

OTAY WATER DISTRICT
BOARD OF DIRECTORS MEETING

DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

FRIDAY
July 15, 2011
3:30 P.M.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVE THE MINUTES OF THE REGULAR MEETINGS OF JANUARY 5, 2011 AND FEBRUARY 2, 2011; AND SPECIAL MEETINGS OF SEPTEMBER 15, 2010 AND JANUARY 11, 2011
5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

CONSENT CALENDAR

6. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
 - a) ADOPT RESOLUTION NO. 4178 TO CONTINUE WATER AND SEWER AVAILABILITY CHARGES FOR DISTRICT CUSTOMERS FOR FISCAL YEAR 2011-2012 TO BE COLLECTED THROUGH PROPERTY TAX BILLS
 - b) ADOPT RESOLUTION NO. 4177 TO ESTABLISH THE TAX RATE FOR IMPROVEMENT DISTRICT NO. 27 AT \$0.005 FOR FISCAL YEAR 2011-2012

- c) APPROVE AGREEMENTS WITH THE FOLLOWING:
- AZTECA SYSTEMS INC., IN THE AMOUNT OF \$95,000 FOR INITIAL LICENSE AGREEMENT FOR WORK MANAGEMENT SOFTWARE, SOFTWARE MODIFICATION, AND IMPLEMENTATION SERVICES
 - ESRI FOR A THREE-YEAR LICENSE AGREEMENT FOR GIS SOFTWARE IN AN AMOUNT NOT-TO-EXCEED \$163,125 (\$54,375 PER YEAR)
 - ONE-YEAR SERVICE AGREEMENTS FOR FY 2012 WITH:
 - AT&T IN THE AMOUNT OF \$110,000 FOR LOCAL AND LONG DISTANCE TELEPHONE AND INTERNET SERVICE
 - VERIZON WIRELESS IN THE AMOUNT OF \$108,000 FOR CELL PHONE AND WIRELESS SERVICES
 - SOFTCHOICE IN THE AMOUNT OF \$78,490 FOR SOFTWARE LICENSES UNDER THE MICROSOFT ENTERPRISE AGREEMENT
 - EDEN SYSTEMS IN THE AMOUNT OF \$139,000 TO COVER THE COSTS OF A SOFTWARE MAINTENANCE AGREEMENT, ANNUAL SUPPORT, AND CONSULTING SERVICE
 - ESRI IN THE AMOUNT OF \$50,000 FOR SOFTWARE CONSULTING SERVICES
- d) ADOPT RESOLUTION NO. 4179 TO ELECT THREE REPRESENTATIVES TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S BOARD OF DIRECTORS
- e) APPROVE A CONSTRUCTION CONTRACT TO PARADIGM MECHANICAL CORPORATION IN AN AMOUNT NOT-TO-EXCEED \$53,500 FOR HVAC IMPROVEMENTS AT THE 803-1 AND 850-2 PUMP STATIONS
- f) APPROVE A PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH MALCOLM PIRNIE/ARCADIS IN AN AMOUNT NOT-TO-EXCEED \$349,979.36 FOR FISCAL YEARS 2012 AND 2013 (ENDING JUNE 30, 2013) FOR THE WASTEWATER MANAGEMENT PLAN PROJECT

ACTION ITEMS

7. ENGINEERING AND WATER OPERATIONS

- a) AWARD A CONSTRUCTION CONTRACT TO NEWEST CONSTRUCTION, INC. FOR THE RALPH W. CHAPMAN WATER RECLAMATION FACILITY UPGRADE PROJECT IN AN AMOUNT NOT-TO-EXCEED \$3,499,000 AND APPROVE AN INCREASE TO THE FISCAL YEAR 2012 BUDGET FOR CIP R2096 FROM \$4,700,000 TO \$4,950,000

8. BOARD

- a) CONSIDERATION TO CAST A VOTE TO RE-ELECT MR. DEWEY AUSMUS TO THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION'S BOARD OF DIRECTORS (SARNO)
- b) DISCUSSION OF 2011 BOARD MEETING CALENDAR

INFORMATIONAL ITEMS

9. THIS ITEM IS PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS:
- a) REPORT ON THE STATUS AND PROGRESS OF THE AUTOMATED METER READING METER RETROFIT PROGRAM (PORRAS)

REPORTS

10. GENERAL MANAGER'S REPORT
- a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE
11. DIRECTORS' REPORTS/REQUESTS
12. PRESIDENT'S REPORT/REQUESTS

RECESS TO CLOSED SESSION

13. CLOSED SESSION

- a) CONFERENCE WITH LABOR NEGOTIATORS [GOVERNMENT CODE §54957.6]

AGENCY DESIGNATED REPRESENTATIVES: AD HOC UNREPRESENTED EMPLOYEE COMPENSATION COMMITTEE

EMPLOYEE ORGANIZATIONS: UNREPRESENTED EMPLOYEES AND REPRESENTED EMPLOYEES' ASSOCIATION

- b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION [GOVERNMENT CODE §54957.6]

TITLE: GENERAL MANAGER

RETURN TO OPEN SESSION

14. ADOPT RESOLUTION NO. 4182 TO INCREASE THE UNREPRESENTED EMPLOYEES' CONTRIBUTIONS TO THE CALPERS PENSION PLAN BY SEVEN

(7) PERCENT TO PURCHASE ENHANCED RETIREE HEALTH BENEFITS AND ADOPT RESOLUTION NO. 4183 TO AMEND THE RETIREE HEALTH BENEFITS FOR UNREPRESENTED EMPLOYEES (WILLIAMSON/BEACHEM)

15. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ADDITIONAL ACTIONS ON ANY ITEMS POSTED IN CLOSED SESSION

16. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

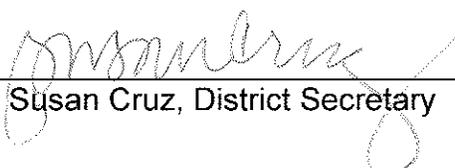
The Agenda, and any attachments containing written information, are available at the District's website at www.otaywater.gov. Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at (619) 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on July 11, 2011, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on July 11, 2011.



Susan Cruz, District Secretary

AGENDA ITEM 4

MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE OTAY WATER DISTRICT and OTAY SERVICE CORPORATION January 5, 2011

1. The meeting was called to order by President Bonilla at 3:31 p.m.

2. ROLL CALL

Directors Present: Bonilla, Croucher, Gonzalez, Lopez and Robak

Staff Present: General Manager Mark Watton, Asst. GM Administration and Finance German Alvarez, Asst. GM Engineering and Water Operations Manny Magana, General Counsel Daniel Shinoff, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by Director Robak, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the agenda.

5. OATH OF OFFICE CEREMONY

Chula Vista Mayor, Cheryl Cox, administered the Oath of Office to Directors Croucher and Gonzalez who have been elected in the November 2010 elections to the District's Division 3 and 1 seats respectively.

6. The board recessed for a reception at 3:47 p.m.

7. The board reconvened the board meeting at 3:57 p.m.

8. PRESENTATION OF RECOGNITION PLAQUE TO BOARD PRESIDENT

Vice President Lopez presented a recognition plaque from the Board of Directors to Board President Bonilla to thank him for his strong leadership and outstanding service during the past year. President Bonilla thanked Vice President Lopez

and the Board for their support and stated that he is honored to be part of the Board of Directors.

9. ELECTION OF BOARD PRESIDENT

A motion was made by Director Croucher, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to re-elect Director Bonilla as President.

10. ELECTION OF BOARD VICE PRESIDENT

A motion was made by Director Lopez, seconded by Director Gonzalez and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect Director Croucher as Vice President.

11. ELECTION OF BOARD TREASURER

A motion was made by Director Bonilla, seconded by Director Croucher and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect Director Gonzalez as Treasurer.

12. RECESS OTAY WATER DISTRICT BOARD MEETING AND CONVENE A MEETING OF THE OTAY SERVICE CORPORATION

The Otay Water District board meeting was recessed at 4:06 p.m. and a meeting of the Otay Service Corporation board was convened.

13. ROLL CALL

Directors Present: Bonilla, Croucher, Gonzalez, Lopez and Robak

14. ELECTION OF OFFICERS: PRESIDENT, VICE-PRESIDENT AND TREASURER

A motion was made by Director Croucher, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect Director Bonilla as President, Director Croucher as Vice President and Director Gonzalez as Treasurer.

15. APPOINTMENT OF OFFICERS: EXECUTIVE DIRECTOR, CHIEF FINANCIAL OFFICER AND SECRETARY

A motion was made by Director Croucher, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect General Manager Watton as Executive Director, Joe Beachem as Chief Financial Officer and District Secretary Susan Cruz as Secretary.

16. ADJOURN OTAY SERVICE CORPORATION BOARD MEETING AND CONVENE THE OTAY WATER DISTRICT FINANCING AUTHORITY BOARD MEETING

President Bonilla adjourned the Otay Service Corporation meeting at 4:09 p.m. and convened the Otay Water District Financing Authority board meeting.

17. ELECTION OF OFFICERS: PRESIDENT, VICE-PRESIDENT AND TREASURER

A motion was made by Director Lopez, seconded by Director Croucher and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect Director Bonilla as President, Director Croucher as Vice President and Director Gonzalez as Treasurer.

18. APPOINTMENT OF OFFICERS: EXECUTIVE DIRECTOR, CHIEF FINANCIAL OFFICER AND SECRETARY

A motion was made by Director Lopez, seconded by Director Croucher and carried with the following vote:

Ayes: Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes: None
Abstain: None
Absent: None

to elect General Manager Watton as Executive Director, Joe Beachem as Chief Financial Officer and District Secretary Susan Cruz as Secretary.

19. ADJOURN OTAY DISTRICT FINANCING AUTHORITY BOARD MEETING AND CONVENE THE OTAY WATER DISTRICT BOARD MEETING

President Bonilla adjourned the Otay Financing Authority Board meeting at 4:10 p.m. and reconvened the Otay Water District board meeting.

20. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

21. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF JUNE 17, 2010

A motion was made by Director Croucher, seconded by Director Bonilla and carried with the following vote:

Ayes: Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes: None
Abstain: None
Absent: None

to approve the minutes of the special board meeting of June 17, 2010.

CONSENT CALENDAR

22. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

Director Robak pulled item 22c, APPROVE CHANGE ORDER NO. 1 TO THE EXISTING CONTRACT WITH AECOM TECHNICAL SERVICES IN AN AMOUNT NOT-TO-EXCEED \$176,805 FOR THE RANCHO DEL REY GROUNDWATER WELL DEVELOPMENT PROJECT; and 22d, APPROVE CHANGE ORDER NO. 2 TO THE EXISTING CONTRACT WITH RBF

CONSULTING FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE 36-INCH PIPELINE, SDCWA OTAY FCF NO. 14 TO THE REGULATORY SITE PROJECT IN AN AMOUNT NOT-TO-EXCEED \$101,075, for discussion.

A motion was made by Director Croucher, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the following consent calendar items:

- a) AWARD A CONSTRUCTION CONTRACT TO BLASTCO, INC. FOR THE 657-1 AND 657-2 RESERVOIR EXTERIOR/INTERIOR COATING AND UPGRADES PROJECT IN AN AMOUNT NOT-TO-EXCEED \$632,500
- b) AWARD A CONSTRUCTION CONTRACT TO L.H. WOODS & SONS, INC. IN THE AMOUNT OF \$379,000 FOR THE DEL RIO ROAD AND GILLISPIE DRIVE EMERGENCY INTERCONNECTIONS PROJECT
- e) APPROVE CREDIT CHANGE ORDER NO. 3 TO THE EXISTING CONSTRUCTION CONTRACT WITH CCL CONTRACTING, INC. FOR THE JAMACHA ROAD 36-INCH POTABLE WATER PIPELINE AND 12-INCH POTABLE WATER PIPELINE REPLACEMENT PROJECTS IN THE AMOUNT OF <\$1,474,033.22>
- f) APPROVE THE ISSUANCE OF A REQUEST FOR PROPOSAL FOR PHASE 2 OF THE RANCHO DEL REY WELL PROJECT WHICH WILL INCLUDE EQUIPPING THE WELL AND DESIGNING A WELLHEAD TREATMENT FACILITY
- g) DECLARE VEHICLES AND EQUIPMENT SURPLUS TO THE DISTRICT'S NEEDS
- h) APPROVE FISCAL YEAR 2011 EXPENDITURES FOR BANKING SERVICES WITH UNION BANK IN AN AMOUNT NOT-TO-EXCEED THE BUDGETED TOTAL OF \$149,700
- i) APPROVE THE ISSUANCE OF A PURCHASE ORDER TO SUMMIT TRUCK BODIES IN THE AMOUNT OF \$139,797.81 FOR THE PURCHASE OF ONE (1) CLASS 8 SERVICE LINE TRUCK
- j) APPROVE THE ISSUANCE OF A PURCHASE ORDER TO MIRAMAR TRUCK CENTER IN THE AMOUNT OF \$89,925 FOR THE PURCHASE OF ONE (1) NEW CLASS 8 DUMP TRUCK

President Bonilla presented item 22c and 22d for discussion:

- c) APPROVE CHANGE ORDER NO. 1 TO THE EXISTING CONTRACT WITH AECOM TECHNICAL SERVICES IN AN AMOUNT NOT-TO-EXCEED \$176,805 FOR THE RANCHO DEL REY GROUNDWATER WELL DEVELOPMENT PROJECT

Director Robak inquired on the status of the project, anticipated production/water yield and cost. Engineering Manager Jim Peasley indicated that the District has completed the drilling of the production well and it is expected to produce 450 gallons per minute (GPM), which is a very good yield. He noted that the quality of the water is what staff had expected and a reverse osmosis system will be utilized to clean the water. Separation Processes, Inc., experts in the reverse osmosis processes, analyzed the requirements of the project and determined all costs associated with the project, including equipment, labor, maintenance, etc. over a thirty-year period, and estimated that the cost for the production of water from the well is estimated at \$1,500 per acre foot (AF). Staff is confident in the estimate and that the well could produce approximately 500 AF per year.

General Manager Watton added that consent item number 22f provides the details of the costs associated with equipping the well facility and the design and construction of the well treatment facilities that Engineering Manager Peasley had mentioned.

A motion was made by Director Robak, seconded by Director Croucher and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve staffs' recommendation.

- d) APPROVE CHANGE ORDER NO. 2 TO THE EXISTING CONTRACT WITH RBF CONSULTING FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE 36-INCH PIPELINE, SDCWA OTAY FCF NO. 14 TO THE REGULATORY SITE PROJECT IN AN AMOUNT NOT-TO-EXCEED \$101,075

Director Robak indicated that he was concerned with the amount of money paid for construction management services for this project. He stated that he supported approval of this item to pay RBF Consulting for their services, however, he felt that the District should re-examine the value received for construction management consulting services and if the services can be done in-house at a lower cost.

General Manager Watton indicated that the District does have some of the expertise in-house, but there is a question on how to staff for these temporary

required tasks/services. He indicated that construction management firms can provide additional expertise, such as electrical engineering, structural engineering, etc., that the District does not have on staff and would not be economical to hire. He stated that he would like to suggest that staff bring information back to committee to discuss the value of construction management services.

Director Croucher indicated that he wished to note that item 22e was the approval of a credit change order for a savings of \$1.47 million for construction contract services which can be attributed to RBF Consulting's work on the project.

A motion was made by Director Bonilla, seconded by Director Croucher and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve staffs' recommendation.

23. ENGINEERING AND WATER OPERATIONS

- a) APPROVE WATER SUPPLY ASSESSMENTS AND VERIFICATION REPORTS, AS REQUIRED BY SENATE BILLS 610 AND 221, FOR THE OTAY RANCH VILLAGE EIGHT WEST AND OTAY RANCH VILLAGE NINE PROJECTS

Associate Civil Engineer Bob Kennedy presented the Water Supply Assessment and Verification Reports (WSA&V) for the Otay Ranch Village 8 West and Otay Ranch Village 9 Projects for the board's adoption. He reviewed the projects and the status of the current water supply in detail (see attached presentation and committee notes attached to staffs' report) and indicated that the WSA&V Reports demonstrate and document that sufficient water supplies are planned for and are intended to be available over the next 20 years to meet the demand requirements of the proposed projects.

Director Robak noted that five (5) years ago the District projected that demand would be 49,000 AF. The District actually sold 29,000 AF last year. He stated that the District certainly has the supplies today as it is selling less water now than was projected five (5) years ago.

Director Croucher noted that this item was presented to the Engineering, Operations and Water Resource Committee and staff indicated that they were being conservative with their numbers. He stated that the Committee was able to understand the projects better and they felt more comfortable with supporting and moving forward with the WSA&V's.

A motion was made by Director Croucher, seconded by Director Robak, and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve staffs' recommendation.

24. BOARD

a) DISCUSSION OF 2011 BOARD MEETING CALENDAR

There were no changes to the meeting calendar.

INFORMATIONAL ITEMS

25. THESE ITEMS ARE PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS.

a) REPORT ON DIRECTOR'S EXPENSES FOR THE 1ST QUARTER OF FISCAL YEAR 2011

Finance Supervisor Sean Prendergast indicated that Board of Directors Policy 8 requires that staff present the expenses and per diems for the board members on a quarterly basis. He indicated that this item was also reviewed by the Finance and Administration Committee at a meeting held on December 6, 2010. He presented slides showing in detail each director's expenses for the first quarter of fiscal year 2011 (July to September 2010) and total expenses for each. He indicated that the total board of director expenses and per diems for the first quarter of fiscal year 2011 was \$2,876.5. He stated that the projected cost through the end of the fiscal year based on this quarter is approximately \$10,000.

b) INFORMATIONAL REPORT ON THE PROPOSED NEW BILL PRINT FORMAT AND ENHANCEMENTS

Customer Service Supervisor Andrea Carey presented the proposed new bill formats. She stated for the past four months the District staff has been working with both its bill print and billing systems vendors to create a bill format that is better organized, easier to read and includes enhancements that many of the District's customers have requested. The new bill format will be rolled out to coincide with the completion of the billing system upgrade that is scheduled to be finished no later than the end of April. She noted that the board's meeting materials includes copies of the various bill samples for a variety of customer billing scenarios. She reviewed in detail the major changes in the bill format for two of the samples provided with the board's materials which included an enhanced messaging capability, the listing of the customer's meter size, a

comparison of usage from the same month one year ago and a percentage change in the usage, and enhanced billing details showing the past due amount and total amount due.

Director Croucher inquired with regard to the area of the bill that shows a comparison of the billing month's usage with the year before, if it can include more than one month's information. He stated that it would be more useful to him, as a customer, if he could see at least six (6) months usage comparison as it would help him improve his water savings. Customer Service Supervisor Carey indicated that staff would review Director Croucher's suggestion with the District's vendors and determine what is possible with the space that is available.

Director Robak indicated that the District's Finance, Administration & Communications Committee had reviewed the bills at their meeting held on December 6, 2010 and had suggested that the bills also include a water conservation message. Customer Service Supervisor Carey indicated that staff is reviewing the possibility of printing a static conservation message on the back of every bill.

Director Gonzalez inquired if a thank you message could be included on customer bills for those who are successfully conserving (lowering their water usage). It was indicated that staff would certainly look into doing so.

REPORTS

26. GENERAL MANAGER'S REPORT

General Manager Watton presented his report which included the status of the 36-inch pipeline project, the District's receipt of the Irrigation Association's *National Water and Energy Conservation Award* which was presented in December 2010, an update on the status of the development of the FY 2012-2014 Strategic Plan, that potable and recycled water sales were down approximately 7.5%, and Mexico's schedule for the amount of water they are requesting be delivered in calendar year 2011.

SAN DIEGO COUNTY WATER AUTHORITY UPDATE:

Director Croucher indicated that the Chair of CWA, Mr. Michael Hogan, Santa Fe Irrigation District has made the CWA committee appointments and he has been assigned as Co-Chair of the Administration and Finance Committee, member of the Legislative, Conservation and Outreach Committee and Small Contractors Outreach and Opportunities Program (SCOOP) Committee. He will no longer serve on CWA's Audit Committee as he was appointed Co-Chair of the Administration and Finance Committee and members cannot serve as Chair or Co-Chair and serve on the Audit Committee. He noted that General Manager Watton was also appointed by CWA Chair, Hogan, as Chair of the Imported Water Committee.

27. DIRECTORS' REPORTS/REQUESTS

Director Lopez commended staff who coordinated the employee holiday dinner. He thanked Communications Officer Armando Buelna for his work on the City of Chula Vista's holiday parade on behalf of the District. He also commended District employees, Lincoln Anderson and Vince Brown, for their participation and work on the parade. He indicated that there was a really good response from the public and he wished to recognize employees for their work on the parade.

Director Robak indicated that he has been attending the Metro Commission's IROC Committee meetings. He stated that he and General Manager Watton will be meeting with City of San Diego Water Department Director, Roger Bailey, on Friday to follow-up on discussions from the Metro Commission meetings.

28. PRESIDENT'S REPORT

President Bonilla reported on meetings he attended during the months of November and December 2010. He stated that on November 4 he met with City of Chula Vista Mayor, Cheryl Cox, and General Manager Watton to review projects between the City and the District. He indicated that Mayor Cox is very supportive of the work the District is doing. He shared that on November 11 he met with Chula Vista Councilmember Steve Casteneda to discuss Otay matters and the redistricting of the District following the 2010 census. On November 15 he met with General Manager Watton to discuss items to be presented at the December committee meetings and on November 22 to discuss attorney services. He stated that on November 23 he met with Director Robak to discuss Otay matters and on November 24 he attended the District's Ad Hoc Legal Matters Committee to discuss pending legal matters. He shared that on December 6 he attended the Finance, Administration and Communications committee where the committee reviewed and made recommendation on items for presentation at the January Board meeting. On December 8 he attended the Ad Hoc Legal Matters Committee where the Fenton Business Center matter and various legal matters were discussed. He indicated on December 10 he met with General Manager Watton to discuss the Desalination Project and he also met with the Ad Hoc Legal Matters Committee to discuss the IEC matter. He stated that on December 17 he again attended an Ad Hoc Legal Matters Committee meeting where the committee discussed the District's legal service needs. On December 21 he attended the District's Desalination Project Committee to discuss the Rosarito Desalination Project and on December 28 he attended the Ad Hoc Legal Matters Committee for a follow-up discussion on the Fenton Business Center matter.

RECESS TO CLOSED SESSION

29. CLOSED SESSION

The board recessed to closed session at 5:03 p.m. to discuss the following matters:

- a. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
[GOVERNMENT CODE §54956.9(a)]
 - (I) MULTIPLE CASES RELATED TO THE FENTON BUSINESS CENTER AND FILED WITH THE SUPERIOR COURT OF THE COUNTY OF SAN DIEGO CONSOLIDATED UNDER CASE NO. 37-2007-00077024-CU-BC-SC
 - (II) INFRASTRUCTURE ENGINEERING CORP. v. OTAY WATER DISTRICT, COUNTY OF SAN DIEGO, SUPERIOR COURT, CASE NO. 37-2008-00093876-CU-BC-CTL

RETURN TO OPEN SESSION

- 30. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

The board reconvened at 5:49 p.m. and General Counsel Daniel Shinoff indicated that no reportable actions were taken in closed session.

- 31. ADJOURNMENT

With no further business to come before the Board, President Bonilla adjourned the meeting at 5:49 p.m.

President

ATTEST:

District Secretary

AGENDA ITEM 4

MINUTES OF THE BOARD OF DIRECTORS MEETING OF THE OTAY WATER DISTRICT February 2, 2011

1. The meeting was called to order by President Bonilla at 3:30 p.m.
2. ROLL CALL

Directors Present: Bonilla, Croucher, Gonzalez, Lopez and Robak

Staff Present: General Manager Mark Watton, Asst. General Manager of Administration and Finance German Alvarez, Asst. General Manager of Engineering and Water Operations Manny Magana, General Counsel Daniel Shinoff, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA

A motion was made by President Bonilla, seconded by Director Croucher and carried with the following vote:

Ayes:	Directors Bonilla, Gonzalez, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to remove Agenda Item 14a.i. (Conference with Legal Counsel – Existing Litigation, Infrastructure Engineering Corp. v. Otay Water District, County of San Diego, Superior Court, Case No. 37-2008-00093876-CU-BC-CTL) and consider the item at a later date when updated information is received by the District.

5. APPROVE THE MINUTES OF THE SPECIAL MEETING OF MAY 17, 2010

A motion was made by Director Lopez, seconded by Director Gonzalez and carried with the following vote:

Ayes:	Directors Bonilla, Gonzalez, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the minutes from the Special Meeting of May 17, 2010.

6. PRESENTATION OF CERTIFICATES OF RECOGNITION TO LEE & RO, INC., RBF CONSULTING, CCL CONTRACTING, INC. AND HARRIS & ASSOCIATES, INC. FOR THEIR WORK AND PROFESSIONALISM IN THE SUCCESSFUL COMPLETION OF THE JAMACHA PIPELINE PROJECT

General Manager Mark Watton provided a background of the 36-Inch Jamacha Pipeline Project and commended Lee & RO, Inc., RBF Consulting, CCL Contracting, Inc., and Harris & Associates, Inc. (36-Inch Pipeline Team) for their hard work and professionalism in the successful completion of the project. He stated that the project was completed on time and under budget thanks to the collaborative efforts of the 36-Inch Pipeline Team and District staff.

Engineering Manager Ron Ripperger also commended the 36-Inch Pipeline Team and indicated that LEE & RO, Inc. designed the project, Harris & Associates, Inc. provided design value engineering services, RBF Consulting was the construction management firm, and CCL Contracting, Inc. built the facility. Engineering Manager Ripperger also added that District staff members provided key field support during the construction of the project.

Certificates of Appreciation were presented to each firm in recognition of their excellent work on the 36-Inch Jamacha Pipeline Project.

Director Gary Croucher thanked the 36-Inch Pipeline Team and stated that he appreciated their teamwork efforts in the successful completion this major project. He stated that he is proud of them and indicated that the District should retain the 36-Inch Pipeline Team for future major projects, if possible.

President Bonilla and Director Lopez also thanked the 36-Inch Pipeline Team and shared that they received positive feedback from District staff and the community on how well the 36-Inch Pipeline Team provided services and completed the project.

7. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

CONSENT CALENDAR

8. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

A motion was made by Director Croucher, seconded by Director Gonzalez and carried with the following vote:

Ayes:	Directors Bonilla, Gonzalez, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the following consent calendar items:

- a) APPROVE THE REIMBURSEMENT AGREEMENT BETWEEN THE DISTRICT AND THE COUNTY OF SAN DIEGO FOR THE RELOCATION OF AN 8-INCH SEWER MAIN
- b) APPROVE AN ENGAGEMENT LETTER WITH THE AUDITING FIRM OF DIEHL, EVANS & COMPANY, LLP TO PROVIDE AUDIT SERVICES TO THE DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2011
- c) AUTHORIZE THE GENERAL MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH DMI DIGITAL MAPPING INC. IN AN AMOUNT NOT TO EXCEED \$68,000 FOR ORTHOPHOTOGRAPHY SERVICES

ACTION ITEMS

9. ENGINEERING AND WATER OPERATIONS

- a) APPROVE THE WATER SUPPLY ASSESSMENT REPORT, AS REQUIRED BY SENATE BILL 610, FOR THE SAN DIEGO-TIJUANA CROSS BORDER FACILITY PROJECT

During a meeting of the District's Engineering, Operations, and Water Resources Committee (EO&WR Committee) on January 18, 2011, the Committee supported staffs' recommendation and presentation to the full Board the request for approval of the District's Water Supply Assessment Report (WSA Report) for the San Diego-Tijuana Cross Border Facility (Cross Border Project), dated December 2010, as required by Senate Bill 610. Additional information regarding the Cross Border Project, the District's 2010 WSA Report, and the Committee's discussion/actions are provided in staff's report (agenda item 8a).

Associate Civil Engineer Bob Kennedy indicated that the Cross Border Project includes the development of a border crossing that would provide secure air-passenger access to the passenger terminals of the General Abelardo L. Rodriguez International Airport in Tijuana. On December 14, 2010, the District received a request from the City of San Diego to prepare the Cross Border Project's WSA Report. Associate Civil Engineer Kennedy provided a PowerPoint presentation to

the Board and indicated that prior to transmittal to the City, the WSA Report must be approved by the District's Board.

General Manager Watton stated that the Cross Border Project is a highly sophisticated project and a Presidential Permit from Mexico has already been issued to the Otay-Tijuana Ventures, LLC allowing the development of the Project.

Mr. Mark Rosen, representative for the Otay-Tijuana Ventures, LLC (Developer) stated that they are in the entitlement process with the City of San Diego and is waiting on the City's approval of a certified environmental impact report, the development plans, and community plan amendment which the developer expects to receive in the third quarter of 2011. Mr. Rosen stated that the Developer is also in the process of obtaining construction and building permits from the City and indicated that the goal is to open the border crossing in late 2012. A rendering of the proposed Cross Border Project was presented to the Board.

Director Robak inquired if the Cross Border Project's landscape will use potable or recycled water. Associate Civil Engineer Kennedy indicated that the project's landscape would utilize approximately 11 acre-foot of recycled water annually.

Director Croucher stated that the EO&WR Committee reviewed the benefits of the Cross Border Project and indicated that they supported staffs' recommendation as they believe it is a highly needed facility in the area.

Director Gonzalez stated that the project is a great opportunity for another cross border project and partnership, such as the District's desalination project, and it would benefit San Diego as it would provide the community with an airline service alternative.

In response to a question from President Bonilla, Associate Civil Engineer Kennedy presented a powerpoint slide that showed the location of the two 150-room hotels that is included in the Cross Border Project's development plan.

A motion was made by Director Croucher, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the Water Supply Assessment Report, as required by Senate Bill 610, for the San Diego-Tijuana Cross Border Facility Project.

INFORMATIONAL ITEMS

10. FISCAL YEAR 2011 FIRST QUARTER CAPITAL IMPROVEMENT PROJECT UPDATE REPORT

The District's EO&WR Committee reviewed this item in detail at a meeting held on January 18, 2011. Notes from the committee's discussion is included within Attachment A to staff's report (agenda item 9a).

Associate Civil Engineer Daniel Kay stated that the District's FY 2011 CIP budget consists of 82 projects that total \$28.5 million and indicated that expenditures through the first quarter totaled approximately \$4.4 million or 16% of the fiscal year budget.

Director Robak noted that Mr. Rob Turner, Director of Public Works from the city of El Cajon, had provided positive feedback on the District's CIP project (36-Inch Pipeline from FCF No. 14 to Regulatory Site Project) and had indicated that the City did not receive any complaints while the project was under construction. Director Robak commended District staff and all the consultants who were involved in the successful completion of the project.

11. BOARD

a) DISCUSSION OF 2010 AND 2011 BOARD MEETING CALENDAR

There were no changes to the meeting calendar.

REPORTS

12. GENERAL MANAGER'S REPORT

GENERAL MANAGER'S REPORT

General Manager Watton presented his report and noted that a copy of the District's new proposed bill format has been provided each director on the dais. The new bill format provides customers information on their water use for several years as suggested by Director Croucher at a previous meeting. Also presented to the Board was an updated fact sheet of the District, San Diego LAFCO's Proposed FY 2011-2012 Budget information and an article ("*Consolidated Water Co. Ltd. To Increase Capacity of Blue Hill Plant in Commonwealth of Bahamas by Approximately 67%*") that provides an update on the private developer of the proposed Rosarito Beach Desalination Project.

An article from SignOn San Diego ("*S.D. Water agency delays project worth \$82 million*") was also provided that updated the Board on San Diego County Water Authority's decision to defer \$82 million in projects. General Manager Watton indicated that Otay had to revise its current Fiscal Year and upcoming Fiscal Year 2012 Six-Year CIP Project Expenditure Projections schedule based on the current economic environment.

He noted from his General Manager's Report the annual employee recognition luncheon, GIS manager's meetings with Sweetwater Authority, city of Chula Vista and the San Diego Port Authority to discuss common goals, the District's bond issue on the bond market, the District's financial reporting for December 31, 2010, the Rancho del Rey Groundwater Well Development Project, and the San Diego CWA treatment water shutdown.

SAN DIEGO COUNTY WATER AUTHORITY UPDATE

General Manager Watton indicated that at the District's next regular Board meeting, a CWA representative will provide an update on Metropolitan Water District's (MWD) rates and the lawsuit CWA has filed against METRO regarding their rates.

He stated that CWA's representatives on MWD will be addressing some concerns they have with some MWD issues. He stated one of the issues is MWD's budget with regard to projected water sales. MWD is projecting water sales of 2 million acre-feet and CWA feels that this projection is unrealistic and believes the projection should be approximately 1.8 million acre-feet. He stated that MWD's staff is also recommending that its board approve another 3-year contract with its audit firm. He stated if the recommendation is approved, MWD would have the same auditor in place for 21 years. CWA feels that having the same auditor in place is concerning and will be addressing the issue with MWD.

At the CWA's January 2011 Board meeting, General Manager Watton stated that its members approved the second phase of a joint feasibility study and preliminary design of the binational seawater desalination plant in Rosarito Beach. He stated that prior to CWA's board approving the second study, he was able to include in the motion a contingency requiring the State of Baja to participation before CWA would provide funding for the study.

Director Croucher stated that CWA has a conservation plan that promotes a weather-based irrigation controller and discussed some of the positive/negative advantages of using the device. He also shared that CWA plans to address the County of San Diego Board of Supervisors to provide them with information about water issues and rates so that they could have a better understanding of the issues.

13. DIRECTORS' REPORTS/REQUESTS

Director Robak indicated that the board members may wish to consider attending the 2011 WaterReuse California Annual Conference that is scheduled for March 20-22 in Dana Point, California. He stated that the conference has a segment on desalination and a tour of the Orange County desalination and ozone treatment facilities which would be worthwhile attending. Director Robak indicated that he recently attended a meeting that was very informative as it discussed desalination technology and he received valuable information which he had shared with the Board. He stated that the District would greatly benefit from the proposed Rosarito

Beach Desalination Project. He also indicated that he attended the District's Annual Employee Luncheon and he enjoyed the event and meeting and speaking with the District's employees. He also shared that he was pleased with the quality of the information/articles in the District's Pipeline Newsletter.

Director Robak stated that the District's Fact Sheet reports potable water sales of 29,866 AF and the purchase of 31,088 AF of potable water. He inquired if the difference in the figures of 1,222 AF is considered the District's "water loss." Chief Financial Officer Joe Beachem stated yes and that the water loss information is included in the District's budget. Director Robak requested that the District's Fact Sheet and a sample of an average sewer bill be placed on the District's website.

Director Lopez commended the staff members who organized the District's Annual Employee Luncheon and stated that it is always a nice event to attend and have an opportunity to speak with District employees and express how much they are truly appreciated. He indicated that he plans to attend the 2011 WaterReuse California Conference.

Director Croucher thanked staff for revising the District's bill format to include historical information of the customer's water use and believes that it will make it easier for customers to see if they need to improve their water conservation.

Director Gonzalez shared his experience on the Colorado River Tour that he attended in late January 2011 and stated that the tour was very informative and he gained a better understanding of water rates and issues.

14. PRESIDENT'S REPORT

President Bonilla reported on meetings he attended during the month of January 2011 and indicated that on January 6 he attended a Desalination Project Committee meeting to discuss the Rosarito Beach Desalination Project. On January 10, he met with Director Robak to discuss District matters, and met with General Manager Watton to discuss general counsel services. He attended an Ad Hoc Legal Matter Committee meeting on January 11 to review applications from legal firms who were interested in providing General Counsel services to the District and provided a recommendation to the board of a suggested candidate. He attended a Special Meeting of the Board of Directors on January 11 where the board selected and appointed Stutz Artiano Shinoff & Holtz to provide General Counsel services to the District. On January 14 he met with General Manager Watton to discuss items which will be presented at the January committee meetings. On January 24 he met with Mr. Guillermo Ruiz to discuss the Rosarito Beach Desalination Project. He met with Mark Watton on January 26 to review the agenda for the February Board meeting and attended the District's Employee Luncheon. Lastly, on January 27, he met with representatives of Consolidated Water Co. Ltd. and Mr. Guillermo Ruiz to discuss the Rosarito Beach Desalination Project.

15. ADJOURNMENT

With no further business to come before the Board, President Bonilla adjourned the meeting at 4:38 p.m.

President

ATTEST:

District Secretary

AGENDA ITEM 4

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OTAY WATER DISTRICT September 15, 2010

1. The meeting was called to order by President Bonilla at 9:00 a.m. He indicated that Director Jose Lopez will not be attending the Workshop due to health issues, and that Directors Croucher and Robak have already received Ethics Training and will arrive after the training is completed.

2. ROLL CALL

Directors Present: Bonilla, Gonzalez, Croucher (arrived at 11:10 a.m.) and Robak (arrived at 11:00 a.m.)

Director Absent: Lopez (due to illness)

Staff Present: General Manager Mark Watton, General Counsel Yuri Calderon, Legal Counsel Marie Mendoza, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by President Bonilla, seconded by Director Gonzalez and carried with the following vote:

Ayes:	Directors Bonilla and Gonzalez
Noes:	None
Abstain:	None
Absent:	Director Croucher, Lopez and Robak

to approve the agenda.

5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

WORKSHOP

6. PRESENTATION OF ETHICS TRAINING (CALDERON)

General Counsel Yuri Calderon indicated that this training has been dictated by the legislature through Assembly Bill No. 1234 that requires trustees receive two hours of ethics training every two years as a condition to serving in office.

General Counsel Calderon shared issues that occurred at the City of Bell that involved unethical actions by the elected officials and indicated that it is one of the reasons that ethics training is required. He stated that the City of Bell's conduct has created more inquiries on ethics and has encouraged the introduction of new legislation that is more restrictive to cities, counties, districts, and other government agencies; specifically with regard to the salaries, benefits/compensation, expenditures, etc. of employees. Also under close observation are business relationships and 700 Form filings to determine if the forms have been correctly completed. General Counsel Calderon introduced his Associate, Ms. Marie Mendoza, who handles the majority of his firm's cases that deal with ethical issues.

Attorney Mendoza provided a presentation on *Ethics Principles & Laws – Building the Public's Trust*. The presentation reviewed the following:

- Establishing an Ethics Framework
- Public Perception
- Questions to Ask
- Ethics Laws
- Categories of Ethics Laws
- How Ethics Laws Work
- California Ethics Laws
- And still more laws...
- Otay's Code of Ethics
- Personal Financial Gain
- Bribery & Extortion
- Conflicts Created By Future Employment
- Conflicts of Interest
- Major Sources of Conflicts of Interest Rules
- Conflicts of Interest Rules Under the Political Reform Act
- General Rule of Disqualification
- 8-Step Disqualification Analysis (steps 1-4)
- 8-Step Disqualification Analysis (steps 5-8)
- Who Are Public Officials
- Potential Economic Interests
- Exceptions to Potential Economic Interest Conflicts
- What Happens if Disqualified
- Abstentions, Disqualifications & Recusals
- Contractual Conflicts of Interest Government Code § 1090

- Contractual Conflicts of Interest
- Contractual Conflicts of Interest Penalties
- Perks & Privileges
- Gifts
- Limitations on Gifts
- Exemptions from the Gift Limit
- Gifts of Travel
- Gifts from Transportation Companies
- "I received a gift, now what?"
- Disclosure of Gifts
- Honoraria
- Expense Reimbursement
- Misuse of Public Resources
- Solicitations of Campaign Funds
- Gifts of Public Funds
- Mass Mailing Limitations
- Government Transparency
- Disclosure of Financial Interests
- The Who, What, When and Where of Disclosure
- The Brown Act
- What is a Brown Act Meeting?
- Avoid the Serial Meeting
- If It's Not on the Agenda...
- Closed Sessions
- Public Records
- Public Records: Basic Rules
- Public Records Act Violations
- Fairness and Due Process
- Personal Interests or Bias: Common Law Conflicts
- Impermissible Bias
- Vote Trading is Prohibited
- Restrictions on Loans
- Campaign Contributions
- Contributions & Conflicts
- Incompatible Offices
- Ethics Resources

Attorney Mendoza stated that there are too many ethic laws to learn, but the key is to consider public perception and to establish a basic ethics framework that includes trustworthiness, responsibility, respect, and fairness is that individuals should ask themselves the following:

- How does my action look?
- Is the right action being done?
- What don't I want to see on the front page of the morning paper?

It was indicated that board members can refer to the Otay Water District's Code of Ordinance, Section 6, Conflict of Interest Code and Policy 41, Employee Compliance with District's Conflict of Interest Code for additional information regarding the District's policies.

In response to a question by the Board, General Counsel Calderon stated that he believes there will be a revision to the Form 700 because of issues that are surfacing. He indicated that rules to charitable contributions have changed as vendors are now allowed to provide charitable contributions to agencies and contract with them as long as the value of the contributions does not exceed \$420 in a twelve month period. He indicated that vendors are not required to report any charitable contributions they provide, but agencies are required to report contributions they receive if the annual accumulative value of the gift(s) is or exceeds \$50. For example, the District receives a charitable contribution of Padre tickets for its employees. The District must report the contribution because the value exceeds \$50, and employees who are required to complete a Form 700 must report the Padre ticket(s) they receive if the accumulative value is \$50 or more.

General Counsel Calderon indicated in response to an inquiry from the board that Director Gonzalez can continue to donate Padre tickets to the Otay Water District as his firm has no business contract or relationship with the District.

Attorney Mendoza indicated with regard to *disqualifications* and *recusals*, that the District's custom for board members who are disqualified to vote on item due to a conflict of interest is to abstain and, if required, step off the dias.

General Counsel Calderon discussed the difference between the Conflict of Interest Political Reform Act and the Contractual Conflict of Interest 1090. The Political Reform Act deals with personal financial gain where board members can disclose their economic benefit and abstain from voting if necessary. The Contractual Conflict of Interest 1090 deals with financial interests in contracts which prohibits the District's entire board and employees from having a financial interest in a contract or enter into in a contract.

Director Gonzalez inquired about fundraising events for his campaign for election to the District's Division 1 seat. General Counsel Calderon indicated that he must report any gifts or monies he receives for his campaign to the California Fair Political Practices Commission.

As required by State law, certificates were issued to the Board members who attended this ethics training workshop.

7. DISCUSSION OF BOARD OF DIRECTORS POLICY 42, PARTICIPATION IN COMMUNITY EVENTS AND PROGRAMS/SPONSORSHIP OPPORTUNITIES

District Secretary Susan Cruz indicated that an updated matrix (Attachment C) was revised and a new copy has been distributed to board members at today's workshop. She stated that Attachment C provides a list of San Diego County agencies who responded to the District's request for information on their Sponsorship Guidelines.

The Board had requested that the District's Policy 42 be amended so the Board may review and ensure that the policy is appropriate with regard to the District's participation and sponsorship of community events. It was indicated that the public is inquiring how local agencies are spending public funds and if the agencies' expenditures are appropriate.

It is believed that the District's participation in community events is justifiable as it gets members of the District out in the community to share District information and provides for networking opportunities with other agencies.

President Bonilla recommended that an Ad Hoc Committee be initiated to discuss Policy 42 with Legal Counsel and review the validation of the District's participation/sponsorship of community events and consider possible revisions to the policy that would provide flexibility, within reason, and clarify which community events and sponsorship opportunities are appropriate for the District's participation. The board concurred.

8. ADJOURNMENT

With no further business to come before the Board, President Bonilla adjourned the meeting at 11:30 a.m.

President

ATTEST:

District Secretary

AGENDA ITEM 4

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OTAY WATER DISTRICT January 11, 2011

1. The meeting was called to order by President Bonilla at 3:05 p.m.

2. ROLL CALL

Directors Present: Bonilla, Gonzalez, Croucher, Lopez and Robak

Director Absent: None

Staff Present: General Manager Mark Watton, Assistant General Manager of Administration and Finance German Alvarez, Assistant General Manager of Engineering and Water Operations Manny Magana, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by Director Gonzalez, seconded by Director Croucher and carried with the following vote:

Ayes:	Directors Bonilla, Gonzalez, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the agenda.

5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

ACTION ITEMS

6. DISCUSS APPOINTMENT OF A FIRM OR INDIVIDUAL TO PROVIDE LEGAL SERVICES TO THE DISTRICT AS GENERAL COUNSEL

President Bonilla stated that several law firms have expressed interest in providing legal counsel services to the District and indicated that the District's Ad Hoc Legal Matters Committee reviewed the proposals that were submitted to the District.

Director Croucher stated that the Committee discussed the District's needs and current activities and also considered each law firms' ethics, trust, and loyalty. They wished to ensure a smooth transition as it was important to the Committee that the District have minimal business disruption. He indicated that the Committee members were in agreement in recommending Stutz Artiano Shinoff & Holtz to provide the District legal services. The firm has provided services to the District and worked well with the District's staff. He stated that Stutz Artiano Shinoff & Holtz would meet the District's needs and provide stability as its legal service provider. He also indicated that a 1-year term was agreed upon which gives the District time to evaluate the services provided.

A motion was made by Director Croucher, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Gonzalez, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to open the discussion of the Ad Hoc Legal Matters Committee's recommendation to appoint Stutz Artiano Shinoff & Holtz to provide legal services to the District as General Counsel for a 1-year term.

Director Robak indicated that he researched other law firms who were based in San Diego and specialized in water issues. He inquired if Mr. Daniel Shinoff from Stutz Artiano Shinoff & Holtz has provided legal services to the Rainbow Municipal Water District (MWD) as their General Counsel.

Mr. Shinoff stated that he has provided legal services to the Rainbow MWD for the past 15 years and has handled their litigation, but that they are not the District's General Counsel. He indicated that his firm is based in San Diego and if his firm was selected, he would serve as the District's General Counsel.

Director Robak indicated that he was not familiar with the history of Stutz Artiano Shinoff & Holtz, but consulted with other individuals who provided positive feedback about the firm. He agreed with the Ad Hoc Legal Matters Committee that a smooth transition in the change of the District's legal service provider is important and that a 1-

year term would provide the District more time to evaluate the services provided by Stutz Artiano Shinoff & Holtz.

In response to a question by Director Robak, President Bonilla indicated that Stutz Artiano Shinoff & Holtz is willing to negotiate with the District on their rates for providing legal services. President Bonilla noted that besides rates, the most important aspect in appointing a new law firm is their relationship with the District.

Mr. Shinoff indicated that it was a privilege to work with the District and an honor for his firm to be considered to provide legal services to the District. He stated that he agrees with the Ad Hoc Legal Matters Committee that trust, integrity and ethics are incredibly important for the working and business relationship. He stated he has provided legal services since 1982 and discussed his qualifications and accomplishments. He introduced and provided a brief background of his staff members Mr. Bill Pate, Mr. Jacob Gould, Mr. Jeffrey Wade and Mr. Richard Romero. He stated that Mr. Jeff Morris sends his apologies for not being able to attend today's meeting as he is currently out-of-town. He indicated that his firm has been working with public entities for 30 years which includes cases tried before the California Supreme Court and Brown Act cases.

Director Lopez stated that he was grateful to Directors Bonilla and Croucher for the time they dedicated to review the proposals submitted to the District. He stated that he also conducted his own research on Stutz Artiano Shinoff & Holtz and has only received positive comments and high praise for the firm. Director Lopez indicated that he was impressed with the firm's qualifications and that he was pleased with the Ad Hoc Legal Matters Committee's recommendation.

Director Gonzalez also thanked Directors Bonilla and Croucher for the time they dedicated to the selection process for appointing a new law firm and was pleased with the Ad Hoc Committee's recommendation.

In response to a question from Director Robak, Mr. Shinoff indicated that Mr. Richard Romero would provide the day-to-day services to the District and that their other attorneys' would provide assistance on an as-needed basis based on their expertise/specialties. He noted that Stutz Artiano Shinoff & Holtz takes a collaborative approach to serving its clients and all lawyers at his firm can, when needed, provide assistance with legal needs.

7. APPROVE APPOINTMENT OF A FIRM OR INDIVIDUAL TO PROVIDE LEGAL SERVICES TO THE DISTRICT AS GENERAL COUNSEL

A motion was made by Director Croucher, seconded by Director Lopez and carried unanimously with the following vote:

Ayes:	Directors Bonilla, Gonzalez, Croucher, Lopez and Robak
Noes:	None

Abstain: None
Absent: None

to approve the appointment of Stutz Artiano Shinoff & Holtz to provide legal services to the District as General Counsel for a 1-year term as presented.

8. ADJOURNMENT

With no further business to come before the Board, President Bonilla adjourned the meeting at 3:29 p.m.

President

ATTEST:

District Secretary



STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	July 15, 2011
SUBMITTED BY:	Alice Mendez-Schomer, <i>AMS</i> Customer Service Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief):	Joseph R. Beachem, <i>RJB</i> Chief Financial Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager, Finance and Administration		
SUBJECT:	Adopt Resolution No. 4178 to Continue Water and Sewer Availability Charges for District Customers for Fiscal Year 2011-2012 to be Collected through Property Tax Bills		

GENERAL MANAGER'S RECOMMENDATION:

That the Board adopts Resolution No. 4178 to continue water and sewer availability charges for District customers for Fiscal Year 2011-2012 to be collected through property tax bills.

COMMITTEE ACTION: _____

See Attachment A.

PURPOSE:

To present for the Board's consideration the adoption of Resolution No. 4178 to continue water and sewer availability charges for District customers for Fiscal Year 2011-2012 to be collected through property tax bills.

ANALYSIS:

State Water Code Section 71630-71637 authorizes the District to assess such availability charges. The District levies availability charges each year on property in both developed and undeveloped areas. In order to place these charges on the tax roll the County of San Diego requires the District to provide a resolution authorizing the charges. Each year, the District provides a resolution along with the listing of charges by parcel.

Current legislation provides that any amount up to \$10 per parcel (one acre or less) is for general use and any amount over \$10 per parcel (\$30 per acre for parcels over one acre) is restricted, to be expended in and for that Improvement District. The District uses amounts over \$10 per parcel to develop water and sewer systems within the Improvement Districts where the funds are collected. In accordance with the legislation, the District places amounts up to \$10 per parcel in the General Fund.

FISCAL IMPACT:

RKB

The availability charges, as budgeted, will generate approximately \$1.2 million in revenue.

STRATEGIC GOAL:

This revenue source will help the District meet its fiscal responsibility to its ratepayers.

LEGAL IMPACT:

None.

Mark Walton

General Manager

Attachments:

- A) Committee Action Form
- B) Resolution No. 4178



ATTACHMENT A

SUBJECT/PROJECT:	Adopt Resolution No. 4178 to Continue Water and Sewer Availability Charges for District Customers for Fiscal Year 2011-2012 to be Collected through Property Taxes
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee discussed this item at a meeting held on June 15, 2011 and the following comments were made:

- Staff indicated that the District began collecting water availability charges in 1961 and in 1966 added sewer availability charges. These charges are authorized through State legislation.
- The fees collected are \$10/acre for parcels one acre or less and \$30/acre for parcels larger than one acre. These fees have not changed since implementation and will be collected through property tax bills.
- The revenue collected through the fees is approximately \$1.2 million.
- In order to place these fees on the property tax bills, the County of San Diego requires that the District's Board adopt a resolution annually authorizing the charges.
- Staff is requesting that the board adopt Resolution No. 4178 to continue water and sewer availability charges for Fiscal Year 2011-2012.

Following the discussion, the committee supported staffs' recommendation and presentation to the board on the consent calendar.

RESOLUTION NO. 4178

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OTAY WATER DISTRICT CONTINUING PREVIOUSLY ESTABLISHED WATER AND SEWER AVAILABILITY CHARGES FOR FISCAL YEAR 2011-2012; REQUESTING THE COUNTY TO COLLECT SUCH AVAILABILITY CHARGES ON THE 2011-2012 SECURED TAX ROLL AND TAKING OTHER RELATED ACTIONS

WHEREAS, the Otay Water District (herein "District") is a member of the San Diego County Water Authority and the Metropolitan Water District of Southern California and, as a member, the District is entitled to purchase water for distribution within the District and water so purchased is available to property in the District that is also within the San Diego County Water Authority and the Metropolitan Water District of Southern California, without further need for annexation to any agency; and

WHEREAS, Improvement Districts No. 14 and 18 and Assessment District No. 4 (Hillside) have been formed within the Otay Water District (herein "District") and sanitary sewers have been constructed and sewer service is available to land within each of the said districts; and

WHEREAS, in consideration of the benefit that water availability confers upon property within the District, and in further consideration of the need for revenue to pay the cost of water storage and transmission facilities which directly and specially benefit property within the District, the District has previously determined that water availability charges be fixed and established under applicable provisions of law; and

WHEREAS, in consideration of the benefit which sewer availability confers upon property within Improvement Districts No. 14 and 18 and within Assessment District No. 4 (Hillsdale), and in further consideration of the need to pay the cost of sanitary sewers which directly and specifically benefit those properties, the District has previously determined that sewer availability charges be fixed and established for Improvement Districts No. 14 and 18 and Assessment District No. 4 (Hillsdale), all as provided under applicable provisions of law; and

WHEREAS, the District desires to continue the collection of such water and sewer availability charges without increases or revisions in methodology or application.

NOW, THEREFORE, the Board of Directors of the Otay Water District resolves, determines and orders as follows:

1. SCHEDULE OF WATER CHARGES

(A) The water availability charges previously fixed and established are hereby continued for Fiscal Year 2011-2012 at the existing rates, as follows:

- (1) In Improvement Districts No. 5 and La Presa No. 1 the charge shall be \$10.00 per acre of land and \$10.00 per parcel of land less than one acre.
- (2) In Improvement Districts No. 2, 3, 7, 9, 10, 19, 20, 22, 25 and 27 the charge shall be \$30.00 per acre of land and \$10.00 per parcel of land less than one acre.

- (3) For land located outside an improvement district and within one mile of a District water line, the charge shall be \$10.00 per acre of land and \$10.00 for each parcel less than one acre.
- (4) For land located outside an improvement district and greater than one mile from District facilities, the charge shall be \$3.00 per acre of land and \$3.00 for each parcel less than one acre.

(B) Modifications The charges provided for in subparagraphs (1) through (4) in (A) above shall be modified upon petition by the property owner where the property does not receive water from the District as follows:

- (1) where a parcel of land or a portion thereof is within an open space easement approved by San Diego County, the charge for such parcel or portion thereof shall be fifty percent (50%) of the charge determined pursuant to paragraph (A), provided the owner files with the District proof, satisfactory to the District, that said parcel of land or portion thereof is within such a designated permanent open space area;
- (2) where a parcel of land or portion thereof is in an agricultural reserve under a Land Conservation Contract with the County of San Diego, pursuant to the Land Conservation Act of 1965 as amended, the charge for such parcel shall be \$3.00 per acre, provided the owner files with the District proof,

satisfactory to the District, that said parcel of land or portion thereof is within such an agricultural preserve;

(3) where a parcel of land or a portion thereof is within an area designated as a floodplain by the County of San Diego, the charge for such a parcel or portion thereof shall be \$3.00 per acre, provided the owner files with the District proof, satisfactory to the District, that said parcel of land or portion thereof is within such designated floodplain; and

(4) where a parcel of land or portion thereof exceeds a 30% slope, and where such is not within a legal subdivision, lot-split or planned residential development, the charge for the slope portion shall be \$3.00 per acre, or if such a parcel is less than one acre and more than one-half of the area exceeds 30% slope, \$3.00 for the parcel, provided the owner files with the District proof, satisfactory to the District, that said parcel of land or portion thereof meets or exceeds the slope.

(C) Exceptions The charges provided for in (A) and (B) above shall not apply, upon petition by the property owner, to the following:

(1) land located within an area designated as a floodway by the County of San Diego;

- (2) land designated as a vernal pool area by a governmental agency authorized to make such a designation and which designation prohibits use of such area for any purpose;
- (3) land owned by non-profit, tax-exempt conservation organizations specializing in identifying and protecting the natural habitat of rare species; or
- (4) land that is located within the boundaries of the Otay Water District but not within the boundaries of the Metropolitan Water District of Southern California and the San Diego County Water Authority.

2. SCHEDULE OF SEWER CHARGES

(A) Sewer standby assessment or availability charges are hereby fixed and established for Fiscal Year 2011-2012 as follows:

- (1) In Improvement Districts No. 14, 18 and Assessment District No. 4 (Hillsdale), the charges shall be \$30.00 per acre of land and \$10.00 per parcel of land less than one acre. The preceding charges shall not apply, upon petition by the property owner, to the following:
 - (a) any portion of a parcel which is undeveloped and maintained in its natural state within an Open Space Area as a requirement under the San Diego County General Plan, provided the owner of such parcel files proof,

satisfactory to the District, of such
designed Open Space Area;

(b) any portion of a parcel located within an
area designated by the County of San Diego as
a floodway or floodplain; or

(c) any portion of a parcel of land which exceeds
a slope of 30% and which is not within a
legal subdivision, lot split or planned lot
split or planned residential development.

3. DEFERRALS

(A) Deferral of Charge, Purpose Situations may arise when
an owner of a parcel of land does not use and has no present
intention of using water and/or sewer provided by the District on
a parcel of land, as defined in Section 4. The purpose of this
section is to permit an evaluation by the District, on a case-by-
case basis, of the circumstances which pertain to such situations
to determine whether a deferral of charges should be approved
according to the terms and conditions herein provided.

Any owner of a parcel of land who believes that the amount
of the water and/or sewer availability charges fixed against such
parcel should be deferred may file an application with the
District for deferral of the charge, as follows:

(a) Application The application shall include a
statement describing the circumstances and factual
elements which support the request for deferral.

(b) The General Manager shall consider the request
within sixty (60) days after the filing of a

completed application. If the application for deferral meets the established criteria, the General Manager may decide whether to approve the request and order the charge deferred accordingly. If the request is denied, the applicant shall be notified in writing stating the reasons for the denial.

(B) Appeal to Board of Directors If the General Manager denies a request, the owner may file an appeal with the Board of Directors within sixty (60) days after such denial. No new application for deferral need be considered by the General Manager until expiration of twelve (12) months from the date of a denial, unless differently directed by the Board of Directors.

(C) Deferred Charges on Restricted Parcels, Criteria The levy of the charge may be deferred annually as to any parcel of land which meets each of the following criteria:

- (a) The owner of such parcel makes a timely application requesting deferral of the charge.
- (b) The parcel, which is the subject of the request, will become subject to enforceable restrictions which prohibits the connection to the District sewer system or use of water on the parcel, except by means of natural precipitation or runoff; provided, however, if considered appropriate by the General Manager, local water may be used for limited domestic stock watering and irrigation uses.

- (c) The owner executed a recordable agreement which includes provisions that:
- (1) set forth the enforceable restrictions pertinent to the subject parcel;
 - (2) the agreement may be terminated upon written request by the owner and payment of all deferred water and/or sewer availability charges, plus interest thereon, compounded annually, and accruing at the legal rate from the date such charges would have been otherwise due and payable;
 - (3) no water and/or sewer service from the District shall be provided to such parcel for a period of ten (10) years after the total amount due for the charges deferred, plus annually compounded interest, is paid in full to the District, unless a surcharge penalty as described below is paid to the District prior to connection of any water and/or sewer service;
 - (4) if the surcharge is not paid, during the ten (10) year period, while water and/or sewer service is not available to the subject land, the owner shall pay all annual water or availability charges as fixed; and
 - (5) contains such other provisions considered by the General Manager to be appropriate.

(D) Surcharge Upon termination of the deferral agreement, an owner may elect to receive water and/or sewer service prior to the expiration of the ten (10) year penalty period upon payment of a surcharge. The surcharge shall be equal to the amount of the annual water and/or sewer availability charges fixed for the parcel(s) of land in the year of election to receive water and/or sewer service multiplied by the number of years remaining of the ten (10) year penalty period. This surcharge shall also apply if a property owner develops a parcel that is subject to a deferral agreement without termination of said agreement.

(E) Enforcement Procedures In order to insure that terms and conditions of the recordable agreement are being met, the General Manager shall:

- (1) Maintain a record of all parcels approved for deferral of the water assessments or availability charges.
- (2) Report to the Board of Directors any instances where the terms of the agreement are being violated.
- (3) Take such other actions or procedures considered appropriate.

4. DEFINITION OF PARCEL The term "parcel" as used herein shall mean a parcel of land as shown on the assessment rolls of the County Assessor of San Diego County as of March, 2011.

5. NOTICE AND REQUEST TO THE BOARD OF SUPERVISORS AND AUDITOR
As provided in Sections 71634 to 71637, on or before the third

Monday in August, 2011, the Secretary of this District shall furnish, in writing to the Board of Supervisors of San Diego County and to the County Auditor, a description of the land within the District upon which availability charges are to be levied and collected for Fiscal Year 2011-2012 together with the amount of the assessments or charges. At the time and in the manner required by law for the levying of taxes for county purposes, the Board of Supervisors of San Diego County shall levy, in addition to taxes it levies, water and/or sewer availability charges in the amounts fixed by this Resolution for the respective parcels of land described in Section 1 of this Resolution. All County officers charged with the duty of collecting taxes shall collect the charges with the regular property tax payments in the same form and manner as County taxes are collected. Such availability charges are a lien on the property with respect to which they are fixed. Collection of the charges may be enforced by the same means as provided for the enforcement of liens for state and county taxes.

6. CERTIFICATION TO COUNTY BOARD OF SUPERVISORS The District certifies that this Resolution complies with the provisions of Article XIIIID of the California Constitution in that the availability charges are existing charges first set by the Board of Directors of the District prior to November 6, 1996. At the time the availability charges were initially established, the District followed the applicable provisions of law then in effect, and the District has continued to comply with such provisions, including any requirements for notices or hearings,

as from time to time in effect. Therefore, pursuant to Section 71632 and Section 71638 of the California Water Code, as currently in effect, the District may continue the availability charges in successive years at the same rate. The District further certifies that the charge is not increased hereby and the methodology for the rate is the same as in previous years. The charge is imposed exclusively to finance the capital costs, maintenance and operating expenses of the water or sewer system of the District, as applicable.

7. CERTIFIED COPIES The Secretary of this District shall deliver certified copies of this Resolution to the Board of Supervisors and to the Auditor of San Diego County with the list of charges described in Section 4 above.

8. CORRECTIONS; OTHER ACTIONS The General Manager of the District is hereby authorized to correct any clerical error made in any assessment or charge pursuant to this Resolution and to make an appropriate adjustment in any assessment or charge made in error. Furthermore, the General Manager and the Secretary of this District are hereby directed to take any further actions and deliver such documents and certificates as necessary to carry out the purpose of this Resolution.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Otay Water District at a regular meeting duly held this 6th day of July, 2011.

President

ATTEST:

Secretary

I HEREBY CERTIFY that the foregoing Resolution No. 4178 was duly adopted by the BOARD OF DIRECTORS of the OTAY WATER DISTRICT at a regular meeting thereof held on the 6th day of July, 2011 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

District Secretary



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	July 15, 2011
SUBMITTED BY:	<i>Rita Bell</i> Rita Bell, Finance Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)	<i>Joseph R. Beachem</i> Joseph R. Beachem, Chief Financial Officer		
APPROVED BY: (Asst. GM):	<i>German Alvarez</i> German Alvarez, Assistant General Manager, Finance and Administration		
SUBJECT:	Adopt Resolution No. 4177 to Establish the Tax Rate for Improvement District No. 27 (ID 27) for Fiscal Year 2011-2012		

GENERAL MANAGER'S RECOMMENDATION:

That the Board adopt Resolution No. 4177 to establish the tax rate for Improvement District No. 27 (ID 27) at \$0.005 for Fiscal Year 2011-2012.

COMMITTEE ACTION: _____

See Attachment A.

PURPOSE:

Each year, tax rates are calculated for Improvement District 27 which has outstanding general obligation bonds to ensure the amount of tax collections will meet the annual debt service. Currently, Improvement District No. 27 is the only improvement district with outstanding general obligation debt service.

BACKGROUND:

In December 1992, the District sold \$11,500,000 of general obligation bonds in ID 27 for the construction of the 30mg reservoir. The District intended to have a maximum tax rate of \$0.10 per \$100 of assessed valuation.

With the refinancing of bonds in 1998, and the rapid growth in past years, the tax rate for ID 27 had been reduced several times. In Fiscal Year 2010, the bonds were refinanced again, reducing the annual debt payment even further. The tax rate was kept at \$0.005 last fiscal year, despite a further reduction in the assessed values of properties in the region of 2.4%. The County Assessor anticipates a minimal increase of 0.3% in

assessed values for next fiscal year. Staff is proposing to keep the rate at \$0.005, drawing down the reserves, rather than raising the rate. The rate and reserve balance will be reevaluated again next year. It is anticipated that the \$0.005 rate can be maintained for a number of years.

FISCAL IMPACT: _____

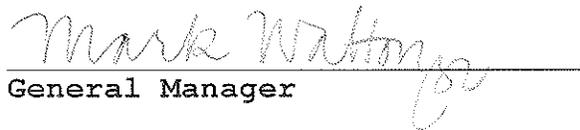
The \$0.005 tax rate will generate \$608,134 in revenue. The estimated revenue and the current fund balance will meet the annual debt service payment of \$756,638 for ID 27 and allow the fund to maintain a positive cash balance for the foreseeable future. This action also brings this fund balance closer to the target level of six months of bond payments.

STRATEGIC GOAL:

Through well-established financial policies and wise management of funds, the District will continue to guarantee fiscal responsibility to its ratepayers and the community at large.

LEGAL IMPACT: _____

None.



General Manager

Attachments:

- A) Committee Action Form
- B) Resolution No. 4177
- C) ID 27 Tables



ATTACHMENT A

SUBJECT/PROJECT:

Adopt Resolution No. 4177 to Establish the Tax Rate for Improvement District No. 27 (ID 27) for Fiscal Year 2011-2012

COMMITTEE ACTION:

The Finance, Administration and Communications Committee discussed this item at a meeting held on June 15, 2011 and the following comments were made:

- The District issued general obligation bonds in 1992 for \$11.5 million for the construction of a 30 MG reservoir in Improvement District 27 (ID27). The maximum tax rate was set at \$0.10 per \$100 of assessed property value. This is the only ID within the District's service area with an outstanding debt service.
- The bonds were refinanced in 1998 and 2010 which has lowered the payment and the amount that must be collected. The District has been collecting \$0.005 per \$100 of assessed property value for the last three (3) years.
- Staff noted that property assessed values have dropped and seem to be leveling off. The County Assessor believes that there may be a slight increase in the City of Chula Vista's property assessed values in the next year and staff is recommending that the rate be maintained at \$0.005 per \$100 of assessed property value.
- Currently, there is about \$1 million in the fund and it is being drawn down approximately \$100,000 per year. It was noted that the District reviews the tax rate for ID 27 every year and depending on property assessed values, the District can adjust the rate if needed.
- Staff is requesting that the board adopt Resolution No. 4177 authorizing the collection of the debt service through the County of San Diego tax rolls.

Following the discussion, the committee supported staffs' recommendation and presentation to the board on the consent calendar.

RESOLUTION NO. 4177

A RESOLUTION OF THE BOARD OF DIRECTORS OF
 OTAY WATER DISTRICT FIXING TAX RATES FOR
 FISCAL YEAR 2011-2012 FOR PAYMENT OF
 PRINCIPAL AND INTEREST ON GENERAL OBLIGATION
 BONDS OF IMPROVEMENT DISTRICTS (GF 1600)

WHEREAS, California Water Code Section 72091 authorizes the Otay Water District, as a municipal water district, to levy an ad valorem property tax which is equal to the amount required to make annual payments for principal and interest on general obligation bonds approved by the voters prior to July 1, 1978.

NOW, THEREFORE, the Board of Directors of the Otay Water District resolves, determines and orders as follows:

1. Findings. It is necessary that this Board of Directors cause taxes to be levied in Fiscal Year 2011-2012 for Improvement District No. 27 of the Otay Water District to pay the amount of the principal and interest on the bonded debt of such improvement district.

2. Amounts to be Raised by Taxes. The amount required to be raised by taxation during Fiscal Year 2011-2012 for the principal and interest on the bonded debt of Improvement District No. 27 is as follows:

Improvement District No. 27	\$608,134
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3. Tax Rates. The tax rates per one hundred dollars (\$100) of the full value of all taxable property within said improvement district necessary to pay the aforesaid amounts of principal and interest on the bonded debt of said improvement district for Fiscal Year 2011-2012 is hereby determined and fixed as follows:

Improvement District No. 27	\$0.005
-----------------------------	---------

4. Certification of Tax Rates. Pursuant to Water Code Section 72094, this Board of Directors hereby certifies to the Board of Supervisors and the County Auditor of the County of San Diego the tax rates hereinbefore fixed, and said County Auditor shall, pursuant to Section 72095 of said Code, compute and enter in the County assessment roll the respective sums to be paid as tax on the property in Improvement District No. 27, using the rate of levy hereinabove fixed for such improvement district and the full value as found on the assessment roll for the property therein, and the Secretary of this Board of Directors is hereby authorized and directed to transmit certified copies of this resolution, Attachment B, and made a part hereof, to said Board of Supervisors and said Auditor.

PASSED AND ADOPTED by the Board of Directors of the Otay Water District at a regular meeting held this 6th day of July, 2011.

Ayes:
Noes:
Abstain:
Absent:

President

ATTEST:

Secretary

IMPROVEMENT DISTRICT 27

History

- 1989 Improvement District 27 was formed with \$100,000,000 bonding authorized.
- 1992 District issued \$11,500,000 in General Obligation Bonds primarily for the construction of a 30 million gallon storage reservoir.
- 1998 District refinanced outstanding debt of \$10,900,000.
- 2009 District refinanced again outstanding debt of \$7,780,000.

Historical Data						
	TAXES COLLECTED	DEBT SERVICE	NET	TAX RATE	ASSESSED VALUATION	INC%
FY00	\$1,796,000	\$844,900	\$951,100	\$0.10000	\$1,539,762,365	38%
FY01	\$1,628,500	\$841,500	\$787,000	\$0.06000	\$2,037,206,308	32%
FY02	\$570,300	\$842,000	(\$271,700)	\$0.02000	\$2,809,479,840	38%
FY03	\$725,085	\$848,600	(\$123,515)	\$0.01500	\$3,837,693,353	37%
FY04	\$829,036	\$848,700	(\$19,664)	\$0.01400	\$5,047,625,296	32%
FY05	\$997,082	\$840,800	\$156,282	\$0.01200	\$6,454,909,846	28%
FY06	\$1,081,991	\$840,385	\$241,606	\$0.01000	\$8,579,576,581	33%
FY 07	\$868,624	\$837,936	\$30,688	\$0.00700	\$10,348,663,242	21%
FY 08	\$917,168	\$835,017	\$82,151	\$0.00600	\$12,518,643,676	21%
FY09	\$764,971	\$830,823	(\$65,852)	\$0.00500	\$12,308,043,285	-2%
FY10 ⁽¹⁾	\$605,405	\$934,674	(\$329,269)	\$0.00500	\$10,378,404,507	-16%
FY11	\$600,685	\$781,144	(\$180,459)	\$0.00500	\$10,131,397,697	-2%

Change in Fund Balance						
	TAXES COLLECTED	DEBT SERVICE	NET	TAX RATE	ASSESSED VALUATION	INC%
			\$1,161,133			
	Fund Balance 6/30/11					
FY12	\$608,134	\$756,638	(\$148,504)	\$0.00500	\$10,161,791,890	0.3%
	Interest		\$21,363			
	Est Fund Balance 6/30/12		\$1,033,992			



⁽¹⁾ Due to the debt refinancing in FY2009, there was a refunding cost of \$150,625 that added to the debt service amount this year.



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	July 15, 2011
SUBMITTED BY:	Bill Jenkins IT Operations Manager	W.O./G.F. NO:	DIV. NO. ALL
APPROVED BY: (Chief)	Geoffrey Stevens Chief Information Officer		
APPROVED BY: (Asst. GM):	German Alvarez Assistant General Manager, Finance and Administration		
SUBJECT:	IT RELATED O&M AND CAPITAL CONTRACTS FOR FY 2012 REQUIRING BOARD APPROVAL		

GENERAL MANAGER'S RECOMMENDATION:

That the Board authorize the General Manager to enter into the following agreements with:

- 1) Azteca Systems, Inc., in the amount of \$95,000 for initial license agreement for work management software, software modification, and implementation services.
- 2) ESRI for a three-year license agreement for GIS software in an amount not to exceed \$163,125 (\$54,375 per year).
- 3) One-year service agreements for FY 2012 with:
 - a) AT&T in the amount of \$110,000 for local and long distance telephone and internet service.
 - b) Verizon Wireless in the amount of \$108,000 for cell phone and wireless services.
 - c) SoftChoice in the amount of \$78,490 for software licenses under the Microsoft Enterprise Agreement.
 - d) EDEN Systems in the amount of \$139,000 to cover the costs of a software maintenance agreement, annual support, and consulting service.
 - e) ESRI in the amount of \$50,000 for software consulting services.

COMMITTEE ACTION: _____

Please see "Attachment A".

PURPOSE:

To authorize the purchase of equipment and services necessary to support IT daily operations and enhance District systems to meet emerging business needs as identified in the District Strategic Plan.

ANALYSIS:

The IT Department presents to the Board specific technology related expenses that require Board approval because they exceed the General Manager's authorized approval limit of \$50,000 for a specific contract. These contracts and purchases are required to either operate the District's technology environment or to make planned technology related infrastructure improvements. Each item requiring the District to issue a purchase order or contract for greater than \$50,000 is described in detail in the following section. All of the items in this report are specifically itemized in the FY 2012 Budget as well. By presenting these items collectively, we want to provide to the Board a more detailed view of expenses related to the District's information systems.

All purchasing guidelines have been met for the specific items in this report. Certain items, such as software licenses and vendor support, are sole source contracts, only if, the specific vendor can support the product. Certain items are also purchased utilizing state authorized competitive contracts, which guarantees competitive pricing. We have attempted, wherever possible, to synchronize our contract renewal dates with the District's fiscal year and budget approval process.

The following are detailed descriptions of the specific requests:

Summary Table

Item	Amount	Purchasing Process	Funding Source
Azteca Systems, Inc.	\$95,000	Sole Source	CIP P2486
ESRI (GIS Enhancements)	\$50,000	Sole Source	CIP P2470
Total from Capital Budget	\$145,000		
AT&T	\$110,000	Competitive Bid	IT O&M Budget
Verizon Wireless	\$108,000	Competitive Bid	IT O&M Budget
SoftChoice (Microsoft EA)	\$78,490	Competitive Bid	IT O&M Budget
EDEN Software Licenses	\$139,000	Sole Source	IT O&M Budget
ESRI (GIS Licenses)	\$54,375	Sole Source	IT O&M Budget
Total from O&M Budget	\$489,865		
Grand Total	\$634,865		

Software Maintenance Contracts

Azteca Systems, Inc. - \$95,000. We require a Platinum vendor who offers a geocentric system. Azteca is the only firm in this area who meets those requirements. Funding comes from CIP P2486 (Asset Management).

EDEN Systems - \$139,000. The software maintenance licenses for Utility Billing, Finance, Human Resources and permitting systems are provided by the integrated EDEN Systems product, which is wholly owned by Tyler Technologies. The core license and support costs include both the license and enhanced support agreements. This item is a sole source contract as this is the only product vendor who is authorized to provide maintenance support. Funding comes from the IT O&M budget.

ESRI - \$104,375. The District purchases software and server licenses for ESRI GIS products. ESRI is the market leading vendor for public GIS software and has been our adopted standard since 2001. These expenses specifically cover the GIS licenses for our servers, associated GIS applications and database products (\$50,000 plus \$4,375 tax per year). By signing this three year contract, the District will be able to lock in an annual \$54,375 license fee. In addition, we purchase consulting support from ESRI that are extensions of the core software (\$50,000). The license fees will be paid from the operating budget, and the support will be paid from CIP P2470 (Application Systems Development and Integration).

Softchoice - \$78,490. This is the sixth year of our Enterprise Agreement with Microsoft for desktop and server software licensing and the third year in which we pay only for software assurance upgrades. The District will be eligible for upgrades to any Microsoft product versions through our Enterprise Agreement and Software Assurance. Funding comes from the IT O&M budget.

Communications Costs

AT&T - \$110,000. This year, the District conducted a detailed Telecom RFP with the major vendors for telecom services. AT&T was the lowest bidder for telephone services supporting the District's local and long distance telephone expenses, Internet access and coverage for copper based SCADA telephone connections. Funds for these services are in the IT O&M budget.

Verizon Wireless - \$108,000. Verizon was the lowest bidder for wireless telephone services. The District currently purchases high speed wireless communications services from Verizon. Verizon has the most reliable high speed wireless internet connections used in our mobile ToughBook platform and BlackBerry phones. The quality of data connection from the Verizon service is superior in our area compared to other vendors. Funds for these services are in the IT O&M budget.

FISCAL IMPACT:

RKB

This project will utilize funds from both the IT Operating Budget and two FY 2012 CIPs (P2470 and P2486).

The items referenced above request a total not to exceed \$634,865, plus applicable taxes. These items are also specifically included in the adopted FY 2012 Capital and O&M Budgets.

Capital Funding:

The approved FY 2012 budget for CIP P2470 (Application Systems Development and Integration) is \$430,000. As this is the first of the year, expenditures to date are \$0. The remaining balance for FY 2012 is \$430,000, of which no more than \$50,000 will be used in these enhancements.

The Project Manager anticipates, based on financial analysis, that the budget will be sufficient to support this project.

Finance has determined that 40% of the funding for this project is available from the Expansion Fund and 60% from the Replacement Fund.

The approved total budget for CIP P2486 (Asset Management) as approved in the FY 2012 budget is \$400,000. Expenditures to date are \$0. The remaining balance for FY 2012 is \$400,000, of which no more than \$95,000 will be used in these purchases.

The Project Manager anticipates, based on financial analysis, that the budget will be sufficient to support this project.

Finance has determined that 100% of the funding for this project is available from the Replacement Fund. These funds are budgeted, unencumbered, and funds are available for these purchases.

STRATEGIC GOAL:

These items are in support of the District's Strategic Plan, specifically the strategy of Business Process Efficiency.

LEGAL IMPACT:

None.

Mark Watton

Mark Watton
General Manager

ATTACHMENT A

SUBJECT/PROJECT:	IT RELATED O&M AND CAPITAL CONTRACTS FOR FY 2012 REQUIRING BOARD APPROVAL
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee discussed this item at a meeting held on June 15, 2011 and the following comments were made:

- Each year staff presents for the boards approval annual expenditures that are necessary for daily Information Technology (IT) operations. Staff is requesting that the board approve agreements with:
 - Azteca Systems, Inc. in the amount of \$95,000. The agreement will provide for the replacement of the District's work management software. The new Workorder System software will be able to communicate with the District's GIS system.
 - ESRI in the amount of \$163,125 for a three-year license agreement for the District's GIS System. The agreement will provide for all licenses covering all hardware (\$54,375/license) and premium level consulting services for the ESRI system. It was discussed that if the licenses were purchased separately, the cost would be \$75,000/license and would not include the premium level consulting services. The consulting services will provide for software enhancements which will allow the Workorder System to communicate with the GIS system.
 - Staff noted with regard to communication services that they did an extensive study of the District's communications costs and competitively bid all services. Staff is recommending one-year service agreements for FY 2012 with the following:
 - o AT&T in the amount \$110,000 for local and long distance telephone and internet services. Wireless internet services is also being contracted with Cox Communications as a back-up internet service provider should the AT&T services go down. This contract will be below \$50,000 and will be executed by the General Manager.

- o Verizon Wireless in the amount of \$108,000 for cell phone and wireless services. It was discussed that through the competitive bid process, it was found that Sprint's services is becoming competitive with Verizon. Verizon is still the preferred provider as Sprint's underlying 4G technology is weaker than Verizon's service at this time. However, this could change in the future.
- o SoftChoice in the amount of \$78,490 for software licenses under the Microsoft Enterprise Agreement. The District is in the sixth year of its Enterprise Agreement with Microsoft and SoftChoice is extending the agreement for another year where the District will pay only for software assurance upgrades. It was noted that in the first three years of the Enterprise Agreement, the District paid \$140,000 annually. This extension provides quite a savings to the District. The agreement covers licensing for all computers within the District and provides for new software upgrade releases. It was discussed that the District has never been penalized for not having licenses for all its computers by Microsoft, but that it does happen regularly at other organizations.
- o EDEN Systems in the amount of \$139,000 to cover the costs for annual support and consulting services. The EDEN Systems encompass the District's customer information/billing, financial and humans resources systems.
- o ESRI in the amount of \$50,00 for software consulting services. Provides for software enhancements to integrate the Asset Management and GIS systems.
- It was noted that Azteca Systems, Inc. will be providing new software which will replace the existing Workorder System. The new software will allow the Workorder system to communicate with the GIS system. During the implementation of the new Workorder System, staff will also review the current business process and implement enhancements as needed. Implementation

of the new Workorder System will be done slowly to assure that it incorporates the revised business processes. IT will work closely with the end users. Implementation is expected to take approximately two (2) years.

Following the discussion, the committee supported staffs' recommendation and presentation to the board on the consent calendar.



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	July 15, 2011
SUBMITTED BY:	Rom Sarno Chief, Administrative Services	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Asst. GM):	German Alvarez Assistant General Manager, Finance and Administration		
SUBJECT:	ADOPT RESOLUTION NO. 4179 TO ELECT THREE REPRESENTATIVES TO SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S BOARD OF DIRECTORS		

GENERAL MANAGER'S RECOMMENDATION:

That the Board consider casting votes to elect three representatives to the Special District Risk Management Authority's (SDRMA) Board of Directors by adopting Resolution No. 4179.

PURPOSE:

To present for the Board's consideration, the ballot to elect three representatives to the Special District Risk Management Authority's (SDRMA) Board of Directors.

COMMITTEE ACTION: _____

Please see "Attachment A".

ANALYSIS:

SDRMA is holding an election to fill three seats on its Board of Directors. Staff has reviewed each candidate's background, experience and expertise, and in an effort to provide a good balance of representation (based on agencies represented) on SDRMA's Board, staff is recommending that the following be considered for election to their Board:

Ms. Terry Burkhart
Board President, Bighorn-Desert View Water Agency

Mr. Ed Gray (Incumbent)
Director, Chino Valley Independent Fire District

Mr. Edmund K. Sprague (Incumbent)
Board President, Olivenhain Municipal Water District

The ballot requests that the District select three of the candidates when placing its vote. Attached are the Statements of Qualifications received from several of the candidates requesting the District's support of their candidacy.

The ballot must be mailed and received by SDRMA by 5:00 p.m. on Friday, September 16, 2011.

FISCAL IMPACT: _____

None.

STRATEGIC GOAL:

Participating would support the strategic goal of maintaining effective communications with other cities, special districts, State and Federal governments, community organizations and Mexico.

LEGAL IMPACT: _____

None.



Mark Watton
General Manager

Attachments:

- A) Committee Action Report
- B) Candidates' Statement of Qualifications
- C) Resolution No. 4179
- D) Election Ballot

ATTACHMENT A

SUBJECT/PROJECT:	ADOPT RESOLUTION NO. 4179 TO ELECT THREE REPRESENTATIVES TO SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S (SDRMA) BOARD OF DIRECTORS
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COMMITTEE ACTION:

The Finance, Administration and Communications Committee discussed this item at a meeting held on June 15, 2011 and the following comments were made:

- SDRMA and is holding elections to fill three (3) vacant seats on it Board of Directors. The successful candidates will serve four (4) year terms commencing on January 1, 2012 through December 31, 2015.
- Staff is recommending that the board cast votes for the following candidates:
 - Mr. Ed Gray (Incumbent)
Director, Chino Valley Independent Fire District
 - Mr. Edmund K. Sprague (Incumbent)
Board President, Olivenhain Municipal Water District
 - Ms. Terry Burkhart
Board President, Bighorn-Desert View Water Agency
- Staff is recommending Ms. Burkhart as the third candidate as it was felt that she would help in providing balance to the board.
- It was noted that SDRMA has been very service oriented and has provided a good outcome in a District matter. Staff feels that they have been doing well with their business model.

Following the discussion, the committee supported staffs' recommendation and presentation to the board on the consent calendar.

Special District Risk Management Authority
Board of Directors
Candidates' State of Qualifications

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA

Nominee/Candidate: Sandy Raffelson
District/Agency: Herlong Public Utility District
Work Address: 448-805 Pole Line Rd. P O Box 515, Herlong CA 96113
Work Phone: (530) 827-3150 Home Phone: (530) 254-0234

Why do you want to serve on the SDRMA Board of Directors?

I think it would be a great experience to serve on the Board and I could give Northern California and Small District's a voice on the Board. I feel I would be an asset to the Board with my degree in business and my 25 years experience in accounting and auditing. I have audited small districts and know what they need and what they can afford.

I understand the challenges that small District face every day when it comes to managing liability insurance and worker's compensation for a few employees with limited revenues and staff. My education and experience gives me an appreciation of the importance of risk management services and programs, especially for smaller district's that lack expertise among staff because of not dealing with claims on a day to day basis to be proficient in it.

I feel I could be an asset to this Board and would love a chance to try.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I am currently the District Clerk for the Herlong PUD Board of Directors for the last 3 years, before that serving as the Secretary to the Board of Herlong Utilities, Inc. I worked directly with the formation of our District which included working for 2 separate Board's of Directors and the transfer of assets from a public benefit corporation to a special district. As part of the team that worked to form the District I was directly involved with LAFCo, Lassen County Board of Supervisors and County Clerk to establish the District's initial Board of Directors as well as the transfer of multiple permits and closure procedures from multiple agencies for the seamless transition of our District operations. I closed out the Corporation books and established the books for the District transitioning to fund accounting. I have also administered the financial portion of a large capital improvement project as well as worked on the first ever successful water utility privatization project with the US Army and Department of Defense. I also am the primary administrator of a federal contract for utility services with the Federal Bureau of Prison.

In the last 15 years I have served on several Boards in Logan and Lassen County. I have served 4 years on a Preschool Board that during that time the school purchase property and moved the Preschool to a better location, hired a new Director and 2 new teachers.

I have served as PTA President for 2 years for a private K-8th grade school. After resigning from PTA President, I accepted a Board member position for 4 years during which time we hired 1 principal and 2 teachers, purchased computer lab equipment enough for all student, upgraded water system in building and purchased insulated windows to keep children warm and heating cost down.

**Special District Risk Management Authority
Board of Directors
Candidates' State of Qualifications**

I was nominated for Treasurer for Lassen County 4H Council, at which time I was also on several committees including Fair, Scholarship, Grant and Fundraising. I served as Treasurer for 3 years, paying all bills, reimbursing funds, making all deposits and did all bookkeeping for the Board. I also transformed the books from the 60's to the current age by setting the Council books up on a Bookkeeping Software and designing Financial Statements everyone could understand.

I am currently Lassen County Horse Show Manager for a 2 day horse show with over 100 classes. Also this is my 9th year putting together the Lassen County 4H/FFA Horse Show for the Community. This includes all fundraising/donations to run the shows, purchasing all awards, getting staff to help with shows, and managing the show on the event date.

What special skills, talents, or experience (including volunteer experience) do you have?

I have my Bachelors Degree in Business with a minor in Sociology. I have audited Small Districts for 5 years, worked for a Small District for 4 years and have 25 years of accounting experiences. I am a good communicator and organizer. I have served on several Boards and feel I work well within groups or special committees. I am willing to go that extra mile to see things get completed.

I believe in recognition for jobs well done. I encourage Incentive programs that get members motivated to participate and strive to do their very best to keep all losses at a minimum and reward those with no losses.

I have completed my Certificate for Special District Board Secretary/Clerk Program through CSDA and co-sponsored by SDRMA and California Special District Alliance. I have completed several of the SDRMA's Target Safety courses and CSDA courses. I am currently working on my completion of the CSDA Special District Leadership Academy and will complete these courses on April 28th, 2011.

I work for a District in Northeastern California that has undergone major changes from a Cooperative Company to a 501c12 Corporation, to finally a Public Utility District. I have worked with LAFCo to become a District. Through past experience I hope to make a great Board member representing the small districts of Northern California and their growing pains and make decisions that would help all rural/small districts.

What is your overall vision for SDRMA?

I appreciate the way the Board and staff has worked hard to make SDRMA programs affordable for small district and I would like to help continue in this direction. I would also like to grow the education program to help keep claims down and if claims are down than each district would benefit by less cost.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature: _____

Jandy Ruffelson

Date: _____

3/30/11

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Emery Ross
District/Agency Mariposa County Resource Conservation District
Work Address 5009 Fairgrounds Road, P. O. Box 746, Mariposa, CA 95338
Work Phone 209-966-3431 Home Phone 209-852-2606

Why do you want to serve on the SDRMA Board of Directors?

- To gain more knowledge about the SDRMA and what factors affect the decisions it renders.
- To assist in maintaining SDRMA as a top-notch organization, from a Board member perspective.

What Board or committee experience do you have that would help you to be an effective Board member? (SDRMA or any other organization)

- Appointed to the Board of Directors of the Mariposa County Resource Conservation District in June 2010; served as an Associate Director for 1-1/2 years.
- Currently President of the Board of Directors of the Lake Don Pedro Community Services District; have served on the LDPCSD Board since 2008.

What special skills, talents or experience (including volunteer experience) do you have?

- 15 years experience working for a public agency with 250 employees where there was much exposure to risk management from all sides. During my years as a manager, worked with County District Attorney, judges and County Counsel.
- Work experience with family law firm.
- Independent columnist for local newspaper for past 7 years; ag editor.
- Cattle rancher in Mariposa County for past 18 years.

What is your overall vision for SDRMA?

See SDRMA broaden its existing resource capability in the area of training for elected officials and special district staff in order to reduce future exposure.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature

A handwritten signature in cursive script, appearing to read "Meyers", written over a horizontal line.

Date

MAY-2-2011

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Mike Scheafer

District/Agency Costa Mesa Sanitary District

Work Address 1551-B Baker St, Costa Mesa, CA 92626

Work Phone 714-435-0300

Home Phone 714-549-4961

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I believe I have the qualifications and experience that enable me to assess the needs of Special Districts in risk management areas. I enjoy being able to help manage the risks of my customers, and would look forward to bringing that attitude and ability to Special Districts. I feel a commitment to serving a broad base of constituents and being able to provide a service if I can. Personally I enjoy examining the issues faced by Districts and then being able to provide help with solutions.

I believe serving on the SDRMA Board of Directors presents challenges and opportunities that will help me grow as a Director of my Special District.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Former and current Special District Director, former City Councilmember City of Costa Mesa. Active in Lions Clubs International as a Past District Governor and member of several local, state and international committees. Service on several non profit boards of directors: Boys and Girls Clubs, Little League Baseball, AYSO, Costa Mesa Senior Center, others. Have served as President of all boards that I have been a member of.

Former member of Western Insurance Information Service, having served as a public speaker for that organization. I hold a community college teaching credential in Insurance Education.

Former instructor for AD Banker, Insurance Education. Taught California pre licensing classes as well as California Department of Insurance Continuing Education classes.

Participant and speaker for the insurance industry in both Sacramento and Washington DC. Served as political liaison for State Farm Insurance.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

In almost every board that I have associated with I have been asked to take a leadership role, either on the board or as a speaker for that organization. I possess a skill in public speaking and interaction with people. I enjoy public speaking, especially for organizations and causes where I feel I can provide a service. I have years of volunteer experience in insurance, sports, youth activities, public service and other areas.

What is your overall vision for SDRMA? (Response Required)

I would look forward to continuing the excellent work that SDRMA currently does. I would like to be a part of expanding and marketing the work of SDRMA. As a Director I appreciate the need to manage the risk that we all face. My vision would be to continue that work, but look for ways to make sure that all Special Districts are aware of the service provided by SDRMA.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____



Date _____

4/11/11

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate **Edmund K. Sprague**
District/Agency **Olivenhain Municipal Water District**
Work Address **1966 Olivenhain Road, Encinitas, CA 92024**
Work Phone **(760) 753-6466** Home Phone **(760) 484-4404**

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I have made a career-long commitment to safety and risk management, as a firefighter since 1985, emergency planner since 1993, and president of Olivenhain Municipal Water District's Board of Directors for the last three years, to which I was recently named to another term as president. My experience developing oversight standards and risk management assessment programs across several public agencies, combined with 14 years of leadership experience, is invaluable to a greater understanding of the field of risk management and my ability to properly navigate challenges faced by those in the industry.

Thankfully, I have been able to share my extensive knowledge and give back to the community in my capacity serving the customers of OMWD. A founding member of SDRMA, OMWD's commitment to safety far exceeds simply meeting minimum requirements, and this commitment has been renewed annually by the Board of Directors as part of our "Safety Has No Quitting Time" program. We have taken advantage of the Target Safety program since its inception, and have found it a cost-effective and valuable tool in providing employees with the training that they need to continually operate as safely as possible. Board members and management also routinely attend SDRMA trainings and events. Our commitment has yielded an unmatched lost-time injury rate and an exceptional experience modification factor—among the best in the state—proving that SDRMA has acted wisely in rewarding agencies such as ours with discounted premiums. OMWD has invested its trust in SDRMA, and SDRMA has most prudently returned the favor.

SDRMA's commitment to safety and risk management is just as extraordinary as at OMWD, and my successful track record of managing risk across agencies and disciplines provides me with a unique opportunity to positively contribute to the guidance of an organization as committed to risk management as I am.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

The lion's share of my board-level experience is as president of OMWD's Board of Directors. During my tenure, OMWD has responded to the economic crisis of the last several years by dedicating ourselves like never before to the efficient expenditure of public funds. The board enacted policies such as the "Holding the Line" program, a unique cost-containing initiative that recently earned CSDA's Innovative Program of the Year award. The Special District Leadership Foundation recognized OMWD as a District of Distinction based on our sound fiscal and administrative policies, also recognized by the Government Finance Officers Association of the US and Canada for Excellence in Financial Reporting. Further, I serve as an elected councilmember of the La Costa Heights School Site Council, which oversees budgets and planning for supplemental educational programs. I am proud of my successes in leading such fiscally prudent public organizations, and I look forward to sharing these same principles at SDRMA.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Teamwork is critical when working together as a board, and I have proven as a member of Carlsbad Fire Department and OMWD's Board of Directors that my exemplary ability to work as part of a larger team is a valuable resource in pursuit of common goals. Compromise in the boardroom, however, is only effective when balanced with the ability to communicate one's informed position. This never-ceasing desire for maintaining my willingness to learn on behalf of my constituents is evidenced through my pursuit of a masters degree in Public Administration, as well as Special District Administrator certification through the Special District Leadership Academy. Just as important is sharing this knowledge with others; I ably convey lessons as a Battalion Chief with Carlsbad Fire, as a fire service instructor at Palomar College, as an Assistant Scoutmaster with Boy Scout Troop 2000, and as a volunteer with the Carlsbad Boys & Girls Club and Elfin Forest Recreational Reserve.

What is your overall vision for SDRMA? (Response Required)

SDRMA is widely respected in the special district community for its commitment to risk management, insurance, safety, and service to its members. Even during my relatively brief tenure on OMWD's Board of Directors, I have witnessed SDRMA constantly striving to improve the services that it offers, and I hope to assist SDRMA in continuing and enhancing the level of service that it provides.

This is not to say that SDRMA shouldn't continue to explore opportunities to improve; streamlining of the CIP program by which to offer more competitive base-level premiums is one area that may be examined. Another area is ensuring that the package of services SDRMA provides is competitive with that of other providers; SDRMA may consider a program through which instructors visit job sites for specific trainings when a Target Safety module may not be sufficient.

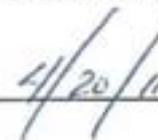
However, the groundwork for effective administration of SDRMA has clearly already been set by the board, and I hope to continue the strong tradition of exemplary service to its members.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date



**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

After serving in the US Army, I enjoyed a lengthy career in law enforcement retiring in 2004 as a Police Lieutenant. I learned early in my career, that to be an effective individual and leader, it was important to actively listen to people; to seek understanding of all sides of an issue; and make decisions based on common sense and "rightness".

My experience as an elected official has broadened my knowledge and reinforced my belief that decisions must be made based on what is right, and not on what is a personal preference.

What is your overall vision for SDRMA? (Response Required)

I see SDRMA as continuing its' journey as a successful, effective and efficient service provider through innovation, right thinking and conservative business strategies. I can visualize the organization exploring other avenues of financial endeavors that will benefit our customers.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

APRIL 21, 2011

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Bethzabe Yanez
District/Agency East Palo Alto Sanitary District
Work Address 901 Weeks Street, East Palo Alto, CA 94303
Work Phone 650-325-9021 Home Phone

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

I want to serve on the SDRMA Board because risk management is one of the most important challenges facing our agency today. I've been involved in public service in various capacities in my community for the past ten (10) years and I've come to understand the importance of transparency, accountability, and fiscal responsibility. Managing risk is crucial to the success or failure of any Public Agency.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I'm currently serving as Board President on the East Palo Alto Sanitary District Board of Directors. In my position, I'm responsible for agenda preparation and the conduct of Regular Board meeting. I also serve on the District Finance Committee responsible for approving all district warrants and advising District Management on issues coming before the board. In these positions I have learned the art of negotiations and compromise to get projects developed and implemented that serve the best interest of our community. If selected, I bring my skills and commitment to the SDRMA Board.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)

I offer the following skill set, that I feel will benefit the SDRMA Board if selected: Past President of the East Palo Alto YMCA, City of East Palo Alto Traffic & Transportation Commission, Board Member of the Mouton Mental Health Center, Owner Operator of Gaston & Betsy Catering Service. Also, I'm bilingual and have used my skills as an interpreter for various city agencies.

What is your overall vision for SDRMA? (Response Required)

I see the future of SDRMA as a primary source of education to member agencies leading the way in developing strategies that we can use to meet the risk management challenges of the future. While I believe the services currently being offered both crucial and important, I feel the ability to identify future agency needs and the education of member agencies is priority number one.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4.26.11

Special District Risk Management Authority
Board of Directors

Candidate's Statement of Qualifications

Nominee/Candidate: Terry Burkhart
District/Agency: Bighorn-Desert View Water Agency
Work Address: 622 Jemez Trail, Yucca Valley, CA 92284

Why do you want to serve on the SDRMA Board of Directors?

I believe my thirty four years experience in the insurance industry, primarily in agency commercial departments, can be of value to SDRMA. I enjoy working with my current Board of Directors and expect SDRMA to be interesting, challenging, and educational.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

Currently I am President, Bighorn-Desert View Water Agency Board of Directors, in the second year of a two year term. Other Boards include Johnson Valley Improvement Association, nine years as board member or officer; Business and Professional Women (BPW), North Orange County BPW, board member and all offices; BPW Regional board – secretary.

Instructor for Insurance Educational Association for twelve years.

Completed Special District Leadership Academy

Completed Special District Institute three part course.

Committees: BDVWA – Planning, Legislative, Engineering, Grants & Security – chair

Various ad hoc committees: Reche Basin Recharge Project

Financial/Budget

Commissioner, Mojave Pipeline Commission

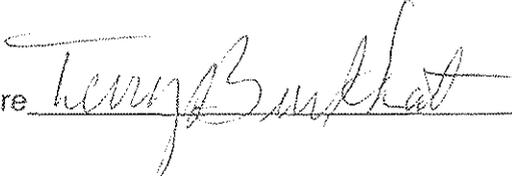
Representative to Mojave Water Agency Technical Advisory
Committee

What special skills, talents or experience (including volunteer experience) do you have?
34 years in insurance industry, much as agency Commercial Department Manager. Did policy analysis for risk management consultant for large international company. Experience noted above.

What is your overall vision for SDRMA?

The name speaks for itself: "Risk Management" must be the essential goal. Providing education to clients on avoidance of loss, mitigation of loss, as a means of achieving safety goals. Prompt response to client loss situations, working with the client to control/minimize loss, and where applicable prevent future loss is vital. Satisfied clients are apt to pay more attention to loss prevention information provided them.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4-29-2011

RESOLUTION NO. 4179

A RESOLUTION OF THE GOVERNING BODY OF THE
OTAY WATER DISTRICT
FOR THE ELECTION OF DIRECTORS TO THE
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA'S Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2011-02 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2011-02 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Otay Water District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)

OFFICIAL 2011 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 5:00 p.m., Friday, September 16, 2011. Faxes or electronic transmissions are NOT acceptable.

- SANDY RAFFELSON**
District Clerk, Herlong Public Utility District
- EMERY ROSS**
Director, Mariposa County Resource Conservation District
- MIKE SCHEAFER**
Director/Secretary, Costa Mesa Sanitary District
- EDMUND K. SPRAGUE (INCUMBENT)**
Board President, Olivenhain Municipal Water District
- ED GRAY (INCUMBENT)**
Director, Chino Valley Independent Fire District
- BETHZABE YANEZ**
Board President, East Palo Alto Sanitary District
- TERRY BURKHART**
Board President, Bighorn-Desert View Water Agency

ADOPTED this ____ day of _____, 2011 by the Otay Water District by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	July 15, 2011		
SUBMITTED BY:	Gary Silverman <i>GS</i> Senior Civil Engineer	PROJECT/ SUBPROJECT:	P2502-001103 P2503-001103	DIV. NO.	5
	Ron Ripperger <i>RR</i> Engineering Manager				
APPROVED BY: (Chief):	Rod Posada <i>RP</i> Chief, Engineering				
APPROVED BY: (Asst. GM):	Manny Magaña <i>MM</i> Assistant General Manager, Engineering and Operations				
SUBJECT:	Award of a Construction Contract to Paradigm Mechanical Corporation for HVAC Improvements at the 803-1 and 850-2 Pump Stations				

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) awards a construction contract to Paradigm Mechanical Corporation (Paradigm) in an amount not-to-exceed \$53,500 for HVAC improvements at the 803-1 and 850-2 Pump Stations (see Exhibit A for Project location).

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to enter into a construction contract with Paradigm in an amount not-to-exceed \$53,500 for HVAC improvements at the 803-1 and 850-2 Pump Stations.

ANALYSIS:

The 803-1 and 850-2 Pump Stations are located adjacent to each other at the Regulatory Site. Both Pump Stations currently lift water from the 520 Reservoirs to their respective pressure zones. With the new 640-1 and 640-2 Reservoirs in place since 2008, and the completion of

the 36-inch Jamacha Road pipeline in the fall of 2010, the District now has the opportunity for significant energy cost savings by modifying these stations to enable pumping from the 640-1 and 640-2 Reservoirs rather than the 520-2 and 520-3 Reservoirs.

To accomplish this change in pumping operation, it is necessary to replace the motor starters in the existing motor control centers (MCCs) with VFDs. This will allow the existing pumps to operate at a lower speed to match the reduced pumping head. It will also provide the operational flexibility to return to the higher pumping head configuration, if necessary. The purchase of the VFDs was approved at the May 4, 2011 Board Meeting. In addition, at the June 1, 2011 Board Meeting the Board authorized a purchase order to remanufacture motors at these two pump stations in order to be compatible with the VFDs.

The VFDs will radiate a significant heat load in the electrical rooms of each of the pump stations. When coupled with summer ambient temperatures, the temperature in the electrical rooms may frequently be well in excess of 100°F. The VFDs have a high temperature threshold of 104°F for effective operation. Operating at extreme temperatures will reduce efficiency and shorten the life of the equipment. Consequently, it is important that air conditioners be installed in the electrical rooms to prolong the useful life of the electrical equipment. The air conditioners will operate on thermostat control with a design setpoint of 85°F. Providing temperature control will have a secondary benefit of creating a work environment conducive for District Operations personnel. The HVAC improvements were designed by the consultant HVAC Engineering, Inc.

The project was advertised for bid May 18, 2011 on the District's website and several other publications including the Union Tribune and the San Diego Daily Transcript.

A Pre-Bid Meeting and site tour was held on May 24, 2011, which was attended by five (5) contractors. Two (2) bids were received on June 7, 2011. The table below provides the bid results.

Pump Station	Paradigm Mechanical	Southcoast Heating
803-1 PS (P2502)	\$26,750	\$44,785
850-2 PS (P2503)	\$26,750	\$42,350
Total	\$53,500	\$87,135

Paradigm provided the lowest responsive bid and holds a Class C20 Contractor's license which expires on May 31, 2012. District staff

confirmed by calling references that Paradigm is a responsible bidder.

FISCAL IMPACT:



The FY 2012 budget for CIP P2502 is \$575,000. Total expenditures, plus outstanding commitments and forecast, including this contract, is \$434,192. See Attachment B-1 for budget detail.

The FY 2012 budget for CIP P2503 is \$475,000. Total expenditures, plus outstanding commitments and forecast, including this contract, is \$393,886. See Attachment B-2 for budget detail.

Based on a review of the financial budgets, the Project Manager has determined that each budget is sufficient to support the Project.

Finance has determined that 100% of the funding is available from the Betterment Fund for both CIP P2502 and CIP P2503.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide the best quality of water and wastewater services to the customers of Otay Water District, in a professional, effective, and efficient manner." This Project fulfills the District's Strategic Goals No. 1 - Community and Governance, and No. 5 - Potable Water, by maintaining proactive and productive relationships with the Project stakeholders and by guaranteeing that the District will provide for current and future water needs.

LEGAL IMPACT:

None.



General Manager

P:\WORKING\CIP P2502 803-1 Pump Station Modifications\Staff Reports\BD-05-04-11, Staff Report, Authorize Purchase of VFDs and ALCs, (GS-RR).doc

GS/RR:jf

- Attachments: Attachment A - Committee Action
Attachment B-1 - Budget Detail for CIP P2502
Attachment B-2 - Budget Detail for CIP P2503
Exhibit A - Location Map



ATTACHMENT A

SUBJECT/PROJECT: P2502-001102 P2503-001102	Award of a Construction Contract to Paradigm Mechanical Corporation for HVAC Improvements at the 803-1 and 850-2 Pump Stations
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on June 13, 2011 and the following comments were made:

- Staff requested that the Board award a construction contract to Paradigm Mechanical Corporation (Paradigm) in an amount not-to-exceed \$53,500 for HVAC improvements at the 803-1 and 850-2 Pump Stations (Pump Stations).
- Staff indicated that the HVAC improvements is the third phase to the modification of the Pump Stations that involves the installation of air conditioning systems.
- In response to a question from the Committee, staff stated that the Board approved the modification project of the Pump Stations at its May 4, 2011 regular meeting which included the purchase of Variable Frequency Drives (VFD) and Active Line Conditioners for the Pump Stations. It was also indicated at that meeting that separate quote solicitations for two other modifications would be processed and that the results would be brought to the Board for approval at a later date. The two other modifications to the Pump Stations were: 1) Existing motors will be remanufactured to be compatible with the new VFDs, and 2) Air conditioning systems will be installed in two electrical rooms.
- Staff anticipates that the electrical rooms in the Pump Stations will generate heat in excess of 100°F, which may reduce the efficiency and shorten the life of the VFDs. Staff stated that installation of air conditioning systems is necessary to help cool the electrical systems and maintain the temperature in the rooms at 85°F.

- The District received two bids on June 7, 2011: 1) Paradigm Mechanical, and 2) Southcoast Heating. It was indicated that Paradigm Mechanical had the lowest responsive bid, therefore staff is recommending that the Board award a construction contract to Paradigm Mechanical in an amount not-to-exceed \$53,500.00. The results of the bid are provided on page 2 of the staff report.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as a consent item.



ATTACHMENT B-1

SUBJECT/PROJECT: Award of a Construction Contract to Paradigm Mechanical Corporation for HVAC Improvements at the 803-1 and 850-2 Pump Stations
 P2502-001102
 P2503-001102

Otay Water District
 P2502 - 803-1 Pump Station Modifications

Date Updated: May 26, 2011

<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment & Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
575,000					
Planning					
Labor	11,738	11,738	-	11,738	
Consultant Contracts	9,711	8,051	1,660	9,711	HVAC ENGINEERING INC
Total Planning	21,449	19,789	1,660	21,449	
Design					
Labor	39,423	34,423	5,000	39,423	
Consultant Contracts	175	175	-	175	MWH CONSTRUCTORS INC
	3,750	-	3,750	3,750	ENGINEERING PARTNERS INC
Service Contracts	41	41	-	41	SAN DIEGO DAILY TRANSCRIPT
	635	-	635	635	MAYER REPROGRAPHICS
Total Design	44,024	34,639	9,385	44,024	
Construction					
Labor	80,000	2,557	77,443	80,000	
VFD Procurement	141,919	-	141,919	141,919	SLOAN ELECTRIC COMPANY
ALC Procurement	67,126	-	67,126	67,126	ONESOURCE DISTRIBUTORS LLC
Motor Remanufacture	52,924	-	52,924	52,924	PROPULSION CONTROLS ENGINEERING
A/C Installation	26,750	-	26,750	26,750	PARADIGM MECHANICAL CORP
Total Construction	368,719	2,557	366,162	368,719	
Grand Total	434,192	56,985	377,207	434,192	



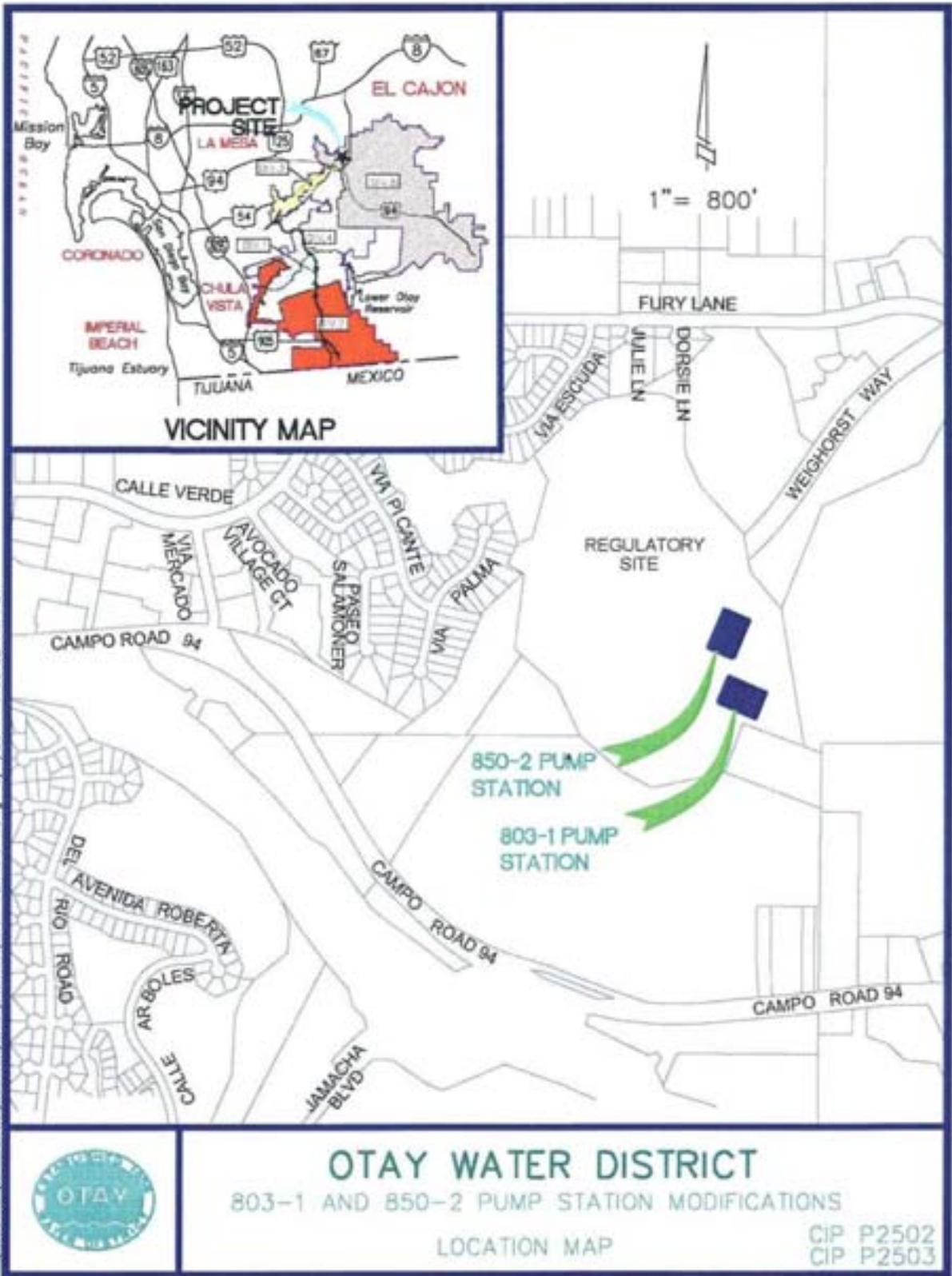
ATTACHMENT B-2

SUBJECT/PROJECT: P2502-001102 P2503-001102	Award of a Construction Contract to Paradigm Mechanical Corporation for HVAC Improvements at the 803-1 and 850-2 Pump Stations
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Otay Water District
P2503 - 850-2 Pump Station Modifications

Date Updated: May 26, 2011

<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment & Forecast</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
475,000					
Planning					
Labor	19,029	19,029	-	19,029	
Consultant Contracts	9,711	8,376	1,335	9,711	HVAC ENGINEERING INC
Total Planning	28,740	27,405	1,335	28,740	
Design					
Labor	33,591	28,591	5,000	33,591	
Consultant Contracts	175	175	-	175	MWH CONSTRUCTORS INC
	3,750	-	3,750	3,750	ENGINEERING PARTNERS INC
Service Contracts	41	41	-	41	SAN DIEGO DAILY TRANSCRIPT
	525	-	525	525	MAYER REPROGRAPHICS INC
Equipment Rental	2,790	2,790	-	2,790	ART'S TRENCH PLATE
Total Design	40,872	31,597	9,275	40,872	
Construction					
Labor	75,000	4,514	70,486	75,000	
VFD Procurement	104,966	-	104,966	104,966	SLOAN ELECTRIC COMPANY
ALC Procurement	67,126	-	67,126	67,126	ONESOURCE DISTRIBUTORS LLC
Motor Remanufacture	50,432	-	50,432	50,432	PROPULSION CONTROLS ENGINEERING
A/C Installation	26,750	-	26,750	26,750	PARADIGM MECHANICAL CORP
Total Construction	324,274	4,514	319,760	324,274	
Grand Total	393,886	63,516	330,370	393,886	



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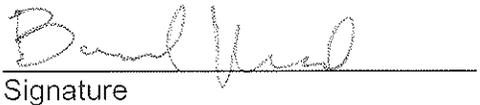
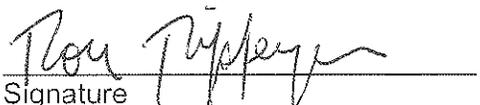
EXHIBIT A

Quality Assurance Approval Sheet

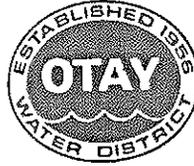
Subject: Award of a Construction Contract to Paradigm
Mechanical Corporation for HVAC
Improvements at the 803-1 and 850-2 Pump
Stations

Project Nos.: P2502-001102
P2503-001102

Document Description: Staff Report for July 6, 2011 Board Meeting

Author:	 Signature	<u>6/9/11</u> Date
	<u>Gary Silverman</u> Printed Name	
QA Reviewer:	 Signature	<u>6/9/11</u> Date
	<u>Bob Kennedy</u> Printed Name	
Manager:	 Signature	<u>6/9/11</u> Date
	<u>Ron Ripperger</u> Printed Name	

The above signatures attest that the attached document has been reviewed and to the best of their ability the signers verify that it meets the District quality standard by clearly and concisely conveying the intended information; being grammatically correct and free of formatting and typographical errors; accurately presenting calculated values and numerical references; and being internally consistent, legible and uniform in its presentation style.



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	July 15, 2011
SUBMITTED BY:	James Peasley Engineering Manager	PROJECT No.	S1210- 026000
APPROVED BY:	Rod Posada Chief, Engineering	DIV. No.	All
APPROVED BY:	Manny Magaña Assistant General Manager, Engineering and Operations		
SUBJECT:	Award of a Professional Engineering Services Contract to Malcolm Pirnie/Arcadis for the Wastewater Management Plan Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) authorizes the General Manager to execute a professional engineering services agreement with Malcolm Pirnie/Arcadis in an amount not-to-exceed \$349,979.36 for Fiscal Years 2012 and 2013 (ending June 30, 2013) for the Wastewater Management Plan (WWMP) Project.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to enter into a professional engineering services agreement with Malcolm Pirnie/Arcadis for the WWMP Project in an amount not-to-exceed \$349,979.36 for Fiscal Years 2012 and 2013.

ANALYSIS:

The primary purpose of the WWMP Project is to develop costs, risks, benefits, issues, requirements, opportunities, etc., for viable options that the District could choose to pursue in

providing wastewater services and recycled water supply resources.

The objective of the WWMP Project for the District is to develop alternative approaches and strategies to providing wastewater services and recycled water supply acquisition under various future directions that the cities of San Diego and Chula Vista could pursue that will likely have significant financial and other implications upon the District (see Attachment B for background information).

In accordance with Policy 21, the District solicited professional engineering services from consulting firms to accomplish the WWMP Project scope of work by placing an advertisement on the District's website on March 22, 2011 and several other publications including the Union Tribune and the San Diego Daily Transcript.

Nine (9) firms submitted a Letter of Interest along with a Statement of Qualifications. The request for proposal and scope of work for professional engineering services was sent to all nine firms resulting in two (2) written proposals received on or before May 12, 2011 from the following consulting firms:

Consulting Firms	Proposed Fee
Malcolm Pirnie/Arcadis	\$349,979.36
PBS&J/Atkins	\$359,950.78

The seven (7) firms that elected not to propose were: HDR, Kennedy Jenks, Proteus, One Sullivan Group, AAE Inc., RECON, and PB World.

The selection panel was comprised of five staff members who evaluated and scored the two written proposals. Staff invited both firms to make a presentation and to be interviewed. After completion of the presentations and interviews, the panel completed the consultant scoring and rating processes. Staff then opened both firms' sealed cost and man-hour proposals. The selection panel concluded that Malcolm Pirnie/Arcadis was a very well qualified, with the best overall proposal, projected a level of professionalism and cooperation, will provide the best overall value, and submitted the lowest proposed fee. References for Malcolm Pirnie/Arcadis were checked and Staff received very good feedback. A summary of the complete evaluations are shown in Attachment C. Staff recognizes that the selection panel ratings were very close and that both firms are well qualified.

Staff met with Malcolm Pirnie/Arcadis on June 1, 2011 to review and discuss the scope of work, schedule, and negotiate the final proposed fee. Mutual understanding of the District's expectations and desired outcomes were achieved resulting in minor scope of work revisions with no fee impact and will enhance the WWMP Project outcome.

Staff is confident that Malcolm Pirnie/Arcadis will perform at a high level of standard of care. Staff anticipated that the fee level for the WWMP Project scope of work would be on the order of \$350,000 to \$375,000.

FISCAL IMPACT:

RCB

As a part of the Fiscal Year (FY) 2012 operating budget development process, the total estimated budget for the WWMP Project was proposed at \$400,000, with a \$200,000 expenditure anticipated to occur in both Fiscal Years 2012 and 2013. The FY 2012 projected expense of \$200,000 is part of the approved FY 2012 sewer operating budget for the WWMP Project. Total expenditures, plus outstanding commitments and forecast, including this contract, is not expected to exceed \$400,000 over a two-year period.

Based on a review of the financial budget, the Project Manager has determined that the approved FY 2012 and planned FY 2013 combined budgets are sufficient to support the Project.

Finance has determined that 100% of the funding is available from the Sewer Operating Fund.

STRATEGIC GOAL:

The Wastewater Management Plan Project supports the District's Mission Statement, "To provide the best quality of water and wastewater service to the customers of the Otay Water District, in a professional, effective, and efficient manner" and the Otay strategic goal, to evaluate the long-term requirement for costs and benefits of seeking additional wastewater customers and treatment and disposal capacity.

LEGAL IMPACT: _____

None.

Mark Walter

General Manager

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WWMP Arcadis, (JP-RP).docx

JP/RP:jf

Attachments: Attachment A - Committee Action
 Attachment B - Background Information
 Attachment C - Evaluation Summary



ATTACHMENT A

PROJECT No.: S1210-026000	SUBJECT: Award of a Professional Engineering Services Contract to Malcolm Pirnie/Arcadis for the Wastewater Management Plan Project
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on June 13, 2011 and the following comments were made:

- Staff requested that the Board authorize the General Manager to execute a professional engineering services agreement with Malcolm Pirnie/Arcadis in an amount not-to-exceed \$349,979.36 for Fiscal Years 2012 and 2013 (ending June 30, 2013) for the Wastewater Management Plan (WWMP) Project.
- Staff said that the objective of the WWMP is to develop alternative approaches and strategies for the District to provide wastewater services and recycled water supply opportunities.
- Staff indicated that the WWMP is necessary because it is anticipated that the cities of San Diego and Chula Vista may pursue various future directions that will cause a significant financial impact and other implications upon the District.
- Staff said that the selection process for professional engineering services was in compliance of District Policy 21. It was indicated that out of nine (9) firms who submitted Letters of Interest and Statements of Qualifications, the District received only two (2) written proposals by the deadline of May 12, 2011. The two consulting firms were: 1) Malcolm Pirnie/Arcadis, and 2) PBS&J/Atkins. Additional information about the selection process is provided on page 2 of the staff report.

- It was indicated that after completion of the presentations and interviews, five panel members completed the scoring and rating process then opened both firms' sealed cost and man-hour proposals. Staff concluded that Malcolm Pirnie/Arcadis provided the best overall proposal, was well qualified, and submitted the lowest proposed fee.
- The Committee inquired about the scoring method for the Relative Magnitude of Proposed Fee, which Malcolm Pirnie/Arcadis' received a score of 15 and PBS&J/Atkins' received a score of 1. The Committee's concern was that both consultants' proposed fees were within the same range with only a \$10,000 difference, but their scores were significantly wide spread. Staff stated that they followed District Policy 21, which indicates that the lowest bidder receive a score of 15 and that the highest bidder receive a score of 1. Staff also considered the fact that Malcolm Pirnie/Arcadis still maintained the highest score without the 15 points. Staff acknowledged the Committee's concern and indicated that they plan to meet with Legal Counsel to discuss an alternative scoring method that would evenly balance the scores of candidates whose proposed fees/rates are within the range of other candidates.
- The Committee inquired about the low response to the District's solicitation for professional engineering services from consulting firms to accomplish the WWMP Project. Staff indicated that the low response may be due to firms who are experiencing budget cuts and staff reduction due to the recession. With this in mind, staff believes that firms are taking precautions to choose which projects are worth proposing in which they feel that their chances of being successful is very good.
- It was indicated that Jim Peasley, Engineering Manager, will be retiring at the end of July 2011 and that Bob Kennedy will be the new project manager for the WWMP.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as a consent item.

ATTACHMENT B

BACKGROUND INFORMATION:

The development and/or acquisition of potential wastewater treatment and/or disposal capacity and recycled water supplies by the District have evolved in response to the various on-going issues such as the City of San Diego (City) Metro System concerning secondary treatment possibilities at the Point Loma Wastewater Treatment Plant, indirect potable reuse concepts, recycled water pricing and availability of sufficient supply from the South Bay Water Reclamation Facility, the future outcomes resulting from the City's Recycled Water Study, pursuit of additional wastewater customers, and other challenges that will likely impact the cost and future direction of providing wastewater services and recycled water supply acquisition for District customers.

It is envisioned that the WWMP project will provide sufficient information that will assist the District in determining an appropriate course(s) of action under various scenarios that will and/or may impact the provision of wastewater services and recycled water supply acquisition as we move toward the future.

The WWMP Project is anticipated to be completed over an 18-month timeframe and is intended to accomplish the following categorized and condensed scope of work items:

- Preparation of a traditional sewer system master planning effort for the wastewater collection system.
- Preparation of a Program Environmental Impact Report on the master planned wastewater collection system facilities.
- Identify and assess the various options available for wastewater disposal services and recycled water supply resources including their costs, risks, benefits, issues, requirements, opportunities, etc.
- Preparation of a comprehensive WWMP Project report.

ATTACHMENT C

PROPOSAL RATINGS BY PANEL MEMBER Wastewater Management Plan

		WRITTEN PROPOSAL					PRESENTATION AND INTERVIEW					TOTAL SCORE	AVERAGE TOTAL SCORE	REFERENCES	
		Qualifications and Experience of Consultant Team Staff	Proposal Completeness, Understanding of Scope, Schedule, and Resources	Soundness and Viability of Proposed Project Plan	Relative Magnitude of Proposed Fee	Consultant's Commitment to EBE, DBE, MBE, and SDB	INDIVIDUAL SUBTOTAL	Creativity and Insight to Scope and Issues	Strength, Experience, and Skills of Project Manager	Presentation and Communication Skills of Consultant Team	Quality of Responses to Interview Questions				INDIVIDUAL SUBTOTAL
MAXIMUM POINTS		30	25	30	15	Y/N	100	15	15	15	10	50	150		Poor/Good/Excellent
PBS&J/Akins	Rod Posada	25	23	25	1	Y	74	13	15	9	9	46	120	116	
	Gary Stalker	26	23	25			77	14	11	8	7	40	117		
	David Charles	26	23	23			72	12	11	7	7	37	110		
	Bob Kennedy	27	23	26			77	13	13	9	8	43	120		
	Ron Rippeger	25	22	25			72	13	13	8	8	42	115		
Malcolm Pimie/Arcadis	Rod Posada	25	25	28	15	Y	95	14	15	10	10	49	145	132	Good
	Gary Stalker	24	21	26			86	12	14	8	8	42	128		
	David Charles	27	21	25			88	11	12	8	8	39	127		
	Bob Kennedy	27	21	24			87	13	12	8	7	40	127		
	Ron Rippeger	25	22	27			89	13	14	8	8	43	132		

Review Panel Members do not know, see, or consider proposal fee when scoring categories.

FEE SCORING CHART			
Firm	Proposed Fee	Position	Score
PBS&J/Akins	\$509,951	2	1
Malcolm Pimie/Arcadis	\$349,979	1	15

Proposal Fee is scored by the PM after presentation and interview.

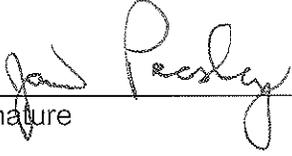
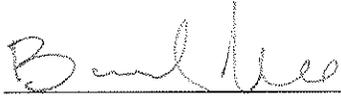
The Clay WD Project Manager is James Peasley.

Quality Assurance Approval Sheet

Subject: Award of a Professional Engineering Services
Contract to Malcolm Pirnie/Arcadis for the
Wastewater Management Plan Project

Project No.: S1210-026000

Document Description: Staff Report for July 6, 2011 Board Meeting

Author:	 _____ Signature	<u>6/9/11</u> _____ Date
	<u>James Peasley</u> _____ Printed Name	
QA Reviewer:	 _____ Signature	<u>6/9/11</u> _____ Date
	<u>Bob Kennedy</u> _____ Printed Name	
Manager:	 _____ Signature	<u>6/9/11</u> _____ Date
	<u>Rod Posada</u> _____ Printed Name	

The above signatures attest that the attached document has been reviewed and to the best of their ability the signers verify that it meets the District quality standard by clearly and concisely conveying the intended information; being grammatically correct and free of formatting and typographical errors; accurately presenting calculated values and numerical references; and being internally consistent, legible and uniform in its presentation style.



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	July 15, 2011
SUBMITTED BY:	Lisa Coburn-Boyd <i>LCB</i> Environmental Compliance Specialist	PROJECT/ SUBPROJECT:	R2096 - DIV. 4 001103 NO.
	Ron Ripperger <i>RR</i> Engineering Manager		
APPROVED BY: (Chief)	Rod Posada <i>RP</i> Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña <i>MM</i> Assistant General Manager, Engineering and Operations		
SUBJECT:	Award a Construction Contract to NEWest Construction, Inc. for the Ralph W. Chapman Water Reclamation Facility Upgrade Project and Increase the Fiscal Year 2012 Budget by \$250,000 for CIP R2096		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) awards a construction contract to NEWest Construction Inc. (NEWest) for the Ralph W. Chapman Water Reclamation Facility (RWCWRF) Upgrade Project in an amount not-to-exceed \$3,499,000 and approves an increase to the Fiscal Year (FY) 2012 Budget for CIP R2096 from \$4,700,000 to \$4,950,000 (see Exhibit A for Project location).

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to enter into a construction contract with NEWest in an amount not-to-exceed \$3,499,000 for the RWCWRF Upgrade Project and approves an increase to the FY 2012 Budget for CIP R2096 from \$4,700,000 to \$4,950,00.

ANALYSIS:

The RWCWRF Upgrade Project consists of several components. The first is the modification of the treatment process at the facility to improve the reduction of Total Nitrogen in the treatment plant effluent. This modification of the activated sludge process is necessary because the Facility has not been meeting its monthly average effluent discharge limit for Total Nitrogen, as required by the plant's Regional Water Quality Control Board permit. To achieve compliance with the permit, the aeration basins will be upgraded with a new aeration diffuser system, baffles, floating mixers, and internal recirculation pumps.

The second component is the upgrade of the facility's blowers and aeration piping. Three (3) of the existing blowers will be replaced with energy efficient high-speed turbo blowers and the associated corroded aeration piping will also be replaced. Also, new blowers will be installed for the filter air scour system which, in its present form, is being fed by the aeration system blowers and is not operating efficiently. These changes will result in energy savings at the facility.

The third component is the enhancement of the level of automation at the facility. The design engineers, MWH, utilized the Automation Enhancements Assessment of the facility that was completed by Westin Engineering in 2008 and worked closely with Operations staff to identify areas in the plant that could be automated to provide improved control of the treatment process.

The fourth and final component of the project is the replacement of the damaged filter backwash storage reservoir floating cover at the facility.

The Project was advertised for bid on April 29, 2011 on the District's website and several other publications including the Union Tribune and San Diego Daily Transcript.

A non-mandatory Pre-Bid Meeting was held on May 12, 2011. A presentation was given by District staff to explain the Project and discuss any questions or concerns from the contractors. There were twenty (20) contractors and suppliers that attended the meeting and meeting minutes were published.

Subsequently, four (4) addenda were sent out to all bidders and planhouses to address questions and clarifications to the contract documents during the bidding period. Bids were publicly opened on May 26, 2011 with the following results:

<u>CONTRACTOR</u>	<u>TOTAL BID AMOUNT</u>	<u>CORRECTED BID AMOUNT</u>
1. NEWest Construction Co., Inc.	\$3,499,000	
2. Stanek Constructors, Inc.	\$3,710,000	
3. Archer Western Contractors, Ltd.	\$3,949,000	
4. Metro Builders & Engineers Group, Ltd.	\$4,498,890	\$4,497,680
5. Spiess Construction Co., Inc.	\$4,624,500	

The evaluation process included reviewing all bids submitted for conformance to the contract documents. The lowest bidder, NEWest, submitted a responsible bid and holds a Class A Contractor's license which expires on November 30, 2012. Staff checked the references provided with the bid and found that NEWest is a highly rated company, as is their assigned project manager. In addition, staff has worked with NEWest on two past projects, the Calavo Lift Station Project (S2015) and the Disinfection Facility at the 450-1 Reservoir (R2092) and had a good experience working with NEWest and the proposed staff on both of these projects.

District staff received a bid protest from the second low bidder, Stanek Constructors (Exhibit B) claiming that NEWest's bid was unresponsive. Their bid protest claimed that NEWest did not meet the specific qualification requirements for the installation of the pre-fabricated metal buildings, that they did not list a subcontractor for this work and that they do not meet the specified qualification requirements for this installation. The protest also claims that NEWest has not completed five projects of similar size, that they did not provide a proper certification of intent for the electrical instrumentation supplier and that they did not provide clear and up to date project and project manager references as required by the contract documents. NEWest submitted a letter responding to the Stanek's claims, the letter is provided as Exhibit C. District staff and general counsel analyzed the protest along with Stanek's bid package and NEWest's response letter and determined that the protest is not valid. The District's response to the bid protest is provided as Exhibit D.

Staff has verified that the bid bond provided by Arch Insurance Company is valid. Once NEWest signs the contract, they will furnish the performance bond. Staff will verify the performance bond before the District executes the contract.

The budget for this project is \$4,700,000 for Fiscal Year 2012. This budget was refined and tightened during the budget process in an

effort to be as efficient as possible in the overall CIP budget. At the time it was felt that the construction bids for the project would come in around \$3.2 to \$3.3 million, based on recent project bid openings and the continued competitive bidding climate. However, the actual bid numbers ranged from \$3.5 to \$4.6 million. An additional impact on the budget has been the work done by the Operations staff on small projects at the facility related to the upgrade. The costs of most of these projects were included in the overall project budget estimate. However, during the constructability review by Valley CM in late March, an additional project was identified that had not been anticipated and it was initiated by Operations in May 2011. This project is the construction of a bypass line for the aeration basin effluent which can be utilized during process start-up to avoid any effluent discharge violations. This project is estimated to cost \$40,000 to \$50,000.

The project is scheduled to begin in August 2011 and be completed in Fiscal Year 2013. Based on the budget forecast (Attachment B) the current budget will need to be increased by \$250,000 to cover all projected costs for the project.

FISCAL IMPACT: RCB

The total budget for CIP R2096, as approved in the FY 2012 budget, is \$4,700,000. Total expenditures, plus outstanding commitments and forecast, including this contract, is \$4,950,000. See Attachment B for budget detail.

Based on a review of the financial budgets, the Project Manager has determined that with a budget increase of \$250,000, the budget will be sufficient to support the Project.

Finance has determined that 100% of the funding is available from the Replacement Fund for CIP R2096.

STRATEGIC GOAL:

This Project supports the District's Mission statement, "To provide the best quality of water and wastewater service to the customers of the Otay Water District in a professional, effective, and efficient manner," as well as the General Manager's vision, "...prepared for the future..." by guaranteeing the District will always be able to meet future water supply obligations and plan, design, and construct new facilities.

LEGAL IMPACT: _____

None.



General Manager

F:\WORKING\CIP R2096 - RWCWRP Upgrade Project\Staff Reports\BD 07-06-11, Staff Report, RWCWRP Upgrade, (LCB-RR)_revised 06082011.doc
LCB/RR/RP:jf

- Attachments:
- Attachment A - Committee Action
 - Attachment B - Budget Detail
 - Exhibit A - Location Map
 - Exhibit B - Bid Protest from Stanek Constructors
 - Exhibit C - NEWest Response to Bid Protest
 - Exhibit D - District Response to Bid Protest
 - Exhibit E - Second letter from Stanek Constructors on Bid Protest
 - Exhibit F - Second letter from District on Response to Bid Protest by Stanek Constructors



ATTACHMENT A

SUBJECT/PROJECT: R2096-001103	Award a Construction Contract to NEWest Construction, Inc. for the Ralph W. Chapman Water Reclamation Facility Upgrade Project and Increase the Fiscal Year 2012 Budget by \$250,000 for CIP R2096
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources and the Finance, Administration and Communications Committees reviewed this item at a meeting held on June 13, 2011 and June 29, 2011, respectively, and the following comments were made:

- Staff requested that the Board award a construction contract to NEWest Construction Inc. (NEWest) for the Ralph W. Chapman Water Reclamation Facility (RWCWRF) Upgrade Project in an amount not-to-exceed \$3,499,000 and approve an increase to the Fiscal Year (FY) 2012 Budget for CIP R2096 from \$4,700,000 to \$4,950,000.
- Staff indicated that the Engineering, Operations, and Water Resources Committee reviewed this item at its June 13, 2011 meeting and recommended that the Finance, Administration and Communications Committee also review the item because of the change to the scope of the budget for this project.
- Staff stated that the primary reason for the RWCWRF Upgrade Project is that the facility is not meeting the Regional Water Quality Control Board permit limits for Total Nitrogen and indicated that this is a requirement of the new (2007) state discharge permit for the treatment facility.
- Staff stated that the RWCWRF Upgrade Project was designed by MWH and consists of several components:
 - Modification of the facility's treatment process
 - Upgrading the blowers and aeration piping
 - Enhancing the level of automation at the facility
 - Replacing the damaged filter backwash storage reservoir floating cover

- Staff discussed the solicitation and selection process for the construction of the project, which the results are listed on page 3 of the staff report. Staff indicated that NEWest was the lowest responsive bidder and that the company was highly rated by the references provided to the District.
- Staff indicated that the District received a bid protest from the second lowest bidder, Stanek Constructors, Inc. claiming that NEWest's bid was unresponsive. District staff and Legal Counsel reviewed the protest and concluded that the protest was inconsequential.
- Staff discussed the request to increase the FY 2012 budget by \$250,000 for the CIP R2096 Project that would result in a total budget of \$4,950,000 for CIP R2096, if approved by the Board. Staff indicated that there was an increase in the Upgrade Project's bid numbers and unforeseen projects related to the upgrade that were not calculated into the FY 2012 budget. In addition, another unanticipated project was recently identified by staff and that involves the repair of a crack in the facility's primary sedimentation basin. Staff stated that the \$250,000 budget increase for the CIP R2096 Project would cover all projected costs (See Attachment B).
- The Committee indicated that staff had previously considered closing the RWCWRF plant and inquired about the benefits of staff's decision to keep it active and move forward with the investment of \$4,950,000 into the facility. Staff stated that in coordination with the District's Wastewater Management Plan (WWMP), the District plans to continue its use of the RWCWRF plant as an important resource for providing wastewater services and recycled water supply opportunities and that the facility should remain active and be upgraded for the following benefits:
 - Facility's total basin flow is 900,000-1.2M GPD
 - In conjunction with METRO, the facility can meet the sewer processing requirements to serve its customers and process sewer at a lower cost once the facility has been upgraded
 - Allows the District to handle its own sludge in the future, if financially feasible
- Staff believes that the \$4,950,000 investment into the RWCWRF Upgrade Project is justifiable because the facility is currently competitive against METRO and once it is upgraded, the cost to operate the facility will decrease and save the District a significant amount of money. It was indicated that

the most significant upgrade to the Facility would be the energy efficient blowers that will reduce the cost of energy for the District. In addition, since it was mandatory that the facility be upgraded to comply with the new State law, staff made sure that its enhancement would not affect the District's goal to expand the capacity of the facility in the future.

- In response to a question from the Committee, staff stated that they believe the RWCWRF Upgrade Project was the only project that had its projected costs under-estimated during the FY 2012 budget process. It was noted that staff is requesting an increase of \$250,000 to the CIP R2096 Project, not an increase to the District's overall CIP Budget, and that funds are available to cover the requested increase.
- Subsequent to the Engineering, Operations and Water Resources Committee meeting held on June 13, 2011, Stanek Constructors, Inc. submitted a second protest letter dated June 15, 2011 (See Exhibit E). District staff and District counsel reviewed and responded on June 27, 2011 concluding that the protest was inconsequential (See Exhibit F).

Following the discussion, the Committees supported staffs' recommendation and presentation to the full board as an action item.

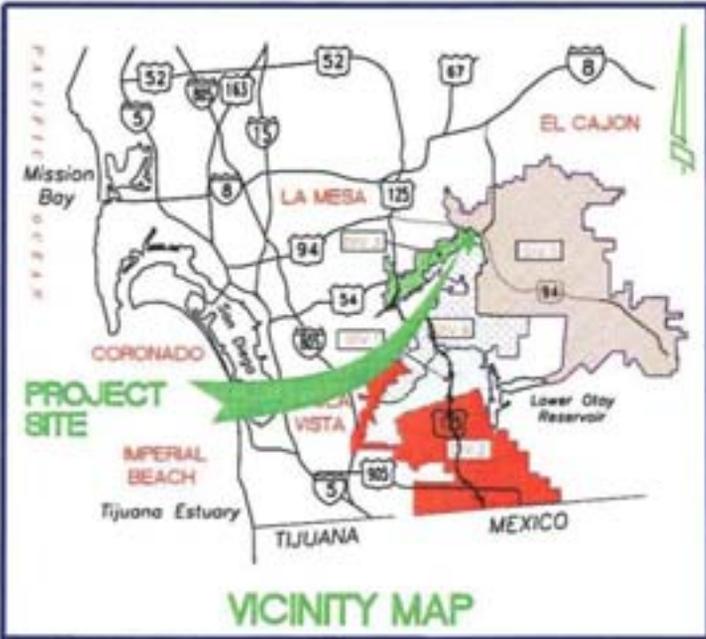


ATTACHMENT B

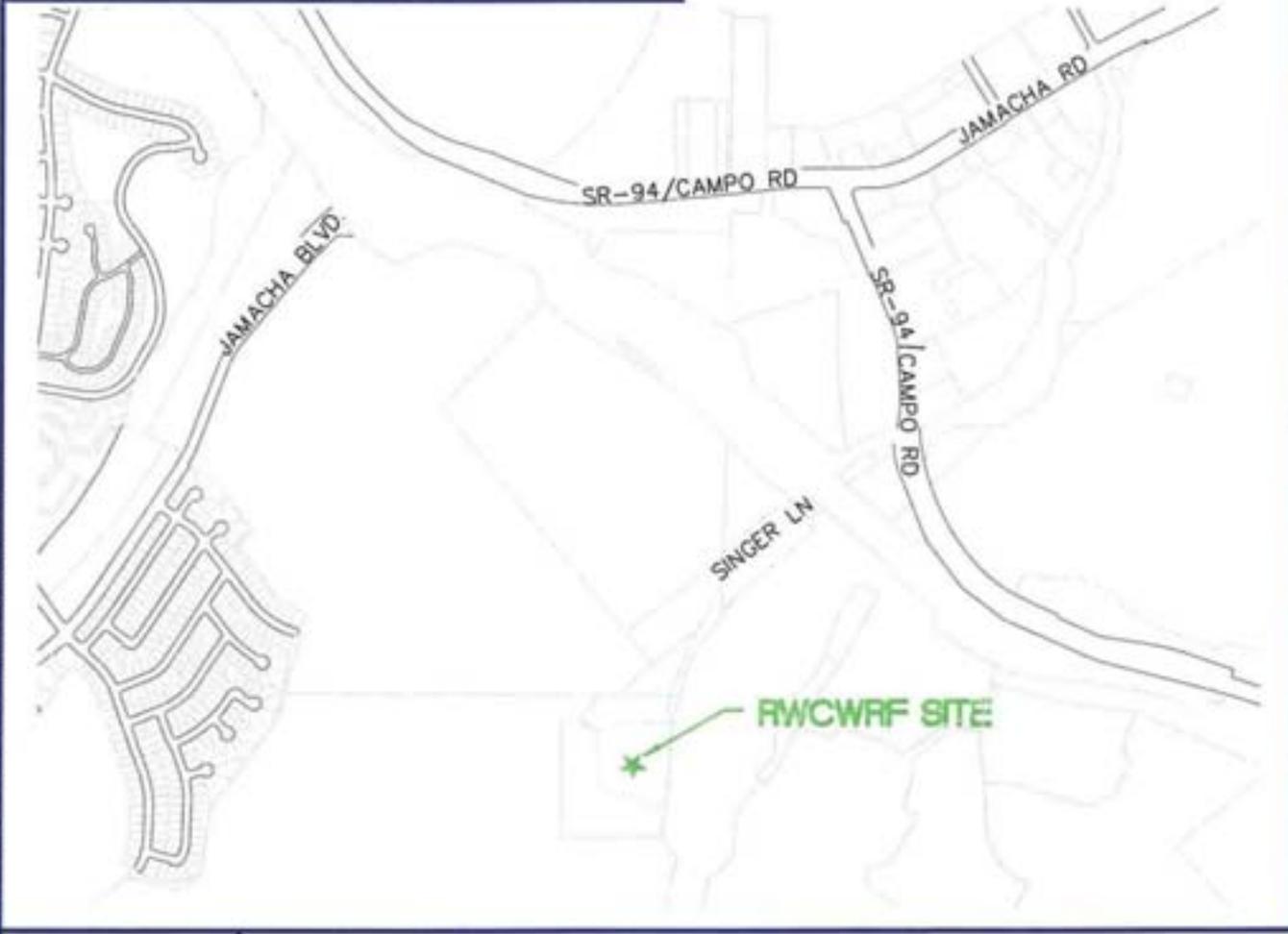
Otay Water District
RWCWRF - Upgrades and Modifications

Date Updated: May 31, 2011

<i>Budget</i>	<i>Committed</i>	<i>Expenditures</i>	<i>Outstanding Commitment &</i>	<i>Projected Final Cost</i>	<i>Vendor/Comments</i>
4,700,000					
Planning					
Addl subprojects					
Labor	88,238	88,238		88,238	
	603	603	-	603	GARCIA CALDERON & RUIZ LLP
Consultant Contracts	12,775	12,775	-	12,775	MWH CONSTRUCTORS INC
	325,846	325,846	-	325,846	MWH AMERICAS INC
	678	678	-	678	US BANK CORPORATE PAYMENT
Service Contracts	250	250	-	250	UNION TRIBUNE PUBLISHING CO
	68	68	-	68	SAN DIEGO DAILY TRANSCRIPT
	10,860	10,860	-	10,860	E S BABCOCK & SONS INC
Total Planning	439,318	439,318	-	439,318	
Design					
Labor	103,261	103,261		103,261	
Consultant Contracts	3,500	3,500	-	3,500	MWH CONSTRUCTORS INC
	245,661	186,184	59,477	245,661	MWH AMERICAS INC
	580	580	-	580	VALLEY CONSTR.MANAGEMENT
	8,470	8,470	-	8,470	MTGL INC
	499	499	-	499	SCHIFF ASSOCIATES
	3,978	-	3,978	3,978	WRA & ASSOCIATES INC
Service Contracts	2,400	2,400	-	2,400	PHOTO GEODETIC CORP.
	227	227	-	227	SAN DIEGO DAILY TRANSCRIPT
	3,229	-	3,229	3,229	MAYER REPROGRAPHICS INC
Total Design	371,804	305,121	66,684	371,804	
Construction					
Labor	151,000	70,999	80,001	151,000	
Rents and Leases	5,557	5,557	-	5,557	EQUIPCO SALES & SERVICE
Consultant Contracts	4,060	4,060	-	4,060	VALLEY CONSTR. MANAGEMENT
Service Contracts	13,039	13,039	-	13,039	MWH AMERICAS, PENHALL, SOUTHERN CAL TELECOM
	4,272	-	4,272	4,272	BARRETT ENGINEERED PUMPS
	3,333	-	3,333	3,333	GRAINGER INC
Infrastructure Equip. & Matls.	434	434	-	434	EQUIPCO SALES & SERVICE
	7,907	7,907	-	7,907	REXEL, CABLES PLUS, COMPUTER AIDED SOLUTIONS
	2,129	-	2,129	2,129	FERGUSON WATERWORKS # 1083
	21,480	21,480	-	21,480	D & H WATER SYSTEMS INC
Inventory	2,468	2,468	-	2,468	MISCELLANEOUS ITEMS
Construction Mgt. Contract	380,000		380,000	380,000	
Construction Contract	3,499,000		3,499,000	3,499,000	
1% Contingency	34,990		34,990	34,990	
Total Construction	4,129,669	125,944	4,003,725	4,129,668	
Grand Total	4,940,791	870,382	4,070,408	4,940,791	



NOT TO SCALE



OTAY WATER DISTRICT
 RWCWRF UPGRADE PROJECT
 11901 SINGER LANE, SPRING VALLEY, CA

CIP R2096

P:\WORKING\OP R2096\Graphics\Exhibits-Figures\RWCWRF Upgrade Exhibit A

EXHIBIT A

Quality Assurance Approval Sheet

Subject: Award a Construction Contract to NEWest Construction, Inc. for the Ralph W. Chapman Water Reclamation Facility Upgrade Project and Increase the Fiscal Year 2012 Budget by \$250,000 for CIP R2096

Project No.: R2096-001103

Document Description: Staff Report for the July 6, 2011 Board Meeting

Author:

Lisa Coburn-Boyd
Signature

6/9/11
Date

Lisa Coburn-Boyd
Printed Name

QA Reviewer:

Bob Kennedy
Signature

6/9/11
Date

Bob Kennedy
Printed Name

Manager:

Ron Ripperger
Signature

6/9/11
Date

Ron Ripperger
Printed Name

The above signatures attest that the attached document has been reviewed and to the best of their ability the signers verify that it meets the District quality standard by clearly and concisely conveying the intended information; being grammatically correct and free of formatting and typographical errors; accurately presenting calculated values and numerical references; and being internally consistent, legible and uniform in its presentation style.

EXHIBIT B

ROBERT J. MARKS, APC *
DAVIDE GOLIA
P. RANDOLPH FINCH JR.
JASON R. THORNTON
JEFFREY B. BAIRD
CHAD T. WISHCHUK
LOUIS J. BLUM
DAVID S. DEMIAN
STEPHEN J. SCHULTZ +
MARK T. BENNETT +
DAVID W. SMILEY
BERNARD F. KING III
NOWELL A. LANTZ
JUSTIN M. STOGER
ALLISON N. COOPER

+ OF COUNSEL via MERRILL,
SCHULTZ & BENNETT, LTD.

MARKS, GOLIA & FINCH, LLP
ATTORNEYS AT LAW
8620 SPECTRUM CENTER BOULEVARD – SUITE 900
SAN DIEGO, CALIFORNIA 92123-1489
TELEPHONE (858) 737-3100
FACSIMILE (858) 737-3101
INTERNET www.mgfllp.com
E-MAIL jthornton@mgfllp.com

June 6, 2011

ANDREA L. PETRAY
JON F. GAUTHIER, APC *
DANIELLE C. HUMPHRIES
CHRISTOPHER R. SILLARI
DUSTIN R. JONES
LAURA B. MACNEEL
RODRIGO F. MOREIRA
AJAY C. SHAH
DANIEL P. SCHOLZ
ELISHA A. HARP
RYAN P. KENNEDY
ADAM C. WITT
BRETT T. WALKER
M. KATY ROSS
ROSS M. MATTESON

* OF COUNSEL

OUR FILE NUMBER

1250.001

VIA ELECTRONIC MAIL AND
NORCO OVERNITE

Ms. Lisa Coburn-Boyd
Project Manager
Otay Water District
2554 Sweetwater Springs Road
Spring Valley, California 91976

Re: Agency: Otay Water District
Project: Ralph W. Chapman Water Reclamation Facility Upgrade
Bid Date: May 26, 2011
Protector: Stanek Constructors, Inc.

Dear Ms. Coburn-Boyd:

We represent Stanek Constructors, Inc. ("Stanek"), in connection with its protest against award of a contract for the referenced project to NEWest Construction Co., Inc. ("NEWest"). The primary basis of Stanek's protest is NEWest's failure to list a subcontractor for the pre-engineered metal building work. The pre-engineered building work on the project exceeds the one-half of one percent subcontractor listing threshold. Since NEWest did not list a subcontractor, it must self-perform this work. However, as set forth below, NEWest does not have the specified qualifications to self-perform the pre-engineering metal building work. Thus, NEWest cannot perform this work in compliance with the specifications and its bid is non-responsive. In addition, NEWest does not meet the prior similar project experience requirement and its bid is replete with other irregularities. For all these reasons, NEWest's bid is non-responsive and must be rejected.

1. NEWest's Bid Is Non-Responsive And Must Be Rejected Because It Cannot Meet The Specific Qualification Requirements For Installation Of The Pre-Fabricated Metal Buildings

It is a basic rule of competitive bidding that a bid must comply with the requirements of the bid solicitation. (*Valley Crest Landscape, Inc. v. City of Davis* (1996) 41 Cal.App.4th 1432, 1440; *Konica Business Machines U.S.A., Inc. v. The Regents of the University of California* (1988) 206 Cal.App.3d 449, 456-457.) A bid is

responsive if it promises to do what the bidding instructions require. (*MCM Construction, Inc. v. City and County of San Francisco* (1998) 66 Cal.App.4th 359, 368.) Whether a bid is responsive can be determined from the face of the bid. (*Id.*) If a bid does not comply with all the requirements of the bid solicitation, it is not a responsive bid and cannot be accepted. (*Valley Crest Landscape, Inc. v. City of Davis, supra*, 41 Cal.App.4th at p. 1440; *Konica Business Machines U.S.A., Inc. v. The Regents of the University of California, supra*, 206 Cal.App.3d at p. 457.)

A. NEWest Had To List A Subcontractor For The Pre-Fabricated Metal Building Work Because The Value Of The Work Exceeds Its Subcontractor Listing Threshold

Pursuant to the bid documents and Public Contract Code section 4104, NEWest was required to list in its bid any subcontractors performing in excess of one-half of one percent of NEWest's bid. Based on NEWest's \$3,499,000.00 bid, its subcontractor listing threshold is \$17,495.00. NEWest did not list a subcontractor for the pre-engineered metal building work. Stanek received bids of \$21,877.00 and \$28,500.00 for this work. Thus, the value of the pre-fabricated metal building work on the project clearly exceeds \$17,495.00. Consequently, NEWest would have had to list a subcontractor to perform the metal building work if it was going to subcontract that work. Since NEWest did not list a subcontractor for this work, it cannot subcontract the work and, by default, must self-perform the work.

B. NEWest Cannot Meet The Specified Qualification Requirements For Installation Of The Pre-Fabricated Metal Buildings

The pre-engineered metal building specifications for the project, section 13120, contain specific requirements as to the qualifications of the contractor erecting the pre-fabricated metal buildings. Specification section 13120, Part 3.1.A.1, attached at Tab 1, provides:

Erector's Qualifications: The erector of the prefabricated metal building shall be licensed by the metal building manufacturer and shall have not less than 5 years successful experience in the erection of prefabricated buildings similar to that required for this project.

Since NEWest is required to self-perform the pre-fabricated metal building work, NEWest must meet the two erector's qualification requirements of the bid solicitation in order for its bid to be responsive. First, NEWest is required to be licensed by the metal building manufacturer to install the metal buildings on the project. Stanek confirmed with the two specified manufacturers, Star and Butler, that NEWest is not licensed to install their metal buildings, and its bid is non-responsive for this reason alone. However, NEWest's bid is also non-responsive because it does not have the required five years experience erecting pre-fabricated buildings similar to the ones being installed on this

project. None of the past completed projects NEWest listed in its bid indicate that NEWest installed a single pre-fabricated metal building, let alone ones similar to the buildings to be installed on this project. Because NEWest must self-perform the pre-fabricated metal building work, NEWest's bid is simply not responsive and should be rejected because it cannot satisfy the erector's qualification requirements.

2. NEWest Has Not Completed Five Projects Of Similar Size As Required By The Bid Solicitation

The bid documents required bidders to list a minimum of five references of completed projects in the past five years of similar type, size, duration and value as the referenced project. Of the 19 projects NEWest listed (Tab 2), the largest project NEWest completed was for a \$1,446,000.00 pipeline project. The only other project NEWest performed in excess of \$1,000,000.00 was a pump station project. The rest of the projects NEWest lists were for significantly under \$1,000,000.00. Based on NEWest's \$3,449,000.00 bid, this project is almost two-and-a-half times the value of any listed project NEWest has completed. Moreover, NEWest's listed projects are not even water treatment plant projects. Consequently, NEWest appears to not have performed a single project of similar size and nature as this project in the past five years. On the other hand, Stanek routinely performs projects in excess of the value of this project and has a proven track record of successfully completing water treatment plant projects in excess of \$12,000,000.00. Given NEWest's completed projects history, it did identify the required five references of similar projects, its bid is non-responsive and should be rejected.

3. NEWest's Bid Contains A Number Of Deviations, One Of Which Is Material And Cannot Be Waived, Rendering Its Bid Non-Responsive

A. NEWest's Failure To Provide A Certification Of Intent From Its Electrical Instrumentation Supplier Renders Its Bid Non-Responsive, And Is Also A Material Deviation Which Cannot Be Waived

NEWest failed to submit a certification of intent from the electrical instrumentation supplier per specification section 17100, paragraph 1.1.D (Tab 3.) This specification section required bidders to submit a certification from their instrumentation supplier that the supplier agreed to assume and execute full responsibility to perform certain tasks for the bidder, and that its quotation to the bidder includes complete compliance with the requirements of the contract documents. Consequently, NEWest's bid does not comply with the bid solicitation and renders its bid non-responsive.

In addition, NEWest's failure to submit this certification gave it an unfair competitive advantage over other bidders, like Stanek, who complied with the bid solicitation and submitted its instrumentation supplier's certification. Since NEWest did not have to take the time to obtain the supplier certification, it could have had additional time to adjust its bid as the bid deadline approached. It is of no consequence if NEWest

did not actually gain additional time by not having to comply with this requirement; it is the mere opportunity of an advantage not afforded to other bidders that makes NEWest's failure to comply with the bid solicitation a material deviation which the District cannot waive. (See *Ghilotti Construction Company v. City of Richmond* (1996) 45 Cal.App.4th 897, 906 [a deviation which gives bidders an unfair competitive advantage in the bidding process is material and cannot be waived]; *MCM Construction, Inc. v. City & County of San Francisco* (1998) 66 Cal.App.4th 359, 375 [mistake in submitting bid which makes the bid materially different allowing contractor to withdraw its bid without forfeiting its bid bond is material deviation that cannot be waived].) Consequently, NEWest's bid is non-responsive and must be rejected.

B. Additional Deviations In NEWest's Bid Render It Non-Responsive

In addition to this material deviation in NEWest's bid, there are two other deviations in NEWest's bid that render the bid non-responsive because it fails to comply with the bid solicitation. First, paragraph 5 of the Instructions to Bidders, states:

[Bidders] shall provide clear and up to date project references to facilitate Owner's bid evaluation process. In addition, [bidders] shall provide current project references for the Project Manager to be assigned to the subject work. This information shall be included with the [bidder's] Bid proposal in Form F of the Contract Documents.

(Tab 4.) NEWest did not list a project manager on page 450-2 of its Bid Form F and did not provide any project references for the project manager. (Tab 2.) Consequently, its bid is non-responsive. Finally, NEWest was required to stamp page 400-9 of its Bid Form A with a corporate seal, but failed to do so, also rendering its bid non-responsive.

The District is not required to waive these two deviations and should find NEWest's bid non-responsive. (See *MCM Construction, Inc. v. City & County of San Francisco, supra*, 66 Cal.App.4th at p. 373 [a public entity is entitled to require strict conformance to its bid solicitation and is not required to waive a deviation that can be waived]; *Konica Business Machines U.S.A., Inc. v. The Regents of the University of California* (1988) 206 Cal.App.3d 449, 454 [public entity is not required to waive deviations in bids not specifically conforming to the bid solicitation].)

4. Conclusion

Since NEWest cannot self-perform the pre-fabricated metal building work, and contains a material deviation which the District cannot waive, along with other deviations, its bid is non-responsive and must be rejected. Please confirm the District will recommend NEWest's non-responsive bid will be rejected. Since Stanek is the

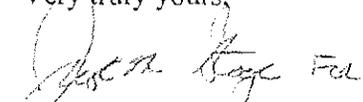
Ms. Lisa Coburn-Boyd

June 6, 2011

Page 5 of 5

second low bidder, the District should award the contract for the project to Stanek, given its responsive bid and successful track record in completing this type and size value of project.

Very truly yours,



Jason R. Thornton, of
MARKS, GOLIA & FINCH, LLP

Enclosures

JRT:sfb/31L0187

cc: Stanek Constructors, Inc.
Attn: Mr. George Foote (via e-mail only)

TAB “1”

2.2 ROOFING

A. Roofing Panels

1. Roof Panels, Description

- a. Ribbed Roof Panels: Manufacturer's standard G-90 galvanized coating with manufacturer's standard white polyester finish.
- b. The roof shall be "MR-24" roof system as furnished by "Butler Mfr. Co.", or equal.

2. Fasteners

- a. Roof Panel Sealant: Approved type, non-shrinking, non-drying butyl-based sealant, specifically formulated for roof application at temperatures from 20 degrees F to 120 degrees F.

3. Fabricated Sheet Metal Work

- a. The roof penetrations (exhaust fans, skylights, hatches, etc.) sheet metal work items shall be provided and shall be coordinated with the roofing system. The design and details shall conform to Section 07600 - Flashing and Sheet Metal.

2.3 WIND AND SEISMIC BRACING

- A. Cross braces or knee braces shall be used for lateral wind and seismic bracing and shall be located as determined by manufacturer on the final shop drawings.
- B. Cross braces or knee Brace: Provide complete with necessary connection hardware. Structural steel angle shall be used as knee braces.

2.4 ACCEPTABLE MANUFACTURERS

- A. Subject to compliance with specified requirements, manufacturers offering pre-engineered metal building systems which may be incorporated in the WORK, include, but are not limited to, the following:
 1. **Butler Manufacturing Company;**
 2. **Star Building Systems.**

PART 3 -- EXECUTION

3.1 ERECTION

A. General

1. **Erector's Qualifications:** The erector of the prefabricated metal building shall be licensed by the metal building manufacturer and shall have not less than 5 years successful experience in the erection of prefabricated buildings similar to that required for this project.

TAB “2”

SECTION 00450
LIST OF REFERENCES
(FORM F)

A minimum of five (5) project references are required for the Contractor and a minimum of three (3) project references are required for the Project Manager to be assigned to the subject work. The referenced projects must have been completed within the past five (5) years and be similar in scope including type, size, duration, value, etc. to the aforementioned project. Bidder's failure to provide current reference contact information could impact District's ability to check references. Lack of valid references could delay award of a contract to Bidder and jeopardize award.

CONTRACTOR

Project Title: Please see attached Year Completed: _____

Type of Project _____ Contract Amount: \$ _____

Company Name: _____

Address: _____

Contact Person: _____ Tel: _____

Project Title: _____ Year Completed: _____

Type of Project _____ Contract Amount: \$ _____

Company Name: _____

Address: _____

Contact Person: _____ Tel: _____

Project Title: _____ Year Completed: _____

Type of Project _____ Contract Amount: \$ _____

Company Name: _____

Address: _____

Contact Person: _____ Tel: _____

PROJECT MANAGER

Project Title: Please see attached Year Completed: _____

Type of Project _____ Contract Amount: \$ _____

Company Name: _____

Address: _____

Contact Person: _____ Tel: _____

Project Title: _____ Year Completed: _____

Type of Project _____ Contract Amount: \$ _____

Company Name: _____

Address: _____

Contact Person: _____ Tel: _____

Project Title: _____ Year Completed: _____

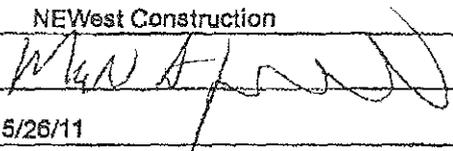
Type of Project _____ Contract Amount: \$ _____

Company Name: _____

Address: _____

Contact Person: _____ Tel: _____

BIDDER: NEWest Construction

Signature: 

Date: 5/26/11

END OF SECTION

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY City of Calexico CONTRACT NO.
 AGENCY ADDRESS 608 Heber Ave., Calexico, CA 92231 0505

CONTACT NAME Luis Estrada CONTACT PHONE 760-768-2180
 CONTRACT AMOUNT \$805,160.00 COMPLETION DATE 1/13/06

PROJECT NAME WWTP UV Disinfection and Bar Screen

DESCRIPTION OF WORK Installation of new UV station. Includes modification to existing concrete channel with new SS slide gates and concrete coating. Install of new mechanical bar screen in existing headworks. Electrical system

NAME OF AGENCY Rancho California Water District CONTRACT NO.
 AGENCY ADDRESS 42135 Winchester Road, Post Office Box 9017, Temecula, CA 92589-9017 0506

CONTACT NAME Craig Mapes CONTACT PHONE 951-296-6900
 CONTRACT AMOUNT \$179,765.00 COMPLETION DATE 3/10/06

PROJECT NAME Mainline Valve Replacements Various Locations

DESCRIPTION OF WORK Removing, disposing and replacing four (4) 8-inch diameter plug valves; one (1) 12-inch diameter plug valve; two (2) resilient seat gate valves; one (1) 16-inch butterfly valve; one (1) 24-inch diameter butterfly valve; one (1) 20-inch diameter butterfly valve.

NAME OF AGENCY University of California, San Diego CONTRACT NO.
 AGENCY ADDRESS Facilities Design & Construction, 10280 N. Torrey Pines Rd., Suite 470, San Diego, CA 92037-0916 0608

CONTACT NAME Ms. Anka Fabian, P.E. CONTACT PHONE 858-534-3813
 CONTRACT AMOUNT \$1,446,000.00 COMPLETION DATE 5/1/07

voice mail

PROJECT NAME Seawater Return Pipelines Bid Package 1 - Micro-Tunneling

DESCRIPTION OF WORK Installation of 3,100 LF of 8-inch, 600 LF of 6-inch, 170 lf of 12-inch and 3,000 lf of 3-inch using HDD Trenchless Pipeline Method. Pipe used was Fusible PVC and HDPE. Project also included manholes installed to depths of 25ft, grading, asphalt and concrete paving.

NAME OF AGENCY Grossmont-Cuyamaca Community College District CONTRACT NO.
 AGENCY ADDRESS 8800 Grossmont College Drive, El Cajon, CA 92020-1799 0611

CONTACT NAME Ken Emmons CONTACT PHONE 619-644-7585
 CONTRACT AMOUNT \$139,775.00 COMPLETION DATE 8/18/06

PROJECT NAME Sewer Infrastructure Upgrade

DESCRIPTION OF WORK Install 300ft of new sewer line to connect new building to existing sewer system

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	Leucadia Wastewater District	<i>CITY OF CARLSBAD</i>	CONTRACT NO.	
AGENCY ADDRESS	1960 La Cosata Ave., Carlsbad, CA 92009		0613	<i>PAID</i>
CONTACT NAME	Robin Morishita	CONTACT PHONE	760-753-0155 x3007	<i>PAID</i>
CONTRACT AMOUNT	\$163,848.00	COMPLETION DATE	2/18/07	<i>(200) 602-2143</i>
PROJECT NAME	Meadows No. 1 Pump Station Demolition			<i>SL. FUTURE</i>
DESCRIPTION OF WORK	Furnish and Install 140 feet of 8" HDPE via Horizontal Direction Drilling. Install two manholes to connect new HDPE line to existing sewer system. Demo existing below grade sewer lift station complete.			
<hr/>				
NAME OF AGENCY	Rancho California Water District		CONTRACT NO.	
AGENCY ADDRESS	42135 Winchester Road, Post Office Box 9017, Temecula, CA 92589-9017		0614	
CONTACT NAME	Craig Mapes	CONTACT PHONE	951-296-6900	
CONTRACT AMOUNT	\$261,590.00	COMPLETION DATE	4/25/07	
PROJECT NAME	Mainline Valve Replacements Various Locations			
DESCRIPTION OF WORK	Replace six existing valves, install nine new valves, and pipeline modifications.			
<hr/>				
NAME OF AGENCY	City of San Clemente		CONTRACT NO.	
AGENCY ADDRESS	100 Avenida Presidio, San Clemente, CA		0615	
CONTACT NAME	Gregory Diest	CONTACT PHONE	949-361-6154	
CONTRACT AMOUNT	\$394,275.00	COMPLETION DATE	10/31/07	
PROJECT NAME	Columbo Pump Station Rehabilitation & San Gabriel Pump			
DESCRIPTION OF WORK	Work involves upgrades at two existing pump stations and central control room. Provide new motor starters, remote terminal unit, automatic transfer switch and power monitoring. New station instrumentation and cabling. Provide, configure and test all software and systems including the local and central HMIs.			
<hr/>				
NAME OF AGENCY	Valley Center Water District		CONTRACT NO.	
AGENCY ADDRESS	29300 Valley Center Rd., Valley Center, CA 92082		0616	
CONTACT NAME	Dennis Williams	CONTACT PHONE	760-749-1600	
CONTRACT AMOUNT	\$177,626.00	COMPLETION DATE	6/15/07	
PROJECT NAME	Couser Way Pipeline			
DESCRIPTION OF WORK	Installation of 430 of 8-inch ductile iron pipe, installation of both CML&c and CMI&Epoxy coated 8-inch pipe with water services, firehydrants, air/vac and paving.			

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	City of Oceanside	CONTRACT NO.
AGENCY ADDRESS	300 North Coast Hwy., Oceanside, CA 92054-2885	0702

CONTACT NAME	Ron Perdue	CONTACT PHONE	760-435-5119
CONTRACT AMOUNT	\$368,380.00	COMPLETION DATE	11-26-07

PROJECT NAME Libby Lake Pump House and Drainage Project

DESCRIPTION OF WORK Construction of new storm drain pump station complete with new cmu building, pumps, motor control centers, underground piping and electrical work. Installation of approx 120 LF of PVC Pipe.

NAME OF AGENCY	Eastern Municipal Water District	CONTRACT NO.
AGENCY ADDRESS	2270 Trumble Road Perris, CA 92572	0708

CONTACT NAME	Bruce Ross	CONTACT PHONE	951-928-3777
CONTRACT AMOUNT	\$887,900.00	COMPLETION DATE	5/15/08

PROJECT NAME Warm Springs Lift Station Expansion

DESCRIPTION OF WORK Installation of new pump, bypass piping, replacement of 18" and 24" Valves, replace 18" Check valves, New toshiba vfd's and mcc modification. new metal platform. painting

NAME OF AGENCY	Rancho California Water District	CONTRACT NO.
AGENCY ADDRESS	42135 Winchester Road, Post Office Box 9017, Temecula, CA 92589-9017	0714

CONTACT NAME	Ken Cope	CONTACT PHONE	951-296-6900
CONTRACT AMOUNT	\$524,960.00	COMPLETION DATE	8/1/08

PROJECT NAME Chlorine Containment Systems

DESCRIPTION OF WORK Construction of chlorine containment and feed equipment, equipment pads, shade structures, electrical work, site paving repair, pipeline installation and startup of system.

NAME OF AGENCY	City of Coronado	CONTRACT NO.
AGENCY ADDRESS	1825 Starnd Way, Coronado, CA 92118-3005	0717

CONTACT NAME	Eric P. Minicilli, P.E.	CONTACT PHONE	619-522-2424
CONTRACT AMOUNT	\$397,874.00	COMPLETION DATE	7/2/07

PROJECT NAME Coronado Cays Pump Station Rehab

DESCRIPTION OF WORK Demolition and removal of the existing submersible pumps, piping, fittings, and guiderail system in the wet well. Install new submersible pumps, piping, fittings, replace valves, install new wet well hatch, install new motor control center with pump control panel and miscellaneous site improvements.

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	Otay Water District	CONTRACT NO.
AGENCY ADDRESS	2554 Sweetwater Springs Blvd., Spring Valley, CA	0804

CONTACT NAME	Daniel Kay	CONTACT PHONE	(619) 670-2273
CONTRACT AMOUNT	\$267,900.00	COMPLETION DATE	1/30/09

PROJECT NAME Calavo Sewer Lift Sta. Replacement

DESCRIPTION OF WORK Install new emergency sewer lift station complete with new wet well, pumps, pipe, valves and electrical controls. Demolished existing station. Install new access road, fence and landscape.

NAME OF AGENCY	California Construction Authority	CONTRACT NO.
AGENCY ADDRESS	1776 Tribute Rd., Suite 220 Sacramento, CA 95815	0823

CONTACT NAME	Tom Onishi	CONTACT PHONE	916-263-6100
CONTRACT AMOUNT	\$364,990.00	COMPLETION DATE	3/31/09

PROJECT NAME Sewer Force Main Replacement

DESCRIPTION OF WORK Install 16" HDPE carrier pipe with 8" HDPE casing pipe via Horizontal Direction Drill Method, install manholes, modify existing pump station and provide new telemetry system at the Del Mar Fairgrounds.

NAME OF AGENCY	Western Municipal Water District (Hillside Pump Station)	CONTRACT NO.
AGENCY ADDRESS	450 E. Alessandro Blvd. Riverside, CA 92517	0915

CONTACT NAME	Kerry Douglass	CONTACT PHONE	951-789-5067
CONTRACT AMOUNT	\$207,383.00	COMPLETION DATE	

PROJECT NAME Western Hillside PS Pump Replacement

DESCRIPTION OF WORK Installation of a 350hp vertical turbine pump to replace existing pump

NAME OF AGENCY	City of Poway (Highland Ranch Pump Sta.)	CONTRACT NO.
AGENCY ADDRESS	13325 Civic Center Drive, Poway, CA 92064	0916

CONTACT NAME	Shadi Sayadi	CONTACT PHONE	858-668-4621
CONTRACT AMOUNT	\$303,766.00	COMPLETION DATE	3/30/10

PROJECT NAME Highlands Ranch Lift Station Replacement

DESCRIPTION OF WORK Replace existing pump station with new 6-foot manhole for dual submersible pumps (250 GPM), also includes new gravity sewer with manhole, pump control panel, instrumentation and site paving.

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	City of Poway	CONTRACT NO.
AGENCY ADDRESS	13325 Civic Center Drive, Poway, CA 92064	1006

CONTACT NAME	Leslie Parada	CONTACT PHONE	(858) 668-4641
CONTRACT AMOUNT	\$1,342,546.00	COMPLETION DATE	5/12/11

PROJECT NAME High Valley Pumpstation

DESCRIPTION OF WORK Install Three (3) 250-HP booster pumps, provide new CMU pump station building, install CML&C pipeline, electrical equipment, pressure system, generator, fence, asphalt paving, and landscape.

NAME OF AGENCY	City of Imperial Beach	CONTRACT NO.
AGENCY ADDRESS	825 Imperial Beach Blvd. Imperial Beach, CA	1014

CONTACT NAME	Hank Levin	CONTACT PHONE	619-850-7938
CONTRACT AMOUNT	\$656,515	COMPLETION DATE	3/28/11

PROJECT NAME City of Imperial Beach

DESCRIPTION OF WORK Replace manhole frame and covers, replace manhole shafts and install new manholes, install new manhole coatings, install new wet well lining, bypass of active sewer flows.

NAME OF AGENCY	University of California, San Diego	CONTRACT NO.
AGENCY ADDRESS	Facilities Design & Construction, 10280 N. Torrey Pines Rd., Suite 470, San Diego, CA 92037-0916	1017

CONTACT NAME	Laura Moore	CONTACT PHONE	858-822-2453
CONTRACT AMOUNT	\$298,685	COMPLETION DATE	4/30/11

PROJECT NAME UCSD Birch Gulf Tank

DESCRIPTION OF WORK

TAB “3”

SECTION 17100 - PROCESS CONTROL AND INSTRUMENTATION SYSTEMS

PART 1 -- GENERAL

1.1 THE REQUIREMENT

- A. The CONTRACTOR shall provide Process Control and Instrumentation Systems (PCIS) complete and operable, in accordance with the Contract Documents.
- B. The requirements of this Section apply to every component of the PCIS unless indicated otherwise.
- C. Responsibilities
 - 1. The CONTRACTOR, through the use of an Instrumentation Supplier and qualified electrical and mechanical installers, shall be responsible to the OWNER for the implementation of the PCIS and the integration of the PCIS with other required instrumentation and control devices.
 - 2. Due to the complexities associated with the interfacing of numerous control system devices, it is the intent of these specifications that the Instrumentation Supplier be responsible to the CONTRACTOR for the integration of the PCIS with existing devices and devices provided under other sections with the objective of providing a completely integrated control system free of signal incompatibilities.
 - 3. In general, there is no PLC programming that will be provided by the Instrumentation Supplier. The owner will program the new PLC provided under this project and program/reprogram their existing PLCs and HMI to accommodate the new work. The OWNER will also participate in loop checking and commissioning of the system. Exceptions to the programming and configuration requirements may be called out specifically in the Division 17 Specifications or on the Contract Drawings. Where specifically called out, the instrumentation supplier shall provide programming or configuration activities accordingly.
 - 4. As a minimum, the Instrumentation Supplier shall perform the following WORK:
 - a. Implementation of the PCIS
 - 1) prepare analog hardware submittals
 - 2) design, develop, and electronically draft loop drawings and control panel designs
 - 3) prepare the test plan, the training plan, and the spare parts submittals
 - 4) procure hardware
 - 5) fabricate panels (including the new PLC-3A panel)
 - 6) perform factory tests on panels
 - 7) perform bench calibration and verify calibration after installation
 - 8) oversee and certify installation

- 9) oversee, document, and certify loop testing
 - 10) oversee, document, and certify system commissioning
 - 11) conduct the performance test
 - 12) prepare Technical Manuals
 - 13) conduct training classes
 - 14) prepare record drawings
- b. Integration of the PCIS with instrumentation and control devices provided under other sections;
- 1) Develop requisite loop drawings and record loop drawings associated with equipment provided under other Divisions of these Specifications and OWNER-furnished and existing equipment where identified in the contract documents.
 - 2) Resolve signal, power, or functional incompatibilities between the PCIS and interfacing devices.
5. Any Instrumentation Supplier responsibilities in addition to the list above are at the discretion of the CONTRACTOR and the Instrumentation Supplier. Additional requirements in this Section and throughout Division 17 that are stated to be the CONTRACTOR's responsibility may be performed by the Instrumentation Supplier if the CONTRACTOR and Instrumentation Supplier so agree.

D. Certification of Intent

1. Each Bidder shall include with the Bid the following Certification from the selected Instrumentation Supplier:
 - a. The Certification shall be typed on the Instrumentation Supplier firm letterhead.
 - b. It shall be signed by an authorized representative of the Instrumentation Supplier's firm.
 - c. It shall include the following statements:
 - 1) (Corporate name of Instrumentation Supplier) "hereby certifies intent to assume and execute full responsibility to the CONTRACTOR to perform all tasks defined under Section 17100 - Paragraph 1.1C3 in full compliance with the requirements of the Contract Documents."
 - 2) It is certified that the quotation to the CONTRACTOR includes full and complete compliance with the requirements of the Contract Documents without exception."

TAB "4"

SECTION 00100
INSTRUCTIONS TO BIDDERS

1. FORMAT

1.1 The contract documents are divided into parts, divisions, sections, articles, paragraphs and drawings in keeping with accepted industry practice in order to separate categories of subject matter for convenient reference thereto. There has been no attempt to divide the Specifications, the Specification sections or the drawings into work performed by the various building trades, work by separate Contractors, or work required for separate facilities in the project. The contract documents are complementary and what is called for by one shall be as binding as if called for by all.

1.2 Specifications are bound into these documents in the same order as they appear in the Table of Contents pages. Specifications section names and the section page numbers are shown at the bottom of each page.

2. LANGUAGE

 Command type sentences (shall, will, must, etc.) are used in the contract documents. These refer to and are directed to the Contractor.

3. GENERAL DESCRIPTION OF THE PROJECT

 A general description of the work to be done is contained in the Invitation to Bid. The scope is indicated on the accompanying drawings and specified in applicable parts of these contract documents.

4. LICENSING REQUIREMENTS FOR CONTRACTORS

 In accordance with the provisions of California law, the District has determined that, at the time the contract is awarded, the Contractor shall be properly licensed in accordance with the laws of this State. Accordingly, the Contractor shall possess a valid **Class "A"** license at the time that the contract is awarded. Failure of the Bidder to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the Bidder.

5. REFERENCES

 The Contractor shall provide clear and up to date project references to facilitate Owner's bid evaluation process. In addition, Contractor shall provide current project references for the Project Manager to be assigned to the subject work. This information shall be included with the Contractor's Bid proposal in Form F of the Contract Documents.

6. DOCUMENT INTERPRETATION AND ADDENDA

 The contract documents governing the work proposed herein consist of the drawings, all material bound herewith, and all material specifically incorporated herein. These contract documents are intended to be mutually cooperative and to provide all details reasonably required for the execution of the proposed work. Any

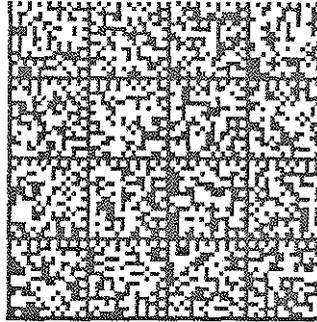


85045-008196-V10

Next Day Overnite -- P

Zone:8105

Bill To:95045 Date: 6/6/2011
From:Sally Butterworth
Marks, Golia & Finch, LLP
8620 Spectrum Center Boulevard
Ste:900
San Diego , CA 92123
6192937000



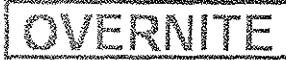
Billing Reference:1250.001

INTERNAL NOTES: Bid Protest Letter

SPECIAL INSTRUCTIONS: Signature Required

To:Ms. Lisa Coburn-Boyd
Otay Water District
2554 Sweetwater Springs Boulevard
Ste:
Rancho San Diego , CA 91978
6192937000

Number of Pieces: 1



Signature Required

Please fold this page in half and place it in the pouch on your shipment. Only one copy is required by Norco Overnite.
WARNING: Use only the printed label for shipping. Using a photocopy of this label for shipping purposes is fraudulent and could result in additional billing charges, along with cancellation of your Norco Overnite account or OverniteShip Online Profile. Shipments with invalid account or credit card numbers will not be delivered.

EXHIBIT C



Lic.#847555

7847 Dunbrook Road
Suite C
San Diego, CA 92126
Ph. 858-537-0774
Fax 858-537-9653

June 7, 2011

Ms. Lisa Coburn-Boyd
Otay Water District
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Fax # 619-670-8920

Re.: Bid for Ralph W. Chapman Water Reclamation
Facility Upgrade

Dear Ms. Coburn-Boyd,

As requested in your email dated June 7, 2011 below is our response to the bid protest from Stanek Constructors, Inc.

1. Pre-Fabricated Metal Building – Attached is our quote from Blair Rasmussen Construction in the amount of \$17,100 for the construction of the pre-engineered metal building. This amount is less than one-half of one percent of our bid.
2. Five Projects of Similar – This project has a large electrical scope of work, which we will be self-performing. If you review the attach listing of 19 past projects it includes several large dollar value electrical projects that had no mechanical work associated with them (i.e. UCSD Lyman Lane, Port of San Diego B St & Broadway.). If these types of projects are combined with the multiple treatment plant/pump station work we have completed dollar values easily exceed \$3 million. Also the solicitation did not list the size and valve that would be used to be considered similar.
3. Certification of Intent – As the prime contractor who also self-performs electrical by submission of the bid as NEWest Construction we take full responsibility for the entire contract thus we are certifying intent to assume full responsibility under Section 17100.
4. Project Manager – As previously submitted Mark Jennette will be the project manager on this project. In the attached list we have included which projects Mark has been the project manager for NEWest Construction. We have also included Mark's resume, which shows that he has over twenty years managing large public works projects.

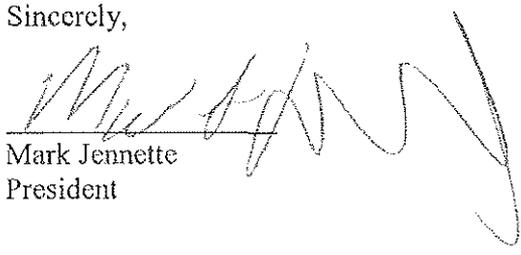
Page 2
June 7, 2011
Ms. Coburn-Boyd

We believed we have clarified the bid protest and have shown that NEWest Construction's bid is responsive. If the District requires any additional information please feel free to contact me.

We would appreciate the District informing us when you intend to award us the project.

If you have any questions please feel free to contact me at 858-537-0774.

Sincerely,



Mark Jennette
President

Blair Rasmussen Construction Inc.
General Contractors

May 18, 2011

NEWest Construction Company
7847 Dunbrook Rd. Ste C
San Diego, CA 92126

Attention: Mr. Mark Jennette

Re: Filtration Building for the Otay Water District, Bid date May 26, 2011

Dear Sir:

We are pleased to provide the following bid for your review:

Provide all labor, materials, equipment, engineering and stamped drawings to construct a new canopy structure approx. 41'x 19'x 11' tall as per plans and specifications dated February 25, 2011. Roof slope to be 1:12. Concrete by others. Bid is valid for 30 days.

Bid is for building only as per above description. Permits, Inspector fees, MEP, embeds, paint and non shrink grout by others.

BID TOTAL \$17,100.00
(Seventeen thousand, one hundred dollars)

We hope the above proves to be acceptable. Thank you for the opportunity to bid.

Blair Rasmussen
Blair Rasmussen
Blair Rasmussen, Construction, Inc.

11305 Rancho Bernardo Rd., Ste. 101, San Diego, CA 92127 Lic. # 670528
Email: Contact@BRCsandiego.com Phone: 858-613-9244 Fax: 858-613-9139

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	San Diego Unified Port District (Imperial Beach Fishing Pier)	CONTRACT NO.
AGENCY ADDRESS	3165 Pacific Highway, San Diego, CA 92101	0504
CONTACT NAME	Victor Banuelos	CONTACT PHONE (619) 686-6524
CONTRACT AMOUNT	\$1,828,878.65	COMPLETION DATE 6/16/06
PROJECT NAME	Imperial Beach Fishing Pier Rehabilitation	
PROJECT MANAGER	Brian Jennette	
DESCRIPTION OF WORK	Utility Repairs - repair electrical system, relocate firewater backflow and associate piping, replace light pole and fixtures. Preservation Measures - scaffold and contain entire underside of pier for prepare and re-coat structural steel members. Replace timber decking and warning signs. Timber Pile driving. Structural steel member	
NAME OF AGENCY	City of Calexico	CONTRACT NO.
AGENCY ADDRESS	608 Heber Ave., Calexico, CA 92231	0505
CONTACT NAME	Luis Estrada	CONTACT PHONE 760-768-2180
CONTRACT AMOUNT	\$811,739	COMPLETION DATE 1/13/06
PROJECT NAME	WWTP UV Disinfection and Bar Screen	
PROJECT MANAGER	Brian Jennette	
DESCRIPTION OF WORK	Installation of new UV station. Includes modification to existing concrete channel with new SS slide gates and concrete coating. Install of new mechanical bar screen in existing headworks. Electrical system	
NAME OF AGENCY	University of California, San Diego	CONTRACT NO.
AGENCY ADDRESS	Facilities Design & Construction, 10280 N. Torrey Pines Rd., Suite 470, San Diego, CA 92037-0916	0608
CONTACT NAME	Ms. Anka Fabian, P.E.	CONTACT PHONE 858-534-3813
CONTRACT AMOUNT	\$2,402,037	COMPLETION DATE 5/1/07
PROJECT NAME	Seawater Return Pipelines Bid Package 1 - Micro-Tunneling	
PROJECT MANAGER	Brian Jennette	
DESCRIPTION OF WORK	Installation of 3,100 LF of 8-inch, 600 LF of 6-inch, 170 lf of 12-inch and 3,000 lf of 3-inch using HDD Trenchless Pipeline Method. Pipe used was Fusible PVC and HDPE. Project also included manholes installed to depths of 25ft, grading, asphalt and concrete paving.	
NAME OF AGENCY	City of Imperial	CONTRACT NO.
AGENCY ADDRESS	420 South Imperial Ave., Imperial, CA 92251	0704
CONTACT NAME	Jackie Loper	CONTACT PHONE 760-355-1152
CONTRACT AMOUNT	\$1,797,510	COMPLETION DATE 10-24-07
PROJECT NAME	Water Treatment Plant High Service Booster Station	
PROJECT MANAGER	Mark Jennette	
DESCRIPTION OF WORK	Install new high booster pump station with four (4) 150 HP pumps, 24-inch, 16-inch, & 12-inch pipe, motor control center, VFD, site piping, new metal building, 600 KW emergency power generator and site work. New Chlorine System	

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	Eastern Municipal Water District	CONTRACT NO.
AGENCY ADDRESS	2270 Trumble Road Perris, CA 92572	0708

CONTACT NAME	Bruce Ross	CONTACT PHONE	951-928-3777
CONTRACT AMOUNT	\$983,529	COMPLETION DATE	5/15/08

PROJECT NAME Warm Springs Lift Station Expansion
 PROJECT MANAGER Mark Jennette
 DESCRIPTION OF WORK Installation of new pump, bypass piping, replacement of 18" and 24" Valves, replace 18" Check valves, New toshiba vfd's and mcc modification. new metal plateform. painting

NAME OF AGENCY	University of California, San Diego	CONTRACT NO.
AGENCY ADDRESS	Facilities Design & Construction, 10280 N. Torrey Pines Rd., Suite 470, San Diego, CA 92037-0916	0711

CONTACT NAME	Subhash Nangia	CONTACT PHONE	858-534-1169
CONTRACT AMOUNT	\$750,222	COMPLETION DATE	5/1/08

PROJECT NAME 12KV Distribution System Lyman Lane
 PROJECT MANAGER Mark Jennette
 DESCRIPTION OF WORK Installation of ductbank system with manholes. Installation of 15kV cable with terminations and splices. Modifications to existing switchgear. Install 580 LF of PVC water line with new fire hydrant.

NAME OF AGENCY	City of San Clemente	CONTRACT NO.
AGENCY ADDRESS	100 Avenida Presidio, San Clemente, CA	0713

CONTACT NAME	Gregory Diest	CONTACT PHONE	949-361-6154
CONTRACT AMOUNT	\$502,120	COMPLETION DATE	

PROJECT NAME WRP Emergency Generator Modifications
 PROJECT MANAGER Mark Jennette
 DESCRIPTION OF WORK INSTALLATION OF NEW ATS SWITCH W/ 4000AMP BUSDUCT. NEW 1600AMP AND 4000AMP CIRCUIT BREAKERS, MODIFICATION TO EXISTING BUSDUCT. Modification to existing switchgear busbar.

NAME OF AGENCY	Rancho California Water District	CONTRACT NO.
AGENCY ADDRESS	42135 Winchester Road, Post Office Box 9017, Temecula, CA 92589-9017	0714

CONTACT NAME	Ken Cope	CONTACT PHONE	951-296-6900
CONTRACT AMOUNT	\$659,765	COMPLETION DATE	8/1/08

PROJECT NAME Chlorine Containment Systems
 PROJECT MANAGER Mark Jennette
 DESCRIPTION OF WORK Construction of chlorine containment and feed equipment, equipment pads, shade structures, electrical work, site paving repair, pipeline installation and startup of system.

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY City of Escondido CONTRACT NO.
AGENCY ADDRESS 201 N. Broadway, Escondido, CA 92025 0805

CONTACT NAME Neil Greenwood CONTACT PHONE 760-839-4078
CONTRACT AMOUNT \$1,001,580 COMPLETION DATE 1/26/09

PROJECT NAME Aeration Panel Replacement

PROJECT MANAGER Brian Jennette

DESCRIPTION OF WORK Remove and Replace 360 Parkson HiOx Mat Aeration Panels in five active aeration basins. Work also includes the replacement of the HDPE air lines and the Versiflo hi-temp flex hose.

NAME OF AGENCY Central Union High School District Office CONTRACT NO.
AGENCY ADDRESS 351 East Ross Road, El Centro, CA 92243 0806

CONTACT NAME HMC Arch Kenton Hems CONTACT PHONE 760-768-5200
CONTRACT AMOUNT \$1,120,066 COMPLETION DATE 8/4/08

PROJECT NAME CUHS Extreme Hardship Electrical Infrastructure Upgrade

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK Installation of ductbank system with conduit, manholes and wire. Installation of electrical switchboards and transformers. Work performed on high school campus

NAME OF AGENCY Pala Utility Department CONTRACT NO.
AGENCY ADDRESS 36000 Pala Temecula Rd., Pala, CA 92059 0810

CONTACT NAME Gary Decker CONTACT PHONE 619-961-6135
CONTRACT AMOUNT \$707,361 COMPLETION DATE 5/15/09

PROJECT NAME Iron Manganese Filtration System

PROJECT MANAGER Brian Jennette

DESCRIPTION OF WORK Install two (2) Iron and Manganese Filtration Systems complete with piping, electrical, metal building, CMU Building, asphalt, fencing, electrical and controls.

NAME OF AGENCY Helix Water District CONTRACT NO.
AGENCY ADDRESS 7811 University Ave La Mesa, CA 91941 0509

CONTACT NAME Carlos Lugo CONTACT PHONE 619-466-3234
CONTRACT AMOUNT \$1,120,000 COMPLETION DATE

PROJECT NAME Helix Water District

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK INSTALLATION OF 684' of 12" , 7672' of 8" PVC PIPE . NEW WATER SERVICES, NEW FIRE HYDRANTS. HIGH-LINE INSTALLATION, REMOVE AND REPLACE ASPHALT

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	Heber Public Utility District	CONTRACT NO.
AGENCY ADDRESS	1078 Dogwood Suite 103 , Heber, CA 92249	0510

CONTACT NAME	John Jordan	CONTACT PHONE	760-482-2440
CONTRACT AMOUNT	\$1,411,780	COMPLETION DATE	

PROJECT NAME	Regional Wastewater Pump Station		
PROJECT MANAGER	Brian Jennette		
DESCRIPTION OF WORK	INSTALLATION OF 40' DEEP WETWELL, EXCAVATION, DEWATERING, CONCRETE, REBAR, PIPING, ELECTRICAL WORK COMPLETE AND OPERATIONAL SEWER PUMP STATION		

NAME OF AGENCY	City of Brawley	CONTRACT NO.
AGENCY ADDRESS	400 Main Street Brawley, CA 92227	0602

CONTACT NAME	Yazmin Arellano	CONTACT PHONE	760-344-5800
CONTRACT AMOUNT	\$2,746,005	COMPLETION DATE	

PROJECT NAME	Pipeline Replacement		
PROJECT MANAGER	Mark Jennette		
DESCRIPTION OF WORK	WORK ON INISTALLATION OF 2966 OF 12" PVC PIPE, WATER METERS, FIRE HYDRANTS AND VARIUOS VALVES, ALSO INSTALLATION OF 12", 15" AND 18" PVC SEWER LINE WITH NEW PRECAST MANHOLES, REINSTALL EXISTING SEWER LATERIALS		

NAME OF AGENCY	City of Oceanside (Oceanside Pier)	CONTRACT NO.
AGENCY ADDRESS	1540Harbor Drive North	0911

CONTACT NAME	Frank Quan	CONTACT PHONE	760-435-5119
CONTRACT AMOUNT	\$1,016,974	COMPLETION DATE	12/5/09

PROJECT NAME	Oceanside Pier Improvement		
PROJECT MANAGER	Brian Jennette		
DESCRIPTION OF WORK	Remove corroded steel pipe braces under the pier deck and replace with new bracing material with epoxy coating. The entire underside of the pier was scaffold to allow for construction.		

NAME OF AGENCY	San Diego Unified Port District (Imperial Beach Fishing Pier)	CONTRACT NO.
AGENCY ADDRESS	3165 Pacific Highway San Diego, CA 92101	0917

CONTACT NAME	Victor Banuelos	CONTACT PHONE	619-686-6200
CONTRACT AMOUNT	\$671,000	COMPLETION DATE	4/26/10

PROJECT NAME	Imperial Beach Fishing Pier		
PROJECT MANAGER	Brian Jennette		
DESCRIPTION OF WORK	Installation of three new timber piles w/use of helicopter, install new planks on top of pier, install new stainless steel sewer line entire length of pier, coating of steel under the pier and other misc. repairs.		

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	City of Poway	CONTRACT NO.
AGENCY ADDRESS	13325 Civic Center Drive, Poway, CA 92064	1006

CONTACT NAME	Leslie Parada	CONTACT PHONE	(858) 668-4641
CONTRACT AMOUNT	\$1,342,546	COMPLETION DATE	5/12/11

PROJECT NAME High Valley Pumpstation
 PROJECT MANAGER Brian Jennette
 DESCRIPTION OF WORK Install Three (3) 250-HP booster pumps, provide new CMU pump station building, install CML&C pipeline, electrical equipment, pressure system, generator, fence, asphalt paving, and landscape.

NAME OF AGENCY	San Diego Unified Port District	CONTRACT NO.
AGENCY ADDRESS	3165 Pacific Coast Highway San Diego, CA 92101	1009

CONTACT NAME	Victor Banuelos	CONTACT PHONE	(619) 686-6524
CONTRACT AMOUNT	\$1,848,075	COMPLETION DATE	11/16/10

PROJECT NAME B St & Broadway Pier Cold Ironing
 PROJECT MANAGER Mark Jennette
 DESCRIPTION OF WORK Install the following electrical equipment; **SHIP TO SHORE POWER ONLY THE 3rd ONE INSTALLED IN THE USA** 12kV Primary Switchgear including SDG&E metering, 16/20 mVA 12-11x6.6 kV oil filled transformer, grounding switches, sawtooth assemblies, cable jib cranes. Install electrical ductbank system complete

NAME OF AGENCY	City of Imperial Beach	CONTRACT NO.
AGENCY ADDRESS	825 Imperial Beach Blvd. Imperial Beach, CA	1014

CONTACT NAME	Hank Levin	CONTACT PHONE	619-850-7938
CONTRACT AMOUNT	\$656,515	COMPLETION DATE	3/28/11

PROJECT NAME City of Imperial Beach
 PROJECT MANAGER Brian Jennette
 DESCRIPTION OF WORK Replace manhole frame and covers, replace manhole shafts and install new manholes, install new manhole coatings, install new wet well lining, bypass of active sewer flows.

MARK S. JENNETTE
SAN DIEGO, CALIFORNIA

NEWest Construction Co Inc. San Diego

2005 to Present

President and Chief Operating Officer

Started NEWest as a utility construction contractor serving various governmental entities; cities, towns, water districts etc. Primarily we operate as a prime contractor and perform electrical, mechanical, excavation, concrete and certain other functions in-house. Operations generally cover Southern California.

The Ryan Company Inc.

1998 to 2004

Operations Manager –Western States, San Diego California

Opened Company's full service office in San Diego. We performed all operating functions except accounting. We identified potential projects, estimated, bid, purchased and managed all West Coast projects. I was fully in charge of these projects and reported to the president of the company in Massachusetts. I was fully responsible for all operating decisions and had full profit/loss responsibility. As part of my responsibilities I recruited, trained and promoted the entire staff.

All work was performed as a prime contractor. We performed most of our own mechanical, electrical, and concrete work in-house. We built sewage and water treatment plants, sewage and water pipelines, pumping stations, and electrical substations with voltages to 230KV, Co- gen plants, SCADA systems, and telecommunication fiber optic projects.

In charge of over \$40M dollars worth of work. Supervised about ten project managers and superintendents with a total workforce of over 120. I have full knowledge of scheduling with Primavera including cost and resource loading. My office used Expedition as a project management aid. Our customers included: Corp of Engineers, Bureau of Reclamation, Naval Facilities, Western Area Power Association, Public Works Departments of various cities and towns, state agencies including UC facilities, and a few private sector clients.

1993 to 1998

West Coast Area Supervisor –

Full control of all field operations with responsibilities including, project scheduling, procurement of vendors and subcontractors, claims and change orders, preparation and review of submittals, handling insurance requirements for subcontractors, processing invoices, estimating, and ordering material. I was responsible for most personnel decisions, hiring, promotions and discharge.

Major portions of work included, substation construction/modification, ductbank excavation, pole line work, high voltage ranging from 5kV to 69kV, foundation systems, asphalt paving, structural steel, installation of reclaimed water treatment facility, pump stations, 50,000 gal. water tank, SCADA system, flow measuring equipment, seismic protection equipment, PCB removal, concrete vaults, fiber optic communication, pre-engineered buildings, storm drain, water lines, communication, fire alarms, water well rehabilitation, landscaping, cathodic protection, road construction, waterlines, storm sewage lines, sanitary sewage lines, installation of 8 miles of 10" ductile iron pipe, building of four percolation ponds 1.2 million cubic yards of soil moved, chlorine solution stations, 50,000 gal. chlorine contact tank, secondary effluent injection wells, maintaining and coordinating construction activities in endangered species habitat.

1984-1993

Project Superintendent

Controlled of all the day-to-day operation of projects with responsibilities including, project scheduling, and ordering material, implementation and control of safety program, hiring and supervision of company employees and supervision of subcontractors.

Major portions of work included, electrical upgrade, PCB removal and replacement of transformer, construction of generator buildings, installation of pump controllers and motor control centers, High voltage work ranging form 5KV to 115KV, UPS system installation, installation of ductkbank and manholes, underground fuel storage vaults, fire alarm system, installation of transformers, switches, switchgear, and sectionalizing cabinets.

Education

Quincy Vocational Technical High School - 1979

Licenses/Certificates

California Contractor License Class B and C10

Certified Cable Splicer

Certified Fiber Optic Cable Splicer

Site and Civil Certificate from Wentworth Institute of Technology

CPR/First Aid

Construction Quality Management for Contractors – (US Army Corps of Engineers)

Certified Excavation and Trenching.

Computer Skills

Macintosh, Windows 2000, Microsoft XP, Primavera P3, Filemaker Pro 7.0, Auto-Cad version 2000, Expedition.

Representative Projects Managed

<u>Project</u>	<u>Location</u>	<u>Amount</u>
1990- Present		
Alter Electrical Distribution	Griffiss AFB, NY	\$7.2M
Replace PCB Transformers	Norwood, MA	\$300K
Replace PCB Transformers	Hanscom AFB, MA	\$375K
Emergency Elec. Power Plant	New Boston AFB, NH	\$6.0M
Repair Electrical System	Weymouth NAS, MA	\$3.0M
UPS System Upgrade	IRS Andover, MA	\$975K
Upgrade Electrical System	Loring AFB, ME	\$3.0M
Wastewater Plant	San Luis Obispo	\$19.5M
Humboldt State Tele Comm	Humboldt, CA	\$5.6M
Delano Wastewater Plant	Delano, CA	\$10M
UCSD Electrical Distribution	La Jolla	\$6.1M
San Diego PS1 & PS2 Instr.	San Diego, CA	\$2.1M
Heber Water Treatment Plant	Heber, CA	\$4.8M
Cal Ref Co-Gen Plant (labor only)	Long Beach, CA	\$300K
Navajo Pump Sta. & Water line	Farmington, NM	\$9.0M
Blythe 230KV Substation	Blythe, CA	\$3.9M
Heber Pipeline	Heber, CA	\$1.1M
Brawley Water & Sewage Line	Brawley, CA	\$1.2M
Brawley Sewage Plant	Brawley, CA	\$3.8M
Westmorland Sewage Plant	Westmorland, CA	\$3.4M
Heber Sewage Plant	Heber, CA	\$2.9M
Sewage Treatment and Disposal	MCB Camp Pendleton, CA	\$6.8M
Correct Potable Water Transmission	MCAGCC, 29 Palms, CA	\$2.0M
Upgrade Electrical Distribution	DDJC, Sharpe Site, CA	\$3.3M
Upgrade Electrical Distribution	NASA, Ames Center, CA	\$2.4M
Upgrade Electrical Distribution	MCAS Camp Pendleton, CA	\$1.2M
Relocate Polelines ASP	MCB Camp Pendleton, CA	\$750K
69KV Service	NRAD Point Loma, CA	\$3.0M
Concrete Repairs	Naval Station San Diego, CA	\$5.3M
Repairs Electrical Distr. Sys Ph II	NWS Point Mugu, CA	\$1.3M
Remove PCB Transformers	NAB Coronado, CA	\$3.0M
Repair Electrical Distribution System	NAS North Island, CA	\$3.0M
Utility Upgrades - 70KV	Lemoore NAS, CA	\$3.0M
Portable Substations	Naval Station San Diego, CA	\$2.0M
Salt Water Pump Replacement	Long Beach NS, CA	\$2.0M
Circuit Breaker Replacement	Tracy Switchyard, CA	\$2.0M
Electrical Distribution System	Travis AFB, CA	\$6.0M
12KV System Upgrade	Vandenburg AFB, CA	\$8.0M
Upgrade Electrical System	VAFB, CA	\$7.3M
AETC Site Utilities	VAFB, CA	\$1.4M

EXHIBIT D

2488 Historic Decatur Road
Suite 200
San Diego, CA 92106-6113
619.232.3122
Fax 619.232.3264
www.stutzartiano.com



Richard E. Romero
romero@stutzartiano.com
Direct Dial: 619.881.1309

June 9, 2011

Via Facsimile and United States Mail

Jason R. Thornton
Marks, Golia & Finch, LLP
8620 Spectrum Center Blvd, Ste 900
San Diego, CA 92123

**RE: Ralph W. Chapman Water Reclamation Facility Upgrade
Your Client: Stanek Constructors, Inc., protestor**

Dear Mr. Thornton:

Please consider this correspondence to be the Otay Water District's ("District") response to your bid protest related to the above project. While we appreciate your attention and responsiveness to this matter, the District considers NEWest Construction Co.'s ("NEWest") bid responsive and will be moving forward with the recommendation to award the contract at the July 6th Board meeting.

Pre-Fabricated Metal Buildings

Per NEWest's response to your bid protest, attached hereto, this scope is less than the one-half percent threshold for the pre-engineered metal building work. Thus, formal subcontractor designation is not required.

References

Within its discretion, the District has found that NEWest has provided sufficient references to satisfy the requirements of Section 00450 of the bid packet. Any issues with the references would not automatically render a bid non-responsive, but rather the District has broad discretion with regard to its ability to evaluate contractor responsibility and requisite experience.

Certification of Intent and Corporate Seal

The issues regarding the corporate seal and the certification of intent are inconsequential. As you mentioned in your protest, subsection (D)(1) of Section 17000 requires that the electrical implementation supplier assumes and executes full responsibility for the identified tasks. Section 17000, however, appears to presume the use of a subcontractor for such electrical work. Here, NEWest is self-performing such work, thus the certification of intent does not appear to be required.

G:\DATA\4344\2\CO\S0055950.WPD

Jason R. Thornton
Marks, Golia & Finch, LLP

June 9, 2011
Page 2

In re: Ralph W. Chapman Water Reclamation Facility Upgrade

Moreover, even if it were, the omission would appear to be inconsequential – it does not affect the price and does not provide NEWest with any advantage because it is performing the work itself; thus, there are no concerns of bid shopping. As such, the District feels that NEWest is in compliance with Section 17000.

As you are aware, the District, at its discretion, may waive minor irregularities that do not affect the bid price or provide an advantage. (*See, e.g., Ghilou Constr. Co. v. City of Richmond* (1996) 45 Cal.App.4th 897, 908.) Even if the District is not required to do so, the law allows it to make that election. If you have any further questions or comments, please feel free to contact me. Thank you.

Very truly yours,

STUTZ ARTIANO SHINOFF & HOLTZ
A Professional Corporation



Richard E. Romero

RER/vrk
Enclosure

cc: Justin M. Stoger



Lic.#847555

7847 Dunbrook Road
Suite C
San Diego, CA 92126
Ph. 858-537-0774
Fax 858-537-9653

June 7, 2011

Ms. Lisa Coburn-Boyd
Otay Water District
2554 Sweetwater Springs Blvd
Spring Valley, CA 91978
Fax # 619-670-8920

Re.: Bid for Ralph W. Chapman Water Reclamation
Facility Upgrade

Dear Ms. Coburn-Boyd,

As requested in your email dated June 7, 2011 below is our response to the bid protest from Stanek Constructors, Inc.

1. Pre-Fabricated Metal Building – Attached is our quote from Blair Rasmussen Construction in the amount of \$17,100 for the construction of the pre-engineered metal building. This amount is less than one-half of one percent of our bid.
2. Five Projects of Similar – This project has a large electrical scope of work, which we will be self-performing. If you review the attach listing of 19 past projects it includes several large dollar value electrical projects that had no mechanical work associated with them (i.e. UCSD Lyman Lane, Port of San Diego B St & Broadway.). If these types of projects are combined with the multiple treatment plant/pump station work we have completed dollar values easily exceed \$3 million. Also the solicitation did not list the size and valve that would be used to be considered similar.
3. Certification of Intent – As the prime contractor who also self-performs electrical by submission of the bid as NEWest Construction we take full responsibility for the entire contract thus we are certifying intent to assume full responsibility under Section 17100.
4. Project Manager – As previously submitted Mark Jennette will be the project manager on this project. In the attached list we have included which projects Mark has been the project manager for NEWest Construction. We have also included Mark's resume, which shows that he has over twenty years managing large public works projects.

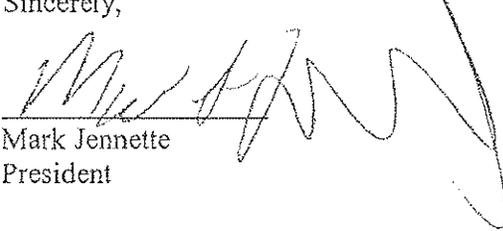
Page 2
June 7, 2011
Ms. Coburn-Boyd

We believed we have clarified the bid protest and have shown that NEWest Construction's bid is responsive. If the District requires any additional information please feel free to contact me.

We would appreciate the District informing us when you intend to award us the project.

If you have any questions please feel free to contact me at 858-537-0774.

Sincerely,



Mark Jennette
President

Blair Rasmussen Construction Inc.
General Contractors

May 18, 2011

NEWest Construction Company
7847 Dunbrook Rd. Ste C
San Diego, CA 92126

Attention: Mr. Mark Jennette

Re: Filtration Building for the Otay Water District, Bid date May 26, 2011

Dear Sir:

We are pleased to provide the following bid for your review:

Provide all labor, materials, equipment, engineering and stamped drawings to construct a new canopy structure approx. 41'x 19'x 11' tall as per plans and specifications dated February 25, 2011. Roof slope to be 1:12. Concrete by others. Bid is valid for 30 days.

Bid is for building only as per above description. Permits, Inspector fees, MEP, embeds, paint and non shrink grout by others.

BID TOTAL \$17,100.00
(Seventeen thousand, one hundred dollars)

We hope the above proves to be acceptable. Thank you for the opportunity to bid.

Blair Rasmussen
Blair Rasmussen
Blair Rasmussen, Construction, Inc.

11305 Rancho Bernardo Rd., Ste. 101, San Diego, CA 92127 Lic. # 670528
Email: Contact@BRCsandiego.com Phone: 858-613-9244 Fax: 858-613-9139

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	San Diego Unified Port District (Imperial Beach Fishing Pier)	CONTRACT NO.
AGENCY ADDRESS	3165 Pacific Highway, San Diego, CA 92101	0504

CONTACT NAME	Victor Banuelos	CONTACT PHONE	(619) 686-6524
CONTRACT AMOUNT	\$1,828,878.65	COMPLETION DATE	6/16/06

PROJECT NAME	Imperial Beach Fishing Pier Rehabilitation		
PROJECT MANAGER	Brian Jennette		
DESCRIPTION OF WORK	Utility Repairs - repair electrical system, relocate firewater backflow and associate piping, replace light pole and fixtures. Preservation Measures - scaffold and contain entire underside of pier for prepare and re-coat structural steel members. Replace timber decking and warning signs. Timber Pile driving. Structural steel member		

NAME OF AGENCY	City of Calexico	CONTRACT NO.
AGENCY ADDRESS	608 Heber Ave., Calexico, CA 92231	0505

CONTACT NAME	Luis Estrada	CONTACT PHONE	760-768-2180
CONTRACT AMOUNT	\$811,739	COMPLETION DATE	1/13/06

PROJECT NAME	WWTP UV Disinfection and Bar Screen		
PROJECT MANAGER	Brian Jennette		
DESCRIPTION OF WORK	Installation of new UV station. Includes modification to existing concrete channel with new SS slide gates and concrete coating. Install of new mechanical bar screen in existing headworks. Electrical system		

NAME OF AGENCY	University of California, San Diego	CONTRACT NO.
AGENCY ADDRESS	Facilities Design & Construction, 10280 N. Torrey Pines Rd., Suite 470, San Diego, CA 92037-0916	0608

CONTACT NAME	Ms. Anka Fablan, P.E.	CONTACT PHONE	858-534-3813
CONTRACT AMOUNT	\$2,402,037	COMPLETION DATE	5/1/07

PROJECT NAME	Seawater Return Pipelines Bid Package 1 - Micro-Tunneling		
PROJECT MANAGER	Brian Jennette		
DESCRIPTION OF WORK	Installation of 3,100 LF of 8-inch, 600 LF of 6-inch, 170 lf of 12-inch and 3,000 lf of 3-inch using HDD Trenchless Pipeline Method. Pipe used was Fusible PVC and HDPE. Project also included manholes installed to depths of 25ft, grading, asphalt and concrete paving.		

NAME OF AGENCY	City of Imperial	CONTRACT NO.
AGENCY ADDRESS	420 South Imperial Ave., Imperial, CA 92251	0704

CONTACT NAME	Jackie Loper	CONTACT PHONE	760-355-1152
CONTRACT AMOUNT	\$1,797,510	COMPLETION DATE	10-24-07

PROJECT NAME	Water Treatment Plant High Service Booster Station		
PROJECT MANAGER	Mark Jennette		
DESCRIPTION OF WORK	Install new high booster pump station with four (4) 150 HP pumps, 24-inch, 16-inch, & 12-inch pipe, motor control center, VFD, site piping, new metal building, 600 KW emergency power generator and site work. New Chlorine System		

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	Eastern Municipal Water District	CONTRACT NO.
AGENCY ADDRESS	2270 Trumble Road Perris, CA 92572	0708

CONTACT NAME	Bruce Ross	CONTACT PHONE	951-928-3777
CONTRACT AMOUNT	\$983,529	COMPLETION DATE	5/15/08

PROJECT NAME Warm Springs Lift Station Expansion

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK Installation of new pump, bypass piping, replacement of 18" and 24" Valves, replace 18" Check valves, New toshiba vfd's and mcc modification. new metal plateform. painting

NAME OF AGENCY	University of California, San Diego	CONTRACT NO.
AGENCY ADDRESS	Facilities Design & Construction, 10280 N. Torrey Pines Rd., Suite 470, San Diego, CA 92037-0916	0711

CONTACT NAME	Subhash Nangia	CONTACT PHONE	858-534-1169
CONTRACT AMOUNT	\$750,222	COMPLETION DATE	5/1/08

PROJECT NAME 12KV Distribution System Lyman Lane

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK Installation of ductbank system with manholes. Installation of 15kV cable with terminations and splices. Modifications to existing switchgear. Install 580 LF of PVC water line with new fire hydrant.

NAME OF AGENCY	City of San Clemente	CONTRACT NO.
AGENCY ADDRESS	100 Avenida Presidio, San Clemente, CA	0713

CONTACT NAME	Gregory Diest	CONTACT PHONE	949-361-6154
CONTRACT AMOUNT	\$502,120	COMPLETION DATE	

PROJECT NAME WRP Emergency Generator Modifications

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK INSTALLATION OF NEW ATS SWITCH W/ 4000AMP BUSDUCT. NEW 1600AMP AND 4000AMP CIRCUIT BREAKERS, MODIFICATION TO EXISTING BUSDUCT. Modification to existing switchgear busbar.

NAME OF AGENCY	Rancho California Water District	CONTRACT NO.
AGENCY ADDRESS	42135 Winchester Road, Post Office Box 9017, Temecula, CA 92589-9017	0714

CONTACT NAME	Ken Cope	CONTACT PHONE	951-296-6900
CONTRACT AMOUNT	\$659,765	COMPLETION DATE	8/1/08

PROJECT NAME Chlorine Containment Systems

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK Construction of chlorine containment and feed equipment, equipment pads, shade structures, electrical work, site paving repair, pipeline installation and startup of system.

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	City of Escondido	CONTRACT NO.
AGENCY ADDRESS	201 N. Broadway, Escondido, CA 92025	0806

CONTACT NAME	Neil Greenwood	CONTACT PHONE	760-839-4078
CONTRACT AMOUNT	\$1,001,580	COMPLETION DATE	1/26/09

PROJECT NAME Aeration Panel Replacement

PROJECT MANAGER Brian Jennette

DESCRIPTION OF WORK Remove and Replace 360 Parkson HiOx Mat Aeration Panels in five active aeration basins. Work also includes the replacement of the HDPE air lines and the Versiflo hi-temp flex hose.

NAME OF AGENCY	Central Union High School District Office	CONTRACT NO.
AGENCY ADDRESS	351 East Ross Road, El Centro, CA 92243	0806

CONTACT NAME	HMC Arch Kenton Hems	CONTACT PHONE	760-768-5200
CONTRACT AMOUNT	\$1,120,066	COMPLETION DATE	8/4/08

PROJECT NAME CUHS Extreme Hardship Electrical Infrastructure Upgrade

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK Installation of ductbank system with conduit, manholes and wire. Installation of electrical switchboards and transformers. Work performed on high school campus

NAME OF AGENCY	Pala Utility Department	CONTRACT NO.
AGENCY ADDRESS	36000 Pala Temecula Rd., Pala, CA 92059	0810

CONTACT NAME	Gary Decker	CONTACT PHONE	619-961-6135
CONTRACT AMOUNT	\$707,361	COMPLETION DATE	5/15/09

PROJECT NAME Iron Manganese Filtration System

PROJECT MANAGER Brian Jennette

DESCRIPTION OF WORK Install two (2) Iron and Manganese Filtration Systems complete with piping, electrical, metal building, CMU Building, asphalt, fencing, electrical and controls.

NAME OF AGENCY	Helix Water District	CONTRACT NO.
AGENCY ADDRESS	7811 University Ave La Mesa, CA 91941	0509

CONTACT NAME	Carlos Lugo	CONTACT PHONE	619-466-3234
CONTRACT AMOUNT	\$1,120,000	COMPLETION DATE	

PROJECT NAME Helix Water District

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK INSTALLATION OF 684' of 12" , 7672' of 8" PVC PIPE . NEW WATER SERVICES, NEW FIRE HYDRANTS. HIGH-LINE INSTALLATION, REMOVE AND REPLACE ASPHALT

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	Heber Public Utility District	CONTRACT NO.
AGENCY ADDRESS	1078 Dogwood Suite 103 , Heber, CA 92249	0510

CONTACT NAME	John Jordan	CONTACT PHONE	760-482-2440
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CONTRACT AMOUNT	\$1,411,780	COMPLETION DATE	
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PROJECT NAME Regional Wastewater Pump Station

PROJECT MANAGER Brian Jennette

DESCRIPTION OF WORK INSTALLATION OF 40' DEEP WETWELL, EXCAVATION, DEWATERING, CONCRETE, REBAR, PIPING, ELECTRICAL WORK COMPLETE AND OPERATIONAL SEWER PUMP STATION

NAME OF AGENCY	City of Brawley	CONTRACT NO.
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AGENCY ADDRESS	400 Main Street Brawley, CA 92227	0602
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CONTACT NAME	Yazmin Arellano	CONTACT PHONE	760-344-5800
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CONTRACT AMOUNT	\$2,746,005	COMPLETION DATE	
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PROJECT NAME Pipeline Replacement

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK WORK ON INISTALLATION OF 2966 OF 12" PVC PIPE, WATER METERS, FIRE HYDRANTS AND VARIUOS VALVES, ALSO INSTALLATION OF 12", 15" AND 18" PVC SEWER LINE WITH NEW PRECAST MANHOLES, REINSTALL EXISTING SEWER LATERIALS

NAME OF AGENCY	City of Oceanside (Oceanside Pier)	CONTRACT NO.
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AGENCY ADDRESS	1540Harbor Drive North	0911
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CONTACT NAME	Frank Quan	CONTACT PHONE	760-435-5119
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CONTRACT AMOUNT	\$1,016,974	COMPLETION DATE	12/5/09
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PROJECT NAME Oceanside Pier Improvement

PROJECT MANAGER Brian Jennette

DESCRIPTION OF WORK Remove corroded steel pipe braces under the pier deck and replace with new bracing material with epoxy coating. The entire underside of the pier was scaffold to allow for construction.

NAME OF AGENCY	San Diego Unified Port District (Imperial Beach Fishing Pier)	CONTRACT NO.
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AGENCY ADDRESS	3165 Pacific Highway San Diego, CA 92101	0917
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CONTACT NAME	Victor Banuelos	CONTACT PHONE	619-886-6200
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CONTRACT AMOUNT	\$871,000	COMPLETION DATE	4/26/10
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PROJECT NAME Imperial Beach Fishing Pier

PROJECT MANAGER Brian Jennette

DESCRIPTION OF WORK Installation of three new timber piles w/use of helicopter, install new planks on top of pier, install new stainless steel sewer line entire length of pier, coating of steel under the pier and other misc. repairs.

NEWest CONSTRUCTION - PAST PROJECTS

NAME OF AGENCY	City of Poway	CONTRACT NO.
AGENCY ADDRESS	13325 Civic Center Drive, Poway, CA 92064	1006

CONTACT NAME	Leslie Parada	CONTACT PHONE	(858) 668-4641
CONTRACT AMOUNT	\$1,342,546	COMPLETION DATE	5/12/11

PROJECT NAME High Valley Pumpstation

PROJECT MANAGER Brian Jennette

DESCRIPTION OF WORK Install Three (3) 250-HP booster pumps, provide new CMU pump station building, install CML&C pipeline, electrical equipment, pressure system, generator, fence, asphalt paving, and landscape.

NAME OF AGENCY	San Diego Unified Port District	CONTRACT NO.
AGENCY ADDRESS	3165 Pacific Coast Highway San Diego, CA 92101	1009

CONTACT NAME	Victor Banuelos	CONTACT PHONE	(619) 686-6524
CONTRACT AMOUNT	\$1,848,075	COMPLETION DATE	11/16/10

PROJECT NAME B St & Broadway Pier Cold Ironing

PROJECT MANAGER Mark Jennette

DESCRIPTION OF WORK Install the following electrical equipment; SHIP TO SHORE POWER ONLY THE 3rd ONE INSTALLED IN THE USA 12kV Primary Switchgear including SDG&E metering, 16/20 mVA 12-11x6.6 kV oil filled transformer, grounding switches, sawtooth assemblies, cable jib cranes. Install electrical ductbank system complete

NAME OF AGENCY	City of Imperial Beach	CONTRACT NO.
AGENCY ADDRESS	825 Imperial Beach Blvd. Imperial Beach, CA	1014

CONTACT NAME	Hank Levin	CONTACT PHONE	619-850-7938
CONTRACT AMOUNT	\$656,515	COMPLETION DATE	3/28/11

PROJECT NAME City of Imperial Beach

PROJECT MANAGER Brian Jennette

DESCRIPTION OF WORK Replace manhole frame and covers, replace manhole shafts and install new manholes, install new manhole coatings, install new wet well lining, bypass of active sewer flows.

MARK S. JENNETTE
SAN DIEGO, CALIFORNIA

NEWest Construction Co Inc. San Diego

2005 to Present

President and Chief Operating Officer

Started NEWest as a utility construction contractor serving various governmental entities; cities, towns, water districts etc. Primarily we operate as a prime contractor and perform electrical, mechanical, excavation, concrete and certain other functions in-house. Operations generally cover Southern California.

The Ryan Company Inc.

1998 to 2004

Operations Manager –Western States, San Diego California

Opened Company's full service office in San Diego. We performed all operating functions except accounting. We identified potential projects, estimated, bid, purchased and managed all West Coast projects. I was fully in charge of these projects and reported to the president of the company in Massachusetts. I was fully responsible for all operating decisions and had full profit/loss responsibility. As part of my responsibilities I recruited, trained and promoted the entire staff.

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West Coast Area Supervisor –

Full control of all field operations with responsibilities including, project scheduling, procurement of vendors and subcontractors, claims and change orders, preparation and review of submittals, handling insurance requirements for subcontractors, processing invoices, estimating, and ordering material. I was responsible for most personnel decisions, hiring, promotions and discharge.

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Project Superintendent

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Upgrade Electrical System	Loring AFB, ME	\$3.0M
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Humboldt State Tele Comm	Humboldt, CA	\$5.6M
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UCSD Electrical Distribution	La Jolla	\$6.1M
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Navajo Pump Sta. & Water line	Farmington, NM	\$9.0M
Blythe 230KV Substation	Blythe, CA	\$3.9M
Heber Pipeline	Heber, CA	\$1.1M
Brawley Water & Sewage Line	Brawley, CA	\$1.2M
Brawley Sewage Plant	Brawley, CA	\$3.8M
Westmorland Sewage Plant	Westmorland, CA	\$3.4M
Heber Sewage Plant	Heber, CA	\$2.9M
Sewage Treatment and Disposal	MCB Camp Pendleton, CA	\$6.8M
Correct Potable Water Transmission	MCAGCC, 29 Palms, CA	\$2.0M
Upgrade Electrical Distribution	DDJC, Sharpe Site, CA	\$3.3M
Upgrade Electrical Distribution	NASA, Ames Center, CA	\$2.4M
Upgrade Electrical Distribution	MCAS Camp Pendleton, CA	\$1.2M
Relocate Polelines ASP	MCB Camp Pendleton, CA	\$750K
69KV Service	NRAD Point Loma, CA	\$3.0M
Concrete Repairs	Naval Station San Diego, CA	\$5.3M
Repairs Electrical Distr. Sys Ph II	NWS Point Mugu, CA	\$1.3M
Remove PCB Transformers	NAB Coronado, CA	\$3.0M
Repair Electrical Distribution System	NAS North Island, CA	\$3.0M
Utility Upgrades - 70KV	Lemoore NAS, CA	\$3.0M
Portable Substations	Naval Station San Diego, CA	\$2.0M
Salt Water Pump Replacement	Long Beach NS, CA	\$2.0M
Circuit Breaker Replacement	Tracy Switchyard, CA	\$2.0M
Electrical Distribution System	Travis AFB, CA	\$6.0M
12KV System Upgrade	Vandenburg AFB, CA	\$8.0M
Upgrade Electrical System	VAFB, CA	\$7.3M
AETC Site Utilities	VAFB, CA	\$1.4M

EXHIBIT E

ROBERT J. MARKS, APC *
DAVIDE GOLIA
P. RANDOLPH FINCH JR.
JASON R. THORNTON
JEFFREY B. BAIRD
CHAD T. WISHCHUK
LOUIS J. BLUM
DAVID S. DEMIAN
STEPHEN J. SCHULTZ *
MARK T. BENNETT *
DAVID W. SMILEY
BERNARD F. KING III
NOWELL A. LANTZ
JUSTIN M. STOGER
ALLISON N. COOPER

* OF COUNSEL via MERRILL,
SCHULTZ & BENNETT, LTD.

MARKS, GOLIA & FINCH, LLP
ATTORNEYS AT LAW
8620 SPECTRUM CENTER BOULEVARD - SUITE 900
SAN DIEGO, CALIFORNIA 92123-1489
TELEPHONE (858) 737-3100
FACSIMILE (858) 737-3101
INTERNET www.mgfllp.com
E-MAIL jthornton@mgfllp.com

June 15, 2011

ANDREA L. PETRAY
JON F. GAUTHIER, APC *
DANIELLE C. HUMPHRIES
CHRISTOPHER R. SILLARI
DUSTIN R. JONES
LAURA B. MACNEEL
RODRIGO F. MOREIRA
AJAY C. SHAH
DANIEL P. SCHOLZ
ELISHA A. HARP
RYAN P. KENNEDY
ADAM C. WITT
BRETT T. WALKER
M. KATY ROSS
ROSS M. MATTESON

* OF COUNSEL

OUR FILE NUMBER
1250.001

VIA ELECTRONIC MAIL ONLY

Richard E. Romero, Esq.
Stutz, Artiano, Shinoff & Holtz, APC
2488 Historic Decatur Road, Suite 200
San Diego, California 92106

Re: *Agency: Otay Water District*
Project: Ralph W. Chapman Water Reclamation Facility Upgrade
Bid Date: May 26, 2011
Protector: Stanek Constructors, Inc.

Dear Mr. Romero:

This responds to your letter concerning Stanek's protest against award of a contract for the referenced project to NEWest. We appreciate your prompt response. Although we do not agree with the District's analysis of the issues, in this letter we only address NEWest's failure to provide a certification of intent from an Instrumentation Supplier. We believe the District's contention NEWest was not required to provide this document because it is going to self-perform the process control and instrumentation systems is mistaken. As set forth below, NEWest must contract this work to others and, as a result, was required to provide the certification of intent with its bid. The failure to provide this required document renders its bid non-responsive and it must be rejected.

This project requires fabrication and installation of control panels. Pursuant to the National Electrical Code, the panels must be fabricated in accordance with the UL508A standard. We do not believe NEWest is certified to fabricate pursuant to UL508A and must subcontract this portion of work to an electrical supplier who is certified to fabricate the required panels. Clearly, the bid documents contemplate this requirement. Specification section 17100, provides, in pertinent part:

1.1.C.1 The CONTRACTOR, through the use of an Instrumentation Supplier and qualified electrical and mechanical installers, shall be responsible to the OWNER for the implementation of the PCIS and the integration of the PCIS with other required instrumentation and control devices. (Emphasis added.)

Richard E. Romero, Esq.
June 15, 2011
Page 2 of 2

1.1.C.4. As a minimum, the Instrumentation Supplier shall perform the following work:

- 1) prepare analog hardware submittals;
- 2) design, develop and electronically draft loop drawings and control panel designs;
- 3) prepare the test plan, the training plan, and the spare parts submittals;
- 4) procure hardware;
- 5) fabricate panels (including the new PLC-3A panel);
- 6) perform factory tests on panels;
- 7) perform bench calibration and verify calibration after installation;
- 8) oversee and certify installation;
- 9) oversee, document and certify loop testing;
- 10) oversee, document and certify system commissioning;
- 11) conduct the performance test;
- 12) prepare Technical Manuals;
- 13) conduct training classes; and
- 14) prepare record drawings.

As the Instrumentation Supplier must submit on, design, fabricate, and factory test the panels it must be qualified to perform this work per UL. NEWest is not.

NEWest was required to use an Instrumentation Supplier and submit a certification of intent from the Instrumentation Supplier with its bid. NEWest's failure to provide a certification of intent from an Instrumentation Supplier renders its bid non-responsive, as explained in detail in Stanek's bid protest, and the District must reject its bid.

Please contact us if you have any questions.

Very truly yours,



Jason R. Thornton, of
MARKS, GOLIA & FINCH, LLP

JRT:slb/31M8969

cc: Stanek Constructors, Inc.
Attn: Mr. George Foote (via e-mail only)

EXHIBIT F

2488 Historic Decatur Road
Suite 200
San Diego, CA 92106-6113
619.232.3122
Fax 619.232.3264
www.stutzartiano.com



Richard E. Romero
rromero@stutzartiano.com
Direct Dial: 619.881.1309

June 27, 2011

Via Facsimile and United States Mail

Jason R. Thornton
Marks, Golia & Finch, LLP
8620 Spectrum Center Blvd., Ste 900
San Diego, CA 92123

**RE: Ralph W. Chapman Water Reclamation Facility Upgrade
Your Client: Stanek Constructors, Inc., protestor**

Dear Mr. Thornton:

Please consider this correspondence to be the Otay Water District's ("District") response to your follow-up letter, dated June 15, 2011, regarding the bid protest related to the above project. While we again appreciate your attention and responsiveness to this matter, the District reaffirms that it considers NEWest Construction Co.'s ("NEWest") bid responsive and will be moving forward with the recommendation to award the contract at the July 6th Board meeting. In fact, as I mentioned in my phone calls with Justin M. Stoger of your office, the bid responses for this project have already been presented to the District's Engineering, Operations & Water Resources Committee at the committee's June 13, 2011 meeting, wherein the committee recommended award of the contract to NEWest, notwithstanding Stanek's bid protest.

Despite the committee's recommendation, the District nonetheless wanted to respond to your concerns to assure you that the District takes these issues very seriously. Based on your June 15, 2011 letter, the crux of your protest appears to be that NEWest must contract the process control and instrumentation work to others because, you contend, it is not qualified to fabricate the control panels, and thus the lack of a certification of intent renders their bid nonresponsive. However, as we previously indicated, the District finds that the issues regarding the certification of intent are inconsequential. As you mentioned in your protest, subsection (D)(1) of Section 17000 requires that the electrical implementation supplier assumes and executes full responsibility for the identified tasks. You will note Section 17000 does not specifically require that the instrumentation supplier must be a subcontractor. Here, NEWest has represented that they are self-performing such work, including fabricating the PCIS control panels per the specifications. Thus, the certification of intent does not appear to be required.

NEWest has represented that they will be fabricating the PCIS control panels as specified in Section 17200. The panels in this section are exempt from UL508A because they will only contain

G:\DATA\ADMIN\CONS057756.WPD

SAN DIEGO

LOS ANGELES

ORANGE COUNTY

INLAND EMPIRE

LAS VEGAS

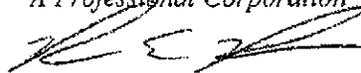
In re: Ralph W. Chapman Water Reclamation Facility Upgrade

control circuit components. There are other control panels for the project, but those panels are specific equipment control panels that are supplied by the manufacturers of the equipment. For example, the new blowers will have control panels supplied by the blower manufacturer. NEWest must comply with the terms of the contract documents per their bid, and the only time the District can be sure whether or not the PCIS control panels comply with the specifications is when the panel submittals are reviewed. If they do not comply, the submittals will be rejected.

Because NEWest has represented that it is qualified to and will self-perform the work required by Section 17000, the District may elect to waive the missing certification of intent. If you have any further questions or comments, please feel free to contact me. Thank you.

Very truly yours,

STUTZ ARTIANO SHINOFF & HOLTZ
A Professional Corporation



Richard E. Romero

RER/vrk

cc: Justin M. Stoger



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	July 15, 2011
SUBMITTED BY:	Rom Sarno Chief, Administrative Services	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Asst. GM):	German Alvarez Assistant General Manager, Finance and Administration		
SUBJECT:	CONSIDERATION TO RE-ELECT DEWEY AUSMUS FOR THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION(CSDA)2011 BOARD ELECTION		

GENERAL MANAGER'S RECOMMENDATION:

That the Board consider casting a vote to re-elect Dewey Ausmus to CSDA's Board of Directors.

COMMITTEE ACTION: _____

None.

Note: Ballot was not received in time for the Committee Meeting.

PURPOSE:

To present for the Board's consideration the ballot to elect a representative to CSDA's Board of Directors.

ANALYSIS:

CSDA is holding an election to fill Seat C of Region 6 on its Board of Directors. Mr. Dewey Ausmus is the current incumbent and is seeking re-election. Staff is recommending that the District cast its vote to re-elect the incumbent, Mr. Dewey Ausmus.

There are a total of six (6) region, with each region having three (3) seats on the board. Candidates may be either a Board member or management level employees of a member district. The term for Seat C will end in 2014.

Attached is a copy of the mail-in ballot and the candidates' statement. The ballot must be mailed and received to CSDA by 5:00 p.m. on Friday, August 5, 2011.

FISCAL IMPACT: _____

None.

STRATEGIC GOAL:

Participating would support the strategic goal of maintaining effective communications with other cities, special districts, State and Federal governments, community organizations and Mexico.

LEGAL IMPACT: _____

None.

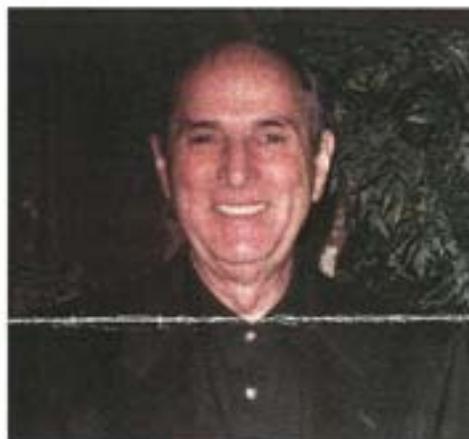


Mark Watton
General Manager

Attachments:

- A) Candidates' Statement of Qualification
- B) Election Ballot

**RE-ELECT
DEWEY AUSMUS
TO
CSDA BOARD OF DIRECTORS**



Please re-elect me to the Board of Directors of CSDA. I am dedicated to supporting CSDA's role in educating the general public, legislators and their constituents to the important role that special districts play in California.

Over the past 32 years, I have been fortunate to participate in many of the achievements made by CSDA. If re-elected, I will continue to bring both diverse experience and strong enthusiasm to the CSDA Board and to be an involved and contributory Director.

As a CSDA Board Member and for many years, the only Director from cemetery districts, I have been a primary source of information and support for the unique operational and financial problems of small special districts.

I am a certified Special District Administrator with 28 years experience as General Manager of a California Public Cemetery District. I have served on the Board of Directors and as President of the California Association of Public Cemeteries and as the CAPC Executive Director since 1999, and am recognized statewide as an authority on Public Cemetery District Law and operational procedures.

Experience:

- U. S. Navy, Seaman Recruit to Chief Warrant Officer (W-4) 1956-1979
- General Manager, North County Cemetery District 1979-2006
- Certified "Special District Administrator" 2006
- CSDA Board of Directors 1993-2002 2007-present
- Special District Risk Management Authority Board of Directors 1996-2003
- CSDA Finance Corporation Board of Directors
- CSDA Investment Pool (MBIA), Investment Advisor
- California Association of Public Cemeteries (CAPC) Board of Directors
- CAPC President 1987-1989
- CAPC Executive Director 1999-Present
- Special District Leadership Foundation Board of Directors from conception to present
- Special District Advisory Committee to San Diego LAFCO
- Completion of Special District Governance Academy 2004
- **Vice-President California Special Districts Association 2011**

Primary Awards:

CSDA William Hollingsworth Award for Excellence
CAPC Cemeterian of the Year 1991
CAPC Ruben Siemens-Wayne Byington Award 2006

Thank you for your consideration.

Dewey L. Ausmus, SDA

Dewey L. Ausmus, SDA
North County Cemetery District, Escondido/San Marcos, California

Please re-elect me to the Board of Directors of CSDA. I am dedicated to supporting CSDA's role in educating the general public, legislators and their constituents to the important role that special districts play in California.

Over the past 32 years, I have been fortunate to participate in many of the achievements made by CSDA. From humble beginnings, CSDA has grown into a strong force which is now recognized by State Legislators, Counties and Cities as the voice for all special districts.

As a CSDA Board Member from cemetery districts, I have been a primary source of information and support for the unique operational and financial problems of small special districts. Last year, in an effort to make CSDA membership possible for all special districts, I was a strong advocate for the Boards' decision to lower membership dues for small districts to a more affordable price. I will continue efforts to ensure CSDA educational programs and services meet the needs of and are available to all special districts.

I am currently serving as Vice-President of CSDA and if re-elected, I will continue to bring both diverse experience and strong enthusiasm to the CSDA Board and to be an involved and contributory Director.

Jeff Leatherman
Candidate Statement
California Special Districts Association's Board of Directors, Region 6

As the General Manager of one of the most active and diverse recreation and park districts, I know firsthand the importance of local, independent special districts. I believe my experience in the private and public sectors allows me to be an effective leader for my agency and the future of CSDA. As a member of my community I serve on various community boards and service clubs including the Police Activity League, Sheriff Activity League, Exchange Club of Hemet and San Jacinto, and the Friends of Valley-Wide Foundation.

Government is under the microscope of our communities and local elected leaders. I believe this is an opportunity to show that special districts are efficient, effective, proactive government agencies that can deliver quality services for our communities. The CSDA staff has been working diligently positioning special districts on an equal playing field with cities and counties, and created an opportunity for special districts to positively impact the State of California.

The opportunity to be an advocate for the benefits of local special districts in Southern California as well as the State of California would be a great honor. Our communities have an immense need for quality services and they deserve to receive those services from efficient special districts.

I am a husband, father, and a member of the community I serve. My hope is to represent Region 6 and create local connections that have a state wide impact for special districts in California.



CSDA BOARD OF DIRECTORS ELECTION 2011

All Fields Must Be Completed for ballot to be counted.
(Please vote for only one.)

REGION SIX



Seat C - term
ends 2014

Dewey Ausmus*
North County Cemetery District

Jeff Leatherman
Valley-Water Recreation & Park District

* Incumbent

Signature _____

Date: _____

Member District _____

Must be received by 5pm, August 5, 2011, CSDA, 1112 J Street, Suite 200, Sacramento, CA 95814



STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	July 15, 2011
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
SUBJECT:	Board of Directors 2011 Calendar of Meetings		

GENERAL MANAGER'S RECOMMENDATION:

At the request of the Board, the attached Board of Director's meeting calendar for 2011 is being presented for discussion.

PURPOSE:

This staff report is being presented to provide the Board the opportunity to review the 2011 Board of Director's meeting calendars and amend the schedule as needed.

COMMITTEE ACTION:

N/A

ANALYSIS:

The Board requested that this item be presented at each meeting so they may have an opportunity to review the Board meeting calendar schedule and amend it as needed.

STRATEGIC GOAL:

N/A

FISCAL IMPACT:

None.

LEGAL IMPACT:

None.

General Manager

Attachments: Calendar of Meetings for 2011

**Board of Directors, Workshops
and Committee Meetings
2011**

Regular Board Meetings:

January 5, 2011
February 2, 2011
March 2, 2011
April 6, 2011
May 4, 2011
June 1, 2011
July 15, 2011
August 10, 2011
September 7, 2011
October 5, 2011
November 2, 2011
December 7, 2011

**Special Board or Committee Meetings (3rd
Wednesday of Each Month or as Noted)**

January 19, 2011
February 16, 2011
March 16, 2011
April 20, 2011
May 18, 2011
June 15, 2011
July 20, 2011
August 17, 2011
September 21, 2011
October 19, 2011
November 16, 2011
December 21, 2011

Board Workshops:

Budget Workshop: Monday, May 16, 2011
Special Board Meeting/Board Retreat Workshop: TBD



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	July 15, 2011
SUBMITTED BY:	Frank Anderson, Utility Services Manager <i>FA</i>	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief):	Pedro Porrás, <i>P. Porrás</i> Chief, Water Operations		
APPROVED BY: (Asst. GM):	Manny Magaña, <i>M. Magaña</i> Assistant General Manager, Engineering & Operations		
SUBJECT:	District AMR progress report		

GENERAL MANAGER'S RECOMMENDATION:

This is an informational item and requires no Board action.

COMMITTEE ACTION: _____

Not Applicable.

PURPOSE:

This is to inform the Board of the District's Automated Meter Reading (AMR) meter retrofit program status and progress.

ANALYSIS:

In an effort to control anticipated labor costs and to more efficiently record consumption usage of its customers while providing accurate reads, the Otay Water District implemented AMR technology that uses radio-band frequencies. These frequencies are broadcast from a radio transponder that is attached to the water meter register which records water consumption activities. These frequencies are then received by specialized laptops that are located in vehicles that drive through customers' neighborhoods in order to collect and record

water use consumption which in turn is downloaded to the District's finance billing department.

In January of 2005, after a comprehensive review, District staff recommended Master Meter to be our AMR meter supplier.

Currently, there are 49,057 meters in the ground, and as of June 8, 2011, there are 35,933 Master Meter AMR's in the ground currently used for billing. This equates to 73.25% completion.

During this last fiscal year-to-date, contractual AMR change outs included 4,559 meters at a unit cost of \$32.98, while in-house staff retrofitted 1,881 meters from ¾-inch to 6-inch in size to complete meter-read routes. Since 2008, the District's average annual replacement from manual read to AMR is approximately 12%.

Originally, the District had 105 manual-read meter routes that have been re-configured into 84 meter-read routes. Currently, 57 routes are being read by radio for billing. Of these routes, 45 are complete AMR read routes and 11 routes are within 5% of being complete radio-read routes and are projected to be retrofitted to complete AMR by the end of the fiscal year. Twenty-eight routes are non-AMR routes with an average of eight routes projected to be converted every year.

The current number of meter reading staff members is five FTE positions and had the District not implemented the AMR Program, total staff needs would have been nine FTE with an ultimate of eleven FTE. Current total savings due to the AMR Program is four FTE positions which results in a total savings of approximately \$1,950,924.68 as of June 2011.

The retrofitting project is expected to conclude in FY 2014 with an estimated savings of \$5.02 million.

To date, Master Meter, Inc. AMRs continue to be a reliable and sustainable product and are meeting the District's needs.

FISCAL IMPACT: _____

The annual purchase of meters from the AMR/Manual Meter Replacement CIP 2458 is dependant upon the schedule of replacements projected from fiscal year 2012 to fiscal year 2014. As a condition of the Master Meter, Inc. Agreement, the per meter cost is based on a defined discount of Master Meter,

Inc's published standard price schedule. To date, Master Meter, Inc. has not made any adjustments to this schedule.

In addition, we have had an excellent replacement unit cost from Pacific Meter which we have benefitted since 2009, the costs have varied from \$47.00 to \$32.98 per meter.

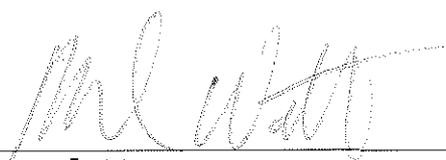
The total budget for the AMR/Manual Meter Replacement CIP 2458 is \$10,448,000. Current expenditures and encumbrances for the CIP as of June 6 are \$5,501,355.68.

STRATEGIC GOAL:

Implementation of the AMR program per schedule.

LEGAL IMPACT: _____

None.



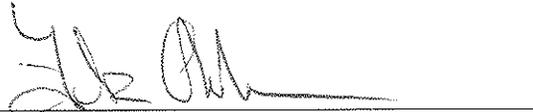
General Manager

Quality Assurance Approval Sheet

Subject: District AMR Progress Report

Project No.: P2458

Document Description: Staff report for the July 15, 2011 Board Meeting.

Author:  Date: 7/1/11
Signature

Frank Anderson
Printed Name

QA Reviewer:  Date: 7/1/11
Signature

Joanne Wachobek
Printed Name

Manager:  Date: 7/1/11
Signature

Pedro Poreas
Printed Name

The above signatures attest that the attached document has been reviewed and to the best of their ability, the signers verify that it meets the District quality standard by clearly and concisely conveying the intended information; being grammatically correct and free of formatting and typographical errors; accurately presenting calculated values and numerical references; and being internally consistent, legible and uniform in its presentation style.

AMR Summary

June - 2011



Definition

- **Automatic Meter Reading**, or **AMR**, is the technology of automatically collecting consumption, diagnostic, and status data from water meter devices and transferring that data to a central database for billing, troubleshooting, and analyzing.



Benefits

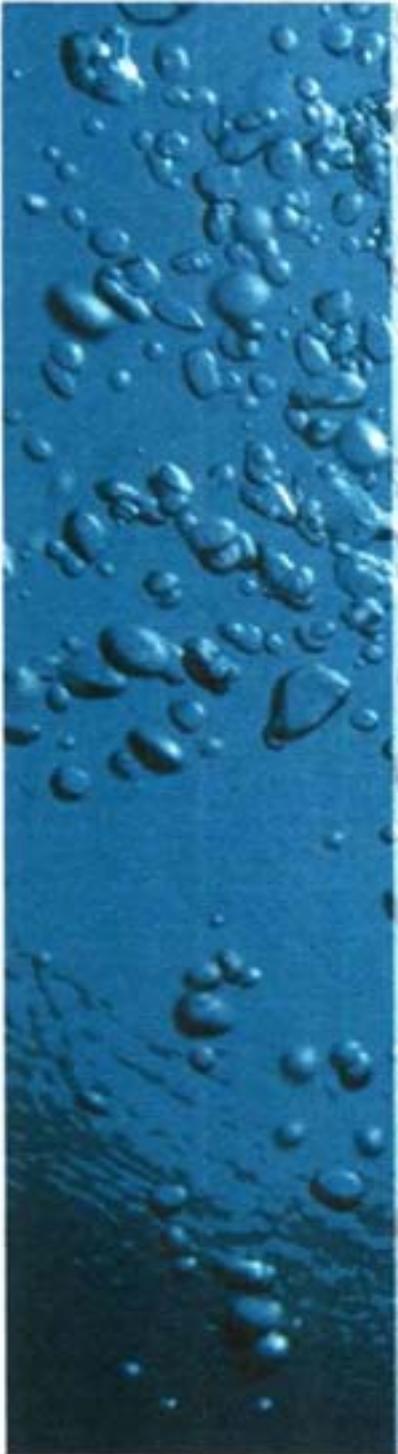
The primary driver for the automation of meter reading is not only to reduce labor costs, but to acquire data that is difficult to obtain.



As an example, many water meters are installed in locations that require the utility to schedule an appointment with the homeowner in order to obtain access to the meter.

Benefits of Advanced Metering

- Benefits are increased *safety*, efficiencies, outage detection, tamper notification and *reduced labor cost* as a result of automating reads, connections and disconnects.



Benefits





Brief History

- In **1972**, Theodore George “Ted” Paraskevakos developed a sensor monitoring system which used digital transmission for meter reading capabilities for all utilities.
- In **1974**, Mr. Paraskevakos was awarded a U.S. patent for this technology.
- In **1977**, he launched Metretek, Inc., which developed and produced the first fully automated, commercially available remote meter reading and load management system.

Manufacturers



Hersey Meter



elster



Hersey-Meters



Badger Meter, Inc.

Manufactures



OWD Brief History

- In January of **2002** the Board approved the AMR program and declared that effective **July 1, 2002**, all new and replacement meters would have AMR technology.
- After a brief set back with our original vendor, we transitioned to Master Meter Dialog 3G, which has remained our current product.

OWD Brief History

- In **2005** the Board of Directors approved establishing ***Master Meter (MM) 3G*** as the unit to be used for the District's AMR program.
- By the end of **2005** the District had over **3,000** MMs 3G units in the ground.

MASTER METER 3.0



Master Meter DIALOG 3G



- **Master Meter's DIALOG 3G[®]** is a wireless system fully integrated into the register of the water meter.
- 3G[®] integral AMR technology places the encoder, RF transmitter, battery, and antenna safely inside the register's stainless steel and tempered glass body. Their exclusive *ConnectionFree[™]* design featuring no wires or connections survives any installation scenario and reduces the total system cost with a faster install time, no wire related maintenance hassles, and reduced temptation of tamper.

Master Meter DIALOG



AMR equipment operates at a very low-level radio frequency and will not interfere with or operate any other electronic devices such as garage door openers, televisions, cordless or cellular phones, wireless computer networks, internet access, and cardiac pacemakers.

Master Meter DIALOG

District staff just drives down the street and collects meter reads with a computer that is mounted in a District vehicle.

Each meter has its own identification number so there is no confusion as to which service address belongs to which meter.



<http://www.youtube.com/user/OtayWaterDistrict#p/u/1/cvIQHAUIaGI>

Exclusive Tools at Every Meter

- **Integral Data Logging™** - 4,000 scalable points of meter data to conclusively resolve customer billing disputes, aid conservation efforts, verify compliance with water restrictions, and verify meter reversal water theft.
- **Revenue Impact Alerts™** - Our vigilant suite of alarms continually guards against theft (*reverse flow*), leak, tamper, and zero consumption scenarios.
- **ConnectionFree™** - No wires. No connections. No installation or maintenance hassles.
- **Sync Reads™** - This standard option enables synchronized meter-read data with the integral Real Time Clock (RTC) providing greater control in conservation efforts and the understanding of water loss, even while in Mobile AMR (*drive-by*) without the complexity of a Fixed Network deployment.

Currently



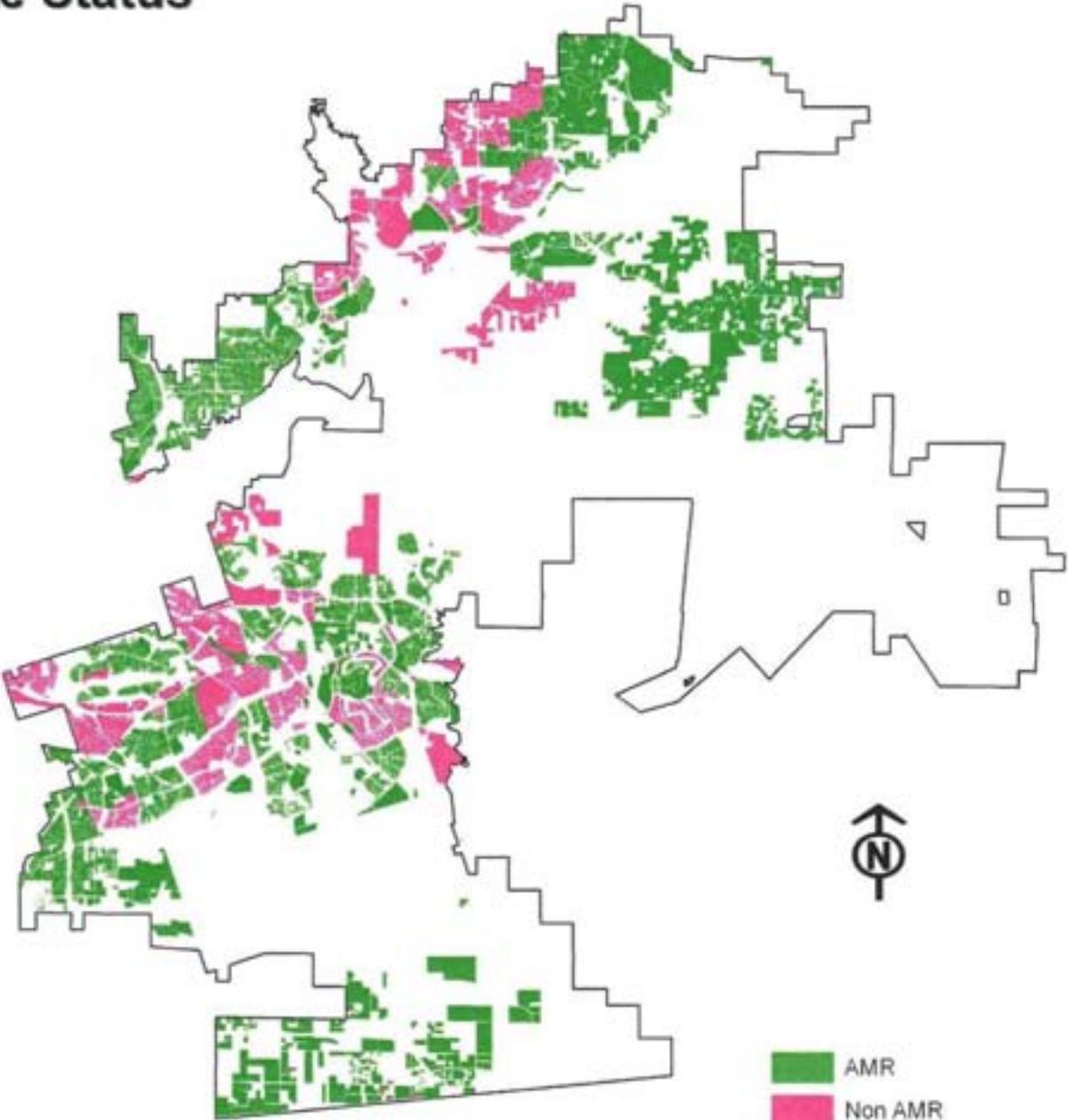
- As of **June 2011**, the District reports a total of **49,057** meters in the ground from which **35,933** are Master Meter DIALOG 3G.
- This equates to **73.25%** AMRs in the ground.



Currently

- Originally, the District had **105 manual-read meter routes** that have been re-configured into **84** meter-read routes.
- **56** routes are being read by radio for billing.
 - **45** are complete AMR read routes
 - **11** routes are within 5% of being complete radio-read routes and are projected to be retrofitted to complete AMR by the end of the fiscal year.
- **28** routes are non-AMR routes.
- An average of **8** routes are projected to be converted every year.

AMR Route Status

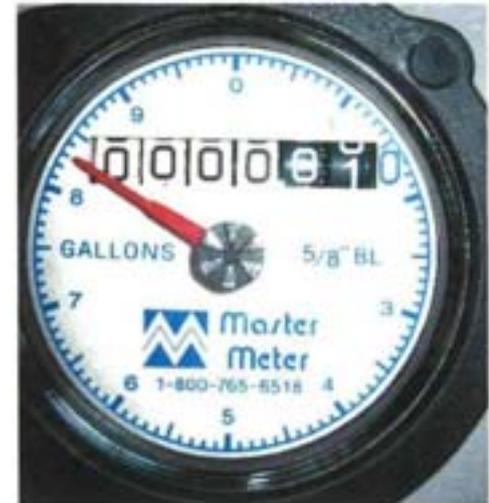


AMR
Non AMR
Non-metered areas (open space/vacant land)



Currently

- Due to the conversion to AMR, we are able to read more meters in a day (approx. 3,500 vs. 1,000 manual)
- So far, meter reading staff has been reduced by **3 FTE** positions and **1 Part Timer**.



Currently



- As of now, the accrued saving from labor totals **\$1,950,924.**

- By FY **2014** all meters are expected to be fully AMR capability. Saving staff, vehicles and fuel.

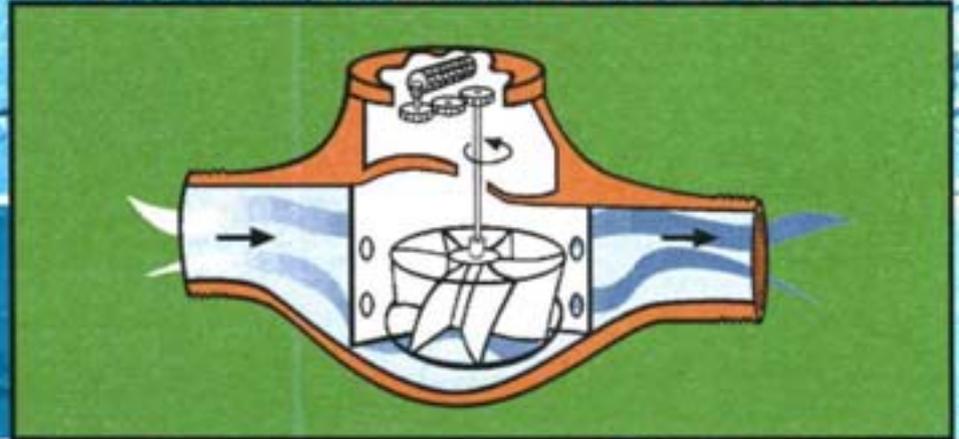
Future

- The total saving by **2014** is expected to be more than **\$5.02 million**.
- In **2019** (fifteen years from 2004) we will start the first replacement of batteries.



- In **2034** (thirty years from 2004) we will start replacing both the meters with the registers.

The End





STAFF REPORT

TYPE	MEETING
MEETING: Regular Board	DATE: July 15, 2011
SUBMITTED Mark Watton	W.O./G.F. N/A DIV. N/A
BY: General Manager	NO: NO.
SUBJECT: General Manager's Report	

ADMINISTRATIVE SERVICES, INFORMATION TECHNOLOGY AND FINANCE:

ADMINISTRATIVE SERVICES:

Human Resources:

- **Recognition Luncheon** - The District's summer Recognition Luncheon and BBQ was held on Wednesday, July 13th at the Operations Center.
- **Employee Picnic** - The Employee Picnic will be held on Saturday, August 13th at Santee Lakes. Employees, guests, and children will enjoy excellent food, while playing games, paddling on the lake, or participating in the District's annual horseshoe tournament.
- **Recognition Program** - The Recognition Program was updated to include a focus on strategic planning initiatives to ensure that the District recognizes employees who go above and beyond with respect to strategic planning objectives, which include streamlining business processes and promoting cost-effectiveness through leveraging automated systems.
- **Performance Evaluations** - This is the time of the year that most employees, other than probationary employees, receive their annual performance evaluation. The pre-evaluation, that employees provide to their managers prior to the manager completing the review, was updated to include a strategic focus of our upcoming Strategic Plan by requesting employee input on how to streamline business processes and promote cost-effectiveness through leveraging automated systems. By including this in the pre-evaluation, it will promote discussions at all levels of the organization in support of the Strategic Plan.

- **New Hires** - There was one new hire in the month of June: Senior Civil Design Engineer.

Water Conservation and School Education:

- **Water Conservation Outreach** - On June 8th, Water Conservation Manager, William Granger, presented during the California Urban Water Conservation Council Plenary. He also presented on June 12th at the AWWA Annual Conference and Expo in Washington, DC on the topic of the District's success with commercial and institutional water conservation.
- **School Poster and Video Contest** - The District received 12 posters from seven different elementary schools in its service area. The top three posters were forwarded to Metropolitan Water District in early June for possible inclusion in their 2012 water calendar.
- **Student Water Video Contest** - Unfortunately, the District did not receive any entries even after extending the deadline from mid-April to June 17, 2011, and promoting the contest online and directly to the District's nine high schools and two community colleges. Next year, the District will start promoting the contest even earlier in the school year.
- **Chula Vista's Naturescape Program** - On June 7th, the District was recognized at the Chula Vista City Council Meeting as a vital contributor towards its success in becoming recognized as a Community Wildlife Habitat by the Natural Wildlife Federation. There are only 52 certified communities throughout the United States.

Safety and Security:

- On June 13th, Otay representatives attended the "2011 ARkStorm Tabletop Exercise - Water Utilities and Stakeholders" meeting hosted by the San Diego County Water Authority, the Water Agencies Emergency Collaborative, and the Office of Emergency Services. "ARkStorm" stands for Atmospheric River 1,000, which describes a hypothetical storm that would strike the U.S. West Coast.

The ARkStorm Tabletop Exercise explored how regional water agencies will cope with the catastrophic flooding and what measures can be taken to help ensure the uninterrupted supply of safe drinking water to residents.

- **Claims** - The District processed the following claim:
 - o George Osper (5/13/11) - Rejected claim for \$2,169 for leak detection and repair charges incurred due to a water leak on claimant's residence; repairs were to the irrigation system on the claimant's side of the meter.

Purchasing and Facilities:

- **Purchase Orders** - There were 90 purchase orders processed in June 2011 for a total of \$595,109.09.

INFORMATION TECHNOLOGY AND STRATEGIC PLANNING:

- **IT Assets Inventory** - Staff is now able to track over 400 IT assets (workstations, ToughBooks, monitors, cameras, printers) in real time with our new Alloy Asset Software.
- **Servers/Applications Updates** - Staff completed the upgrades to SQL 2008 and Exchange 2010 and have a development version of SharePoint 2010.
- **Security** - We have a multidisciplinary team developing enhancements to the Otay Security Plan, including integrated intrusion alarms, video and other security enhancements such as "Cyberlocks" (an access control system that increases key control and accountability throughout our organization).
- **Network Security** - Staff conducted an intrusion test of our network. The "ethical hacker" vendor was "not able to exploit any vulnerability". The vendor made helpful suggestions to increase our network security, which staff will implement.
- **Hardware/Software Upgrades** - GIS is working on the hardware and software update. The new VM servers and ArcGIS 10 Suite will increase the capacity of storing Asset Management data efficiently. The upgrade will also improve the performance of the GIS' Operation Dashboard Viewer.
- **Image Data** - The newly acquired 4-inch image data has been delivered. Otay GIS staff worked with GIS staff from Sweetwater Authority, City of Chula Vista, National City and City of Imperial Beach to QAQC the delivery. Otay also hosted a workshop to discuss the best practice of deploying the images on June 15th.
- **Hach WIMS** - Hach WIMS went live on May 5, 2011. The application tracks day-to-day operations and reports software that provides simple and efficient management of the water treatment control process. The software will provide features to gather statistical analysis, mean, variance, standard deviation, maximum and confidence interval for our treatment process. This also includes a LIMS (Lab Cal) module for scheduling and tracking lab orders. The system implementation includes the integration with SCADA and PDAs to gather field data. This project eliminated older Otay applications that were not properly integrated with other systems, hardcopy entry forms, manual data entry and manual calculation of data.
- **Board Packets** - A demo on creating Board packets through SharePoint workflow was conducted in May with the District

Secretary. The automated business process consolidates various staff reports and other necessary documents and creates a single Board packet. Staff will be testing this process for the next couple of months before going live.

- **A/P Business Process** - Staff started the process of reviewing Accounts Payable business processes and has completed documenting their current business processes and made recommendations for improvement. We are currently working on implementing the "to-be-solutions".

FINANCE:

- **FEMA Claims (December 2010 Storms)** - The District received an initial claims reimbursement check from FEMA for \$3,019.00, for work on the embankment behind the District's Operations Warehouse. Approvals and additional payments for damages to 3 other sites are expected to be processed in the next month. Repairs to the road between the District's Treatment Plant and Salt Creek Golf Course will not begin until after September 15, 2011, due to environmental considerations in the designated habitat wildlife area.
- **GFOA Certificate of Achievement for Excellence in Financial Reporting** - The District received this award from the Government Finance Officers Association (GFOA), for the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2010. This is the seventh consecutive year the District has received this award.
- **FY 2012 Budget Books** - The next step will be to publish the budget books in early September and then distribute copies. The final budget will show FY 2011 actual numbers. The budget will also be sent to GFOA and CSMFO to be considered for various budget awards.
- **Financial Reporting:**
 - The financial reporting for May 31, 2011 is as follows: For the eleven months ended May 31, 2011, there are total revenues of \$63,716,664 and total expenses of \$68,369,109. The expenses exceeded revenues by \$4,652,445 due primarily to potable and reclaimed water sales that are below budget. Other variances include three (3) unbudgeted items that have been paid or were accrued: 1) Metro sewer costs from FY 2009 of \$261,500, 2) accrual of \$261,100 for recycled water from the City on the "Take-or-Pay" Agreement, and 3) payment of \$254,200 to the City for water treatment at the Lower Otay Treatment plant.
 - The financial reporting for investments for May 31, 2011 is as follows: The market value shown in the Portfolio Summary and in the Investment Portfolio Details as of May 31, 2011

total \$101,886,014.81 with an average yield to maturity of .797%. The total earnings year-to-date are \$941,207.41.

ENGINEERING AND WATER OPERATIONS:

Engineering:

- **Rancho del Rey Groundwater Well Development:** A process design workshop with Engineering and Operations staff was conducted by Tetra Tech on June 1, 2011. The workshop provided much of the information necessary for Tetra Tech to prepare the project PDR. Additional water quality data is needed from the well to finalize the design criteria. Activities are underway to secure a sewer discharge permit from the City of Chula Vista, power supply from SDG&E, and other components, to enable early pumping. A community outreach event was held on June 16, 2011 from 6:00-7:30pm at Childtime Daycare Center Parking Lot, 770 Rancho del Rey Parkway, Chula Vista, near the well site. The design is anticipated to be complete by the end of calendar year 2011, with construction complete by the end of calendar year 2012. (P2434)

- **North District - South District Interconnections System:** This project consists of installing approximately seven (7) miles of large diameter pipe from Proctor Valley Rd. in Chula Vista to Paradise Valley Rd. in Spring Valley. The project is currently in the early design phase with Lee & Ro, Inc. working on the preliminary design report. Work includes surveying, geotechnical, environmental, and community outreach. A project name for PR branding purposes has been selected: "Otay Interconnect Pipeline" and a website is in development. Caltrans is appraising a parcel of excess property that the District has expressed interest in purchasing for the pump station site. Staff has completed a mass balance analysis to determine how the proposed North District and South District facilities can be used in various normal and emergency operations scenarios, now and in the future. In a follow-on effort, a hydraulic modeling study has been kicked off to determine pump station design criteria and system impacts that may warrant future CIP projects. (P2511)

- **SR-905 Utility Relocations:** The District received a check for \$198,189 from Caltrans on June 2. This is final payment for all remaining relocation expenses under this project. An additional check from Caltrans of about \$33,000 is expected later in 2011 as a refund for overpayment of Betterment costs. (P2440)

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- **Del Rio Rd. & Gillispie Dr. Emergency Interconnections:** This project consists of installing two new emergency interconnections with Helix Water District. LH Woods completed the installation of the vaults and piping at each location. They are scheduled to pave and install the electrical components in June. This project is on budget and scheduled to be completed in August 2011. (P2488, P2499)
- **657-1 & 2 Reservoirs Coating:** Blastco has completed the interior and exterior coating of the 657-1 Reservoir. The reservoir was filled with water and "VOC" tests were performed. These tests failed due to the presence of reportable compounds in the water. The water is currently being aerated to allow the VOCs to be volatilized. Staff is taking additional samples before putting the reservoir into service.

The exterior coating of the 657-2 has been removed and the final coating has been applied. The Project is scheduled to be completed at end of August 2011. (P2505, P2506)

- **1296-1 & 2 Reservoirs Coating:** The 1296-2 Reservoir is completed and in operation. The Board approved an increase to the 1296-1 Reservoir budget at the June 1 Board Meeting to account for the funds needed to complete the project. West Coast Industrial re-coated the bottom 8-feet of the reservoir wall and the floor with a 100% solids product to help resolve the previously failed VOC tests. Staff is conducting further testing to ensure that the product will perform as specified. The project completion date will extend beyond the end of this Fiscal Year to July 29, 2011. (P2490, P2492)
- **944-1R Recycled Water Pump Station Upgrades & Enhancements:** This project consists of upgrading the 944-1R Pump Station with new pumps, new pipe configurations, and electrical upgrades to keep up with current and future recycled water demands. The Board awarded the contract to Sepulveda Construction, Inc. at the April 6, 2011 Board Meeting. Sepulveda is working on submittals and schedules. This project is scheduled to be completed in May 2012. (R2091)
- **Ralph W. Chapman Water Reclamation Facility Upgrade Project:** This project consists of an upgrade to the treatment plant to reduce the nitrogen levels in the plant effluent. The upgrades include modifications to the aeration basins, the addition of energy-efficient turbo blowers and replacement of corroded air piping, a new cover for the filter backwash storage tank, a new filter air scour system and automation enhancements. The bids were opened on May 26th and the apparent low bidder is NEWest Construction (NEWest). NEWest has worked on two previous projects for the District and performed very well. Construction is anticipated to begin in August 2011 and will take approximately one (1) year to complete. (R2096)

- **Solar Power Feasibility Study:** The Otay Water District Self-Generation Assessment Report prepared by the California Center for Sustainable Energy concluded that it is unlikely the District will be able to finance a project that will result in a positive return on investment. The timing of the projects fall short of the scale needed to attract developers, but the District will continue to look for opportunities to use solar power on each CIP project. The District will re-evaluate the conclusions next year unless legislation beneficial to solar power projects are enacted, solar incentives increase, energy tariffs change, or if partnering opportunities present themselves.
- For the month of May 2011, the District sold 21 meters (35.5 EDUs) generating \$139,650 in revenue. Projection for this period was 12 meters (26 EDUs) with budgeted revenue of \$217,086. Projected revenue from June 1, 2010 through June 30, 2011 is \$2,605,032; against a budget of \$2,387,946 as of May 31, 2011. Revenue collected to date is \$3,220,634, which is 35% above projection.
- For the month of May, staff reviewed two (2) potential easement encroachments and will be gathering all the necessary information prior to informing customer of the removal of the encroachment. The above is a part of an on-going program of easement monitoring.

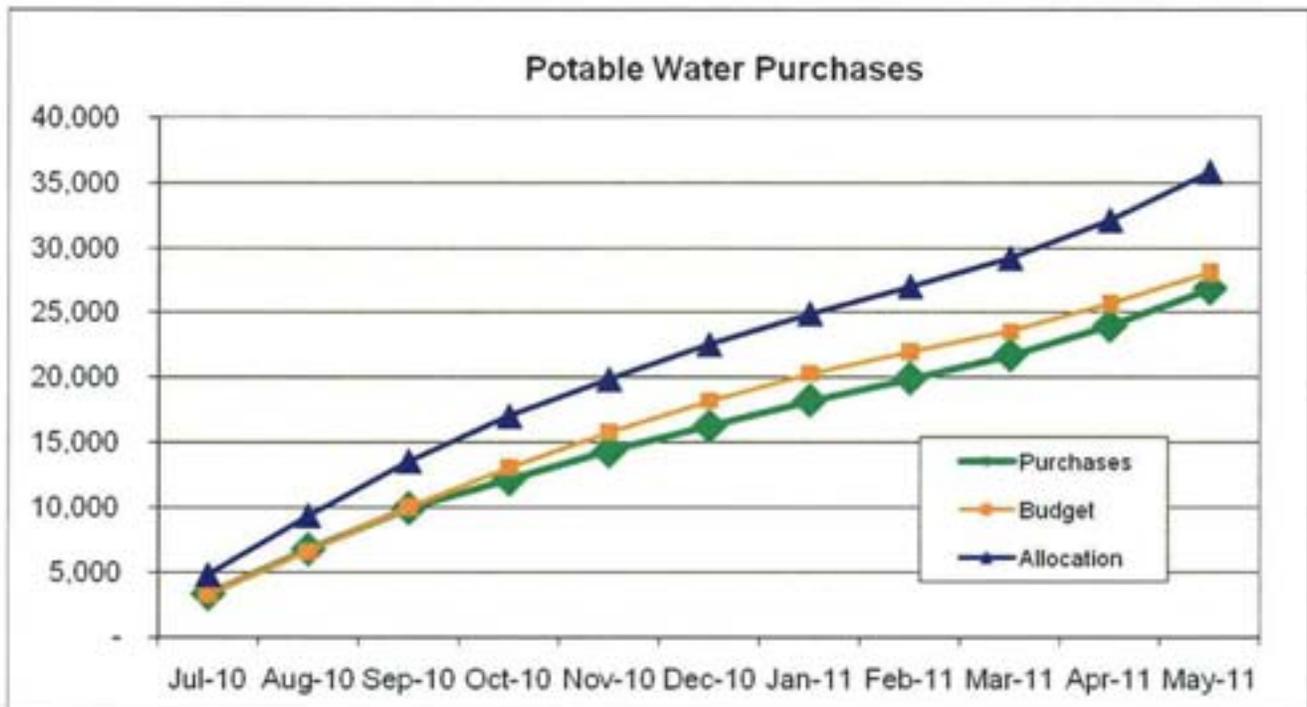
The following table summarizes Engineering's project purchases and Change Orders issued during the period of May 23, 2011 through June 10, 2011 that were within staff signatory authority:

Date	Action	Amount	Contractor/ Consultant	Project
5/23/11	C.O. #2	\$4,718	LH Woods & Sons	Del Rio Rd & Gillispie Dr Emergency Interconnections (P2488 & P2489)
5/23/11	Amendment #1	\$24,330	Darnell & Assoc.	As-Needed Traffic Engineering Svcs.
5/25/11	P.O.	\$45,000	Alta Land Surveying	As-Needed Svcs for Mark-outs

Water Operations:

- Total number of potable water meters is 48,359.
- Potable sales in units are 4.5% below budget and recycled sales are 2.8% below budget through May 2011.
- Potable water purchases for May 2011 were 2,886.3 acre-feet, compared to budgeted purchases of 2,422.3 acre-feet which is

19.2% above the budget. The cumulative variance remains 4.5% below budget.



- Recycled water consumption for the month of May is as follows:

Total consumption was 389.4 acre-feet or 126,849,580 gallons and the average daily consumption was 4,091,922 gallons per day.

Total number of recycled water meters is 689.

Total recycled water consumption to date for FY 2011 is 3,395.4 acre-feet.

- Wastewater flows for the month of May were as follows:

- Total basin flow, gallons per day: 1,947,422.
- Spring Valley Sanitation District Flow to Metro, gallons per day: 641,916.
- Total Otay flow, gallons per day: 1,295,549.
- Flow Processed at the Ralph W. Chapman Water Recycling Facility, gallons per day: 1,136,903.
- Flow to Metro from Otay Water District, gallons per day: 168,604.

By the end of May there were 6,081 wastewater connections/EDUs.



General Manager

OTAY WATER DISTRICT
COMPARATIVE BUDGET SUMMARY
 FOR ELEVEN MONTHS ENDED MAY 31, 2011

	Annual Budget	YTD Actual	YTD Budget	YTD Variance	Var %
REVENUES:					
Water Sales	\$ 36,560,100	\$ 28,511,916	\$ 32,992,300	\$ (4,480,384)	(13.6%)
Energy Charges	1,854,600	1,516,500	1,667,200	(150,700)	(9.0%)
System Charges	9,532,200	8,628,367	8,704,200	(75,833)	(0.9%)
Penalties	747,600	604,889	665,400	(60,511)	(9.1%)
MWD & CWA Fixed Charges	7,639,400	6,730,626	6,931,600	(200,974)	(2.9%)
Total Water Sales	<u>56,333,900</u>	<u>45,992,298</u>	<u>50,960,700</u>	<u>(4,968,402)</u>	<u>(9.7%)</u>
Reclamation Sales	7,620,600	5,859,003	6,692,200	(833,197)	(12.5%)
Sewer Charges	2,270,500	2,223,863	2,121,975	101,888	4.8%
Meter Fees	50,300	73,259	46,200	27,059	58.6%
Capacity Fee Revenues	1,095,300	948,333	1,004,000	(55,667)	(5.5%)
Betterment Fees for Maintenance	657,400	493,130	577,600	(84,470)	(14.6%)
Non-Operating Revenues	1,948,300	1,837,333	1,755,858	81,474	4.6%
Tax Revenues	3,843,900	3,517,164	3,767,100	(249,936)	(6.6%)
Interest	296,200	134,582	246,500	(111,918)	(45.4%)
General Fund Draw Down	1,657,500	1,519,400	1,519,400	-	0.0%
Transfer from OPEB	1,220,000	1,118,300	1,118,300	-	0.0%
Total Revenues	<u>\$ 76,993,900</u>	<u>\$ 63,716,664</u>	<u>\$ 69,809,833</u>	<u>\$ (6,093,169)</u>	<u>(8.7%)</u>
EXPENSES:					
Potable Water Purchases	\$ 26,238,700	\$ 22,644,551	\$ 23,824,300	\$ 1,179,749	5.0%
Recycled Water Purchases	1,179,900	1,215,466	986,450	(229,016)	(23.2%)
CWA-Infrastructure Access Charge	1,550,700	1,407,403	1,407,600	197	0.0%
CWA-Customer Service Charge	1,315,200	1,194,010	1,194,000	(10)	(0.0%)
CWA-Emergency Storage Charge	2,875,200	2,618,433	2,611,100	(7,333)	(0.3%)
MWD-Capacity Res Charge	665,100	605,681	609,600	3,919	0.6%
MWD-Readiness to Serve Charge	1,232,400	1,129,399	1,129,700	301	0.0%
Subtotal Water Purchases	<u>35,057,200</u>	<u>30,814,943</u>	<u>31,762,750</u>	<u>947,807</u>	<u>3.0%</u>
Power Charges	2,520,700	1,997,030	2,226,600	229,570	10.3%
Payroll & Related Costs	16,749,400	15,942,886	15,519,500	(423,386)	(2.7%)
Material & Maintenance	3,769,500	3,384,468	3,337,375	(47,093)	(1.4%)
Administrative Expenses	5,130,400	3,717,187	4,435,346	718,159	16.2%
Legal Fees	451,200	306,595	413,600	107,005	25.9%
Expansion Reserve	2,775,000	2,543,800	2,543,800	-	0.0%
Betterment Reserve	1,435,000	1,315,400	1,315,400	-	0.0%
Replacement Reserve	6,965,000	6,384,600	6,384,600	-	0.0%
Transfer to Sewer General Fund	390,500	358,000	358,000	-	0.0%
Transfer to General Fund Reserve	1,750,000	1,604,200	1,604,200	-	0.0%
Total Expenses	<u>\$ 76,993,900</u>	<u>\$ 68,369,109</u>	<u>\$ 69,901,171</u>	<u>\$ 1,532,061</u>	<u>2.2%</u>
EXCESS REVENUES(EXPENSE)	<u>\$ -</u>	<u>\$ (4,652,445)</u>	<u>\$ (91,337)</u>	<u>\$ (4,561,108)</u>	

**OTAY WATER DISTRICT
INVESTMENT PORTFOLIO REVIEW
MAY 31, 2011**

INVESTMENT OVERVIEW & MARKET STATUS:

The federal funds rate has remained constant now for over 29-months. On December 16, 2008, at the Federal Reserve Board’s regular scheduled meeting, the federal funds rate was lowered from 1.00% to “*a target range of between Zero and 0.25%*” in response to the nation’s ongoing financial crisis, as well as banking industry pressure to ease credit and stimulate the economy. This marked the ninth reduction in a row since September 18, 2007, when the rate was 5.25%. There have been no further changes made to the federal funds rate at the Federal Reserve Board’s subsequent regular scheduled meetings, the most recent of which was held on April 27, 2011. They went on to say: “*The Committee continues to anticipate that economic conditions are likely to warrant exceptionally low levels of the federal funds rate for an extended period.*”

Despite the large drop in available interest rates, the District’s overall effective rate of return at May 31st was 0.85%, which was a decrease of 1 basis point (0.01%) from the prior month. At the same time the LAIF return on deposits has decreased over the last several months, reaching an average effective yield of 0.41% for the month of May 2011. Based on our success at maintaining a competitive rate of return on our portfolio during this extended period of interest rate declines, no changes in investment strategy are being considered at this time.

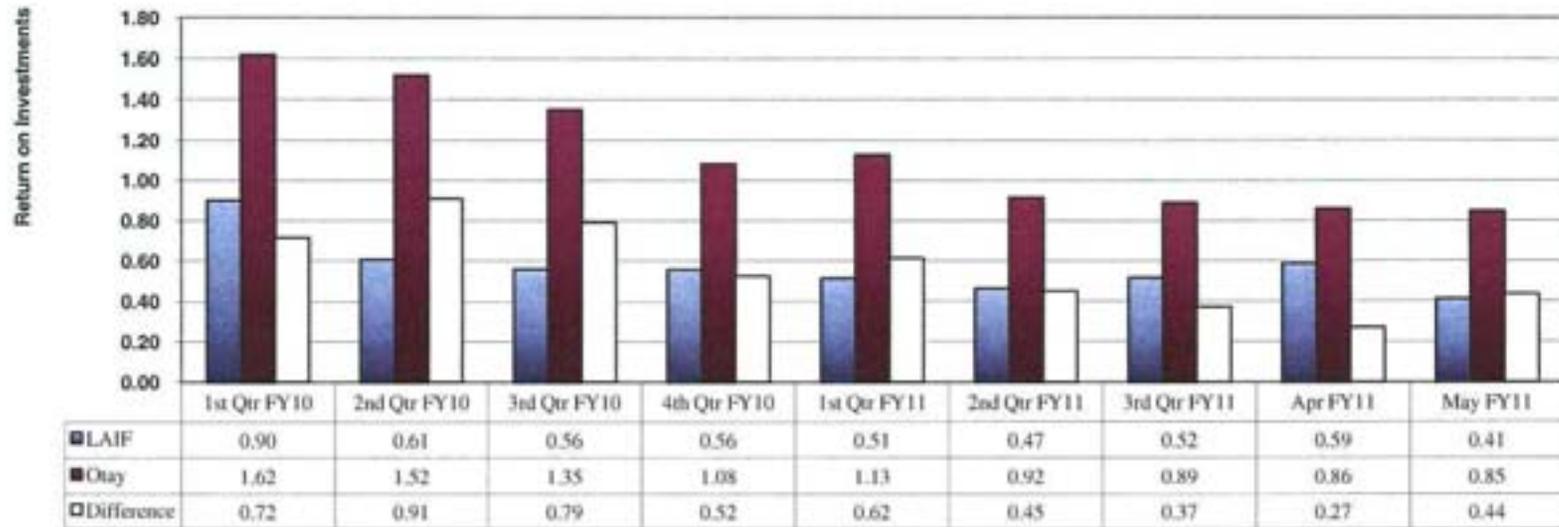
In accordance with the District’s Investment Policy, all District funds continue to be managed based on the objectives, in priority order, of safety, liquidity, and return on investment.

PORTFOLIO COMPLIANCE: May 31, 2011

<u>Investment</u>	<u>State Limit</u>	<u>Otay Limit</u>	<u>Otay Actual</u>
8.01: Treasury Securities	100%	100%	0
8.02: Local Agency Investment Fund (Operations)	\$40 Million	\$40 Million	\$31.42 Million
8.02: Local Agency Investment Fund (Bonds)	100%	100%	3.98%
8.03: Federal Agency Issues	100%	100%	52.25%
8.04: Certificates of Deposit	30%	15%	0.08%
8.05: Short-Term Commercial Notes	25%	15%	0
8.06: Medium-Term Commercial Debt	30%	15%	0
8.07: Money Market Mutual Funds	20%	15%	0
8.08: San Diego County Pool	100%	100%	11.81%
12.0: Maximum Single Financial Institution	100%	50%	1.00%

Performance Measure F-12 Return on Investment

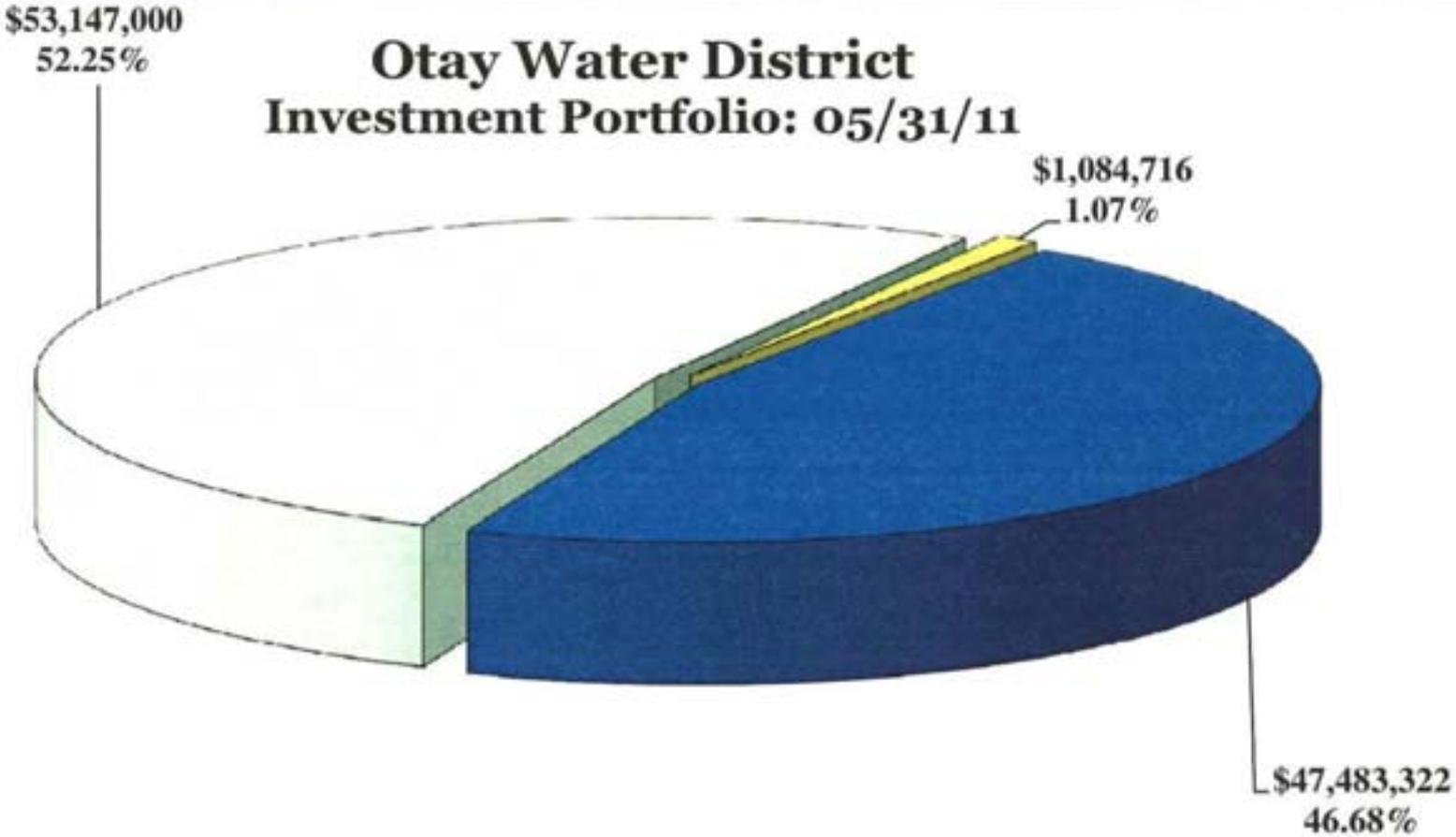
Target: Meet or Exceed 100% of LAIF



Month

■ LAIF
 ■ Otay
 Difference

Otay Water District Investment Portfolio: 05/31/11



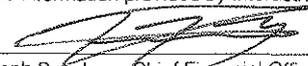
■ Banks (Passbook/Checking/CD) ■ Pools (LAIF & County) ■ Agencies & Corporate Notes

OTAY
Portfolio Management
Portfolio Summary
May 31, 2011

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Federal Agency Issues- Callable	53,147,000.00	53,272,379.26	53,146,105.12	52.77	887	707	1.055	1.070
Certificates of Deposit - Bank	79,108.00	79,108.00	79,108.00	0.08	730	235	1.380	1.399
Local Agency Investment Fund (LAIF)	35,470,150.35	35,514,919.18	35,470,150.35	35.22	1	1	0.407	0.413
San Diego County Pool	12,013,171.57	12,014,000.00	12,013,171.57	11.93	1	1	0.799	0.810
Investments	100,709,429.92	100,880,406.44	100,708,535.04	100.00%	469	374	0.797	0.808
Cash								
(not included in yield calculations)	1,005,608.37	1,005,608.37	1,005,608.37		1	1	0.042	0.042
Total Cash and Investments	101,715,038.29	101,886,014.81	101,714,143.41		469	374	0.797	0.808

Total Earnings	May 31	Month Ending	Fiscal Year To Date
Current Year		74,206.36	941,207.41
Average Daily Balance		102,598,533.98	105,525,418.10
Effective Rate of Return		0.85%	1.29%

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on September 6, 2006. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.



 Joseph Beachem, Chief Financial Officer

6-20-11

Reporting period 05/01/2011-05/31/2011

Run Date: 06/16/2011 - 11:38

Portfolio OTAY
 AP
 PM (PRF PM1) 7.3.0
 Report Ver. 7.3.2

OTAY
Portfolio Management
Portfolio Details - Investments
May 31, 2011

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
Federal Agency Issues- Callable												
31331JZV8	2164	Federal Farm Credit Bank		09/03/2010	2,000,000.00	2,000,180.00	2,000,000.00	0.950	AAA	0.937	702	05/03/2013
31331JM75	2170	Federal Farm Credit Bank		10/12/2010	2,000,000.00	2,000,200.00	2,000,000.00	0.900		0.888	681	04/12/2013
3133XYNS0	2145	Federal Home Loan Bank		06/10/2010	2,000,000.00	2,000,520.00	2,000,000.00	1.280	AAA	1.262	558	12/10/2012
3133XYSH9	2147	Federal Home Loan Bank		06/21/2010	2,000,000.00	2,001,080.00	2,000,000.00	1.125	AAA	1.110	478	09/21/2012
313371MR4	2174	Federal Home Loan Bank		11/22/2010	2,000,000.00	1,999,020.00	2,000,000.00	0.700	AAA	0.690	721	05/22/2013
3133736B3	2191	Federal Home Loan Bank		03/28/2011	2,000,000.00	2,001,120.00	2,000,000.00	1.000	AAA	0.986	758	06/28/2013
313373CW0	2193	Federal Home Loan Bank		04/25/2011	2,000,000.00	2,003,260.00	2,000,000.00	1.375	AAA	1.356	877	10/25/2013
313373K27	2194	Federal Home Loan Bank		05/12/2011	2,000,000.00	2,003,200.00	2,000,000.00	1.200	AAA	1.184	803	08/12/2013
313373MC3	2195	Federal Home Loan Bank		05/12/2011	1,775,000.00	1,777,928.75	1,775,000.00	1.200	AAA	1.184	895	11/12/2013
313373QJ4	2196	Federal Home Loan Bank		05/25/2011	2,000,000.00	2,006,540.00	2,000,000.00	1.125	AAA	1.110	908	11/25/2013
3137EACK3	2146	Federal Home Loan Mortgage		05/28/2010	2,000,000.00	2,018,060.00	1,999,487.34	1.147	AAA	1.154	422	07/27/2012
3137EACK3A	2148	Federal Home Loan Mortgage		05/27/2010	1,030,000.00	1,039,300.90	1,030,000.00	1.125	AAA	1.109	422	07/27/2012
3137EACK3B	2149	Federal Home Loan Mortgage		05/27/2010	2,707,000.00	2,731,444.21	2,707,000.00	1.125	AAA	1.109	422	07/27/2012
3134G1MD3	2153	Federal Home Loan Mortgage		07/22/2010	2,000,000.00	2,002,300.00	2,000,000.00	1.100	AAA	1.085	601	01/22/2013
3134G1PK4	2158	Federal Home Loan Mortgage		08/11/2010	2,000,000.00	2,003,100.00	2,000,000.00	1.000	AAA	0.986	621	02/11/2013
3134G1C69	2177	Federal Home Loan Mortgage		12/20/2010	2,000,000.00	2,000,680.00	2,000,000.00	0.850	AAA	0.838	750	06/20/2013
3134G1Y40	2183	Federal Home Loan Mortgage		02/15/2011	2,000,000.00	2,009,700.00	2,000,000.00	1.100	AAA	1.085	806	08/15/2013
3134G13K8	2185	Federal Home Loan Mortgage		02/24/2011	2,000,000.00	2,009,020.00	2,000,000.00	1.000	AAA	0.986	723	05/24/2013
3134G12U7	2186	Federal Home Loan Mortgage		02/23/2011	2,000,000.00	2,001,540.00	2,000,000.00	0.750		0.740	541	11/23/2012
3134G14B7	2187	Federal Home Loan Mortgage		02/23/2011	2,000,000.00	2,004,200.00	2,000,000.00	1.350	AAA	1.332	814	08/23/2013
3134G15C4	2188	Federal Home Loan Mortgage		03/07/2011	2,000,000.00	2,005,060.00	2,000,000.00	1.250	AAA	1.233	737	06/07/2013
3134G17L2	2190	Federal Home Loan Mortgage		03/23/2011	2,000,000.00	2,005,680.00	2,000,000.00	1.350		1.332	845	09/23/2013
3136FPHU4	2168	Federal National Mortgage Assoc		09/21/2010	2,000,000.00	2,000,760.00	2,000,000.00	0.875	AAA	0.863	659	03/21/2013
3136FPQG5	2171	Federal National Mortgage Assoc		10/26/2010	635,000.00	636,295.40	635,000.00	0.850	AAA	0.837	786	07/26/2013
3136FPSK4	2172	Federal National Mortgage Assoc		10/29/2010	2,000,000.00	2,001,580.00	1,999,617.78	0.675	AAA	0.676	698	04/29/2013
3136FPL47	2178	Federal National Mortgage Assoc		12/27/2010	2,000,000.00	2,000,920.00	2,000,000.00	1.000	AAA	0.986	757	06/27/2013
3136FP5X1	2182	Federal National Mortgage Assoc		01/28/2011	2,000,000.00	2,001,560.00	2,000,000.00	0.860	AAA	0.848	607	01/28/2013
3136FRFMO	2192	Federal National Mortgage Assoc		04/27/2011	1,000,000.00	1,008,130.00	1,000,000.00	2.000	AAA	1.973	1,792	04/27/2016
Subtotal and Average			54,577,883.26		53,147,000.00	53,272,379.26	53,146,105.12			1.055	707	
Certificates of Deposit - Bank												
2050003183-4	2121	California Bank & Trust		01/22/2010	79,108.00	79,108.00	79,108.00	1.380		1.380	235	01/22/2012
Subtotal and Average			79,108.00		79,108.00	79,108.00	79,108.00			1.380	235	
Local Agency Investment Fund (LAIF)												
LAIF	9001	STATE OF CALIFORNIA		07/01/2004	31,418,986.12	31,458,641.75	31,418,986.12	0.413		0.407	1	

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Portfolio Management
Portfolio Details - Investments
May 31, 2011

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
Local Agency Investment Fund (LAIF)												
LAIF BABS 2010	9012	STATE OF CALIFORNIA		04/21/2010	4,051,164.23	4,056,277.43	4,051,164.23	0.413		0.407	1	
Subtotal and Average			33,805,634.22		35,470,150.35	35,514,919.18	35,470,150.35			0.407	1	
San Diego County Pool												
SD COUNTY POOL	9007	San Diego County		07/01/2004	12,013,171.57	12,014,000.00	12,013,171.57	0.810		0.799	1	
Subtotal and Average			12,013,171.57		12,013,171.57	12,014,000.00	12,013,171.57			0.799	1	
Total and Average			102,598,533.98		100,709,429.92	100,880,406.44	100,708,535.04			0.797	374	

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Portfolio Management
Portfolio Details - Cash
May 31, 2011

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity
Union Bank											
UNION MONEY	9002	STATE OF CALIFORNIA		07/01/2004	10,011.94	10,011.94	10,011.94	0.050		0.049	1
PETTY CASH	9003	STATE OF CALIFORNIA		07/01/2004	2,950.00	2,950.00	2,950.00			0.000	1
UNION OPERATING	9004	STATE OF CALIFORNIA		07/01/2004	915,937.37	915,937.37	915,937.37	0.046		0.045	1
PAYROLL	9005	STATE OF CALIFORNIA		07/01/2004	23,784.71	23,784.71	23,784.71			0.000	1
RESERVE-10 COPS	9010	STATE OF CALIFORNIA		04/20/2010	8,383.59	8,383.59	8,383.59			0.000	1
RESERVE-10 BABS	9011	STATE OF CALIFORNIA		04/20/2010	20,642.94	20,642.94	20,642.94	0.001		0.001	1
UBNA-2010 BOND	9013	STATE OF CALIFORNIA		04/20/2010	51.89	51.89	51.89	0.147		0.145	1
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA		01/01/2011	23,845.93	23,845.93	23,845.93			0.000	1
Average Balance			0.00								1
Total Cash and Investments			102,598,533.98		101,715,038.29	101,886,014.81	101,714,143.41			0.797	374

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Activity Report
Sorted By Issuer
July 1, 2010 - May 31, 2011**

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Issuer: Berkshire Hathaway Fin									
Corporate Notes									
084664AF8	2094	Berkshire Hathaway Fin			4.200	12/15/2010	0.00	2,000,000.00	
Subtotal and Balance				2,000,000.00			0.00	2,000,000.00	0.00
Issuer Subtotal			0.000%	2,000,000.00			0.00	2,000,000.00	0.00
Issuer: STATE OF CALIFORNIA									
Union Bank									
UNION MONEY	9002	STATE OF CALIFORNIA			0.050		178,896,919.22	178,896,917.27	
PETTY CASH	9003	STATE OF CALIFORNIA					150.00	0.00	
UNION OPERATING	9004	STATE OF CALIFORNIA			0.046		5,748,508.94	5,877,283.56	
PAYROLL	9005	STATE OF CALIFORNIA					2,271,025.04	2,272,217.59	
RESERVE-10 COPS	9010	STATE OF CALIFORNIA					7,692.83	0.00	
RESERVE-10 BABS	9011	STATE OF CALIFORNIA			0.001		20,217.93	0.00	
UBNA-2010 BOND	9013	STATE OF CALIFORNIA			0.147		10,000,000.00	10,000,000.00	
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA					100,000.00	76,154.07	
Subtotal and Balance				1,083,666.90			197,044,513.96	197,122,572.49	1,005,608.37
Local Agency Investment Fund (LAIF)									
LAIF	9001	STATE OF CALIFORNIA			0.413		99,164,500.39	86,250,463.98	
LAIF BABS 2010	9012	STATE OF CALIFORNIA			0.413		51,406.86	12,000,242.63	
Subtotal and Balance				34,504,949.71			99,215,907.25	98,250,706.61	35,470,150.35
Issuer Subtotal			35.861%	35,588,616.61			296,260,421.21	295,373,279.10	36,475,758.72
Issuer: California Bank & Trust									
Certificates of Deposit - Bank									
Subtotal and Balance				79,108.00					79,108.00
Issuer Subtotal			0.078%	79,108.00			0.00	0.00	79,108.00

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CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Issuer: Federal Farm Credit Bank									
Federal Agency Issues- Callable									
31331GZ36	2155	Federal Farm Credit Bank			1.550	07/16/2010	4,000,000.00	0.00	
31331GZ36	2155	Federal Farm Credit Bank				10/19/2010	0.00	4,000,000.00	
31331JYF4	2161	Federal Farm Credit Bank			0.900	08/19/2010	2,000,000.00	0.00	
31331JYF4	2161	Federal Farm Credit Bank				11/19/2010	0.00	2,000,000.00	
31331JZV8	2164	Federal Farm Credit Bank			0.950	09/03/2010	2,000,000.00	0.00	
31331JM75	2170	Federal Farm Credit Bank			0.900	10/12/2010	2,000,000.00	0.00	
Subtotal and Balance				0.00			10,000,000.00	6,000,000.00	4,000,000.00
Issuer Subtotal			3.933%	0.00			10,000,000.00	6,000,000.00	4,000,000.00

Issuer: Federal Home Loan Bank

Federal Agency Issues- Callable

3133XXK22	2124	Federal Home Loan Bank			1.250	07/08/2010	0.00	2,000,000.00	
3133XRW9	2128	Federal Home Loan Bank			1.250	03/29/2011	0.00	2,000,000.00	
3133XY2C8	2130	Federal Home Loan Bank			1.800	07/26/2010	0.00	2,000,000.00	
3133XY5H4	2131	Federal Home Loan Bank			1.450	07/30/2010	0.00	2,000,000.00	
3133XTAS4	2133	Federal Home Loan Bank			1.600	08/06/2010	0.00	2,000,000.00	
3133XYDD4	2138	Federal Home Loan Bank			1.700	08/13/2010	0.00	2,000,000.00	
3133XYCT0	2139	Federal Home Loan Bank			1.500	08/13/2010	0.00	2,000,000.00	
3133XYFP5	2142	Federal Home Loan Bank			1.020	08/25/2010	0.00	2,000,000.00	
3133XYXR1	2150	Federal Home Loan Bank			1.250	07/14/2010	2,000,000.00	0.00	
3133XYXR1	2150	Federal Home Loan Bank				10/14/2010	0.00	2,000,000.00	
313370BD9	2156	Federal Home Loan Bank			0.800	07/27/2010	2,000,000.00	0.00	
313370BD9	2156	Federal Home Loan Bank				08/27/2010	0.00	2,000,000.00	
313370NF1	2160	Federal Home Loan Bank			0.800	08/20/2010	2,000,000.00	0.00	
313370NF1	2160	Federal Home Loan Bank				10/20/2010	0.00	2,000,000.00	
313370P77	2162	Federal Home Loan Bank			0.850	08/25/2010	2,000,000.00	0.00	
313370P77	2162	Federal Home Loan Bank				03/25/2011	0.00	2,000,000.00	
313370JR0	2163	Federal Home Loan Bank			0.850	08/27/2010	2,875,000.00	0.00	
313370JR0	2163	Federal Home Loan Bank				09/27/2010	0.00	2,875,000.00	
313370UP1	2165	Federal Home Loan Bank			0.875	09/13/2010	2,000,000.00	0.00	
313370UP1	2165	Federal Home Loan Bank				05/16/2011	0.00	2,000,000.00	
313370VG0	2166	Federal Home Loan Bank			0.800	09/21/2010	2,000,000.00	0.00	
313370VG0	2166	Federal Home Loan Bank				10/21/2010	0.00	2,000,000.00	
313371LK0	2173	Federal Home Loan Bank			0.700	11/16/2010	2,000,000.00	0.00	

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July 1, 2010 - May 31, 2011

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Issuer: Federal Home Loan Bank									
Federal Agency Issues- Callable									
313371LK0	2173	Federal Home Loan Bank				05/16/2011	0.00	2,000,000.00	
313371MR4	2174	Federal Home Loan Bank			0.700	11/22/2010	2,000,000.00	0.00	
313371RA6	2175	Federal Home Loan Bank			0.700	12/07/2010	2,000,000.00	0.00	
313371RA6	2175	Federal Home Loan Bank				05/07/2011	0.00	2,000,000.00	
313371U20	2176	Federal Home Loan Bank			1.000	12/03/2010	2,000,000.00	0.00	
313371U20	2176	Federal Home Loan Bank				05/17/2011	0.00	2,000,000.00	
313372B45	2181	Federal Home Loan Bank			1.375	01/05/2011	2,000,000.00	0.00	
313372B45	2181	Federal Home Loan Bank				04/05/2011	0.00	2,000,000.00	
313372GV0	2184	Federal Home Loan Bank			1.050	02/08/2011	2,000,000.00	0.00	
313372GV0	2184	Federal Home Loan Bank				04/06/2011	0.00	2,000,000.00	
3133736B3	2191	Federal Home Loan Bank			1.000	03/28/2011	2,000,000.00	0.00	
313373CW0	2193	Federal Home Loan Bank			1.375	04/25/2011	2,000,000.00	0.00	
313373K27	2194	Federal Home Loan Bank			1.200	05/12/2011	2,000,000.00	0.00	
313373MC3	2195	Federal Home Loan Bank			1.200	05/12/2011	1,775,000.00	0.00	
313373QJ4	2196	Federal Home Loan Bank			1.125	05/25/2011	2,000,000.00	0.00	
Subtotal and Balance				20,000,000.00			36,650,000.00	40,875,000.00	15,775,000.00
Issuer Subtotal			15.509%	20,000,000.00			36,650,000.00	40,875,000.00	15,775,000.00

Issuer: Federal Home Loan Mortgage

Federal Agency Issues- Callable

3134G1AW4	2134	Federal Home Loan Mortgage			1.300	08/10/2010	0.00	2,000,000.00	
3134G1DE1	2140	Federal Home Loan Mortgage			1.650	11/19/2010	0.00	2,000,000.00	
3134G1EH3	2144	Federal Home Loan Mortgage			1.300	09/08/2010	0.00	2,000,000.00	
3134G1KZ6	2151	Federal Home Loan Mortgage			1.000	07/20/2010	2,000,000.00	0.00	
3134G1KZ6	2151	Federal Home Loan Mortgage				01/20/2011	0.00	2,000,000.00	
3134G1MD3	2153	Federal Home Loan Mortgage			1.100	07/22/2010	2,000,000.00	0.00	
3134G1PK4	2158	Federal Home Loan Mortgage			1.000	08/11/2010	2,000,000.00	0.00	
3134G1TU8	2167	Federal Home Loan Mortgage			0.800	09/28/2010	2,000,000.00	0.00	
3134G1TU8	2167	Federal Home Loan Mortgage				03/28/2011	0.00	2,000,000.00	
3134G1UR3	2169	Federal Home Loan Mortgage			0.900	09/28/2010	2,000,000.00	0.00	
3134G1UR3	2169	Federal Home Loan Mortgage				03/28/2011	0.00	2,000,000.00	
3134G1C69	2177	Federal Home Loan Mortgage			0.850	12/20/2010	2,000,000.00	0.00	
3134G1G32	2179	Federal Home Loan Mortgage			1.000	12/28/2010	2,000,000.00	0.00	
3134G1G32	2179	Federal Home Loan Mortgage				03/28/2011	0.00	2,000,000.00	

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July 1, 2010 - May 31, 2011

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Issuer: Federal Home Loan Mortgage									
Federal Agency Issues- Callable									
3134G1P81	2180	Federal Home Loan Mortgage			1.000	01/07/2011	2,000,000.00	0.00	
3134G1P81	2180	Federal Home Loan Mortgage				04/07/2011	0.00	2,000,000.00	
3134G1Y40	2183	Federal Home Loan Mortgage			1.100	02/15/2011	2,000,000.00	0.00	
3134G13K8	2185	Federal Home Loan Mortgage			1.000	02/24/2011	2,000,000.00	0.00	
3134G12U7	2186	Federal Home Loan Mortgage			0.750	02/23/2011	2,000,000.00	0.00	
3134G14B7	2187	Federal Home Loan Mortgage			1.350	02/23/2011	2,000,000.00	0.00	
3134G15C4	2188	Federal Home Loan Mortgage			1.250	03/07/2011	2,000,000.00	0.00	
3134G12E3	2189	Federal Home Loan Mortgage			1.200	03/04/2011	2,000,000.00	0.00	
3134G12E3	2189	Federal Home Loan Mortgage				05/16/2011	0.00	2,000,000.00	
3134G17L2	2190	Federal Home Loan Mortgage			1.350	03/23/2011	2,000,000.00	0.00	
Subtotal and Balance				11,737,000.00			30,000,000.00	18,000,000.00	23,737,000.00
Issuer Subtotal			23.337%	11,737,000.00			30,000,000.00	18,000,000.00	23,737,000.00

Issuer: Federal National Mortgage Assoc

Federal Agency Issues- Callable

31398AC91	2117	Federal National Mortgage Assoc			1.500	07/20/2010	0.00	2,000,000.00	
3136FJR45	2118	Federal National Mortgage Assoc			2.750	01/25/2011	0.00	2,000,000.00	
3136FJ4T5	2120	Federal National Mortgage Assoc			1.500	08/16/2010	0.00	2,000,000.00	
31398AH88	2123	Federal National Mortgage Assoc			1.500	09/24/2010	0.00	2,000,000.00	
3136FMFR0	2127	Federal National Mortgage Assoc			1.500	04/05/2011	0.00	2,000,000.00	
3136FMJF2	2129	Federal National Mortgage Assoc			1.250	01/14/2011	0.00	2,000,000.00	
3136FMPB4	2132	Federal National Mortgage Assoc			1.480	04/29/2011	0.00	2,000,000.00	
31398AQ47	2135	Federal National Mortgage Assoc			1.600	11/05/2010	0.00	2,000,000.00	
3136FMRH9	2136	Federal National Mortgage Assoc			1.550	04/29/2011	0.00	2,000,000.00	
3136FMRG1	2137	Federal National Mortgage Assoc			1.300	11/10/2010	0.00	2,000,000.00	
31398AS78	2143	Federal National Mortgage Assoc			1.400	08/25/2010	0.00	2,000,000.00	
31398AW65	2152	Federal National Mortgage Assoc			1.000	07/27/2010	2,000,000.00	0.00	
31398AW65	2152	Federal National Mortgage Assoc				10/27/2010	0.00	2,000,000.00	
3136FMX82	2154	Federal National Mortgage Assoc			1.000	07/26/2010	2,000,000.00	0.00	
3136FMX82	2154	Federal National Mortgage Assoc				01/26/2011	0.00	2,000,000.00	
3136FM4N1	2157	Federal National Mortgage Assoc			1.000	08/11/2010	2,000,000.00	0.00	
3136FM4N1	2157	Federal National Mortgage Assoc				02/11/2011	0.00	2,000,000.00	
3136FM6A7	2159	Federal National Mortgage Assoc			1.000	08/19/2010	2,000,000.00	0.00	
3136FM6A7	2159	Federal National Mortgage Assoc				11/19/2010	0.00	2,000,000.00	

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July 1, 2010 - May 31, 2011

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
Issuer: Federal National Mortgage Assoc									
Federal Agency Issues- Callable									
3136FPHU4	2168	Federal National Mortgage Assoc			0.875	09/21/2010	2,000,000.00	0.00	
3136FPQG5	2171	Federal National Mortgage Assoc			0.850	10/26/2010	635,000.00	0.00	
3136FPSK4	2172	Federal National Mortgage Assoc			0.875	10/29/2010	2,000,000.00	0.00	
3136FPL47	2178	Federal National Mortgage Assoc			1.000	12/27/2010	2,000,000.00	0.00	
3136FP5X1	2182	Federal National Mortgage Assoc			0.860	01/28/2011	2,000,000.00	0.00	
3136FRFMO	2192	Federal National Mortgage Assoc			2.000	04/27/2011	1,000,000.00	0.00	
Subtotal and Balance				22,000,000.00			17,635,000.00	30,000,000.00	9,635,000.00
Issuer Subtotal				22,000,000.00			17,635,000.00	30,000,000.00	9,635,000.00
			9.473%						
Issuer: General Electric Capital									
Corporate Notes									
36962G2S2	2044	General Electric Capital			5.000	12/01/2010	0.00	2,000,000.00	
Subtotal and Balance				2,000,000.00			0.00	2,000,000.00	0.00
Issuer Subtotal				2,000,000.00			0.00	2,000,000.00	0.00
			0.000%						
Issuer: Neighborhood National Bank									
Certificates of Deposit - Bank									
1008995288	2119	Neighborhood National Bank			1.400	12/09/2010	0.00	1,000,000.00	
1006200563-2	2126	Neighborhood National Bank			1.400	02/04/2011	0.00	2,000,000.00	
Subtotal and Balance				3,000,000.00			0.00	3,000,000.00	0.00
Issuer Subtotal				3,000,000.00			0.00	3,000,000.00	0.00
			0.000%						
Issuer: San Diego County									
San Diego County Pool									
SD COUNTY POOL	9007	San Diego County			0.810		134,929.84	7,000,000.00	
Subtotal and Balance				18,878,241.73			134,929.84	7,000,000.00	12,013,171.57
Issuer Subtotal				18,878,241.73			134,929.84	7,000,000.00	12,013,171.57
			11.811%						
Total				115,282,966.34			390,680,351.05	404,248,279.10	101,715,038.29

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GASB 31 Compliance Detail
Sorted by Fund - Fund
July 1, 2010 - May 31, 2011

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
Fund: Treasury Fund											
LAIF	9001	99	Fair Value		18,535,367.70	0.00	99,164,500.39	86,250,463.98	0.00	9,237.64	31,458,641.75
UNION MONEY	9002	99	Amortized		10,009.99	0.00	178,896,919.22	178,896,917.27	0.00	0.00	10,011.94
PETTY CASH	9003	99	Amortized		2,800.00	0.00	150.00	0.00	0.00	0.00	2,950.00
UNION OPERATING	9004	99	Amortized		1,044,711.99	0.00	5,748,508.94	5,877,283.56	0.00	0.00	915,937.37
PAYROLL	9005	99	Amortized		24,977.26	0.00	2,271,025.04	2,272,217.59	0.00	0.00	23,784.71
SD COUNTY POOL	9007	99	Fair Value		18,851,000.00	0.00	134,929.84	7,000,000.00	0.00	28,070.16	12,014,000.00
36962G2S2	2044	99	Fair Value	12/01/2010	2,032,000.00	0.00	0.00	2,000,000.00	0.00	-32,000.00	0.00
084664AF8	2094	99	Fair Value	12/15/2010	2,030,740.00	0.00	0.00	2,000,000.00	0.00	-30,740.00	0.00
31398AC91	2117	99	Fair Value	01/20/2012	2,000,620.00	0.00	0.00	2,000,000.00	0.00	-620.00	0.00
3136FJR45	2118	99	Fair Value	01/25/2013	2,005,620.00	0.00	0.00	2,000,000.00	0.00	-5,620.00	0.00
1008995288	2119	99	Amortized	12/09/2010	1,000,000.00	0.00	0.00	1,000,000.00	0.00	0.00	0.00
3136FJ4T5	2120	99	Fair Value	08/16/2012	2,002,500.00	0.00	0.00	2,000,000.00	0.00	-2,500.00	0.00
2050003183-4	2121	99	Amortized	01/22/2012	79,108.00	0.00	0.00	0.00	0.00	0.00	79,108.00
31398AH88	2123	99	Fair Value	09/24/2012	2,004,380.00	0.00	0.00	2,000,000.00	0.00	-4,380.00	0.00
3133XXK22	2124	99	Fair Value	06/25/2012	2,000,000.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00
1006200563-2	2126	99	Amortized	02/04/2011	2,000,000.00	0.00	0.00	2,000,000.00	0.00	0.00	0.00
3136FMFR0	2127	99	Fair Value	10/05/2012	2,012,500.00	0.00	0.00	2,000,000.00	0.00	-12,500.00	0.00
3133XXRW9	2128	99	Fair Value	06/29/2012	2,012,500.00	0.00	0.00	2,000,000.00	0.00	-12,500.00	0.00
3136FMJF2	2129	99	Fair Value	05/14/2012	2,009,380.00	0.00	0.00	2,000,000.00	0.00	-9,380.00	0.00
3133XY2C8	2130	99	Fair Value	01/29/2013	2,001,880.00	0.00	0.00	2,000,000.00	0.00	-1,880.00	0.00
3133XY5H4	2131	99	Fair Value	07/30/2012	2,001,880.00	0.00	0.00	2,000,000.00	0.00	-1,880.00	0.00
3136FMPB4	2132	99	Fair Value	10/29/2012	2,010,620.00	0.00	0.00	2,000,000.00	0.00	-10,620.00	0.00
3134G1AW4	2134	99	Fair Value	05/10/2012	2,001,920.00	0.00	0.00	2,000,000.00	0.00	-1,920.00	0.00
31398AQ47	2135	99	Fair Value	11/05/2012	2,007,500.00	0.00	0.00	2,000,000.00	0.00	-7,500.00	0.00
3136FMRH9	2136	99	Fair Value	10/29/2012	2,014,380.00	0.00	0.00	2,000,000.00	0.00	-14,380.00	0.00
3136FMRG1	2137	99	Fair Value	05/10/2012	2,005,620.00	0.00	0.00	2,000,000.00	0.00	-5,620.00	0.00
3133XYDD4	2138	99	Fair Value	11/13/2012	2,002,500.00	0.00	0.00	2,000,000.00	0.00	-2,500.00	0.00
3133XYCT0	2139	99	Fair Value	08/13/2012	2,002,500.00	0.00	0.00	2,000,000.00	0.00	-2,500.00	0.00
3134G1DE1	2140	99	Fair Value	11/19/2012	2,008,000.00	0.00	0.00	2,000,000.00	0.00	-8,000.00	0.00
RESERVE-10 COPS	9010	99	Amortized		690.76	0.00	7,692.83	0.00	0.00	0.00	8,383.59
RESERVE-10 BABS	9011	99	Amortized		425.01	0.00	20,217.93	0.00	0.00	0.00	20,642.94
3133XYFP5	2142	99	Fair Value	11/25/2011	2,001,880.00	0.00	0.00	2,000,000.00	0.00	-1,880.00	0.00

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 Sorted by Fund - Fund

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
Fund: Treasury Fund											
31398AS78	2143	99	Fair Value	05/25/2012	2,001,880.00	0.00	0.00	2,000,000.00	0.00	-1,880.00	0.00
3134G1EH3	2144	99	Fair Value	06/08/2012	2,002,540.00	0.00	0.00	2,000,000.00	0.00	-2,540.00	0.00
LAIF BABS 2010	9012	99	Fair Value		16,026,300.42	0.00	51,406.86	12,000,242.63	0.00	-21,187.22	4,056,277.43
UBNA-2010 BOND	9013	99	Amortized		51.89	0.00	10,000,000.00	10,000,000.00	0.00	0.00	51.89
3133XYNS0	2145	99	Fair Value	12/10/2012	2,009,380.00	0.00	0.00	0.00	0.00	-8,860.00	2,000,520.00
3137EACK3	2146	99	Fair Value	07/27/2012	2,014,380.00	0.00	0.00	0.00	0.00	3,680.00	2,018,060.00
3133XYSH9	2147	99	Fair Value	09/21/2012	2,010,000.00	0.00	0.00	0.00	0.00	-8,920.00	2,001,080.00
3137EACK3A	2148	99	Fair Value	07/27/2012	1,037,405.70	0.00	0.00	0.00	0.00	1,895.20	1,039,300.90
3137EACK3B	2149	99	Fair Value	07/27/2012	2,726,463.33	0.00	0.00	0.00	0.00	4,980.88	2,731,444.21
3133XYXR1	2150	99	Fair Value	01/14/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G1KZ6	2151	99	Fair Value	07/20/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
31398AW65	2152	99	Fair Value	07/27/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G1MD3	2153	99	Fair Value	01/22/2013	0.00	2,000,000.00	0.00	0.00	0.00	2,300.00	2,002,300.00
3136FMX82	2154	99	Fair Value	10/26/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313370BD9	2156	99	Fair Value	04/27/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3136FM4N1	2157	99	Fair Value	02/11/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G1PK4	2158	99	Fair Value	02/11/2013	0.00	2,000,000.00	0.00	0.00	0.00	3,100.00	2,003,100.00
31337ONF1	2160	99	Fair Value	11/20/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
31331JYF4	2161	99	Fair Value	02/19/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
31337OP77	2162	99	Fair Value	02/25/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313370JR0	2163	99	Fair Value	08/27/2012	0.00	2,875,000.00	0.00	2,875,000.00	0.00	0.00	0.00
31331JZV8	2164	99	Fair Value	05/03/2013	0.00	2,000,000.00	0.00	0.00	0.00	180.00	2,000,180.00
313370UP1	2165	99	Fair Value	03/13/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313370VG0	2166	99	Fair Value	09/21/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G1TU8	2167	99	Fair Value	09/28/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3136FPHU4	2168	99	Fair Value	03/21/2013	0.00	2,000,000.00	0.00	0.00	0.00	760.00	2,000,760.00
3134G1UR3	2169	99	Fair Value	03/28/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
31331JM75	2170	99	Fair Value	04/12/2013	0.00	2,000,000.00	0.00	0.00	0.00	200.00	2,000,200.00
3136FPQG5	2171	99	Fair Value	07/26/2013	0.00	635,000.00	0.00	0.00	0.00	1,295.40	636,295.40
3136FPSK4	2172	99	Fair Value	04/29/2013	0.00	1,999,500.00	0.00	0.00	0.00	2,080.00	2,001,580.00
3133XTAS4	2133	99	Fair Value	11/06/2012	2,001,880.00	0.00	0.00	2,000,000.00	0.00	-1,880.00	0.00
313371LK0	2173	99	Fair Value	11/16/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313371MR4	2174	99	Fair Value	05/22/2013	0.00	2,000,000.00	0.00	0.00	0.00	-980.00	1,999,020.00
313371RA6	2175	99	Fair Value	12/07/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313371U20	2176	99	Fair Value	06/03/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
31331GZ36	2155	99	Fair Value	07/19/2012	0.00	4,012,400.00	0.00	4,000,000.00	0.00	-12,400.00	0.00
3134G1C69	2177	99	Fair Value	06/20/2013	0.00	2,000,000.00	0.00	0.00	0.00	680.00	2,000,680.00

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CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
Fund: Treasury Fund											
3136FPL47	2178	99	Fair Value	06/27/2013	0.00	2,000,000.00	0.00	0.00	0.00	920.00	2,000,920.00
3134G1G32	2179	99	Fair Value	03/28/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G1P81	2180	99	Fair Value	01/07/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3136FM6A7	2159	99	Fair Value	11/19/2012	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
313372B45	2181	99	Fair Value	07/05/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3136FP5X1	2182	99	Fair Value	01/28/2013	0.00	2,000,000.00	0.00	0.00	0.00	1,560.00	2,001,560.00
3134G1Y40	2183	99	Fair Value	08/15/2013	0.00	2,000,000.00	0.00	0.00	0.00	9,700.00	2,009,700.00
313372GV0	2184	99	Fair Value	02/08/2013	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3134G13K8	2185	99	Fair Value	05/24/2013	0.00	2,000,000.00	0.00	0.00	0.00	9,020.00	2,009,020.00
3134G12U7	2186	99	Fair Value	11/23/2012	0.00	2,000,000.00	0.00	0.00	0.00	1,540.00	2,001,540.00
3134G14B7	2187	99	Fair Value	08/23/2013	0.00	2,000,000.00	0.00	0.00	0.00	4,200.00	2,004,200.00
3134G15C4	2188	99	Fair Value	06/07/2013	0.00	2,000,000.00	0.00	0.00	0.00	5,060.00	2,005,060.00
UBNA-FLEX ACCT	9014	99	Amortized		0.00	50,000.00	50,000.00	76,154.07	0.00	0.00	23,845.93
3134G12E3	2189	99	Fair Value	08/16/2013	0.00	1,994,060.00	0.00	2,000,000.00	0.00	5,940.00	0.00
3134G17L2	2190	99	Fair Value	09/23/2013	0.00	2,000,000.00	0.00	0.00	0.00	5,680.00	2,005,680.00
3133736B3	2191	99	Fair Value	06/28/2013	0.00	2,000,000.00	0.00	0.00	0.00	1,120.00	2,001,120.00
3136FRFMO	2192	99	Fair Value	04/27/2016	0.00	1,000,000.00	0.00	0.00	0.00	8,130.00	1,008,130.00
313373CW0	2193	99	Fair Value	10/25/2013	0.00	2,000,000.00	0.00	0.00	0.00	3,260.00	2,003,260.00
313373K27	2194	99	Fair Value	08/12/2013	0.00	2,000,000.00	0.00	0.00	0.00	3,200.00	2,003,200.00
313373MC3	2195	99	Fair Value	11/12/2013	0.00	1,775,000.00	0.00	0.00	0.00	2,928.75	1,777,928.75
313373QJ4	2196	99	Fair Value	11/25/2013	0.00	2,000,000.00	0.00	0.00	0.00	6,540.00	2,006,540.00
Subtotal					115,548,292.05	94,340,960.00	296,345,351.05	404,248,279.10	0.00	-100,309.19	101,886,014.81
Total					115,548,292.05	94,340,960.00	296,345,351.05	404,248,279.10	0.00	-100,309.19	101,886,014.81

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Through 05/31/2011

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/ Call Date	Modified Duration
3134G14B7	2187	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,004,200.00	1.350000	1.332	1.254	08/23/2013	2.180
3137EACK3A	2148	99	Federal Home Loan Mortgage	Fair	1,030,000.00	1,030,000.00	1,039,300.90	1.125000	1.109	0.341	07/27/2012	1.148
3134G12U7	2186	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,001,540.00	.7501010	0.740	0.698	11/23/2012	1.467
3134G1Y40	2183	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,009,700.00	1.100000	1.085	0.878	08/15/2013	2.168
3134G15C4	2188	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,005,060.00	1.250000	1.233	1.123	06/07/2013	1.980
3137EACK3B	2149	99	Federal Home Loan Mortgage	Fair	2,707,000.00	2,707,000.00	2,731,444.21	1.125000	1.109	0.341	07/27/2012	1.148
3137EACK3	2146	99	Federal Home Loan Mortgage	Fair	1,999,487.34	2,000,000.00	2,018,060.00	1.147196	1.154	0.363	07/27/2012	1.145
3134G1C69	2177	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,680.00	.8500000	0.838	0.833	06/20/2013	2.023
3134G13K8	2185	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,009,020.00	1.000000	0.986	0.770	05/24/2013	1.952
3134G1PK4	2158	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,003,100.00	1.000000	0.986	0.908	02/11/2013	1.671
3134G17L2	2190	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,005,680.00	1.350000	1.332	1.225	09/23/2013	2.263
3134G1MD3	2153	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,002,300.00	1.100000	1.085	1.029	01/22/2013	0.140
3136FPQG5	2171	99	Federal National Mortgage Assoc	Fair	635,000.00	635,000.00	636,295.40	.8500830	0.837	0.754	07/26/2013	2.123
3136FPL47	2178	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,000,920.00	1.000000	0.986	0.978	06/27/2013	2.037
3136FRFMO	2192	99	Federal National Mortgage Assoc	Fair	1,000,000.00	1,000,000.00	1,008,130.00	2.000000	1.973	1.826	04/27/2016	4.631
3136FPHU4	2168	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,000,760.00	.8750000	0.863	0.854	03/21/2013	1.784
3136FP5X1	2182	99	Federal National Mortgage Assoc	Fair	2,000,000.00	2,000,000.00	2,001,560.00	.8600000	0.848	0.813	01/28/2013	1.637
3136FPSK4	2172	99	Federal National Mortgage Assoc	Fair	1,999,617.78	2,000,000.00	2,001,580.00	.6750000	0.676	0.633	04/29/2013	1.895
313373QJ4	2196	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,006,540.00	1.125000	1.110	0.991	11/25/2013	2.443
313373MC3	2195	99	Federal Home Loan Bank	Fair	1,775,000.00	1,775,000.00	1,777,928.75	1.200000	1.184	1.132	11/12/2013	2.403
313373K27	2194	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,003,200.00	1.200000	1.184	1.126	08/12/2013	2.161
313373CW0	2193	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,003,260.00	1.375000	1.356	1.306	10/25/2013	2.351
3133XYSH9	2147	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,080.00	1.125178	1.110	1.084	09/21/2012	1.286
3133736B3	2191	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,120.00	1.000000	0.986	0.973	06/28/2013	2.045
3133XYNS0	2145	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,520.00	1.280000	1.262	1.263	12/10/2012	1.497
313371MR4	2174	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,999,020.00	.7000000	0.690	0.725	05/22/2013	1.957
31331JM75	2170	99	Federal Farm Credit Bank	Fair	2,000,000.00	2,000,000.00	2,000,200.00	.9000000	0.888	0.895	04/12/2013	1.842
31331JZV8	2164	99	Federal Farm Credit Bank	Fair	2,000,000.00	2,000,000.00	2,000,180.00	.9500950	0.937	0.945	05/03/2013	1.899

Portfolio OTAY
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Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/ Call Date	Modified Duration
2050003183-4	2121	99	California Bank & Trust	Amort	79,108.00	79,108.00	79,108.00	1.380000	1.380	1.380	01/22/2012	0.636 †
LAIF	9001	99	STATE OF CALIFORNIA	Fair	31,418,986.12	31,418,986.12	31,458,641.75	.4130000	0.407	0.413		0.000
LAIF BABS 2010	9012	99	STATE OF CALIFORNIA	Fair	4,051,164.23	4,051,164.23	4,056,277.43	.4130000	0.407	0.413		0.000
LAIF COPS07	9009	99	STATE OF CALIFORNIA	Fair	0.00	0.00	0.00	1.530000	1.509	1.530		0.000
SD COUNTY	9007	99	San Diego County	Fair	12,013,171.57	12,013,171.57	12,014,000.00	.8100000	0.799	0.810		0.000
Report Total					100,708,535.04	100,709,429.92	100,880,406.44			0.729		0.976 †

† = Duration can not be calculated on these investments due to incomplete Market price data.



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	July 6, 2011
SUBMITTED BY:	Sean Prendergast, Finance Supervisor, Payroll & AP	W.O./G.F. NO:	DIV NO.
APPROVED BY: (Chief)	Joseph Beachem, Chief Financial Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager		
SUBJECT:	Accounts Payable Demand List		

PURPOSE:

Attached is the list of demands for the Board's information.

FISCAL IMPACT:

SUMMARY	NET DEMANDS
CHECKS (2028886-2029366)	\$ 3,259,575.60
VOID CHECKS (5)	\$ (771.18)
TOTAL CHECKS	\$ 3,258,804.42
WIRE TO:	
CALPERS - OTHER POST EMPLOYMENT BENEFITS (MONTHLY)	\$ 28,900.00
CITY TREASURER - METROPOLITAN SEWERAGE SYSTEM	\$ 263,200.00
CITY TREASURER - RECLAIMED WATER PURCHASE (MONTHLY)	\$ 12,532.37
DELTA HEALTH SYSTEMS - DENTAL & COBRA CLAIMS (MONTHLY)	\$ 13,514.71
LANDESBANK - CERTIFICATES OF PARTICIPATION (MONTHLY)	\$ 2,324.25
LANDESBANK - CERTIFICATES OF PARTICIPATION (QUARTERLY)	\$ 24,800.70
SAN DIEGO COUNTY WATER - WATER DELIVERIES (MONTHLY)	\$ 2,614,776.40
SPECIAL DIST RISK MGMT AUTH - INSURANCE PREMIUM (MONTHLY)	\$ 221,687.37
UNION BANK - PAYROLL TAXES (BI-WEEKLY)	\$ 294,981.26
TOTAL CASH DISBURSEMENTS	\$ 6,735,521.48

RECOMMENDED ACTION:

That the Board receive the attached list of demands.

Jb/Attachment

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2028886 THROUGH 2029366
RUN DATES 6/1/2011 TO 6/29/2011

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2029140	06/22/11	13017	15TH STREET EQUITIES LLC	Ref002414669	06/21/11	UB Refund Cst #0000169769	79.87	79.87
2028942	06/08/11	12957	AAM MURNIAWATI	Ref002414277	06/07/11	UB Refund Cst #0000121765	11.73	11.73
2029180	06/22/11	13043	ABEL PALACIO	002963	06/20/11	LIVESCAN FINGERPRINT	20.00	20.00
2028981	06/08/11	08488	ABLEFORCE INC	2690	05/17/11	CONSULTING SERVICES	7,225.00	7,225.00
2029181	06/22/11	08488	ABLEFORCE INC	2712	05/31/11	CONSULTING SERVICES	7,650.00	7,650.00
2029182	06/22/11	03317	ADVANCED CALL PROCESSING INC	20112227	05/27/11	PBX UPGRADE	1,756.74	1,756.74
2028886	06/01/11	11462	AEGIS ENGINEERING MGMT INC	1105	05/06/11	DEVELOPER PLANCHECKS	4,772.38	4,772.38
2028982	06/08/11	11462	AEGIS ENGINEERING MGMT INC	1018	05/06/11	PLAN CHECKING	8,894.64	8,894.64
2029066	06/15/11	07732	AIRGAS SPECIALTY PRODUCTS INC	131198179	05/23/11	AQUA AMMONIA	2,265.93	
				131198178	05/23/11	AQUA AMMONIA	1,658.01	3,923.94
2029183	06/22/11	00132	AIRGAS WEST INC	103171210	05/31/11	BREATHING AIR	31.35	31.35
2028943	06/08/11	12981	ALEGRIA REAL ESTATE FUND	Ref002414301	06/07/11	UB Refund Cst #0000175175	105.62	105.62
2028887	06/01/11	01463	ALLIED ELECTRONICS INC	62280S00	05/10/11	ETHERNET SWITCH	971.98	971.98
2028983	06/08/11	01463	ALLIED ELECTRONICS INC	63217700	05/19/11	CORD GRIPS	98.98	98.98
2029067	06/15/11	02362	ALLIED WASTE SERVICES # 509	0509004387613	05/25/11	TRASH SERVICES	1,018.90	
				0509004388862	05/25/11	CONTAINER RENTAL	235.22	
				0509004389522	05/25/11	TRASH SERVICES TP	170.29	1,424.41
2028888	06/01/11	12909	AMANDA COLLINS	002895	05/11/11	WELLNESS WORKSHOP	200.00	200.00
2029279	06/29/11	11590	AMERICAN DIGITAL CARTOGRAPHY	17780	04/04/11	SOFTWARE LICENSE	12,700.00	12,700.00
2028984	06/08/11	06166	AMERICAN MESSAGING	L1109570LF	06/01/11	PAGER SERVICES	145.75	145.75
2029280	06/29/11	00453	AMERICAN RIGGING & SUPPLY	1345301	05/20/11	AMERICAN RIGGING	2,814.18	2,814.18
2028944	06/08/11	12968	AMY BLUME	Ref002414288	06/07/11	UB Refund Cst #0000172459	75.00	75.00
2028889	06/01/11	11368	ANN BAPTISTE	002913	05/24/11	LANDSCAPE PROGRAM	1,385.00	1,385.00
2028985	06/08/11	08967	ANTHEM BLUE CROSS EAP	40968	05/25/11	EMPLOYEE ASSISTANCE	363.40	363.40
2029068	06/15/11	03492	AQUA-METRIC SALES COMPANY	0037818IN	05/20/11	SENSUS METERS	6,799.75	6,799.75
2029281	06/29/11	05758	AT&T	0821645728052511	05/25/11	INTERNET BANDWIDTH	2,263.53	2,263.53

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2029282	06/29/11	05758	AT&T	61942256050511	05/20/11	PHONE SVC (INTERAGENCY WTR MTR CONN)	33.23	33.23
2029283	06/29/11	05758	AT&T	33784130450611	06/07/11	PHONE SERVICE (HI HEAD P/S-SCADA)	31.38	31.38
2029284	06/29/11	07785	AT&T	000002404064	06/02/11	PHONE SERVICES	5,623.87	5,623.87
2029285	06/29/11	08330	AT&T INTERNET SERVICES	8547826250511	05/22/11	INTERNET BANDWIDTH	1,200.00	1,200.00
2028986	06/08/11	12810	ATKINS	1111164	05/13/11	SEWER STUDY	650.00	650.00
2029069	06/15/11	12810	ATKINS	1111869	05/20/11	WATER MANAGEMENT	6,165.00	6,165.00
2028945	06/08/11	12970	ATLANTIC & PACIFIC REAL ESTATE	Ref002414290	06/07/11	UB Refund Cst #0000172943	184.30	184.30
2028946	06/08/11	12982	ATLANTIC & PACIFIC REAL ESTATE	Ref002414302	06/07/11	UB Refund Cst #0000175302	42.52	42.52
2029141	06/22/11	13024	ATLANTIC & PACIFIC REAL ESTATE	Ref002414678	06/21/11	UB Refund Cst #0000173862	28.60	28.60
2028947	06/08/11	12989	ATLANTIC AND PACIFIC REAL ESTA	Ref002414309	06/07/11	UB Refund Cst #0000176366	75.00	75.00
2028948	06/08/11	12972	AVANTI	Ref002414292	06/07/11	UB Refund Cst #0000173455	61.30	61.30
2028949	06/08/11	12966	AXIA REAL ESTATE GROUP INC	Ref002414286	06/07/11	UB Refund Cst #0000172041	16.18	16.18
2029070	06/15/11	03285	AZTEC FIRE & SAFETY	46393	05/26/11	LOCKER MAINTENANCE	426.00	426.00
2028987	06/08/11	08024	BACKGROUND PROFILES INC	2921	05/31/11	BACKGROUND CHECKS	301.00	301.00
2028950	06/08/11	12988	BARBARA DOWNING	Ref002414308	06/07/11	UB Refund Cst #0000176115	16.84	16.84
2029286	06/29/11	00145	BARRETT ENGINEERED PUMPS	076223	06/03/11	PUMP	4,271.70	4,271.70
2029071	06/15/11	06285	BARTEL ASSOCIATES LLC	11296	05/11/11	CONSULTING SERVICES	18,875.00	18,875.00
2029287	06/29/11	06285	BARTEL ASSOCIATES LLC	11377	06/06/11	CONSULTING SERVICES	1,900.00	1,900.00
2029072	06/15/11	01830	BEARCOM	4027984	05/24/11	RADIOS	4,447.85	4,447.85
2028951	06/08/11	12971	BERT W SALAS INC	Ref002414291	06/07/11	UB Refund Cst #0000173215	717.87	717.87
2029142	06/22/11	12971	BERT W SALAS INC	Ref002414674	06/21/11	UB Refund Cst #0000173215	107.13	107.13
2029288	06/29/11	03584	BIOTECHNICAL SERVICES INC	1094698	06/22/11	EQUIPMENT MAINTENANCE	1,735.00	1,735.00
2029289	06/29/11	04806	BJ'S RENTALS	348501	05/23/11	BOOMLIFT RENTAL	1,057.54	1,057.54
2029073	06/15/11	12577	BLASTCO INC	4	05/24/11	RESERVOIR COATING	47,325.60	47,325.60
2028890	06/01/11	10970	BRENNTAG PACIFIC INC	BPI096277	05/11/11	SODIUM HYPOCHLORITE	1,748.86	

OTAY WATER DISTRICT
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				BPI096278	05/12/11	SODIUM HYPOCHLORITE	1,107.88	
				BPI095213	05/09/11	SODIUM HYPOCHLORITE	876.16	
				BPI095915	05/10/11	SODIUM HYPOCHLORITE	760.87	4,493.77
2028988	06/08/11	10970	BRENNTAG PACIFIC INC	BPI098285	05/18/11	SODIUM HYPOCHLORITE	3,444.70	
				BPI098284	05/18/11	SODIUM HYPOCHLORITE	1,488.32	
				BPI097425	05/16/11	SODIUM HYPOCHLORITE	1,173.59	
				BPI097426	05/17/11	SODIUM HYPOCHLORITE	1,165.52	
				BPI097799	05/17/11	SODIUM HYPOCHLORITE	947.63	
				BPI098286	05/19/11	SODIUM HYPOCHLORITE	721.68	8,941.44
2029074	06/15/11	10970	BRENNTAG PACIFIC INC	BPI099107	05/20/11	SODIUM HYPOCHLORITE	2,660.75	
				BPI099820	05/24/11	SODIUM HYPOCHLORITE	2,098.17	
				BPI099447	05/23/11	SODIUM HYPOCHLORITE	909.59	
				BPI099819	05/24/11	SODIUM HYPOCHLORITE	765.49	6,434.00
2029184	06/22/11	10970	BRENNTAG PACIFIC INC	BPI102104	06/01/11	SODIUM HYPOCHLORITE	3,444.70	
				BPI102456	06/02/11	SODIUM HYPOCHLORITE	1,356.90	
				BPI101138	05/27/11	SODIUM HYPOCHLORITE	1,268.12	
				BPI101765	05/31/11	SODIUM HYPOCHLORITE	1,079.05	
				BPI102455	06/02/11	SODIUM HYPOCHLORITE	436.93	7,585.70
2029290	06/29/11	10970	BRENNTAG PACIFIC INC	BPI103297	06/06/11	SODIUM HYPOCHLORITE	3,455.05	
				BPI104447	06/09/11	SODIUM HYPOCHLORITE	3,393.96	
				BPI103668	06/07/11	SODIUM HYPOCHLORITE	1,167.83	
				BPI103667	06/07/11	SODIUM HYPOCHLORITE	749.35	
				BPI104446	06/09/11	SODIUM HYPOCHLORITE	431.16	9,197.35
2029143	06/22/11	13011	BROOKFIELD SHEA OTAYLLC	Ref002414663	06/21/11	UB Refund Cst #0000139995	764.30	764.30
2028989	06/08/11	03721	BULLET LOGISTICS INC	05151103350	05/15/11	COURIER SERVICE	17.05	17.05
2029185	06/22/11	00223	C W MCGRATH INC	39354	06/01/11	CRUSHED ROCK	338.99	338.99
2029186	06/22/11	02401	CAJON VALLEY UNION SCHOOL DIST	10766	06/03/11	GARDEN TOUR	45.55	
				10746	06/03/11	GARDEN TOUR	27.05	
				10750	06/03/11	GARDEN TOUR	10.93	83.53
2029075	06/15/11	02920	CALIFORNIA COMMERCIAL	103265	05/20/11	ASPHALT	1,272.81	1,272.81
2029187	06/22/11	02920	CALIFORNIA COMMERCIAL	103675	06/02/11	ASPHALT	1,165.63	1,165.63
2029291	06/29/11	02920	CALIFORNIA COMMERCIAL	103781	06/06/11	ASPHALT	1,248.89	1,248.89
2029188	06/22/11	03431	CALIFORNIA SOCIETY OF	002957	06/22/11	REGISTRATION FEES	30.00	30.00
2028990	06/08/11	00693	CALIFORNIA SPECIAL DISTRICTS	002931	06/01/11	ANNUAL MEMBERSHIP DUES	150.00	150.00
2028991	06/08/11	00693	CALIFORNIA SPECIAL DISTRICTS	002932	06/01/11	QUARTERLY MEETING SPECIAL DISTRICTS	129.00	129.00

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2028992	06/08/11	00192	CALIFORNIA WATER ENVIRONMENT	11910611	06/07/11	MEMBERSHIP RENEWAL	132.00	132.00
2029076	06/15/11	00192	CALIFORNIA WATER ENVIRONMENT	3030611	06/10/11	CERTIFICATE RENEWAL	208.00	208.00
2029292	06/29/11	00192	CALIFORNIA WATER ENVIRONMENT	58380611	06/28/11	MEMBERSHIP RENEWAL	132.00	132.00
2028993	06/08/11	01004	CALOLYMPIC SAFETY	087539	05/16/11	SAFETY EQUIPMENT	316.38	316.38
2029189	06/22/11	01004	CALOLYMPIC SAFETY	088209	05/27/11	LEL SENSOR	230.40	230.40
2028891	06/01/11	11969	CARDIEL LUNA	1102	05/09/11	CONSTRUCTION TRAINING	800.00	800.00
2029190	06/22/11	02758	CARMEL BUSINESS SYSTEMS INC	7339	06/01/11	RECORDS ASSISTANCE	816.72	1,117.22
				7338	06/01/11	RECORDS STORAGE	300.50	
2029293	06/29/11	02758	CARMEL BUSINESS SYSTEMS INC	7336	06/01/11	SCANNING SERVICES	35.89	35.89
2029144	06/22/11	13015	CASEY DRAKE	Ref002414667	06/21/11	UB Refund Cst #0000162891	29.20	29.20
2029191	06/22/11	03232	CDW GOVERNMENT INC	XNK0184	05/31/11	COMPACT SWITCH	4,224.94	4,224.94
2029192	06/22/11	09801	CENTERBEAM INC	14971	05/30/11	PROJECT SUPPORT	7,760.00	9,457.00
				133323	05/01/11	NETWORK MONITORING	1,697.00	
2028952	06/08/11	12987	CENTURY 21 ALL REAL ESTATE	Ref002414307	06/07/11	UB Refund Cst #0000175557	16.83	16.83
2028892	06/01/11	01126	CENTURY WHEEL & RIM	CN6161301	05/11/11	REPAIR PART	202.17	218.09
				CN6161302	05/12/11	REPAIR PART	15.92	
2029145	06/22/11	13013	CHAD TILLY	Ref002414665	06/21/11	UB Refund Cst #0000162048	47.59	47.59
2028994	06/08/11	01788	CHAVARELA, GERARDO	002925	05/26/11	CERTIFICATE RENEWALS	190.00	190.00
2028995	06/08/11	01719	CHULA VISTA CHAMBER OF	11374	05/18/11	ANNUAL MEMBERSHIP	175.00	175.00
2029294	06/29/11	02026	CHULA VISTA ELEM SCHOOL DIST	AR039307	06/07/11	GARDEN TOUR	1,080.00	1,080.00
2028893	06/01/11	02026	CHULA VISTA ELEMENTARY SCHOOL	AR039195	05/17/11	GARDEN TOUR	540.00	540.00
2028996	06/08/11	12674	CITY OF CHULA VISTA	071060PU0040511	05/06/11	UTILITY PERMITS	1,500.00	1,500.00
2029193	06/22/11	04119	CLARKSON LAB & SUPPLY INC	56141	05/31/11	BACTERIOLOGICAL SERVICES	942.00	3,622.00
				56137	05/31/11	BACTERIOLOGICAL SERVICES	896.00	
				56138	05/31/11	BACTERIOLOGICAL SERVICES	468.00	
				56136	05/31/11	BACTERIOLOGICAL SERVICES	442.00	
				56135	05/31/11	BACTERIOLOGICAL SERVICES	387.00	
				56139	05/31/11	BACTERIOLOGICAL SERVICES	362.00	
				56140	05/31/11	BACTERIOLOGICAL SERVICES	125.00	

OTAY WATER DISTRICT
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2029146	06/22/11	13021	CLASSIC CA REALTY	Ref002414675	06/21/11	UB Refund Cst #0000173409	52.48	52.48
2029077	06/15/11	11520	CLINICAL LABORATORY OF	914341	05/10/11	LAB ANALYSIS	482.00	482.00
2029295	06/29/11	11520	CLINICAL LABORATORY OF	914803	06/07/11	LAB ANALYSIS	369.00	369.00
2028894	06/01/11	11696	COFFIN, SHANNON	002916	05/25/11	CERTIFICATE RENEWAL	85.00	85.00
2028895	06/01/11	08160	COMPLETE OFFICE	12870130	05/11/11	INK CARTRIDGES	428.65	428.65
2028997	06/08/11	08160	COMPLETE OFFICE	12870170	05/11/11	PRINTER CARTRIDGES	1,803.38	1,803.38
2029078	06/15/11	08160	COMPLETE OFFICE	12894750 12897980	05/20/11 05/23/11	COPY PAPER TONER	1,078.45 504.15	1,582.60
2029296	06/29/11	08160	COMPLETE OFFICE	12929800	06/06/11	DRUM AND TONER CARTRIDGE	201.17	201.17
2029297	06/29/11	03288	COMPUTER PROTECTION	15691CPT	06/08/11	DATA CENTER BACKUP	1,350.86	1,350.86
2029194	06/22/11	11510	CONFERENCE CALL.COM	2670608191	05/31/11	CONFERENCE CALL	128.79	128.79
2028953	06/08/11	12978	CONNIE CARROLL	Ref002414298	06/07/11	UB Refund Cst #0000174466	40.68	40.68
2029079	06/15/11	12282	CORELOGIC INFORMATION	80189202	04/30/11	GIS SOFTWARE	241.67	241.67
2029195	06/22/11	12282	CORELOGIC INFORMATION	80215838	05/31/11	GIS SOFTWARE	241.67	241.67
2029298	06/29/11	12334	CORODATA MEDIA STORAGE INC	DS1243746	05/31/11	DATA STORAGE	268.97	268.97
2029299	06/29/11	02612	COUNCIL OF WATER UTILITIES	002975	06/20/11	MONTHLY MEETING	25.00	25.00
2028896	06/01/11	00184	COUNTY OF SAN DIEGO	HK071208910411	05/10/11	HAZMAT PERMIT	2,215.00	2,215.00
2028897	06/01/11	02122	COUNTY OF SAN DIEGO	2011042604745	04/26/11	EMISSION & PERMIT FEES	367.00	367.00
2028898	06/01/11	07944	COUNTY OF SAN DIEGO	002917	05/31/11	REGISTRATION FEE	25.00	25.00
2028899	06/01/11	08479	COUNTY OF SAN DIEGO	CA719620511	05/10/11	O & M AND CAPITAL REPLACEMENT	364,715.00	364,715.00
2029080	06/15/11	00184	COUNTY OF SAN DIEGO	HK071049080511 HK072103510511 HK072102960511 HK072102940511 HK182104050511 HK182127860511 HK182102950511 HK182031690511 HK182102970511	05/23/11 05/23/11 05/23/11 05/23/11 05/23/11 05/23/11 05/23/11 05/23/11 05/23/11	HAZMAT PERMIT HAZMAT PERMIT HAZMAT PERMIT HAZMAT PERMIT HAZMAT PERMIT HAZMAT PERMIT HAZMAT PERMIT HAZMAT PERMIT HAZMAT PERMIT	2,381.00 460.00 419.00 419.00 306.00 306.00 306.00 306.00 306.00	5,209.00

OTAY WATER DISTRICT
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2029196	06/22/11	00184	COUNTY OF SAN DIEGO	DEH110591D11	05/31/11	SHUT DOWN TEST	1,491.00	
				DEH110593D11	05/31/11	SHUT DOWN TEST	923.00	
				DEH110592D11	05/31/11	SHUT DOWN TEST	923.00	
				DEH110594D11	05/31/11	SHUT DOWN TEST	852.00	
				DEH110585D11	05/31/11	SHUT DOWN TEST	781.00	4,970.00
2028998	06/08/11	00099	COUNTY OF SAN DIEGO - DPW	141313	04/30/11	EXCAVATION PERMITS	370.88	370.88
2029197	06/22/11	00099	COUNTY OF SAN DIEGO - DPW	142604	05/31/11	EXCAVATION PERMITS	2,737.92	2,737.92
2028900	06/01/11	08387	COUNTY OF SD-LANDFILL MGMNT	2010	05/16/11	MICROTURBINE POWER GENERATION	8,128.58	8,128.58
2029198	06/22/11	11286	CPM PARTNERS INC	11049	06/01/11	SCHEDULING SERVICES	4,115.00	4,115.00
2029199	06/22/11	13042	CRESTWOOD HOA	002960	06/22/11	LANDSCAPE PROGRAM	5,524.00	5,524.00
2028999	06/08/11	10570	CRICKET COMMUNICATIONS INC	002928	06/01/11	REFUND RENT/ PAID BY GLOBAL TOWER	5,100.80	5,100.80
2028954	06/08/11	12958	DANIELLE LANI	Ref002414278	06/07/11	UB Refund Cst #0000146293	16.24	16.24
2029000	06/08/11	11150	DARNELL & ASSOCIATES INC	024158	04/15/11	LEGAL SERVICES	2,270.00	2,270.00
2029081	06/15/11	12996	DAVID & SUZANNE DUKE	002944	06/14/11	REFUND WORK ORDER D0837-090095	3,264.18	3,264.18
2029147	06/22/11	13025	DAVID ZIMKIN	Ref002414679	06/21/11	UB Refund Cst #0000173999	57.40	57.40
2028901	06/01/11	01797	DELL ENTERPRISES	188716	05/11/11	ROSEWOOD CLOCK	59.81	59.81
2029001	06/08/11	07680	DELTA HEALTH SYSTEMS	P110531	05/31/11	HEALTH ADMINISTRATION	1,677.65	1,677.65
2029300	06/29/11	07680	DELTA HEALTH SYSTEMS	IVC04870	05/31/11	HEALTH ADMINISTRATION	56.00	56.00
2029082	06/15/11	03744	DEPARTMENT OF JUSTICE	853173	06/03/11	FINGERPRINTING SERVICES	162.00	162.00
2029200	06/22/11	00319	DEPARTMENT OF PUBLIC HEALTH	304250611	06/20/11	CERTIFICATE RENEWAL	60.00	60.00
2029201	06/22/11	08679	DEPARTMENT OF TRANSPORTATION	00004667	06/13/11	INSPECTION FEE	99,220.00	99,220.00
2029148	06/22/11	13010	DEVON BRIESE	Ref002414662	06/21/11	UB Refund Cst #0000139339	15.22	15.22
2029202	06/22/11	02519	DIEHL EVANS & COMPANY LLP	70257	05/31/11	AUDIT SERVICES	8,250.00	8,250.00
2029002	06/08/11	02965	DIPIETRO, BRANDON	002936	06/08/11	CERTIFICATION FEE	155.00	155.00
2029003	06/08/11	03417	DIRECTV	15178084308	05/19/11	SATELLITE TV	6.00	6.00
2029083	06/15/11	03417	DIRECTV	15292425175	06/05/11	SATELLITE TV	18.00	18.00

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2029301	06/29/11	03417	DIRECTV	15394658988	06/19/11	SATELLITE TV	6.00	6.00
2029004	06/08/11	00993	DIVE/CORR INC	1150	05/16/11	INSPECTION 711-3	1,700.00	
				1151	05/16/11	INSPECTION 824-1	1,700.00	
				1152	05/16/11	INSPECTION 571-1	1,700.00	
				1153	05/16/11	INSPECTION 870-1	1,700.00	6,800.00
2029149	06/22/11	13016	DUSTIN ABBOTT	Ref002414668	06/21/11	UB Refund Cst #0000168635	28.61	28.61
2029084	06/15/11	01926	EAST COUNTY URGENT CARE	1005980611	05/23/11	DMV PHYSICAL	43.00	43.00
2029085	06/15/11	02447	EDCO DISPOSAL CORPORATION	1554580511	05/31/11	RECYCLING SERVICES	90.00	90.00
2028955	06/08/11	12951	EDWARD R SILVA	Ref002414271	06/07/11	UB Refund Cst #0000000888	22.00	22.00
2029005	06/08/11	01012	EL CAJON FORD	C65194	05/17/11	TRUCK REPAIR	1,716.07	1,716.07
2029203	06/22/11	03765	ENGINEERING PARTNERS INC, THE	14111121314E	05/31/11	DESIGN SERVICES	17,670.00	17,670.00
2028902	06/01/11	03227	ENVIROMATRIX ANALYTICAL INC	1050216	05/09/11	LABORATORY SERVICES	605.00	605.00
2029006	06/08/11	03227	ENVIROMATRIX ANALYTICAL INC	1050357	05/16/11	LABORATORY SERVICES	470.00	470.00
2029086	06/15/11	03227	ENVIROMATRIX ANALYTICAL INC	1050463	05/23/11	LABORATORY SERVICES	380.00	380.00
2029204	06/22/11	03227	ENVIROMATRIX ANALYTICAL INC	1050578	05/27/11	LABORATORY SERVICES	135.00	135.00
2029302	06/29/11	03227	ENVIROMATRIX ANALYTICAL INC	1060094	06/06/11	LABORATORY SERVICES	715.00	715.00
2029087	06/15/11	02939	ESCARCEGA, LUIS	002938	06/08/11	REIMBURSE TUITION	185.00	185.00
2029007	06/08/11	02639	EW TRUCK & EQUIPMENT	271530	05/19/11	COOLANT	3,370.21	
				271529	05/19/11	ENGINE COOLANT	2,594.34	5,964.55
2029088	06/15/11	03683	F & L INDUSTRIAL SOLUTIONS INC	12973	05/26/11	VALVE PARTS	5,021.13	5,021.13
2028903	06/01/11	03757	FANDEL ENTERPRISES INC	1442	05/12/11	TELECOM SERVICES	7,530.00	7,530.00
2029205	06/22/11	03757	FANDEL ENTERPRISES INC	1452	06/08/11	SUPPORT SERVICES	7,410.00	
				1448	06/18/11	SUPPORT SERVICES	7,380.00	14,790.00
2028904	06/01/11	00645	FEDEX	750143669	05/20/11	MAIL SERVICES	12.19	12.19
2028905	06/01/11	03546	FERGUSON WATERWORKS # 1083	03758001	05/11/11	PLUMBING PARTS	254.19	254.19
2029008	06/08/11	03546	FERGUSON WATERWORKS # 1083	0376950	05/13/11	INVENTORY	4,668.75	
				0376948	05/13/11	INVENTORY	2,404.10	7,072.85
2029089	06/15/11	03546	FERGUSON WATERWORKS # 1083	0376947	05/20/11	INVENTORY	1,413.75	

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				0377879	05/25/11	INVENTORY	1,009.37	
				0377628	05/25/11	TREATMENT PLANT UPGRADE	467.08	
				0376676	05/24/11	METER GASKETS	293.63	
				0377788	05/25/11	PARTS	168.56	
				03769501	05/25/11	INVENTORY	81.41	3,433.80
2029206	06/22/11	03546	FERGUSON WATERWORKS # 1083	0377629	05/31/11	TREATMENT PLANT UPGRADE	865.30	865.30
2029303	06/29/11	03546	FERGUSON WATERWORKS # 1083	0377838	06/07/11	REPAIR PARTS	4,988.78	
				0377836	06/07/11	TOOLS	3,464.16	
				0378987	06/10/11	INVENTORY	3,326.17	
				03776281	06/07/11	TREATMENT PLANT UPGRADE	796.32	
				0378160	06/09/11	MISC GASKETS	410.32	
				03778791	06/07/11	INVENTORY	183.25	
				0379699	06/21/11	INVENTORY	180.74	
				03778792	06/14/11	INVENTORY	53.29	13,403.03
2029150	06/22/11	13033	FIELD ASSET SERVICES INC	Ref002414687	06/21/11	UB Refund Cst #0000175331	37.86	37.86
2029207	06/22/11	12187	FIRST AMERICAN DATA TREE LLC	90034051	05/31/11	ONLINE MAPS	99.00	99.00
2028906	06/01/11	04066	FIRST CHOICE SERVICES - SD	125895	05/09/11	COFFEE SUPPLIES	480.85	480.85
2029090	06/15/11	04066	FIRST CHOICE SERVICES - SD	127891	05/20/11	COFFEE SUPPLIES	729.39	729.39
2029091	06/15/11	00035	FISHER SCIENTIFIC	1576875	04/29/11	LABORATORY SUPPLIES	153.80	
				6198226	03/11/11	LABORATORY SUPPLIES	72.54	226.34
2029304	06/29/11	00035	FISHER SCIENTIFIC	9826778		CREDIT MEMO	(10.00)	
				0247442	06/07/11	LABORATORY SUPPLIES	187.51	177.51
2029208	06/22/11	02591	FITNESS TECH	7272	06/01/11	EQUIPMENT MAINTENANCE	135.00	135.00
2029009	06/08/11	11962	FLEETWASH INC	3572950	05/06/11	VEHICLE WASH	400.77	400.77
2029092	06/15/11	11962	FLEETWASH INC	3579154	05/20/11	VEHICLE WASH	289.08	
				3574874	05/13/11	VEHICLE WASH	91.98	
				3574875	05/14/11	VEHICLE WASH	26.28	
				3579159	05/20/11	VEHICLE WASH	19.71	427.05
2029010	06/08/11	06268	FOUNDATION FOR CROSS-CONNECT	7735	06/01/11	MEMBERSHIP RENEWAL	500.00	500.00
2029011	06/08/11	01612	FRANCHISE TAX BOARD	Ben2414360	06/09/11	PAYROLL DEDUCTION	190.00	190.00
2029012	06/08/11	02344	FRANCHISE TAX BOARD	Ben2414362	06/09/11	PAYROLL DEDUCTION	100.00	100.00
2029209	06/22/11	01612	FRANCHISE TAX BOARD	Ben2414725	06/23/11	PAYROLL DEDUCTION	190.00	190.00
2029210	06/22/11	02344	FRANCHISE TAX BOARD	Ben2414727	06/23/11	PAYROLL DEDUCTION	466.56	466.56

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2029013	06/08/11	01327	FRANK & SON PAVING INC	27	05/17/11	PAVING	900.00	900.00
2029305	06/29/11	01327	FRANK & SON PAVING INC	0557	06/06/11	ANNUAL PAVING	9,019.50	9,019.50
2029306	06/29/11	03094	FULLCOURT PRESS	22556	06/06/11	2011 PIPELINE NEWSLETTER	4,456.50	4,456.50
2029211	06/22/11	13039	GAMAL ELSHAFEI	6250266200611	06/22/11	CUSTOMER REFUND	9,890.44	9,890.44
2029151	06/22/11	12999	GERRY DECAROLIS	Ref002414651	06/21/11	UB Refund Cst #0000005183	44.68	44.68
2029093	06/15/11	10817	GEXPRO	580140478	05/24/11	MASTER MODULE	272.64	272.64
2029014	06/08/11	03537	GHA TECHNOLOGIES INC	652285 655123	04/28/11 05/18/11	PC FOR REPLACEMENT SCANNER	24,697.13 974.40	25,671.53
2029212	06/22/11	03537	GHA TECHNOLOGIES INC	657254	06/02/11	HEADSETS	406.73	406.73
2029213	06/22/11	10291	GOIN, JEFF	98700611	06/13/11	CERTIFICATE RENEWAL	90.00	90.00
2029152	06/22/11	13036	GRACIELA TELLO TRUST	Ref002414690	06/21/11	UB Refund Cst #0000177408	1,775.71	1,775.71
2028907	06/01/11	00101	GRAINGER INC	9536291314 9533154572 9533898632 9535794151 9534477345 9533154564 9533898640 9535794169	05/12/11 05/10/11 05/11/11 05/12/11 05/11/11 05/10/11 05/11/11 05/12/11	CABLES SAFETY EQUIPMENT. SMALL TOOLS TOOLS SAFETY EQUIPMENT. FLOAT SWITCHES SMALL TOOLS TOOLS	1,550.35 726.64 614.97 349.62 170.00 135.46 44.87 24.34	3,616.25
2029015	06/08/11	00101	GRAINGER INC	9542598702 9542598710 9539383449 9536921498 9540580041 9540580033 9539383456 9540650224	05/19/11 05/19/11 05/16/11 05/13/11 05/17/11 05/17/11 05/16/11 05/17/11	ELECTRICAL PARTS SUMP PUMPS CONDUIT UNISTRUT SECURITY LOCKS MARKING PAINT PAINT CONDUIT UNISTRUT PAINT	2,497.18 2,018.19 682.47 590.25 315.29 240.39 221.51 30.54	6,595.82
2029094	06/15/11	00101	GRAINGER INC	9547817503 9546174583 9547942590 9547416454 9545811490 9544682652 9544673073 9543252564	05/26/11 05/25/11 05/26/11 05/26/11 05/25/11 05/23/11 05/24/11 05/20/11	ELECTRICAL EQUIPMENT TREATMENT BYPASS 40HP/3PHASE MOTOR REPAIR PARTS ELECTRICAL PARTS BATTERIES ELECTRICAL PARTS ELECTRICAL PARTS	4,589.16 3,333.24 1,926.96 459.98 414.50 174.37 28.77 22.53	10,949.51

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2029214	06/22/11	00101	GRAINGER INC	9548062919	05/27/11	ELECTRICAL PARTS	96.01	96.01
2029307	06/29/11	00101	GRAINGER INC	9562623687		CREDIT MEMO	(331.80)	
				9558247400	06/09/11	INSPECTION TOOLS	347.91	
				9556506682	06/08/11	ELECTRICAL PARTS	148.77	164.88
2029308	06/29/11	03289	GRANGER, WILLIAM E	15710611	06/14/11	TRAVEL EXPENSES	208.35	208.35
2029095	06/15/11	01576	GRAYBAR ELECTRIC CO INC	954201689	05/26/11	ELECTRICAL CABLES	438.24	
				954201688	05/26/11	ELECTRICAL CABLES	312.00	750.24
2029096	06/15/11	12907	GREENRIDGE LANDSCAPE INC	7903	05/23/11	WEED ABATEMENT	850.00	850.00
2029097	06/15/11	02187	GREENSCAPE	2717	05/24/11	WEED ABATEMENT	2,600.00	2,600.00
2029215	06/22/11	02187	GREENSCAPE	2675	05/01/11	LANDSCAPING SERVICES	6,090.00	6,090.00
2029309	06/29/11	08968	GURROLA, MICHAEL	002980	06/28/11	SAFETY BOOTS	97.84	97.84
2028908	06/01/11	02630	HAAKER EQUIPMENT COMPANY	C80443	05/04/11	REPAIR PART	81.95	81.95
2029216	06/22/11	02630	HAAKER EQUIPMENT COMPANY	C80854	05/27/11	REPAIR PARTS	26.94	26.94
2028909	06/01/11	00174	HACH COMPANY	7227795	05/03/11	TREATMENT PLANT SERVICE	2,174.50	
				7236736	05/09/11	MODUAL REPAIR	906.76	3,081.26
2029310	06/29/11	00174	HACH COMPANY	7282216	06/09/11	HACH APA 6000	937.63	
				7279439	06/08/11	LABORATORY SUPPLIES	1,851.19	2,788.82
2029311	06/29/11	02629	HANSON AGGREGATES INC	1170452	06/06/11	AGGREGATES	215.41	215.41
2029016	06/08/11	00150	HAWTHORNE MACHINERY CO	0602967	05/18/11	REPAIR CYLINDER	1,167.04	1,167.04
2029312	06/29/11	00062	HELIX WATER DISTRICT	174639860611	06/09/11	WATER BILL - RUSSELL SQ	42.46	
				178540010611	06/09/11	WATER BILL - AVOCADO BLVD	40.10	82.56
2029217	06/22/11	08610	HENRY BROS ELECTRONICS INC	13010211	05/27/11	SECURITY ENHANCEMENTS	20,239.53	20,239.53
2029313	06/29/11	11874	HERNDON SOLUTIONS GROUP	1218	06/08/11	REGULATORY COMPLIANCE	9,892.50	9,892.50
2029218	06/22/11	00713	HEWLETT-PACKARD COMPANY	49535562	05/31/11	VIDEO SURVEILLANCE	13,254.75	
				49531017	05/29/11	MEMORY UPGRADE	11,419.10	24,673.85
2028910	06/01/11	06843	HI-TECH AIR CONDITIONING	22440	05/06/11	AC MAINTENANCE	650.00	
				24230	05/06/11	AC MAINTENANCE	187.63	837.63
2029219	06/22/11	01853	HOFFMEYER CO	209544601	05/31/11	28" FLANGE GASKETS	121.89	121.89
2029017	06/08/11	09044	HOLLY, ROGER	002926	06/02/11	SAFETY BOOTS	138.26	138.26

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2029314	06/29/11	13049	HOLLY, ROGER	002972	06/22/11	COMPUTER LOAN	1,309.86	1,309.86
2028956	06/08/11	12980	HOME REPO TOUR	Ref002414300	06/07/11	UB Refund Cst #0000174987	27.54	27.54
2029098	06/15/11	06540	HORIZON CRANE SERVICE LLC	5900	05/24/11	CRANE RENTAL	540.00	540.00
2028911	06/01/11	12335	HP ENTERPRISE SERVICES LLC	U2791318	05/11/11	CREDIT CARD SERVICES	1,405.60	1,405.60
2029315	06/29/11	12335	HP ENTERPRISE SERVICES LLC	U2803992	06/09/11	CREDIT CARD SERVICES	1,780.80	1,780.80
2029316	06/29/11	03743	HYDROTEX	593303 593344	06/03/11 06/07/11	OIL OIL	1,495.04 176.50	1,671.54
2028957	06/08/11	12956	ILDA CASTREJON	Ref002414276	06/07/11	UB Refund Cst #0000093033	8.43	8.43
2029153	06/22/11	13034	IMEX TRANSPORT INC	Ref002414688	06/21/11	UB Refund Cst #0000175797	48.60	48.60
2029317	06/29/11	03507	INDOFF INCORPORATED	1882055	05/24/11	FILE CABINETS	3,099.50	3,099.50
2028958	06/08/11	12965	INFINITY DIRECT ASSET MGMT	Ref002414285	06/07/11	UB Refund Cst #0000169151	5.41	5.41
2029018	06/08/11	08969	INFOSEND INC	50369 50430 50368	04/29/11 05/03/11 04/29/11	POSTAGE INFOSEND EBPP BILL PRINTING SERVICES	8,423.89 3,789.20 3,315.00	15,528.09
2029220	06/22/11	02372	INTERIOR PLANT SERVICE INC	38225	05/31/11	PLANT SERVICES	186.00	186.00
2029221	06/22/11	10926	INT'L SOCIETY OF AUTOMATION	331718450611	06/14/11	MEMBERSHIP RENEWAL	100.00	100.00
2028959	06/08/11	12960	ISELA AGUIRRE	Ref002414280	06/07/11	UB Refund Cst #0000157622	76.41	76.41
2029154	06/22/11	13026	J WALTER WILLIAMSON REALTY	Ref002414680	06/21/11	UB Refund Cst #0000174132	35.06	35.06
2029155	06/22/11	13000	JAIME GOMEZ JR	Ref002414652	06/21/11	UB Refund Cst #0000015887	36.72	36.72
2029019	06/08/11	03077	JANI-KING OF CALIFORNIA INC	SDO05110917	05/19/11	JANITORIAL SERVICES	288.64	288.64
2029222	06/22/11	03077	JANI-KING OF CALIFORNIA INC	SDO05110928 SDO05110208	05/23/11 05/01/11	JANITORIAL SERVICES JANITORIAL SERVICES	4,200.00 1,062.84	5,262.84
2028960	06/08/11	12967	JASMINE ROSE	Ref002414287	06/07/11	UB Refund Cst #0000172340	50.53	50.53
2029156	06/22/11	12967	JASMINE ROSE	Ref002414672	06/21/11	UB Refund Cst #0000172340	36.79	36.79
2029020	06/08/11	10563	JCI JONES CHEMICALS INC	508339	06/02/11	CHLORINE	4,801.80	4,801.80
2028961	06/08/11	12953	JESUS GARCIA	Ref002414273	06/07/11	UB Refund Cst #0000055951	220.58	220.58

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2029157	06/22/11	13014	JOE FERRARO	Ref002414666	06/21/11	UB Refund Cst #0000162682	29.11	29.11
2029158	06/22/11	13035	JOE LLOYD	Ref002414689	06/21/11	UB Refund Cst #0000176385	22.46	22.46
2029159	06/22/11	13008	JOHN CHESTER	Ref002414660	06/21/11	UB Refund Cst #0000122783	23.53	23.53
2029223	06/22/11	01735	JOHNSON, PAMELA	002961	06/14/11	TUITION	125.00	125.00
2029099	06/15/11	03172	JONES & STOKES ASSOCIATES INC	0078855	05/14/11	P1253 SAN MIGUEL HABITAT MGMT AREA	21,906.25	21,906.25
2029224	06/22/11	03172	JONES & STOKES ASSOCIATES INC	0078854 0078853	05/14/11 05/14/11	ENVIRONMENTAL CONSULTING ENVIRONMENTAL CONSULTING	2,271.41 1,249.07	3,520.48
2029318	06/29/11	02449	JOSEPH G POLLARD CO INC	1301609IN	06/09/11	DECHLORINATING DIFFUSERS	788.35	788.35
2029160	06/22/11	13028	JULEE CHANG	Ref002414682	06/21/11	UB Refund Cst #0000174384	48.06	48.06
2029161	06/22/11	13022	JUSTIN TJALMA	Ref002414676	06/21/11	UB Refund Cst #0000173562	54.12	54.12
2028912	06/01/11	12639	KAPISH NORTH AMERICA LLC	50 55	04/13/11 05/09/11	TRIM ADMIN COURSE SOFTWARE ASSISTANCE	4,128.03 3,931.74	8,059.77
2029021	06/08/11	01804	KEERAN, TIMOTHY	002924	06/06/11	SAFETY BOOTS	97.85	97.85
2028962	06/08/11	12986	KEITH HENDERSON AND ASSOCIATES	Ref002414306	06/07/11	UB Refund Cst #0000175512	95.15	95.15
2029162	06/22/11	13012	KEVIN KREUPZER	Ref002414664	06/21/11	UB Refund Cst #0000157453	281.62	281.62
2028963	06/08/11	12977	KEYLINK ASSEST MANAGEMENT	Ref002414297	06/07/11	UB Refund Cst #0000174455	28.61	28.61
2029319	06/29/11	07540	KIM-THOA THI HOANG	002971	06/27/11	EASEMENT ACQUISITION	5,000.00	5,000.00
2029225	06/22/11	04996	KNOX ATTORNEY SERVICE INC	623322	05/31/11	DELIVERY SERVICES	442.50	442.50
2029022	06/08/11	12276	KONECRANES INC	SDG00581107	05/19/11	CRANE INSPECTIONS	360.00	360.00
2029226	06/22/11	12633	L H WOODS AND SONS INC	3	05/31/11	EMERGENCY INTERCONNECTIONS	116,993.24	116,993.24
2029023	06/08/11	06497	LAKESIDE LAND COMPANY	250063	05/13/11	ASPHALT	51.45	51.45
2029024	06/08/11	12843	LAWTON GROUP, THE	IVC050000045770	05/20/11	CWA INTERN	270.00	270.00
2029100	06/15/11	12843	LAWTON GROUP, THE	IVC050000045866 IVC050000045823	06/03/11 05/27/11	CWA INTERN CWA INTERN	405.00 270.00	675.00
2029320	06/29/11	13051	LB/VCC EASTLAKE LLC	002979	06/28/11	REFUND W/O D0434-010001	1,000.00	1,000.00
2028913	06/01/11	03607	LEE & RO INC	84706 84603	05/09/11 05/06/11	INTERCONNECTION DESIGN SERVICES	96,564.59 10,311.50	106,876.09

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2029025	06/08/11	03607	LEE & RO INC	8420201	02/25/11	LEGAL SERVICES	15,900.00	15,900.00
2029321	06/29/11	03607	LEE & RO INC	84707 84604	06/08/11 06/03/11	INTERCONNECTION DESIGN SERVICES	65,211.23 4,976.00	70,187.23
2029163	06/22/11	13031	LENDER PROCESSING SERVICES	Ref002414685	06/21/11	UB Refund Cst #0000175000	25.00	25.00
2029101	06/15/11	00491	LIGHTHOUSE INC, THE	0125614	05/24/11	REPAIR PARTS	87.82	87.82
2029164	06/22/11	13005	LILIANA GONZALEZ	Ref002414657	06/21/11	UB Refund Cst #0000068052	37.56	37.56
2029227	06/22/11	12910	LOCATORS & SUPPLIES INC	0193155IN	05/31/11	SURVEY EQUIPMENT	215.54	215.54
2029026	06/08/11	05220	LOGICALIS INTEGRATION SOLUTION	S134060	05/16/11	2010 EXCHANGE UPGRADE	2,044.25	2,044.25
2029102	06/15/11	05220	LOGICALIS INTEGRATION SOLUTION	S133353	03/31/11	CONFIGURATION ASSISTANCE	6,930.00	6,930.00
2029228	06/22/11	05220	LOGICALIS INTEGRATION SOLUTION	S134191	05/31/11	EXCHANGE UPGRADE	262.50	262.50
2029165	06/22/11	13002	LOIS SCOTT	Ref002414654	06/21/11	UB Refund Cst #0000032380	29.73	29.73
2029103	06/15/11	03019	LOPEZ, JOSE A	002941	03/22/11	TRAVEL EXPENSES	468.06	468.06
2028964	06/08/11	12969	LPS FIELD SERVICES	Ref002414289	06/07/11	UB Refund Cst #0000172692	58.14	58.14
2029166	06/22/11	13030	LPS FIELD SERVICES	Ref002414684	06/21/11	UB Refund Cst #0000174470	75.00	75.00
2029229	06/22/11	00628	MANHATTAN NATIONAL LIFE	002953	06/16/11	VOLUNTARY LIFE INSURANCE	330.94	330.94
2028965	06/08/11	12975	MARC CARPENTER AND ASSOCIATES	Ref002414295	06/07/11	UB Refund Cst #0000174103	70.70	70.70
2028966	06/08/11	12952	MARISELA CERVANTES	Ref002414272	06/07/11	UB Refund Cst #0000008455	366.12	366.12
2028967	06/08/11	12983	MARK POWELL	Ref002414303	06/07/11	UB Refund Cst #0000175310	15.81	15.81
2029167	06/22/11	13003	MARK TAMBORSKI	Ref002414655	06/21/11	UB Refund Cst #0000047827	42.26	42.26
2028914	06/01/11	12848	MARKETPOINTE REALTY ADVISORS	5635	05/08/11	CONSULTING SERVICES	19,500.00	19,500.00
2029322	06/29/11	02902	MARSTON+MARSTON INC	20116	06/06/11	PUBLIC RELATIONS	5,920.00	5,920.00
2029104	06/15/11	12227	MARY ANNE HAWKE	101	05/26/11	SCIENCE ADVISOR REVIEW	3,000.00	3,000.00
2029323	06/29/11	05329	MASTER METER INC	0186429IN 0186350IN 0185908IN	06/14/11 06/13/11 06/06/11	INVENTORY INVENTORY INVENTORY	19,840.56 12,860.69 1,607.58	34,308.83
2028915	06/01/11	02882	MAYER REPROGRAPHICS INC	0063627IN	05/10/11	MGMT PLAN	4,160.94	4,160.94

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2029105	06/15/11	02882	MAYER REPROGRAPHICS INC	0063641IN	05/11/11	REPROGRAPHICS SVCS	3,228.57	3,228.57
2029230	06/22/11	02882	MAYER REPROGRAPHICS INC	0064282IN	06/02/11	REPROGRAPHICS SVCS	1,166.65	1,166.65
2029324	06/29/11	02882	MAYER REPROGRAPHICS INC	0064305IN	06/03/11	HVAC IMPROVEMENTS	967.80	967.80
2029027	06/08/11	11156	MCDERMOTT, THOMAS	002927	06/03/11	SAFETY BOOTS	150.00	150.00
2028916	06/01/11	01183	MCMASTER-CARR SUPPLY CO	85356887	05/12/11	REPAIR PARTS	120.09	120.09
2029231	06/22/11	01183	MCMASTER-CARR SUPPLY CO	86894047	06/01/11	PIPE SUPPORT STANDS	846.03	846.03
2028968	06/08/11	12974	MCMILLIN JACARANDA LLC	Ref002414294	06/07/11	UB Refund Cst #0000173770	31.56	31.56
2028969	06/08/11	12963	MILLENIA REAL ESTATE SERVICES	Ref002414283	06/07/11	UB Refund Cst #0000163335	75.00	75.00
2029325	06/29/11	00887	MIRAMAR TRUCK CENTER-SAN DIEGO	6239	05/31/11	REPLACEMENT VEHICLE	89,925.00	89,925.00
2029106	06/15/11	00237	MISSION JANITORIAL & ABRASIVE	25936300	05/26/11	JANITORIAL SUPPLIES	1,117.90	1,117.90
2029028	06/08/11	12991	MS DEVELOPMENT COMPANY LLC	002935	06/01/11	REIMBURSEMENT AGREEMENT	162,305.85	162,305.85
2029232	06/22/11	12016	MTGL INC	33397	05/13/11	GEOTECHNICAL SERVICES	1,650.00	1,650.00
2029326	06/29/11	03623	MWH AMERICAS INC	1404176	06/09/11	RWCWRF UPGRADE	12,507.10	12,507.10
2029327	06/29/11	02764	MYRON L COMPANY	324016	06/07/11	LABORATORY SUPPLIES	1,660.44	1,660.44
2029029	06/08/11	03523	NATIONAL DEFERRED COMPENSATION	Ben2414350	06/09/11	DEFERRED COMP PLAN	9,862.83	9,862.83
2029233	06/22/11	03523	NATIONAL DEFERRED COMPENSATION	Ben2414715	06/23/11	DEFERRED COMP PLAN	9,848.43	9,848.43
2029234	06/22/11	09884	NATIONAL SAFETY COMPLIANCE INC	49779	05/31/11	RANDOM DRUG TESTING	709.98	709.98
2028917	06/01/11	12275	NEC CORPORATION OF AMERICA	TM0000024522	05/06/11	PHONE LABOR	1,432.50	1,432.50
2029328	06/29/11	05494	NEXTEL OF CALIFORNIA INC	901500243057	06/12/11	AIR TRAK	3,568.25	3,568.25
2029168	06/22/11	13018	NORTH ISLAND FCU	Ref002414670	06/21/11	UB Refund Cst #0000172054	54.12	54.12
2029329	06/29/11	08656	NORTH STATE ENVIRONMENTAL	202403	06/08/11	HAZ WASTE DISPOSAL	1,949.24	1,949.24
2028918	06/01/11	02669	NORTHERN TOOL & EQUIPMENT CO	23927172 23942866	04/21/11 04/06/11	PARTS OIL CART	1,999.99 734.63	2,734.62
2029235	06/22/11	13037	OAKBROOK RIDGE APARTMENTS	002952	06/09/11	IRRIGATION UPGRADE PROGRAM	7,187.80	7,187.80
2029030	06/08/11	00510	OFFICE DEPOT INC	564779679001	05/17/11	OFFICE SUPPLIES	327.26	

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				564393968001	05/13/11	OFFICE SUPPLIES	52.24	379.50
2029107	06/15/11	00510	OFFICE DEPOT INC	565868694001	05/26/11	OFFICE SUPPLIES	645.32	
				565871978001	05/26/11	OFFICE SUPPLIES	291.91	
				565705948001	05/25/11	OFFICE SUPPLIES	207.24	
				565870670001	05/26/11	OFFICE SUPPLIES	60.82	1,205.29
2029330	06/29/11	00510	OFFICE DEPOT INC	566931814001	06/06/11	OFFICE SUPPLIES	91.65	91.65
2028970	06/08/11	12955	OMAR ORTIZ	Ref002414275	06/07/11	UB Refund Cst #0000090402	108.70	108.70
2029108	06/15/11	03149	ON SITE LASER LLC	45667	05/17/11	COPIER SERVICE	422.44	422.44
2029031	06/08/11	00496	ONESOURCE DISTRIBUTORS LLC	S3528431001	05/17/11	SCADA PARTS	92.63	92.63
2028919	06/01/11	06856	ORPAK USA INC	30056	05/10/11	FUEL SYSTEM PARTS	736.14	736.14
2029032	06/08/11	02334	OTAY LANDFILL	010875	05/15/11	WASTE DISPOSAL	235.85	235.85
2029033	06/08/11	03101	OTAY WATER DISTRICT	Ben2414352	06/09/11	PAYROLL DEDUCTION - ASSN DUES	735.00	735.00
2029236	06/22/11	03101	OTAY WATER DISTRICT	Ben2414717	06/23/11	PAYROLL DEDUCTION - ASSN DUES	728.00	728.00
2029331	06/29/11	07492	OTTO KRUEGER	002969	06/21/11	GATE REPAIRS	10.55	10.55
2028920	06/01/11	04463	PACIFIC GREEN LANDSCAPE INC	0059160IN	05/11/11	WEED ABATEMENT	540.00	540.00
2028921	06/01/11	01002	PACIFIC PIPELINE SUPPLY	146056	05/10/11	TRUCK TOOLS	187.72	187.72
2029109	06/15/11	01002	PACIFIC PIPELINE SUPPLY	146597	05/23/11	INVENTORY	4,652.33	
				146598	05/23/11	AIR VACS	3,101.55	
				146569	05/20/11	INVENTORY	1,250.63	9,004.51
2029237	06/22/11	01002	PACIFIC PIPELINE SUPPLY	146567	05/27/11	TRUCK TOOLS	121.80	121.80
2029332	06/29/11	01002	PACIFIC PIPELINE SUPPLY	147218	06/10/11	INVENTORY	3,424.54	
				145031	05/26/11	GATE CAPS	2,649.15	
				145678	06/10/11	INVENTORY	143.88	6,217.57
2029333	06/29/11	13050	PALOP, GENE	002973	06/27/11	COMPUTER LOAN	3,000.00	3,000.00
2029169	06/22/11	13032	PATRICIA MCKELVY	Ref002414686	06/21/11	UB Refund Cst #0000175025	30.70	30.70
2028971	06/08/11	12959	PAUL RUCOBO	Ref002414279	06/07/11	UB Refund Cst #0000154587	156.08	156.08
2029238	06/22/11	05497	PAYPAL INC	11955429	05/31/11	PAYMENT SERVICES	54.10	54.10
2028922	06/01/11	00227	PELL MELL SUPPLY	53549	05/12/11	BOLTS FOR REPAIRS	1,262.44	1,262.44

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2029239	06/22/11	00227	PELL MELL SUPPLY	11461	05/31/11	GAUGE CALIBRATION	280.00	280.00
2029334	06/29/11	00227	PELL MELL SUPPLY	54369	06/09/11	HARDWARE	1,136.44	1,136.44
2028923	06/01/11	03790	PENHALL COMPANY	27846	05/11/11	PENHALL CORING	205.00	405.00
				27859	05/11/11	CUTTING SERVICES	200.00	
2028924	06/01/11	00593	PEPPER OIL COMPANY INC	617636	05/19/11	DIESEL FUEL	7,675.86	7,675.86
2029034	06/08/11	00593	PEPPER OIL COMPANY INC	617637	05/19/11	UNLEADED FUEL	21,149.85	21,149.85
2029335	06/29/11	00593	PEPPER OIL COMPANY INC	617802	06/07/11	DIESEL FUEL	11,453.54	11,453.54
2029110	06/15/11	03180	PERFORMANCE METER INC	0018394IN	04/29/11	REPAIR PARTS	6,829.50	6,829.50
2029035	06/08/11	03457	PERSONAL TOUCH WEST	22043	04/19/11	SEED PACKETS	1,221.82	1,221.82
2029336	06/29/11	03457	PERSONAL TOUCH WEST	22101	06/08/11	CONSERVATION MATERIALS	617.57	948.94
				22093	05/31/11	CONSERVATION MATERIALS	331.37	
2029240	06/22/11	00137	PETTY CASH CUSTODIAN	002950	06/21/11	PETTY CASH	601.39	601.39
2029170	06/22/11	13007	PHILLIP AUTELE	Ref002414659	06/21/11	UB Refund Cst #0000094691	41.12	41.12
2029111	06/15/11	03253	PIPEHORN UTILITY TOOL CO INC	IN2735	05/20/11	SURVEY CABLES	86.00	86.00
2029337	06/29/11	12912	PIPETTE.COM	130546	05/27/11	EQUIPMENT REPAIR	132.00	132.00
2029036	06/08/11	00053	PITNEY BOWES INC	2000804950	05/09/11	CHECK PRINTER MAINTENANCE	291.00	291.00
2029338	06/29/11	00053	PITNEY BOWES INC	563153	06/03/11	PSD RENTAL	208.80	208.80
2029241	06/22/11	13040	PL RANCHO LP	002958	06/09/11	LANDSCAPE PROGRAM	2,467.00	2,467.00
2029242	06/22/11	05499	PRAXAIR DISTRIBUTION INC	39533464	04/27/11	WELDING SUPPLIES	1,349.26	1,711.84
				39541630	04/28/11	WELDING SUPPLIES	362.58	
2029243	06/22/11	07346	PRIME ELECTRICAL SERVICES INC	9417	05/31/11	WIRELESS BACKHAUL	9,940.00	9,940.00
2029339	06/29/11	12773	PRM CONSULTING	2011103OWD	06/20/11	REDISTRICTING PROJECT	7,573.08	7,573.08
2029037	06/08/11	06844	PROCESS MEASUREMENT &	072832	05/17/11	SUBMERSIBLE PROBE	792.44	792.44
2028925	06/01/11	06641	PRUDENTIAL OVERALL SUPPLY	30180868	05/12/11	UNIFORMS	358.53	981.29
				30180867	05/12/11	MATS, TOWELS & SUPPLIES	187.29	
				30180869	05/12/11	MATS, TOWELS & SUPPLIES	168.70	
				30180245	05/10/11	MATS, TOWELS & SUPPLIES	105.88	
				30180870	05/12/11	UNIFORMS	87.20	
				30180244	05/10/11	UNIFORMS	73.69	

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2029038	06/08/11	06641	PRUDENTIAL OVERALL SUPPLY	30182188	05/19/11	UNIFORMS	355.96	
				30182187	05/19/11	MATS, TOWELS & SUPPLIES	187.29	
				30182189	05/19/11	MATS, TOWELS & SUPPLIES	168.70	
				30182190	05/19/11	UNIFORMS	59.26	771.21
2029112	06/15/11	06641	PRUDENTIAL OVERALL SUPPLY	30183869	05/26/11	UNIFORMS	500.39	
				30183868	05/26/11	MATS, TOWELS & SUPPLIES	187.29	
				30183870	05/26/11	MATS, TOWELS & SUPPLIES	168.70	
				30183165	05/24/11	MATS, TOWELS & SUPPLIES	105.88	
				30183871	05/26/11	UNIFORMS	59.26	
				30183164	05/24/11	UNIFORMS	57.55	1,079.07
2029244	06/22/11	06641	PRUDENTIAL OVERALL SUPPLY	30185457	06/02/11	UNIFORMS	355.76	
				30185456	06/02/11	MATS, TOWELS & SUPPLIES	187.29	
				30185458	06/02/11	MATS, TOWELS & SUPPLIES	168.70	
				30184822	05/31/11	MATS, TOWELS & SUPPLIES	105.88	
				30185459	06/02/11	UNIFORMS	59.26	
				30184821	05/31/11	UNIFORMS	53.55	930.44
2029340	06/29/11	06641	PRUDENTIAL OVERALL SUPPLY	30186967	06/09/11	MATS, TOWELS & SUPPLIES	168.70	
				30186965	06/09/11	MATS, TOWELS & SUPPLIES	187.29	
				30177180	04/26/11	MATS, TOWELS & SUPPLIES	103.91	
				30186968	06/09/11	UNIFORMS	59.26	
				30186966	06/09/11	UNIFORMS	356.23	875.39
2028926	06/01/11	00078	PUBLIC EMPLOYEES RETIREMENT	Ben2414114	05/26/11	PERS CONTRIBUTION	141,392.23	141,392.23
2029113	06/15/11	00078	PUBLIC EMPLOYEES RETIREMENT	Ben2414346	06/09/11	PERS CONTRIBUTION	140,852.05	140,852.05
2029341	06/29/11	00078	PUBLIC EMPLOYEES RETIREMENT	Ben2414711	06/23/11	PERS CONTRIBUTION	139,669.87	139,669.87
2028927	06/01/11	01342	R J SAFETY SUPPLY CO INC	28760600	05/04/11	SAFETY	274.82	
				28783700	05/09/11	WAREHOUSE SAFETY SUPPLIES	233.63	
				28788000	05/10/11	SAFETY	20.39	528.84
2029039	06/08/11	01342	R J SAFETY SUPPLY CO INC	28760601	05/18/11	SAFETY VESTS	139.79	139.79
2029342	06/29/11	01342	R J SAFETY SUPPLY CO INC	28917300	06/09/11	SAFETY SUPPLIES	620.85	620.85
2029171	06/22/11	13027	RANCHO BUENA VISTA REAL ESTATE	Ref002414681	06/21/11	UB Refund Cst #0000174192	46.87	46.87
2029040	06/08/11	12844	RANCHO VISTA DEL MAR	2	05/16/11	RECYCLED WATER	179,503.11	179,503.11
2028928	06/01/11	00766	RANROY PRINTING COMPANY	013169	02/28/11	LETTER HEAD	620.96	620.96
2028972	06/08/11	12985	RBD VENTERS	Ref002414305	06/07/11	UB Refund Cst #0000175433	27.97	27.97
2028973	06/08/11	12973	RBD VENTERS INC	Ref002414293	06/07/11	UB Refund Cst #0000173588	27.97	27.97

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2029343	06/29/11	00021	RCP BLOCK & BRICK INC	4347901 4347900	06/04/11 06/04/11	CONCRETE CONCRETE	1,105.48 198.59	1,304.07
2029245	06/22/11	01722	RDO EQUIPMENT CO	R00890	05/27/11	EQUIPMENT RENTAL	1,752.00	1,752.00
2029344	06/29/11	01722	RDO EQUIPMENT CO	P58327	06/08/11	REPAIR PART	1,568.93	1,568.93
2029041	06/08/11	12993	RICARDO FLORES	002929	06/02/11	LANDSCAPE PROGRAM	2,576.00	2,576.00
2029246	06/22/11	12017	RICK ALEXANDER COMPANY, THE	002947	04/03/11	CONSULTING SERVICES	600.00	600.00
2029345	06/29/11	12017	RICK ALEXANDER COMPANY, THE	002946	06/03/11	CONSULTING SERVICES	1,300.28	1,300.28
2029114	06/15/11	12997	ROBERT & LILLIAN DE PHILIPPIS	002943	06/14/11	REFUND WORK ORDER D0814-090083	2,544.48	2,544.48
2029042	06/08/11	02620	ROTORK CONTROLS INC	CI04072	05/13/11	ACTUATOR DRIVE NUT	601.34	601.34
2029346	06/29/11	00217	RW LITTLE CO INC	102679 102730 102680 102737	06/01/11 06/06/11 06/01/11 06/06/11	POWDER COATING POWDER COATING POWDER COATING POWDER COATING	555.00 500.00 455.00 180.00	1,690.00
2029115	06/15/11	00362	RYAN HERCO PRODUCTS CORP	7118512	05/23/11	PVC FITTINGS	515.63	515.63
2029247	06/22/11	00362	RYAN HERCO PRODUCTS CORP	7119897	05/27/11	MARCH PUMP	575.50	575.50
2028929	06/01/11	05130	SAFARI MICRO INC	200752	05/10/11	DISK DRIVE	54.38	54.38
2029347	06/29/11	05130	SAFARI MICRO INC	201770	06/06/11	MICROPHONE	309.94	309.94
2029348	06/29/11	02390	SAFE HEARING AMERICA INC	14575	05/24/11	HEARING EXAM	280.25	280.25
2028930	06/01/11	10930	SAGE DESIGNS INC	1105227	05/11/11	FIRETIDE RADIOS	909.32	909.32
2029248	06/22/11	12273	SALVADOR LOPEZ-CORDOVA	002	06/01/11	DESALINATION PROJECT	2,160.00	2,160.00
2029043	06/08/11	11596	SAN DIEGO CONSTRUCTION WELDING	7981	05/18/11	WELDING	440.00	440.00
2029116	06/15/11	11596	SAN DIEGO CONSTRUCTION WELDING	7985 7959	05/24/11 04/26/11	WELDING SERVICES WELDING	3,890.00 2,000.00	5,890.00
2029249	06/22/11	11596	SAN DIEGO CONSTRUCTION WELDING	7996 7992	06/01/11 05/31/11	WELDING WELDING	3,145.00 732.50	3,877.50
2028931	06/01/11	02586	SAN DIEGO COUNTY ASSESSOR	2010270	05/09/11	ASSESSOR DATA	125.00	125.00
2029349	06/29/11	02586	SAN DIEGO COUNTY ASSESSOR	2010287	06/06/11	ASSESSOR DATA	125.00	125.00

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2029117	06/15/11	00003	SAN DIEGO COUNTY WATER	0000000338	05/23/11	HEW REBATES	3,787.74	3,787.74
2029350	06/29/11	04661	SAN DIEGO COUNTY WATER	002974	06/27/11	REGISTRATION FEE	25.00	25.00
2028932	06/01/11	00247	SAN DIEGO DAILY TRANSCRIPT	246258	05/11/11	ADVERTISEMENT	108.60	108.60
2029044	06/08/11	00247	SAN DIEGO DAILY TRANSCRIPT	00087233 247040	05/17/11 05/17/11	NOTICE OF INTENT BID ADVERTISEMENT	136.60 82.25	218.85
2029045	06/08/11	00121	SAN DIEGO GAS & ELECTRIC	002921 002920 002918 002919	05/27/11 05/26/11 05/20/11 05/25/11	UTILITY EXPENSES UTILITY EXPENSES UTILITY EXPENSES UTILITY EXPENSES	50,625.01 49,608.92 20,523.40 616.88	121,374.21
2029250	06/22/11	00121	SAN DIEGO GAS & ELECTRIC	002949	06/07/11	UTILITY EXPENSES	67,958.44	67,958.44
2029351	06/29/11	00121	SAN DIEGO GAS & ELECTRIC	002970	06/21/11	UTILITY EXPENSES	42,447.73	42,447.73
2028933	06/01/11	03809	SAN DIEGO NEIGHBORHOOD	02564105001	05/06/11	ADVERTISING SERVICE	100.00	100.00
2029046	06/08/11	03809	SAN DIEGO NEIGHBORHOOD	02564106001	05/13/11	ADVERTISING SERVICES	100.00	100.00
2029118	06/15/11	03809	SAN DIEGO NEIGHBORHOOD	03534164001	05/20/11	NOTICE OF INTENT	92.25	92.25
2029251	06/22/11	05985	SAN DIEGO NEIGHBORHOOD	04539157001	05/27/11	NOTICE OF INTENT	175.00	175.00
2029252	06/22/11	12992	SAN DIEGO NEIGHBORHOOD	04539158001	05/27/11	NOTICE OF INTENT	175.00	175.00
2029172	06/22/11	13023	SAN DIEGO REALTY	Ref002414677	06/21/11	UB Refund Cst #0000173731	53.98	53.98
2029173	06/22/11	13020	SAN DIEGO REO	Ref002414673	06/21/11	UB Refund Cst #0000172847	21.32	21.32
2029119	06/15/11	12080	SAN DIEGO UNION-TRIBUNE LLC	0010513853 0010505459 0010510039 0010508087 0010513918	05/16/11 04/22/11 05/04/11 04/28/11 05/16/11	NOTICE OF INTENT BID ADVERTISEMENT BID ADVERTISEMENT BID ADVERTISEMENT BID ADVERTISEMENT	826.00 435.60 403.60 304.40 301.20	2,270.80
2029352	06/29/11	07676	SAN MIGUEL FIRE PROTECTION	002965 002966	05/20/11 05/20/11	TEMPORARY LABOR TEMPORARY LABOR	6,665.84 6,579.46	13,245.30
2028974	06/08/11	12979	SANA BISSISSO	Ref002414299	06/07/11	UB Refund Cst #0000174839	26.40	26.40
2029253	06/22/11	09339	SANGALANG, ALEX	002606	12/14/10	REIMBURSE	127.22	127.22
2029254	06/22/11	05321	SCHIFF ASSOCIATES	00290988Ha	04/23/11	CATHODIC PROTECTION	2,112.60	2,112.60
2029255	06/22/11	12333	SCHINDLER ELEVATOR CORPORATION	8102893151	05/01/11	ELEVATOR MAINTENANCE	430.00	430.00

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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2029120	06/15/11	07783	SCRIPPS CENTER FOR EXECUTIVE	20835	05/31/11	EXECUTIVE PHYSICAL	2,624.35	2,624.35
2028975	06/08/11	12964	SD COASTLINE LP	Ref002414284	06/07/11	UB Refund Cst #0000169087	197.23	197.23
2029256	06/22/11	13038	SDC SUPERINTENDENT OF SCHOOLS	SL10059	06/06/11	SPLASH LAB PROGRAM	550.00	550.00
2029174	06/22/11	13001	SERJIO ESPEJEL	Ref002414653	06/21/11	UB Refund Cst #0000017300	44.17	44.17
2029121	06/15/11	01651	SHARP REES-STEALY MEDICAL CTRS	236 236A	05/21/11 05/21/11	HEALTH EXAM HEALTH EXAMS	125.00 65.00	190.00
2029047	06/08/11	12138	SHELBURNE SHERR COURT	112014 111673 112523	02/25/11 01/25/11 04/10/11	LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES	1,217.80 809.82 449.86	2,477.48
2029353	06/29/11	11516	SIEMENS INDUSTRY INC	900150391	04/26/11	BIOXIDE TREATMENT PLANT	1,412.62	1,412.62
2029354	06/29/11	11516	SIEMENS INDUSTRY INC	900155885	04/29/11	COLUMN EXCHANGES	329.86	329.86
2029122	06/15/11	12995	SILVA-SILVA INTERNATIONAL	1104	05/12/11	CONSULTANT SERVICES	4,066.00	4,066.00
2029257	06/22/11	12995	SILVA-SILVA INTERNATIONAL	1105	06/10/11	CONSULTANT/EXPENSE CHARGES	4,000.00	4,000.00
2029258	06/22/11	12281	SIR SPEEDY PRINTING	46106	06/02/11	BUSINESS CARDS	38.99	38.99
2029123	06/15/11	03913	SKYLINE WESLEYAN CHURCH	002945	06/14/11	REFUND WORK ORDER D0137-090072	2,128.04	2,128.04
2029175	06/22/11	13029	SKYTECH MORTGAGE	Ref002414683	06/21/11	UB Refund Cst #0000174415	74.08	74.08
2028976	06/08/11	12976	SONYA FLORES	Ref002414296	06/07/11	UB Refund Cst #0000174191	47.95	47.95
2029048	06/08/11	03103	SOUTHCOAST HEATING &	C46163	05/13/11	AC MAINTENANCE	1,068.00	1,068.00
2029124	06/15/11	03760	SPANKY'S PORTABLE SERVICES INC	880339	05/23/11	TOILET RENTAL	80.06	80.06
2029259	06/22/11	03760	SPANKY'S PORTABLE SERVICES INC	880817	05/30/11	TOILET RENTAL	98.25	98.25
2028934	06/01/11	09711	SPATIAL WAVE INC	6072	12/26/10	SOFTWARE DEVELOPMENT	25,420.00	25,420.00
2028977	06/08/11	12984	STACEY MILLER	Ref002414304	06/07/11	UB Refund Cst #0000175311	44.84	44.84
2029355	06/29/11	02354	STANDARD ELECTRONICS	15496 15519	06/06/11 06/08/11	SECURITY SERVICES SECURITY SERVICES	2,945.00 765.00	3,710.00
2029049	06/08/11	06281	STATE DISBURSEMENT UNIT	Ben2414368	06/09/11	PAYROLL DEDUCTION	415.38	415.38
2029050	06/08/11	06299	STATE DISBURSEMENT UNIT	Ben2414356	06/09/11	PAYROLL DEDUCTION	237.69	237.69
2029051	06/08/11	06303	STATE DISBURSEMENT UNIT	Ben2414364	06/09/11	PAYROLL DEDUCTION	802.15	802.15

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2029260	06/22/11	06281	STATE DISBURSEMENT UNIT	Ben2414733	06/23/11	PAYROLL DEDUCTION	415.38	415.38
2029261	06/22/11	06299	STATE DISBURSEMENT UNIT	Ben2414721	06/23/11	PAYROLL DEDUCTION	237.69	237.69
2029262	06/22/11	06303	STATE DISBURSEMENT UNIT	Ben2414729	06/23/11	PAYROLL DEDUCTION	802.15	802.15
2029052	06/08/11	02261	STATE STREET BANK & TRUST CO	Ben2414348	06/09/11	DEFERRED COMP PLAN	6,289.31	6,289.31
2029263	06/22/11	02261	STATE STREET BANK & TRUST CO	Ben2414713	06/23/11	DEFERRED COMP PLAN	6,289.30	6,289.30
2029053	06/08/11	11749	STEPHEN V MCCUE	002930	05/16/11	LEGAL SERVICES	26,757.50	26,757.50
2029356	06/29/11	11749	STEPHEN V MCCUE	002976	06/27/11	LEGAL SERVICES	24,045.00	24,045.00
2029264	06/22/11	03738	STEVEN ENTERPRISES INC	0271059IN	06/02/11	BOND PAPER	620.03	620.03
2028978	06/08/11	12961	STEVEN HENRY	Ref002414281	06/07/11	UB Refund Cst #0000158414	22.64	22.64
2029125	06/15/11	02656	STEVENS, GEOFFREY	14820611	06/08/11	PROJECT EXPENSES	149.77	149.77
2029126	06/15/11	12809	STUTZ ARTIANO SHINOFF	83847	05/19/11	LEGAL SERVICES	39,650.78	39,650.78
2028979	06/08/11	12954	SUZAN VALDEZ	Ref002414274	06/07/11	UB Refund Cst #0000071520	38.78	38.78
2029357	06/29/11	07082	SWEETWATER UNION H S DISTRICT	002978	06/28/11	REFUND W/O D0332-010024	1,112.71	1,112.71
2029054	06/08/11	08399	SWINERTON MANAGEMENT	0806900214	04/01/11	LEGAL SERVICES	875.00	875.00
2029176	06/22/11	13009	SYNAMIN BORDEN	Ref002414661	06/21/11	UB Refund Cst #0000126497	14.87	14.87
2029055	06/08/11	02188	TALLEY COMMUNICATIONS	10063323	05/13/11	24VOLT DC CONVERTER	200.86	200.86
2029127	06/15/11	02188	TALLEY COMMUNICATIONS	10064601	05/26/11	ANTENNA CABLES	14,863.52	14,863.52
2029265	06/22/11	02188	TALLEY COMMUNICATIONS	10064903	05/31/11	ANTENNA CABLES	5,883.04	5,883.04
2029128	06/15/11	03165	TARGETSAFETY.COM	TSC7417	06/07/11	SOFTWARE	1,100.00	1,100.00
2028935	06/01/11	02799	TARULLI TIRE INC - SAN DIEGO	20047032	05/11/11	TIRE SERVICE	38.88	
				20047021	05/09/11	TIRE SERVICE	21.53	
				20047020	05/09/11	TIRE SERVICE	21.53	81.94
2029129	06/15/11	02799	TARULLI TIRE INC - SAN DIEGO	20047061	05/19/11	TIRE SERVICE	441.97	
				20047039	05/19/11	TIRE SERVICE	145.34	587.31
2029266	06/22/11	02799	TARULLI TIRE INC - SAN DIEGO	20047211	05/31/11	TIRE SERVICE	188.47	188.47
2029358	06/29/11	02799	TARULLI TIRE INC - SAN DIEGO	20047254	06/08/11	TIRE SERVICE	389.94	

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				20047239	06/06/11	TIRE SERVICE	284.62	674.56
2028936	06/01/11	02376	TECHKNOWSION INC	2319	05/06/11	SCADA SUPPORT	5,460.00	5,460.00
2029056	06/08/11	02376	TECHKNOWSION INC	2324	05/18/11	SCADA PROGRAMS	3,416.00	
				2320	05/13/11	TECHKNOWSION SCADA LABOR	2,160.00	5,576.00
2029057	06/08/11	02975	TETRA TECH INC	50454332	05/18/11	WELL PROJECT	5,076.00	5,076.00
2029177	06/22/11	13004	TIFFANY LONG	Ref002414656	06/21/11	UB Refund Cst #0000067430	75.00	75.00
2029058	06/08/11	11459	TRAN CONSULTING ENGINEERS	7005	05/16/11	SEWER INSPECTION	63,394.91	63,394.91
2029359	06/29/11	11459	TRAN CONSULTING ENGINEERS	7006	06/07/11	SEWER INSPECTION	63,947.48	63,947.48
2029130	06/15/11	12998	TRUCK NET LLC	002942	06/14/11	REFUND WORK ORDER D0153-XX6460	1,820.38	1,820.38
2029267	06/22/11	00427	UNDERGROUND SERVICE ALERT OF	520110457	06/01/11	UNDERGROUND ALERTS	292.50	292.50
2029131	06/15/11	00340	UNION BANK OF CALIFORNIA	5717	05/02/11	ADM FEES	1,944.16	1,944.16
2028937	06/01/11	08262	UNITED RENTALS NORTHWEST INC	93396872001	05/11/11	CONCRETE	140.29	140.29
2029059	06/08/11	08262	UNITED RENTALS NORTHWEST INC	93532641001	05/19/11	CONCRETE	140.29	140.29
2029132	06/15/11	08262	UNITED RENTALS NORTHWEST INC	93602780001	05/24/11	CONCRETE	179.44	179.44
2029360	06/29/11	08262	UNITED RENTALS NORTHWEST INC	93237541001	05/09/11	LIFT RENTAL	1,197.99	1,197.99
2029060	06/08/11	05417	UNITED STATES DEPARTMENT	Ben2414366	06/09/11	PAYROLL DEDUCTION	100.00	100.00
2029268	06/22/11	05417	UNITED STATES DEPARTMENT	Ben2414731	06/23/11	PAYROLL DEDUCTION	100.00	100.00
2029133	06/15/11	00350	UNITED STATES POSTAL SERVICE	104339510611	06/13/11	REIMBURSE POSTAGE MACHINE	2,100.00	2,100.00
2029134	06/15/11	03436	UNITED STATES POSTAL SERVICE	002940	06/10/11	POSTAGE - 2011 CCR MAILING	6,652.83	6,652.83
2029269	06/22/11	07662	UNITEDHEALTHCARE SPECIALTY	111730000041	06/22/11	BASIC LIFE/AD&D & SUPP LIFE INS	5,677.73	5,677.73
2029270	06/22/11	03212	UNUM LIFE INSURANCE	Ben2414709	06/23/11	CONTRIBUTION TO LTD	5,795.83	5,795.83
2028938	06/01/11	07674	US BANK CORPORATE PAYMENT	002915	04/22/11	DISTRICT EXPENSES	15,221.11	
				002914	04/22/11	DISTRICT EXPENSES	3,428.95	18,650.06
2029061	06/08/11	07674	US BANK CORPORATE PAYMENT	002933	04/22/11	DISTRICT EXPENSES	1,403.85	
				002934	05/23/11	DISTRICT EXPENSES	109.49	1,513.34
2029135	06/15/11	07674	US BANK CORPORATE PAYMENT	002939	05/23/11	DISTRICT EXPENSES	10,349.54	10,349.54

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2029271	06/22/11	07674	US BANK CORPORATE PAYMENT	002964	05/23/11	DISTRICT EXPENSES	6,553.50	6,553.50
2029361	06/29/11	07674	US BANK CORPORATE PAYMENT	002967	05/23/11	DISTRICT EXPENSES	551.11	
				002981	06/22/11	DISTRICT EXPENSES	437.61	
				002968	05/23/11	DISTRICT EXPENSES	122.51	1,111.23
2029362	06/29/11	06829	US SECURITY ASSOCIATES INC	267253	05/31/11	SECURITY INVOICE	110.00	110.00
2029136	06/15/11	11606	USA BLUE BOOK	405984	05/24/11	SAFETY EQUIPMENT	2,786.99	2,786.99
2029178	06/22/11	13006	VALENTIN TAPIA	Ref002414658	06/21/11	UB Refund Cst #0000089168	42.58	42.58
2029272	06/22/11	08028	VALLEY CONSTRUCTION MANAGEMEN	SD100115	05/31/11	INSPECTION SERVICES	1,450.00	1,450.00
2029062	06/08/11	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2414354	06/09/11	DEFERRED COMP PLAN	7,445.10	7,445.10
2029063	06/08/11	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2414358	06/09/11	401A PLAN	1,725.58	1,725.58
2029273	06/22/11	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2414719	06/23/11	DEFERRED COMP PLAN	7,799.75	7,799.75
2029274	06/22/11	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2414723	06/23/11	401A PLAN	1,685.58	1,685.58
2029275	06/22/11	13041	VILLA MONTEVINA HOA	002959	06/09/10	LANDSCAPE PROGRAM	4,778.00	4,778.00
2029137	06/15/11	01994	VORTEX	17902	05/25/11	FILTER DISPOSAL	50.00	50.00
2028939	06/01/11	07595	WALTERS WHOLESALE ELECTRIC CO	324296500		CREDIT MEMO	(20.12)	
				284914701	05/10/11	100 HP SOFTSTART	4,284.75	
				850833301	05/09/11	POWER CORD	654.14	4,918.77
2029276	06/22/11	07595	WALTERS WHOLESALE ELECTRIC CO	851918400	06/02/11	ELECTRICAL MATERIAL	2,063.79	
				851918402	06/02/11	ELECTRICAL MATERIAL	287.97	
				851918401	06/02/11	ELECTRICAL MATERIAL	29.04	2,380.80
2029363	06/29/11	07595	WALTERS WHOLESALE ELECTRIC CO	851918403	06/03/11	ELECTRICAL MATERIAL	288.57	
				851918404	06/07/11	ELECTRICAL MATERIAL	706.88	995.45
2029064	06/08/11	02700	WATER CONSERVATION GARDEN	29	05/16/11	GARDEN TOURS	1,240.00	1,240.00
2029277	06/22/11	02700	WATER CONSERVATION GARDEN	31	05/27/11	GARDEN TOURS	4,340.00	4,340.00
2028940	06/01/11	01343	WE GOT YA PEST CONTROL	68053	05/03/11	PEST CONTROL	115.00	115.00
2029065	06/08/11	01343	WE GOT YA PEST CONTROL	68428	05/18/11	PEST CONTROL	115.00	
				68527	05/18/11	PEST CONTROL	115.00	
				68427	05/18/11	PEST CONTROL	115.00	345.00
2029138	06/15/11	01343	WE GOT YA PEST CONTROL	68483	05/20/11	PEST CONTROL	115.00	
				68482	05/20/11	PEST CONTROL	115.00	

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				68613	05/25/11	PEST CONTROL	115.00	
				68581	05/25/11	PEST CONTROL	115.00	
				68582	05/25/11	PEST CONTROL	115.00	
				68039	04/25/11	PEST CONTROL	115.00	
				67467	04/06/11	PEST CONTROL	115.00	
				68297	05/09/11	PEST CONTROL	115.00	
				68307	05/11/11	PEST CONTROL	115.00	
				68377	05/17/11	PEST CONTROL	115.00	
				68378	05/17/11	PEST CONTROL	115.00	
				67907	04/21/11	PEST CONTROL	115.00	
				67971	04/25/11	PEST CONTROL	115.00	
				67969	04/22/11	PEST CONTROL	115.00	
				67644	04/13/11	PEST CONTROL	115.00	
				67643	04/13/11	PEST CONTROL	115.00	
				67608	04/13/11	PEST CONTROL	115.00	
				67607	04/13/11	PEST CONTROL	115.00	2,070.00
2029364	06/29/11	01343	WE GOT YA PEST CONTROL	69033	06/07/11	PEST CONTROL	115.00	
				69032	06/07/11	PEST CONTROL	115.00	
				69031	06/07/11	PEST CONTROL	115.00	
				69030	06/07/11	PEST CONTROL	115.00	
				68794	06/02/11	PEST CONTROL	115.00	
				68603	05/26/11	PEST CONTROL	115.00	690.00
2028980	06/08/11	12962	WESTERN DIRECT REALTY	Ref002414282	06/07/11	UB Refund Cst #0000163064	75.00	75.00
2029179	06/22/11	13019	WESTERN DIRECT REALTY INC	Ref002414671	06/21/11	UB Refund Cst #0000172148	75.00	75.00
2029139	06/15/11	00125	WESTERN PUMP INC	0102022IN	05/25/11	APCD TESTING	400.00	400.00
2028941	06/01/11	03692	WESTIN ENGINEERING INC	446	05/12/11	PROJECT CONSULTING	27,399.67	27,399.67
2029365	06/29/11	03692	WESTIN ENGINEERING INC	509	06/07/11	PROJECT CONSULTING	29,853.78	29,853.78
2029278	06/22/11	04574	WRA & ASSOCIATES INC	1A	05/01/11	RWCRF UPGRADE	4,208.75	4,208.75
2029366	06/29/11	03151	ZHAO, MING	15380311	03/10/11	TRAVEL EXPENSES	645.08	
				15380511	05/17/11	TRAVEL EXPENSES	87.56	732.64
GRAND TOTAL							3,259,575.60	3,259,575.60



STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	July 15, 2011
SUBMITTED BY:	Mark Watton General Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY:			
(Chief)			
APPROVED BY:			
(Asst. GM):			
SUBJECT:	ADOPT RESOLUTION #4182 TO INCREASE UNREPRESENTED EMPLOYEES' CONTRIBUTIONS TO THE CALPERS PENSION PLAN BY SEVEN (7) PERCENT TO PURCHASE ENHANCED RETIREE HEALTH BENEFITS AND RESOLUTION #4183 TO AMEND RETIREE HEALTH BENEFITS FOR UNREPRESENTED EMPLOYEES		

GENERAL MANAGER'S RECOMMENDATION:

That the Board of Directors adopt Resolution #4182 to increase the Unrepresented Employees' contribution to the CalPERS Pension Plan by seven (7) percent to purchase enhanced Retiree Health Benefits and Resolution #4183 to amend the Retiree Health Benefits for Unrepresented Employees.

COMMITTEE ACTION:

See Attachment "A".

PURPOSE:

To allow Unrepresented Employees to purchase enhanced Retiree Health Benefits by increasing the Unrepresented Employees' contributions to CalPERS, which will be cost-neutral for the District.

ANALYSIS:

Background

Since 1993, the District has had three Tiers of employees with regard to retiree health coverage for all regular full-time employees. Tiers I and II (those employees hired before July 1, 1993) receive a lifetime Retiree Health Benefit if they meet certain age and service requirements. Prior to 2007, Tier III employees (those hired on or after July 1, 1993) who are age 55 and have 15 years of service, had the ability to buy in to the medical plan, at the employees own expense, and stay on the plan until the employee was Medicare-eligible as long as the health plan allowed for participation.

In 2007, when the District negotiated a collective bargaining agreement with the Employee Association, the Tier III benefit level was amended and provided that the District pays a monthly amount of \$157.86 or the minimum required by the plan, which ever is greater for the District-selected (lowest cost) plan until the employee is Medicare-eligible. This benefit was also provided to Unrepresented Employees. It was understood that few Tier III employees would be retiring in the near future and that Retiree Health Benefits would be the subject of future discussions with various employee groups.

Today, over 80% of the District's employees are Tier III employees and have a modest Retiree Health Benefit. The Unrepresented Employees support a proposal to use the pending Cost of Livings Adjustments to increase their contribution to CalPERS Pension Plan to purchase enhanced Retiree Health Benefits.

Proposal for Unrepresented Employees

Pursuant to Resolution #4110, Regular District Employees received a 3.5% Cost of Living Adjustment (COLA) effective July 1, 2011 and will receive a 3.5% COLA effective July 1, 2012. It is proposed that the Unrepresented Employees' contribution to CalPERS be increased by the same amount of the COLA (3.5% effective 7/1/11 and 3.5% effective 7/1/12). By July 1, 2012, all Unrepresented Employees will be contributing the full 8% employees' contribution. In exchange for the Unrepresented Employees contributing the full employees' contribution to CalPERS, it is recommended that the District level the Tiers of Retiree Health Benefits so that all Unrepresented Employees receive the same level of benefit at retirement. This would also change the contribution percentage for all newly hired Unrepresented Employees. Staff has met with all Unrepresented

Employees and they understand the need to contribute to the Pension Plan and are supportive of the proposal being presented.

Board Committee Recommendation

The Ad Hoc Unrepresented Employee Compensation Committee was assigned by the Board President to review and discuss Unrepresented Employee compensation and benefits. This staff report outlines a proposal for the Board's consideration for Unrepresented Employees.

The Ad Hoc Unrepresented Employee Compensation Committee met on June 27, 2011 (Attachment B). A presentation detailing the proposal for Unrepresented Employees was made to the Committee. The Committee stated that they supported the proposal but asked the General Manager to bring back additional information for the Committee, and that the Committee would reconvene prior to the next July Board meeting tentatively scheduled for Friday, July 15. The Committee also directed Staff to meet with Represented Employees and provide a similar proposal for their consideration.

The Committee met again on Tuesday, July 5, as a follow up to the June 27 meeting. Staff reported back to the Committee that the Employee Representatives were presented with a similar proposal and they are scheduled to meet with the Represented Employees on Thursday, July 7, to consider the proposal, but that they may need additional time due to it being a holiday week. The Committee again expressed the appreciation of the hard work and dedication of the District's employees and the Committee supported bringing the item for Unrepresented Employees forward to the full Board for presentation at the July 15 Board meeting, even if the Represented Employees may need a little more time to consider the proposal.

Represented Employees

A similar proposal was provided to Represented Employees for their consideration. The Represented Employees met on July 7, 2011, and requested through July 20, 2011, to consider the proposal. Should they decide to move forward, that proposal will be brought forward for consideration by the Board at its August 2011 meeting.

Advantages

Advantages to implementing this program are that Unrepresented Employees would contribute the full employees' portion of the CalPERS Pension Plan and it would level all the Tiers of Retiree Health so that all Unrepresented Employees will be in one Tier.

This will also be consistent with Succession Planning by ensuring the ability to attract and retain key employees, especially as the economy recovers.

Resolution #4182 (Attachment C)

This Resolution is required by CalPERS in order to change the contribution percentage that the District is contributing on behalf of the Unrepresented Employees for the employees' portion of the Pension Plan.

Resolution #4183 (Attachment D)

This Resolution outlines the changes in the employees' contribution to the Pension Plan and Retiree Health Benefits that will be provided to the Unrepresented Employees.

Key provisions of this Resolution include:

- At age 55 and 15 years of service, Unrepresented Employees will receive Retiree Health Benefits (paid by the District at 100% for employee coverage and 88% for dependent coverage) for health and dental coverage for life and this contribution will remain at this level of coverage throughout the retirement of the employee.
- Revised language clarifying that this benefit will be guaranteed for life; however, the District reserves the right to make changes related to the overall administration of the plan (e.g., changing health care providers) that do not have a major impact on the overall plan structure.
- Expand the survivor benefit from ending when the spouse reaches Medicare eligibility to a lifetime benefit.
- A hardship provision where an employee has 15 years of service, and is between the ages of 50 and 54, the employee would have the option to retire early through CalPERS and the District's retiree health provision at a reduced level of benefits. Hardships may include the serious and prolonged illness of a spouse where the employee is required to care for the spouse and other similar extraordinary circumstances.

FISCAL IMPACT: _____

The proposed changes result in an estimated net savings to the District of \$33,900 per year. The Annual Required Contribution, or ARC, is the actuarially determined plan cost of the current year and the amount needed to fund any shortfall in the trust. The total increase in the ARC, resulting from the proposed

changes, is \$316,400. The total savings to the District of the additional 7% CalPERS funding by employees is \$350,300 per year.

STRATEGIC GOAL:

Retain a Results-Oriented Workforce; Succession Planning for Key District Employees.

LEGAL IMPACT: _____

None.



Mark Watton
General Manager

- Attachment A - Committee Action
- Attachment B - Staff Report Presented to the Ad Hoc Committee
- Attachment C - Resolution #4182
- Attachment D - Resolution #4183
- Attachment E - Powerpoint Presentation



ATTACHMENT A

SUBJECT/PROJECT:	ADOPT RESOLUTION #4182 TO INCREASE UNREPRESENTED EMPLOYEES' CONTRIBUTIONS TO THE CALPERS PENSION PLAN BY SEVEN (7) PERCENT TO PURCHASE ENHANCED RETIREE HEALTH BENEFITS AND RESOLUTION #4183 TO AMEND RETIREE HEALTH BENEFITS FOR UNREPRESENTED EMPLOYEES
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COMMITTEE ACTION:

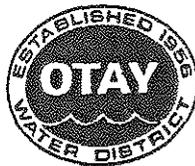
The Ad Hoc Unrepresented Employee Compensation Committee met on June 27, 2011. A presentation detailing the proposal for Unrepresented Employees was made to the Committee. The Committee stated that they supported the proposal but asked the General Manager to bring back additional information for the Committee, and that the Committee would reconvene prior to the next July Board meeting tentatively scheduled for Friday, July 15. The Committee also directed Staff to meet with Represented Employees and provide a similar proposal for their consideration.

The Committee met again on Tuesday, July 5, as a follow up to the June 27 meeting. Staff reported back to the Committee that the Employee Representatives were presented with a similar proposal and they are scheduled to meet with the Represented Employees on Thursday, July 7, to consider the proposal, but that they may need additional time due to it being a holiday week. The Committee again expressed the appreciation of the hard work and dedication of the District's employees and the Committee supported bringing the item for Unrepresented Employees forward to the full Board for presentation at the July 15 Board meeting, even if the Represented Employees may need a little more time to consider the proposal.

The Committee requests meeting with the Board in closed session to receive any further direction for employee negotiations on this matter.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for Board approval. This report will be sent to the Board as a Committee approved item, or modified to reflect any discussion or changes as directed from the Committee prior to presentation to the full Board.



STAFF REPORT

TYPE MEETING:	Ad Hoc Unrepresented Employee Compensation Committee	MEETING DATE:	July 6, 2011
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)			
APPROVED BY: (Asst. GM):			
SUBJECT:	ADOPT RESOLUTION #4182 TO INCREASE UNREPRESENTED EMPLOYEES' CONTRIBUTIONS TO THE CALPERS PENSION PLAN BY SEVEN (7) PERCENT TO PURCHASE ENHANCED RETIREE HEALTH BENEFITS AND RESOLUTION #4183 TO AMEND RETIREE HEALTH BENEFITS FOR UNREPRESENTED EMPLOYEES.		

GENERAL MANAGER'S RECOMMENDATION:

That the Board of Directors adopt Resolution #4182 to increase the Unrepresented Employees' contribution to the CalPERS Pension Plan by seven (7) percent to purchase enhanced Retiree Health Benefits and Resolution #4183 to amend the Retiree Health Benefits for Unrepresented Employees.

COMMITTEE ACTION:

See Attachment "A".

PURPOSE:

To allow Unrepresented Employees to purchase enhanced Retiree Health Benefits by increasing the Unrepresented Employees' contributions to CalPERS which will be cost-neutral for the District.

ANALYSIS:

Since 1993, the District has had three Tiers of employees with regard to retiree health coverage. Tiers I and II (those employees hired before July 1, 1993) receive a lifetime Retiree Health Benefit if they meet a certain age and service requirement. Prior to 2007, Tier III employees (those hired on or after July 1, 1993) who are age 55 and have 15 years of

service, had the ability to buy in to the medical plan, at the employee's own expense, and stay on the plan until the employee was Medicare-eligible as long as the health plan allowed for participation.

In 2007, when the District negotiated a collective bargaining agreement with the employee association, the Tier III benefit level was amended and provided that the District pay a monthly amount of \$157.86 or the minimum required by the plan, which ever is greater for the District-selected (lowest cost) plan. It was understood that few Tier III employees would be retiring in the near future and that Retiree Health Benefits would be the subject of future discussions with various employee groups.

The Ad Hoc Unrepresented Employee Compensation Committee was assigned by the Board President to review and discuss Unrepresented Employee compensation and benefits. This staff report outlines a proposal for the Board's consideration for Unrepresented Employees.

This proposal for the Unrepresented Employees will become effective upon approval by the Board of Directors with an implementation date of July 1, 2011. Any changes to the employees' contribution to CalPERS may not be made retroactive and will be effective July 6, 2011.

Pursuant to Resolution #4110, Unrepresented Employees will receive a 3.5% Cost of Living Adjustment (COLA) effective July 1, 2011 and a 3.5% COLA effective July 1, 2012. Unrepresented Employees propose to use these COLA's to purchase the same level of Retiree Health Benefits for Tier III employees that Tier I/II employees currently have and to expand the survivor benefit and dental benefits.

It is also proposed that the employees' contribution to CalPERS be increased by the same amount of the COLA (3.5% effective 7/1/11 and 3.5% effective 7/1/12). By July 1, 2012, all Unrepresented Employees will be contributing the full 8% employees' contribution. In exchange for the Unrepresented Employees contributing the full employees' contribution to CalPERS, it is recommended that the District level the Tiers of Retiree Health Benefits so that all Unrepresented Employees receive the same level of benefit at retirement. This would change the contribution percentage for all future hires. Staff has met with all Unrepresented Employees and they understand the need to contribute to the Pension Plan and are supportive of the proposal being presented.

Advantages to implementing this program are that employees would contribute the full employees' portion of the CalPERS Pension Plan and leveling all the Tiers of Retiree Health so that all Unrepresented Employees will be in one Tier. This will also be consistent with Succession Planning by ensuring the ability to attract and retain key employees, especially as the economy recovers.

Resolution #4182 (Attachment B)

This Resolution is required by CalPERS in order to change the contribution percentage that the District is contributing on behalf of the Unrepresented Employees for the employees' portion of the Pension Plan.

Resolution #4183 (Attachment C)

This Resolution outlines the changes in the employees' contribution to the Pension Plan and Retiree Health Benefits that will be provided to the Unrepresented Employees.

Key provisions of this Resolution include:

- At age 55 and 15 years of service, Unrepresented Employees will receive Retiree Health Benefits (paid by the District at 100% for employee coverage and 88% for dependent coverage) for health and dental coverage for life and this contribution will remain at this level of coverage throughout the retirement of the employee.
- Revised language clarifying that this benefit will be guaranteed for life; however, the District has the ability to make changes to effectively administer the plan, including but not limited to, changing health care providers.
- A hardship provision where an employee has 15 years of service, and is between the ages of 50 and 54, the employee would have the option to retire early through CalPERS and the District's retiree health provision at a reduced level of benefits. Hardships may include the serious and prolonged illness of a spouse where the employee is required to care for the spouse and other similar extraordinary circumstances.

FISCAL IMPACT: 

The proposed changes result in an estimated net savings to the District of \$33,900 per year. The Annual Required Contribution, or ARC, is the actuarially determined plan cost of the current year and the amount needed to fund any shortfall in the trust. The total increase in the ARC, resulting from the proposed changes, is \$316,400. The total savings to the District of the additional 7% CalPERS funding by employees is \$350,300 per year.

STRATEGIC GOAL:

Retain a Results-Oriented Workforce; Succession Planning for Key District Employees.

LEGAL IMPACT: _____

None.



Mark Watton
General Manager

- Attachment A - Committee Action
- Attachment B - Resolution #4182
- Attachment C - Resolution #4183
- Attachment D - Powerpoint Presentation

RESOLUTION NO. 4182

RESOLUTION OF THE BOARD OF DIRECTORS
OF OTAY WATER DISTRICT
FOR EMPLOYER PAID MEMBER CONTRIBUTIONS TO CalPERS
REGARDING UNREPRESENTED EMPLOYEES

WHEREAS, the governing body of the Otay Water District has the authority to implement Government Code Section 20691;

WHEREAS, the governing body of the Otay Water District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the Otay Water District of a Resolution to commence said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the Otay Water District has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to employees of unrepresented status: General Manager, Assistant General Managers, Department Chiefs, Managers, Supervisors and Confidential employees who are part of the Local Miscellaneous Member Category.
- This benefit shall consist of the District paying 3.5% of the normal member contributions as EPMC effective July 15, 2011 and 0% effective July 1, 2012.
- The District will continue to pay seven (7%) of the normal member contributions as EPMC for all other District employees.
- The effective date of this Resolution shall be July 15, 2011.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Otay Water District elects to pay EPMC, as set forth above.

President

ATTEST:

Secretary

APPROVED AS TO FORM:

District Counsel

I HEREBY CERTIFY that the foregoing Resolution No. 4182 was duly adopted by the BOARD OF DIRECTORS of the OTAY WATER DISTRICT at a regular meeting thereof held on the 15th day of July, 2011 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

District Secretary

RESOLUTION NO. 4183

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OTAY WATER DISTRICT TO CHANGE THE EMPLOYEES'
CONTRIBUTION TO CALPERS PENSION PLAN AND THE
LEVEL OF RETIREE HEALTH BENEFITS FOR
UNREPRESENTED EMPLOYEES

WHEREAS, the Otay Water District ("District") endeavors to recruit and retain the most qualified and talented employees to serve its customers; and

WHEREAS, the salary and benefits offered by District to its employees are designed to aid in the District's recruitment and retention efforts; and

WHEREAS, the District currently provides compensation and benefits for its unrepresented employees, including the General Manager, Assistant General Managers, Department Chiefs, Managers, Supervisors, and Confidential employees ("Unrepresented Employees") pursuant to other policies, procedures, resolutions and other documents; and

WHEREAS, when the Board adopted a modest retiree health benefit in 2007 for Tier III employees (employees hired on or after July 1, 1993), the Board did so with the understanding that few employees would be retiring from Tier III in the near future and that retiree health benefits would be the subject of future discussions; and

WHEREAS, this resolution proposes adoption of a change to the level of contribution by Unrepresented Employees to the CalPERS Pension Plan, from the current one percent (1%) to 4.5% effective July 15, 2011 and to 8% effective July 1, 2012 to be paid toward the employees' contribution to CalPERS; and

WHEREAS, in exchange for the increase in the Unrepresented Employees' contribution to CalPERS, Unrepresented Employees will be provided an enhanced retiree health plan as defined in Exhibit 1; and

WHEREAS, because of the increased contributions by the Unrepresented Employees to the Employees' contribution to the CalPERS Pension Plan, the aforementioned enhanced retiree health plan is cost-neutral for the District; and

WHEREAS, this Resolution is intended only to identify the above changes to the Unrepresented Employees' CalPERS contribution and to the retiree health plan and is in no way intended to nor shall it affect all other compensation and benefits for Unrepresented Employees, as documented in other policies, procedures, resolutions and other documents which specifically identify such compensation and benefits, and which compensation and benefits shall remain in full force and effect unless specifically set forth herein; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Otay Water District as follows:

1. That the Board of Directors hereby approves the changes to retiree health and employees' contribution to the CalPERS Pension

Plan, for all Unrepresented Employees, to include the General Manager, Assistant General Managers, Department Chiefs, Managers, Supervisors and Confidential employees, as referenced in Exhibit 1 (attached); and

2. The effective date of this resolution shall be July 15, 2011.

BE IT FURTHER RESOLVED that the Board authorizes and directs the appropriate staff of the District to take any and all actions necessary to implement the above-referenced changes.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Otay Water District at a regular meeting held this 15th day of July, 2011.

President

ATTEST:

Secretary

APPROVED AS TO FORM:

District Counsel

I HEREBY CERTIFY that the foregoing Resolution No. 4183 was duly adopted by the BOARD OF DIRECTORS of the OTAY WATER DISTRICT at a regular meeting thereof held on the 15th day of July, 2011 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

District Secretary

RETIREE HEALTH INSURANCE: UNREPRESENTED EMPLOYEES

- A. Retiree Health Insurance Guaranteed. The provision of health insurance and access to medical and dental insurance for employees retiring who held full-time status during their employment and their eligible dependents (as set forth below) is guaranteed for the life of the retiree and spouse. However, the District reserves the right to make changes related to the overall administration of the plan (e.g. changing health care providers) that do not have a major impact on the overall plan structure.
- B. Eligibility. Retirement through the District's Pension Retirement Plan (currently CalPERS) is required to be eligible to receive Retiree Health Insurance in addition to any other provisions set forth herein. Additionally, Medicare-eligible retirees and retiree's spouse are required to sign up for Medicare Parts A and B at the retiree's and/or spouse's own expense, if eligible, to be eligible for District retiree health coverage.
- C. Eligible Dependents. Eligible dependents include those dependents who were covered by the District's health insurance on the date the employee ceased active service with the District. Dependents acquired after the employee retires are not eligible for coverage. If the retiree dies, or an active employee dies, and such employee was eligible to be covered by health insurance as a retiree on the date of death, then such employee's eligible dependent(s) will be eligible for District-paid continuation of health insurance coverage at 88% for the life of the retiree's spouse. If there are dependent children eligible for coverage, such unmarried children are eligible for District-paid continuation of health insurance coverage at 88% up to age 19. Plan requirements shall be set forth in a separate booklet furnished to all eligible retirees and is referenced only to provide additional information. Dependent children may be allowed to remain on the plan at the retiree's own expense beyond age 19 as required by law.

I. REGULAR RETIREMENT

A. Qualifications for unrepresented employee coverage are:

The employee has attained age 55; and
The employee has completed fifteen (15) continuous years of service.

B. District/retiree contribution:

District and retiree health and dental insurance contributions shall be based on the following formula:

<u>EO:</u>	100% of the premium paid by the District
<u>E+1:</u>	88% of the District-selected premium paid by the District; 12% paid by the employee
<u>E+2 or more:</u>	88% of the District-selected premium paid by the District; 12% paid by the employee

This shall be a fixed percentage and shall not change after the employee retires.

II. EARLY RETIREMENT

A. Early Retirement Due To Employee Disability.

An employee may retire between the ages of 50 and 54, if (1) the employee is disabled and unable to work the usual duties of the employee's position on a permanent or long term basis (subject to District approval), (2) has a minimum of ten (10) years of continuous District service, and (3) also takes an early retirement through the District's retirement pension plan (currently CalPERS).

B. Early Retirement Due To Employee Hardship.

An employee may retire between the ages of 50 and 54, if (1) the employee experiences a severe hardship (subject to District approval), (2) has a minimum of fifteen (15) years of continuous District service, and (3) also takes an early retirement through the District's retirement pension plan (currently CalPERS). A severe hardship may include a spouse who suffers from a serious and prolonged illness or disability where the employee is required to care for the spouse or other similar extraordinary circumstances.

C. District Determination of Disability or Employee Hardship.

The District will make the final determination of employee disability or employee hardship eligibility. The District has sole discretion to determine whether the employee has a qualified disability or hardship to be eligible for this benefit and to adopt policies, regulations, and or guidelines to aid in this determination.

D. Benefit Level.

If an employee is permanently disabled or has a severe hardship as defined above, the employee may be eligible for retiree health benefits provided they are an active employee who has attained age 50 and has years of continuous service as defined above. The employee and eligible dependents would receive a reduced contribution level toward the District's current retiree medical and dental benefit plans as follows:

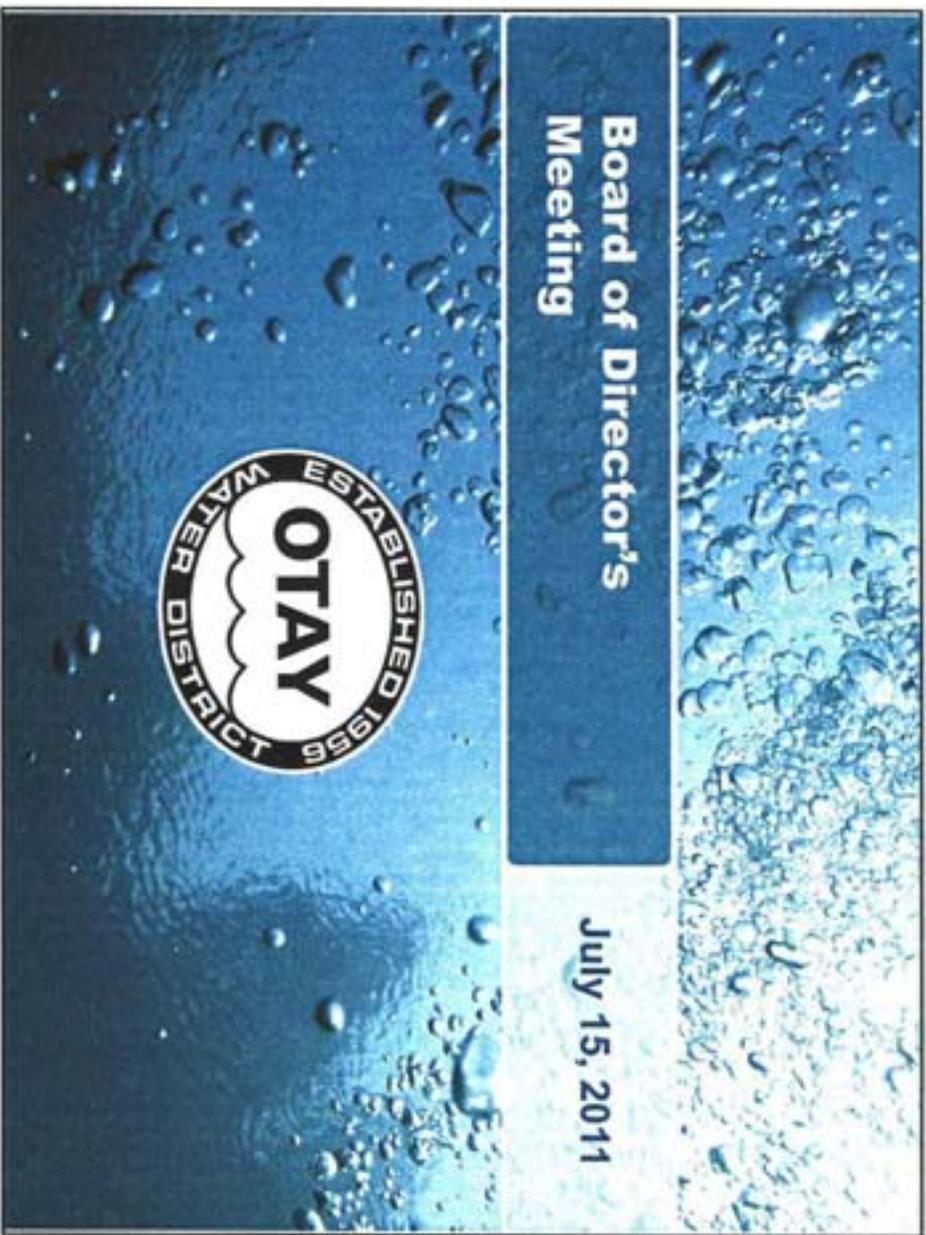
Early Retirement Due to Disability or Hardship	
Age at Time of Retirement	District Fixed Percentage Contribution Level
50	70%
51	76%
52	82%
53	88%
54	94%

If disability retirement or hardship is approved by the District, the percentage of the retiree's health benefit premium to be paid by the District will be determined based on the retiree's age at the time the retirement becomes effective, as demonstrated in the above table. The District's fixed percentage contribution will not increase over time. The same fixed percentage will be applied to calculate the District's portion for any qualified dependent(s).

PENSION (RETIREMENT PLAN): UNREPRESENTED EMPLOYEES

Retirement benefits and the Pre-retirement Option 2 Death Benefit are provided to eligible regular employees under the California Public Employees Retirement System (CalPERS).

- A. Retirement Formula. The basis for computing employee retirement compensation shall be two point seven percent (2.7%) at age 55 PERS Supplemental Formula based on the employee's single highest year annual compensation.
- B. Employer Contribution. The District shall pay the full employer contribution.
- C. Employee Contribution. The Employee shall pay four-and-one-half percent (4.5%) of the employee's service contribution effective July 15, 2011, and eight percent (8%) effective July 1, 2012.



Board of Director's Meeting

July 15, 2011



Agenda



Other Post-Employment Benefits (OPEB)
Chronology and 2011 Retiree Health Actuarial Study



Proposal for Unrepresented Employees:
- Increase Employees' Contribution to CalPERS Retirement
- Amend Retiree Health Benefits for Unrepresented Employees

Employee Retiree Health Benefits



Tier I (Hired prior to 1/1/81)*

- Age 55 and 5 years of service
- 100% employee premium, 88% dependent premium for retiree's life
- health and dental coverage
- if retiree predeceases spouse under Medicare-eligible age, spouse may stay on plan at 88% District-cost until Medicare-eligible; if beyond Medicare, spouse may elect COBRA for 36 months



Tier II (Hired 1/1/81-6/30/93)*

- Age 55 & continuous service \geq 70, health coverage
- Age 60 & continuous service \geq 70, health and dental coverage
- 100% employee premium, 88% dependent premium for retiree life
- if retiree predeceases spouse under Medicare-eligible age, spouse may stay on plan at 88% District-cost until Medicare-eligible; if beyond Medicare, spouse may elect COBRA for 36 months



Tier III (Hired on or after 7/1/93)

- Age 55 and 15 years of continuous service
- \$157.86 monthly or the minimum required by the District-selected plan
- No District-paid dependent coverage (Dependents may remain on the plan at employee expense until employee is Medicare-eligible.)

*Retirees who retired prior to 12/29/03 are not required to pay 12% of dependent premium.

Note: In all cases, dependent children may remain on the plan until age 19 at current District contribution level at which point they may continue on the plan per Health Care Reform at the retiree's own expense until age 26.

Retirees may select any plan prior to Medicare. Once employee reaches Medicare eligibility, they are required to enroll in Medicare Part A and B at their own expense. Retirees on Medicare are enrolled in the PPO plan, where Medicare is primary and the PPO plan becomes secondary.

OPEB Chronology

Prior to 1981

- OPEB benefits were established for District employees and were funded via the annual operating budget.

January 1981

- Tier II was created with a similar OPEB benefit with longer eligibility criteria.

July 1993

- Tier III was created with no OPEB benefits.

1999

- Actuarial study shows a \$6.6 million liability.

Summary of Participants

	I	II	III	Total
Active	3	22	125	150
Retiree	41	25	1	67

OPEB Chronology

June 2000

- Board approved Policy 35 governing the medical reserve fund.
- Board also funded the reserve with \$4 million.

July 2003

- Actuarial study shows liability of \$16.0 million. Significant assumption changes cause the majority of the increase (rate of return, medical costs).

May 2004

- Board approved funding the reserve an additional \$12.4 million.

June 2005

- Board directs staff to look at the establishment of a trust.

OPEB Chronology

March 2008

- Board approves the CERBT trust and funds it with \$5.0 million.
- Actuarial study shows the liability reduced to \$11.4 million (including the new Tier III benefits) due to the greater return on the trust and the management of the medical program.
- These actions free up \$5.5 million to cover costs associated with a 6 year labor contract including moderate OPEB benefits for Tier III.
- \$6.4 million remains in the Otay fund to pay for OPEB benefits.

February 2010

- Actuarial study shows a liability of \$10.1 million. Fully funded with CERBT holding \$6.2 million and Otay holding \$3.9 million.

May 2011

- Actuarial study shows liability of \$13.3 million. 73% funded with the District holding \$1.9 million and the trust holding \$7.9 million.
- Increase due to CERBT assumption changes on return and medical costs.

Key Assumption Changes in the 2011 Actuarial Study

As of the June 30, 2009 the District's liability was:

- \$10.1 Million

All governments affected in a similar fashion by the California Employers' Retiree Benefit Trust (CERBT) assumption changes. CERBT key assumption changes:

- \$1.3 Million - Medical trends
- \$0.9 Million - Demographic assumptions
- \$0.7 Million - Future earnings estimates

As of June 30, 2011 the District Liability is now projected to be

- \$13.3 Million

73% funded after assumption changes

- Funding level clearly indicates the District's commitment to financial health.

Minimal Budgetary Impact of the Assumption Changes

- The new actuarial information came in too late to be incorporated into the District's budgeting process.
- Annual OPEB costs were underestimated in the budget by approximately \$100,000.
- At the same time, the District's OPEB reserve will be able to pay for just over 2 years worth of increased expense.
- Staff has used the rate model to project that the CERBT assumption changes will have a 1/10 of one percent affect on the 2013 and 2014 rates.

Tier III Benefits

Tier III prior to 2007

- Age 55 and 15 years of service.
- Ability to buy retiree health coverage at retiree's full cost and stay on the District's plan until Medicare-eligible.

Tier III after 2007 / Current

- Age 55 and 15 years of service.
- 50% of employee-only coverage until Medicare-eligible, retiree pay 100% of spouse coverage until retiree is Medicare-eligible.





Proposal for Unrepresented Employees

- Unrepresented Employees (42):
 - Executives (8)
 - Managers (14)
 - Supervisors (10)
 - Confidential (10)
- Allow the Unrepresented Employees to use the scheduled COLAs to increase Unrepresented Employees' contributions to the CalPERS pension plan to purchase enhanced Retiree Health Benefits, and
- Amend retiree health coverage to level Retiree Health Benefits for all Tiers of Unrepresented Employees.

Proposal for Unrepresented Employees

Employee PERS Contribution

	COLA	From	To
07/01/2011	3.5%	1%	4.5%
07/01/2012	3.5%	4.5%	8%



Proposal for Unrepresented Employees

Proposed benefit – Tier I/II employees

Add to current benefit:

- Dental coverage at age 55 (Tier II currently does not receive dental until age 60).
- Survivor benefit for life for spouse.

Proposed benefit – Tier III employees

Replace existing benefit with a similar benefit to existing Tier I/II:

- Age 55 and 15 years of service.
- 100% of employee premium, 88% of dependent premium for life (including survivor benefit for life).
- Health and dental coverage.

Proposal for Unrepresented Employees

Cost vs. Benefit

Annual Required Contribution (ARC) Of Retiree Health for All Unrepresented Employees:

\$316,400

Reduction in District Contribution to CalPERS due to Employees Contributing Additional Funds to CalPERS:

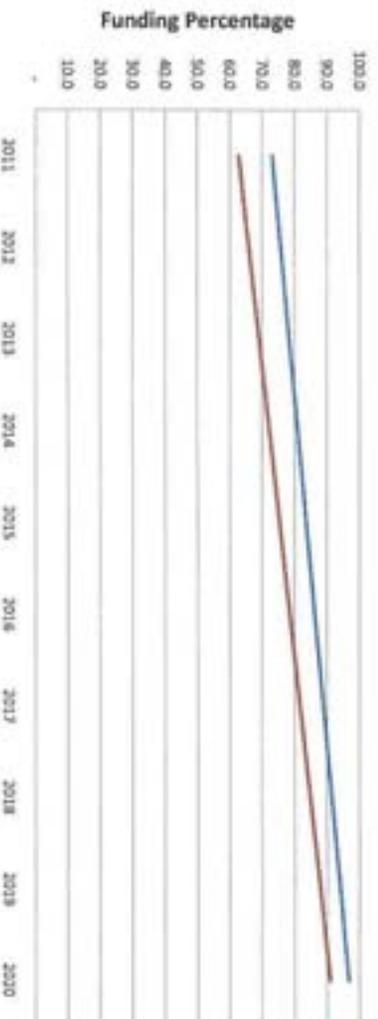
\$350,300

Total Annual Savings to the District

\$33,900

Changes to OPEB Funding Levels

OPEB Funding Percentage



— With PERs Assumption Changes — With Enhancements to Unrepresented OPEB



Represented Employees

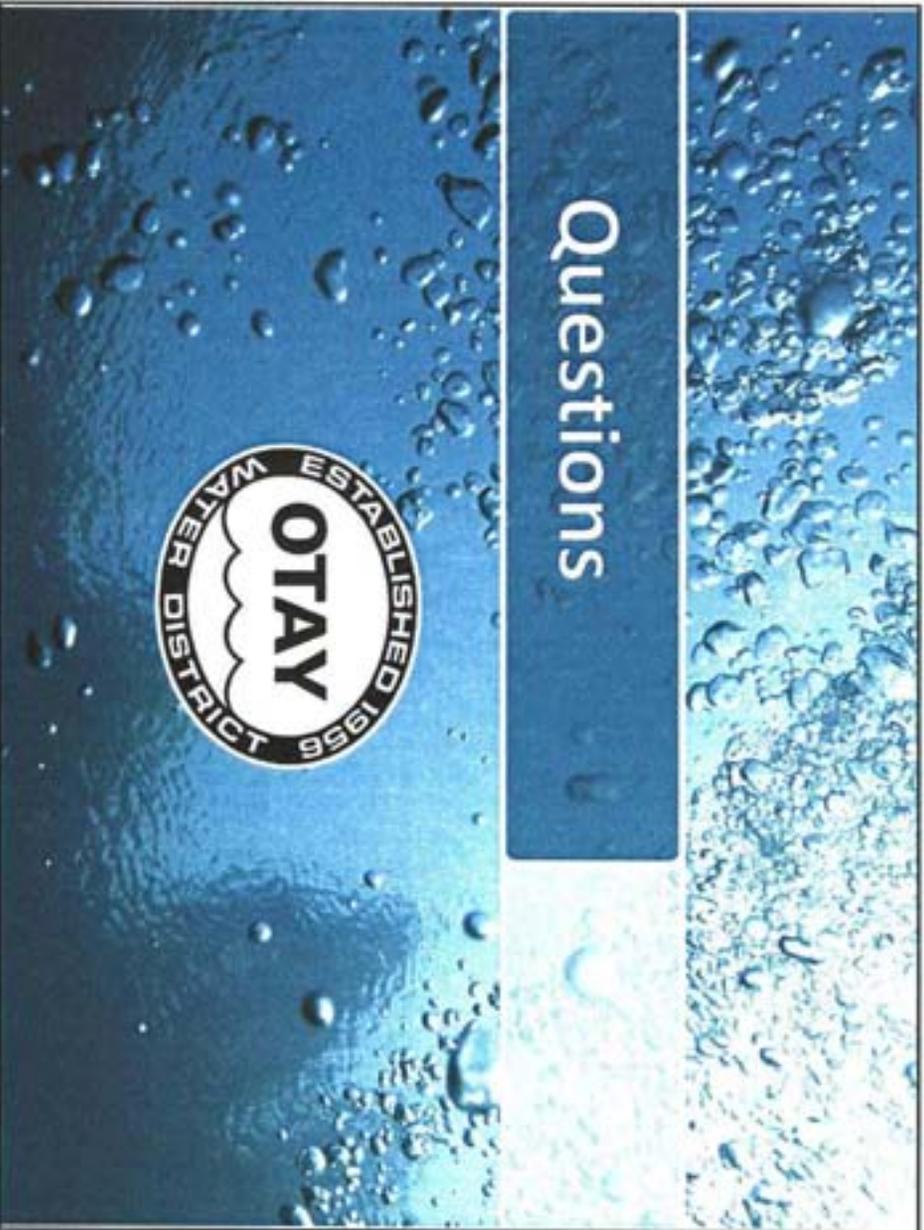
- A similar proposal was provided to Represented Employees for their consideration.
- Represented Employees are still considering the proposal, but have requested additional time to review.
- If Represented Employees decide to move forward, the proposal will be presented at the August 10, 2011 Board meeting.

Consideration to Support Enhancing Retiree Health for Unrepresented Employees

- Employees would be contributing the full employee portion of the CalPERS Pension.
- Enhanced benefit would be consistent with Succession Planning by ensuring the ability to attract and retain key employees as the economy recovers.
- Provide a leveled benefit for all Tiers of Unrepresented Employees.

General Manager's Recommendation

- That the Board adopt Resolution #4182 to increase the Unrepresented Employees' contribution to the CalPERS Pension Plan by 7% to purchase enhanced Retiree Health Benefits, and
- To adopt Resolution #4183 to amend the Retiree Health Benefits for Unrepresented Employees.



Questions