

OTAY WATER DISTRICT  
BOARD OF DIRECTORS MEETING

DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD  
SPRING VALLEY, CALIFORNIA

**WEDNESDAY**  
**September 7, 2011**  
**3:30 P.M.**

**AGENDA**

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY 4, 2011 AND SPECIAL MEETING OF MAY 16, 2011
5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

**CONSENT CALENDAR**

6. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:
  - a) APPROVE THE ISSUANCE OF A PURCHASE ORDER TO RDO EQUIPMENT COMPANY IN THE AMOUNT OF \$73,527.56 FOR THE PURCHASE OF ONE (1) REPLACEMENT TREATMENT PLANT PUMP ENGINE FOR THE RALPH W. CHAPMAN WATER RECYCLING FACILITY
  - b) AUTHORIZE THE GENERAL MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH COX BUSINESS IN THE AMOUNT OF \$108,000 TO COVER A THREE-YEAR AGREEMENT FOR INTERNET BACK-UP SERVICES

## ACTION ITEMS

### 7. BOARD

- a) AUTHORIZE BOARD PRESIDENT, JAIME BONILLA, TO AUTHOR AND TRANSMIT A LETTER TO THE SAN DIEGO COUNTY TAXPAYERS ASSOCIATION CONCERNING THE DISSEMINATION OF INFORMATION REGARDING THE EMPLOYEE HEALTHCARE PROGRAM
- b) AUTHORIZE AN INFORMATIONAL ITEM TO THE RATEPAYERS
- c) DISCUSSION OF 2011 BOARD MEETING CALENDAR

## INFORMATIONAL ITEMS

8. THIS ITEM IS PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEM:
- a) BOARD OF DIRECTORS EXPENSES FOR THE 4<sup>TH</sup> QUARTER OF FISCAL YEAR 2011 (PRENDERGAST)
  - b) CAPITAL IMPROVEMENT PROGRAM STATUS REPORT FOR THE 4<sup>TH</sup> QUARTER OF FISCAL YEAR 2011 (KAY)
  - c) FISCAL YEAR 2011 YEAR-END STRATEGIC PLAN AND PERFORMANCE MEASURES UPDATE REPORT (STEVENS)
  - d) INFORMATIONAL REPORT REGARDING THE UPGRADED BILLING SYSTEM AND THE NEW BILL PRINT FORMAT (CAREY)

## REPORTS

### 9. GENERAL MANAGER'S REPORT

- a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

### 10. DIRECTORS' REPORTS/REQUESTS

### 11. PRESIDENT'S REPORT/REQUESTS

## RECESS TO CLOSED SESSION

### 12. CLOSED SESSION

- a) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [GOVERNMENT CODE §54956.9(a)]

(I) MULTIPLE CASES RELATED TO THE FENTON BUSINESS CENTER AND FILED WITH THE SUPERIOR COURT OF THE COUNTY OF SAN DIEGO CONSOLIDATED UNDER CASE NO. 37-2007-00077024-CU-BC-SC

b) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [GOVERNMENT CODE §54956.9]

(I) SALT CREEK GOLF, LLC, UNITED STATES BANKRUPTCY COURT, CASE NO. 11-13898-LA11

2 CASES

RETURN TO OPEN SESSION

13. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ADDITIONAL ACTIONS ON ANY ITEMS POSTED IN CLOSED SESSION

14. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

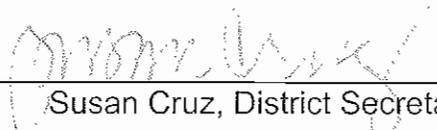
The Agenda, and any attachments containing written information, are available at the District's website at [www.otaywater.gov](http://www.otaywater.gov). Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at (619) 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on September 2, 2011, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on September 2, 2011.

  
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Susan Cruz, District Secretary

**MINUTES OF THE  
BOARD OF DIRECTORS MEETING OF THE  
OTAY WATER DISTRICT  
May 4, 2011**

1. The meeting was called to order by President Bonilla at 3:34 p.m.

2. ROLL CALL

Directors Present: Bonilla, Croucher, Gonzalez, Lopez and Robak

Staff Present: General Manager Mark Watton, Asst. General Manager of Administration and Finance German Alvarez, Asst. General Manager of Engineering and Water Operations Manny Magana, Attorney Richard Romero, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by President Bonilla, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the agenda.

5. PRESENTATION OF THE 2011 OTAY PHOTO CONTEST AWARD

Water Conservation Manager William Granger presented awards to the winners of the 2011 Otay Photo Contest on the theme, "Water." The District received 78 entries from Eastlake, Monte Vista, Steele Canyon and Valhalla High Schools. He noted that past photo contest winners have had their photos published in the District's Budget Document, Consumer Confidence Report (Water Quality Report) and on bookmarks that are distributed at community outreach events. He introduced second place winner, Ms. Olivia Thomas, a junior at Monte Vista High School, for her photo titled, "The Future of Water." He also introduced first place winner, Ms. Natalie Hunt, also a junior at Monte Vista High School and presented her a check for \$200 for her photo titled, "Beside the Moving Waters." Mr. Rhett McGinty, a junior at Eastlake High School, received third place and a \$50 check for

his photo titled, "Time is Money and the Meter is Running." Mr. McGinty was unable to attend the meeting, but was presented his award following the meeting.

Ms. Olivia Thomas was also presented the Regional Award for *Best in Show* and received a \$500 check for receiving both second place and *Best in Show* awards . Her photo was selected among entries received from high schools located within the service areas of Otay WD, Helix WD and Sweetwater Authority.

Water Conservation Manager Granger also introduced the teachers from Ms. Karen Breedlove from Monte Vista High School and Mr. Hinkle from Eastlake High School.

6. APPROVE THE MINUTES OF THE REGULAR MEETINGS OF JULY 7, 2010 AND OCTOBER 6, 2010

A motion was made by Director Croucher, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the minutes of the regular meetings of July 7, 2010 and October 6, 2010.

7. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

CONSENT CALENDAR

8. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

A motion was made by Director Robak, seconded by Director Gonzalez and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the following consent calendar items:

- a) APPROVE AN AMENDMENT TO THE COOPERATIVE AGREEMENT CREATING THE INTERAGENCY WATER TASK FORCE WITH REFERENCE TO WHEN THE TASK FORCE WILL MEET
- b) AUTHORIZE THE INCREASE OF THE BUDGET FOR CIP P2502 FROM \$200,000 TO \$525,000; APPROVE THE ISSUANCE OF A PURCHASE ORDER TO SLOAN ELECTROMECHANICAL SERVICE & SALES IN THE AMOUNT OF \$246,885 FOR THE PURCHASE OF VARIABLE FREQUENCY DRIVES (VFDs); AND ISSUE A SEPARATE PURCHASE ORDER TO ONESOURCE DISTRIBUTORS IN THE AMOUNT OF \$134,252 FOR THE PURCHASE OF ACTIVE LINE CONDITIONERS FOR THE 803-1 AND 850-2 PUMP STATIONS
- c) AWARD A PROFESSIONAL ENGINEERING SERVICES AGREEMENT TO V&A CONSULTING ENGINEERS, INC. FOR FISCAL YEARS 2011, 2012, AND 2013 (ENDING JUNE 30, 2013) FOR THE CATHODIC PROTECTION PROGRAM AND FOR AS-NEEDED SERVICES IN AN AMOUNT NOT-TO-EXCEED \$392,729

#### ACTION ITEMS

##### 9. BOARD

- a) DISCUSSION OF 2011 BOARD MEETING CALENDAR

It was discussed that as several Directors will be out-of-town during the week of the August board meeting, that the August 3 meeting be moved to the following week. The members of the board each confirmed their availability on the following Wednesday, August 10, and President Bonilla gave direction to District Secretary Cruz to formally move the meeting to August 10.

#### REPORTS

##### 10. GENERAL MANAGER'S REPORT

###### SAN DIEGO COUNTY WATER AUTHORITY UPDATE

General Manager Watton indicated that CWA will be hosting an open house where they will discuss key water issues and supply challenges. The open house is directed towards the public, directors and others who may have an interest. He also indicated that the directors will be hearing more about CWA's lawsuit against MWD regarding their rates and its impact to CWA over the long term. He stated that CWA will be proposing a rate increase again this year and staff will be reviewing the proposed budget for Fiscal Year 2012 at a Special Board meeting scheduled on May 16, 2011. Staff will discuss how the increase in the wholesale water rate will impact the budget.

## GENERAL MANAGER'S REPORT

General Manager Watton presented to the board awards the District received from the California Society of Municipal Finance Officers for Excellence in Operating Budgeting for Fiscal Year 2010-2011 and for Excellence in Capital Budgeting for Fiscal Year 2010-2011. President Bonilla congratulated staff for their great work in achieving the awards.

General Manager Watton presented his report which included an update on the District's Asset Management Program, an assessment of possibly video streaming board meetings, an upcoming return visit by a Dutch Water Company to view the District's GIS Systems, the presentation of an economic outlook report prepared by Mr. Alan Nevin, the Rancho del Rey Well Project, the Del Rio Road and Gillespie Drive emergency interconnections, that the vehicle shop received a satisfactory safety rating (top rating) from the California Highway Patrol, and that water deliveries to Mexico for May and June 2011 have been canceled (please see attached copy of the General Manager's report for details).

### 11. DIRECTORS' REPORTS/REQUESTS

Director Croucher indicated that the State has declared the drought over, however, there are still very serious issues with regard to water shortage. He stated that while the state reservoir levels are up, the Bay Delta environmental issues are still continuing. He indicated that snow pack levels are higher than they have been in the past few years, but Lake Meade is still below the 200 foot mark. He also shared that MWD is planning on increasing the funding for their lawsuit with CWA from \$500,000 to \$800,000. He noted that 23% or \$300,000 of that funding comes from CWA. He stated that MWD is thinking of ending some incentives for those items that are already required by law. Some of the incentives will end now and some in 2012. It is felt that if they end some of these incentives now, that MWD should have some cost savings. However, MWD indicates that they will be leaving their budget as is, which is a concern at CWA. He stated that CWA is the largest user and yet they have the least impact on the process where voting is concerned.

Director Robak thanked staff for revising the accounts payables/demands list which has helped better clarify the information. He also reported that there are some issues at the Water Conservation Garden. At this time, it is very preliminary and that he would keep the board updated.

### 12. PRESIDENT'S REPORT

President Bonilla reported on meetings he attended during the month of April 2011 and indicated that on April 4 he attended the Ad Hoc Legal Matters Committee where issues related to the Fenton Business Center matter were discussed. He met with Cruz Bustamante, former State Lieutenant Governor, and General Manager Watton on April 11 to garner Mr. Bustamante's opinion and advice on the desalination project. On April 28 he met with General Manager Watton to discuss

the May Board agenda and on the same day he also attended an Ad Hoc Legal Matters Committee where matters related to the Fenton Business Center was discussed. He also attended an Ad Hoc Redistricting Committee meeting on May 3 where the committee reviewed various division boundary change options, as required following a census, presented by the district's consultant. The committee will present alternatives to the full board at a future meeting.

13. CLOSED SESSION

The board recessed to closed session at 4:03 p.m. to discuss the following matter:

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
[GOVERNMENT CODE §54956.9(a)]

- (l) MULTIPLE CASES RELATED TO THE FENTON BUSINESS CENTER AND FILED WITH THE SUPERIOR COURT OF THE COUNTY OF SAN DIEGO CONSOLIDATED UNDER CASE NO. 37-2007-00077024-CU-BC-SC

14. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

The board reconvened from closed session at 4:55 p.m. Attorney Richard Romero reported that there were no reportable actions taken in closed session.

15. ADJOURNMENT

With no further business to come before the Board, President Bonilla adjourned the meeting at 4:55 p.m.

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President

ATTEST:

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District Secretary

**MINUTES OF THE  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OTAY WATER DISTRICT  
May 16, 2011**

1. The meeting was called to order by President Bonilla at 3:30 p.m.

2. ROLL CALL

Directors Present: Bonilla, Croucher, Gonzalez, Lopez and Robak

Director Absent: None

Staff Present: General Manager Mark Watton, Assistant General Manager of Administration and Finance German Alvarez, Assistant General Manager of Engineering and Water Operations Manny Magana, General Counsel Dan Shinoff, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

A motion was made by Director Croucher, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the agenda.

5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

## ACTION ITEMS

6. ADOPT RESOLUTION NO. 4174 TO AMEND THE 1996 TRUST AGREEMENT FOR THE 1996 VARIABLE RATE DEMAND CERTIFICATES OF PARTICIPATION TO ALLOW FOR RESCISSION OF A MANDATORY TENDER NOTICE SENT IN CONNECTION WITH SUBSTITUTION OF THE EXISTING LETTER OF CREDIT SECURING THE CERTIFICATES

Chief Financial Officer Joe Beachem presented a Resolution for the Board of Directors consideration to amend the 1996 Trust Agreement to provide for rescission of the mandatory tender notice sent in connection with the substitution of the existing letter of credit securing 1996 Certificates of Participation. Mr. Beachem indicated that the District's letter of credit was issued by Heleba Landesbank Hessen-Thuringen Girozentrale (Helaba) and is scheduled to expire on June 10, 2011.

Chief Financial Officer Beachem stated that the District obtained a replacement letter of credit from Union Bank, N.A., but it would not be in place by June 3, 2011 when the trustee would have been required to draw on the existing Heleba letter of credit. He indicated that a notice of such draw was sent to certificate owners on May 4, 2011 (30-day requirement prior to the draw date) and subsequent to the mailing of the notice, Heleba agreed to a 30-day extension of the existing letter of credit to provide an orderly substitution of the Union Bank letter of credit. It was noted that the replacement letter of credit from Union Bank, N.A. will not change the District's debt.

It was discussed that the Trust Agreement for the 1996 COPs does not include a rescission of the notice that was sent out on May 4 and if the notice is not rescinded, the Remarketing Agent would be required to remarket the entire issue to new investors. Chief Financial Officer Beachem stated that it is favorable for the District to amend the Trust Agreement to provide for rescission of the mandatory tender notice to avoid duplicate costs of remarketing that may cause certain existing investors to drop out of the June 3 remarketing which may result in a slight increase in interest rates. It is also favorable to amend the Trust Agreement so that it is up-to-date.

Consultant Suzanne Harrell stated that the rescission provisions changes time for the 2<sup>nd</sup> notice from 30 days to 15 days.

A motion was made by President Bonilla, seconded by Director Croucher, and carried with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve staffs' recommendation and adopt Resolution No. 4174.

ADJOURNED OTAY WATER DISTRICT SPECIAL BOARD MEETING

7. CONVENE OTAY SERVICE CORPORATION SPECIAL BOARD MEETING

8. ADOPT RESOLUTION NO. 1007 TO AMEND THE 1996 TRUST AGREEMENT FOR THE 1996 VARIABLE RATE DEMAND CERTIFICATES OF PARTICIPATION TO ALLOW FOR RESCISSION OF A MANDATORY TENDER NOTICE SENT IN CONNECTION WITH SUBSTITUTION OF THE EXISTING LETTER OF CREDIT SECURING THE CERTIFICATES

General Manager Mark Watton stated that staff is requesting the adoption of Resolution No. 1007 that will duplicate the actions of Resolution No. 4174, but under the Otay Service Corporation.

A motion was made by President Bonilla, seconded by Director Gonzalez and carried unanimously with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve staff's recommendation and adopt Resolution No. 1007.

9. ADJOURN OTAY SERVICE CORPORATION SPECIAL BOARD MEETING

10. CONVENE OTAY WATER DISTRICT SPECIAL BOARD MEETING

11. APPROVE FISCAL YEARS 2012-2014 STRATEGIC PLAN

Chief Information Officer Geoff Stevens provided a PowerPoint presentation of the District's FY 2012-2014 Strategic Plan. He discussed the strategic plan process that began in September 2010 and indicated that the District's Senior Team was involved in the review and finalization of the FY 2012-2014 Strategic Plan. A draft document of the District's Strategic Performance Management Plan for FY 2012-2014 was provided to the Board.

Chief Information Officer Stevens indicated that the District's key challenge is to add increased "value" by improving its core business process. In addition, he stated that it is important to focus on the District's objectives and measures so that it may continue to evolve and improve its business process.

Director Croucher stated that he would like to see the implementation of a strategic plan versus a business process to ensure that all District employees, management team and the Board are involved with the review and finalization of the District's Strategic Plan. He inquired if District employees and customers were involved with the

strategic plan process. Chief Information Officer Geoff Stevens stated yes and indicated that a survey for the District's employees and customers was conducted to obtain their input and this input was included in the Strategic Plan. Director Croucher commended staff and recommended that the Strategic Plan indicate that all employees, management team, board members and customers were involved in the District's strategic plan process.

Director Mark Robak inquired if the District's FY 2012-2014 Strategic Plan's objectives for the IT Department were different from its previous plan's objectives. Chief Information Officer Stevens stated, yes, and indicated that the new objectives for the IT Department are maturing as the department's role is changing. The District has implemented new systems which has improved the District's business process. The role of technology is changing and this is reflected in the plan.

Administrative Services Chief Rom Sarno presented his department's strategic plan objectives that included identifying management initiatives for negotiations with employee groups, evaluating policies and procedures to ensure the District remains competitive, and updating performance evaluation categories/program.

Chief Financial Officer Beachem reviewed the Finance Department's strategic plan objectives that included the enhancement of communications with customers and increase the number of customers utilizing online bill payment. He stated that 61% of customers indicated that they would like to use an alternative payment method, but only 54% of customers are utilizing the new method. The goal for the Finance Department is to increase the number of customers that will actually use the alternative payment method.

Engineering Chief Rod Posada presented the Engineering Department's strategic plan objectives which included strengthening CIP planning, budgeting and cost tracking processes; preparing and implementing the Waste Water Management Plan and implementing the recommendations within the Integrated Water Resources Master Plan (IRP) to acquire alternative potable and recycled water resources.

Operations Chief Pedro Porrás reviewed the Operations Department's strategic plan objectives. He indicated that the department is collaborating with the IT and Engineering departments to improve the District's Asset Management Program and Computerized Maintenance Management System. His department also plans on reviewing current business practices with the goal of increasing integration between departmental functions.

General Manager Mark Watton indicated that the District's FY 2012-2014 Strategic Plan is a hybrid of a business and strategic plan.

Director Robak commended staff and stated that he appreciates that all of the departments are collaborating with each other to develop objectives that will enhance the District's strategic planning and business processes.

The Board thanked staff for their work on the Strategic Plan and indicated that it is an excellent tool that assists the District with its objectives and performance measures. The Board was pleased that the Strategic Plan involves a collaboration effort from the District's employees, management team, and board members.

President Bonilla directed staff to develop a block diagram or strategy map of the District's Strategic Plan to help visualize its objectives and show how they interrelate with one another. The diagram or map would also be helpful to visualize and organize the steps of the District's business processes.

A motion was made by Director Robak, seconded by Director Lopez and carried unanimously with the following vote:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Abstain:	None
Absent:	None

to approve the District's Fiscal Years 2012-2014 Strategic Plan.

12. ADOPT RESOLUTION NO. 4173, APPROVING THE FISCAL YEAR 2011-2012 OPERATING AND CAPITAL BUDGETS; APPROVE FUND TRANSFERS FOR POTABLE, RECYCLED, AND SEWER; APPROVE WATER AND SEWER RATE CHANGES ON ALL BILLING CYCLES THAT BEGIN IN CALENDAR YEAR 2012; ADOPT ORDINANCE NO. 530 AMENDING APPENDIX A OF THE CODE OF ORDINANCES WITH THE PROPOSED WATER AND SEWER RATE CHANGES, AND SECTION 53, FEES, RATES, CHARGES AND CONDITIONS FOR SEWER SERVICE; AND OBTAIN APPROVAL OF THE RATE INCREASE NOTICES

Chief Financial Officer Beachem indicated that staff would be presenting a PowerPoint presentation discussing and recommending approval of the Fiscal Year 2012 Operating Budget of \$78.1 million, the Capital Improvement Program (CIP) Budget of \$22.6 million, a 7.7% rate increase for potable and recycled customers, a 7.5% rate increase for sewer customers, and associated fund transfers. He stated that upon the board's approval, the District will provide a 30-day notice of the rate increases to its customers in compliance with Proposition 218. He noted that the District has approved a five-year rate plan and the notice is provided to customers to make them aware of the proposed increases. He stated that the proposed water and sewer rate increases will be implemented on January 1, 2011.

Chief Financial Officer Beachem presented the workshop objectives and discussed the following (see attached presentation for details):

- Rate Model and Budget Process
- Meeting District Objectives
- Proposed Fund Transfers - \$13.7M

- Debt Coverage Ratios
- 100% of the Water Rate Increase due to Suppliers (CWA, MWD, City of San Diego)
- Operating Budget Highlights
- Water Survey Results – Cost for 15 Units of water use; District is 8<sup>th</sup> lowest among the 24 member agencies
- Water Survey Results – Cost for 10 Units of water use; District is in the middle of the 24 member agencies
- Rate Model Review Sewer Rates
- Sewer Budget Highlights
- Sewer Survey Results – District's sewer cost is 6<sup>th</sup> lowest among the 72 service providers

Chief Engineer Rod Posada discussed the following:

- Capital Improvement Program
- Growth Projections
- Meter Sales and Growth
- CIP Budget Assumptions
- CIP Six-Year Budget Look Forward
- Otay Water District Initiatives
- Water Resources Supply Projects

Finance Manager Rita Bell presented the following:

- Balanced Operating Budget
- FY 2012 Operating Budget
- Review of the Budget Process
- Budget Objectives
- Impact of Weather and Growth
- Potable Water Sales
- Potable Sales Revenues
- Recycled Sales Revenues
- Sewer Revenues
- Sewer State Loan Paid Off
- Other Revenues
- Water Cost
- Power
- Staffing Highlights
- Staffing Reductions and Efficiencies
- Labor Costs
- Administrative Cost
- Materials & Maintenance Costs
- Budget Summary

Chief Financial Officer Beachem noted that the San Diego water agencies were not able to provide the information that the District requested to update the "Water Survey Results" chart (for 15 units of water use) to reflect agencies proposed rate increases. As soon as the District receives the requested information, the chart will be updated in the rate notices that will be forwarded to customers.

He indicated that there is a decrease in the overall cost for sewer services from the District. The Sewer Survey Results indicate that the District is the 6<sup>th</sup> lowest sewer provider in San Diego county.

Accounting Manager Bell stated that the budget process is an all year round project that begins with the strategic plan then placed in the rate model and re-reviewed to determine if there are areas in the District's business process that could be reduced. She stated that FY 2010 is considered the new normal for budget processing.

Chief Financial Officer Beachem indicated that the District's FY 2011-2012 balanced budget meets the needs of its customers and is supported by a 7.7% potable and recycled water rate increase, and a 7.5% sewer rate increase. He stated that staff is recommending that the board:

- 1) Adopt Resolution No. 4173 to approve the FY 2011-2012 Operating and CIP Budget;
- 2) Approve the fund transfers;
- 3) Adopt Ordinance No. 530 to amend Appendix A of the Code of Ordinances with the proposed water and sewer rate increases, and Section 53, Fees, Rates, Charges and Conditions for Sewer Service; and
- 4) Direct staff to send notices of the rate increases to the District's customers

In response to an inquiry from Director Robak, Chief Financial Officer Beachem stated that the District's FY 2012 Operating and CIP budgets are zero based budgets and every dollar is accounted for. The budgets indicate what all budgeted funds are designated for.

At the request of Director Robak, Chief Financial Officer Beachem provided additional details of the District's debt coverage ratio and indicated that it should be above 125%. In addition, it was noted that staff has taken a conservative approach by not depending on growth in the future.

In response to an additional question from Director Robak, Chief Financial Officer Beachem stated that the District has a lower rate increase compared to CWA's rate increase because the District focuses on efficiency to lower costs and matching its CIP to growth and the economy.

Director Lopez inquired about the District's reserve levels. Chief Financial Officer Beachem indicated that it is one of the District's objectives to ensure that its reserve levels are well funded and in compliance with the District's Reserve Policy.

In response to a question from Director Croucher, Chief Financial Officer Beachem indicated that the shift in the CIP Budget for FY 2015 will not significantly increase the rate for the District's customers.

In response to a question from Director Gonzalez, General Manager Watton indicated that the District is looking at full fleet management to help reduce fuel consumption and increase efficiency. Several of the District's old vehicles have already been replaced with fuel efficient vehicles.

President Bonilla stated that the Board has been fiscally responsible over the years and is not easily influenced by politics when making decisions. The District cannot lose focus that it must provide quality water at the lowest possible price. He stated that the District can only do so much to increase efficiencies and lower operating costs to avoid significant rate increases. There are other factors that are outside the District's control such as fuel and energy costs. He stated that the Board feels that they are investing in the District and staff and is very proud of them.

A motion was made by President Bonilla, seconded by Director Croucher and carried unanimously with the following votes:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to adopt Resolution No. 4173, approving the Fiscal Year 2011-2012 Operating and Capital Budgets;

A motion was made by President Bonilla, seconded by Director Lopez and carried unanimously with the following votes:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve fund transfers for potable, recycled, and sewer;

A motion was made by President Bonilla, seconded by Director Lopez and carried unanimously with the following votes:

Ayes:	Directors Bonilla, Croucher, Gonzalez, Lopez and Robak
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Noes: None  
Abstain: None  
Absent: None

to approve water and sewer rate changes on all billing cycles that begin in Calendar Year 2012; to adopt Ordinance No. 530 amending Appendix A of the Code of Ordinances with the proposed water and sewer rate changes, and Section 53, fees, rates, charges and conditions for sewer service;

A motion was made by President Bonilla, seconded by Director Gonzalez and carried unanimously with the following votes:

Ayes: Directors Bonilla, Croucher, Gonzalez, Lopez and Robak  
Noes: None  
Abstain: None  
Absent: None

to approve of the rate increase notices.

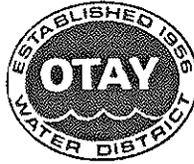
On behalf of the District's employees, General Manager Watton thanked the board for their support of the proposed budget and of staff.

13. With no further business to come before the Board, President Bonilla adjourned the meeting at 5:53 p.m.

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President

ATTEST:

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District Secretary



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 7, 2011
SUBMITTED BY:	Frank Anderson, Utility Services Manager <i>F.A.</i>	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)	Pedro Porras, <i>[Signature]</i> Chief, Water Operations		
APPROVED BY: (Asst. GM):	Manny Magaña, <i>[Signature]</i> Assistant General Manager, Engineering & Operations		
SUBJECT:	Approval to Purchase Replacement Treatment Plant Pump Engine		

**GENERAL MANAGER'S RECOMMENDATION:**

That the Board authorizes the General Manager to issue a purchase order to RDO Equipment Company in the amount of \$73,527.56 for the purchase of one (1) replacement Treatment Plant Pump Engine for the Ralph W. Chapman Water Recycling Facility (RWCWRF).

**COMMITTEE ACTION:** \_\_\_\_\_

See Attachment "A".

**PURPOSE:**

To obtain Board authorization to purchase a replacement Pump Engine for the RWCWRF.

**ANALYSIS:**

On December 6, 2000 the Board authorized the General Manager to initiate CIP P2366 that provided funding for the repair, retrofit or replacement of District Assets in order to comply with APCD air standard requirements. One (1) existing District Pump Engine is scheduled for replacement due to its age and diesel engine exhaust displacement.

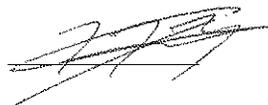
Based on system operation evaluations of work flow history by Fleet supervision and management as well as RWCWRF supervision and management, it is recommended that one (1) new Pump Engine be purchased and the one (1) older Pump Engine unit being replaced be declared surplus. This action would also reduce the District's fuel, maintenance and repair costs.

It should be noted that the existing Pump Engine is 31 years old and does not have modern diesel emission capability. This replacement activity will greatly reduce the District's overall diesel emissions output as the new Pump Engine is classified as Tier 3 which currently complies fully with APCD diesel emissions standards for new Pump Engines.

In accordance with District policy, bids were solicited for the new Pump Engine. Three (3) bids were received. Prices received include all applicable fees and taxes and delivery.

Dealer	Pump Engine Bid	Bid Price
RDO Equipment Company	John Deere Pump Engine	\$73,527.56
B&B Equipment Rental	John Deere Pump Engine	\$85,374.68
Western Power Products	John Deere Pump Engine	\$96,150.40

**FISCAL IMPACT:**



The purchase of this Pump Engine will cost \$73,527.56 which will be charged against the APCD Engine Replacements and Retrofits CIP 2366.

The total FY12 project budget for the CIP p2366 APCD Engine Replacements and Retrofits is \$295,000. Existing expenditures and current encumbrances for the CIP, including the Treatment Plant Pump Engine purchased under this request if approved, are \$73,527.56.

Based on the Utility Service Manager's evaluation, the CIP 2366 budget is sufficient to complete the budgeted purchase.

The Finance Department has determined that 100% of the funds are available in the replacement fund.

Expenditure Summary:

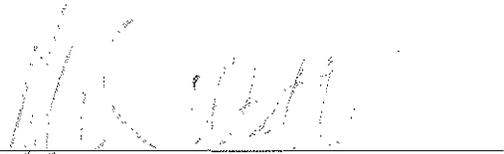
FY12 APCD Engine Replacement CIP 2366 Budget:		\$ 295,000
FY12 Expenditures and Encumbrances to Date: APCD compliance replacement parts for existing fleet.	\$0.00	
Proposed Treatment Plant Pump Engine Purchase:	\$73,527.56	
<b>Total Expenditures and Encumbrances:</b>		<b>\$ 73,527.56</b>
<b>Projected Balance of APCD Engine Replacement FY12 CIP 2366 Budget:</b>		<b>\$ 221,472.44</b>

**STRATEGIC GOAL:**

Implementation of the APCD engine compliance program per schedule.

**LEGAL IMPACT:** \_\_\_\_\_

None.



\_\_\_\_\_  
General Manager

Attachment "A", Committee Action



## ATTACHMENT A

SUBJECT/PROJECT:	Approval to Purchase Replacement Treatment Plant Pump Engine
------------------	--

### COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on August 18, 2011 and the following comments were made:

- Staff requested that the Board authorize the General Manager to issue a purchase order to RDO Equipment Company in the amount of \$73,527.56 for the purchase of one (1) replacement Treatment Plant Pump Engine for the Ralph W. Chapman Water Recycling Facility (RWCWRF).
- Staff indicated that the existing Pump Engine will be charged to CIP P2366 (APCD Engine Replacements and Retrofits) that was approved by the Board on December 6, 2009 and provides funding for the repair, retrofit or replacement of District Assets to comply with APCD air standard requirements. It was noted that for FY 2012, \$295,000 was allocated for CIP 2366.
- Staff noted that the existing Pump Engine is 31 years old and does not have modern diesel emission capability. The new Pump Engine will reduce diesel emissions output and will be classified as Tier 3 and will fully comply with APCD diesel emissions standards.
- Staff stated that in accordance with District policy, bids were solicited for the new Pump Engine. Staff indicated that three (3) bids were received and that RDO Equipment Company had the lowest bid, therefore staff is recommending that the Board award a purchase order to RDO Equipment Company in the amount of \$73,527.56.
- The Committee inquired if the District plans to replace other pump engines in FY 2012. Staff stated yes and indicated that the pump engines are located at different District facilities.
- The Committee recommended that staff provide the number of remaining pump engines to be replaced in FY 2012 for CIP P2366

APCD Engine Replacements and Retrofits, and indicate where those pump engines are located.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as a consent item.

# Quality Assurance Approval Sheet

Subject: Approval to purchase Replacement Pump Engine at the Ralph W. Chapman Water Recycling Facility. Project No.: P2366

Document Description: Staff report for the September 7<sup>th</sup>, 2011 Board Meeting requesting approval to purchase a replacement pump engine at the Ralph W. Chapman Water Recycling Facility.

Author:  Date: 8-12-11  
Signature

FRANK ANDERSON  
Printed Name

QA Reviewer:  Date: 8-12-11  
Signature

Don Richards  
Printed Name

Manager:  Date: 8-12-11  
Signature

FRANK ANDERSON  
Printed Name

The above signatures attest that the attached document has been reviewed and to the best of their ability, the signers verify that it meets the District quality standard by clearly and concisely conveying the intended information; being grammatically correct and free of formatting and typographical errors; accurately presenting calculated values and numerical references; and being internally consistent, legible and uniform in its presentation style.



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 7, 2011
		W.O./G.F. NO:	DIV. NO.
SUBMITTED BY:	Bill Jenkins, Information Technology Operations Manager		
APPROVED BY: (Chief)	Geoff Stevens, Chief Information Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager Finance and Administration		
SUBJECT:	OTAY WATER DISTRICT REDUNDANT INTERNET ACCESS		

**GENERAL MANAGER'S RECOMMENDATION:**

That the Board of Directors authorize the General Manager to negotiate and enter into an agreement with Cox Business in the amount of \$108,000 to cover a three year agreement for internet backup.

**COMMITTEE ACTION:** \_\_\_\_\_

See "Attachment A".

**PURPOSE:**

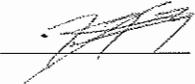
To provide internet access backup to two strategic locations, Otay Administration/Operations Buildings and the 30 MG Reservoir facilities. The internet backup shall be used in parallel with the existing AT&T internet service. The increased bandwidth meets growing communication needs for day-to-day operations, unforeseen incidents, and disasters.

**BACKGROUND:**

Otay Water District currently has a single source internet access at its main campus placing the District at risk due to a single point of failure. This conflicts with our disaster recovery strategy. Following our risk assessment, we determined that having dedicated backup internet service would be beneficial and cost effective for the District. We received competitive pricing from three vendors (Cox Business, Sprint and TelePacific) for internet backup services at two locations, including construction (build-in) costs.

Vendor	Contract Term (3 years)	Estimated build-in of "last mile"	Total
Cox Business	\$108,000	Included	\$108,000
Sprint	\$106,920	\$50,000	\$156,920
TelePacific	\$71,208	\$50,000	\$121,208

We selected Cox Business based on the most competitive pricing, including "last mile" build-in costs for dedicated service. Additionally, Cox Business agreed to complete the build-in within 120 days, passing zero cost back to Otay Water District.

**FISCAL IMPACT:** 

This project will utilize funds from the Information Technology Operating Budget at the rate of \$3,000 per month for three years. Funds for this project are included in the IT budget planned for FY 2012 and the following two years.

**STRATEGIC GOALS:**

These items are in support of the District's Strategic Plan, including the following strategic objectives:

- Optimize functionality, business continuity, bandwidth, and use of SCADA.
- Develop and deploy the field wireless network for key facilities.
- Optimize use of Voice over Internet Protocol (VoIP) and unified messaging.

**LEGAL IMPACT:** \_\_\_\_\_

None.

  
 \_\_\_\_\_  
**Mark Watton**  
**General Manager**



## ATTACHMENT A

SUBJECT/PROJECT: OTAY WATER DISTRICT REDUNDANT INTERNET ACCESS

### COMMITTEE ACTION:

This item was presented to the Finance, Administration and Communications Committee at a meeting held on August 23, 2011. The following comments were made:

- It was indicated that the last communications expense presented for the board's approval was the authorization to contract for a wireless communications plan and, at that time, the board had an interest in how the back-up environment was working.
- Staff noted that there was an inherent problem with back-up coming from AT&T and related competing products as they all essentially use the same "last mile" of infrastructure (they all lease services from one another). Consequently, while the District may have contracted with another company for internet back-up services, because they all use the same infrastructure, there really is no back-up services.
- Staff indicated that cable service is a completely different system/infrastructure and, thus, would provide viable back-up services.
- Staff had requested additional bids and received a bid from Cox Cable. Staff negotiated with Cox and they will provide 10MB of back-up service into two locations. The first is into the District's Administrative Building and the other is to the District's facilities. The services would connect all the District's facilities together.
- Staff indicated that Cox was significantly lower in cost compared to the other vendors who could provide the back-up services. They were also the only vendor who could provide a different "last mile" of infrastructure for internet

services. Cox, additionally, agreed to cover the cost of the extra cable required to service the District as part of the contract.

- It was noted that the back-up internet service would not only provide better reliability for outbound web based communications from the District, but would also increase reliability of inbound services into the District which will be increasingly more important as we evaluate using "cloud based" solutions for potential outsourcing of non-core business applications (like our NeoGov HR service).
- The per unit cost from Cox is less than the per unit cost from AT&T which will reduce the cost of services from AT&T by the amount of back-up services that the District will be purchasing from Cox.
- The back-up services would allow the District to accomplish its Strategic objective of greater reliability with an alternative infrastructure at a lower cost.
- Staff is recommending that Cox be selected to provide the District with internet back-up services.
- The committee inquired why the District is not considering wireless (4G) to provide the back-up services. Staff indicated that they will be considering it in future and noted that the District already has 4G services through Verizon. Staff, however, does not know yet if the cell network would be reliable in a disaster. During the fire storm, the voice cell services was overwhelmed. In light of this, the District is not comfortable at this time in relying on the new 4G service as a core service. This is the reason the District designed its own radio communications system to assure that the District's communications would not be impacted by outside communications traffic.
- The committee indicated that some time ago, the District had inquired with the County its interest in participating in the 3C's program (Regional Command and Control Communications). At that time, it was indicated that the program was only for police and fire service providers. The committee asked that staff again approach the County if there is opportunity for the District to participate in the program as it was experienced during the fire storm that

the coordination between the fire and water agencies was very critical.

- The committee inquired about the communications services the District currently contracts. It was noted that:
  - AT&T provides internet services
  - Verizon provides wireless communications services (cell phone and laptop/notebook wireless internet services)
  - Sprint provides location based services (ie., vehicle tracking)

The committee supported staffs' recommendation and presentation to the full board on the consent calendar.



STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	September 7, 2011
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
SUBJECT:	Board of Directors 2011 Calendar of Meetings		

**GENERAL MANAGER'S RECOMMENDATION:**

At the request of the Board, the attached Board of Director's meeting calendar for 2011 is being presented for discussion.

**PURPOSE:**

This staff report is being presented to provide the Board the opportunity to review the 2011 Board of Director's meeting calendars and amend the schedule as needed.

**COMMITTEE ACTION:**

N/A

**ANALYSIS:**

The Board requested that this item be presented at each meeting so they may have an opportunity to review the Board meeting calendar schedule and amend it as needed.

**STRATEGIC GOAL:**

N/A

**FISCAL IMPACT:**

None.

**LEGAL IMPACT:**

None.

*Mark Watton*  
 \_\_\_\_\_  
 General Manager

Attachments: Calendar of Meetings for 2011

**Board of Directors, Workshops  
and Committee Meetings  
2011**

**Regular Board Meetings:**

January 5, 2011  
February 2, 2011  
March 2, 2011  
April 6, 2011  
May 4, 2011  
June 1, 2011  
July 15, 2011  
August 10, 2011  
September 7, 2011  
**October 5, 2011**  
November 2, 2011  
December 7, 2011

**Special Board or Committee Meetings (3<sup>rd</sup>  
Wednesday of Each Month or as Noted)**

January 19, 2011  
February 16, 2011  
March 16, 2011  
April 20, 2011  
May 18, 2011  
June 15, 2011  
July 20, 2011  
August 17, 2011  
**September 21, 2011**  
October 19, 2011  
November 16, 2011  
December 21, 2011

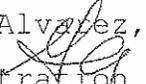
**Board Workshops:**

Budget Workshop: Monday, May 16, 2011

Special Board Meeting/Board Retreat Workshop: TBD



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 7, 2011
SUBMITTED BY:	Sean Prendergast,  Payroll/AP Supervisor	W.O./G.F. NO:	DIV. NO. All
APPROVED BY:	Joseph R. Beachem, Chief Financial Officer (Chief)		
APPROVED BY:	German Alvarez, Assistant General Manager, Finance and (Asst. GM): Administration 		
SUBJECT:	Director's Expenses for the Fiscal Year 2011		

**GENERAL MANAGER'S RECOMMENDATION:**

This is an informational item only.

**COMMITTEE ACTION:** \_\_\_\_\_

Please see Attachment A.

**PURPOSE:**

To inform the Board of the Director's expenses for the Fiscal Year 2011.

**ANALYSIS:**

The Director's expense information is being presented in order to comply with State law. (See Attachment B for Summary and C-H for Details.)

**FISCAL IMPACT:** \_\_\_\_\_ 

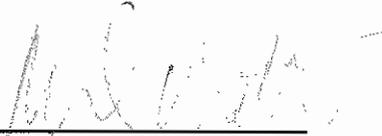
None.

**STRATEGIC GOAL:**

Prudently manage District funds.

**LEGAL IMPACT:** \_\_\_\_\_

Compliance with State law.



---

General Manager

Attachments:

- A) Committee Action Form
- B) Director's Expenses and per Diems
- C-H) Director's Expenses Detail



## ATTACHMENT A

**SUBJECT/PROJECT:** Director's Expenses for the Fiscal Year 2011

### COMMITTEE ACTION:

This item was presented to the Finance, Administration and Communications Committee at a meeting held on August 23, 2011. The expenses for each director from April 1, 2011 thru June 30, 2011 was presented. It was indicated that directors' expenses totaled \$5,195.34 for the fourth quarter of Fiscal Year 2011. The total expenses for Fiscal Year 2011 was \$22,628.99. It was noted that directors' expenses have declined more than 78% from 1999 to 2011 (from \$103,678 in 1999 to \$22,629 in 2011) and the average for directors' expenses for the same time period was \$47,162. The committee received staffs' report and recommended presentation to the full board as an informational item.

**BOARD OF DIRECTORS'  
EXPENSES AND PER-DIEMS**

**BOARD OF DIRECTORS' MEETING  
SEPTEMBER 7, 2011**

Policy 8 requires that staff present the Expenses and Per-Diems for the Board of Directors on a Quarterly basis:

- Fiscal Year 2011, 4th Quarter.
- The expenses are shown in detail by Board member, month and expense type.
- This presentation is in alphabetical order.
- This information was presented to the Finance, Administration, and Communications Committee on August 23, 2011.

Board of Directors' Expenses and Per-Diems  
Fiscal Year 2011 Quarter 4 (Apr 2011- Jun 2011)

Director Bonilla	\$00.00
Director Croucher	\$1,600.00
Director Gonzalez	\$1,670.00
Director Lopez	\$881.60
Director Robak	\$1,043.74
<b>Total</b>	<b>\$5,195.34</b>

# Director Bonilla

## Fiscal Year 2011 Quarter 4

	Apr 2011	May 2011	Jun 2011
Business Meetings	0.00	0.00	0.00
Director's Fees	0.00	0.00	0.00
Mileage Business	0.00	0.00	0.00
Mileage Commuting	0.00	0.00	0.00
Seminars and Travel	0.00	00.00	0.00
<b>Monthly Totals</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>Quarterly Total</b>			<b><u>\$0.00</u></b>

<b>Fiscal Year-to-Date 2011 (Jul 2010-Jun2011)</b>	<b>\$0.00</b>
--	---------------

Director Bonilla does not request per diem reimbursements

Meetings Attended			
Meetings Paid			

# Director Croucher

## Fiscal Year 2011 Quarter 4

	Apr 2011	May 2011	Jun 2011
Business Meetings	0.00	0.00	0.00
Director's Fees	400.00	600.00	600.00
Mileage Business	0.00	0.00	0.00
Seminars	0.00	0.00	0.00
Travel	0.00	0.00	0.00
<b>Monthly Totals</b>	<b><u>400.00</u></b>	<b><u>600.00</u></b>	<b><u>600.00</u></b>
<b>Quarterly Total</b>			<b><u><u>\$1,600.00</u></u></b>

<b>Fiscal Year-to-Date 2011 (Jul 2010-Jun 2011)</b>	<b>\$6,140.81</b>
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**Director Croucher serves on all  
District Committees (6)**

Meetings Attended	5	6	7
Meetings Paid	4	6	6

# Director Gonzalez

## Fiscal Year 2011 Quarter 4

	Apr 2011	May 2011	Jun 2011
Business Meetings	0.00	0.00	0.00
Director's Fees	200.00	400.00	500.00
Mileage Business	0.00	0.00	0.00
Seminars	0.00	0.00	570.00
Travel	0.00	0.00	0.00
<b>Monthly Totals</b>	<b><u>200.00</u></b>	<b><u>400.00</u></b>	<b><u>1070.00</u></b>
<b>Quarterly Total</b>			<b><u><u>\$1,670.00</u></u></b>

<b>Fiscal Year-to-Date 2011 (Jul 2010-Jun2011)</b>	<b>\$7,446.30</b>
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Meetings Attended	3	4	5
Meetings Paid	2	4	5

# Director Lopez

## Fiscal Year 2011 Quarter 4

	Apr 2011	May 2011	Jun 2011
Business Meetings	0.00	0.00	0.00
Director's Fees	200.00	400.00	200.00
Mileage Business	0.00	0.00	0.00
Mileage Commuting	20.40	40.80	20.40
Seminars and Travel	0.00	0.00	0.00
<b>Monthly Totals</b>	<b><u>220.40</u></b>	<b><u>440.80</u></b>	<b><u>220.40</u></b>
<b>Quarterly Total</b>			<b><u><u>881.60</u></u></b>

<b>Fiscal Year-to-Date 2011 (Jul 2010-Jun 2011)</b>	<b>\$3,810.52</b>
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Meetings Attended	2	4	2
Meetings Paid	2	4	2

# Director Robak

## Fiscal Year 2011 Quarter 4

	Apr 2011	May 2011	Jun 2011
Business Meetings	0.00	0.00	55.00
Director's Fees	100.00	600.00	200.00
Mileage Business	3.06	6.12	7.65
Mileage Commuting	2.04	67.83	2.04
Seminars and Travel	0.00	0.00	0.00
<b>Monthly Totals</b>	<b><u>105.10</u></b>	<b><u>673.95</u></b>	<b><u>264.69</u></b>
<b>Quarterly Total</b>			<b><u>\$1,043.74</u></b>

<b>Fiscal Year-to-Date 2011 (Jul 2010-Jun2011)</b>	<b>\$5,231.36</b>
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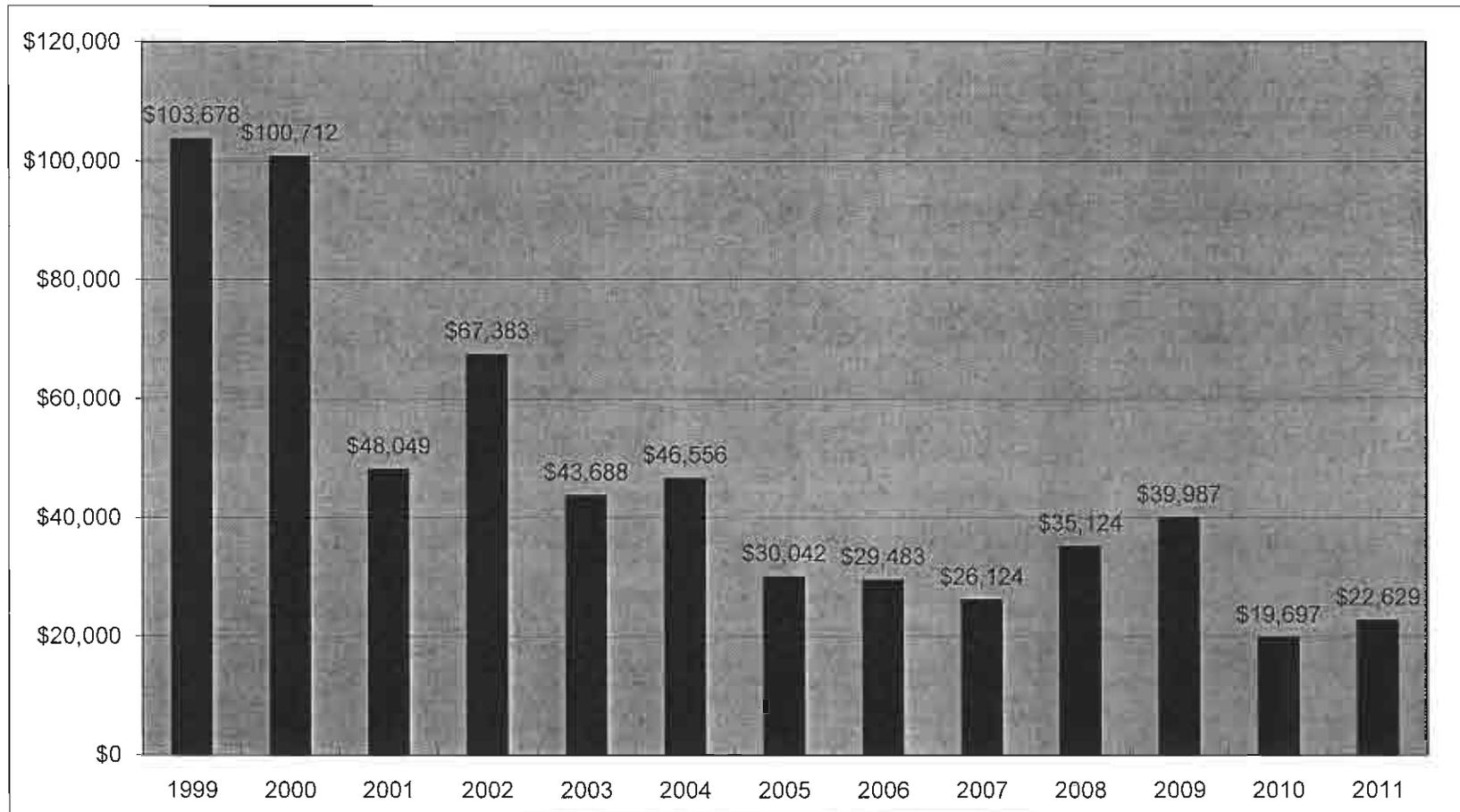
Meetings Attended	3	10	5
Meetings Paid	1	6	2

Board of Directors' Expenses and Per Diems  
Fiscal Year 2011 to Date (Jul 2010- Jun 2011)

Director Bonilla  
Director Croucher  
Director Gonzalez  
Director Lopez  
Director Robak  
**Total**

\$00.00
\$6,140.81
\$7,446.30
\$3,810.52
\$5,231.36
<b>\$22,628.99</b>

# Board of Directors' Expenses and Per Diems Fiscal Years 1999-2011



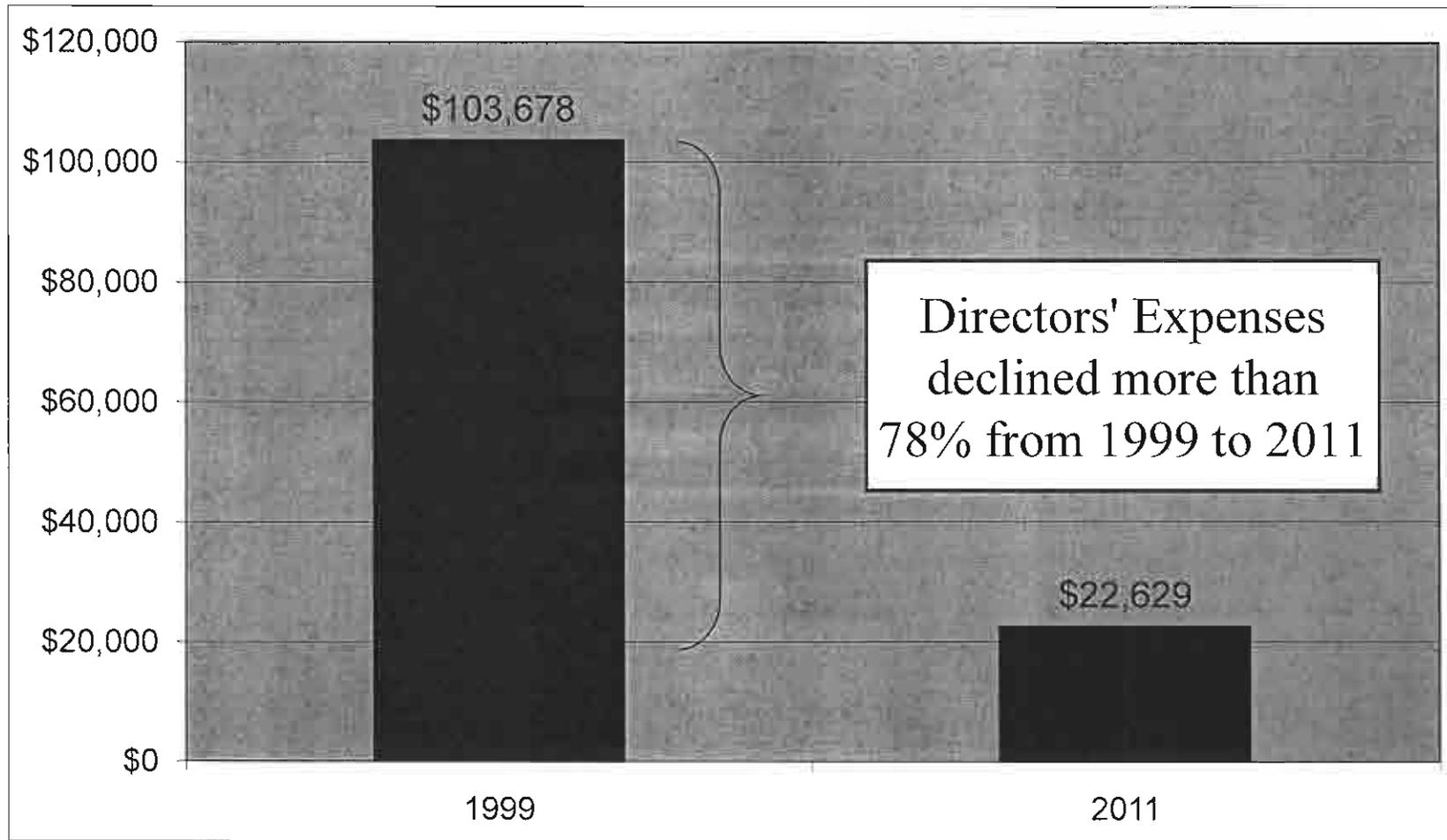
## Board of Directors' Expenses and Per Diems Fiscal Years 1999-2011

Directors' expenses declined more than 78 percent from 1999 to 2011.

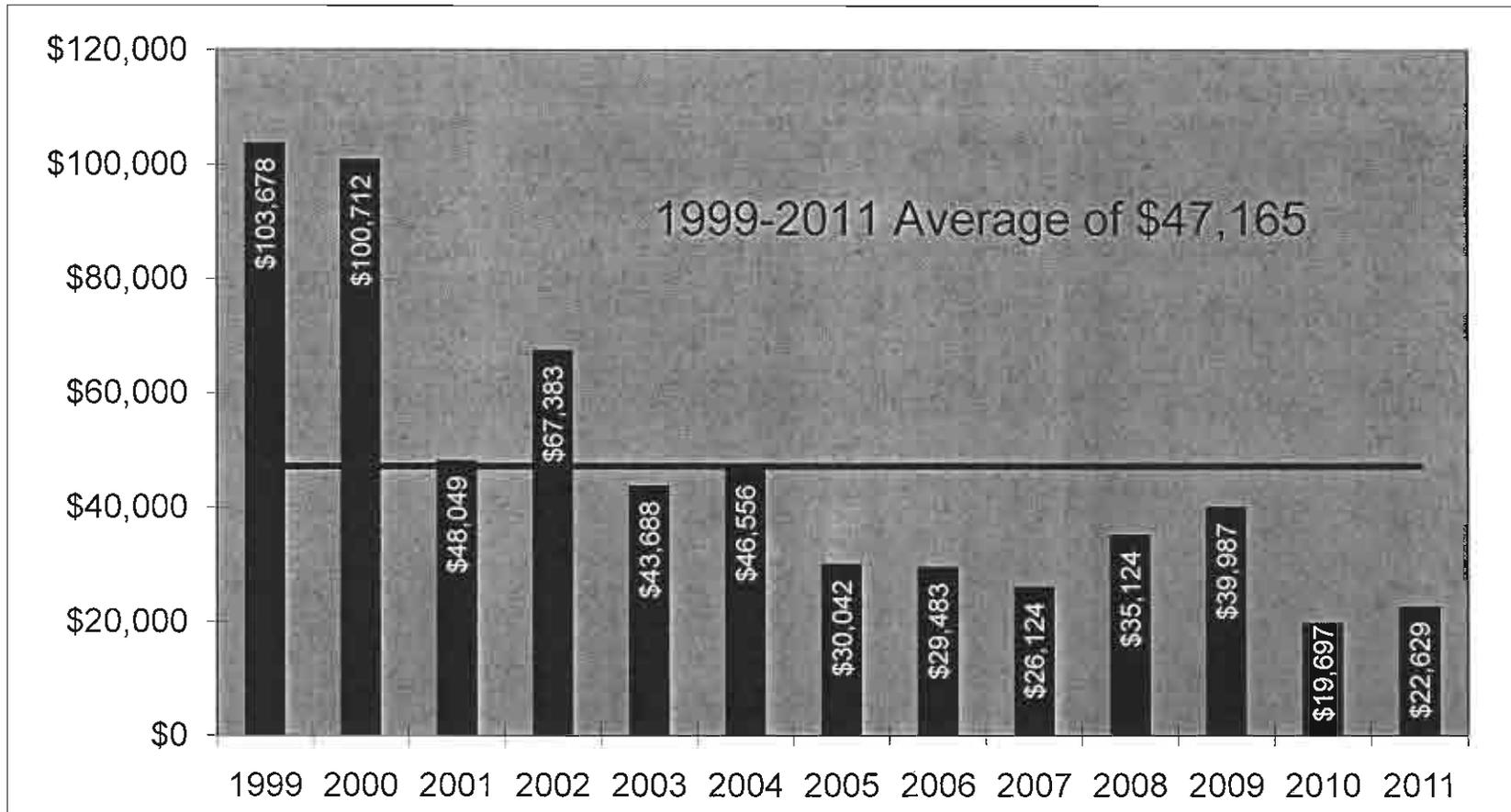
The average expenses from 1999 to 2011 was \$47,165.

This year's total is \$22,629.

# Board of Directors' Expenses and Per Diems Fiscal Years 1999-2011



# Board of Directors' Expenses and Per Diems Fiscal Years 1999-2011



**OTAY WATER DISTRICT  
ADMINISTRATIVE EXPENSES - BOARD**

July 1, 2010 - June 30, 2011

	<u>Jul-10</u>	<u>Aug-10</u>	<u>Sep-10</u>	<u>Oct-10</u>	<u>Nov-10</u>	<u>Dec-10</u>	<u>Jan-11</u>	<u>Feb-11</u>	<u>Mar-11</u>	<u>Apr-11</u>	<u>May-11</u>	<u>Jun-11</u>	<u>Total</u>
	1	2	3	4	5	6	7	8	9	10	11	12	
<b>JAIME BONILLA (DETAILED IN SECTION D):</b>													
5214 Business meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5281 Director's fees	-	-	-	-	-	-	-	-	-	-	-	-	-
5211 Mileage - Business	-	-	-	-	-	-	-	-	-	-	-	-	-
5211 Mileage - Commuting	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and conferences	-	-	-	-	-	-	-	-	-	-	-	-	-
5212 Travel	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>GARY D. CROUCHER (DETAILED IN SECTION E):</b>													
5214 Business meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5281 Director's fees	-	200.00	400.00	600.00	300.00	300.00	400.00	700.00	400.00	400.00	600.00	600.00	4,900.00
5211 Mileage - Business	-	-	-	-	-	-	-	108.12	-	-	-	-	108.12
5211 Mileage - Commuting	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and conferences	-	-	-	-	-	-	-	685.00	-	-	-	-	685.00
5212 Travel	-	-	-	-	-	-	-	447.69	-	-	-	-	447.69
Total	\$ -	\$ 200.00	\$ 400.00	\$ 600.00	\$ 300.00	\$ 300.00	\$ 400.00	\$ 1,940.81	\$ 400.00	\$ 400.00	\$ 600.00	\$ 600.00	\$ 6,140.81

<b>DAVID GONZALEZ (DETAILED IN SECTION F):</b>													
5214 Business meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5281 Director's fees	200.00	100.00	300.00	-	200.00	400.00	500.00	400.00	600.00	200.00	400.00	500.00	3,800.00
5211 Mileage - Business	-	-	-	40.00	-	120.00	-	-	-	-	-	-	160.00
5211 Mileage - Commuting	-	-	-	-	-	-	-	-	-	-	-	-	-
5213 Seminars and conferences	-	-	-	-	-	975.00	-	560.00	400.00	-	-	570.00	2,505.00
5212 Travel	-	-	-	-	-	462.81	-	308.46	210.03	-	-	-	981.30
Total	\$ 200.00	\$ 100.00	\$ 300.00	\$ 40.00	\$ 200.00	\$ 1,957.81	\$ 500.00	\$ 1,268.46	\$ 1,210.03	\$ 200.00	\$ 400.00	\$ 1,070.00	\$ 7,446.30

<b>JOSE LOPEZ (DETAILED IN SECTION G):</b>													
5214 Business meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5281 Director's fees	300.00	200.00	100.00	-	100.00	100.00	300.00	200.00	500.00	200.00	400.00	200.00	2,600.00
5211 Mileage - Business	-	-	-	-	-	-	-	105.06	-	-	-	-	105.06
5211 Mileage - Commuting	30.00	20.00	10.00	-	10.00	-	20.40	10.20	10.20	20.40	40.80	20.40	192.40
5213 Seminars and conferences	-	-	-	-	-	-	-	445.00	-	-	-	-	445.00
5212 Travel	-	-	-	-	-	-	-	468.06	-	-	-	-	468.06
Total	\$ 330.00	\$ 220.00	\$ 110.00	\$ -	\$ 110.00	\$ 100.00	\$ 320.40	\$ 210.20	\$ 1,528.32	\$ 220.40	\$ 440.80	\$ 220.40	\$ 3,810.52

<b>MARK ROBAK (DETAILED IN SECTION H):</b>													
5214 Business meetings	\$ -	\$ 100.00	\$ 20.00	\$ 55.00	\$ -	\$ -	\$ 45.00	\$ -	\$ -	\$ -	\$ -	\$ 55.00	\$ 275.00
5281 Director's fees	400.00	200.00	300.00	300.00	200.00	300.00	400.00	300.00	500.00	100.00	600.00	200.00	3,800.00
5211 Mileage - Business	30.50	9.00	21.00	9.00	11.00	16.50	16.83	124.44	87.21	3.06	6.12	7.65	234.19
5211 Mileage - Commuting	2.00	2.00	2.00	2.00	2.00	-	4.08	4.08	2.04	2.04	67.83	2.04	92.11
5213 Seminars and conferences	-	-	-	-	-	15.00	-	-	395.00	-	-	-	410.00
5212 Travel	-	-	-	-	-	-	-	-	420.06	-	-	-	420.06
Total	\$ 432.50	\$ 311.00	\$ 343.00	\$ 366.00	\$ 213.00	\$ 331.50	\$ 465.91	\$ 320.40	\$ 1,404.31	\$ 105.10	\$ 673.95	\$ 264.69	\$ 5,231.36

<b>TOTALS:</b>													
5214 Business meetings	\$ -	\$ 100.00	\$ 20.00	\$ 55.00	\$ -	\$ -	\$ 45.00	\$ -	\$ -	\$ -	\$ -	\$ 55.00	\$ 275.00
5281 Director's fees	900.00	700.00	1,100.00	900.00	800.00	1,100.00	1,600.00	1,600.00	2,000.00	900.00	2,000.00	1,500.00	15,100.00
5211 Mileage - Business	30.50	9.00	21.00	49.00	11.00	136.50	16.83	124.44	192.27	3.06	6.12	7.65	607.37
5211 Mileage - Commuting	32.00	22.00	12.00	2.00	12.00	-	24.48	14.28	12.24	22.44	108.63	22.44	284.51
5213 Seminars and conferences	-	-	-	-	-	990.00	-	1,245.00	1,240.00	-	-	570.00	4,045.00
5212 Travel	-	-	-	-	-	462.81	-	756.15	1,098.15	-	-	-	2,317.11
Total	\$ 962.50	\$ 831.00	\$ 1,153.00	\$ 1,006.00	\$ 823.00	\$ 2,689.31	\$ 1,686.31	\$ 3,739.87	\$ 4,842.66	\$ 925.50	\$ 2,114.75	\$ 2,155.09	\$ 22,628.99

**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

**DIRECTOR'S NAME: BONILLA, JAIME**

**ATTACHMENT D**

<b>Account Name</b>	<b>Date</b>	<b>Descriptions</b>	<b>SECTION D Amount</b>
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**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

**DIRECTOR'S NAME: CROUCHER, GARY**

**ATTACHMENT E**

<b>Account Name</b>	<b>Date</b>	<b>Descriptions</b>	<b>SECTION E Amount</b>
Mileage - Business	2/28/2011	MEETING - FEBRUARY 17 & 19, 2011	\$ 108.12
Travel	2/20/2011	ACCOMODATIONS - SPECIAL DISTRICT GOVERNANCE WORKSHOP & SEMINAR ANAHEIM, CA FEB. 16-20,2011	447.69
Director's Fee	8/4/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/19/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	9/8/2010	WATER CONSERVATION GARDEN MONTHLY MEETING	100.00
	9/15/2010	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	9/16/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	9/20/2010	MEETING WITH BOARD PRESIDENT BONILLA	100.00
	10/6/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/7/2010	AD HOC COMMITTEE - POLICY 42	100.00
	10/13/2010	WATER CONSERVATION GARDEN MONTHLY MEETING	100.00
	10/14/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	10/15/2010	LAFCO SPECIAL DISTRICTS ADVISORY COMMITTEE	100.00
	10/18/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	11/3/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/10/2010	WATER CONSERVATION GARDEN MONTHLY MEETING	100.00
	11/24/2010	LEGAL AD HOC COMMITTEE MEETING	100.00
	12/7/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	12/8/2010	LEGAL AD HOC COMMITTEE MEETING	100.00
	12/10/2010	LEGAL AD HOC COMMITTEE MEETING	100.00
	1/5/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/6/2011	DESALINATION ISSUES	100.00
	1/11/2011	LEGAL AD HOC COMMITTEE MEETING	100.00
	1/18/2011	FINANCE COMMITTEE MEETING	100.00
	2/2/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/15/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00

**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

DIRECTOR'S NAME: **CROUCHER, GARY**

**ATTACHMENT E**

Account Name	Date	Descriptions	SECTION E Amount
Director's Fee	2/16/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	2/17/2011	SPECIAL DISTRICT TRAINING SEMINAR	100.00
	2/18/2011	SPECIAL DISTRICT TRAINING SEMINAR	100.00
	2/19/2011	SPECIAL DISTRICT TRAINING SEMINAR	100.00
	2/28/2011	LEGAL AD HOC COMMITTEE MEETING	100.00
	3/2/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/15/2011	AD HOC COMMITTEE - REDISTRICTING	100.00
	3/16/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	3/23/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	4/4/2011	LEGAL AD HOC COMMITTEE MEETING	100.00
	4/15/2011	SPECIAL DISTRICTS ADVISORY COMMITTEE TO LAFCO	100.00
	4/21/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	4/28/2011	LEGAL AD HOC COMMITTEE MEETING/AGENDA REVIEW	100.00
	5/3/2011	AD HOC COMMITTEE - REDISTRICTING	100.00
	5/4/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/9/2011	AD HOC COMMITTEE - LEGAL MATTERS	100.00
	5/16/2011	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	5/18/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	5/19/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	6/1/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	6/13/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	6/14/2011	AD HOC COMMITTEE - REDISTRICTING	100.00
	6/15/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	6/27/2011	AD HOC COMMITTEE - UNREPRESENTED	100.00
	6/29/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
Director's Fee Total			4,900.00
Registration Fee	2/18/2011	REGISTRATION FEE SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE - FEBRUARY 17, 2010	685.00
<b>Grand Total</b>			<b>\$ 6,140.81</b>

**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

**DIRECTOR'S NAME: GONZALEZ, DAVID**

**ATTACHMENT F**

Account Name	Date	Descriptions	SECTION F Amount
Mileage - Business	12/31/2010	MEETING - DECEMBER 1 & 3, 2010	\$ 120.00
	6/9/2011	PARKING - ATTENDED SPECIAL DISTRICT AND LOCAL GOV'T CONFERENCE	35.00
	6/10/2011	PARKING - ATTENDED SPECIAL DISTRICT AND LOCAL GOV'T CONFERENCE	5.00
Mileage - Business Total			160.00
Travel	12/3/2010	ACCOMODATIONS - ACWA CONFERENCE IN INDIAN WELL NOV. 30 - DEC 3, 2010	462.81
	2/20/2011	ACCOMODATIONS - SPECIAL DISTRICT GOVERNANCE WORKSHOP & SEMINAR ANAHEIM, CA FEB. 16-20,2011	308.46
	3/31/2011	ACCOMODATIONS - WATEREUSE ANNUAL CONFERENCE MARCH 20-22, 2011	210.03
Travel Total			981.30
Director's Fee	7/7/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	7/28/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	8/4/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/1/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/15/2010	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	9/16/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	11/3/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/30/2010	ACWA FALL CONFERENCE - INDIAN WELLS	100.00
	12/1/2010	ACWA FALL CONFERENCE - INDIAN WELLS	100.00
	12/2/2010	ACWA FALL CONFERENCE - INDIAN WELLS	100.00
	12/3/2010	ACWA FALL CONFERENCE - INDIAN WELLS	100.00
	12/21/2010	AD HOC COMMITTEE - DESALINATION COMMITTEE	100.00
	1/5/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/11/2011	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	1/18/2011	FINANCE COMMITTEE MEETING	100.00
	1/22/2011	CWA & MWD COLORADO RIVER TOUR	100.00
	1/23/2011	CWA & MWD COLORADO RIVER TOUR	100.00
	2/2/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/16/2011	FINANCE COMMITTEE MEETING	100.00
	2/17/2011	SPECIAL DISTRICT & LOCAL GOV. INSTITUTE CONFERENCE	100.00
	2/18/2011	SPECIAL DISTRICT & LOCAL GOV. INSTITUTE CONFERENCE	100.00
	3/2/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/16/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	3/18/2011	CWA-MWD STATE WATER PROJECT TOUR	100.00

**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

**DIRECTOR'S NAME: GONZALEZ, DAVID**

**ATTACHMENT F**

Account Name	Date	Descriptions	SECTION F Amount
Director's Fee	3/19/2011	CWA-MWD STATE WATER PROJECT TOUR	100.00
	3/21/2011	WATEREUSE CALIFORNIA ANNUAL CONFERENCE	100.00
	3/22/2011	MEETING WITH SALT CREEK GOLF COURSE ON DEBT OWED TO OTAY WATER DISTRICT	100.00
	4/6/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	4/21/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	5/4/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/9/2011	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	5/16/2011	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	5/18/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	6/1/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	6/9/2011	SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE	100.00
	6/10/2011	SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE	100.00
	6/15/2011	FINANCE AND ADMINISTRATIVE COMMITTEE MEETING	100.00
	6/29/2011	SPECIAL FINANCE COMMITTEE MEETING	100.00
Director's Fee Total			3,800.00
Registration Fee	12/3/2010	REGISTRATION FEE ACWA'S 2010 FALL CONFERENCE - INDIAN WELLS	975.00
	2/28/2011	SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE REGISTRATION - FEBRUARY 17-18, 2011	560.00
	3/22/2011	REGISTRATION FEE - 2011 WATEREUSE CA ANNUAL CONFERENCE DANA POINT, CA MARCH 20-22, 2011	400.00
	6/30/2011	SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE REGISTRATION JUNE 9-11, 2011	570.00
Registration Fee Total			2,505.00
<b>Grand Total</b>			<b>\$7,446.30</b>

**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

**DIRECTOR'S NAME: LOPEZ, JOSE**

**ATTACHMENT G**

Account Name	Date	Descriptions	SECTION G Amount
Mileage - Business	3/31/2011	MEETING - MARCH 18, 19, 21 & 22, 2011	\$ 105.06
Mileage - Business Total			105.06
Mileage - Commuting	7/31/2010	MEETING - JULY 6, 7 & 28, 2010	30.00
	8/30/2010	MEETING - AUGUST 4 & 19, 2010	20.00
	9/7/2010	MEETING - SEPTEMBER 7, 2010	10.00
	11/3/2010	MEETING - NOVEMBER 3, 2010	10.00
	1/31/2011	MEETING - JANUARY 5 & 11, 2011	20.40
	2/28/2011	MEETING - FEBRUARY 2 & 15, 2011	10.20
	3/31/2011	MEETING - MARCH 23, 2011	10.20
	4/30/2011	MEETING - APRIL 1 & 21, 2011	20.40
	5/31/2011	MEETING - MAY 4, 9, 16 & 19 2011	40.80
	6/30/2011	MEETING - JUNE 1 & 13, 2011	20.40
Mileage - Commuting Total			192.40
Travel Total			468.06
Director's Fee	7/6/2010	INTERVIEW CANDIDATE FOR OTAY BOARD OF DIRECTORS	100.00
	7/7/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	7/28/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	8/4/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/19/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	9/7/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/3/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	12/7/2010	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	1/5/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/11/2011	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	1/18/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	2/2/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/15/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	3/18/2011	MWD - BAY DELTA INSPECTION TRIP - SACRAMENTO	100.00
	3/19/2011	MWD - BAY DELTA INSPECTION TRIP - SACRAMENTO	100.00
	3/21/2011	WATEREUSE CALIFORNIA ANNUAL CONFERENCE	100.00
	3/22/2011	WATEREUSE CALIFORNIA ANNUAL CONFERENCE	100.00
	3/23/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	4/6/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	4/21/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	5/4/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00

**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

**DIRECTOR'S NAME: LOPEZ, JOSE**

**ATTACHMENT G**

<b>Account Name</b>	<b>Date</b>	<b>Descriptions</b>	<b>SECTION G Amount</b>
Director's Fee	5/9/2011	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	5/16/2011	SPECIAL BOARD OF DIRECTORS MEETING - BUDGET WORKSHOP	100.00
	5/19/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	6/1/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	6/13/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
Director's Fee Total			2,600.00
Registration Fee	3/22/2011	REGISTRATION FEE - 2011 WATEREUSE CA ANNUAL CONFERENCE DANA POINT, CA MARCH 20-22, 2011	445.00
<b>Grand Total</b>			<b>\$ 3,810.52</b>

**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

**DIRECTOR'S NAME: ROBAK, MARK**

**ATTACHMENT H**

Account Name	Date	Descriptions	SECTION H Amount
Business meetings	8/10/2010	2ND ANNUAL POLITICS IN PARADISE LEGISLATIVE FORUM	\$ 50.00
	9/10/2010	SD EAST COUNTY CHAMBER OF COMMERCE MONTHLY MEETING	20.00
	10/1/2010	SD EAST COUNTY CHAMBER OF COMMERCE MONTHLY MEETING	20.00
	10/21/2010	CA/NVAWWA-WATER FOR PEOPLE	35.00
	1/26/2011	REGISTRATION FEE - THE TECHNOLOGIES AND MARKET OPPORTUNITIES	45.00
	6/3/2011	REGISTRATION FEE - SAN DIEGO EAST COUNTY CHAMBER EVENT	20.00
	6/16/2011	REGISTRATION FEE - SAN DIEGO EAST CO. CHAMBER WORKSHOP "POLITICS IN PARADISE"	35.00
Business meetings Total			275.00
Mileage - Business	7/31/2010	MEETING - JULY 1, 7, 8, 14 & 22, 2010	30.50
	8/30/2010	MEETING - AUGUST 4 & 23, 2010	9.00
	9/30/2010	MEETING - SEPTEMBER 1, 15 & 16, 2010	21.00
	10/31/2010	MEETING - OCTOBER 6 & 19, 2010	9.00
	11/30/2010	MEETING - NOVEMBER 23, 2010	11.00
	12/31/2010	MEETING - DECEMBER 6, 8 & 21, 2010	16.50
	1/31/2011	MEETING - JANUARY 5, 11 & 28, 2011	16.83
	2/28/2011	MEETING - FEBRUARY 2, 11 & 15, 2011	16.32
	3/31/2011	MEETING - MARCH 2, 9, 20, & 22, 2011	87.21
	4/30/2011	MEETING - APRIL 6, 2011	3.06
	5/31/2011	MEETING - MAY 4, 9, & 16, 2011	6.12
	6/1/2011	MEETING - JUNE 1 & 8 2011	7.65
Mileage - Business Total			234.19
Mileage - Commuting	7/31/2010	MEETING - JULY 7, 2010	2.00
	8/4/2010	MEETING -AUGUST 4, 2010	2.00
	9/1/2010	MEETING - SEPTEMBER 1, 2010	2.00
	10/31/2010	MEETING - OCTOBER 6, 2010	2.00
	11/30/2010	MEETING - NOVEMBER 3, 2010	2.00
	1/31/2011	MEETING - JANUARY 5, 10 & 11, 2011	4.08
	2/28/2011	MEETING - FEBRUARY 2 & 15, 2011	4.08
	3/31/2011	MEETING - MARCH 2, 2011	2.04
	4/30/2011	MEETING - APRIL 6, 2011	2.04
	5/31/2011	MEETING - MAY 3, 4, 9, 16, 18 & 23, 2011	67.83
	6/1/2011	MEETING - JUNE 1, 2011	2.04

**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

**DIRECTOR'S NAME: ROBAK, MARK**

**ATTACHMENT H**

Account Name	Date	Descriptions	SECTION H Amount
Mileage - Commuting Total			92.11
Travel	3/31/2011	ACCOMODATIONS - WATEREUSE ANNUAL CONFERENCE MARCH 20-22, 2011	420.06
Director's Fee	7/1/2010	GENERAL MANAGER AD HOC COMMITTEE MEETING	100.00
	7/7/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	7/8/2010	METRO JPA REVIEW	100.00
	7/14/2010	WATER CONSERVATION GARDEN MONTHLY MEETING	100.00
	8/4/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	8/23/2010	FINANCE COMMITTEE MEETING TO DISCUSS AUDIT AND DISTRICT FINANCIAL MATTERS	100.00
	9/1/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	9/15/2010	DISTRICT ANNUAL BOARD WORKSHOP	100.00
	9/16/2010	FINANCE COMMITTEE MEETING TO DISCUSS AUDIT AND DISTRICT FINANCIAL MATTERS	100.00
	10/6/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	10/13/2010	WATEREUSE MEETING	100.00
	10/19/2010	FINANCE COMMITTEE MEETING	100.00
	11/3/2010	REGULAR BOARD OF DIRECTORS MEETING	100.00
	11/23/2010	DISCUSS LEGAL COUNSEL RESIGNATION	100.00
	12/6/2010	FINANCE COMMITTEE MEETING TO DISCUSS AUDIT AND DISTRICT FINANCIAL MATTERS	100.00
	12/8/2010	WATER CONSERVATION GARDEN MONTHLY MEETING	100.00
	12/21/2010	AD HOC COMMITTEE - DESALINATION COMMITTEE	100.00
	1/5/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	1/10/2011	MEETING WITH BOARD PRESIDENT BONILLA	100.00
	1/11/2011	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	1/28/2011	SYMPOSIUM ON DESALINATION TECHNOLOGIES AT NATIONAL UNIVERSITY	100.00
	2/2/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	2/11/2011	SDCWA-SANDAG REGIONAL PLANNING MEETING	100.00
	2/15/2011	ENGINEERING AND OPERATIONS COMMITTEE MEETING	100.00
	3/2/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	3/9/2011	WATER CONSERVATION GARDEN MONTHLY MEETING	100.00

**OTAY WATER DISTRICT  
SUMMARY - BOARD OF DIRECTORS EXPENSES  
FOR THE PERIOD JULY 1, 2010 THROUGH JUNE 30, 2011**

**DIRECTOR'S NAME: ROBAK, MARK**

**ATTACHMENT H**

Account Name	Date	Descriptions	SECTION H Amount
Director's Fee	3/20/2011	WATEREUSE CALIFORNIA ANNUAL CONFERENCE	100.00
	3/21/2011	WATEREUSE CALIFORNIA ANNUAL CONFERENCE	100.00
	3/22/2011	WATEREUSE CALIFORNIA ANNUAL CONFERENCE	100.00
	4/6/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	5/3/2011	WATER CONSERVATION GARDEN SPECIAL MEETING HEAR ISSUES SURROUNDING DIRECTORS RESIGNATION	100.00
	5/4/2011	WATER CONSERVATION GARDEN MONTHLY MEETING	100.00
	5/9/2011	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	5/16/2011	SPECIAL BOARD OF DIRECTORS MEETING	100.00
	5/18/2011	SAN DIEGO CHAPTER WATEREUSE MEETING	100.00
	5/23/2011	SAN DIEGO STAKEHOLDER ROUNDTABLE	100.00
	6/1/2011	REGULAR BOARD OF DIRECTORS MEETING	100.00
	6/8/2011	WATER CONSERVATION GARDEN QUARTERLY MEETING	100.00
Director's Fee Total			3,800.00
Registration Fee	12/10/2010	REGISTRATION FEE RANCHO SAN DIEGO-JAMUL CHAMBER OF COMMERCE	15.00
	3/22/2011	REGISTRATION FEE - 2011 WATEREUSE CA ANNUAL CONFERENCE DANA POINT, CA MARCH 20-22, 2011	395.00
Registration Fee Total			410.00
<b>Grand Total</b>			<b>\$ 5,231.36</b>









AR3000 . 1B1000 . 2101 . 528101 200.0

OTAY WATER DISTRICT  
BOARD OF DIRECTORS  
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: David Gonzalez

Period Covered:

Employee Number: 1796

From: 4/1/11 To: 4/30/11

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	4/6	BOARD	REGULAR BOARD MEETING		
✓ 2.	4/21	COMMITTEE	FINANCE		
3.	4/21	COMITE	ENGINEERING		
4.					
5.					
6.					
7.					
8.					
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*Per Diem*

*10*

Total Meeting Per Diem: \$200  
(\$100 per meeting)

Total Mileage Claimed: 0 miles

  
(Director's Signature)

GM Receipt: 

Date: 6/13/2011

*106/11*

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ \_\_\_\_\_

11 JUN 21 AM 7:56

*W/D  
6-21-11*



AB 000 · 1B1000 · 2101 · 528101 400.00

OTAY WATER DISTRICT  
BOARD OF DIRECTORS  
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: David Gonzalez

Period Covered:

Employee Number: 1796

From: 5/1/11 To: 5/31/11

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	5/4	OWD	REGULAR BOARD MEETING		
✓ 2.	5/9	OWD	SPECIAL BOARD MEETING		
✓ 3.	5/16	OWD	SPECIAL BOARD MEETING		
✓ 4.	5/18	OWD	FINANCE & ADMINISTRATION MEETING		
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*Per Diem*  
*AD*

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400.00 \* X  
0 \*

Total Meeting Per Diem: \$ 400  
(\$100 per meeting)

Total Mileage Claimed: \_\_\_\_\_ miles

  
(Director's Signature)

*AD*  
*7-18-11*

GM Receipt: 

Date: 7/15/2011

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ \_\_\_\_\_

*7/19/11*



**OTAY WATER DISTRICT  
BOARD OF DIRECTORS  
PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: David Gonzalez

Period Covered:

Employee Number: 1796

From: 6/1/11 To: 6/30/11

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	6/9/11		SPECIAL DISTRICT AND LOCAL GOVERNMENT		
✓ 2.	6/10/11		SPECIAL DISTRICT AND LOCAL GOVERNMENT		
✓ 3.	6/15/11	OWD	FINANCE COMMITTEE MEETING		
✓ 4.	6/29/11	OWD	SPECIAL FINANCE COMMITTEE MEETING		
✓ 5.	6/1/11	OWD	REGULAR BOARD MEETING		
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18.					

Total Meeting Per Diem: 500.  
(\$100 per meeting)

Total Mileage Claimed: 0 miles

\_\_\_\_\_  
(Director's Signature)

GM Receipt:

Date: 8/19/2011

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ \_\_\_\_\_

AB000-1B4000-2101-528101  
 AB000-1B4000-2101-521102

200.00  
 20.40

EXHIBIT B

OTAY WATER DISTRICT  
 BOARD OF DIRECTORS  
 PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 4/01/2011 To: 4/30/2011

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	04/06	OWD	Regular Board meeting	20	
✓ 2.	04/21	OWD	Engineering & Operations committee mtg	20	
3.					
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18.					

*Per diem*

Total Meeting Per Diem: \$200  
 (\$100 per meeting)

Total Mileage Claimed: 40 miles

*Jose Lopez*  
 (Director's Signature)

GM Receipt: *[Signature]*

Date: 6/15/2011

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ \_\_\_\_\_

11 JUN 21 AM 7:57

*20 6/21/11*  
*20*  
*6-21-11*

AB 000-1B4000-2101-528101 400.00  
 AB 000-1B4000-2101-521102 EXHIBIT B 9080

OTAY WATER DISTRICT  
 BOARD OF DIRECTORS  
 PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 5/01/2011 To: 05/31/2011

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	05/04	OWD	Regular Board Meeting	20	
✓ 2.	05/09	OWD	Special Board Meeting	20	
✓ 3.	05/16	OWD	Special Board Meeting -Budget Workshop	20	
✓ 4.	5/19	OWD	Engineering & Operations Committee	20	
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*Per Diem*  
*Mileage*

Total Meeting Per Diem: \$400  
 (\$100 per meeting)

Total Mileage Claimed: 80 miles

*Jose P. Lopez*  
 (Director's Signature)

GM Receipt: *[Signature]*

Date: 6/15/2011

*to 6/21/11*

'11 JUN 21 AM 7:59 FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ \_\_\_\_\_

*W/D*  
*6/21/11*



OTAY WATER DISTRICT  
BOARD OF DIRECTORS  
PER-DIEM AND MILEAGE CLAIM FORM

Pay To: Jose Lopez

Period Covered:

Employee Number: 7010

From: 06/01/11 To: 06/30/11

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1.	06/01/11	OWD	Regular Board Meeting	20	
✓ 2.	06/13/11	OWD	ENG & OPS Committee Meeting	20	
3.					
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16.				40.00*	
17.				40.00x	
18.				0.51=	
				20.40*	

*Mileage*

Total Meeting Per Diem: \$200.00  
(\$100 per meeting)

Total Mileage Claimed: 40 miles

Jose A. Lopez  
(Director's Signature)

GM Receipt: [Signature]

Date: 8/15/2011

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ \_\_\_\_\_



**OTAY WATER DISTRICT  
BOARD OF DIRECTORS  
PER-DIEM AND MILEAGE CLAIM FORM**

Pay To: Mark Robak

Period Covered:

Employee Number: 70140411

From: 4-1-11 To: 4-30-11

3217 Fair Oaks Lane, Spring Valley, CA 91978

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	4-6	Monthly Otay Board Meeting	General District Business	4	6
2	4-21	East County Chamber of Commerce	Infrastructure and Land Use Committee – No charge	0	0
3	4-25	East County Chamber of Commerce	Infrastructure and Land Use Committee – No charge	0	0
Total Meeting Per Diem: <u>\$100</u> (\$100 per meeting)				4	6

Total Mileage Claimed: 10 miles

*Mark Robak*  
\_\_\_\_\_  
(Director's Signature)

Receipt  
GM Approval: *AWater*

Date: 5/18/2011

21 MAY 19 PM 3:44

FOR OFFICE USE: TOTAL MILEAGE REIMBURSEMENT: \$ \_\_\_\_\_



**OTAY WATER DISTRICT  
BOARD OF DIRECTORS  
PER-DIEM AND MILEAGE CLAIM FORM**

AB000.1B5000.2101.528101 600.00  
AB000.1B5000.2101.521102 6.12

Pay To: Mark Robak

Period Covered:

Employee Number: 70140511

From: 5-1-11 To: 5-31-11

3217 Fair Oaks Lane, Spring Valley, CA 91978

ITEM	DATE	MEETING	PURPOSE / ISSUES DISCUSSED	MILEAGE HOME to OWD OWD to HOME	MILEAGE OTHER LOCATIONS
✓ 1	5-3	Friends of the Garden	Hear issues surrounding Development Directors resignation - Exhibit A	0	9 ✓
✓ 2	5-4	Monthly Otay Board Meeting	General District Business	4	6 ✓
3	5-5	East County Chamber of Commerce	Infrastructure and Land Use Committee - No charge	0	0
✓ 4	5-9	Special Otay Board Meeting	Hear and discuss an District sponsored economic report	4	6 ✓
✓ 5	5-16	Special Otay Board Meeting	Annual Otay Budget Meeting	4	6 ✓
6	5-16	East County Chamber of Commerce	Infrastructure and Land Use Committee - No charge	0	0
✓ 7	5-18	San Diego Chapter Wateruse Meeting	Hear speakers and take tour of facilities - Exhibit B	0	76 ✓
8	5-19	East County Chamber of Commerce	Infrastructure and Land Use Committee -	0	0
9	5-21	Water Conservation Garden		0	0
10	5-23	San Diego Stakeholder Roundtable		0	30 ✓

*OK per Res Board*

*Per Diem*

Total Meeting Per Diem: \$600  
(\$100 per meeting)

Total Mileage Claimed: 145

Received  
GM Approval: *[Signature]*

FOR OFFICE USE: TOTAL MILEAG

0 \* \*  
6 \* \*  
100 \* 00 =  
600 \* 00 \* ✓

*Mark Robak*  
(Director's Signature)

6/23/2011

*Mileage*

0 \* \*  
4 \* +  
4 \* +  
4 \* +  
12 \* \*

12 \* \*  
0 \* 51 =  
6 \* 12 \* ✓

*7/17/11*  
*W 12/11 7.15.11*





STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 7, 2011
	Daniel Kay <i>DK</i> Associate Civil Engineer	PROJECT:	Various DIV.NO. ALL
SUBMITTED BY:	Ron Ripperger <i>RR</i> Engineering Manager		
APPROVED BY: (Chief)	Rod Posada <i>RP</i> Chief, Engineering		
APPROVED BY: (Asst GM)	Manny Magaña <i>mm</i> Assistant General Manager, Engineering and Operations		
SUBJECT:	Informational Item - Fourth Quarter Fiscal Year 2011 Capital Improvement Program Report		

**GENERAL MANAGER'S RECOMMENDATION:**

That the Otay Water District (District) Board of Directors (Board) accepts the Fourth Quarter Fiscal Year 2011 Capital Improvement Program (CIP) Report for review and receives a summary via PowerPoint presentation.

**COMMITTEE ACTION:**

Please see Attachment A.

**PURPOSE:**

To update the Board about the status of all CIP project expenditures and to highlight significant issues, progress, and milestones on major projects.

**ANALYSIS:**

To keep up with growth and to meet our ratepayers' expectations to adequately deliver safe, reliable, cost-effective, and quality water,

each year the District Staff prepares a six-year CIP Plan that identifies the District infrastructure needs. The CIP is comprised of four categories consisting of backbone capital facilities, replacement/renewal projects, developer's reimbursement projects, and capital purchases.

The Fourth Quarter Fiscal Year 2011 update is intended to provide a detailed analysis of progress in completing these projects within the allotted time and budget. Expenditures through the Fourth Quarter totaled approximately \$17.4 million. Approximately 61% of the Fiscal Year 2011 expenditure budget was spent.

**FISCAL IMPACT:**      LCR

None.

**STRATEGIC GOAL:**

The CIP supports the District's Mission statement, "To provide the best quality of water and wastewater services to the customers of the Otay Water District, in a professional, effective, and efficient manner," and the District's Strategic Goal, in planning for infrastructure and supply to meet current and future potable water demands.

**LEGAL IMPACT:**      \_\_\_\_\_

None.

  
\_\_\_\_\_

**General Manager**

P:\CIP\CIP Quarterly Reports\2011\Q4\Staff Report\BD 09-07-11, Staff Report, Fourth Quarter FY 2011 CIP Report, (DK-RR-RP).doc  
DK/RR/RP:mlc

Attachments: Attachment A - Committee Action  
Presentation



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	Informational Item - Fourth Quarter Fiscal Year 2011 Capital Improvement Program Report
Various	

### COMMITTEE ACTION:

Engineering, Operations, and Water Resources Committee reviewed this item at a Committee Meeting held on August 18, 2011 and the following comments were made:

- Staff provided a PowerPoint presentation to the Committee and indicated that expenditures through the Fourth Quarter totaled approximately \$17.4 million, which is about 61% of the District's Fiscal Year 2011 expenditure budget.
- Staff indicated that the District's FY 2011 CIP budget consists of 82 projects that total \$28.6 million and is divided into four categories:
  - Capital Facilities= \$16.2 million
  - Replacement/Renewal= \$10.1 million
  - Capital Purchases= \$2.3 million
  - Developer Reimbursement= \$0 million
- It was noted that the Board approved a \$250,000 increase to the 2011 CIP Budget to cover un-anticipated costs for the Ralph W. Chapman Water Reclamation Facility Upgrade Project (CIP R2096). This action slightly increased the total FY 2011 CIP budget to \$28.6 million.
- The PowerPoint presentation included the following:
  - Total Life-to-Date Expenditures thru June 30, 2011
  - Major CIP Projects
  - CIP Projects in Construction
  - Consultant Contract Status of contract amounts, approve payments to date, change orders, dates when contracts were signed and the end date of contracts.
  - Construction Contract Status thru June 30, 2011 of projects, contract amount, and percent of project completion
  - Expenditures thru June 30, 2011

- It was noted that the District's CIP P2466 Regional Training Facility is out of the design phase and is currently under construction. Staff also noted that community outreach has commenced for the North District/South District Interconnection System Project (CIP P2511).
- Staff stated that the 1296-1 and 1296-2 Reservoirs Coating Project (CIP P2490 and P2492) is now complete and that both reservoirs are in service. It was noted that there was a delay in the Coating Project because the contractor failed two VOC (Volatile Organic Compound) tests. The contractor recoated the interior of the reservoirs with a 100% solids epoxy to ensure that the VOC test passed.
- Staff provided several progress photos of the 657-1 and 657-2 Reservoir Coatings and Upgrades Project (CIPs P2505 and P2506) and indicated that the 657-1 reservoir is now in service and that the 657-2 reservoir was recently coated and is currently awaiting a 7-day cure period. Staff discussed in detail the labor work involved with reservoir coating projects, which also involves an assessment of the facilities to assure that they are in compliance to all applicable codes and OSHA standards. With this in mind and the fact that paint products for reservoirs are becoming more expensive, staff believes there will be an increase in the cost of coating projects in the future.
- In response to a question by the Committee, staff indicated that a reservoir could be out of service for approximately three months when it is scheduled to be re-coated, depending on the size of the reservoir. Staff stated that when one reservoir is out of service, the District has other reservoirs that are available and relied upon to provide water supply.

Following the discussion, the Committee supported staffs' recommendation and presentation to the full board as an informational item.

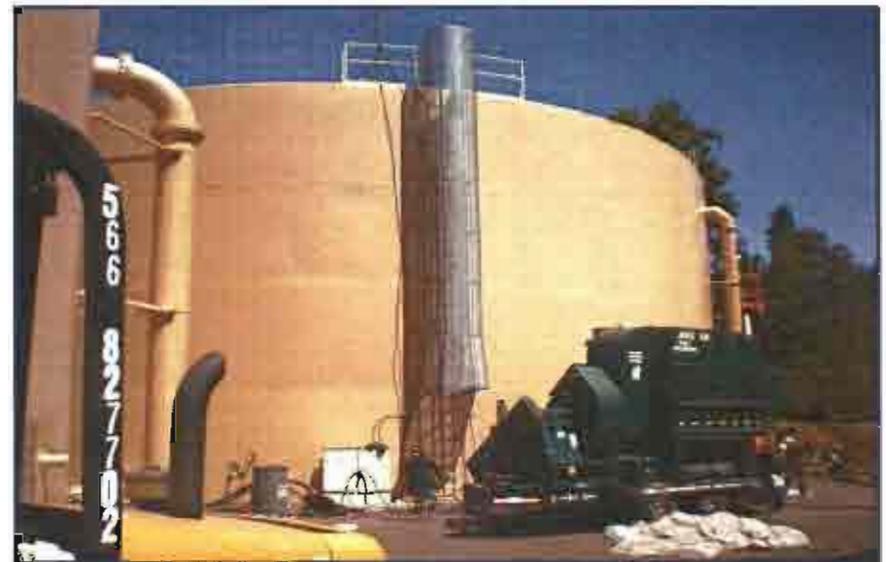
The above signatures attest that the attached document has been reviewed and to the best of their ability the signers verify that it meets the District quality standard by clearly and concisely conveying the intended information; being grammatically correct and free of formatting and typographical errors; accurately presenting calculated values and numerical references; and being internally consistent, legible and uniform in its presentation style.

# CAPITAL IMPROVEMENT PROGRAM



**Fiscal Year 2011  
Fourth Quarter Report  
(Year End)**  
(through June 30, 2011)

657-1 & 657-2 Reservoir Coatings & Upgrades  
(P2505 & P2506)



# Background

The approved CIP budget for Fiscal Year 2011 consists of **82** projects that total **\$28.6 million**. These projects are broken down into four categories:

- |                             |                 |
|-----------------------------|-----------------|
| 1. Capital Facilities:      | \$ 16.2 million |
| 2. Replacement/Renewal:     | \$ 10.1 million |
| 3. Capital Purchases:       | \$ 2.3 million  |
| 4. Developer Reimbursement: | \$ 0.0 million  |

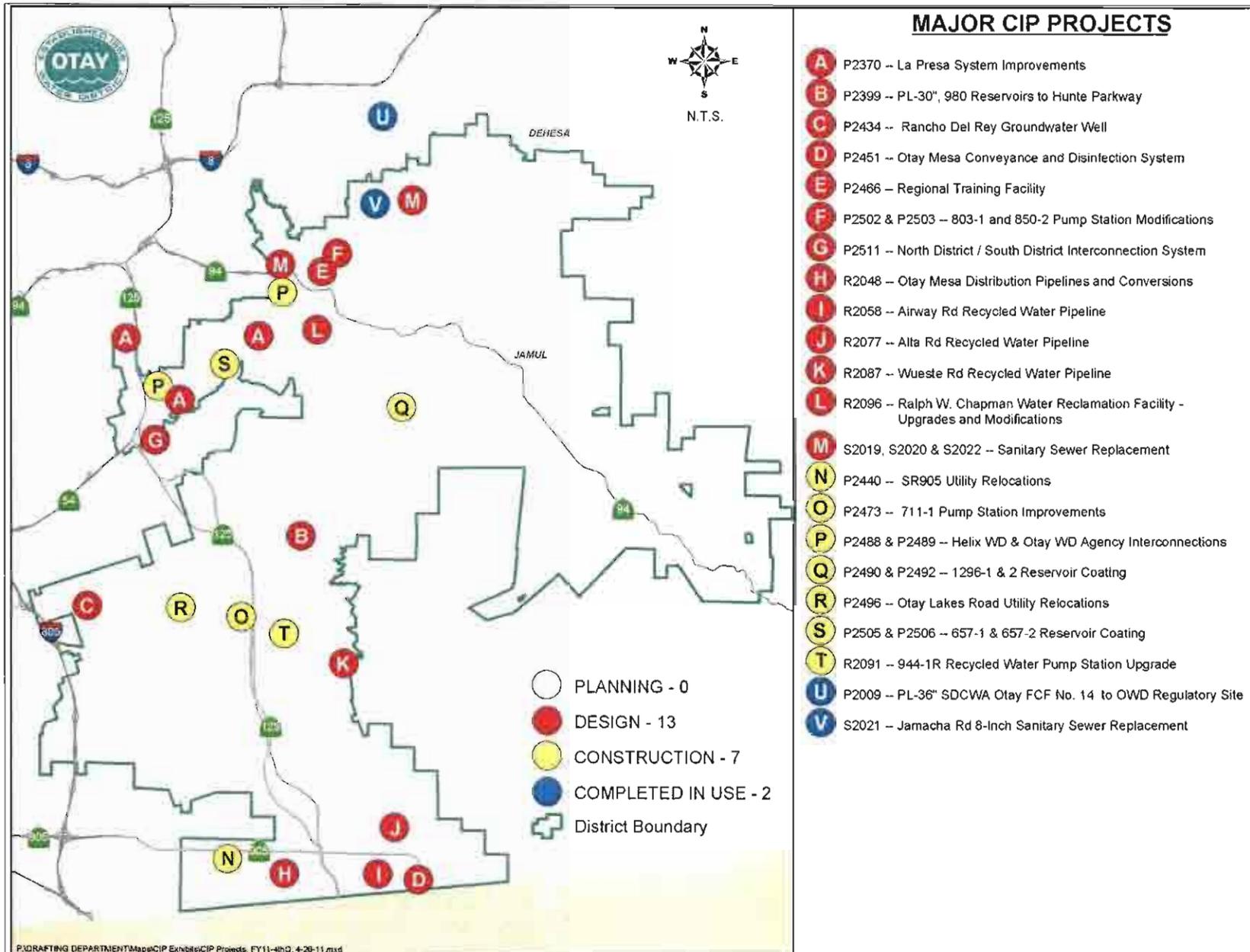
Overall expenditures through the Fourth Quarter Fiscal Year 2011 totaled **\$17.4 million**, which is **61%** of our fiscal year budget.

# Fiscal Year 2011 Report

(through June 30, 2011)

CIP CAT	Description	FY 2011 Budget	FY 2011 Expenditures	% FY 2011 Budget Spent	Total Life-to- Date Budget	Total Life-to-Date Expenditures	% Life-to- Date Budget Spent
1	Capital Facilities	\$16,201,000	\$9,287,000	57%	\$180,969,000	\$49,468,000	27%
2	Replacement/ Renewal	\$10,131,000	\$5,934,000	59%	\$44,178,000	\$20,394,000	46%
3	Capital Purchases	\$2,249,000	\$2,200,000	98%	\$13,450,000	\$7,955,000	59%
4	Developer Reimbursement	\$12,000	\$0	0%	\$7,882,000	\$1,000	0%
	<b>Total:</b>	<b>\$28,593,000</b>	<b>\$17,421,000</b>	<b>61%</b>	\$246,479,000	\$77,818,000	32%

# Major CIP Projects



# CIP Projects in Construction



## 1296-1 & 2 Reservoirs Coating (P2490 & P2492)

This project was awarded to West Coast Industrial Coating, Inc. in February 2010. This project includes an assessment of the facilities to assure compliance to all applicable codes and OSHA standards as well as for the interior and exterior coatings of the 1296-1 & 2 Reservoirs.

# CIP Projects in Construction

## ❑ 1296-1&2 Reservoirs Coating Projects

### Key

**Component:** Interior and exterior coatings on the 1296-1 & 2 Reservoirs.

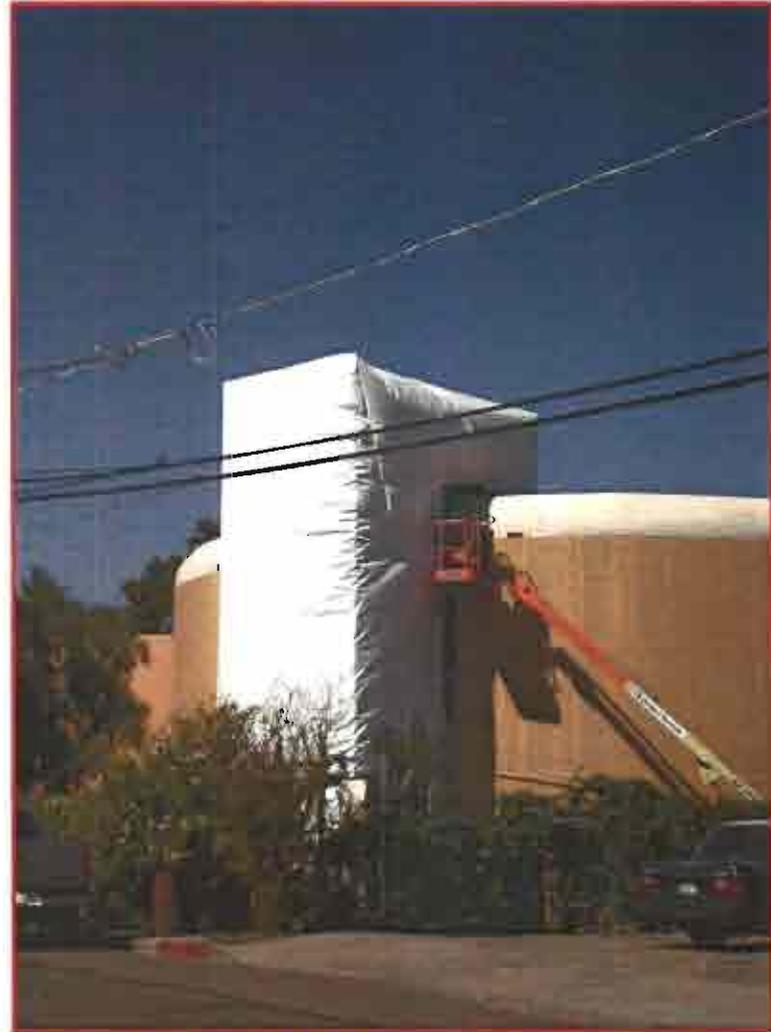
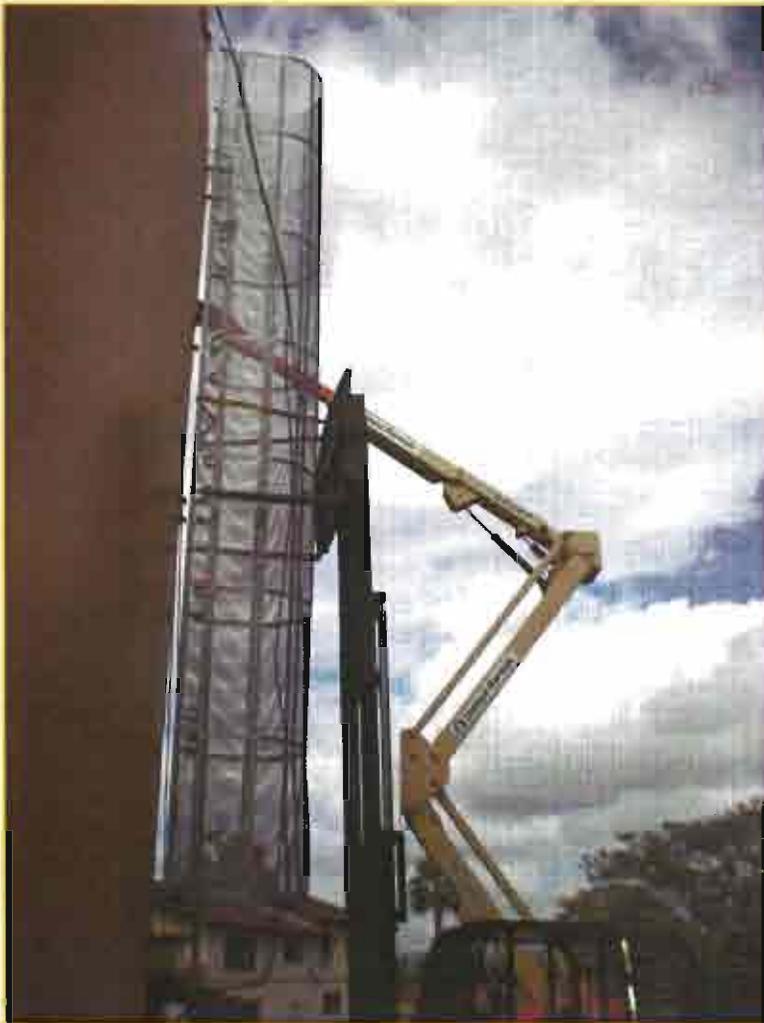
**Schedule:** A construction contract was awarded to West Coast Industrial Coating, Inc., on February 3, 2010. Project is approximately 98% complete. Project completion is anticipated for July 2011.

**Cost:** The combined FY 2011 project budgets for CIPs P2490 and P2492 are \$805,000, of which \$787,000, or 98% was spent. The life-to-date project budgets are \$1,025,000, of which \$999,000, or 97%.

**Significant Issues:** The contractor has failed two VOC tests, and as a result the completion of the project will not occur until July 2011. The contractor is recoating the interior with a 100% solids epoxy to ensure the VOC test passes.

**Highlights:** None.

# CIP Projects in Construction



## 657-1 & 657-2 Reservoir Coatings & Upgrades (P2505 & P2506)

This project was awarded to Blastco, Inc. in January 2011.

This project includes an assessment of the facilities to assure compliance to all applicable codes and OSHA standards as well as for the interior and exterior coatings of the 657-1 & 2 Reservoirs.

# CIP Projects in Construction

## 657-1 & 2 Reservoirs Coating Projects

<b>Key Component:</b>	<b>Interior and exterior coatings and upgrades on the 657-1 &amp; 2 Reservoirs.</b>
<b>Schedule:</b>	<b>A construction contract was awarded to Blastco, Inc., on January 5, 2011. Construction is approximately 75% complete. Project completion is anticipated for September 2011.</b>
<b>Cost:</b>	<b>The combined FY 2011 project budgets for CIPs P2505 and P2506 are \$650,000, of which \$547,000, or 84% was spent. The life-to-date project budgets are \$750,000, of which \$547,000, or 73%, have been spent.</b>
<b>Significant Issues:</b>	<b>None.</b>
<b>Highlights:</b>	<b>None.</b>

# Consultant Contract Status

(through June 30, 2011)

Purchase Order Number	Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Project Complete
<b>PLANNING</b>									
711971, 713180	AECOM	P2434	RANCHO DEL REY GROUNDWATER WELL DEVELOPMENT	\$ 1,561,625.00	\$176,805.00	\$ 1,738,430.00	\$1,718,504.71	11.3%	COMPLETE
713366	SALVADOR LOPEZ-CORDOVA	P2451	DESALINATION PROJECT	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 4,172.90	0.0%	9.3%
712011	TRAN CONSULTING ENGINEERS	S1201	SANITARY SEWER CCTV INSPECTION AND CONDITION ASSESSMENT	\$ 560,025.00	\$ -	\$ 560,025.00	\$ 518,810.81	0.0%	92.6%
<b>DESIGN</b>									
713889	AECOM	P2451	OTAY MESA CONVEYANCE AND DISINFECTION SYSTEM	\$ 3,910,297.00	\$ -	\$ 3,910,297.00	\$ 24,185.00	0.0%	0.6%
712676	CALIFORNIA CENTER FOR SUSTAINABLE ENERGY	Varies	SOLAR POWER FEASIBILITY STUDY	\$ 34,400.00	\$ -	\$ 34,400.00	\$ 2,700.00	0.0%	COMPLETE
712586	CPM PARTNERS	Varies	AS-NEEDED SCHEDULING SERVICES	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 103,707.50	0.0%	59.3%
711939	DARNELL & ASSOCIATES	Varies	AS-NEEDED TRAFFIC ENGINEERING SERVICES FOR FY2010 AND FY2011	\$ 175,000.00	\$ 24,330.00	\$ 199,330.00	\$ 170,397.50	13.9%	85.5%
706951, 711714	ENGINEERING PARTNERS INC, THE	Varies	ELECTRICAL SERVICES	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 85,930.00	0.0%	COMPLETE
711649	ENGINEERING PARTNERS INC, THE	Varies	AS-NEEDED ELECTRICAL DESIGN SERVICES	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 71,990.00	0.0%	72.0%
711324, 713093	HDR	Varies	TEMPORARY LABOR SERVICES	\$ 150,000.00	\$ 35,000.00	\$ 185,000.00	\$ 158,225.00	23.3%	85.5%
713378	HVAC ENGINEERING INC	P2502, P2503	HVAC SERVICES FOR 850-2 PS & 803-1 PS	\$ 19,421.00	\$ -	\$ 19,421.00	\$ 16,426.00	0.0%	84.6%
709237	LEE & RO INC	P2009	DESIGN OF 36-INCH PIPELINE	\$ 580,183.00	\$ 61,629.00	\$ 641,812.00	\$ 641,812.00	10.6%	COMPLETE
712860/714879	LEE & RO INC	Varies	AS-NEEDED ENGINEERING DESIGN SERVICES	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 35,980.00	0.0%	20.6%
713666	LEE & RO INC	P2511	NORTH DISTRICT/SOUTH DISTRICT INTERCONNECTION	\$ 2,769,119.00	\$ -	\$ 2,769,119.00	\$ 476,248.05	0.0%	17.2%
712791	MTGL INC.	Varies	AS-NEEDED GEOTECHNICAL CONSULTING SERVICES	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 23,110.00	0.0%	13.2%
713963	MICHAEL D KEAGY REAL ESTATE	S2019, S2020, S2022	APPRAISAL SERVICES	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 12,000.00	0.0%	70.6%

# Consultant Contract Status (continued)

Purchase Order Number	Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Project Complete
<b>DESIGN</b>									
711676	MWH AMERICAS INC.	R2096, P2095, S2018	RWCWRF UPGRADE PROJECT	\$ 458,813.00	\$122,048.00	\$ 580,861.00	\$ 533,890.95	26.6%	91.9%
714529	NARASIMHAN CONSULTING	Varies	HYDRAULIC MODELING SERVICES	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 2,057.00	0.0%	1.2%
711657	ATKINS (aka PBS&J)	Varies	HYDRAULIC MODELING SERVICES	\$ 45,000.00	\$ 4,000.00	\$ 49,000.00	\$ 48,987.55	8.9%	COMPLETE
713816	PBS&J	P2511	HYDRAULIC ANALYSIS	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	0.0%	COMPLETE
713227	PHOTO GEODETIC CORPORATION	P2399	SURVEYING SERVICES	\$ 3,425.63	\$ -	\$ 3,425.63	\$ 3,150.00	0.0%	COMPLETE
712090	REPROHAUS	Varies	AS-NEEDED REPROGRAPHIC SERVICES	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 7,426.33	0.0%	37.1%
711680, 713757	SCHIFF & ASSOCIATES	Varies	PROFESSIONAL CORROSION SERVICES	\$ 250,000.00	\$ 36,000.00	\$ 286,000.00	\$ 271,425.13	14.4%	COMPLETE
711655	SOUTHERN CALIFORNIA SOIL	Varies	AS-NEEDED GEOTECHNICAL SERVICES	\$ 175,000.00	\$ 11,761.37	\$ 186,761.37	\$ 177,823.83	6.7%	COMPLETE
713488	S.R. BRADLEY & ASSOCIATES, INC.	P2434	ARCHITECTURAL SERVICES	\$ 5,100.00		\$ 5,100.00	\$ 5,100.00	0.0%	COMPLETE
712945	SUPERIOR TANK SOLUTIONS	P2491	803-2 Reservoir Visual Inspection	\$ 250.00	\$ -	\$ 250.00	\$ 250.00	0.0%	COMPLETE
714434	TETRA TECH, INC	P2434	RANCHO DEL REY WELL - PHASE 2	\$ 724,493.50	\$ -	\$ 724,493.50	\$ 31,626.90	0.0%	4.4%
714790	V & A CONSULTING		PROFESSIONAL CORROSION SERVICES	\$ 392,729.00	\$ -	\$ 392,729.00	\$ -	0.0%	0.0%
<b>CONSTRUCTION SERVICES</b>									
714639	ALTA LAND SURVEYING, INC.	Varies	ALTA LAND SURVEYING	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 6,860.00	0.0%	15.2%
713304	BRADLEY CONSULTING GROUP	P2172	1485-1 PUMP STATION - TREE CONSULTING SERVICE	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	0.0%	COMPLETE
710093	MWH CONSTRUCTORS INC	Varies	TEMPORARY LABOR SERVICES	\$ 150,000.00	\$130,000.00	\$ 280,000.00	\$ 275,100.00	86.7%	COMPLETE
713148	PROWEST APPRAISALS	P2172	APPRAISAL SERVICES	\$ 2,827.50	\$ -	\$ 2,827.50	\$ 2,800.00	0.0%	COMPLETE

# Consultant Contract Status (continued)

Purchase Order Number	Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Project Complete
<b>CONSTRUCTION SERVICES</b>									
707935/714736	RBF CONSULTING	P2009	36-INCH PIPELINE	\$ 1,088,785.00	\$148,070.00	\$ 1,236,855.00	\$1,236,833.75	13.6%	COMPLETE
712278	RBF CONSULTING	R2058, R2077, R2087	CONSTRUCTION MANAGEMENT SERVICES FOR THE OTAY MESA RECYCLED WATER SUPPLY LINK	\$ 708,560.00		\$ 708,560.00	\$ 13,960.00	0.0%	2.0%
713106	RBF CONSULTING	S2019, S2021	CONSTRUCTION MANAGEMENT	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	0.0%	COMPLETE
712253	VALLEY CONSTRUCTION MANAGEMENT	Varies	AS-NEEDED CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES	\$ 175,000.00		\$ 175,000.00	\$ 113,260.00	0.0%	64.7%
<b>ENVIRONMENTAL</b>									
712456	A.D. HINSHAW	Varies	CONSULTING SERVICES FOR JWA's CEQA	\$ 34,625.25	\$ -	\$ 34,625.25	\$ 8,500.51	0.0%	24.6%
703828, 706897	BRG CONSULTING INC	P2143	1296-3 RESERVOIR ENV SVCS	\$ 125,000.00	\$ -	\$ 125,000.00	\$ 124,498.54	0.0%	COMPLETE
713450	FORENSIC ENTOMOLOGY SERVICES	P2494	SCIENCE ADVISOR REVIEW	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	0.0%	COMPLETE
709963	ICF INTERNATIONAL (aka JONES & STOKES ASSOCIATES)	P1253	SAN MIGUEL HABITAT MANAGEMENT AREA	\$ 987,807.00	\$ -	\$ 987,807.00	\$ 802,830.95	0.0%	81.3%
710733	ICF INTERNATIONAL (aka JONES & STOKES ASSOCIATES)	R2058/ R2077/ R2087	OTAY MESA RECYCLED WATER SUPPLY LINK PIPELINES	\$ 213,087.00	\$ 9,115.00	\$ 222,202.00	\$ 222,143.98	4.3%	COMPLETE
713365	ICF INTERNATIONAL (aka JONES & STOKES ASSOCIATES)	Varies	AS-NEEDED ENVIRONMENTAL CONSULTING SERVICES	\$ 375,000.00	\$ -	\$ 375,000.00	\$ 78,004.07	0.0%	20.8%
713317	DR. MARY ANNE HAWKE	P2494	SCIENCE ADVISOR REVIEW	\$ 4,350.00	\$ -	\$ 4,350.00	\$ 3,000.00	0.0%	69.0%
713351	PHOTO GEODETIC CORPORATION	R2096	AERIAL MAPPING	\$ 2,400.00	\$ -	\$ 2,400.00	\$ 2,400.00	0.0%	COMPLETE
713352	RAHN CONSERVATION CONSULTING	P2494	ADVISOR REVIEW	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	0.0%	COMPLETE
708348	RECON	P2494	PREPARATION OF THE SUBAREA PLAN	\$ 270,853.00	\$ -	\$ 270,853.00	\$ 190,221.86	0.0%	70.2%
712455	TECHNOLOGY ASSOCIATES	P2494	CONSULTING SERVICES FOR JWA's NCCP	\$ 34,625.25	\$ 41,825.26	\$ 76,450.51	\$ 42,422.49	120.8%	55.5%
	THE RICK ALEXANDER COMPANY (TRAC)	P2494	CONSULTING SERVICES FOR JWA's NCCP	\$ 20,201.75	\$ -	\$ 20,201.75	\$ 2,284.61	0.0%	46.0%

# Consultant Contract Status (continued)

Purchase Order Number	Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Project Complete
<b>WATER RESOURCES</b>									
710906, 713179	AECOM	P2481	MIDDLE SWEETWATER RIVER BASIN GROUNDWATER WELL PILOT PROJECT	\$ 1,065,037.00	\$ -	\$ 1,065,037.00	\$ 351,009.59	0.0%	COMPLETE
708381	CAMP DRESSER & MCKEE INC	P2451	BINATIONAL DESALINATION FEASIBILITY STUDY	\$ 94,552.00	\$ 18,005.00	\$ 112,557.00	\$ 95,577.34	19.0%	COMPLETE
713448	CITY OF CHULA VISTA	R2093	WASTEWATER RECLAMATION FACILITY STUDY	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 109,302.18	0.0%	72.9%
710471	MICHAEL R. WELCH	P2481	ENGINEERING PLANNING SVCS.	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 22,950.00	0.0%	57.4%
<b>PUBLIC SERVICES</b>									
712009	AEGIS ENGINEERING MANAGEMENT	Varies	RECYCLED WATER PLAN CHECKING, RETROFIT, AND INSPECTION SERVICES FOR DEVELOPER PROJECTS	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 192,386.83	0.0%	64.1%
713764	AEGIS ENGINEERING MANAGEMENT	Varies	RECYCLED WATER PLAN CHECKING, RETROFIT, AND INSPECTION SERVICES FOR DEVELOPER PROJECTS	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 44,207.75	0.0%	14.7%
<b>TOTALS:</b>				\$19,003,091.88	\$818,588.63	\$19,821,680.51	\$9,111,791.61	4.3%	

# Construction Contract Status

(through June 30, 2011)

CIP NO.	PROJECT TITLE	CONSTRUCTION CONTRACTOR	ORIGINAL CONTRACT AMOUNT	TOTAL CHANGE ORDERS	REVISED CONTRACT AMOUNT	TOTAL EARNED TO DATE	% OF CHANGE	% PROJECT COMPLETE	EST. COMP. DATE
P2009/ P2038	Jamacha Rd. 36-Inch Pipeline & 12-Inch Pipeline Replacement	CCL Contracting	\$16,189,243	(\$1,781,299)	\$14,407,944	\$14,407,944	-11.00%	100%	Completed September 2010
S2021	Jamacha Rd. 8-Inch Sewer Replacement	A.B. Hashmi	\$91,320	(\$2,226)	\$89,094	\$89,094	-2.44%	100%	Completed September 2010
P2490/ P2492	1296-1 & 1296-2 Reservoir Coating & Upgrades	West Coast Industrial	\$690,000	(\$1,520)	\$688,480	\$688,480	-0.22%	100%	July 2011
P2505/ P2506	657-1 & 657-2 Reservoir Coating & Upgrades	Blastco Inc.	\$632,500	\$9,537	\$642,037	\$415,593	1.51%	65%	September 2011
P2488/ P2489	Del Rio Road & Gillispie Drive Emergency Interconnections	LH Woods	\$379,000	(\$10,895)	\$368,105	\$368,105	-2.87%	100%	August 2011
R2091	944-1R Recycled Pump Station Upgrade & System Enhancements	Sepulveda	\$1,162,423	\$0	\$1,162,423	\$0	0.00%	0%	May 2012
<b>TOTALS:</b>			<b>\$19,144,486</b>	<b>(\$1,786,403)</b>	<b>\$17,358,083</b>	<b>\$15,969,216</b>	<b>-9.33%</b>		

# Expenditures

(through June 30, 2011)  
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CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 06/30/11				LIFE-TO-DATE		Comments
			FY 2011 Budget	Expenses	Balance	Expense to Budget %	Budget	Balance	
<b>CAPITAL FACILITY PROJECTS</b>									
P2009	PL - 36-inch SDCWA Otay FCF No. 14 to Regulatory Site	Rippinger	\$ 2,200	\$ 3,149	\$ (949)	143%	\$ 21,000	\$ 911	Project complete.
P2033	PL - 16-inch 1296 Zone, Melody Road - Campo Presilla	Rippinger	-	-	-	0%	1,826	1,821	No expenses for Q4.
P2038	PL - 12-inch 978 Zone, Hidden Mesa Road	Kay	130	91	39	70%	2,378	198	Construction complete (part of P2009).
P2083	PS - 873-2 Pump Station Replacement (28,000 GPM)	Rippinger	50	-	50	0%	12,531	12,000	No expenses for Q4 (part of Desal project).
P2143	Res - 1296-3 Reservoir 2 MG	Kay	5	144	(139)	2880%	3,540	21	Construction complete.
P2172	PS - 1485-1 Pump Station Replacement	Rippinger	25	23	(4)	116%	2,495	7	Project complete.
P2191	Res - 850-4 Reservoir 2.2 MG	Kay	5	18	(13)	360%	3,410	-	Project complete.
P2267	36-inch Main Pumps and Air Vacuum Ventilation Installations	Vasquez	-	-	-	0%	435	201	Project on hold until further evaluation.
P2318	PL - 20-inch 657 Zone, Summit Cross-Tie and 36-inch Main Connections	Marchioro	100	40	60	40%	600	490	Transferred to P2370.
P2357	PS - 657-1/850-1 Pump Station Demolition	Marchioro	50	23	27	46%	300	277	Transferred to P2370.
P2370	Res - Donatucci Reservoir and Pump Station Demolition	Marchioro	67	25	42	37%	150	112	Combined with P2318, P2357, & P247: 60% design completed in June 2011; 80% design underway.  If the Rosarito Desal project becomes operational then it may preclude the need for this project hence no additional expenditures are planned for FY 11.
P2391	PS - Perdue WTP Pump Station (10,000 GPM)	Kennedy	5	36	(31)	720%	11,900	11,839	FY 11.
P2390	PL - 30-inch, 980 Zone, 980 Reservoirs to Harris Parkway	Rippinger	200	149	51	75%	3,600	714	90% design completed.
P2431	Res - 980-4 Reservoir 5 MG	Kay	5	-	5	0%	5,900	5,900	Project on hold.
P2434	Rancho Del Rey Groundwater Well Development	Marchioro	1,000	1,452	(452)	145%	4,250	1,532	Draft PDR and 30% design underway. Program spending adjusted based on limited notice to proceed.
P2451	Rosarito Desalination Facility Conveyance and Disinfection System	Kennedy	1,000	318	682	32%	30,000	29,207	
P2466	Regional Training Facility	Coburn-Boyd	24	16	8	67%	252	-	The project budget is being increased for FY 12.
P2467	San Diego Formation Groundwater Feasibility Study	Kennedy	600	1	599	0%	1,800	1,040	This project is jointly funded by SWA and Otay. The SDCWA awarded a LISA grant to SWA to fund up to 50% of the cost of the effort. Monitoring wells in the Otay River have been completed by USGS. Data gathering on well information within the San Diego Formation continues. Otay River participation agreement between SWA and Otay has been approved by the Board.
P2471	650/657 PHS at La Presa Pump Station	Marchioro	240	28	212	12%	310	234	Transferred to P2370.
P2472	Water Supply Feasibility Studies	Feaster	30	-	30	0%	175	-	This project budget is for water supply feasibility study efforts. MWH completed the preparation of a final study including cost estimates for supply from the SWA Perdue WTP and the North District to South District interconnection.
P2473	PS - 711-1 Pump Station Improvement	Kay	200	41	159	21%	500	414	Project under construction.
P2474	Fuel Storage Covers and Containment	Kennedy	50	16	34	32%	120	83	Complete.
P2475	Pump Station Fire Hydrant Installations	Kennedy	45	15	30	33%	55	1	Complete.
P2481	Middle Sweetwater River Basin Groundwater Well Feasibility	Kennedy	50	121	(71)	242%	1,820	1,325	Groundwater development planning efforts have been suspended for the Middle Sweetwater River Basin Groundwater Well Pilot Project. Meetings with SWA have occurred with staff agreement on the quality of imported water contributed to the groundwater supply. If the Rosarito Desal project becomes operational it may preclude the need for this project hence no additional expenditures were planned for the remainder of FY 11.

# Expenditures

(Continued)

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CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 06/30/11				LIFE-TO-DATE		Comments
			FY 2011 Budget	Expenses	Balance	Expense to Budget %	Budget	Balance	
<b>CAPITAL FACILITY PROJECTS</b>									
P2488	Dal Rio Road Helix and Otay Agency Interconnection	Kay	120	240	(120)	200%	150	(151)	Project under construction. District to receive 50% reimbursement from Helix WD.
P2489	Gillispie Drive Helix and Otay Agency Interconnection	Kay	135	272	(137)	201%	150	(151)	Project under construction. District to receive 50% reimbursement from Helix WD.
P2497	Solar Power Feasibility Study	Kennedy	150	16	134	11%	250	205	Study complete, but recommendations waiting for better economic conditions.
P2502	803-1 Pump Station Modifications	Marchionni	50	64	(14)	128%	200	136	VFDs and ALCs awarded in May 2011; motors awarded in June 2011; HVAC bid in June but bids unresponsive.
P2503	850-2 Pump Station Modifications	Marchionni	150	76	72	52%	650	572	See P2502.
P2510	Operations Yard Improvements	Kay	25	-	25	0%	370	370	Project on hold.
P2511	North District - South District Interconnection System	Marchionni	800	698	102	87%	37,300	36,802	Alternatives analysis completed June 2011; PDR due December 2011.
R2034	RecPles - 860-1 Reservoir 4 MG	Kay	200	2	198	1%	3,800	3,774	Project on hold.
R2048	RecPL - Clay Mesa Distribution Pipelines and Conversions	Kay	250	187	63	75%	2,200	1,941	Design 90% complete.
R2058	RecPL - 16-inch, 860 Zone, Airway Road - Clay Mesa/Alta	Kennedy	1,000	349	651	35%	3,500	2,211	Project on hold.
R2077	RecPL - 24-inch, 860 Zone, Alta Road - Alta Gate/Airway	Kennedy	1,750	1,013	737	58%	4,500	2,778	Spending for developer reimbursement.
R2087	RecPL - 24-inch, 927 Zone, Wueste Road - Olympic/Otay WTP	Kennedy	3,378	148	3,230	4%	7,000	6,135	Project on hold.
R2088	RecPL - 30-inch, 860 Zone, County Jail - Roll Reservoir/860-1 Reservoir	Kay	240	6	234	3%	3,500	3,437	Project on hold.
R2091	RecPS - 927-1 Pump Station Upgrade (10,000 GPM) and System Enhancements	Ripperger	1,250	222	1,028	18%	3,950	3,480	Project under construction.
R2092	DIs - 450-1 Reservoir Disinfection Facility	Kay	2	(16)	18	800%	742	3	Project complete.
R2093	MBR City of Chula Vista Feasibility Study	Kennedy	120	127	(7)	106%	210	39	The City of Chula Vista and Otay have approved the MBR participation agreement to focus on the treatment facility and related requirements. The City of Chula Vista awarded a consulting contract to RMC to accomplish the scope of work. A final draft report has been prepared incorporating the City and Otay staffs review comments.
R2094	Potable Irrigation Meters to Recycled Water Conversions	Charles	500	174	326	35%	3,100	1,706	Retrofit project is currently under construction and inspection on-site is occurring, one specific project is complete, and final walk thru is scheduled for first quarter of FY 12.
<b>Total Capital Facility Projects</b>			<b>Total:</b>	<b>9,287</b>	<b>6,914</b>	<b>74%</b>	<b>180,969</b>	<b>131,352</b>	
<b>REPLACEMENT/RENEWAL PROJECTS</b>									
P2366	APCD Engine Replacements and Retrofits	Fishers	442	205	237	46%	3,213	1,248	Purchases complete for FY 11. One item deferred until FY 12.
P2382	Safety and Security Improvements	Munoz	102	177	(75)	174%	1,635	145	We are updating the security features such as: cameras, antennas and fobs, that's why the increase to this budget for the 4th quarter.
P2416	SR-125 Utility Relocations	Kennedy	50	7	43	14%	963	42	Legal Counsel collecting from ORC.
P2440	SR-105 Utility Relocations	Marchionni	100	(54)	634	-54%	1,600	612	Final invoices submitted May 2011.
P2453	SR-11 Utility Relocations	Kay	50	4	46	8%	155	148	Catrans driven.

# Expenditures

(Continued)

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CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 06/30/11				LIFE-TO-DATE		Comments
			FY 2011 Budget	Expenses	Balance	Expense to Budget %	Budget	Balance	
<b>REPLACEMENT/RENEWAL PROJECTS</b>									
P2456	Air and Vacuum Valve Upgrades	Acuna	450	468	(18)	104%	2,762	208	This CIP is complete.
P2458	AMR Manual Meter Replacement	Keenan	1,500	1,615	(115)	108%	10,448	4,816	We exceeded the expected number of meter retrofits FY 11.
P2477	Res - E24-1 Reservoir Cover Replacement	Mechow	5	2	3	40%	450	421	Internal PDR in progress.
P2484	Large Water Meter Replacement Program	Keenan	100	118	(18)	118%	535	296	Expenses ran higher than expected due to increased number of large meter replacements in FY 11.
P2485	SCADA Communication System and Software Replacement	Stoker	350	400	(50)	114%	1,325	644	99% of budget spent for FY. On schedule for remainder of budget.
P2486	Asset Management Plan Condition Assessment and Data Acquisition	Stevens	600	414	186	69%	1,150	500	Changes in project approach used less vendor support. Project timeline expanded.
P2490	1296-1 Reservoir Interior/Exterior Coating	Kay	365	369	(4)	107%	475	28	Project complete.
P2491	850-3 Reservoir Exterior Coating	Kay	10	1	9	10%	300	298	Project to be complete in FY 12.
P2492	1296-2 Reservoir Interior/Exterior Coating	Kay	440	398	42	90%	550	-	Project complete.
P2493	E24-2 Reservoir Interior Coating	Kay	5	-	5	0%	950	949	Project to be complete in FY 12.
P2494	Multiple Species Conservation Plan	Coburn-Boyd	170	213	(43)	125%	830	76	FY 11 budget exceeded slightly because the District's subarea plan was completed in the last quarter.
P2495	San Miguel Habitat Management/Mitigation Area	Coburn-Boyd	250	275	(25)	110%	1,725	1,173	This project will be complete at the end of the 2011 calendar year; budget over because of annual reports done in the fourth quarter of FY 11.
P2496	Otay Lakes Road Utility Relocations	Kay	195	45	150	23%	250	106	Phase 1 construction complete.
P2504	Regulatory Site Access Road and Pipeline Relocation	Cameron	200	8	192	4%	600	592	In design. Coordinating with County & Sheriff.
P2505	657-1 Reservoir Interior/Exterior Coating	Cameron	325	375	(50)	115%	375	-	In construction.
P2506	657-2 Reservoir Interior/Exterior Coating	Cameron	325	172	153	53%	375	203	In construction.
P2507	East Palomar Street Utility Relocation	Cameron	20	47	(27)	235%	500	453	In design.
P2508	Pipeline Cathodic Protection Replacement Program	Kennedy	50	-	50	0%	150	150	In planning stage. Budget will be spent in FY 12.
P2509	R.J. Donovan Prison Water Meter Upgrade	Ripperger	-	-	-	0%	60	60	Completed.
P2096	RWCWRF - Upgrades and Modifications	Coburn-Boyd	1,200	646	554	54%	2,500	1,614	The project schedule has changed so that not all of the projected budget will be spent in FY 11.
S2012	SVSD Outfall and RSD Replacement and OM Reimbursement	Kennedy	642	157	485	24%	4,392	3,641	Invoice received and paid.
S2019	Avocado Boulevard 8-Inch Sewer Main Improvement	Cameron	1,515	164	1,351	11%	1,730	1,422	Design complete, awaiting County approval.
S2020	Calavo Drive 8-Inch Sewer Main Replacement	Cameron	360	20	340	6%	420	364	Design complete, awaiting County approval.
S2021	Jamaicha Road 8-Inch Sewer Main Replacement	Kay	40	109	(69)	273%	160	4	Project complete.
S2022	Hidden Mesa Drive 8-Inch Sewer Main Rehabilitation	Cameron	120	15	105	13%	150	122	Design complete, awaiting County approval.
S2023	Calavo Drive Sewer Main Utility Relocation	Cameron	50	5	45	10%	65	51	County driven.
S2024	Campo Road Sewer Main Replacement	Cameron	75	2	73	3%	3,250	3,248	To be assessed in Sewer Master Plan.
S2025	Wiegman Way Sewer Main Replacement	Cameron	25	17	8	68%	175	158	County project.
<b>Total Replacement/Renewal Projects</b>			<b>Total</b>	<b>10,131</b>	<b>5,934</b>	<b>4,197</b>	<b>44,178</b>	<b>23,784</b>	

# Expenditures

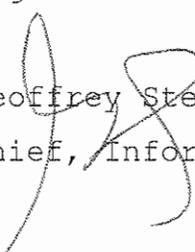
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CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 06/30/11				LIFE-TO-DATE		Comments	
			FY 2011 Budget	Expenses	Balance	Expense to Budget %	Budget	Balance		
<b>CAPITAL PURCHASE PROJECTS</b>										
P2262	Vehicle Capital Purchases	Rahders	540	524	16	97%	4,945	2,418	Purchases complete for FY 11.	
P2285	Office Equipment and Furniture Capital Purchases	Dobrowa	-	32	(32)	0%	481	10	Replaced the copier in the General Manager's office.	
P2286	Field Equipment Capital Purchases	Rahders	201	160	41	80%	1,527	629	Purchases complete for FY 11.	
P2443	Information Technology Mobile Services	Jenkins	250	248	2	99%	1,552	456	On budget.	
P2461	Records Management System Upgrade	Stevens	150	58	92	39%	406	144	Internal staff work replaced vendor expenses.	
P2469	Information Technology Network and Hardware	Jenkins	300	417	(117)	139%	1,921	767	In April, we recognized and reported that we would be over budget due to telecom requirements increased scope. FY 12 anticipated expenses were moved to FY 11.	
P2470	Application Systems Development and Integration	Stevens	408	410	(2)	100%	2,218	1,022	Programs implemented as expected.	
P2551	Telecommunications Equipment Upgrade	Jenkins	400	351	49	88%	400	43	Requesting from General Manager to continue CIP to FY 12 using the remaining \$49,000.	
<b>Total Capital Purchase Projects</b>			<b>Total</b>	<b>2,249</b>	<b>2,200</b>	<b>49</b>	<b>11%</b>	<b>13,450</b>	<b>5,485</b>	
<b>DEVELOPER REIMBURSEMENT PROJECTS</b>										
P2104	PL - 12-Inch, 711 Zone, La Media Road - Birch/Rock Mountain	Charles	-	-	-	0%	833	833	No expenses for Q4.	
P2107	PL - 12-Inch, 711 Zone, Rock Mountain Road - La Media/SR 125	Charles	-	-	-	0%	722	722	No expenses for Q4.	
P2325	PL - 10" to 12" Oversize, 1296 Zone, PB Road - Rolling Hills Hydro PS/PB Bndy	Charles	1	-	1	0%	50	50	No expenses for Q4.	
P2402	PL - 12-Inch, 624 Zone, La Media Road - Village 7/Otay Valley	Charles	-	-	-	0%	444	444	No expenses for Q4.	
P2403	PL - 12-Inch, 624 Zone, Heritage Road - Olympic/Otay Valley	Charles	-	-	-	0%	925	925	No expenses for Q4.	
R2028	RecPL - 8-Inch, 680 Zone, Heritage Road - Santa Victoria/Otay Valley	Charles	-	-	-	0%	600	600	No expenses for Q4.	
R2042	RecPL - 8-Inch, 927 Zone, Rock Mountain Road - SR-125/Essex Ave	Charles	-	-	-	0%	140	140	No expenses for Q4.	
R2047	RecPL - 12-Inch, 680 Zone, La Media Road - Birch/Rock Mountain	Charles	-	-	-	0%	450	450	No expenses for Q4.	
R2082	RecPL - 24-Inch, 680 Zone, Olympic Parkway - Village 2/Heritage	Charles	5	-	5	0%	1,747	1,747	No expenses for Q4.	
R2083	RecPL - 20-Inch, 680 Zone, Heritage Road - Village 2/Olympic	Charles	5	-	5	0%	400	400	No expenses for Q4.	
R2084	RecPL - 20-Inch, 680 Zone, Village 2 - Heritage/La Media	Charles	1	-	1	0%	971	970	No expenses for Q4.	
R2085	RecPL - 20-Inch, 680 Zone, La Media - State/Olympic	Charles	-	-	-	0%	600	600	No expenses for Q4.	
<b>Total Developer Reimbursement Projects</b>			<b>Total</b>	<b>12</b>	<b>-</b>	<b>12</b>	<b>0%</b>	<b>7,882</b>	<b>7,861</b>	
<b>GRAND TOTAL</b>			<b>\$ 28,593</b>	<b>\$ 17,421</b>	<b>\$ 11,172</b>	<b>41%</b>	<b>\$ 246,479</b>	<b>\$ 168,512</b>		



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 7, 2011
		W.O./G.F. NO:	DIV. NO.
SUBMITTED BY:	Geoffrey Stevens Chief, Information Technology and Strategic Planning		
APPROVED BY: (Chief)			
APPROVED BY: (Asst. GM):	German Alvarez Assistant General Manager, Finance and Administration		
SUBJECT:	FY 2011 YEAR-END STRATEGIC PLAN AND PERFORMANCE MEASURES REPORT		

**GENERAL MANAGER'S RECOMMENDATION:**

No recommendation. This is an informational item only.

**COMMITTEE ACTION:** \_\_\_\_\_

Please see "Attachment A".

**PURPOSE:**

To provide a fiscal year-end report on the District's Strategic Performance Plan.

**ANALYSIS:**

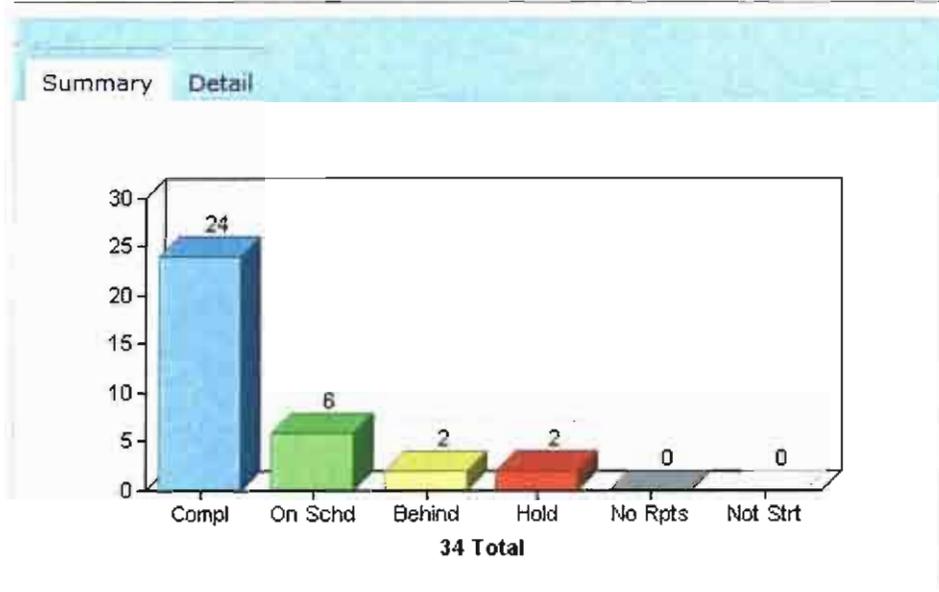
The District has completed the FY 2009-2011 Strategic Plan. Overall, results were positive with the District exceeding its target for both strategic plan objectives (at least 90% complete or on track) and performance measures (at least 75% on target) for all three years. Detailed information on each year's outcome is available electronically on the Board Extranet. Looking at FY 2011 year-end results in more detail:

**Strategic Plan Objectives - Changing to Meet Future Needs**

Strategic plan objectives are designed to ensure we are making the appropriate high-level changes necessary to move the District in the planned direction to meet new challenges and opportunities. Overall performance of strategic plan objectives is positive with 30 of 32 objectives (94%) complete, ahead, or on schedule and two

items behind schedule. Of the objectives that are behind, both expect to be back on track by next quarter and will be monitored through completion. Two items are on hold and have been included in the FY 12-14 Strat Plan; therefore, these two objectives have been excluded from the calculation.

### Objectives: All Scorecard Areas

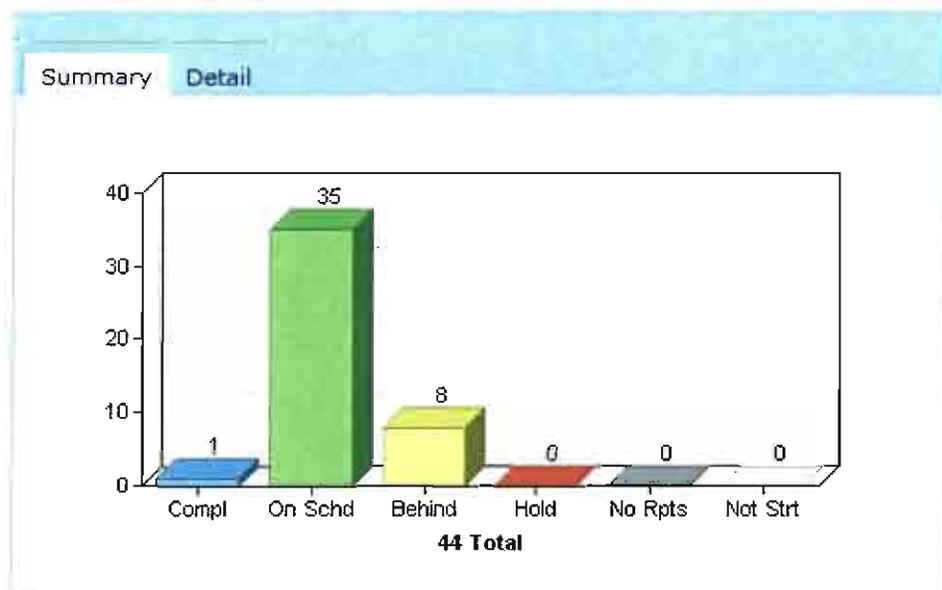


30/32 Objectives complete, ahead, or on schedule (94%).  
Target is 90%.

### Performance Measures - Monitoring Day-To-Day Performance

Performance measures are designed to track the day-to-day performance of the District. Sometimes referred to as a "dash board", these items attempt to measure the effectiveness and efficiency of daily operations. The overall goal is that at least 75% of these measures be rated "on target". District results in this area are also positive with 36 of 44 (82%) items achieving the desired level or better.

## Measures: All Scorecard Areas



36/44 Measures on or ahead of schedule (82%).  
Target is 75%.

### Balanced Scorecard - External View

The Balanced Scorecard methodology is designed to ensure that a company is performing consistently on a wide range of measures necessary to ensure both short-term and long-term improvements. From this perspective the results are also positive. In six of the eight categories, the District is on or ahead of schedule, or on target.

## Balanced Scorecard

FY 2011 • Qtr 4 • All Departments

Customer		Financial		Learning and Growth		Business Processes	
■ Objectives	■ Measures	■ Objectives	■ Measures	■ Objectives	■ Measures	■ Objectives	■ Measures

Green = meets or exceeds/ Red = does not meet

### Departmental Perspective - Internal View of Performance

The departmental perspective, that is, breaking down performance objectives and measures by the responsible internal departments,

is also positive. Most departments meet or exceed expectations in both areas.

## Department View

FY 2011 • Qtr 4 • All Scorecard Areas

Departments	Objectives	Measures
1-Administrative Services	Green	Green
2-Engineering	Green	Green
3-Finance	Red	Green
4-Information Technology	Green	Green
5-Operations	Red	Green

Green = meets or exceeds/ Red = does not meet

### Next Steps

The District will now begin implementing year one of the Board approved FY12-FY14 Strategic Plan.

### FISCAL IMPACT: \_\_\_\_\_

None at this time.

### STRATEGIC GOAL:

Strategic Plan and Performance Measure reporting is a critical element in providing performance reporting to the Board and staff.

### LEGAL IMPACT: \_\_\_\_\_

None.



\_\_\_\_\_  
Mark Watton  
General Manager

### Attachments

Attachment A - Committee Action Report

Attachment B - PowerPoint Presentation



## ATTACHMENT A

SUBJECT/PROJECT: FY 2011 YEAR-END STRATEGIC PLAN AND PERFORMANCE MEASURES REPORT

### COMMITTEE ACTION:

This item was presented to the Finance, Administration and Communications Committee at a meeting held on August 23, 2011. The following comments were made:

- It was indicated that the Strategic Plan determines the direction of the District. Staff will be presenting the year-end results for the Fiscal Year 2011 Strategic Plan.
- Staff noted that the District is starting its fourth, three-year Strategic Plan, and is in its ninth year of a twelve year cycle.
- Prior to presenting the results of the FY 2011 Strategic Plan, staff provided a review of what the Strategic Planning process has accomplished over the last nine years and how this current three-year plan is built upon this.
- It was noted that the District recognized, though it was in the midst of its growth cycle, that it was maturing and will, at some point, become a maintenance organization. The District also recognized that the per unit cost of water would continue to rise and in order for it to be properly positioned it needed to develop a solution/plan for its future direction:
  - FY 2003-2005 and FY 2006-2008 were the District's first two three-year plans and the District's plans were focused on developing and installing [Plan and Build] infrastructure (ie., the new billing system, matured the GIS System, new Work Order System, Financial and HR Systems were implemented, etc.). This was the first time that planning for the

District's future was approached as an enterprise (finding efficiencies and leveraging those efficiencies).

- FY 2009-2011 the District is starting to achieve leveraging from its investment in infrastructure and gaining efficiencies from those systems.
- The FY 2012-2014 Strategic Plan is focused on business processes and how the District can improve those business processes (Optimize).
- The year-end FY2011 Strategic Plan indicates that the District objectives and performance measures are meeting the set target with:
  - 30 of 32 objectives are complete, ahead of schedule or on target (or 94%); the target is 90%
  - 36 of 44 performance measures are complete, ahead of schedule or on target (or 82%); the target is 75%
- The measures provide a quick overview of where the District is overall and provides a process for reviewing all the District's objectives on a quarterly basis and discussing where efforts should be focused.

Following the discussion, the committee supported presentation to the full board as an informational item.



## A Purpose Driven Plan

The Strategic Plan determines the direction of the District 

The Board approves the direction of the District through the Strategic Plan

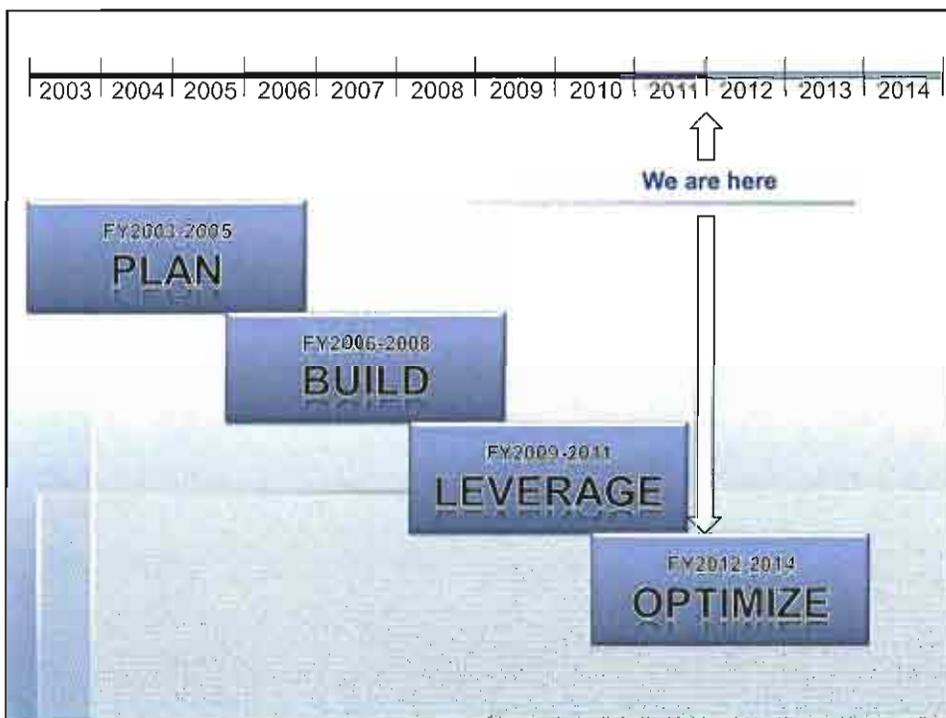
Our functioning plan creates more efficiency District-wide

The text is presented in a light blue gradient box with a white background for the text. The first line is followed by a blue arrow pointing to the right. The second and third lines are separated by a thin horizontal line.

## Where We've Been

Ten years ago we recognized an industry in transition

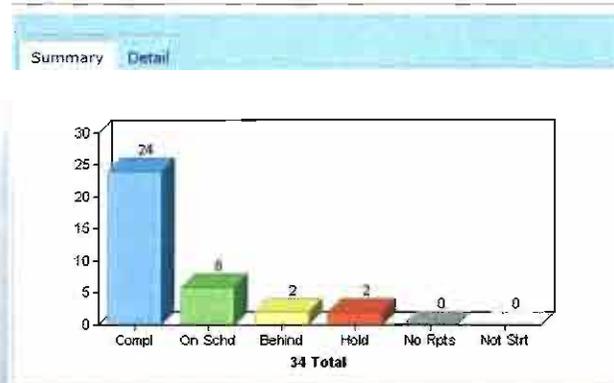
- Maturing water infrastructure
- Costs for water rising significantly and steadily
- Solution needed to be comprehensive



## FY2011 Objectives

30 of 32 objectives complete, ahead or on target **(94%)**  
 Target is 90%

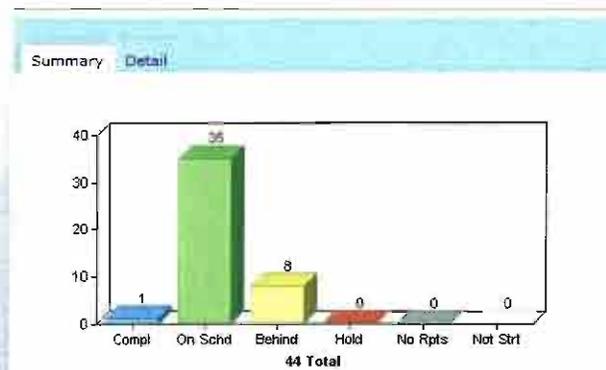
### Objectives: All Scorecard Areas

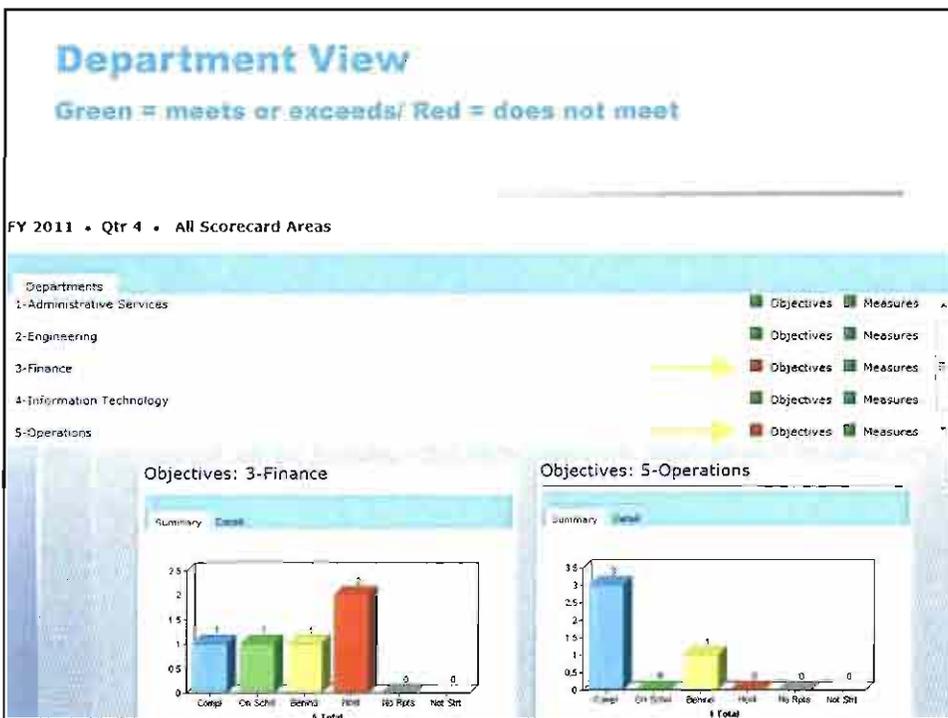
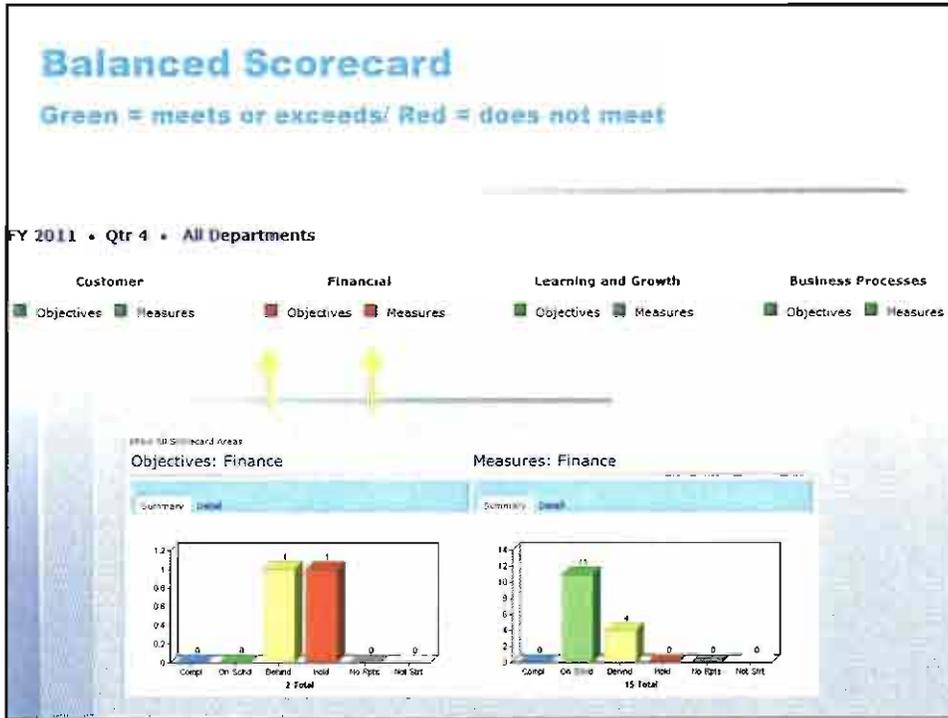


## FY2011 Performance Measures

36 of 44 performance measures complete, ahead or on target **(82%)**  
 Target is 75%

### Measures: All Scorecard Areas





## What's New/Next

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FY 2012-2014 Strategic Plan





STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 7, 2011
SUBMITTED BY:	Andrea Carey, Customer Service Manager	W.O./G.F. NO:	DIV. All NO.
APPROVED BY: (Chief)	Joseph R. Beachem, Chief Financial Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager, Finance and Administration		
SUBJECT:	New Bill Print Format with Enhancements for Customers		

**GENERAL MANAGER'S RECOMMENDATION:**

This is an informational item regarding the upgrade to the Eden billing system and the new bill print format which will be mailed to customers in September or October 2011.

**COMMITTEE ACTION:** \_\_\_\_\_

Please see Attachment A.

**PURPOSE:**

To inform the Board of the upcoming upgrade to the billing system and final draft of the new bill print.

**ANALYSIS:**

The new bill print format which was presented to the Board in January 2011 will be mailed to customers beginning September or October 2011. The new bill print design coincides with the upgrade of our Eden system to the most current version available.

This new bill format is better organized to allow for easy reading and includes additional features that will meet requests from our residential, commercial, and public customers. Enhancements to the bill print include the following:

1. A consolidated summary bill for customers with multiple accounts.
2. Credit balances are clearly identified.
3. Segregation of Chula Vista sewer fees.

4. Calculated changes in usage from this year to last.
5. The water usage graph now shows 24-months of history.

Sample Bill Prints for addressing a variety of customer account types are attached as follows:

- Residential Bill with past due balances (Attachment B).
- Residential Bill with credit balance (Attachment C).
- Residential Bill with balance paid automatically (Attachment D).
- Residential Bill with Chula Vista sewer (Attachment E)
- Commercial Customer Bill with potable irrigation service (Attachment F).
- Sewer Only Customer Bill (Attachment G).
- Summary Bill in which a customer has multiple accounts within the same billing cycle and requests the bills be consolidated to make one payment per month (Attachment H).
- Backside of Bill (Attachment I).

Otay's bill print format was last revised in 2004.

**FISCAL IMPACT:** \_\_\_\_\_

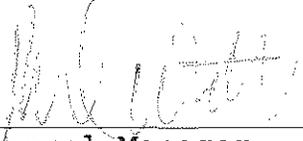
Costs incurred over the life of the project were \$4,800.00. There are no additional costs needed to implement this bill change.

**STRATEGIC GOAL:**

Evaluate and improve the effectiveness of the bill.

**LEGAL IMPACT:** \_\_\_\_\_

None.

  
\_\_\_\_\_  
**General Manager**

Attachments:

- A) Committee Action Form
- B) Residential Bill with past due balances

- C) Residential Bill with credit balance
- D) Residential Bill with balance paid automatically
- E) Residential Bill with Chula Vista sewer
- F) Commercial Customer Bill
- G) Sewer Only Customer Bill
- H) Summary Bill
- I) Backside of Bill



## ATTACHMENT A

SUBJECT/PROJECT: New Bill Print Format with Enhancements for Customers

### COMMITTEE ACTION:

This item was presented to the Finance, Administration and Communications Committee at a meeting held on August 23, 2011. The following comments were made:

- This is in follow-up to a presentation provided at the January 2011 board meeting regarding the new bill format. Staff is bringing it back as staff wished the board to be aware of the additional changes to the bill format and that the bill will be mailed to customers in September.
- The changes to the bill format will coincide with the billing system upgrade that is scheduled for implementation at the end of August 2011.
- In January, staff had presented the enhancements to the bill format. The included:
  - Credits for payments will be clearly displayed on customer bills
  - Calculated changes in usage will be displayed for the current month and previous year for the same month
  - Bills will be consolidated into one bill for customers who have more than one account in the same billing cycle which will allow customers to submit one payment for all their accounts
  - The City of Chula Vista's sewer charge has been separated from the District charges with a number to contact the City of Chula Vista directly
- The following are additional changes as suggested at the January 2011 board meeting:
  - The usage history has been expanded from 13 months to 24 months allowing customers to see and compare their usage for a two-year period

- A water conservation message has been added to the back of every bill. It is a standard conservation message that directs customers to the District's and the Water Conservation Garden's website for information on how customers can reduce their water usage. It was noted that a conservation message is generally printed in the "Messages" section of the bill if the District does not have other messages to print.

Following the discussion, the committee supported presentation to the full board as an informational item.



**Otay Water District**  
 2554 Sweetwater Springs Blvd.  
 Spring Valley, CA 91978-2004

Billing Inquiries: (619) 670-2222  
 Chula Vista Sewer: (619) 476-5380

**Monday - Friday 8:00 am - 5:00 pm**  
 Please visit us at [www.otaywater.gov](http://www.otaywater.gov)

OTE0725A AUTO SCH 5-DIGIT 92019  
 7000000923 01.0004.0108 923/1



\*\*  
 RESIDENT BILL  
 1234 MAIN ST  
 EL CAJON CA 92019-3745

**Messages**

Not sure how much to water?  
 Visit [www.otaywater.gov](http://www.otaywater.gov) and click on the Conservation Home, then Watering Calculator to develop a customized water schedule.  
 Looking for ideas on what to do with your outdoor areas? Visit the Water Conservation Garden at Cuyamaca College at [www.thegarden.org](http://www.thegarden.org).

**Account Information**

Account Number: 230-1380-68  
 Customer Number: 0000141345-001  
 Billing Date: 07/14/2011  
 Due Date: 08/07/2011  
 Last Payment Date:  
 Previous Balance: \$185.23  
 Payments: \$0.00  
 Current Charges: \$79.10  
 Adjustments: \$0.00

**Total Due: \$264.33**

**30-45 DAYS PAST DUE: \$95.87**  
**DUE: 08/04/11**  
**45+ DAYS PAST DUE: \$89.36**  
**DUE: IMMEDIATELY**  
**FAILURE TO PAY COULD RESULT IN WATER SERVICE SHUT-OFF**

**Billing Details**

Account #: 230-1380-68	1234 MAIN ST
Service from 06/08/2011 to 07/08/2011	
Balance Forward:	\$185.23
<b>Sewer Fees</b>	
Sewer Charge	\$28.96
<b>Water Fees</b>	
Energy Charge	\$1.39
Local Betterment Project Fees	\$1.08
SD CWA Infrastructure Access	\$11.82
Water Charge	\$16.69
Water System Fee	\$14.58
Late Charge	\$4.58
<b>Current Charges</b>	<b>\$79.10</b>
<b>Total Due:</b>	<b>\$264.33</b>

**Meter Information**

Meter #: 05860419  
 Meter Size: 0.7500  
 Previous Read: 58  
 Current Read: 67

Current Month Usage: 9 units  
 Number of days in cycle: 31  
 Avg. water use this billing period: 217.16 Gallons/day

Last Year	Current Month	% Change
11	9	-18%

1 UNIT=100 CUBIC FT (HCF) OF WATER 1HCF= 748 GALLONS

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. MAKE CHECKS PAYABLE TO: OTAY WATER DISTRICT

PLEASE CHECK BOX FOR CHANGES IN ADDRESS OR TELEPHONE (SEE BACK)

Account Number: 230-1380-68  
 Customer Number: 0000141345-001  
 Service Location: 1234 MAIN ST  
 Billing Date: 07/14/2011  
 Due Date: 08/07/2011

<b>AMOUNT DUE:</b>	264.33
Total amount due by	08/07/2011

**AMOUNT ENCLOSED \$ \_\_\_\_\_**

**VISA** Sign up for free e-billing and auto pay at [www.otaywater.gov](http://www.otaywater.gov)



OTAY WATER DISTRICT  
 PO BOX 51375  
 LOS ANGELES CA 90051-5675

\*\*  
 RESIDENT BILL  
 1234 MAIN ST  
 EL CAJON CA 92019-3745

0000141345001000264330

Please check box for billing address change (see back)



**Otay Water District**  
 2554 Sweetwater Springs Blvd.  
 Spring Valley, CA 91978-2004

Billing Inquiries: (619) 670-2222  
 Chula Vista Sewer: (619) 476-5380

**Monday - Friday 8:00 am - 5:00 pm**  
**Please visit us at [www.otaywater.gov](http://www.otaywater.gov)**

OTE0802A AUTO SCH 5-DIGIT 91910  
 7000000239 01.0001.0290 239/1



 RESIDENT  
 1234 MAIN ST  
 CHULA VISTA CA 91910-7405

**Messages**

Not sure how much to water?  
 Visit [www.otaywater.gov](http://www.otaywater.gov) and click on the Conservation Home, then Watering Calculator to develop a customized water schedule.  
 Looking for ideas on what to do with your outdoor areas? Visit the Water Conservation Garden at Cuyamaca College at [www.thegarden.org](http://www.thegarden.org).

**Account Information**

Account Number: 623-1766-17  
 Customer Number: 0000049026-001  
 Billing Date: 07/30/2011  
 Due Date: 08/25/2011  
 Last Payment Date: 07/08/2011  
 Previous Balance: \$264.67CR  
 Payments: \$25.00  
 Current Charges: \$83.29  
 Adjustments: \$0.00  
 Credit Balance \*Do not pay\* \$206.38CR

**Billing Details**

Account #: 623-1766-17	1234 MAIN ST
Service from 06/24/2011 to 07/25/2011	
Credit Balance:	\$289.67CR
<b>Sewer Fees</b>	
Chula Vista Sewer Charge	\$21.58
<b>For questions regarding The City of Chula Vista Sewer, please call 619-476-5380.</b>	
<b>Water Fees</b>	
Energy Charge	\$0.21
SD CWA Infrastructure Access	\$11.82
Water Charge	\$35.10
Water System Fee	\$14.58
<b>Current Charges</b>	<b>\$83.29</b>
<b>Total Due:</b>	<b>\$0.00</b>

**Meter Information**

Meter #: 33465967  
 Meter Size: 0.7500  
 Previous Read: 6684  
 Current Read: 6698

Current Month Usage: 14 units  
 Number of days in cycle: 32  
 Avg. water use this billing period: 327.25 Gallons/day

Last Year	Current Month	% Change
18	14	-22%

1 UNIT=100 CUBIC FT (HCF) OF WATER 1HCF= 748 GALLONS

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. MAKE CHECKS PAYABLE TO: OTAY WATER DISTRICT

PLEASE CHECK BOX FOR CHANGES IN ADDRESS OR TELEPHONE (SEE BACK)

Account Number: 623-1766-17  
 Customer Number: 0000049026-001  
 Service Location: 1234 MAIN ST  
 Billing Date: 07/30/2011  
 Due Date: 08/25/2011

<b>AMOUNT DUE:</b>	0.00
Total amount due by	08/25/2011

**AMOUNT ENCLOSED \$** \_\_\_\_\_

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OTAY WATER DISTRICT  
 PO BOX 51375  
 LOS ANGELES CA 90051-5675

RESIDENT  
 1234 MAIN ST  
 CHULA VISTA CA 91910-7405

0000049026001000000007

Please check box for billing address change (see back)



**Otay Water District**  
 2554 Sweetwater Springs Blvd.  
 Spring Valley, CA 91978-2004

Billing Inquiries: (619) 670-2222  
 Chula Vista Sewer: (619) 476-5380

**Monday - Friday 8:00 am - 5:00 pm**  
 Please visit us at [www.otaywater.gov](http://www.otaywater.gov)

**Messages**

Not sure how much to water?  
 Visit [www.otaywater.gov](http://www.otaywater.gov) and click on the Conservation Home, then Watering Calculator to develop a customized water schedule.  
 Looking for ideas on what to do with your outdoor areas? Visit the Water Conservation Garden at Cuyamaca College at [www.thegarden.org](http://www.thegarden.org).

**Account Information**

Account Number: 220-0851-12  
 Customer Number: 0000012941-001  
 Billing Date: 07/14/2011  
 Due Date: 08/07/2011  
 Last Payment Date: 07/02/2011  
 Previous Balance: \$28.04  
 Payments: \$28.04  
 Current Charges: \$29.69  
 Adjustments: \$0.00  
**Total Due: \$29.69**

OTEO725A AUTO SCH 5-DIGIT 91976  
 7000000004 01.0001.0004 4/1



\*\*  
 RESIDENT BILL  
 1234 MAIN ST  
 SPRING VALLEY CA 91979-1487

**Billing Details**

Account #: 220-0851-12	1234 MAIN ST
Service from 06/08/2011 to 07/08/2011	
Balance Forward:	\$0.00
<b>Water Fees</b>	
Energy Charge	\$0.31
SD CWA Infrastructure Access	\$11.82
Water Charge	\$2.98
Water System Fee	\$14.58
<b>Current Charges</b>	<b>\$29.69</b>
<b>Total Due:</b>	<b>\$29.69</b>

**Meter Information**

Meter #:	07693964	
Meter Size:	0.7500	
Previous Read:	16	
Current Read:	18	
Current Month Usage:	2 units	
Number of days in cycle:	31	
Avg. water use this billing period:	48.26 Gallons/day	
<b>Last Year</b>	<b>Current Month</b>	<b>% Change</b>
3	2	-33%

1 UNIT=100 CUBIC FT (HCF) OF WATER 1HCF= 748 GALLONS

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. MAKE CHECKS PAYABLE TO: OTAY WATER DISTRICT

PLEASE CHECK BOX FOR CHANGES IN ADDRESS OR TELEPHONE (SEE BACK)

Account Number: 220-0851-12  
 Customer Number: 0000012941-001  
 Service Location: 1234 MAIN ST  
 Billing Date: 07/14/2011  
 Due Date: 08/07/2011

<b>AMOUNT DUE:</b>	<b>AUTO-PAY- DO NOT PAY</b>
Total amount due by	08/07/2011

AMOUNT ENCLOSED \$ \_\_\_\_\_

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OTAY WATER DISTRICT  
 PO BOX 51375  
 LOS ANGELES CA 90051-5675

\*\*  
 RESIDENT BILL  
 1234 MAIN ST  
 SPRING VALLEY CA 91979-1487

0000012941001000029695

Please check box for billing address change (see back)



**Otay Water District**  
 2554 Sweetwater Springs Blvd.  
 Spring Valley, CA 91978-2004

Billing Inquiries: (619) 670-2222  
 Chula Vista Sewer: (619) 476-5380

**Monday - Friday 8:00 am - 5:00 pm**  
 Please visit us at [www.otaywater.gov](http://www.otaywater.gov)

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\*\*  
 RESIDENT  
 1234 MAIN ST  
 CHULA VISTA CA 91910-7420

**Messages**

Not sure how much to water?  
 Visit [www.otaywater.gov](http://www.otaywater.gov) and click on the Conservation Home, then Watering Calculator to develop a customized water schedule.  
 Looking for ideas on what to do with your outdoor areas? Visit the Water Conservation Garden at Cuyamaca College at [www.thegarden.org](http://www.thegarden.org).

**Account Information**

Account Number: 623-1383-36  
 Customer Number: 0000024409-001  
 Billing Date: 07/30/2011  
 Due Date: 08/25/2011  
 Last Payment Date: 07/01/2011  
 Previous Balance: \$66.02  
 Payments: \$66.02  
 Current Charges: \$83.50  
 Adjustments: \$0.00  
**Total Due: \$83.50**

**Billing Details**

Account #: 623-1383-36	1234 MAIN ST
Service from 06/24/2011 to 07/25/2011	
Balance Forward:	\$0.00
<b>Sewer Fees</b>	
Chula Vista Sewer Charge	\$24.80
For questions regarding The City of Chula Vista Sewer, please call 619-476-5380.	
<b>Water Fees</b>	
Energy Charge	\$0.20
SD CWA Infrastructure Access	\$11.82
Water Charge	\$32.10
Water System Fee	\$14.58
<b>Current Charges</b>	<b>\$83.50</b>
<b>Total Due:</b>	<b>\$83.50</b>

**Meter Information**

Meter #:	33014564	
Meter Size:	0.7500	
Previous Read:	7232	
Current Read:	7245	
Current Month Usage:	13 units	
Number of days in cycle:	32	
Avg. water use this billing period:	303.88 Gallons/day	
<b>Last Year</b>	<b>Current Month</b>	<b>% Change</b>
13	13	0%

1 UNIT=100 CUBIC FT (HCF) OF WATER 1HCF= 748 GALLONS

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. MAKE CHECKS PAYABLE TO: OTAY WATER DISTRICT

PLEASE CHECK BOX FOR CHANGES IN ADDRESS OR TELEPHONE (SEE BACK)

Account Number: 623-1383-36  
 Customer Number: 0000024409-001  
 Service Location: 1234 MAIN ST  
 Billing Date: 07/30/2011  
 Due Date: 08/25/2011

<b>AMOUNT DUE:</b>	83.50
Total amount due by	08/25/2011

**AMOUNT ENCLOSED \$** \_\_\_\_\_

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OTAY WATER DISTRICT  
 PO BOX 51375  
 LOS ANGELES CA 90051-5675

\*\*  
**RESIDENT BILL**  
 1234 MAIN ST  
 CHULA VISTA CA 91910-7420

0000024409001000083503

Please check box for billing address change (see back)



**Otay Water District**  
 2554 Sweetwater Springs Blvd.  
 Spring Valley, CA 91978-2004

Billing Inquiries: (619) 670-2222  
 Chula Vista Sewer: (619) 476-5380

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**Messages**

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 Looking for ideas on what to do with your outdoor areas? Visit the Water Conservation Garden at Cuyamaca College at [www.thegarden.org](http://www.thegarden.org).

**Account Information**

Account Number:	909-0431-27
Customer Number:	0000022686-001
Billing Date:	07/14/2011
Due Date:	08/07/2011
Last Payment Date:	06/27/2011
Previous Balance:	\$434.63
Payments:	\$434.63
Current Charges:	\$557.34
Adjustments:	\$0.00
<b>Total Due:</b>	<b>\$557.34</b>

0TE0725A AUTO SCH 5-DIGIT 92019  
 7000000553 01.0003.0052.553/1



\*\*  
 COMMERCIAL BILL  
 1234 MAIN ST  
 EL CAJON CA 92019-3594

**Billing Details**

Account #: 909-0431-27	1234 MAIN ST
Service from 06/08/2011 to 07/08/2011	
Balance Forward:	\$0.00
<b>Water Fees</b>	
Energy Charge	\$32.75
Local Betterment Project Fees	\$11.28
SD CWA Infrastructure Access	\$19.69
Water Charge	\$475.10
Water System Fee	\$18.52
<b>Current Charges</b>	<b>\$557.34</b>
<b>Total Due:</b>	<b>\$557.34</b>

**Meter Information**

Meter #:	07354159	
Meter Size:	1.0000	
Previous Read:	1936	
Current Read:	2077	
Current Month Usage:	141 units	
Number of days in cycle:	31	
Avg. water use this billing period:	3,402.19 Gallons/day	
<b>Last Year</b>	<b>Current Month</b>	<b>% Change</b>
111	141	27%

1 UNIT=100 CUBIC FT (HCF) OF WATER 1HCF= 748 GALLONS

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. MAKE CHECKS PAYABLE TO: OTAY WATER DISTRICT

PLEASE CHECK BOX FOR CHANGES IN ADDRESS OR TELEPHONE (SEE BACK)

Account Number: 909-0431-27  
 Customer Number: 0000022686-001  
 Service Location: 1234 MAIN ST  
 Billing Date: 07/14/2011  
 Due Date: 08/07/2011

<b>AMOUNT DUE:</b>	557.34
Total amount due by	08/07/2011

AMOUNT ENCLOSED \$ \_\_\_\_\_

**VISA** Sign up for free e-billing and auto pay at [www.otaywater.gov](http://www.otaywater.gov)



OTAY WATER DISTRICT  
 PO BOX 51375  
 LOS ANGELES CA 90051-5675

\*\*  
 COMMERCIAL BILL  
 1234 MAIN ST  
 EL CAJON CA 92019-3594

0000022686001000557346

Please check box for billing address change (see back)



Otay Water District
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978-2004

Billing Inquiries: (619) 670-2222
Chula Vista Sewer: (619) 476-5380

Monday - Friday 8:00 am - 5:00 pm
Please visit us at www.otaywater.gov

Messages

Not sure how much to water?
Visit www.otaywater.gov and click
on the Conservation Home, then
Watering Calculator to develop a
customized water schedule.
Looking for ideas on what to do
with your outdoor areas? Visit the
Water Conservation Garden at
Cuyamaca College at
www.thegarden.org.

Account Information

Account Number: 050-0439-34
Customer Number: 0000000060-001
Billing Date: 08/11/2011
Due Date: 09/05/2011
Last Payment Date: 07/05/2011
Previous Balance: \$19.02
Payments: \$0.00
Current Charges: \$19.02
Adjustments: \$0.00
Total Due: \$38.04

OTE0811C
4000000001 1/1



SEWER ONLY CUSTOMER
1234 MAIN ST
LA MESA CA 91941-5758

Billing Details

Table with Billing Details: Account #, Service from, Balance Forward, Sewer Fees, Current Charges, Total Due.

Sewer Only Message

Your sewer charge is calculated based on your previous year's winter average. Your winter average is computed by adding the units of water used during the winter period of January through April and dividing by four. A 15% discount is then applied as we know that not all water purchased goes through the sewer system. New customers will be assigned a winter average of 15 units.

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. MAKE CHECKS PAYABLE TO: OTAY WATER DISTRICT

PLEASE CHECK BOX FOR CHANGES IN ADDRESS OR TELEPHONE (SEE BACK)

Table with Amount Due: 38.04, Total amount due by: 09/05/2011

Account Number: 050-0439-34
Customer Number: 0000000060-001
Service Location: 1234 MAIN ST
Billing Date: 08/11/2011
Due Date: 09/05/2011

AMOUNT ENCLOSED \$

VISA Sign up for free e-billing and auto pay at www.otaywater.gov

OTAY WATER DISTRICT
PO BOX 51375
LOS ANGELES CA 90051-5675

SEWER ONLY CUSTOMER
1234 MAIN ST
LA MESA CA 91941-5758

0000000060001000038045

Please check box for billing address change (see back)



**Otay Water District**  
 2554 Sweetwater Springs Blvd.  
 Spring Valley, CA 91978-2004

Billing Inquiries: (619) 670-2222  
 Chula Vista Sewer: (619) 476-5380

**Monday - Friday 8:00 am - 5:00 pm**  
 Please visit us at [www.otaywater.gov](http://www.otaywater.gov)

**Messages**

Not sure how much to water?  
 Visit [www.otaywater.gov](http://www.otaywater.gov) and click on the Conservation Home, then Watering Calculator to develop a customized water schedule.  
 Looking for ideas on what to do with your outdoor areas? Visit the Water Conservation Garden at Cuyamaca College at [www.thegarden.org](http://www.thegarden.org).

**Account Information**

Customer Number:	0000081432-001
Billing Date:	07/14/2011
Due Date:	08/07/2011
Last Payment Date:	06/30/2011
Previous Balance:	\$912.85
Payments:	\$912.85
Current Charges:	\$1,048.94
Adjustments:	\$0.00
<b>Total Due:</b>	<b>\$1,048.94</b>

OTED725A  
 2000000032 7/1



SUMMARY BILL  
 1234 MAIN ST  
 SAN DIEGO CA 92126-4816

**Account Summary**

Account	Previous Balance	Payments	Current Charges	Adjustments	Balance Due	Service Location
909-0410-07	493.34	493.34	512.07	0.00	512.07	1234 MAIN ST
906-0031-09	249.13	249.13	355.79	0.00	355.79	1234 MAIN ST
909-0417-10	170.38	170.38	181.08	0.00	181.08	1234 MAIN ST
	<u>912.85</u>	<u>912.85</u>	<u>1,048.94</u>	<u>0.00</u>	<u>1,048.94</u>	

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. MAKE CHECKS PAYABLE TO: OTAY WATER DISTRICT

PLEASE CHECK BOX FOR CHANGES IN ADDRESS OR TELEPHONE (SEE BACK)

<b>AMOUNT DUE:</b>	1,048.94
Total amount due by	08/07/2011

Customer Number: 0000081432-001  
 Service Location: 1234 MAIN ST  
 Billing Date: 07/14/2011  
 Due Date: 08/07/2011

**AMOUNT ENCLOSED \$** \_\_\_\_\_

**VISA** Sign up for free e-billing and auto pay at [www.otaywater.gov](http://www.otaywater.gov)

SUMMARY BILL  
 1234 MAIN ST  
 SAN DIEGO CA 92126-4816

OTAY WATER DISTRICT  
 PO BOX 51375  
 LOS ANGELES CA 90051-5675

0000081432001001048945

Please check box for billing address change (see back)



**Otay Water District**  
 2554 Sweetwater Springs Blvd.  
 Spring Valley, CA 91978-2004

Billing Inquiries: (619) 670-2222  
 Chula Vista Sewer: (619) 476-5380

**Monday - Friday 8:00 am - 5:00 pm**  
**Please visit us at [www.otaywater.gov](http://www.otaywater.gov)**

OTE0725A  
 2000000033 7/2



**SUMMARY BILL**  
 1234 MAIN ST  
 SAN DIEGO CA 92126-4816

**Messages**

Not sure how much to water?  
 Visit [www.otaywater.gov](http://www.otaywater.gov) and click on the Conservation Home, then Watering Calculator to develop a customized water schedule.  
 Looking for ideas on what to do with your outdoor areas? Visit the Water Conservation Garden at Cuyamaca College at [www.thegarden.org](http://www.thegarden.org).

**Account Information**

Customer Number:	000081432-001
Billing Date:	07/14/2011
Due Date:	08/07/2011
Last Payment Date:	06/30/2011
Previous Balance:	\$912.85
Payments:	\$912.85
Current Charges:	\$1,048.94
Adjustments:	\$0.00
<b>Total Due:</b>	<b>\$1,048.94</b>

**Billing Details**

Account #: 909-0410-07	1234 MAIN ST
Service from 06/08/2011 to 07/08/2011	
Balance Forward:	\$0.00
<b>Sewer Fees</b>	
Sewer Charge	\$240.28
<b>Water Fees</b>	
Energy Charge	\$9.78
Local Betterment Project Fees	\$5.04
SD CWA Infrastructure Access	\$63.07
Water Charge	\$153.72
Water System Fee	\$40.18
<b>Current Charges</b>	<b>\$512.07</b>
<b>Total Due:</b>	<b>\$512.07</b>

**Meter Information**

Meter #:	06909979	
Meter Size:	2.0000	
Previous Read:	1624	
Current Read:	1687	
Current Month Usage:	63 units	
Number of days in cycle:	31	
Ave. water use this billing period:	1,520.13 Gallons/day	
<b>Last Year</b>	<b>Current Month</b>	<b>% Change</b>
65	63	-3%

1 UNIT=100 CUBIC FT (HCF) OF WATER 1HCF= 748 GALLONS

**Billing Details**

Account #: 906-0031-09	1234 MAIN ST
Service from 06/08/2011 to 07/08/2011	
Balance Forward:	\$0.00
<b>Water Fees</b>	
Energy Charge	\$12.58
Local Betterment Project Fees	\$6.48
SD CWA Infrastructure Access	\$39.44
Water Charge	\$268.92
Water System Fee	\$28.37
<b>Current Charges</b>	<b>\$355.79</b>
<b>Total Due:</b>	<b>\$355.79</b>

**Meter Information**

Meter #:	06915524	
Meter Size:	1.5000	
Previous Read:	383	
Current Read:	464	
Current Month Usage:	81 units	
Number of days in cycle:	31	
Ave. water use this billing period:	1,954.45 Gallons/day	
<b>Last Year</b>	<b>Current Month</b>	<b>% Change</b>
6	81	1,250%

1 UNIT=100 CUBIC FT (HCF) OF WATER 1HCF= 748 GALLONS



**Otay Water District**  
 2554 Sweetwater Springs Blvd.  
 Spring Valley, CA 91978-2004

Billing Inquiries: (619) 670-2222  
 Chula Vista Sewer: (619) 476-5380

**Monday - Friday 8:00 am - 5:00 pm**  
**Please visit us at [www.otaywater.gov](http://www.otaywater.gov)**

OTE0725A  
 2000000034 7/3



**SUMMARY BILL**  
 1234 MAIN ST  
 SAN DIEGO CA 92126-4816

**Messages**

Not sure how much to water?  
 Visit [www.otaywater.gov](http://www.otaywater.gov) and click on the Conservation Home, then Watering Calculator to develop a customized water schedule.  
 Looking for ideas on what to do with your outdoor areas? Visit the Water Conservation Garden at Cuyamaca College at [www.thegarden.org](http://www.thegarden.org).

**Account Information**

Customer Number:	0000081432-001
Billing Date:	07/14/2011
Due Date:	08/07/2011
Last Payment Date:	06/30/2011
Previous Balance:	\$912.85
Payments:	\$912.85
Current Charges:	\$1,048.94
Adjustments:	\$0.00
<b>Total Due:</b>	<b>\$1,048.94</b>

**Billing Details**

Account #: 909-0417-10	1234 MAIN ST
Service from 06/08/2011 to 07/08/2011	
Balance Forward:	\$0.00
<b>Sewer Fees</b>	
Sewer Charge	\$54.42
<b>Water Fees</b>	
Energy Charge	\$3.41
Local Betterment Project Fees	\$1.76
SD CWA Infrastructure Access	\$39.44
Water Charge	\$53.68
Water System Fee	\$28.37
<b>Current Charges</b>	<b>\$181.08</b>
<b>Total Due:</b>	<b>\$181.08</b>

**Meter Information**

Meter #:	05524153	
Meter Size:	1.5000	
Previous Read:	322	
Current Read:	344	
Current Month Usage:	22 units	
Number of days in cycle:	31	
Avg. water use this billing period:	530.84 Gallons/day	
<b>Last Year</b>	<b>Current Month</b>	<b>% Change</b>
16	22	38%

1 UNIT=100 CUBIC FT (HCF) OF WATER 1HCF= 748 GALLONS

## ALTERNATIVE PAYMENT OPTIONS

Payments can be made at our DISTRICT OFFICE located at 2554 Sweetwater Springs Blvd., Spring Valley, online at [www.otaywater.gov](http://www.otaywater.gov), over the phone by calling 619-670-2222 or at any Checkfreepay location. Participating Checkfreepay merchants include Postal Annex, Terra Nova Plaza, 374 East H St, Chula Vista and Walmart stores nationwide. For additional locations please visit [www.checkfreepay.com](http://www.checkfreepay.com) or call Checkfreepay Customer Service at 1-800-309-7668. All Checkfreepay merchants accept cash and/or debit card payments.

When paying a delinquent balance, please call 619-670-2222 to report your payment to avoid possible SHUT-OFF.

Customers may also have their charges automatically debited each month by registering their account online at [www.otaywater.gov](http://www.otaywater.gov) and selecting the autopay option.

### IF YOUR PAST DUE BALANCE REMAINS UNPAID, YOUR SERVICE MAY BE INTERRUPTED

If service is discontinued, review of your account may result in a deposit equal to 2X your average monthly bill. A fee of \$35, plus the past due balance and deposit must be paid in cash, VISA, MASTERCARD or money order in order to restore your service.

### DELINQUENT CHARGES

All bills are due and payable upon presentation. To avoid a late charge of 5% payments must be received at the DISTRICT OFFICE no later than 5:00 PM on the due date shown on the reverse side.

### PAPERLESS BILLING

Otay Water District is pleased to offer electronic bill presentment, please register your account online at [www.otaywater.gov](http://www.otaywater.gov) to have your monthly bill emailed to you instead of receiving a paper bill.

## EXPLANATION OF FEES

SET-UP FEE - A one-time fee charged for each account transferred to another customer.

PREVIOUS BALANCE - The amount remaining from prior billings.

WATER SYSTEM FEE - A monthly fee for water system maintenance.

WATER CHARGE - Based on the actual amount of water used. Calculated in 100 Cubic Feet (748 gallons). This charge is for the purchase of water.

ENERGY CHARGE - A monthly charge for energy costs incurred in delivering water to specific service zone elevations.

SEWER SYSTEM FEE - A monthly fee made to customers connected to the District's sewer system. This fee is for sewer system maintenance, operation expenses, and capital improvements. (If you are in certain areas of Chula Vista, Otay acts as the collection agent for the City of Chula Vista. The City of Chula Vista establishes the sewer fees for these areas.)

SDCWA INFRASTRUCTURE ACCESS FEE - Readiness-to-Serve Charge and Capacity Reservation Charge. San Diego County Water Authority (SDCWA) Infrastructure Access Charge, Customer Service Charge, and Emergency Storage Charge.

BETTERMENT CHARGE - A monthly charge to pay for reservoirs, pump stations, pipelines, and other infrastructure improvements needed to serve specific zones in the District where bond funds may no longer be available.

DISPUTED BILLS - A request for investigation on this bill must be filed within 5 days of receipt.

Please visit us at [www.otaywater.gov](http://www.otaywater.gov) for additional information on rates and conditions for water service.

Customers who are interested in learning ways in which they can reduce their water usage can visit the District's Conservation page at [www.otaywater.gov](http://www.otaywater.gov). Additionally, the Water Conservation Garden located in Rancho San Diego is free to the public and offers various conservation exhibits and classes. For more information on the Garden, please visit [www.thegarden.org](http://www.thegarden.org).

## Have you moved or can you update any information for us?

\_\_\_\_\_  
Name/Business

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Apt/Unit No.

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Primary Phone Number

\_\_\_\_\_  
Alternate Phone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Fax Number

# AGENDA ITEM 9



## STAFF REPORT

TYPE		MEETING			
MEETING:	Regular Board	DATE:	September 7, 2011		
SUBMITTED	Mark Watton	W.O./G.F.	N/A	DIV.	N/A
BY:	General Manager	NO:		NO.	
SUBJECT:	General Manager's Report				

### GENERAL MANAGER:

- The media coverage of the Board action on employee healthcare, leading up to the board decision and after, was extensive. The San Diego Taxpayers Association continued to misrepresent the healthcare actuarial study by using only one of the employee groups in their calculations to manufacture large percentages of increases while ignoring the fact that the report was intended to show the program with all employees participating which gave a slant to most of their calculations and the reports. There was one notable report posted by 10 News on their website claiming that board members voted for themselves large pay and benefit increases at the board meeting which was not true. The board took no such action and, in fact, is prevented by State law from such action. (Also a fact is the Otay WD board has the one of the lowest expense claims in San Diego County.) The district's general counsel was called at 10:00 p.m. the night of the August 10 board meeting to make contact with 10 News executives and the story was pulled from the website before their 11:00 p.m. broadcast. The fact that the district's counsel was available at that hour provided action that prevented a clearly manufactured story from running.

As mentioned above, the district has been at odds with the San Diego Taxpayers Association for misrepresenting the healthcare actuarial study and the program. It appears that similar activity is occurring between the San Diego County Water Authority and San Diego Taxpayers Association. The Taxpayers Education Foundation is commencing a study of labor costs at CWA and apparently misused and miscalculated the information provided by CWA. Taxpayers provided a draft of the results to CWA and, after a series of correspondence, the Taxpayers and

CWA will meet to discuss the matter. It will be interesting to see what the resolution is and if Taxpayers will modify the study before a final report is issued. (Please see packet for copies of the CWA correspondence.)

## **ADMINISTRATIVE SERVICES, INFORMATION TECHNOLOGY AND FINANCE:**

### **ADMINISTRATIVE SERVICES:**

#### Human Resources:

- **Employee Picnic** - The Employee Picnic was held on Saturday, August 13<sup>th</sup> at Santee Lakes. Employees and their guests enjoyed excellent food, games, paddling on the lake, and participating in the District's annual horseshoe tournament.
- **Benefits Review for Open Enrollment** - HR staff is working with our benefit consultant, Willis, to conduct a review of all ancillary benefit plans to include dental providers, short-term and long-term disability carriers, employee assistance plans, COBRA and flexible spending account administrators in preparation for Open Enrollment that will be held in October 2011. The District works with our consultant on an annual basis to ensure that the District is offering the most cost-effective benefits.
- **Water Utilities Human Resources Committee (WUHRC)** - HR staff hosted the quarterly WUHRC (pronounced "work") meeting at the Kearny Mesa San Diego County Water Authority facility. HR personnel gather on a quarterly basis to review best practices and to network with one another. Each agency takes turns hosting the event.
- **Policy Updates** - Admin and HR staff worked with Department Chiefs to coordinate a required review of District policies and procedures. Several procedures were updated as a part of this review.
- **New Hires/Promotions** - There were no new hires in the month of August. Bob Kennedy was promoted to Senior Civil Engineer.

#### Water Conservation and School Education:

- **Outreach Events** - The District staffed a table at Heritage Elementary School's open house event on Friday, August 5<sup>th</sup>. Staff also spoke to a group of homeowners about the District's water conservation programs at Crestwood HOA's annual board meeting on Saturday, August 6<sup>th</sup>. Staff also had a booth at both the 15<sup>th</sup> Annual Lemon Festival on Sunday, August 7<sup>th</sup>, and at Southwestern College's South Bay Green Scene on Saturday, August 27<sup>th</sup>.

- **Water Conservation Programs** - A bill insert titled, "Make Every Drop Count" went out in August to all of the District's customers promoting our water conservation rebate programs and the importance of checking pressure.
- **School Program** - To date, 16 tours are scheduled with staff at the Water Conservation Garden. Four tours were completed this month involving 178 3<sup>rd</sup> graders and 40 adults from Discovery Charter and Olympic View Elementary Schools in Chula Vista.

Safety and Security:

- **Hazardous Materials Business Plans (HMBP's)** - As required annually by the County, staff submitted renewals for 24 of the District's sites.

Purchasing and Facilities:

- **Purchase Orders** - There were 142 Purchase Orders processed in August 2011 for a total of \$1,118,577.90.

**INFORMATION TECHNOLOGY AND STRATEGIC PLANNING:**

- **Fax** - Staff began this project to incorporate desktop faxing using our new VoIP system. This will complete our plan for unified communications in which email, faxes and voice mails will be managed through our Outlook email application.
- **Network** - The District's core Cisco network switch is at end-of-life and service. Staff have made its replacement a priority for FY 2012. The Board approved the funds to replace the switch and staff will expedite this project.
- **MISAC** - As members of the Municipal Information Systems Association of California, staff is participating in an IT Best Practices audit with other cities and special district IT departments. The extensive audit examines all aspects of IT Operations and includes the District updated IT Strategic Plan for 2012-2014.
- **GISP** - GIS Manager, Ming Zhao, received her certification as a GISP. GISP is a certified Geographic Information Systems (GIS) Professional who meets the standards for ethical conduct and professional practice as established by the GIS Certification Institute (GISCI). GISCI certification requires achievement in three areas: educational achievement, professional experience, and contributions to the profession.
- **"Tie-in" Facility Data** - GIS and Engineering staff worked together to improve the business process by collecting the facility data at the "Tie-in" stage, even though both departments have to put in some extra effort. The GIS facility data used to be collected after the engineering drawings are

accepted, which is at the end of the construction cycle. In most of the cases, some of the facilities have been installed and tied into Otay's distribution network a long time before they were shown in GIS. The GIS department also created a video tutorial to show the District staff how to view the new "Tie-in" data. Staff hopes this new video approach can save the Field staff time and improve efficiency.

- **Windows 7 Upgrade** - IT has completed an upgrade of all computers to the Windows 7 operating system. Staff utilized the District's master software agreement with Microsoft to accomplish the upgrade. Aside from the annual license fee, there will be no additional software cost. Machines older than three years (approximately 120 machines) have been replaced with new computers, as the cost to upgrade these units are more than the cost of replacing the physical CPU (about \$650 per unit). Newer machines were upgraded. Staff also moved to the use of an "image" for the computers. An "image" is a creation of a master copy of our workstation platform. That master copy is then "copied" as an identical image to new machines. The advantage of this process is if a virus was encountered on a computer, rather than running diagnostics on the individual computer, the computer would just need to be re-imaged (which takes about 15 minutes) and put back into service.

#### **FINANCE:**

- **FY 2011 Financial Audit** - The audit team from Diehl, Evans & Company was at the District the week of August 22<sup>nd</sup>. They are attempting to complete all necessary work, and have the audited financial report available to us in time to present it to the September Committee and the October Board meetings.
- **Eden Software Upgrade** - The software upgrade to our Customer Information System was successfully implemented the week of August 29<sup>th</sup>. With this upgrade, Otay was able to modify the current bill format to include summary billing and credits on accounts. The District's bill format was last changed in 2004, and this current modification includes many changes that were requested by our customers.
- **Financial Reporting:**
  - The financial reporting for July 31, 2011 is as follows: for the month ended July 31, 2011, there are total revenues of \$7,342,706 and total expenses of \$6,803,548. The revenues exceeded expenses by \$539,158.
  - The financial reporting for investments for July 31, 2011 is as follows: the market value shown in the Portfolio Summary and in the Investment Portfolio Details as of July 31, 2011 total \$100,050,421.99 with an average yield to maturity of .790%. The total earnings year-to-date are \$67,722.20.

## ENGINEERING AND WATER OPERATIONS:

### *Engineering:*

- **Rancho del Rey Groundwater Well Development:** The consultant, Tetra Tech, Inc., provided a draft preliminary design report and 30% design drawings for the District's review on July 29, 2011. Activities are underway to secure a sewer discharge permit from the City of Chula Vista, power supply from SDG&E, and other components. The design is anticipated to be completed in the third quarter of Fiscal Year 2012, with construction completed in the fourth quarter of Fiscal Year 2013. (P2434)
- **North District - South District Interconnections System:** This project consists of installing approximately 5.2 miles of 30-inch diameter pipe from Proctor Valley Road in Chula Vista to Paradise Valley Road in Spring Valley. The project is currently in the early design phase with Lee & Ro, Inc. working on the preliminary design report. Work includes surveying, geotechnical, environmental, and community outreach. The hydraulic modeling consultant, Narasimhan Consulting Services, Inc., provided preliminary hydraulic modeling results to determine pump station design criteria and system impacts that may warrant future CIP projects. (P2511)
- **Del Rio Rd. & Gillispie Dr. Emergency Interconnections:** This project consists of installing two new emergency interconnections with Helix Water District. The contractor is L.H. Woods & Sons, Inc. The construction is complete and staff is gathering the final costs for reimbursement from Helix Water District. The District expects to receive 50% reimbursement from Helix Water District for the planning, design, and construction costs for this project. (P2488, P2499)
- **657-1 & 2 Reservoirs Coating:** The contractor, Blastco, Inc., has completed the interior and exterior coating of the 657-1 and 657-2 Reservoirs. The 657-1 Reservoir is in-service while the 657-2 requires a wash down, disinfection, refilling, bacteriological testing, and VOC testing before it is put back into service. The 657-2 Reservoir is expected to be in-service by September 2011. Project is on budget and scheduled to be completed by September 2011. (P2505, P2506)
- **1296-1 & 2 Reservoirs Coating:** The two reservoirs are completed and in operation. The contractor, West Coast Industrial Corp., re-coated the bottom 8-feet of the 1296-1 reservoir wall and the floor with a 100% solids product to help resolve the previously failed VOC tests. The project is complete and was accepted in August 2011. (P2490, P2492)

- **944-1R Recycled Water Pump Station Upgrades & Enhancements:** This project consists of upgrading the 944-1R Pump Station with new pumps, new pipe configurations, and electrical upgrades to keep up with current and future recycled water demands. The contractor, Sepulveda Construction, Inc. (Sepulveda), continues to work on submittals and schedules. Sepulveda will start mobilizing at the end of September. The project is scheduled to be completed in June 2012. (R2091)
- **Ralph W. Chapman Water Reclamation Facility Upgrade:** This project consists of an upgrade to the treatment plant to reduce the nitrogen levels in the plant effluent. The upgrade includes modifications to the aeration basins, the addition of energy-efficient turbo blowers and replacement of corroded air piping, a new cover for the filter backwash storage tank, a new filter air scour system, and automation enhancements. The contractor, NEWest Construction Company, Inc., has mobilized and began investigation of existing utilities. Construction is anticipated to be completed in June 2012. (R2096)
- For the month of July 2011, the District sold 39 meters (66.5 EDUs) generating \$307,729 in revenue. Projection for this period was 23 meters (36.7 EDUs) with budgeted revenue of \$281,350. Projected revenue from July 1, 2011 through June 30, 2012 is \$3,376,200.
- For the month of July 2011, staff reviewed fifteen (15) potential easement encroachments and will be gathering all the necessary information prior to informing customers of the removal of the encroachments. The above is part of an on-going program of easement monitoring.

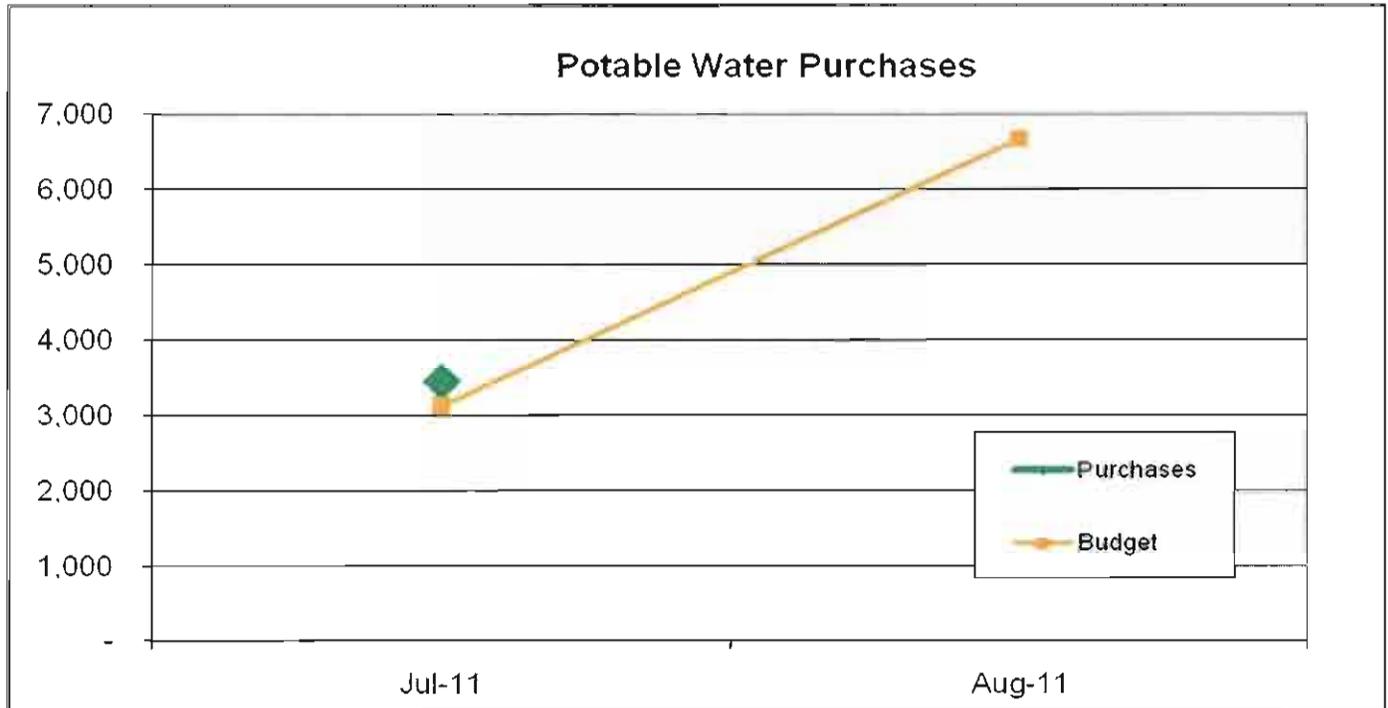
The following table summarizes Engineering's project purchases and Change Orders issued during the period of August 1 through August 24, 2011 that were within staff signatory authority:

Date	Action	Amount	Contractor/ Consultant	Project
8/2/11	P.O.	\$11,350	Underground Solutions, Inc.	30-Inch Potable Pipeline (P2514)
8/12/11	P.O.	\$3,450	Photo Geodetic Aerial Mapping	East Orange Ave Pipeline & I-805 Bridge Crossing (P2513)

**Water Operations:**

- Total number of potable water meters is 48,469.

- Potable sales in units are 5.4% above budget and recycled sales in units are 6.4% above budget for July 2011.
- Potable water purchases for July 2011 were 3,451.5 acre-feet, compared to budgeted purchases of 3,124.3 acre-feet which is 10.5% above budget. There is no longer a CWA allocation for FY12.



- Recycled water consumption for the month of July is as follows:  
 Total consumption was 567.9 acre-feet or 184,973,668 gallons and the average daily consumption was 5,966,893 gallons per day.  
 Total number of recycled water meters is 688.  
 Total recycled water consumption to date for FY 2012 is 567.9 acre-feet.
- Wastewater flows for the month of July were as follows:
  - Total basin flow, gallons per day: 1,969,563.
  - Spring Valley Sanitation District Flow to Metro, gallons per day: 651,067.

- Total Otay flow, gallons per day: 1,313,583.
- Flow Processed at the Ralph W. Chapman Water Recycling Facility, gallons per day: 1,290,328.
- Flow to Metro from Otay Water District, gallons per day: 28,168.

By the end of July there were 6,081 wastewater connections/EDUs.

By the end of June there were 6,081 wastewater connections/EDUs.

Mark W. H. H. H.  
General Manager

OTAY WATER DISTRICT  
**COMPARATIVE BUDGET SUMMARY**  
 FOR ONE MONTH ENDED JULY 31, 2011

	Annual Budget	YTD Actual	YTD Budget	YTD Variance	Var %
<b>REVENUES:</b>					
Water Sales	\$ 36,598,100	\$ 4,027,435	\$ 3,789,000	\$ 238,435	6.3%
Energy Charges	1,874,000	205,811	195,400	10,411	5.3%
System Charges	9,542,100	798,090	796,600	1,490	0.2%
MWD & CWA Fixed Charges	8,981,500	693,040	692,200	840	0.1%
Penalties	913,000	49,248	61,300	(12,052)	(19.7%)
Total Water Sales	<u>57,908,700</u>	<u>5,773,624</u>	<u>5,534,500</u>	<u>239,124</u>	<u>4.3%</u>
Reclamation Sales	7,395,500	985,394	965,600	19,794	2.0%
Sewer Charges	2,342,300	193,466	190,000	3,466	1.8%
Meter Fees	82,000	11,596	6,800	4,796	70.5%
Capacity Fee Revenues	1,044,000	111,194	102,000	9,194	9.0%
Betterment Fees for Maintenance	628,600	19,800	52,400	(32,600)	(62.2%)
Non-Operating Revenues	2,021,600	106,786	127,980	(21,194)	(16.6%)
Tax Revenues	3,839,600	32,692	38,400	(5,708)	(14.9%)
Interest	158,300	9,654	11,200	(1,546)	(13.8%)
Transfer from OPEB	1,380,000	115,000	115,000	-	0.0%
General Fund Draw Down	(198,100)	(16,500)	(16,500)	-	0.0%
Total Revenues	<u>\$ 76,602,500</u>	<u>\$ 7,342,706</u>	<u>\$ 7,127,380</u>	<u>\$ 215,327</u>	<u>3.0%</u>
<b>EXPENSES:</b>					
Potable Water Purchases	\$ 27,793,100	\$ 3,044,145	\$ 2,819,000	\$ (225,145)	(8.0%)
Recycled Water Purchases	1,452,800	181,830	200,550	18,720	9.3%
CWA-Infrastructure Access Charge	1,756,900	143,063	143,100	37	0.0%
CWA-Customer Service Charge	1,562,600	121,214	121,200	(14)	(0.0%)
CWA-Emergency Storage Charge	3,585,800	265,617	265,600	(17)	(0.0%)
MWD-Capacity Res Charge	603,900	54,601	55,400	799	1.4%
MWD-Readiness to Serve Charge	1,488,600	124,051	124,000	(51)	(0.0%)
Subtotal Water Purchases	<u>38,243,700</u>	<u>3,934,521</u>	<u>3,728,850</u>	<u>(205,671)</u>	<u>(5.5%)</u>
Power Charges	2,440,900	219,349	246,900	27,551	11.2%
Payroll & Related Costs	18,119,600	1,447,513	1,446,697	(816)	(0.1%)
Material & Maintenance	4,300,000	322,653	328,833	6,180	1.9%
Administrative Expenses	4,180,700	233,575	268,400	34,825	13.0%
Legal Fees	380,000	33,238	31,667	(1,571)	(5.0%)
Expansion Reserve	555,000	46,300	46,300	-	0.0%
Replacement Reserve	2,657,200	221,400	221,400	-	0.0%
Transfer to General Fund Reserve	2,420,400	201,700	201,700	-	0.0%
Transfer to Sewer Replacement	1,720,000	143,300	143,300	-	0.0%
Transfer to New Supply Reserve	1,585,000	132,100	132,100	-	0.0%
Total Expenses	<u>\$ 76,602,500</u>	<u>\$ 6,803,548</u>	<u>\$ 6,664,047</u>	<u>\$ (139,502)</u>	<u>(2.1%)</u>
<b>EXCESS REVENUES(EXPENSE)</b>	<u>\$ -</u>	<u>\$ 539,158</u>	<u>\$ 463,333</u>	<u>\$ 75,825</u>	

**OTAY WATER DISTRICT  
INVESTMENT PORTFOLIO REVIEW  
JULY 31, 2011**

**INVESTMENT OVERVIEW & MARKET STATUS:**

The federal funds rate has remained constant now for over 31-months. On December 16, 2008, at the Federal Reserve Board's regular scheduled meeting, the federal funds rate was lowered from 1.00% to "a target range of between Zero and 0.25%" in response to the nation's ongoing financial crisis, as well as banking industry pressure to ease credit and stimulate the economy. This marked the ninth reduction in a row since September 18, 2007, when the rate was 5.25%. There have been no further changes made to the federal funds rate at the Federal Reserve Board's subsequent regular scheduled meetings, the most recent of which was held on August 9, 2011. They went on to say: "*The Committee currently anticipates that economic conditions--including low rates of resource utilization and a subdued outlook for inflation over the medium run--are likely to warrant exceptionally low levels for the federal funds rate at least through mid-2013.*"

Despite the large drop in available interest rates, the District's overall effective rate of return at July 31st was 0.78%, which was a decrease of 2 basis points (0.02%) from the prior month. At the same time the LAIF return on deposits has decreased over the last several months, reaching an average effective yield of 0.38% for the month of July 2011. Based on our success at maintaining a competitive rate of return on our portfolio during this extended period of interest rate declines, no changes in investment strategy are being considered at this time.

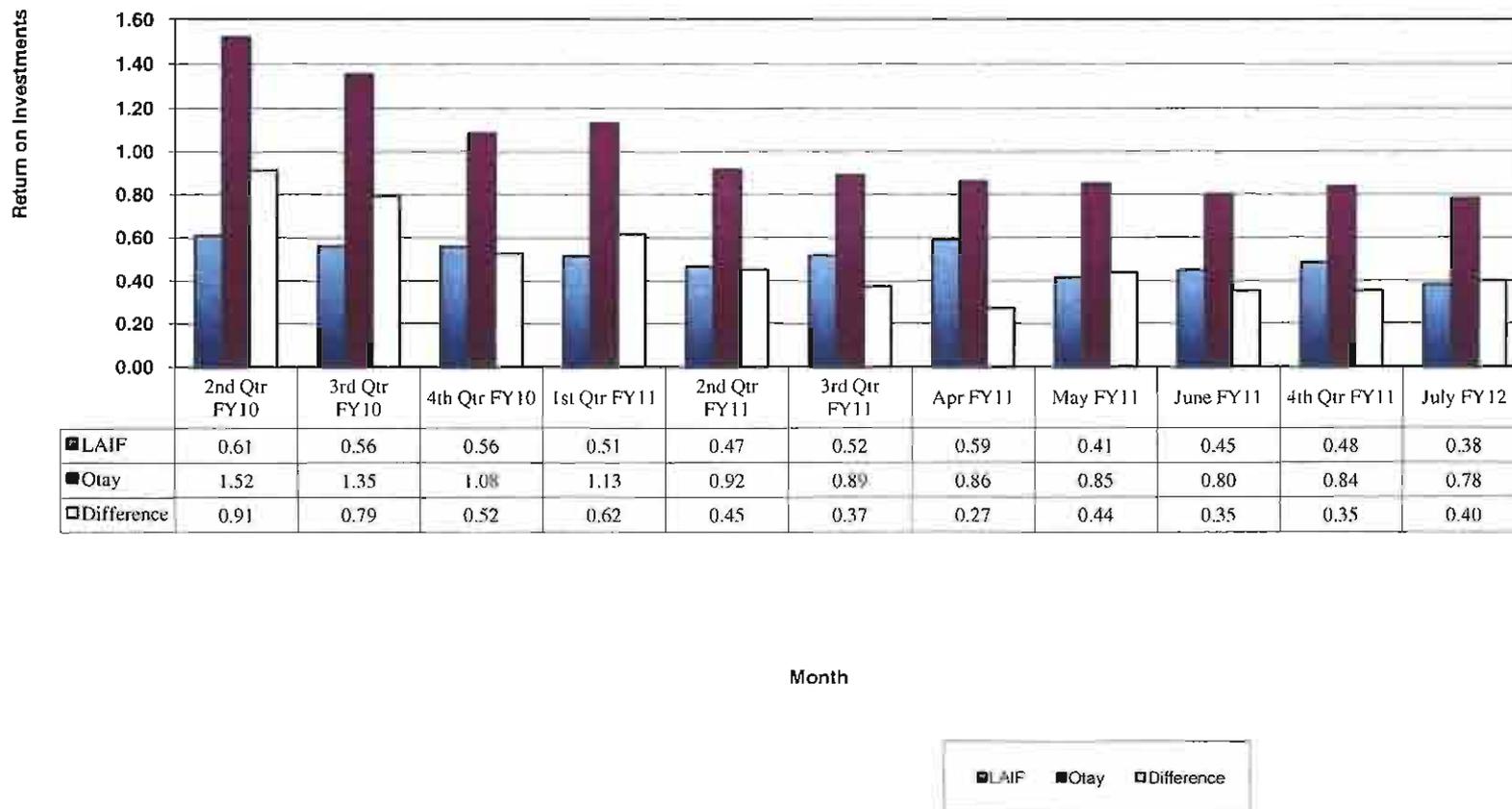
In accordance with the District's Investment Policy, all District funds continue to be managed based on the objectives, in priority order, of safety, liquidity, and return on investment.

**PORTFOLIO COMPLIANCE: July 31, 2011**

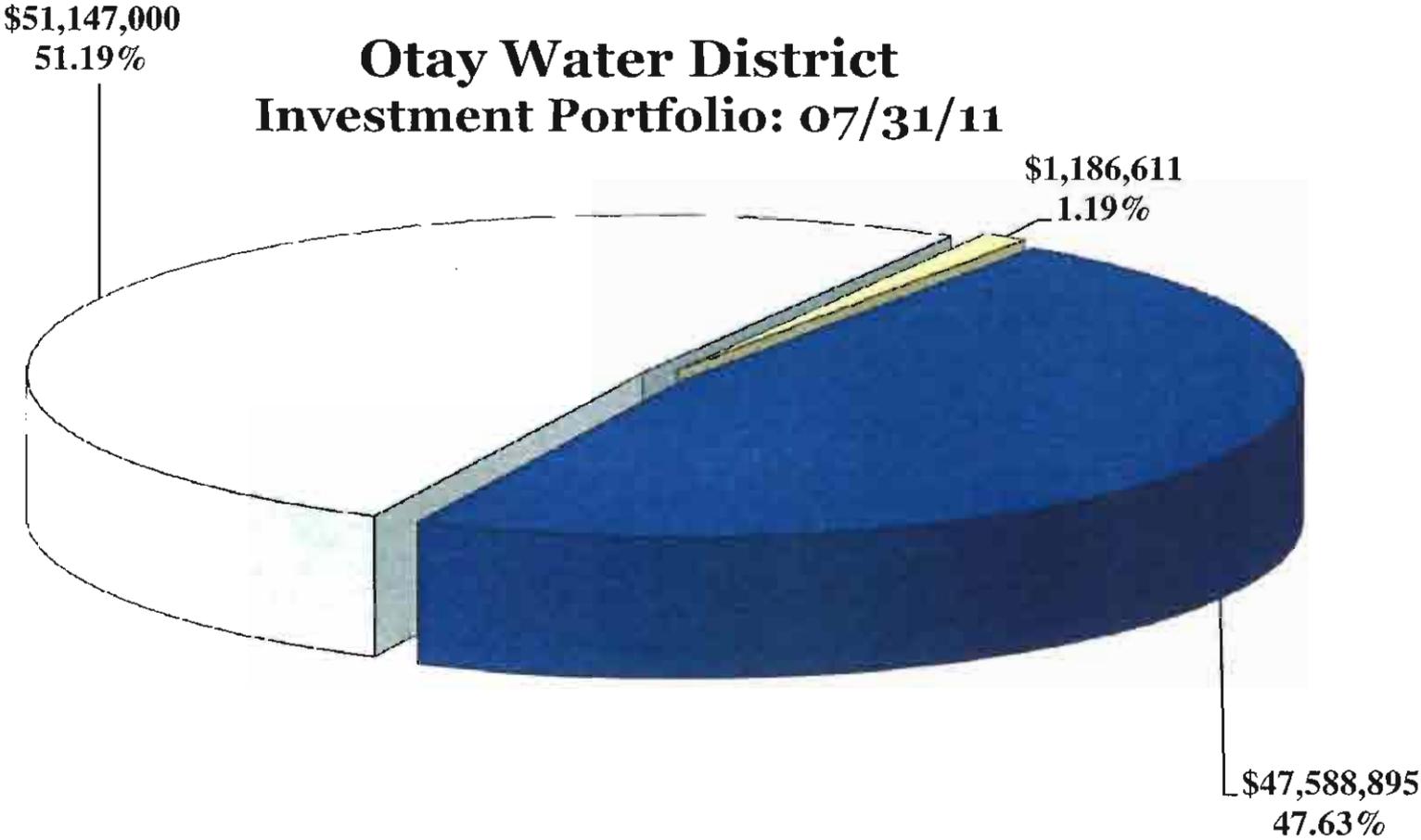
	<u>Investment</u>	<u>State Limit</u>	<u>Otay Limit</u>	<u>Otay Actual</u>
8.01:	Treasury Securities	100%	100%	0
8.02:	Local Agency Investment Fund (Operations)	\$50 Million	\$40 Million	\$26.50 Million
8.02:	Local Agency Investment Fund (Bonds)	100%	100%	4.06%
8.03:	Federal Agency Issues	100%	100%	51.19%
8.04:	Certificates of Deposit	30%	15%	0.08%
8.05:	Short-Term Commercial Notes	25%	15%	0
8.06:	Medium-Term Commercial Debt	30%	15%	0
8.07:	Money Market Mutual Funds	20%	15%	0
8.08:	San Diego County Pool	100%	100%	17.04%
12.0:	Maximum Single Financial Institution	100%	50%	1.11%

## Performance Measure F-12 Return on Investment

Target: Meet or Exceed 100% of LAIF



# Otay Water District Investment Portfolio: 07/31/11



□ Banks (Passbook/Checking/CD)

■ Pools (LAIF & County)

□ Agencies & Corporate Notes

**OTAY  
Portfolio Management  
Portfolio Summary  
July 31, 2011**

<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Maturity</b>	<b>YTM 360 Equiv.</b>	<b>YTM 365 Equiv.</b>
Federal Agency Issues- Callable	51,147,000.00	51,216,874.40	51,146,561.28	51.76	883	750	1.024	1.038
Certificates of Deposit - Bank	79,108.00	79,108.00	79,108.00	0.08	730	174	1.380	1.399
Local Agency Investment Fund (LAIF)	30,558,761.92	30,606,936.89	30,558,761.92	30.93	1	1	0.376	0.381
San Diego County Pool	17,030,133.52	17,040,000.00	17,030,133.52	17.23	1	1	0.827	0.838
<b>Investments</b>	<b>98,815,003.44</b>	<b>98,942,919.29</b>	<b>98,814,564.72</b>	<b>100.00%</b>	<b>458</b>	<b>389</b>	<b>0.790</b>	<b>0.801</b>
<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	1,107,502.70	1,107,502.70	1,107,502.70		1	1	0.030	0.030
<b>Total Cash and Investments</b>	<b>99,922,506.14</b>	<b>100,050,421.99</b>	<b>99,922,067.42</b>		<b>458</b>	<b>389</b>	<b>0.790</b>	<b>0.801</b>

<b>Total Earnings</b>	<b>July 31 Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year	67,722.21	67,722.20
<b>Average Daily Balance</b>	<b>102,658,834.90</b>	<b>102,658,834.90</b>
<b>Effective Rate of Return</b>	<b>0.78%</b>	<b>0.78%</b>

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on September 6, 2006. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.

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Joseph Beachem, Chief Financial Officer

**OTAY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**July 31, 2011**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
<b>Federal Agency Issues- Callable</b>												
313371MR4	2174	Federal Home Loan Bank		11/22/2010	2,000,000.00	2,000,300.00	2,000,000.00	0.700	AAA	0.690	660	05/22/2013
313373K27	2194	Federal Home Loan Bank		05/12/2011	2,000,000.00	2,000,440.00	2,000,000.00	1.200	AAA	1.184	742	08/12/2013
313373MC3	2195	Federal Home Loan Bank		05/12/2011	1,775,000.00	1,775,408.25	1,775,000.00	1.200	AAA	1.184	834	11/12/2013
313373QJ4	2196	Federal Home Loan Bank		05/25/2011	2,000,000.00	2,004,340.00	2,000,000.00	1.125	AAA	1.110	847	11/25/2013
313373UD2	2197	Federal Home Loan Bank		06/09/2011	2,000,000.00	2,004,060.00	2,000,000.00	1.050	AAA	1.036	861	12/09/2013
313373V25	2198	Federal Home Loan Bank		06/06/2011	2,000,000.00	2,000,960.00	2,000,000.00	0.875	AAA	0.863	767	09/06/2013
313374EL0	2201	Federal Home Loan Bank		06/30/2011	2,000,000.00	1,998,220.00	2,000,000.00	0.875		0.863	882	12/30/2013
3133747H7	2202	Federal Home Loan Bank		06/27/2011	2,000,000.00	2,001,020.00	2,000,000.00	0.875	AAA	0.863	879	12/27/2013
313374G46	2203	Federal Home Loan Bank		07/08/2011	2,000,000.00	2,000,160.00	2,000,000.00	1.000	AAA	0.986	891	01/08/2014
313374T83	2208	Federal Home Loan Bank		07/28/2011	2,000,000.00	1,997,460.00	2,000,000.00	0.900	AAA	0.888	911	01/28/2014
3137EACK3	2146	Federal Home Loan Mortgage		05/28/2010	2,000,000.00	2,014,300.00	1,999,561.28	1.147	AAA	1.154	361	07/27/2012
3137EACK3A	2148	Federal Home Loan Mortgage		05/27/2010	1,030,000.00	1,037,364.50	1,030,000.00	1.125	AAA	1.109	361	07/27/2012
3137EACK3B	2149	Federal Home Loan Mortgage		05/27/2010	2,707,000.00	2,726,355.05	2,707,000.00	1.125	AAA	1.109	361	07/27/2012
3134G1PK4	2158	Federal Home Loan Mortgage		08/11/2010	2,000,000.00	2,000,380.00	2,000,000.00	1.000	AAA	0.986	560	02/11/2013
3134G1Y40	2183	Federal Home Loan Mortgage		02/15/2011	2,000,000.00	2,006,880.00	2,000,000.00	1.100	AAA	1.085	745	08/15/2013
3134G13K8	2185	Federal Home Loan Mortgage		02/24/2011	2,000,000.00	2,000,760.00	2,000,000.00	1.000	AAA	0.986	662	05/24/2013
3134G12U7	2186	Federal Home Loan Mortgage		02/23/2011	2,000,000.00	2,000,280.00	2,000,000.00	0.750		0.740	480	11/23/2012
3134G14B7	2187	Federal Home Loan Mortgage		02/23/2011	2,000,000.00	2,001,020.00	2,000,000.00	1.350	AAA	1.332	753	08/23/2013
3134G15C4	2188	Federal Home Loan Mortgage		03/07/2011	2,000,000.00	2,001,660.00	2,000,000.00	1.250	AAA	1.233	676	06/07/2013
3134G17L2	2190	Federal Home Loan Mortgage		03/23/2011	2,000,000.00	2,002,400.00	2,000,000.00	1.350		1.332	784	09/23/2013
3134G2MC3	2200	Federal Home Loan Mortgage		06/27/2011	2,000,000.00	1,999,940.00	2,000,000.00	0.800	AAA	0.789	788	09/27/2013
3134G2PE6	2204	Federal Home Loan Mortgage		07/08/2011	2,000,000.00	1,997,120.00	2,000,000.00	1.000	AAA	0.986	891	01/08/2014
3134G2QP0	2205	Federal Home Loan Mortgage		07/27/2011	2,000,000.00	2,002,920.00	2,000,000.00	1.000		0.986	910	01/27/2014
3134G2RK0	2206	Federal Home Loan Mortgage		07/28/2011	2,000,000.00	2,002,580.00	2,000,000.00	1.000	AAA	0.986	911	01/28/2014
3134G2NR9	2207	Federal Home Loan Mortgage		07/13/2011	2,000,000.00	2,000,060.00	2,000,000.00	0.750	AAA	0.740	704	07/05/2013
3138FPQG5	2171	Federal National Mortgage Assoc		10/26/2010	635,000.00	635,736.60	635,000.00	0.850	AAA	0.837	725	07/26/2013
3138FRFMO	2192	Federal National Mortgage Assoc		04/27/2011	1,000,000.00	1,004,750.00	1,000,000.00	2.000	AAA	1.973	1,731	04/27/2016
		<b>Subtotal and Average</b>	<b>51,081,666.57</b>		<b>51,147,000.00</b>	<b>51,216,874.40</b>	<b>51,146,561.28</b>			<b>1.024</b>	<b>750</b>	
<b>Certificates of Deposit - Bank</b>												
2050003183-4	2121	California Bank & Trust		01/22/2010	79,108.00	79,108.00	79,108.00	1.380		1.380	174	01/22/2012
		<b>Subtotal and Average</b>	<b>79,108.00</b>		<b>79,108.00</b>	<b>79,108.00</b>	<b>79,108.00</b>			<b>1.380</b>	<b>174</b>	
<b>Local Agency Investment Fund (LAIF)</b>												
LAIF	9001	STATE OF CALIFORNIA		07/01/2004	26,502,789.78	26,544,570.63	26,502,789.78	0.381		0.376	1	
LAIF BABS 2010	9012	STATE OF CALIFORNIA		04/21/2010	4,055,972.14	4,062,366.26	4,055,972.14	0.381		0.376	1	

**OTAY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**July 31, 2011**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity	Maturity Date
		Subtotal and Average	32,680,034.11		30,558,761.92	30,606,936.89	30,558,761.92			0.376	1	
<b>San Diego County Pool</b>												
SD COUNTY POOL	9007	San Diego County		07/01/2004	17,030,133.52	17,040,000.00	17,030,133.52	0.838		0.827	1	
		Subtotal and Average	17,014,813.05		17,030,133.52	17,040,000.00	17,030,133.52			0.827	1	
		Total and Average	102,658,834.90		98,815,003.44	98,942,919.29	98,814,564.72			0.790	389	

**OTAY**  
**Portfolio Management**  
**Portfolio Details - Cash**  
**July 31, 2011**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 360	Days to Maturity
<b>Union Bank</b>											
UNION MONEY	9002	STATE OF CALIFORNIA		07/01/2004	13,408.95	13,408.95	13,408.95	0.050		0.049	1
PETTY CASH	9003	STATE OF CALIFORNIA		07/01/2004	2,950.00	2,950.00	2,950.00			0.000	1
UNION OPERATING	9004	STATE OF CALIFORNIA		07/01/2004	967,553.79	967,553.79	967,553.79	0.034		0.034	1
PAYROLL	9005	STATE OF CALIFORNIA		07/01/2004	21,984.71	21,984.71	21,984.71			0.000	1
RESERVE-10 COPS	9010	STATE OF CALIFORNIA		04/20/2010	14,177.34	14,177.34	14,177.34			0.000	1
RESERVE-10 BABS	9011	STATE OF CALIFORNIA		04/20/2010	35,870.72	35,870.72	35,870.72	0.001		0.001	1
UBNA-2010 BOND	9013	STATE OF CALIFORNIA		04/20/2010	51.89	51.89	51.89	0.147		0.145	1
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA		01/01/2011	51,505.30	51,505.30	51,505.30			0.000	1
		<b>Average Balance</b>	<b>0.00</b>								<b>1</b>
<b>Total Cash and Investments</b>			<b>102,658,834.90</b>		<b>99,922,506.14</b>	<b>100,050,421.99</b>	<b>99,922,067.42</b>			<b>0.790</b>	<b>389</b>

**OTAY  
Activity Report  
Sorted By Issuer  
July 1, 2011 - July 31, 2011**

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
<b>Issuer: STATE OF CALIFORNIA</b>									
<b>Union Bank</b>									
UNION MONEY	9002	STATE OF CALIFORNIA			0.050		14,045,666.03	14,042,313.57	
UNION OPERATING	9004	STATE OF CALIFORNIA			0.034		428,908.45	347,996.36	
PAYROLL	9005	STATE OF CALIFORNIA					0.00	1,800.00	
RESERVE-10 COPS	9010	STATE OF CALIFORNIA					5,793.75	0.00	
RESERVE-10 BABS	9011	STATE OF CALIFORNIA			0.001		15,227.78	0.00	
UBNA-FLEX ACCT	9014	STATE OF CALIFORNIA					50,000.00	10,237.46	
<b>Subtotal and Balance</b>				<b>964,254.08</b>			<b>14,545,596.01</b>	<b>14,402,347.39</b>	<b>1,107,502.70</b>
<b>Local Agency Investment Fund (LAIF)</b>									
LAIF	9001	STATE OF CALIFORNIA			0.381		6,633,803.66	11,900,000.00	
LAIF BABS 2010	9012	STATE OF CALIFORNIA			0.381		4,807.91	0.00	
<b>Subtotal and Balance</b>				<b>35,820,150.35</b>			<b>6,638,611.57</b>	<b>11,900,000.00</b>	<b>30,558,761.92</b>
<b>Issuer Subtotal</b>				<b>36,784,404.43</b>			<b>21,184,207.58</b>	<b>26,302,347.39</b>	<b>31,666,264.62</b>
			<b>31.691%</b>						
<b>Issuer: California Bank &amp; Trust</b>									
<b>Certificates of Deposit - Bank</b>									
<b>Subtotal and Balance</b>				<b>79,108.00</b>					<b>79,108.00</b>
<b>Issuer Subtotal</b>				<b>79,108.00</b>			<b>0.00</b>	<b>0.00</b>	<b>79,108.00</b>
			<b>0.079%</b>						
<b>Issuer: Federal Home Loan Bank</b>									
<b>Federal Agency Issues- Callable</b>									
313373CW0	2193	Federal Home Loan Bank			1.375	07/25/2011	0.00	2,000,000.00	
313373WV0	2199	Federal Home Loan Bank			1.100	07/06/2011	0.00	2,000,000.00	
313374G46	2203	Federal Home Loan Bank			1.000	07/08/2011	2,000,000.00	0.00	
313374T83	2208	Federal Home Loan Bank			0.900	07/28/2011	2,000,000.00	0.00	
<b>Subtotal and Balance</b>				<b>19,775,000.00</b>			<b>4,000,000.00</b>	<b>4,000,000.00</b>	<b>19,775,000.00</b>
<b>Issuer Subtotal</b>				<b>19,775,000.00</b>			<b>4,000,000.00</b>	<b>4,000,000.00</b>	<b>19,775,000.00</b>
			<b>19.790%</b>						

OTAY  
Activity Report  
July 1, 2011 - July 31, 2011

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Purchases or Deposits	Par Value Redemptions or Withdrawals	Ending Balance
<b>Issuer: Federal Home Loan Mortgage</b>									
<b>Federal Agency Issues- Callable</b>									
3134G1MD3	2153	Federal Home Loan Mortgage			1.100	07/22/2011	0.00	2,000,000.00	
3134G2PE6	2204	Federal Home Loan Mortgage			1.000	07/08/2011	2,000,000.00	0.00	
3134G2QP0	2205	Federal Home Loan Mortgage			1.000	07/27/2011	2,000,000.00	0.00	
3134G2RK0	2206	Federal Home Loan Mortgage			1.000	07/28/2011	2,000,000.00	0.00	
3134G2NR9	2207	Federal Home Loan Mortgage			0.750	07/13/2011	2,000,000.00	0.00	
		<b>Subtotal and Balance</b>		<b>23,737,000.00</b>			<b>8,000,000.00</b>	<b>2,000,000.00</b>	<b>29,737,000.00</b>
		<b>Issuer Subtotal</b>	<b>29.760%</b>	<b>23,737,000.00</b>			<b>8,000,000.00</b>	<b>2,000,000.00</b>	<b>29,737,000.00</b>
<b>Issuer: Federal National Mortgage Assoc</b>									
<b>Federal Agency Issues- Callable</b>									
3136FPSK4	2172	Federal National Mortgage Assoc			0.675	07/29/2011	0.00	2,000,000.00	
3136FP5X1	2182	Federal National Mortgage Assoc			0.860	07/28/2011	0.00	2,000,000.00	
		<b>Subtotal and Balance</b>		<b>5,635,000.00</b>			<b>0.00</b>	<b>4,000,000.00</b>	<b>1,635,000.00</b>
		<b>Issuer Subtotal</b>	<b>1.636%</b>	<b>5,635,000.00</b>			<b>0.00</b>	<b>4,000,000.00</b>	<b>1,635,000.00</b>
<b>Issuer: San Diego County</b>									
<b>San Diego County Pool</b>									
SD COUNTY POOL	9007	San Diego County			0.838		16,961.95	0.00	
		<b>Subtotal and Balance</b>		<b>17,013,171.57</b>			<b>16,961.95</b>	<b>0.00</b>	<b>17,030,133.52</b>
		<b>Issuer Subtotal</b>	<b>17.043%</b>	<b>17,013,171.57</b>			<b>16,961.95</b>	<b>0.00</b>	<b>17,030,133.52</b>
		<b>Total</b>	<b>100.000%</b>	<b>103,023,684.00</b>			<b>33,201,169.53</b>	<b>36,302,347.39</b>	<b>99,922,506.14</b>

**OTAY**  
**GASB 31 Compliance Detail**  
**Sorted by Fund - Fund**  
**July 1, 2011 - July 31, 2011**

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
<b>Fund: Treasury Fund</b>											
LAIF	9001	99	Fair Value		31,819,068.97	0.00	6,633,803.66	11,900,000.00	0.00	-8,302.00	26,544,570.63
UNION MONEY	9002	99	Amortized		10,056.49	0.00	14,045,666.03	14,042,313.57	0.00	0.00	13,408.95
PETTY CASH	9003	99	Amortized		2,950.00	0.00	0.00	0.00	0.00	0.00	2,950.00
UNION OPERATING	9004	99	Amortized		886,641.70	0.00	428,908.45	347,996.36	0.00	0.00	967,553.79
PAYROLL	9005	99	Amortized		23,784.71	0.00	0.00	1,800.00	0.00	0.00	21,984.71
SD COUNTY POOL	9007	99	Fair Value		16,992,478.65	0.00	16,961.95	0.00	0.00	30,559.39	17,040,000.00
2050003183-4	2121	99	Amortized	01/22/2012	79,108.00	0.00	0.00	0.00	0.00	0.00	79,108.00
RESERVE-10 COPS	9010	99	Amortized		8,383.59	0.00	5,793.75	0.00	0.00	0.00	14,177.34
RESERVE-10 BABS	9011	99	Amortized		20,642.94	0.00	15,227.78	0.00	0.00	0.00	35,870.72
LAIF BABS 2010	9012	99	Fair Value		4,057,550.77	0.00	4,807.91	0.00	0.00	7.58	4,062,366.26
UBNA-2010 BOND	9013	99	Amortized		51.89	0.00	0.00	0.00	0.00	0.00	51.89
3137EACK3	2146	99	Fair Value	07/27/2012	2,015,920.00	0.00	0.00	0.00	0.00	-1,620.00	2,014,300.00
3137EACK3A	2148	99	Fair Value	07/27/2012	1,038,198.80	0.00	0.00	0.00	0.00	-834.30	1,037,364.50
3137EACK3B	2149	99	Fair Value	07/27/2012	2,728,547.72	0.00	0.00	0.00	0.00	-2,192.67	2,726,355.05
3134G1MD3	2153	99	Fair Value	01/22/2013	2,000,960.00	0.00	0.00	2,000,000.00	0.00	-960.00	0.00
3134G1PK4	2158	99	Fair Value	02/11/2013	2,001,820.00	0.00	0.00	0.00	0.00	-1,440.00	2,000,380.00
3136FPQG5	2171	99	Fair Value	07/26/2013	636,270.00	0.00	0.00	0.00	0.00	-533.40	635,736.60
3136FPSK4	2172	99	Fair Value	04/29/2013	2,000,780.00	0.00	0.00	2,000,000.00	0.00	-780.00	0.00
313371MR4	2174	99	Fair Value	05/22/2013	1,998,980.00	0.00	0.00	0.00	0.00	1,320.00	2,000,300.00
3136FP5X1	2182	99	Fair Value	01/28/2013	2,000,760.00	0.00	0.00	2,000,000.00	0.00	-760.00	0.00
3134G1Y40	2183	99	Fair Value	08/15/2013	2,009,100.00	0.00	0.00	0.00	0.00	-2,220.00	2,006,880.00
3134G13K8	2185	99	Fair Value	05/24/2013	2,002,200.00	0.00	0.00	0.00	0.00	-1,440.00	2,000,760.00
3134G12U7	2186	99	Fair Value	11/23/2012	2,001,040.00	0.00	0.00	0.00	0.00	-760.00	2,000,280.00
3134G14B7	2187	99	Fair Value	08/23/2013	2,002,820.00	0.00	0.00	0.00	0.00	-1,800.00	2,001,020.00
3134G15C4	2188	99	Fair Value	06/07/2013	2,003,600.00	0.00	0.00	0.00	0.00	-1,940.00	2,001,660.00
UBNA-FLEX ACCT	9014	99	Amortized		11,742.76	0.00	50,000.00	10,237.46	0.00	0.00	51,505.30
3134G17L2	2190	99	Fair Value	09/23/2013	2,004,420.00	0.00	0.00	0.00	0.00	-2,020.00	2,002,400.00
3136FRFMO	2192	99	Fair Value	04/27/2016	1,006,570.00	0.00	0.00	0.00	0.00	-1,820.00	1,004,750.00
313373CW0	2193	99	Fair Value	10/25/2013	2,001,520.00	0.00	0.00	2,000,000.00	0.00	-1,520.00	0.00
313373K27	2194	99	Fair Value	08/12/2013	2,001,920.00	0.00	0.00	0.00	0.00	-1,480.00	2,000,440.00
313373MC3	2195	99	Fair Value	11/12/2013	1,776,810.50	0.00	0.00	0.00	0.00	-1,402.25	1,775,408.25
313373QJ4	2196	99	Fair Value	11/25/2013	2,006,360.00	0.00	0.00	0.00	0.00	-2,020.00	2,004,340.00

Portfolio OTAY

AP

OTAY  
 GASB 31 Compliance Detail  
 Sorted by Fund - Fund

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value		Ending Invested Value
									Amortization Adjustment	Change in Market Value	
<b>Fund: Treasury Fund</b>											
313373UD2	2197	99	Fair Value	12/09/2013	2,005,440.00	0.00	0.00	0.00	0.00	-1,380.00	2,004,060.00
313373V25	2198	99	Fair Value	09/06/2013	2,002,080.00	0.00	0.00	0.00	0.00	-1,120.00	2,000,960.00
313373WV0	2199	99	Fair Value	12/06/2013	2,000,220.00	0.00	0.00	2,000,000.00	0.00	-220.00	0.00
3134G2MC3	2200	99	Fair Value	09/27/2013	1,996,780.00	0.00	0.00	0.00	0.00	3,160.00	1,999,940.00
313374EL0	2201	99	Fair Value	12/30/2013	1,993,300.00	0.00	0.00	0.00	0.00	4,920.00	1,998,220.00
3133747H7	2202	99	Fair Value	12/27/2013	1,997,800.00	0.00	0.00	0.00	0.00	3,220.00	2,001,020.00
313374G46	2203	99	Fair Value	01/08/2014	0.00	2,000,000.00	0.00	0.00	0.00	160.00	2,000,160.00
3134G2PE6	2204	99	Fair Value	01/08/2014	0.00	2,000,000.00	0.00	0.00	0.00	-2,880.00	1,997,120.00
3134G2QP0	2205	99	Fair Value	01/27/2014	0.00	2,000,000.00	0.00	0.00	0.00	2,920.00	2,002,920.00
3134G2RK0	2206	99	Fair Value	01/28/2014	0.00	2,000,000.00	0.00	0.00	0.00	2,580.00	2,002,580.00
3134G2NR9	2207	99	Fair Value	07/05/2013	0.00	2,000,000.00	0.00	0.00	0.00	60.00	2,000,060.00
313374T83	2208	99	Fair Value	01/28/2014	0.00	2,000,000.00	0.00	0.00	0.00	-2,540.00	1,997,460.00
<b>Subtotal</b>					<b>103,146,677.49</b>	<b>12,000,000.00</b>	<b>21,201,169.53</b>	<b>36,302,347.39</b>	<b>0.00</b>	<b>4,922.35</b>	<b>100,050,421.99</b>
<b>Total</b>					<b>103,146,677.49</b>	<b>12,000,000.00</b>	<b>21,201,169.53</b>	<b>36,302,347.39</b>	<b>0.00</b>	<b>4,922.35</b>	<b>100,050,421.99</b>

**OTAY**  
**Duration Report**  
**Sorted by Investment Type - Investment Type**  
**Through 07/31/2011**

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/ Call Date	Modified Duration
3134G1PK4	2158	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,380.00	1.000000	0.986	0.987	02/11/2013	1.505
3137EACK3	2146	99	Federal Home Loan Mortgage	Fair	1,999,561.28	2,000,000.00	2,014,300.00	1.147196	1.154	0.422	07/27/2012	0.984
3134G14B7	2187	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,001,020.00	1.350000	1.332	1.325	08/23/2013	2.014
3137EACK3A	2148	99	Federal Home Loan Mortgage	Fair	1,030,000.00	1,030,000.00	1,037,364.50	1.125000	1.109	0.400	07/27/2012	0.982
3137EACK3B	2149	99	Federal Home Loan Mortgage	Fair	2,707,000.00	2,707,000.00	2,726,355.05	1.125000	1.109	0.400	07/27/2012	0.982
3134G12U7	2186	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,280.00	.7501010	0.740	0.739	11/23/2012	1.300
3134G1Y40	2183	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,006,880.00	1.100000	1.085	0.929	08/15/2013	2.002
3134G2RK0	2206	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,002,580.00	1.000000	0.986	0.947	01/28/2014	2.454
3134G15C4	2188	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,001,660.00	1.250000	1.233	1.205	06/07/2013	1.814
3134G2PE6	2204	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,997,120.00	1.000000	0.986	1.060	01/08/2014	2.398
3134G17L2	2190	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,002,400.00	1.350000	1.332	1.293	09/23/2013	2.097
3134G2NR9	2207	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,060.00	.7498750	0.740	0.748	07/05/2013	1.909
3134G2MC3	2200	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	1,999,940.00	.8000000	0.789	0.801	09/27/2013	2.130
3134G13K8	2185	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,000,760.00	1.000000	0.986	0.979	05/24/2013	1.785
3134G2QP0	2205	99	Federal Home Loan Mortgage	Fair	2,000,000.00	2,000,000.00	2,002,920.00	1.000000	0.986	0.941	01/27/2014	2.452
3136FRFMO	2192	99	Federal National Mortgage Assoc	Fair	1,000,000.00	1,000,000.00	1,004,750.00	2.000000	1.973	1.895	04/27/2016	4.463
3136FPQG5	2171	99	Federal National Mortgage Assoc	Fair	635,000.00	635,000.00	635,736.60	.8500830	0.837	0.791	07/26/2013	1.965
313371MR4	2174	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,300.00	.7000000	0.690	0.692	05/22/2013	1.791
313373V25	2198	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,960.00	.8750000	0.863	0.852	09/06/2013	2.070
3133747H7	2202	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,020.00	.8750000	0.863	0.854	12/27/2013	2.373
313373MC3	2195	99	Federal Home Loan Bank	Fair	1,775,000.00	1,775,000.00	1,775,408.25	1.200000	1.184	1.190	11/12/2013	2.237
313374T83	2208	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,997,460.00	.9000000	0.888	0.952	01/28/2014	2.457
313373QJ4	2196	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,004,340.00	1.125000	1.110	1.030	11/25/2013	2.276
313374EL0	2201	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	1,998,220.00	.8750000	0.863	0.912	12/30/2013	2.381
313373UD2	2197	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,004,060.00	1.050000	1.036	0.963	12/09/2013	2.318
313374G46	2203	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,160.00	1.000000	0.986	0.997	01/08/2014	2.399
313373K27	2194	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,000,440.00	1.200000	1.184	1.189	08/12/2013	1.994

OTAY  
Duration Report  
Sorted by Investment Type - Investment Type  
Through 07/31/2011

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 360	Current Yield	Maturity/ Call Date	Modified Duration
2050003183-4	2121	99	California Bank & Trust	Amort	79,108.00	79,108.00	79,108.00	1.380000	1.380	1.380	01/22/2012	0.471 †
LAIF BABS 2010	9012	99	STATE OF CALIFORNIA	Fair	4,055,972.14	4,055,972.14	4,062,366.26	.3810000	0.376	0.381		0.000
LAIF COPS07	9009	99	STATE OF CALIFORNIA	Fair	0.00	0.00	0.00	1.530000	1.509	1.530		0.000
LAIF	9001	99	STATE OF CALIFORNIA	Fair	26,502,789.78	26,502,789.78	26,544,570.63	.3810000	0.376	0.381		0.000
SD COUNTY	9007	99	San Diego County	Fair	17,030,133.52	17,030,133.52	17,040,000.00	.8380000	0.827	0.838		0.000
<b>Report Total</b>					<b>98,814,564.72</b>	<b>98,815,003.44</b>	<b>98,942,919.29</b>			<b>0.745</b>		<b>1.044 †</b>

† = Duration can not be calculated on these investments due to incomplete Market price data.



STAFF REPORT

TYPE MEETING	Regular Board	MEETING DATE	September 7, 2011
SUBMITTED BY	Sean Brendenfest, Finance Supervisor, Payroll & AP	W.O./G.F. NO.	DIV NO.
APPROVED BY (Chief)	Joseph Beachem, Chief Financial Officer		
APPROVED BY (Asst. GM)	German Alvarez, Assistant General Manager		
SUBJECT	Accounts Payable Demand List		

PURPOSE:

Attached is the list of demands for the Board's information.

FISCAL IMPACT:

SUMMARY	NET DEMANDS
CHECKS (2020/07-2010/062)	\$ 1,461,071.32
VOID CHECKS (2)	\$ 197.28
TOTAL CHECKS	\$ 1,460,874.04
WIRES TO:	
DENTA HEALTH SYSTEMS - DENTAL & COBRA CLAIMS (MONTHLY)	\$ 13,561.50
LANDESBANK - CERTIFICATES OF PARTICIPATION (MONTHLY)	\$ 2,051.90
SAN DIEGO COUNTY WATER - WATER DELIVERIES (MONTHLY)	\$ 3,304,403.70
SPECIAL DIST RISK MGMT AUTH - INSURANCE PREMIUM (MONTHLY)	\$ 200,001.87
UNION BANK - CERT OF PARTICIPATION 2004 (SEMI-ANNUAL)	\$ 751,896.18
UNION BANK - CERT OF PARTICIPATION 2007 (SEMI-ANNUAL)	\$ 1,704,728.78
UNION BANK - CERT OF PARTICIPATION 2010 (SEMI-ANNUAL)	\$ 1,846,621.17
UNION BANK - ID 27 SERIES 2009 BONDS (SEMI-ANNUAL)	\$ 634,604.20
UNION BANK - PAYROLL TAXES (BI-WEEKLY)	\$ 454,489.06
<b>TOTAL CASH DISBURSEMENTS</b>	<b>\$10,896,425.65</b>

RECOMMENDED ACTION:

That the Board receive the attached list of demands.

Jk/Attachment

OTAY WATER DISTRICT  
CHECK REGISTER  
FOR CHECKS 2029747 THROUGH 2030262  
RUN DATES 8/3/2011 TO 8/31/2011

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2029905	08/17/11	13193	AARON TAYLOR	Ref002416001	08/16/11	UB Refund Cst #0000172636	6.91	6.91
2030190	08/31/11	01910	ABCANA INDUSTRIES	887172	08/09/11	SODIUM HYPOCHLORITE	1,660.55	
				887171	08/09/11	SODIUM HYPOCHLORITE	1,345.48	
				886834	08/11/11	SODIUM HYPOCHLORITE	1,051.72	
				886832	08/11/11	SODIUM HYPOCHLORITE	910.44	
				886617	08/08/11	SODIUM HYPOCHLORITE	826.35	
				886833	08/11/11	SODIUM HYPOCHLORITE	497.83	
				887170	08/09/11	SODIUM HYPOCHLORITE	224.25	6,516.62
2030191	08/31/11	08488	ABLEFORCE INC	2782	07/12/11	TEMPORARY LABOR	8,840.00	
				2807	07/26/11	TEMPORARY LABOR	7,650.00	
				2831	08/10/11	TEMPORARY LABOR	6,715.00	23,205.00
2030008	08/24/11	13236	ABRAHAM ISSA	003140	08/23/11	CUSTOMER REFUND	837.88	837.88
2029933	08/17/11	12174	AECOM TECHNICAL SERVICES INC	37146774	07/26/11	DISINFECTION SYSTEM	9,030.00	9,030.00
2030009	08/24/11	12083	AHERN RENTALS	9716290001	07/29/11	BOOMLIFT RENTAL	2,867.77	2,867.77
2030192	08/31/11	12083	AHERN RENTALS	9716290002	08/10/11	BOOMLIFT RENTAL (MONTHLY)	53.88	53.88
2030193	08/31/11	07951	AHLEE BACKFLOW SERVICE INC	34674	08/08/11	BACKFLOW STANDS	1,650.00	1,650.00
2029792	08/03/11	07732	AIRGAS SPECIALTY PRODUCTS INC	131204801	07/12/11	AQUA AMMONIA	2,210.34	
				131204800	07/12/11	AQUA AMMONIA	1,598.85	3,809.19
2030194	08/31/11	07732	AIRGAS SPECIALTY PRODUCTS INC	131208454	08/09/11	AQUA AMMONIA	2,167.20	
				131208453	08/09/11	AQUA AMMONIA	1,560.16	
				131208456	08/09/11	AQUA AMMONIA	888.72	
				131208455	08/09/11	AQUA AMMONIA	173.60	4,789.68
2030010	08/24/11	00132	AIRGAS WEST INC	103843613	07/31/11	BREATHING AIR	31.35	31.35
2029747	08/03/11	13145	ALÉJANDRO GARCIA	Ref002415679	08/02/11	UB Refund Cst #0000156012	31.50	31.50
2030011	08/24/11	13227	ALI MARONESY	003131	08/23/11	CUSTOMER REFUND	310.17	310.17
2029934	08/17/11	13203	ALLIANCE FOR WATER EFFICIENCY	003094	08/01/11	ANNUAL MEMBERSHIP DUES	481.54	481.54
2029935	08/17/11	02362	ALLIED WASTE SERVICES # 509	0509004455646	07/25/11	ASBESTOS CONTAINER (JULY)	233.72	
				0509004456290	07/25/11	TRASH SERVICES TP (AUGUST)	169.19	
				0509004454404	07/25/11	TRASH SERVICES (AUGUST)	1,012.36	1,415.27
2029748	08/03/11	13167	AMERICAN EAGLE REAL ESTATE	Ref002415701	08/02/11	UB Refund Cst #0000176704	42.95	42.95
2029853	08/10/11	06166	AMÉRICAN MESSAGING	L1109570LH	08/01/11	PAGER SERVICES (JULY 2011)	225.59	225.59
2029793	08/03/11	02730	AMERICAN PAYROLL ASSOCIATION	508880711	07/27/11	MEMBERSHIP RENEWAL	219.00	219.00

OTAY WATER DISTRICT  
CHECK REGISTER  
FOR CHECKS 2029747 THROUGH 2030262  
RUN DATES 8/3/2011 TO 8/31/2011

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2030195	08/31/11	00453	AMERICAN RIGGING & SUPPLY	1453701	07/07/11	REPAIR PART	731.54	731.54
2029936	08/17/11	00315	AMERICAN SOCIETY OF CIVIL	003098	08/12/11	MEMBERSHIP RENEWAL	199.00	199.00
2030148	08/31/11	13275	AMY BUSH	Ref002416349	08/30/11	UB Refund Cst #0000156088	49.44	49.44
2030149	08/31/11	13284	ANA FERNANDEZ	Ref002416359	08/30/11	UB Refund Cst #0000174902	176.08	176.08
2030196	08/31/11	10728	ANDERSON, FRANK	003171	08/30/11	TUITION REIMBURSEMENT	175.00	175.00
2029906	08/17/11	13191	ANDREW MURPHY	Ref002415999	08/16/11	UB Refund Cst #0000169638	50.95	50.95
2029854	08/10/11	06165	ANITA FIRE HOSE COMPANY ETC	14266 14226	07/20/11 07/15/11	EXTINGUISHER MAINTENANCE - TP FIRE EXTINGUISHER MAINTENANCE (ANNUAL)	1,938.89 99.18	2,038.07
2030012	08/24/11	00002	ANSWER INC	5286	07/22/11	ANSWERING SERVICES	1,000.00	1,000.00
2030197	08/31/11	00002	ANSWER INC	5464	08/22/11	ANSWERING SERVICES	1,000.00	1,000.00
2029794	08/03/11	08967	ANTHEM BLUE CROSS EAP	40983	07/25/11	EMPLOYEE ASSISTANCE	363.40	363.40
2030198	08/31/11	13174	ARC IMAGING RESOURCES	947732	08/11/11	HP 5500 MAINTENANCE	1,757.95	1,757.95
2029749	08/03/11	13130	ARMANDO RAMOS	Ref002415664	08/02/11	UB Refund Cst #0000067832	38.74	38.74
2030199	08/31/11	11282	ASHTON, PATRICK	003163	08/25/11	TUITION REIMBURSEMENT	510.00	510.00
2029937	08/17/11	05758	AT&T	082164572807251	07/25/11	INTERNET BANDWIDTH (MONTHLY)	2,266.13	2,266.13
2029938	08/17/11	05758	AT&T	61942256050711	07/20/11	PHONE SVC (INTERAGENCY WTR MTR CONN)	33.70	33.70
2029939	08/17/11	07785	AT&T	000002551471	08/02/11	PHONE SERVICES (JULY)	5,933.23	5,933.23
2030013	08/24/11	05758	AT&T	33784130450811	08/07/11	PHONE SERVICE (HI HEAD P/S-SCADA)	31.38	31.38
2029940	08/17/11	08330	AT&T INTERNET SERVICES	8547826250711	07/22/11	INTERNET BANDWIDTH (MONTHLY)	1,560.00	1,560.00
2030014	08/24/11	12810	ATKINS	1117613	07/28/11	TECHNICAL REVIEW	5,000.00	5,000.00
2030200	08/31/11	12810	ATKINS	1118431	08/09/11	CONSULTING SERVICES	400.00	400.00
2029941	08/17/11	12220	ATLAS PUMPING SERVICE	317894	07/19/11	PUMPING SERVICES	825.00	825.00
2029942	08/17/11	13118	AVIA COMMUNICATIONS INC	30390611	07/25/11	1996 COPS LOC	1,289.94	1,289.94
2029750	08/03/11	13154	AXIA REAL ESTATE GROUP INC	Ref002415688	08/02/11	UB Refund Cst #0000169011	50.67	50.67
2030015	08/24/11	11519	BACKFLOW APPARATUS & VALVE CO	546807	08/04/11	BACKFLOWS	5,689.20	5,689.20

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2029943	08/17/11	00145	BARRETT ENGINEERED PUMPS	076957	07/28/11	DRUM PUMP	855.54	855.54
2030150	08/31/11	13287	BILL DE RIDDER	Ref002416362	08/30/11	UB Refund Cst #0000175638	42.41	42.41
2029944	08/17/11	12577	BLASTCO INC	6	07/25/11	RESERVOIR COATING	69,264.00	69,264.00
2030016	08/24/11	10823	BONITAFEST	003105	08/16/11	SPACE RENTAL	100.00	100.00
2029855	08/10/11	05752	BORREGO SPRINGS BOTTLED WATER	29258	07/21/11	BOTTLED WATER	305.00	305.00
2029795	08/03/11	10970	BRENNTAG PACIFIC INC	BPI112968 BPI112559 BPI113741 BPI112969 BPI113398 BPI114173 BPI114172	07/11/11 07/08/11 07/13/11 07/11/11 07/12/11 07/14/11 07/14/11	SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE	3,415.90 3,142.85 2,028.98 985.93 616.92 483.26 251.33	10,925.17
2029856	08/10/11	10970	BRENNTAG PACIFIC INC	BPI115018 BPI115387 BPI115448 BPI116318	07/18/11 07/20/11 07/19/11 07/21/11	SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE	3,082.30 1,888.46 1,145.88 678.61	6,795.25
2029945	08/17/11	10970	BRENNTAG PACIFIC INC	BPI118451 BPI116674 BPI117051 BPI117980 BPI117503 BPI117981 BPI115017	07/28/11 07/25/11 07/25/11 07/27/11 07/26/11 07/28/11 07/18/11	SODIUM HYPOCHLORITE HYPOCHLORITE HYPOCHLORITE HYPOCHLORITE HYPOCHLORITE HYPOCHLORITE SODIUM HYPOCHLORITE	4,593.75 1,164.15 3,427.32 913.95 929.95 800.85 1,441.75	13,271.72
2030017	08/24/11	10970	BRENNTAG PACIFIC INC	BPI119402 BPI119403 BPI119404 BPI120473	08/01/11 08/01/11 08/02/11 08/04/11	SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE SODIUM HYPOCHLORITE	2,460.81 975.64 905.95 548.37	4,890.77
2029796	08/03/11	12114	BRIAN BUTLER	Ref002407417	07/27/10	UB Refund Cst #0000156039	11.57	11.57
2029751	08/03/11	13127	BRUCE WOODFORD	Ref002415661	08/02/11	UB Refund Cst #0000046884	60.43	60.43
2030018	08/24/11	03450	BUELNA, ARMANDO	16040811	08/15/11	EMPLOYEE PROGRAM	212.00	212.00
2029797	08/03/11	00223	C W MCGRATH INC	39678	07/08/11	CRUSHED ROCK	228.76	228.76
2030019	08/24/11	00223	C W MCGRATH INC	39864 39877	08/03/11 08/04/11	CRUSHED ROCK CRUSHED ROCK	143.52 88.44	231.96
2030201	08/31/11	00223	C W MCGRATH INC	39903	08/09/11	CRUSHED ROCK	226.50	226.50

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2030202	08/31/11	12269	CABLEORGANIZER.COM INC	908178	08/05/11	WIRE DISPENSER	92.80	92.80
2029857	08/10/11	02920	CALIFORNIA COMMERCIAL	105405	07/19/11	ASPHALT	225.52	225.52
2029858	08/10/11	08538	CALIFORNIA HIGHWAY PATROL	003083	08/08/11	COLLISION REPORT	10.00	10.00
2030020	08/24/11	02202	CALIFORNIA MUNICIPAL	002983	07/01/11	ANNUAL MEMBERSHIP	155.00	155.00
2030021	08/24/11	01060	CALIFORNIA SOCIETY OF	003106	08/18/11	APPLICATION FEES	200.00	200.00
2030022	08/24/11	01060	CALIFORNIA SOCIETY OF	003107	08/24/11	APPLICATION FEES	200.00	200.00
2029798	08/03/11	00693	CALIFORNIA SPECIAL DISTRICTS	003069	07/25/11	QUARTERLY MEETING	156.00	156.00
2029946	08/17/11	01243	CALIFORNIA-NEVADA SECTION	1963	07/26/11	CA-NEV WATERWORKS ONE-DAY WORKSHOP	135.00	135.00
2029859	08/10/11	01004	CALOLYMPIC SAFETY	090085	07/21/11	RESPIRATOR	723.44	723.44
2029799	08/03/11	03376	CAREERTRACK	12834816	08/01/11	REGISTRATION FEE	179.00	179.00
2030023	08/24/11	02758	CARMEL BUSINESS SYSTEMS INC	7367	07/29/11	RECORDS SUPPORT (JULY)	439.84	439.84
2029752	08/03/11	13169	CAROLINA RODRIGUEZ	Ref002415703	08/02/11	UB Refund Cst #0000177759	15.97	15.97
2029800	08/03/11	04204	CASA DEL MAR	29465	07/12/11	UNIFORMS	205.41	205.41
2029753	08/03/11	13147	CATALINA PEREZ MENDOZA	Ref002415681	08/02/11	UB Refund Cst #0000157420	51.76	51.76
2029860	08/10/11	03232	CDW GOVERNMENT INC	ZBC5646	07/19/11	ADAPTER	4,349.24	4,349.24
2029947	08/17/11	03232	CDW GOVERNMENT INC	ZCP4606	07/26/11	ADAPTER	4,310.00	4,310.00
2029948	08/17/11	09801	CENTERBEAM INC	15100	06/29/11	PROJECT SUPPORT	4,462.00	4,462.00
2030024	08/24/11	09801	CENTERBEAM INC	15229	07/29/11	PROJECT SUPPORT	3,007.00	
				135865	07/01/11	NETWORK MONITORING (JULY 2011)	1,697.00	
				137478	08/01/11	PROJECT SUPPORT (AUGUST 2011)	1,697.00	6,401.00
2030151	08/31/11	13288	CENTURY FINANCIAL RESOURCE INC	Ref002416363	08/30/11	UB Refund Cst #0000175846	64.11	64.11
2030152	08/31/11	13260	CESAR RODRIGUEZ	Ref002416333	08/30/11	UB Refund Cst #0000072542	20.07	20.07
2029754	08/03/11	13132	CHARLES LA FLAIR	Ref002415666	08/02/11	UB Refund Cst #0000069679	165.36	165.36
2029907	08/17/11	13189	CHELSEA CHANDLER	Ref002415997	08/16/11	UB Refund Cst #0000168795	9.47	9.47
2029801	08/03/11	01828	CHICAGO TITLE COMPANY	204010485REF	02/11/10	UB REFUND	127.26	127.26

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2030153	08/31/11	08411	CHRISTINE MACLAN	Ref002416325	08/30/11	UB Refund Cst #0000012593	100.00	100.00
2030025	08/24/11	13221	CHRISTOPHER B SUTTON	003125	08/23/11	CUSTOMER REFUND	839.48	839.48
2029949	08/17/11	00446	CITY OF CHULA VISTA	003093 DE2337	08/15/11 08/12/11	CONSTRUCTION PERMIT CONSTRUCTION PERMIT ACCT #DE2337	9,705.00 4,000.00	13,705.00
2030026	08/24/11	04119	CLARKSON LAB & SUPPLY INC	57023 57018 57019 57020 57021 57022	08/02/11 08/02/11 08/02/11 08/02/11 08/02/11 08/02/11	BACTERIOLOGICAL SERVICES BACTERIOLOGICAL SERVICES BACTERIOLOGICAL SERVICES BACTERIOLOGICAL SERVICES BACTERIOLOGICAL SERVICES BACTERIOLOGICAL SERVICES	588.00 312.00 312.00 182.00 144.00 144.00	1,682.00
2029908	08/17/11	13197	CLASSIC CALIFORNIA REALTY	Ref002416006	08/16/11	UB Refund Cst #0000175569	51.15	51.15
2029755	08/03/11	13128	CLAYTON WHITE	Ref002415662	08/02/11	UB Refund Cst #0000048254	147.05	147.05
2030203	08/31/11	11520	CLINICAL LABORATORY OF	916067	08/09/11	OUTSIDE LAB SERVICES	70.00	70.00
2029909	08/17/11	13177	COMMERCIAL CENTER PARTNERS	Ref002415985	08/16/11	UB Refund Cst #0000014685	32.73	32.73
2029861	08/10/11	08160	COMPLETE OFFICE	13040320 13048140 13040450 13048141	07/20/11 07/20/11 07/20/11 07/21/11	PAPER TONER PAPER TONER	826.44 226.26 226.17 219.81	1,498.68
2030027	08/24/11	08160	COMPLETE OFFICE	13077560 13049250	08/01/11 07/29/11	COPY PAPER PAPER	1,001.75 106.67	1,108.42
2030204	08/31/11	08160	COMPLETE OFFICE	13092940	08/05/11	TONER CARTRIDGE	80.78	80.78
2029950	08/17/11	11510	CONFERENCE CALL.COM	2670660586	07/31/11	CONFERENCE CALLING SERVICE	79.11	79.11
2029910	08/17/11	13192	CONNIE CARROLL	Ref002416000	08/16/11	UB Refund Cst #0000170030	60.84	60.84
2030028	08/24/11	13220	CONRADO E ALARCON	003124	08/23/11	CUSTOMER REFUND	520.45	520.45
2029951	08/17/11	03706	CONSUMERS PIPE & SUPPLY	S1165889002	07/24/11	PIPE	107.32	107.32
2030029	08/24/11	03706	CONSUMERS PIPE & SUPPLY	S1165889001	07/15/11	PVC PARTS	648.63	648.63
2030030	08/24/11	12282	CORELOGIC INFORMATION	80272176 80272694	07/31/11 07/31/11	DATA SERVICES DATA SERVICES	450.04 241.67	691.71
2030031	08/24/11	12334	CORODATA MEDIA STORAGE INC	DS1245118	07/31/11	BACKUP TAPE STORAGE	275.53	275.53
2029756	08/03/11	13143	CORRIE SMALLEY	Ref002415677	08/02/11	UB Refund Cst #0000154485	47.18	47.18

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2029952	08/17/11	02060	COSS, GREGORY	003095	08/10/11	REIMBURSE TUTION	90.00	90.00
2029862	08/10/11	00184	COUNTY OF SAN DIEGO	DEH110714D11	07/22/11	SHUT DOWN TEST	923.00	
				DEH110712D11	07/22/11	SHUT DOWN TEST	923.00	
				DEH110715D11	07/22/11	SHUT DOWN TEST	852.00	
				DEH110709D11	07/22/11	SHUT DOWN TEST	852.00	
				DEH110711D11	07/22/11	SHUT DOWN TEST	781.00	
				DEH110713D11	07/22/11	SHUT DOWN TEST	710.00	
				DEH110722D11	07/22/11	SHUT DOWN TEST	284.00	5,325.00
2029953	08/17/11	02122	COUNTY OF SAN DIEGO	2011072205668	07/22/11	EMISSION & PERMIT FEES	400.00	400.00
2029954	08/17/11	03086	COUNTY OF SAN DIEGO	LC1130	06/20/11	LAFCO COSTS	40,925.00	40,925.00
2030032	08/24/11	07494	COUNTY OF SAN DIEGO	1158	08/05/11	SEWER SERVICE (ANNUAL)	4,146.38	
				1161	08/05/11	SEWER SERVICE (ANNUAL)	157.06	4,303.44
2030033	08/24/11	00099	COUNTY OF SAN DIEGO - DPW	145278	07/31/11	EXCAVATION PERMITS	2,827.79	2,827.79
2030034	08/24/11	11286	CPM PARTNERS INC	11-063	08/01/11	SCHEDULING SERVICES	13,435.00	13,435.00
2029802	08/03/11	05125	CUDLIP, JAMES	16780711	07/29/11	TRAVEL EXPENSES	660.73	660.73
2029803	08/03/11	06415	CUMMINS CAL PACIFIC LLC	00340859	07/08/11	CUMMINS STAND BY	255.00	255.00
2030035	08/24/11	13244	CYNTHIA MORENO	003148	08/23/11	CUSTOMER REFUND	352.34	352.34
2030036	08/24/11	00422	D & D TOOL & SUPPLY	S3517679001	07/29/11	SAFETY EQUIPMENT	731.62	731.62
2029911	08/17/11	13181	DANIEL ZAVALA	Ref002415989	08/16/11	UB Refund Cst #0000122107	75.00	75.00
2029912	08/17/11	13183	DANIELA WELLING	Ref002415991	08/16/11	UB Refund Cst #0000158885	75.00	75.00
2030037	08/24/11	13223	DARREN SAUNDERS	003127	08/23/11	CUSTOMER REFUND	366.07	366.07
2030038	08/24/11	13206	DAVID BALLESTEROS	003103	08/16/11	CUSTOMER REFUND	1,099.10	1,099.10
2030039	08/24/11	13213	DAVID BURGREN	003117	08/23/11	CUSTOMER REFUND	373.25	373.25
2030040	08/24/11	13209	DAVID THORNTON	003113	08/23/11	CUSTOMER REFUND	433.50	433.50
2030154	08/31/11	13273	DEANNA RUPP	Ref002416347	08/30/11	UB Refund Cst #0000146582	41.64	41.64
2030155	08/31/11	13264	DECEMBER SMITH	Ref002416338	08/30/11	UB Refund Cst #0000089895	35.68	35.68
2029804	08/03/11	07680	DELTA HEALTH SYSTEMS	P110728	07/28/11	HEALTH ADMINISTRATION	1,629.45	1,629.45
2029955	08/17/11	03341	DEPARTMENT OF CONSUMER AFFAIRS	469740811	08/15/11	CERTIFICATE RENEWAL	125.00	125.00

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2030041	08/24/11	03744	DEPARTMENT OF JUSTICE	862979	08/03/11	FINGERPRINTING SERVICES (JULY 2011)	102.00	102.00
2030042	08/24/11	00319	DEPARTMENT OF PUBLIC HEALTH	303040811	08/15/11	CERTIFICATE RENEWAL	80.00	80.00
2030205	08/31/11	08676	DEPT OF INDUSTRIAL RELATIONS	G038342SD G038343SD G038341SD	08/10/11 08/10/11 08/10/11	ELEVATOR INSPECTION ELEVATOR INSPECTION ELEVATOR INSPECTION	225.00 225.00 225.00	675.00
2030043	08/24/11	13241	DEVINA KEDDO	003145	08/23/11	CUSTOMER REFUND	276.54	276.54
2029863	08/10/11	01335	DICKSON COMPANY	832471	06/10/11	CHART RECORDER	1,898.00	1,898.00
2030044	08/24/11	02519	DIEHL EVANS & COMPANY LLP	70357	07/29/11	AUDIT SERVICES	4,906.50	4,906.50
2029805	08/03/11	02965	DIPIETRO, BRANDON	003071	08/01/11	COMPUTER LOAN	2,130.20	2,130.20
2030206	08/31/11	02965	DIPIETRO, BRANDON	003162	08/25/11	TUITION REIMBURSEMENT	2,055.00	2,055.00
2029956	08/17/11	03417	DIRECTV	15727145915	08/05/11	SATELLITE TV	36.90	36.90
2030207	08/31/11	03417	DIRECTV	15831252218	08/19/11	SATELLITE TV	6.00	6.00
2030045	08/24/11	13247	DOLORES GAMBOA	003151	08/23/11	CUSTOMER REFUND	329.35	329.35
2030046	08/24/11	13243	DONNA BANBURY	003147	08/23/11	CUSTOMER REFUND	1,098.32	1,098.32
2030047	08/24/11	06523	DURAN, PATRICIA	003112	08/22/11	REIMBURSE TUITION	1,425.00	1,425.00
2029864	08/10/11	09995	EAST COUNTY CALIFORNIAN, THE	003086	08/08/11	SUBSCRIPTION RENEWAL (1 YEAR)	35.00	35.00
2029806	08/03/11	01926	EAST COUNTY URGENT CARE	1005980711	07/21/11	DMV PHYSICAL	43.00	43.00
2030208	08/31/11	01926	EAST COUNTY URGENT CARE	1005980811	08/22/11	DMV PHYSICAL	43.00	43.00
2029807	08/03/11	02447	EDCO DISPOSAL CORPORATION	1554580711	07/31/11	RECYCLING SERVICES	90.00	90.00
2030048	08/24/11	13214	EDWARD MATUS	003118	08/23/11	CUSTOMER REFUND	829.65	829.65
2030209	08/31/11	08023	EMPLOYEE BENEFIT SPECIALISTS	0053502IN	07/31/11	EMPLOYEE BENEFITS (JULY 2011)	562.50	562.50
2029757	08/03/11	13166	ENCORE REALTY INC	Ref002415700	08/02/11	UB Refund Cst #0000176472	8.87	8.87
2029865	08/10/11	03227	ENVIROMATRIX ANALYTICAL INC	1070254	07/18/11	LABORATORY SERVICES (AS NEEDED)	595.00	595.00
2029957	08/17/11	03227	ENVIROMATRIX ANALYTICAL INC	1070372	07/25/11	LABORATORY SERVICES	345.00	345.00
2030049	08/24/11	03227	ENVIROMATRIX ANALYTICAL INC	1080006	08/01/11	LABORATORY SERVICES	470.00	470.00
2030210	08/31/11	03227	ENVIROMATRIX ANALYTICAL INC	1080160	08/08/11	LABORATORY SERVICES	495.00	495.00

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2030050	08/24/11	07596	ENVIRONMENTAL EXPRESS INC	1000251125	08/02/11	LABORATORY SUPPLIES	2,818.33	2,818.33
2029958	08/17/11	03725	ENVIRONMENTAL SYSTEMS RESEARCH	92367054 92366669	07/28/11 07/28/11	GIS SOFTWARE CONSULTING SERVICES	53,859.92 45,500.00	99,359.92
2029758	08/03/11	13125	ERIC BUSH	Ref002415659	08/02/11	UB Refund Cst #0000002017	42.89	42.89
2029759	08/03/11	13151	ERICA MONGE	Ref002415685	08/02/11	UB Refund Cst #0000168678	266.83	266.83
2030051	08/24/11	13234	ERNAN OVELLOS	003138	08/23/11	CUSTOMER REFUND	402.02	402.02
2030052	08/24/11	13205	EVELYN COX	003101	08/16/11	CUSTOMER REFUND	1,170.00	1,170.00
2029913	08/17/11	13184	EXECUTIVE REALTY GROUP	Ref002415992	08/16/11	UB Refund Cst #0000159650	16.12	16.12
2029959	08/17/11	00645	FEDEX	758546710 759312672	08/05/11 08/12/11	MAIL SERVICES MAIL SERVICES	6.26 9.95	16.21
2029808	08/03/11	03546	FERGUSON WATERWORKS # 1083	0381249	07/08/11	INVENTORY	4,100.81	4,100.81
2029960	08/17/11	03546	FERGUSON WATERWORKS # 1083	0381914 0382563 0381492 0381507 03825631	07/27/11 07/22/11 07/25/11 07/25/11 07/28/11	INVENTORY INVENTORY REPAIR CLAMP REPAIR CLAMP INVENTORY	2,079.58 2,520.44 1,223.39 1,223.39 827.53	7,874.33
2030053	08/24/11	03546	FERGUSON WATERWORKS # 1083	0383705	08/04/11	8" CONNECTION	255.91	255.91
2030211	08/31/11	03546	FERGUSON WATERWORKS # 1083	0383623 0384391 0384647 0384390 0384557	08/10/11 08/10/11 08/10/11 08/10/11 08/10/11	CLA- VALVE PARTS INVENTORY INVENTORY GASKET 8" C900 PURPLE PVC	4,553.42 3,460.83 784.66 444.48 233.82	9,477.21
2029760	08/03/11	13165	FIELD ASSET SERVICES	Ref002415699	08/02/11	UB Refund Cst #0000175893	18.45	18.45
2029914	08/17/11	13194	FIELD ASSET SERVICES INC	Ref002416002	08/16/11	UB Refund Cst #0000172986	37.47	37.47
2030212	08/31/11	09146	FIGUEROA, JIANYNE	003164	08/25/11	TUITION REIMBURSEMENT	787.75	787.75
2030054	08/24/11	12187	FIRST AMERICAN DATA TREE LLC	90034071	07/31/11	DOCUMENT SERVICE (ANNUAL)	99.00	99.00
2029866	08/10/11	04066	FIRST CHOICE SERVICES - SD	134799	07/19/11	COFFEE SUPPLIES	193.31	193.31
2030055	08/24/11	04066	FIRST CHOICE SERVICES - SD	136182	08/02/11	COFFEE SUPPLIES	498.73	498.73
2030056	08/24/11	02591	FITNESS TECH	7381	08/01/11	EQUIPMENT MAINTENANCE	135.00	135.00

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2029809	08/03/11	01612	FRANCHISE TAX BOARD	Ben2415755	08/04/11	BI-WEEKLY PAYROLL DEDUCTION	190.00	190.00
2029810	08/03/11	02344	FRANCHISE TAX BOARD	Ben2415757	08/04/11	BI-WEEKLY PAYROLL DEDUCTION	466.56	466.56
2029961	08/17/11	01612	FRANCHISE TAX BOARD	Ben2416052	08/18/11	BI-WEEKLY PAYROLL DEDUCTION	190.00	190.00
2029962	08/17/11	02344	FRANCHISE TAX BOARD	Ben2416054	08/18/11	BI-WEEKLY PAYROLL DEDUCTION	466.56	466.56
2030213	08/31/11	01612	FRANCHISE TAX BOARD	Ben2416414	09/01/11	BI-WEEKLY PAYROLL DEDUCTION	190.00	190.00
2030214	08/31/11	02344	FRANCHISE TAX BOARD	Ben2416416	09/01/11	BI-WEEKLY PAYROLL DEDUCTION	466.56	466.56
2030057	08/24/11	13238	FRANCISCO MARQUEZ	003142	08/23/11	CUSTOMER REFUND	869.44	869.44
2029761	08/03/11	13159	FRANK CARRILLO	Ref002415693	08/02/11	UB Refund Cst #0000173368	61.40	61.40
2029963	08/17/11	07224	FRAZEE INDUSTRIES INC	0271122470	07/26/11	HYDRANT / AIR VAC PAINT	697.20	697.20
2030058	08/24/11	07224	FRAZEE INDUSTRIES INC	0271126970	08/02/11	PAINT	153.74	153.74
2030059	08/24/11	13218	G M HOAGLAND	003122	08/23/11	CUSTOMER REFUND	445.51	445.51
2030156	08/31/11	13279	GABHART REAL ESTATE	Ref002416353	08/30/11	UB Refund Cst #0000162478	31.12	31.12
2030060	08/24/11	13235	GAIL M BECKER	003139	08/23/11	CUSTOMER REFUND	1,166.96	1,166.96
2029811	08/03/11	13170	GARETT SUSALSKI	003070	08/01/11	CUSTOMER REFUND	1,000.00	1,000.00
2030157	08/31/11	13282	GARY KENT & ASSOCIATES	Ref002416357	08/30/11	UB Refund Cst #0000174174	97.73	97.73
2030158	08/31/11	13255	GEORG SPENCE	Ref002416328	08/30/11	UB Refund Cst #0000033997	41.35	41.35
2029915	08/17/11	13190	GEORGE DAVID	Ref002415998	08/16/11	UB Refund Cst #0000169475	103.43	103.43
2029812	08/03/11	03537	GHA TECHNOLOGIES INC	663343 663344	07/08/11 07/08/11	HEADSETS HEADSETS	396.52 58.19	454.71
2029867	08/10/11	03537	GHA TECHNOLOGIES INC	663820 664432	07/15/11 07/19/11	HEADSET HOOKSWITCH TELEPHONE HEADSET	200.42 198.26	398.68
2029964	08/17/11	03537	GHA TECHNOLOGIES INC	663819	07/14/11	TONER	402.99	402.99
2029916	08/17/11	13188	GIS REAL ESTATE	Ref002415996	08/16/11	UB Refund Cst #0000163521	63.50	63.50
2030159	08/31/11	13069	GLADIS PEREZ	Ref002416337	08/30/11	UB Refund Cst #0000088698	110.19	110.19
2030215	08/31/11	13292	GONZALEZ, DAVID	17960611	08/15/11	TRAVEL EXPENSES	40.00	40.00
2030061	08/24/11	00131	GOVERNMENT FIN OFFICERS ASSN	003108	08/17/11	APPLICATION FEE	550.00	550.00

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2029917	08/17/11	13182	GRACE BRADFORD	Ref002415990	08/16/11	UB Refund Cst #0000141129	24.61	24.61
2029813	08/03/11	00101	GRAINGER INC	9584296173	07/13/11	BATTERIES	83.02	83.02
2029965	08/17/11	00101	GRAINGER INC	9594723422	07/26/11	TESTING EQUIPMENT	501.57	501.57
2030062	08/24/11	00101	GRAINGER INC	9599147544	08/01/11	REPAIR PARTS	193.10	193.10
2030216	08/31/11	00101	GRAINGER INC	9606231943	08/09/11	WAREHOUSE SUPPLIES	672.56	
				9606581495	08/09/11	MARKING PAINT	234.29	906.85
2030063	08/24/11	01576	GRAYBAR ELECTRIC CO INC	955316848	07/29/11	GUARDIT DIALER	1,039.79	1,039.79
2030064	08/24/11	12907	GREENRIDGE LANDSCAPE INC	8108	07/26/11	LANDSCAPING SERVICES	8,650.00	8,650.00
2030065	08/24/11	02187	GREENSCAPE	2700	06/01/11	LANDSCAPING SERVICES (JUNE 2011)	6,090.00	6,090.00
2030066	08/24/11	13219	GREGORY FERNANDEZ	003123	08/23/11	CUSTOMER REFUND	478.44	478.44
2030067	08/24/11	03773	GTC SYSTEMS INC	32007	07/31/11	CITIRX SUPPORT	1,380.72	1,380.72
2029868	08/10/11	02630	HAAKER EQUIPMENT COMPANY	C81764	07/15/11	REPAIR PART	244.34	244.34
2029814	08/03/11	00174	HACH COMPANY	7325217	07/11/11	HACH ANALYZERS	3,285.95	
				7326591	07/11/11	AMMONIA CARTRIDGE	834.22	4,120.17
2029869	08/10/11	00174	HACH COMPANY	7342491	07/21/11	LABORATORY SUPPLIES	206.34	206.34
2029966	08/17/11	00174	HACH COMPANY	7348898	07/26/11	SAMPLER PARTS	182.74	
				7338039	07/19/11	LABORATORY SUPPLIES	3,488.51	
				7324308	07/08/11	VALVE REPAIR	1,454.63	
				7324306	07/08/11	VALVE REPAIR	534.88	5,660.76
2030217	08/31/11	00174	HACH COMPANY	7369766	08/09/11	LABORATORY SUPPLIES	353.42	
				7368212	08/08/11	SERVICE CABLE	207.75	561.17
2029870	08/10/11	02629	HANSON AGGREGATES INC	1184615	07/21/11	CRUSHED AGGREGATES	258.42	258.42
2030068	08/24/11	02629	HANSON AGGREGATES INC	1187843	08/01/11	CRUSHED AGGREGATES	257.93	257.93
2029871	08/10/11	03668	HARRELL & COMPANY ADVISORS LLC	003081	06/30/11	FEES & EXPENSES	25,600.00	25,600.00
2030069	08/24/11	00169	HAWTHORNE POWER SYSTEMS	PS100196919	05/04/11	REPAIR PARTS	614.45	
				PS100196972	05/05/11	REPAIR PARTS	72.80	687.25
2030070	08/24/11	00062	HELIX WATER DISTRICT	174639860811	08/09/11	WATER BILL - RUSSELL SQ	42.46	
				178540010811	08/09/11	WATER BILL - AVOCADO BLVD	40.10	82.56

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2030218	08/31/11	02096	HELIX WATER DISTRICT	HWD08301102	08/31/11	WATERSMART LANDSCAPE GUIDE	1,215.09	1,215.09
2030071	08/24/11	06843	HI-TECH AIR CONDITIONING	24634 24501	06/28/11 08/11/11	AC REPAIR & PARTS AC REPAIR & PARTS	1,123.91 465.88	1,589.79
2029762	08/03/11	13164	HOME LOANS & REALTY	Ref002415698	08/02/11	UB Refund Cst #0000175619	42.87	42.87
2029815	08/03/11	06540	HORIZON CRANE SERVICE LLC	5863	07/13/11	CRANE RENTAL	540.00	540.00
2029872	08/10/11	06540	HORIZON CRANE SERVICE LLC	5869	07/19/11	CRANE RENTAL	675.00	675.00
2029967	08/17/11	06540	HORIZON CRANE SERVICE LLC	5875	07/25/11	CRANE RENTAL	540.00	540.00
2030072	08/24/11	06540	HORIZON CRANE SERVICE LLC	5886	08/02/11	CRANE RENTAL	675.00	675.00
2030073	08/24/11	13237	HOWARD ASBURY	003141	08/23/11	CUSTOMER REFUND	1,051.17	1,051.17
2029873	08/10/11	07485	INFO-HOLD INC	1143	07/20/11	INFO-HOLD INC (ANNUAL LICENSE)	595.00	595.00
2030074	08/24/11	08969	INFOSEND INC	52301 52300	07/29/11 07/29/11	POSTAGE (JULY 2011) BILL PRINTING SERVICES (JULY 2011)	13,323.25 4,857.60	18,180.85
2030075	08/24/11	02372	INTERIOR PLANT SERVICE INC	38852	07/31/11	INTERIOR PLANT SERVICES	186.00	186.00
2030076	08/24/11	10926	INTERNATIONAL SOCIETY OF	003109	08/18/11	MEMBERSHIP RENEWAL	100.00	100.00
2030219	08/31/11	00646	JACKSON-HIRSH INC	0808633	08/09/11	LAMINATING SHEETS	104.64	104.64
2030160	08/31/11	13289	JADEN JETER	Ref002416364	08/30/11	UB Refund Cst #0000176064	75.00	75.00
2029968	08/17/11	13058	JAMES NAUGHTON JR, MAI	11-018	08/04/11	EASEMENTS APPRAISALS	4,000.00	4,000.00
2030077	08/24/11	03077	JANI-KING OF CALIFORNIA INC	SDO07110821 SDO07110193	07/14/11 07/01/11	JANITORIAL SERVICES JANITORIAL SERVICES	4,200.00 1,101.10	5,301.10
2030078	08/24/11	13226	JAY JOHNSON	003130	08/23/11	CUSTOMER REFUND	609.23	609.23
2029874	08/10/11	10563	JCI JONES CHEMICALS INC	514829 514681	07/20/11	CREDIT MEMO CHLORINE GAS	(3,000.00) 4,837.80	1,837.80
2029763	08/03/11	13146	JEANETTE EBARB	Ref002415680	08/02/11	UB Refund Cst #0000156280	31.23	31.23
2030079	08/24/11	13215	JEFF LONEY	003119	08/23/11	CUSTOMER REFUND	474.85	474.85
2029764	08/03/11	13138	JEFFREY COHAN	Ref002415672	08/02/11	UB Refund Cst #0000092230	16.88	16.88
2029765	08/03/11	13160	JENNIFER BRENNAN	Ref002415694	08/02/11	UB Refund Cst #0000174430	37.20	37.20
2030080	08/24/11	13211	JESSICA FITZPATRICK	003115	08/23/11	CUSTOMER REFUND	283.96	283.96

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2030161	08/31/11	13267	JESUS ACOSTA	Ref002416341	08/30/11	UB Refund Cst #0000097436	99.48	99.48
2029918	08/17/11	13187	JODYNA HARMON	Ref002415995	08/16/11	UB Refund Cst #0000162681	60.52	60.52
2030081	08/24/11	13212	JOHN ASAKAWA	003116	08/23/11	CUSTOMER REFUND	536.28	536.28
2029766	08/03/11	13149	JOHN HOGAN	Ref002415683	08/02/11	UB Refund Cst #0000162381	46.94	46.94
2030082	08/24/11	13222	JOHN PRICE	003126	08/23/11	CUSTOMER REFUND	763.31	763.31
2030220	08/31/11	03172	JONES & STOKES ASSOCIATES INC	0080993	08/15/11	P1253 SAN MIGUEL HABITAT MGMT AREA	31,663.77	31,663.77
2030083	08/24/11	13249	JOSE HERNANDEZ	003153	08/23/11	CUSTOMER REFUND	564.60	564.60
2030084	08/24/11	13233	JOYCE BILYEN	003137	08/23/11	CUSTOMER REFUND	499.41	499.41
2030162	08/31/11	13265	JUAN ANTONIO LIZARRAGA	Ref002416339	08/30/11	UB Refund Cst #0000093735	100.61	100.61
2030163	08/31/11	13274	JUDY BOHLEN	Ref002416348	08/30/11	UB Refund Cst #0000153909	16.58	16.58
2029767	08/03/11	13153	J'YL FROHNE	Ref002415687	08/02/11	UB Refund Cst #0000168834	23.77	23.77
2029768	08/03/11	13148	KAREN ROGERS	Ref002415682	08/02/11	UB Refund Cst #0000157569	30.12	30.12
2029919	08/17/11	13176	KATHRYN BRIEN	Ref002415984	08/16/11	UB Refund Cst #000008618	23.73	23.73
2029920	08/17/11	13201	KB HOME COASTAL	Ref002416010	08/16/11	UB Refund Cst #0000177737	2,465.00	2,465.00
2029769	08/03/11	13140	KELLER WILLIAM	Ref002415674	08/02/11	UB Refund Cst #0000125031	41.18	41.18
2030085	08/24/11	13231	KELLY J LETTS	003135	08/23/11	CUSTOMER REFUND	271.58	271.58
2030086	08/24/11	13250	KENTH BROWN	003154	08/23/11	CUSTOMER REFUND	244.27	244.27
2030164	08/31/11	13277	KHALIB MUSTAFA	Ref002416351	08/30/11	UB Refund Cst #0000159932	75.00	75.00
2030221	08/31/11	10416	KINGSCOTE CHEMICALS INC	303803	08/08/11	DYE TESTING	133.89	133.89
2029875	08/10/11	05840	KIRK PAVING INC	4862	07/21/11	PAVING SERVICES	6,270.00	14,849.25
				4861	07/21/11	PAVING SERVICES	5,435.25	
				4851	07/15/11	PAVING SERVICES	3,144.00	
2029969	08/17/11	05840	KIRK PAVING INC	4870	07/15/11	PAVING SERVICES	2,715.50	2,715.50
2029970	08/17/11	04996	KNOX ATTORNEY SERVICE INC	629310	06/30/11	DELIVERY SERVICES	206.50	206.50
2030087	08/24/11	04996	KNOX ATTORNEY SERVICE INC	634843	07/31/11	DELIVERY SERVICES	265.50	265.50

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2029770	08/03/11	13126	KRIS LARSON	Ref002415660	08/02/11	UB Refund Cst #0000004399	19.24	19.24
2029971	08/17/11	06497	LAKESIDE LAND COMPANY	252847	07/25/11	LANDFILL	54.80	54.80
2030222	08/31/11	06497	LAKESIDE LAND COMPANY	253501	08/09/11	LANDFILL	41.44	41.44
2030088	08/24/11	13207	LANCE BRADY	003102	08/16/11	CLAIM SETTLEMENT	777.97	777.97
2030165	08/31/11	13271	LAWRENCE HERMAN	Ref002416345	08/30/11	UB Refund Cst #0000145771	36.34	36.34
2029816	08/03/11	11506	LAWYERS TITLE COMPANY	043057711REF	06/29/10	CUSTOMER REFUND	218.14	218.14
2029771	08/03/11	13157	LBUBS 2006-C6 ROLL DR LP	Ref002415691	08/02/11	UB Refund Cst #0000169388	417.83	417.83
2029772	08/03/11	13156	LBUBS 2006-C6 ROLL DRIVE LP	Ref002415690	08/02/11	UB Refund Cst #0000169352	296.05	296.05
2029972	08/17/11	03607	LEE & RO INC	LR-14276	07/08/11	INTERCONNECTION	122,144.80	122,144.80
2030223	08/31/11	03607	LEE & RO INC	LR-14340	08/05/11	DESIGN SERVICES	6,896.11	6,896.11
2030089	08/24/11	13228	LEN AND ASSOCIATES	003132	08/23/11	CUSTOMER REFUND	478.17	478.17
2029773	08/03/11	13134	LINDA DENESSEN	Ref002415668	08/02/11	UB Refund Cst #0000071835	28.55	28.55
2030090	08/24/11	13229	LISA EVAN	003133	08/23/11	CUSTOMER REFUND	3,017.45	3,017.45
2030224	08/31/11	07294	LLERENAS, JESUS	003159	08/29/11	SAFETY SHOES	150.00	150.00
2029876	08/10/11	05220	LOGICALIS INTEGRATION SOLUTION	IN066181	07/18/11	VIRTUAL PRIVATE NETWORK LICENSE	85.50	85.50
2030091	08/24/11	05220	LOGICALIS INTEGRATION SOLUTION	S135124	07/31/11	SUPPORT SERVICES (JULY)	495.00	495.00
2030225	08/31/11	03019	LOPEZ, JOSE	70100711	08/24/11	MILEAGE REIMBURSEMENT	22.20	22.20
2030166	08/31/11	13270	LOUAY ELIA	Ref002416344	08/30/11	UB Refund Cst #0000145589	29.89	29.89
2029973	08/17/11	07591	MA, DONGXING	003096	07/26/11	REIMBURSE TUITION	453.00	453.00
2030092	08/24/11	01464	MAG SYSTEMS INC	181335285	07/22/11	ELECTRICAL PARTS	2,398.63	2,398.63
2030167	08/31/11	13263	MARCO MORENO	Ref002416336	08/30/11	UB Refund Cst #0000087300	60.00	60.00
2029774	08/03/11	13135	MARCUS RAMSEY	Ref002415669	08/02/11	UB Refund Cst #0000074089	100.75	100.75
2030168	08/31/11	13257	MARIA VALENZUELA	Ref002416330	08/30/11	UB Refund Cst #0000067160	150.00	150.00
2029921	08/17/11	13179	MARK DEMING	Ref002415987	08/16/11	UB Refund Cst #0000092108	94.81	94.81
2030226	08/31/11	02902	MARSTON+MARSTON INC	201182	08/01/11	COMMUNITY OUTREACH (JULY 2011)	5,457.50	

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				201171	07/01/11	COMMUNITY OUTREACH (JUNE 2011)	3,945.00	
				201181	08/01/11	COMMUNITY OUTREACH (JULY 2011)	1,655.00	11,057.50
2030169	08/31/11	13276	MARTHA RAMIREZ	Ref002416350	08/30/11	UB Refund Cst #0000158999	12.49	12.49
2030093	08/24/11	13239	MARY ELLEN MOSS	003143	08/23/11	CUSTOMER REFUND	244.30	244.30
2029775	08/03/11	13136	MARY GARCIA	Ref002415670	08/02/11	UB Refund Cst #0000088586	37.80	37.80
2030094	08/24/11	12004	MASTER METER SYSTEMS	0057640IN	08/03/11	PHONE SUPPORT	1,500.00	1,500.00
2029877	08/10/11	06302	MCCROMETER INC	379874RI	07/15/11	CCB BYPASS MAGMETER	3,150.31	3,150.31
2029817	08/03/11	01183	MCMaster-CARR SUPPLY CO	90047827	07/11/11	TANK REPAIRS	284.48	
				90376252	07/14/11	HOSE CLAMPS	60.84	
				90298546	07/13/11	SQUARE UBOLTS	31.81	377.13
2029878	08/10/11	01183	MCMaster-CARR SUPPLY CO	90620575	07/18/11	FLAT WASHERS	125.38	125.38
2029974	08/17/11	01183	MCMaster-CARR SUPPLY CO	91558848	07/28/11	COMPRESSOR PARTS	660.09	660.09
2030095	08/24/11	01183	MCMaster-CARR SUPPLY CO	92056672	08/03/11	UPGRADE MATERIAL	273.14	
				92145469	08/04/11	TRENCHING SHOVELS	139.32	412.46
2030227	08/31/11	01183	MCMaster-CARR SUPPLY CO	92419945	08/08/11	COMBO LOCKS	804.03	
				92669570	08/10/11	PIPE FITTINGS	443.33	
				92419915	08/08/11	TRAFFIC SIGNS	79.03	1,326.39
2029922	08/17/11	13200	MCMILLIN REALTY	Ref002416009	08/16/11	UB Refund Cst #0000176556	73.77	73.77
2030228	08/31/11	03745	MEDEROS, CHARLES	003172	08/29/11	COMPUTER LOAN	1,000.00	1,000.00
2029776	08/03/11	13150	MELISSA HISDALE	Ref002415684	08/02/11	UB Refund Cst #0000168505	33.66	33.66
2029818	08/03/11	00805	METRO WASTEWATER JPA	147	07/01/11	ANNUAL BUDGET	1,102.00	1,102.00
2030170	08/31/11	13272	MI HYE SIM	Ref002416346	08/30/11	UB Refund Cst #0000145821	103.43	103.43
2030096	08/24/11	13210	MICHAEL CRIVELLO	003114	08/23/11	CUSTOMER REFUND	1,850.83	1,850.83
2030097	08/24/11	13217	MICHELLE SIMMONS	003121	08/23/11	CUSTOMER REFUND	561.42	561.42
2029879	08/10/11	13124	MIGUEL MARTINEZ	003082	07/31/11	EMPLOYEE PROGRAM	3,074.59	3,074.59
2029975	08/17/11	13124	MIGUEL MARTINEZ	0015	08/13/11	ANNUAL PICNIC	344.80	344.80
2029777	08/03/11	13161	MIKE AON	Ref002415695	08/02/11	UB Refund Cst #0000175087	84.15	84.15
2030098	08/24/11	13224	MIRIAM BROWN	003128	08/23/11	CUSTOMER REFUND	1,257.73	1,257.73

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2030099	08/24/11	00237	MISSION JANITORIAL & ABRASIVE	26897800	08/01/11	JANITORIAL SUPPLIES	1,263.67	1,263.67
2030229	08/31/11	03623	MWH AMERICAS INC	1413387	08/09/11	RWCWRF UPGRADE	995.31	995.31
2030171	08/31/11	13269	NANCY LOPEZ	Ref002416343	08/30/11	UB Refund Cst #0000141793	50.89	50.89
2029778	08/03/11	13137	NANCY MEZA	Ref002415671	08/02/11	UB Refund Cst #0000091990	75.17	75.17
2030172	08/31/11	13253	NARCIA REMSON	Ref002416326	08/30/11	UB Refund Cst #0000028078	79.05	79.05
2029779	08/03/11	13141	NATHAN HORNSBY	Ref002415675	08/02/11	UB Refund Cst #0000147449	16.41	16.41
2029819	08/03/11	03523	NATIONAL DEFERRED COMPENSATION	Ben2415743	08/04/11	BI-WEEKLY DEFERRED COMP PLAN	9,401.46	9,401.46
2029976	08/17/11	03523	NATIONAL DEFERRED COMPENSATION	Ben2416042	08/18/11	BI-WEEKLY DEFERRED COMP PLAN	11,400.30	11,400.30
2030230	08/31/11	03523	NATIONAL DEFERRED COMPENSATION	Ben2416404	09/01/11	BI-WEEKLY DEFERRED COMP PLAN	10,875.30	10,875.30
2029880	08/10/11	00459	NATIONAL NOTARY ASSOCIATION	7371260811	08/10/11	MEMBERSHIP RENEWAL	89.00	89.00
2030100	08/24/11	09884	NATIONAL SAFETY COMPLIANCE INC	50387	07/31/11	RANDOM DRUG TESTING (JULY)	916.28	916.28
2029820	08/03/11	00745	NEWARK	20811033	07/08/11	PORTABLE LABEL & WIRE PRINTER	176.25	176.25
2029780	08/03/11	13155	NOHEMI TAGLE	Ref002415689	08/02/11	UB Refund Cst #0000169172	73.67	73.67
2029881	08/10/11	13172	NORMA MEDINA	003080	08/04/11	CUSTOMER REFUND	229.00	229.00
2030231	08/31/11	08656	NORTH STATE ENVIRONMENTAL	202557	08/08/11	HAZ WASTE	2,394.33	2,394.33
2029821	08/03/11	00510	OFFICE DEPOT INC	571135406001	07/13/11	SUPPLIES	68.08	
				571135144001	07/14/11	OFFICE SUPPLIES	36.53	104.61
2029882	08/10/11	00510	OFFICE DEPOT INC	571587773001	07/18/11	MONITOR FILTER	85.82	85.82
2029977	08/17/11	00510	OFFICE DEPOT INC	572812711001	07/27/11	OFFICE SUPPLIES	148.99	
				570407703001		CREDIT MEMO	(81.89)	67.10
2030101	08/24/11	00510	OFFICE DEPOT INC	573068729001	07/29/11	A/P VENDOR FOLDERS	325.41	
				572812952001	07/29/11	OFFICE SUPPLIES	9.37	334.78
2030232	08/31/11	00510	OFFICE DEPOT INC	574142337001	08/08/11	SUPPLIES	17.86	17.86
2030233	08/31/11	13115	ONESOURCE DISTRIBUTORS LLC	S3558697001	06/27/11	3TIER TERMINALS	366.32	366.32
2029822	08/03/11	03101	OTAY WATER DISTRICT	Ben2415745	08/04/11	BI-WEEKLY PAYROLL DED - UNION DUES	742.00	742.00
2029978	08/17/11	03101	OTAY WATER DISTRICT	Ben2416044	08/18/11	BI-WEEKLY PAYROLL DEDUCTION	742.00	742.00

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2030234	08/31/11	03101	OTAY WATER DISTRICT	Ben2416406	09/01/11	BI-WEEKLY PAYROLL DEDUCTION	721.00	721.00
2030173	08/31/11	13285	PACIFIC AND ATLANTIC REAL ESTA	Ref002416360	08/30/11	UB Refund Cst #0000175605	7.53	7.53
2029823	08/03/11	01002	PACIFIC PIPELINE SUPPLY	147529	07/12/11	INVENTORY	2,006.71	2,006.71
2029883	08/10/11	01002	PACIFIC PIPELINE SUPPLY	146954	07/06/11	INVENTORY	10.18	10.18
2030102	08/24/11	01002	PACIFIC PIPELINE SUPPLY	147554	08/02/11	INVENTORY	3,714.14	
				147560	08/02/11	INVENTORY	1,908.90	
				147332	08/03/11	GATE CAPS	120.68	5,743.72
2030235	08/31/11	01002	PACIFIC PIPELINE SUPPLY	148103	08/10/11	INVENTORY	4,870.30	
				148104	08/10/11	INVENTORY	3,667.81	
				148344	08/05/11	INVENTORY	753.17	9,291.28
2030103	08/24/11	13251	PAMELA BARNETT	003155	08/23/11	CUSTOMER REFUND	863.04	863.04
2029824	08/03/11	11479	PATRICIO RODRIGUEZ	Ref002403168	02/09/10	UB Refund Cst #0000088024	174.59	174.59
2029781	08/03/11	13133	PATRICK JUPP	Ref002415667	08/02/11	UB Refund Cst #0000071237	29.20	29.20
2029923	08/17/11	13180	PAUL BADILLO	Ref002415988	08/16/11	UB Refund Cst #0000119321	100.55	100.55
2029924	08/17/11	13178	PAUL FREDERICKS	Ref002415986	08/16/11	UB Refund Cst #0000036236	143.65	143.65
2030104	08/24/11	05497	PAYPAL INC	12782389	07/31/11	PHONE PAYMENT SERVICES (JULY)	54.10	54.10
2030105	08/24/11	03649	PECK'S HEAVY FRICTION INC	218032	07/14/11	REPAIR PART	350.23	
				217158	06/17/11	REPAIR PART	56.69	406.92
2029825	08/03/11	08396	PEERLESS MATERIALS COMPANY	18335	07/14/11	WIPING RAGS	247.83	247.83
2029979	08/17/11	00227	PELL MELL SUPPLY	55576	07/25/11	BOLTS	779.03	779.03
2029826	08/03/11	03790	PENHALL COMPANY	28371	07/14/11	SAW CUTTING SERVICES	372.50	
				28344	07/13/11	SAW CUTTING SERVICES	200.00	572.50
2029884	08/10/11	03790	PENHALL COMPANY	28414	07/19/11	SAW CUTTING SERVICES	260.00	
				28387	07/19/11	SAW CUTTING SERVICES	200.00	460.00
2030236	08/31/11	03790	PENHALL COMPANY	28600	08/10/11	CORE HOLING	645.00	
				28578	08/10/11	SAW CUTTING SERVICES	200.00	845.00
2030106	08/24/11	03180	PERFORMANCE METER INC	0018644IN	08/03/11	METER REPAIR	6,409.37	6,409.37
2030107	08/24/11	03457	PERSONAL TOUCH WEST	22171	07/29/11	CONSERVATION MATERIALS	2,167.20	2,167.20

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2029925	08/17/11	13095	PETERSON FAMILY TRUST	Ref002416004	08/16/11	UB Refund Cst #0000174771	12.00	12.00
2029980	08/17/11	00137	PETTY CASH CUSTODIAN	003091	08/16/11	PETTY CASH	499.38	499.38
2030237	08/31/11	00137	PETTY CASH CUSTODIAN	003167	08/30/11	PETTY CASH	301.11	301.11
2029885	08/10/11	13173	PHYLLIS M WESTCOTT	003078	08/04/11	CUSTOMER REFUND	389.38	389.38
2030108	08/24/11	13122	PINNACLE BUSINESS SOLUTIONS	33480	07/29/11	HP MEMORY	1,217.58	1,217.58
2029827	08/03/11	10929	PORTABLE POWER SYSTEMS INC	131080	07/13/11	UPS BATTERIES	179.32	179.32
2029782	08/03/11	13162	PREMIUM REALTY SERVICES	Ref002415696	08/02/11	UB Refund Cst #0000175291	35.06	35.06
2029926	08/17/11	13199	PREMIUM REALTY SERVICES	Ref002416008	08/16/11	UB Refund Cst #0000176204	33.52	33.52
2029981	08/17/11	07346	PRIME ELECTRICAL SERVICES INC	9567	07/20/11	ELECTRICAL SERVICES	2,139.00	13,124.00
				9568	07/21/11	CAMERA WIRING	10,985.00	
2029982	08/17/11	03237	PROGRESSIVE MAPPING	4658	07/27/11	AUTOCAD TEMPLATE	973.75	973.75
2029828	08/03/11	06641	PRUDENTIAL OVERALL SUPPLY	30194635	07/14/11	UNIFORMS, TOWELS & MATS (MONTHLY)	355.81	968.09
				30194634	07/14/11	UNIFORMS, TOWELS & MATS (MONTHLY)	197.34	
				30194636	07/14/11	UNIFORMS, TOWELS & MATS (MONTHLY)	168.70	
				30194002	07/12/11	UNIFORMS, TOWELS & MATS	111.33	
				30194637	07/14/11	UNIFORMS, TOWELS & MATS (MONTHLY)	81.69	
				30194001	07/12/11	UNIFORMS, TOWELS & MATS	53.22	
2029886	08/10/11	06641	PRUDENTIAL OVERALL SUPPLY	30196174	07/21/11	UNIFORMS, TOWELS & MATS	359.75	914.79
				30196173	07/21/11	UNIFORMS, TOWELS & MATS	197.34	
				30196175	07/21/11	UNIFORMS, TOWELS & MATS	168.70	
				30195526	07/19/11	UNIFORMS, TOWELS & MATS	111.33	
				30195525	07/19/11	UNIFORMS, TOWELS & MATS	77.67	
2029983	08/17/11	06641	PRUDENTIAL OVERALL SUPPLY	30197050	07/26/11	UNIFORMS, TOWELS & MATS	60.20	965.23
				30197051	07/26/11	UNIFORMS, TOWELS & MATS	111.33	
				30197723	07/28/11	UNIFORMS, TOWELS & MATS	66.51	
				30197721	07/28/11	UNIFORMS, TOWELS & MATS	361.15	
				30197720	07/28/11	UNIFORMS, TOWELS & MATS	197.34	
				30197722	07/28/11	UNIFORMS, TOWELS & MATS	168.70	
2030109	08/24/11	06641	PRUDENTIAL OVERALL SUPPLY	30199199	08/04/11	UNIFORMS, TOWELS & MATS	359.15	955.23
				30199198	08/04/11	UNIFORMS, TOWELS & MATS	197.34	
				30199200	08/04/11	UNIFORMS, TOWELS & MATS	168.70	
				30198567	08/02/11	UNIFORMS, TOWELS & MATS	111.33	
				30199201	08/04/11	UNIFORMS, TOWELS & MATS	68.51	
				30198566	08/02/11	UNIFORMS, TOWELS & MATS	50.20	
2030238	08/31/11	06641	PRUDENTIAL OVERALL SUPPLY	30200723	08/11/11	UNIFORMS, TOWELS & MATS	359.15	

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				30200722	08/11/11	UNIFORMS, TOWELS & MATS	197.34	
				30200724	08/11/11	UNIFORMS, TOWELS & MATS	168.70	
				30200083	08/09/11	UNIFORMS, TOWELS & MATS	111.33	
				30200725	08/11/11	UNIFORMS, TOWELS & MATS	58.57	
				30200082	08/09/11	UNIFORMS, TOWELS & MATS	50.20	945.29
2029887	08/10/11	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2415739	08/04/11	BI-WEEKLY PERS CONTRIBUTION	157,757.91	157,757.91
2030110	08/24/11	00078	PUBLIC EMPLOYEES RET SYSTEM	Ben2416038	08/18/11	BI-WEEKLY PERS CONTRIBUTION	155,727.03	155,727.03
2030147	08/25/11	13252	PUNTES LATINOS	08222011	08/22/11	CONSULTING SERVICES	2,000.00	2,000.00
2029888	08/10/11	10294	QWIKPRINTS	112131417	08/01/11	FINGERPRINTING SERVICES (JULY 2011)	40.00	40.00
2029889	08/10/11	01342	R J SAFETY SUPPLY CO INC	29031300	07/20/11	SAFETY SUPPLIES	612.45	612.45
2029984	08/17/11	01342	R J SAFETY SUPPLY CO INC	29031301	07/27/11	SAFETY SUPPLIES	108.62	108.62
2030239	08/31/11	01342	R J SAFETY SUPPLY CO INC	29134700	08/10/11	SAFETY SUPPLIES	507.78	507.78
2030111	08/24/11	13240	RAFAEL CARRILLO	003144	08/23/11	CUSTOMER REFUND	1,933.03	1,933.03
2030174	08/31/11	13290	RANCHO BUENA VISTA REAL ESTATE	Ref002416365	08/30/11	UB Refund Cst #0000177467	53.10	53.10
2030175	08/31/11	13261	RANDY LANDRY	Ref002416334	08/30/11	UB Refund Cst #0000082382	122.38	122.38
2029783	08/03/11	13131	RANZEN ALCONES	Ref002415665	08/02/11	UB Refund Cst #0000069010	54.39	54.39
2030176	08/31/11	13254	RAY ADAIR	Ref002416327	08/30/11	UB Refund Cst #0000033837	158.79	158.79
2030177	08/31/11	13281	REALHOME SERVICES & SOLUTION	Ref002416356	08/30/11	UB Refund Cst #0000174034	47.42	47.42
2029927	08/17/11	13198	REALTY EXECUTIVES	Ref002416007	08/16/11	UB Refund Cst #0000176169	103.96	103.96
2030112	08/24/11	13225	RENATO PENA-VELIS	003129	08/23/11	CUSTOMER REFUND	449.65	449.65
2030113	08/24/11	13230	RICHARD MILLER	003134	08/23/11	CUSTOMER REFUND	433.87	433.87
2029829	08/03/11	11617	RICHARD PROCHAZKA	002016	03/15/10	W/O REFUND D0694-090036	503.12	503.12
2030114	08/24/11	12017	RICK ALEXANDER COMPANY, THE	003084	08/01/11	CONSULTING SERVICES	909.32	909.32
2030115	08/24/11	00521	RICK POST WELDING &	9060	07/29/11	WELDING SERVICES	380.00	380.00
2029784	08/03/11	13129	RITA LONG	Ref002415663	08/02/11	UB Refund Cst #0000055163	26.64	26.64
2030178	08/31/11	13266	RIVA CARRILLO	Ref002416340	08/30/11	UB Refund Cst #0000094292	132.65	132.65
2029985	08/17/11	04068	ROADONE TOWING	440280	07/25/11	TOWING	165.00	165.00

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2030116	08/24/11	04542	ROBAK, MARK	70140630	08/24/11	MILEAGE REIMBURSEMENT	7.65	
				70140711	07/31/11	MILEAGE REIMBURSEMENT	3.33	10.98
2029785	08/03/11	13158	ROBERT DEPHILIPPIS	Ref002415692	08/02/11	UB Refund Cst #0000169881	292.47	292.47
2030117	08/24/11	13245	ROBERT PETRIN	003149	08/23/11	CUSTOMER REFUND	268.08	268.08
2030118	08/24/11	13246	ROBERT RECK	003150	08/23/11	CUSTOMER REFUND	4,865.33	4,865.33
2029786	08/03/11	13139	ROBERT VAN BOERUM	Ref002415673	08/02/11	UB Refund Cst #0000120090	15.58	15.58
2030240	08/31/11	06412	ROMERO, TANYA	003161	08/25/11	TUITION REIMBURSEMENT	212.29	212.29
2029928	08/17/11	13195	RONALD SMITH	Ref002416003	08/16/11	UB Refund Cst #0000173439	91.74	91.74
2029986	08/17/11	10203	ROSEMOUNT INC	70102382	07/25/11	FLOW KIT	612.23	612.23
2030119	08/24/11	02620	ROTORK CONTROLS INC	RSI38798	07/01/11	ROTORK SERVICE	1,080.00	1,080.00
2029929	08/17/11	13186	ROWEL LEGASPI	Ref002415994	08/16/11	UB Refund Cst #0000160414	41.18	41.18
2029830	08/03/11	00362	RYAN HERCO PRODUCTS CORP	7155076	07/11/11	GAUGE WITH ISOLATOR	135.24	135.24
2029831	08/03/11	05130	SAFARI MICRO INC	203245	07/12/11	HEWLETT PACKARD MEMORY	366.35	366.35
2029890	08/10/11	05130	SAFARI MICRO INC	203522	07/19/11	HP COMPAQ ELITE 8200	20,440.00	20,440.00
2029832	08/03/11	12470	SAN DIEGO BUSINESS JOURNAL	SD5291800711	07/27/11	SUBSCRIPTION RENEWAL	59.00	59.00
2030241	08/31/11	11596	SAN DIEGO CONSTRUCTION WELDING	8050	08/04/11	WELDING	1,020.00	
				8025	07/12/11	WELDING	340.00	1,360.00
2030242	08/31/11	02586	SAN DIEGO COUNTY ASSESSOR	2011050	08/08/11	ASSESSOR DATA	125.00	125.00
2029891	08/10/11	00003	SAN DIEGO COUNTY WATER	0000000368	07/18/11	HEW PROGRAM (MAY 2011)	4,865.00	
				0000000371	07/18/11	SMART CONTROLLER PROGRAM (MAY 2011)	249.96	5,114.96
2029987	08/17/11	00003	SAN DIEGO COUNTY WATER	003092	08/15/11	LOAD CALC FEE	520.00	520.00
2030243	08/31/11	00003	SAN DIEGO COUNTY WATER	0000000386	08/12/11	CONSERVATION WBIC & HEW PROGRAMS	2,455.46	2,455.46
2029988	08/17/11	00247	SAN DIEGO DAILY TRANSCRIPT	258857	07/27/11	ADVERTISEMENT	63.65	63.65
2030244	08/31/11	00247	SAN DIEGO DAILY TRANSCRIPT	261786	08/08/11	ADVERTISEMENT	99.30	99.30
2029833	08/03/11	00121	SAN DIEGO GAS & ELECTRIC	003061	07/21/11	UTILITY EXPENSES	24,342.37	24,342.37
2029892	08/10/11	00121	SAN DIEGO GAS & ELECTRIC	003075	07/27/11	UTILITY EXPENSES	57,368.55	

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				003076	07/29/11	UTILITY EXPENSES	56,084.39	
				003073	07/21/11	UTILITY EXPENSES	4,733.19	
				003074	07/26/11	UTILITY EXPENSES	925.77	119,111.90
2029893	08/10/11	00871	SAN DIEGO GAS & ELECTRIC	256628	05/19/11	ELECTRIC SERVICE	679.00	679.00
2029989	08/17/11	00121	SAN DIEGO GAS & ELECTRIC	003090	08/05/11	UTILITY EXPENSES	75,894.45	75,894.45
2030120	08/24/11	00121	SAN DIEGO GAS & ELECTRIC	003110	07/27/11	UTILITY EXPENSES	57.86	57.86
2030245	08/31/11	00121	SAN DIEGO GAS & ELECTRIC	003169	08/19/11	UTILITY EXPENSES	29,002.10	
				003170	08/25/11	UTILITY EXPENSES	9,970.11	38,972.21
2030246	08/31/11	00871	SAN DIEGO GAS & ELECTRIC	257695	08/18/11	ELECTRIC SERVICE	10,272.00	10,272.00
2029990	08/17/11	03809	SAN DIEGO NEIGHBORHOOD	02565928001	07/29/11	ADVERTISEMENT	32.50	32.50
2029787	08/03/11	13163	SAN DIEGO REALTY INC	Ref002415697	08/02/11	UB Refund Cst #0000175299	7.24	7.24
2029788	08/03/11	13168	SAN DIEGO REALTY INC	Ref002415702	08/02/11	UB Refund Cst #0000177076	25.68	25.68
2029930	08/17/11	13202	SAN DIEGO REALTY INC	Ref002416011	08/16/11	UB Refund Cst #0000177792	56.15	56.15
2029991	08/17/11	12080	SAN DIEGO UNION-TRIBUNE LLC	0010536421	07/27/11	ADVERTISEMENT	278.80	278.80
2030247	08/31/11	12080	SAN DIEGO UNION-TRIBUNE LLC	0010541048	08/09/11	ADVERTISEMENT	330.00	330.00
2029992	08/17/11	07676	SAN MIGUEL FIRE PROTECTION	SMG20159	07/27/11	FIRE INSPECTION (ANNUAL)	394.00	394.00
2030121	08/24/11	07676	SAN MIGUEL FIRE PROTECTION	002999	06/28/11	TEMPORARY LABOR	6,506.46	6,506.46
2030122	08/24/11	13216	SANDRA DRYDEN	003120	08/23/11	CUSTOMER REFUND	266.61	266.61
2030179	08/31/11	13256	SANDRA KOWALOW	Ref002416329	08/30/11	UB Refund Cst #0000042794	38.90	38.90
2030180	08/31/11	13083	SANDY MILLER	Ref002416354	08/30/11	UB Refund Cst #0000168369	31.52	31.52
2030123	08/24/11	03514	SANTOS, MARCIANO	003111	08/23/11	SAFETY BOOTS	135.74	135.74
2030124	08/24/11	12333	SCHINDLER ELEVATOR CORPORATION	8102939094	07/01/11	ELEVATOR MAINTENANCE (JULY 2011)	449.01	449.01
2029789	08/03/11	13142	SCOTT ROPER	Ref002415676	08/02/11	UB Refund Cst #0000147559	120.62	120.62
2030181	08/31/11	13262	SERGIO CURIEL	Ref002416335	08/30/11	UB Refund Cst #0000084415	42.64	42.64
2030182	08/31/11	13259	SERGIO MENESES	Ref002416332	08/30/11	UB Refund Cst #0000069700	24.19	24.19
2029931	08/17/11	13185	SHAKAYLA MANASSA	Ref002415993	08/16/11	UB Refund Cst #0000159782	6.67	6.67

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2030125	08/24/11	13248	SHANNON STANWOOD	003152	08/23/11	CUSTOMER REFUND	318.10	318.10
2029894	08/10/11	01651	SHARP REES-STEALY MEDICAL CTRS	238	07/16/11	PREPLACEMENT PHYSICALS	346.00	346.00
2030248	08/31/11	01651	SHARP REES-STEALY MEDICAL CTRS	2391	08/20/11	RANDOM DRUG TESTS	100.00	100.00
2030126	08/24/11	11516	SIEMENS INDUSTRY INC	900294703 900302307	07/31/11 08/04/11	DISINFECTION MATERIALS DISINFECTION MATERIALS	2,360.98 2,221.29	4,582.27
2030249	08/31/11	11516	SIEMENS INDUSTRY INC	900205098 900239080	06/01/11 06/28/11	PROCESSING TANK DEIONIZING (QUARTERLY) PROCESSING TANK DEIONIZING (QUARTERLY)	120.00 102.84	222.84
2029834	08/03/11	12995	SILVA-SILVA INTERNATIONAL	1106	07/10/11	CONSULTING SERVICES	4,000.00	4,000.00
2030127	08/24/11	12995	SILVA-SILVA INTERNATIONAL	1107	08/10/11	CONSULTING SERVICES (JULY 2011)	4,000.00	4,000.00
2030183	08/31/11	13268	SIMEKO CHRISTENSON	Ref002416342	08/30/11	UB Refund Cst #0000124567	90.87	90.87
2029835	08/03/11	12281	SIR SPEEDY PRINTING	46234	07/14/11	BUSINESS CARDS	45.95	45.95
2030128	08/24/11	00258	SLOAN ELECTRIC COMPANY	0059057	05/17/11	MACHINE SHOP	935.00	935.00
2030184	08/31/11	13258	SOFIA ABRAMOWITZ	Ref002416331	08/30/11	UB Refund Cst #0000069296	107.71	107.71
2029836	08/03/11	03592	SOFTCHOICE CORPORATION	2751204 2751457 2751379	07/13/11 07/13/11 07/13/11	SOFTWARE LICENSES (ANNUAL) LICENSE RENEWAL (ANNUAL) LICENSE RENEWAL (ANNUAL)	4,825.77 4,296.00 346.08	9,467.85
2029895	08/10/11	11618	SOUTH COAST COPY SYSTEMS	AR90146 AR90145	07/19/11 07/19/11	COPIER MAINTENANCE (ANNUAL) COPIER MAINTENANCE (ANNUAL)	17,150.00 1,024.00	18,174.00
2030129	08/24/11	03103	SOUTHCOAST HEATING &	C46503	07/12/11	AC MAINTENANCE	1,068.00	1,068.00
2030185	08/31/11	13291	SOUTHWEST CALIFORNIA INC	Ref002416366	08/30/11	UB Refund Cst #0000182624	39.58	39.58
2029932	08/17/11	13196	SOUZA AND SOUZA CONSTRUCTION	Ref002416005	08/16/11	UB Refund Cst #0000175042	1,936.05	1,936.05
2029837	08/03/11	03760	SPANKY'S PORTABLE SERVICES INC	885707	07/13/11	PORTABLE TOILET RENTAL (MONTHLY)	79.96	79.96
2029896	08/10/11	03760	SPANKY'S PORTABLE SERVICES INC	886336 878025 878024 878023 878026	07/21/11 05/09/11 05/09/11 05/09/11 05/09/11	PORTABLE TOILET RENTAL PORTABLE TOILET RENTAL PORTABLE TOILET RENTAL PORTABLE TOILET RENTAL PORTABLE TOILET RENTAL	98.15 80.06 80.06 80.06 80.06	418.39
2030130	08/24/11	03760	SPANKY'S PORTABLE SERVICES INC	887555 887146 887145 887144	08/01/11 07/29/11 07/29/11 07/29/11	PORTABLE TOILET RENTAL PORTABLE TOILET RENTAL PORTABLE TOILET RENTAL PORTABLE TOILET RENTAL	79.96 79.96 79.96 79.96	319.84

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2030131	08/24/11	01717	SPRING VALLEY CHAMBER OF	20540611	06/06/11	WEBSITE ADVERTISING (ANNUAL)	350.00	350.00
2030132	08/24/11	06510	SPRINT NEXTEL	901500243059	08/12/11	WIRELESS SERVICES (JULY 2011)	3,561.63	3,561.63
2029897	08/10/11	10670	STANDARD & POOR'S FINANCIAL	10276991	07/27/11	FEES	5,000.00	5,000.00
2030133	08/24/11	06524	STANLEY ACCESS TECH LLC	901503850	07/31/11	DOOR MAINTENANCE	62.01	62.01
2029838	08/03/11	06281	STATE DISBURSEMENT UNIT	Ben2415763	08/04/11	BI-WEEKLY PAYROLL DEDUCTION	415.38	415.38
2029839	08/03/11	06299	STATE DISBURSEMENT UNIT	Ben2415749	08/04/11	BI-WEEKLY PAYROLL DEDUCTION	237.69	237.69
2029840	08/03/11	06303	STATE DISBURSEMENT UNIT	Ben2415759	08/04/11	BI-WEEKLY PAYROLL DEDUCTION	802.15	802.15
2029993	08/17/11	06281	STATE DISBURSEMENT UNIT	Ben2416060	08/18/11	BI-WEEKLY PAYROLL DEDUCTION	415.38	415.38
2029994	08/17/11	06299	STATE DISBURSEMENT UNIT	Ben2416048	08/18/11	BI-WEEKLY PAYROLL DEDUCTION	237.69	237.69
2029995	08/17/11	06303	STATE DISBURSEMENT UNIT	Ben2416056	08/18/11	BI-WEEKLY PAYROLL DEDUCTION	802.15	802.15
2030250	08/31/11	06281	STATE DISBURSEMENT UNIT	Ben2416422	09/01/11	BI-WEEKLY PAYROLL DEDUCTION	415.38	415.38
2030251	08/31/11	06299	STATE DISBURSEMENT UNIT	Ben2416410	09/01/11	BI-WEEKLY PAYROLL DEDUCTION	237.69	237.69
2030252	08/31/11	06303	STATE DISBURSEMENT UNIT	Ben2416418	09/01/11	BI-WEEKLY PAYROLL DEDUCTION	802.15	802.15
2029841	08/03/11	02261	STATE STREET BANK & TRUST CO	Ben2415741	08/04/11	BI-WEEKLY DEFERRED COMP PLAN	5,950.66	5,950.66
2029996	08/17/11	02261	STATE STREET BANK & TRUST CO	Ben2416040	08/18/11	BI-WEEKLY DEFERRED COMP PLAN	5,950.67	5,950.67
2030253	08/31/11	02261	STATE STREET BANK & TRUST CO	Ben2416402	09/01/11	BI-WEEKLY DEFERRED COMP PLAN	5,825.66	5,825.66
2029898	08/10/11	11749	STEPHEN V MCCUE	003077	07/22/11	LEGAL SERVICES (JUNE/JULY 2011)	12,897.50	12,897.50
2030254	08/31/11	11749	STEPHEN V MCCUE	003168	08/12/11	LEGAL SERVICES (AUG 2011)	26,690.18	26,690.18
2030134	08/24/11	02656	STEVENS, GEOFFREY	14820711	08/23/11	TRAVEL EXPENSE	89.90	89.90
2030135	08/24/11	07678	STREAMLINE FORMS & GRAPHICS	37073	08/03/11	TAGS	129.26	129.26
2029899	08/10/11	12809	STUTZ ARTIANO SHINOFF	84743	08/01/11	LEGAL SERVICES (JUNE 2011)	43,723.98	43,723.98
2029900	08/10/11	10339	SUPREME OIL COMPANY	362915a 362916	07/20/11 07/20/11	UNLEADED FUEL DIESEL FUEL	19,588.89 12,359.57	31,948.46
2029842	08/03/11	11476	SUSAN DAY	Ref002403619	03/02/10	UB Refund Cst #0000061584	36.79	36.79
2029901	08/10/11	02987	T M PEMBERTON	28197	07/06/11	CEMENT	1,988.90	

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				28170	07/06/11	CEMENT	581.40	2,570.30
2029843	08/03/11	02188	TALLEY COMMUNICATIONS	10068682	07/12/11	ANTENNA KIT	52.62	52.62
2030186	08/31/11	13278	TARA ELLIOT	Ref002416352	08/30/11	UB Refund Cst #0000160408	55.18	55.18
2030136	08/24/11	02975	TETRA TECH INC	50472474	07/27/11	WELL PROJECT	83,330.77	83,330.77
2030187	08/31/11	13280	THE FUNDERBURK COMPANY	Ref002416355	08/30/11	UB Refund Cst #0000173343	12.03	12.03
2029790	08/03/11	13152	THOMAS STOKES	Ref002415686	08/02/11	UB Refund Cst #0000168763	24.61	24.61
2030255	08/31/11	02498	THOMPSON, CHAD	003160	08/29/11	SAFETY BOOTS	139.95	139.95
2029791	08/03/11	13144	THURAYA BUTRUS	Ref002415678	08/02/11	UB Refund Cst #0000155710	47.56	47.56
2030188	08/31/11	13283	TIM BRODOWSKI	Ref002416358	08/30/11	UB Refund Cst #0000174194	5.50	5.50
2030137	08/24/11	13232	TOM LYNCH	003136	08/23/11	CUSTOMER REFUND	443.71	443.71
2030138	08/24/11	00427	UNDERGROUND SERVICE ALERT OF	720110471	08/01/11	UNDERGROUND ALERTS	315.00	315.00
2029844	08/03/11	08262	UNITED RENTALS NORTHWEST INC	94431267001	07/13/11	CONCRETE	159.47	159.47
2029997	08/17/11	08262	UNITED RENTALS NORTHWEST INC	94671845001	07/27/11	CONCRETE	177.79	177.79
2030139	08/24/11	08262	UNITED RENTALS NORTHWEST INC	94768709001	08/02/11	CONCRETE	177.79	177.79
2030256	08/31/11	08262	UNITED RENTALS NORTHWEST INC	94930129001	08/11/11	CONCRETE	177.79	177.79
2029845	08/03/11	05417	UNITED STATES DEPARTMENT	Ben2415761	08/04/11	BI-WEEKLY PAYROLL DEDUCTION	100.00	100.00
2029998	08/17/11	05417	UNITED STATES DEPARTMENT	Ben2416058	08/18/11	BI-WEEKLY PAYROLL DEDUCTION	100.00	100.00
2030257	08/31/11	05417	UNITED STATES DEPARTMENT	Ben2416420	09/01/11	BI-WEEKLY PAYROLL DEDUCTION	100.00	100.00
2029999	08/17/11	07662	UNITEDHEALTHCARE SPECIALTY	112290000059	08/17/11	AD&D & SUPP LIFE INS (SEPT 2011)	5,675.62	5,675.62
2030000	08/17/11	03212	UNUM LIFE INSURANCE	Ben2416036	08/18/11	MONTHLY CONTRIBUTION TO LTD	5,994.22	5,994.22
2029846	08/03/11	07674	US BANK CORPORATE PAYMENT	003068	07/22/11	DISTRICT EXPENSES	550.00	
				003072	07/22/11	DISTRICT EXPENSES	344.55	894.55
2029902	08/10/11	07674	US BANK CORPORATE PAYMENT	003079	07/22/11	DISTRICT EXPENSES	3,127.44	
				003085	07/22/11	DISTRICT EXPENSES	848.44	3,975.88
2030001	08/17/11	07674	US BANK CORPORATE PAYMENT	003099	07/22/11	DISTRICT EXPENSES	1,110.79	1,110.79
2030140	08/24/11	07674	US BANK CORPORATE PAYMENT	003104	07/22/11	DISTRICT EXPENSES	4,267.47	4,267.47

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2030258	08/31/11	07674	US BANK CORPORATE PAYMENT	003165 003166	07/22/11 08/22/11	DISTRICT EXPENSES DISTRICT EXPENSES	10,245.33 313.30	10,558.63
2030259	08/31/11	06829	US SECURITY ASSOCIATES INC	336769	07/31/11	SECURITY SERVICES (JULY 2011)	197.80	197.80
2029847	08/03/11	11606	USA BLUE BOOK	441273	07/12/11	SEWER MAINT SUPPLIES	1,361.86	1,361.86
2030141	08/24/11	13048	V & A CONSULTING ENGINEERS	12856	07/29/11	CORROSION SERVICES	11,702.00	11,702.00
2029848	08/03/11	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2415747	08/04/11	BI-WEEKLY DEFERRED COMP PLAN	7,962.96	7,962.96
2029849	08/03/11	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2415753	08/04/11	BI-WEEKLY 401A PLAN	1,685.58	1,685.58
2029850	08/03/11	12686	VANTAGEPOINT TRANSFER AGENTS	Ben2415751	08/04/11	ONE TIME - RETIREMENT 401A PLAN	46,000.00	46,000.00
2030002	08/17/11	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2416046	08/18/11	BI-WEEKLY DEFERRED COMP PLAN	7,963.12	7,963.12
2030003	08/17/11	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2416050	08/18/11	BI-WEEKLY 401A PLAN	1,535.58	1,535.58
2030260	08/31/11	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2416408	09/01/11	BI-WEEKLY DEFERRED COMP PLAN	8,038.12	8,038.12
2030261	08/31/11	06414	VANTAGEPOINT TRANSFER AGENTS	Ben2416412	09/01/11	BI-WEEKLY 401A PLAN	1,185.58	1,185.58
2030142	08/24/11	03329	VERIZON WIRELESS	0997390625	07/21/11	WIRELESS SERVICES	7,550.15	7,550.15
2030189	08/31/11	13286	WALTER LACAYO	Ref002416361	08/30/11	UB Refund Cst #0000175633	128.25	128.25
2029903	08/10/11	07595	WALTERS WHOLESALE ELECTRIC CO	324546101	07/20/11	CUTLER HAMMER	4,848.75	4,848.75
2030143	08/24/11	07595	WALTERS WHOLESALE ELECTRIC CO	853889201	08/01/11	ELECTICAL MATERIAL	453.63	453.63
2029904	08/10/11	02700	WATER CONSERVATION GARDEN	39	07/19/11	GARDEN COSTS (QUARTERLY)	25,285.50	25,285.50
2029851	08/03/11	01343	WE GOT YA PEST CONTROL	69669	07/13/11	PEST CONTROL	950.00	950.00
2030004	08/17/11	01343	WE GOT YA PEST CONTROL	69501 69571 69644 69838 70003 70017	07/06/11 07/08/11 07/12/11 07/20/11 07/21/11 07/28/11	BEE REMOVAL BEE REMOVAL BEE REMOVAL BEE REMOVAL BEE REMOVAL BEE REMOVAL	115.00 115.00 130.00 115.00 115.00 115.00	705.00
2030262	08/31/11	01343	WE GOT YA PEST CONTROL	69375 69333 70163	06/27/11 06/23/11 08/31/11	BEE REMOVAL BEE REMOVAL BEE REMOVAL	115.00 115.00 115.00	345.00
2030005	08/17/11	00517	WESCO DISTRIBUTION INC	475314 473371	07/20/11 07/15/11	ELECTRICAL MATERIAL ELECTRICAL MATERIAL	20.04 687.77	707.81

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2030006	08/17/11	00125	WESTERN PUMP INC	0103958IN	07/20/11	APCD TESTING	400.00	400.00
2030144	08/24/11	00125	WESTERN PUMP INC	0104794IN	07/31/11	SERVICE CALL	61.25	61.25
2030007	08/17/11	08489	WESTERN WATER WORKS SUPPLY CO 28106000		07/28/11	INVENTORY	252.73	252.73
2030145	08/24/11	13242	WILLIAM MARTIN	003146	08/23/11	CUSTOMER REFUND	266.64	266.64
2029852	08/03/11	12152	YMCA OF SAN DIEGO COUNTY	Ref002407773	08/10/10	UB Refund Cst #0000145819	692.65	692.65
2030146	08/24/11	01112	ZEP SALES & SERVICE	714923	07/27/11	SHOP SUPPLIES	287.32	287.32
<b>GRAND TOTAL</b>							<b>1,960,071.32</b>	<b>1,960,071.32</b>