees she represents does not want the policy changed.

3 Lilian Ulloa de Lentes stated that fully qualified means an employee must
4 meet the minimum requirements, pass any tests given, and also pass the interview
5 process.
6

7 General Manager Lewinger stated the group spent a lot of time talking
8 about the difference between meeting the minimum qualifications and being fully
9 qualified.
10

11 Larry Olds, an employee representative, stated during his 7 years at the
12 District he has noticed the stability of the work force and he feels that is because
13 of what the District does for its employees between education and the opportunity
14 for advancement. He stated an employee could think if he/she has to compete
15 with the public at large, why not compete at all the other companies and the District
16 could lose good employees. The employees have had the sense that they have a
17 future at the District and that is why there are so many long term employees.
18
19

20 Director Laudner stated it is really up to the hiring supervisor as to whether
21 an employee is fully qualified.
22

23 General Manager Lewinger stated that is correct and during the discussion
24 the management team had with the employee representatives, it was clearly un-
25 derstood and agreed to that the hiring supervisor needs to feel they are hiring
26 someone who will succeed. No one wants to force a hiring supervisor to hire
27 somebody they do not believe will succeed.
28

29 Director Poveda referred the item back to the Personnel Committee for fur-
ther discussion to come back to the full Board at a later date.

1 14. President Poveda stated since Director Price is not here and Jenni-
2 fer Dreyer of Tomayo and Associates had to leave, he tabled the employee opin-
3 ion survey report to the October 21 meeting.
4

5 Director Watton stated he hoped the agenda would allow for adequate time
6 to spend on the item.

7 15. Keith Russell, the District's GIS Manager, gave the Board a demon-
8 stration on the type of data the District can expect to get from the contract with Ex-
9 cel Engineering for the digital cadastral parcel base map and facility base map.
10 He also discussed why purchasing accurate and comprehensive data is so impor-
11 tant. Purchasing accurate information is important because it insures the exis-
12 tence of the same level of accuracy for the lifetime of the project. Orange County
13 has an extremely accurate cadastral digital base which is fortunate because the
14 methodologies that were used to create that land base are available to everyone.
15 Maintenance costs are significantly reduced by accurate land bases and future
16 applications will not be constrained because of insufficient data.
17
18
19

20 Director Poveda asked what the District is using currently, and what the
21 ramifications would be if the Board did not support this request today.

22 Mr. Russell stated every water district in the area is moving forward toward
23 GIS and shared data resource for emergency response and sharing of solutions.
24 There is a movement among these agencies to consolidate this data and move it
25 under one framework for everyone's use. It will give the District the ability to track
26 its facilities and will save the District money through reduced labor.
27
28

29 Director Poveda stated this had gone to the Engineering Committee and
 he and Director Laudner had looked at this and recommended it go to the full

1 Board without a recommendation because of the higher cost involved. He was
2 surprised because at the Engineering Committee meeting there were different
3 numbers presented and he inquired what happened.
4

5 Mr. Russell stated after the discussion about accuracy, it was understood
6 that the District needed the best accuracy it could get technically and reasonably.
7 Director Laudner had asked at the Engineering Committee meeting why it would
8 cost \$1 million more for the data. A consultant was hired to tell the District if it was
9 getting the same data set from both companies and, if not, is it a \$1 million differ-
10 ence. The District also added that it wanted the most accurate data the firms
11 could provide. This changed a couple of the methodologies used and that is what
12 caused the Excel bid to go up from \$941,000 to \$1.6 million.
13
14

15 Director Watton stated he would need to know more about the larger pro-
16 ject which the Staff Report indicates has had \$800,000 spent to date. He wants to
17 know what the District has received for that. The Staff Report indicates that this is
18 a \$10.5 million project and he does not remember it being that much.
19

20 Engineering Department Head Stanton stated that is what he has been
21 budgeting for a 30 year cycle to capture replacement of hardware and software to
22 the year 2020.
23

24 Director Watton stated he needs to understand this project better from a
25 universal standpoint before he can make a judgement on this issue. He would like
26 to have more discussion on what Sweetwater Authority is doing and how this
27 compares with their program. He also would like to know how this interfaces with
28 other users like Sweetwater, Helix, and the City of San Diego. At one point there
29

1 was a little competition between software and some interpretive programs that
2 were necessary to get things to match between the agencies.

3 Engineering Department Head Stanton stated this will require at least an
4 hour and maybe a workshop should be scheduled.
5

6 Director Poveda requested this be brought back to a future meeting where
7 time permits.

8 16. General Manager Lewinger stated Padre Dam, Helix and Otay held
9 a joint meeting last February and the Boards agreed to have these meetings every
10 six months. It is time for the next meeting and he inquired if the Directors had any
11 items they would like placed on the agenda. It was concluded that there should be
12 a general report on shared resources with a specific report on the GIS system,
13 discussion of standardized specifications, and an update on the Conservation
14 Garden. This meeting will be scheduled after the first of the year.
15

16 17. Mr. Glen Vita of Montgomery Watson updated the Board on the pro-
17 gress on the Central Area and Otay Mesa Inter-Connection Project as of Septem-
18 ber, 1998. He stated that RBF completed the pipeline design on September 18
19 and Montgomery Watson received bids for the 24 and 30-inch butterfly valves.
20 The engineer's estimate was \$535,000 and the low bid was \$496,977. Montgom-
21 ery Watson received bids for the 30-inch steel pipe. The engineer's estimate was
22 \$4,725,000 and the low bid was \$4,265,465. The survey control and location
23 stakes for the limits of the construction easement were established and the area
24 within the limits of the construction easement was environmentally surveyed in ac-
25 cordance with the District's monitoring plan. Qualified emerging business enter-
26
27
28
29

1 prizes have been identified through a database search and are being contacted
2 for project interest.

3 Director Inocentes inquired if there were any emerging businesses who
4 could have bid on the pipe.
5

6 Mr. Vita stated the only pipe manufacturers were Northwest and Ameron.
7 Continental talked about participating but did not. There were no emerging busi-
8 nesses who could produce this amount of pipe.
9

10 Mr. Vita stated that in October the District will complete the review and ap-
11 proval of the project plans, the contracts for the clearing and grubbing of the pipe-
12 line route and compliance with the District's "Storm Water Pollution Prevention
13 Plan" will be issued, the contracts for the Roll Reservoir to Upper Reservoir pipe-
14 line, valve vaults and cathodic protection system will be advertised and the con-
15 tract for the North Aqueduct, North EastLake and South EastLake tunnels will be
16 advertised.
17

18 Director Inocentes stated in the report there was mention that one of the
19 contractors had not signed on yet and he inquired if that had been resolved.
20

21 Mr. Vita stated that Gateway is going to provide the fuel for the fuel trailer
22 and that work will not start until January. He has sent them the contract and ex-
23 pects it to be returned soon.
24

25 18. General Manager Lewinger stated the District will have a booth at
26 the Rancho San Diego Festival this weekend. He reported that he and Mr.
27 Stanton will be meeting with Mr. Larry Gardner tomorrow to discuss the Lower
28 Otay Treatment Plant agreement to hopefully reach closure on outstanding issues.
29 He attended the CWA Managers meeting and saw a detailed draft of Metropoli-

1 tan's drought management plan which is totally different from the old plan. Water
2 marketing has been included in the plan and he recommended that if these poli-
3 cies are going to be followed, they need to get rid of preferential rights since the
4 two have trouble co-existing. A meeting has been scheduled on October 27 to
5 give a presentation to consultants on the Conservation Garden. Harold Weiss
6 from Montgomery Watson has offered to oversee this for the District because he
7 feels they really ought to be participating in the Garden.
8
9

10 19. Director Watton stated he had distributed a copy of the County Wa-
11 ter Authority's Preliminary Official Statement. He stated this has a good descrip-
12 tion of the water programs and profiles of the member agencies.
13

14 20. Director Inocentes reported on his attendance at the BIA reception
15 and the CSDA conference.

16 Director Poveda reported on his attendance at the CSDA conference, the
17 BIA reception and the Interagency Meeting.
18

19 21. With no further business to come before the Board, the meeting was
20 adjourned at 5:40 p.m.
21
22

23 _____
President

24 ATTEST:

25 _____
26
27 District Secretary
28
29