

OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING  
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD  
SPRING VALLEY, CALIFORNIA

**WEDNESDAY**  
**March 7, 2012**  
**3:30 P.M.**

**AGENDA**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 1, 2012 AND SPECIAL MEETING OF FEBRUARY 21, 2012
5. RECOGNITION OF EMPLOYEES RETIRING FROM THE DISTRICT:
  - a) MANNY MAGANA, ASSISTANT GENERAL MANAGER OF ENGINEERING AND OPERATIONS; 9 YEARS OF SERVICE
  - b) LARRY OLDS, LEAD RECYCLED WATER DISTRIBUTION OPERATOR, 20 YEARS OF SERVICE
  - c) DAVID CHARLES, PUBLIC SERVICES MANAGER, 31 YEARS OF SERVICE
6. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA
7. RECESS OTAY WATER DISTRICT BOARD MEETING
8. CONVENE OTAY WATER DISTRICT FINANCING AUTHORITY BOARD MEETING
9. ROLL CALL
10. RE-AFFIRM OFFICERS OF THE OTAY WATER DISTRICT FINANCING AUTHORITY
  - a) PRESIDENT

- b) VICE-PRESIDENT
- c) EXECUTIVE DIRECTOR
- d) TREASURER/AUDITOR
- e) SECRETARY

11. ADJOURN OTAY WATER DISTRICT FINANCING AUTHORITY BOARD MEETING

12. RECONVENE OTAY WATER DISTRICT BOARD MEETING

CONSENT CALENDAR

13. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

- a) APPROVE CHANGE ORDER NO. 1 TO THE EXISTING CONTRACT WITH NEWest CONSTRUCTION, INC. FOR THE RALPH W. CHAPMAN WATER RECLAMATION FACILITY UPGRADE PROJECT, IN AN AMOUNT NOT-TO-EXCEED \$17,896
- b) AWARD A CONSTRUCTION CONTRACT TO SEPULVEDA CONSTRUCTION FOR THE 30-INCH POTABLE WATER PIPELINE IN HUNTE PARKWAY IN AN AMOUNT NOT-TO-EXCEED \$1,212,257.13
- c) AWARD A CONSTRUCTION CONTRACT TO ADVANCED INDUSTRIAL SERVICES, INC. (AIS) AND AUTHORIZE AN AGREEMENT WITH AIS FOR THE 850-3 RESERVOIR EXTERIOR COATING AND UPGRADES PROJECT IN AN AMOUNT NOT-TO-EXCEED \$293,300
- d) ADOPT ORDINANCE NO. 531 AMENDING SECTIONS 25, CONDITIONS FOR WATER SERVICE; 28, CONNECTION FEES AND CHARGES FOR POTABLE OR RECLAIMED WATER SERVICE; 38, SERVICE FOR FIRE PROTECTION SYSTEMS; OF THE DISTRICT'S CODE OF ORDINANCES TO INCLUDE MANDATED FIRE SERVICE STANDBY CAPACITY FOR SINGLE-FAMILY RESIDENCES
- e) APPROVE ENGAGEMENT LETTER FROM THE AUDITING FIRM OF WHITE NELSON DIEHL EVANS, LLP TO CONTRACT FOR AUDIT SERVICES FOR FISCAL YEAR 2012
- f) APPROVE A THREE-YEAR AGREEMENT (ONE-YEAR WITH AN OPTION TO RENEW FOR TWO ADDITIONAL YEARS) WITH MARS-TON+MARSTON, INC. FOR THE PUBLIC OUTREACH AND CREATIVE SERVICES FOR AN AMOUNT NOT-TO-EXCEED \$200,000 FOR THE LIFE OF THE AGREEMENT. THE CONTRACT ALLOWS THE DISTRICT TO CONTINUE USING MARSTON+MARSTON, INC. UNTIL EITHER PARTY CHOOSES TO TERMINATE THE BUSINESS RELATIONSHIP

- g) ADOPT RESOLUTION NO. 4193 DESIGNATING MR. JAMES BOND, COUNCIL MEMBER FROM THE CITY OF ENCINITAS AND DIRECTOR FOR SAN DIEGUITO WATER DISTRICT, TO VOTE FOR THE OTAY WATER DISTRICT REPRESENTATIVES TO THE SAN DIEGO COUNTY WATER AUTHORITY (AUTHORITY) WHEN BOTH OWD REPRESENTATIVES ARE ABSENT FROM A MEETING OF THE AUTHORITY

#### ACTION ITEMS

##### 14. GENERAL MANAGER

- a) REVIEW DRAFT QUESTIONNAIRES FOR THE CUSTOMER SATISFACTION AND AWARENESS AND CALL CENTER SURVEYS (BUENA)

##### 15. ENGINEERING AND WATER OPERATIONS

- a) APPROVE THE WATER SUPPLY ASSESSMENT REPORT DATED JANUARY 2012 FOR THE HAWANO PROJECT

##### 16. BOARD

- a) RECEIVE NOMINATIONS AND APPOINT A MEMBER AND ALTERNATE MEMBER TO THE CITY OF CHULA VISTA REDEVELOPMENT AGENCY'S OVERSIGHT BOARD
- b) DISCUSSION OF 2012 BOARD MEETING CALENDAR

#### INFORMATIONAL ITEMS

##### 17. THIS ITEM IS PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEM:

- a) REPORT ON DIRECTORS' EXPENSES FOR THE 2ND QUARTER OF FISCAL YEAR 2012 (PRENDERGAST)
- b) UPDATE ON THE 2ND QUARTER OF FISCAL YEAR 2012 CAPITAL IMPROVEMENT PROGRAM REPORT (KAY)
- c) INFORMATIONAL REPORT ON CHANGES TO THE DISTRICT'S RECORDS RETENTION POLICY (STEVENS)

#### REPORTS

##### 18. GENERAL MANAGER'S REPORT

- a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

##### 19. DIRECTORS' REPORTS/REQUESTS

20. PRESIDENT'S REPORT/REQUESTS

RECESS TO CLOSED SESSION

21. CLOSED SESSION

a) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
[GOVERNMENT CODE §54956.9]

(I) SALT CREEK GOLF, LLC, UNITED STATES BANKRUPTCY  
COURT, CASE NO. 11-13898-LA11

b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
[GOVERNMENT CODE §54956.9]

2 MATTERS

RETURN TO OPEN SESSION

22. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD  
MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

23. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

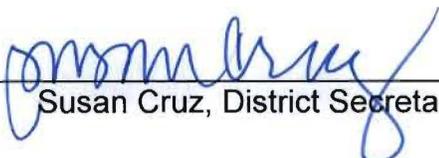
The Agenda, and any attachments containing written information, are available at the District's website at [www.otaywater.gov](http://www.otaywater.gov). Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at (619) 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on March 2, 2012, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on March 2, 2012.

  
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Susan Cruz, District Secretary