OTAY WATER DISTRICT

BOARD OF DIRECTORS MEETING
DISTRICT BOARDROOM

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA

WEDNESDAY
May 7, 2008
3:30 P.M.

AGENDA

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. SPECIAL ORDERS OF THE DAY

   a) PRESENTATION TO WATER CONSERVATION POSTER CONTEST WINNER
   b) PRESENTATION TO WATER CONSERVATION PHOTOGRAPHY CONTEST WINNER
   c) PRESENTATION OF OTAY WATER DISTRICT'S SCHOLARSHIP AWARD

5. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 14, 2008

CONSENT CALENDAR

7. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

   a) AWARD A CONSTRUCTION CONTRACT FOR THE RALPH W. CHAPMAN WASTEWATER RECYCLING FACILITY (RWCWRF) OFFICE BUILDING AND METER SHOP REMODEL PROJECT TO TELLIARD CONSTRUCTION IN AN AMOUNT NOT TO EXCEED $275,800

b) APPROVE AN AGREEMENT BETWEEN OTAY WATER DISTRICT (DISTRICT) AND CALIFORNIA AMERICAN WATER DISTRICT (CAL-AM) FOR MODIFICATIONS TO AND THE OPERATION AND MAINTENANCE OF AN EXISTING METERED INTERCONNECTION TO SUPPLY WATER TO THE DISTRICT AND CAL-AM IN THE EVENT OF AN EMERGENCY

c) APPROVE AN AGREEMENT BETWEEN OTAY WATER DISTRICT (DISTRICT) AND HELIX WATER DISTRICT FOR CONSTRUCTION, OPERATION AND MAINTENANCE OF A NEW METERED INTERCONNECTION TO SUPPLY WATER TO THE DISTRICT IN THE EVENT OF AN EMERGENCY

d) APPROVAL OF CHANGE ORDER NO. 4 TO THE EXISTING CONTRACT WITH PACIFIC HYDROTECH CORPORATION FOR CONSTRUCTION OF THE 640-1 AND 640-2 RESERVOIRS PROJECTS IN THE AMOUNT OF <$4,846>

e) ADOPT RESOLUTION NO. 4122 AMENDING CODE OF ORDINANCES' POLICY NO. 7, CONDITIONS FOR INSTALLMENT OR DEFERRED PAYMENTS TO THE DISTRICT, AND POLICY 15, USE OF DISTRICT CREDIT CARDS, PETTY CASH, AND EXPENDITURES INVOLVING DISTRICT CREDIT

f) DECLARATION OF SURPLUS VEHICLES AND EQUIPMENT

ACTION ITEMS

8. BOARD

a) ESTABLISH NEW LEGAL, LEGISLATIVE AND CONSERVATION COMMITTEE

b) DISCUSSION OF 2008 BOARD MEETING CALENDAR

INFORMATIONAL ITEMS

9. THESE ITEMS ARE PROVIDED TO THE BOARD FOR INFORMATIONAL PURPOSES ONLY. NO ACTION IS REQUIRED ON THE FOLLOWING AGENDA ITEMS.

a) UPDATE ON THE DISTRICT'S SCHOOL EDUCATION PROGRAM (GRANGER)

b) RATE STRUCTURE ANALYSIS FOR POTABLE AND RECLAIMED WATER (BEACHEM/BELL)

c) PROPOSED DELINQUENT ACCOUNT PROCESS (BEACHEM/HENDERSON)

REPORTS

10. GENERAL MANAGER'S REPORT

    a) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

11. DIRECTORS' REPORTS/REQUESTS

12. PRESIDENT'S REPORT

RECESS TO CLOSED SESSION

13. CLOSED SESSION

    a) CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION [GOVERNMENT CODE §54956.9(a)]

        (i) AMERICAN PROTECTION INSURANCE CO. v. OTAY WATER DISTRICT (CASE NO. 08-CV-0662-JM-POR)

        (ii) OTAY WATER DISTRICT v. NORTHROP GRUMMAN (ORANGE COUNTY SUPPERIOR COURT, CASE NO. 07CC08916)

    b) CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION [GOVERNMENT CODE §54956.9(b)]

        2 CASES

RETURN TO OPEN SESSION

14. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

15. ADJOURNMENT

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on May 2, 2008, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 72 hours in advance of the regular meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on May 2, 2008.

Susan Cruz, District Secretary

AGENDA ITEM 6

MINUTES OF THE
BOARD OF DIRECTORS MEETING OF THE
OTAY WATER DISTRICT AND
OTAY SERVICE CORPORATION
January 14, 2008

1. The meeting was called to order by President Croucher at 3:31 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Directors Present: Bonilla, Croucher, Breitfelder, Lopez and Robak

Staff Present: General Manager Mark Watton, Asst. GM Administration and Finance German Alvarez, Asst. GM Engineering and Water Operations Manny Magana, General Counsel Yuri Calderon, Chief of Information Technology Geoff Stevens, Chief Financial Officer Joe Beachem, Chief of Engineering Rod Posada, Chief of Operations Pedro Porras, Chief of Administration Rom Sarno, District Secretary Susan Cruz and others per attached list.

4. ELECTION OF BOARD PRESIDENT, VICE PRESIDENT AND TREASURER

A motion was made by Director Bonilla, seconded by Director Breitfelder and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to re-elect Director Croucher as President, Director Lopez as Vice President and Director Bonilla as Treasurer.

5. APPROVAL OF AGENDA

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the agenda.

6. RECESS FOR A PRESENTATION TO OUTGOING BOARD PRESIDENT AND RECEPTION

The board recessed at 3:35 p.m. for a reception for the outgoing board president.

7. CONVENE OTAY SERVICE CORPORATION BOARD MEETING

President Croucher convened a meeting of the Otay Service Corporation at 3:51 p.m.

a) REPORT FROM GENERAL COUNSEL

General Counsel Yuri Calderon indicated that because the District cannot borrow money directly from a bank or investor, the Otay Service Corporation was set-up as a legal mechanism for the District to borrow money, generally through the issuance of Certificates of Participation (COPs), to make improvements to the water systems. He noted that the District, through three separate issuances, has approximately $65 million outstanding through the Service Corporation. He stated that the board of the Service Corporation (members of the Otay Board of Directors) is required to appoint officers. He stated that the election of officers is generally done during this time of year. General Counsel Calderon also distributed a memo to the board outlining this information.

8. ROLL CALL

Directors Present: Bonilla, Croucher, Breitfelder, Lopez and Robak

9. ELECTION OF OFFICERS

a) PRESIDENT
b) VICE-PRESIDENT
c) TREASURER

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect Director Croucher as president, Director Lopez as vice president and Director Bonilla as Treasurer.

10. APPOINTMENT OF OFFICERS

a) EXECUTIVE DIRECTOR
b) CHIEF FINANCIAL OFFICER
c) SECRETARY

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to elect General Manager Watton as executive director, Joe Beachem as Chief Financial Officer and District Secretary Cruz as Secretary.

11. ADJOURN OTAY SERVICE CORPORATION BOARD MEETING

President Croucher adjourned the Otay Service Corporation meeting at 3:54 p.m.

12. RECONVENE OTAY WATER DISTRICT BOARD MEETING

President Croucher reconvened the meeting of the Otay Water District Board of Directors at 3:54 p.m.

13. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

No one wished to be heard.

14. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 3, 2007 AND SPECIAL MEETING OF OCTOBER 9, 2007

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the minutes of the regular board meeting of October 3, 2007 and special meeting of October 9, 2007.

CONSENT CALENDAR

15. ITEMS TO BE ACTED UPON WITHOUT DISCUSSION, UNLESS A REQUEST IS MADE BY A MEMBER OF THE BOARD OR THE PUBLIC TO DISCUSS A PARTICULAR ITEM:

A motion was made by Director Lopez, seconded by Director Robak and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve the following consent calendar and pulling item 16b, AWARD A PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES CONTRACT FOR THE 36-INCH, SAN DIEGO COUNTY WATER AUTHORITY OTAY FCF NO. 14 TO THE REGULATORY SITE PROJECT TO RBF CONSULTING IN A NOT-TO-EXCEED AMOUNT OF $1,088,785; and 16k, ADOPT RESOLUTION NO. 4119 APPROVING THE REAPPOINTMENT OF GARY CROUCHER AS A DISTRICT REPRESENTATIVE (FIRST SEAT) TO THE SAN DIEGO COUNTY WATER AUTHORITY'S BOARD OF DIRECTORS; for discussion:

a) AWARD A CONSTRUCTION CONTRACT FOR THE 850-4 RESERVOIR – 2.2 MG PROJECT TO SPIESS CONSTRUCTION IN THE AMOUNT OF $2,566,300

c) AWARD AN "AS-NEEDED" PROFESSIONAL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES CONTRACT TO VALLEY CONSTRUCTION MANAGEMENT FOR FISCAL YEARS 2007-2008 AND 2008-2009 FOR AN AMOUNT NOT-TO-EXCEED $175,000

d) AWARD A CONSTRUCTION CONTRACT FOR THE 458-1 RESERVOIR INTERIOR COATING PROJECT TO RPI COATING, INC. IN AN AMOUNT NOT-TO-EXCEED $168,000

e) AWARD A CONSTRUCTION CONTRACT FOR THE 20-INCH, 944 ZONE, LANE AVENUE/PROCTOR VALLEY/POND #1 PROJECT TO ARB INC. IN THE AMOUNT OF $660,256

f) AWARD A PROFESSIONAL ENGINEERING PLANNING SERVICES CONTRACT TO WESTIN ENGINEERING FOR THE ASSET MANAGEMENT PLAN PROJECT IN AN AMOUNT NOT-TO-EXCEED $194,280

g) APPROVE CHANGE ORDER NO. 5 TO THE EXISTING CONTRACT WITH ZONDIROS CORPORATION FOR THE CONSTRUCTION OF THE

SR-905 UTILITY RELOCATION PROJECT REDESIGN IN THE AMOUNT OF $207,444.77

h) APPROVE THE PURCHASE OF A STORAGE AREA NETWORK AND TAPE LIBRARY FOR $126,000 FROM LOGICALIS, INC.

i) APPROVE THE GENERAL MANAGER'S EMPLOYMENT CONTRACT

j) ADOPT RESOLUTION NO. 4118 APPROVING THE REAPPOINTMENT OF MARK WATTON AS A DISTRICT REPRESENTATIVE (SECOND SEAT) TO THE SAN DIEGO COUNTY WATER AUTHORITY'S BOARD OF DIRECTORS

l) ADOPT RESOLUTION NO. 4120 REQUIRING THE DISTRICT REPRESENTATIVES TO THE SAN DIEGO COUNTY WATER AUTHORITY (SDCWA) BOARD OF DIRECTORS TO VOTE AS A UNIT AND CONFIRMING MR. MARK MUIR OF OLIVENHAIN MUNICIPAL WATER DISTRICT TO VOTE ON BEHALF OF THE DISTRICT'S SDCWA REPRESENTATIVES IN THEIR ABSENCE

Director Breitfelder requested that Items 16b and 16k be pulled for further discussion.

b) AWARD A PROFESSIONAL CONSTRUCTION MANAGEMENT SERVICES CONTRACT FOR THE 36-INCH, SAN DIEGO COUNTY WATER AUTHORITY OTAY FCF NO. 14 TO THE REGULATORY SITE PROJECT TO RBF CONSULTING IN A NOT-TO-EXCEED AMOUNT OF $1,088,785

Director Breitfelder indicated that the he noted that RBF's original bid was $1.3 million and the fee was negotiated down to $1.08 million based on the shifting of welding inspection to the contractor's scope of work. He stated that he did not believe that separate expenses are listed or that costs were added in any other area. Staff indicated that that was correct. It was noted that the process of shifting welding inspection to the contractor's scope of work was used on the 30-inch pipeline very successfully. It was discussed that it saves money for both the District and the Construction Management company and no additional costs are incurred. Director Breitfelder also inquired that by making the welding change, would the District be comparing apples to oranges. He asked clarification from staff to assure that we have not inadvertently created some unfairness in the bid process. Staff reviewed the proposal evaluation process and noted that after careful review of the bids – "apples to apples" – staff will then negotiate with the top rated consultant. It is only during this negotiation process that discussions, such as, shifting the welding to the contractor's scope of work would be considered. It was noted that the principal difference is that this is not an award to the lowest bidder, it is based on many considerations.

A motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve staffs' recommendation.

k) ADOPT RESOLUTION NO. 4119 APPROVING THE REAPPOINTMENT OF GARY CROUCHER AS A DISTRICT REPRESENTATIVE (FIRST SEAT) TO THE SAN DIEGO COUNTY WATER AUTHORITY'S BOARD OF DIRECTORS

Director Breitfelder inquired if adopting this resolution would not be a little premature as the seat does not expire until March 3, 2008. He stated that he believed that we have reached a point where we recognize the CWA seats to be very important and that he would overlook this consideration and will support the adoption of this resolution at this time, but he wished to note this observation.

A motion was made by Director Breitfelder, seconded by Director Bonilla and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to adopt Resolution No. 4119 approving the reappointment of Gary Croucher as the District's representative to the first seat on CWA's Board of Directors.

INFORMATION / ACTION ITEMS

16. FINANCE AND ADMINISTRATIVE SERVICES

a) APPROVE PROPOSED AMENDMENTS TO THE DISTRICT'S PURCHASING MANUAL

Director Robak indicated that the Finance, Administration and Communications Committee reviewed this item and as in past practice, recommended amendments to District policies are presented to the full board for review. He indicated that the Purchasing Manual changes streamline processes and formalizes current practice.

Purchasing Manager Steve Dobrawa indicated that staff is requesting that the board approve amendments to the Purchasing Manual. He stated that the major changes to the manual are to include the following categories:

- Emergency Purchases
  - This change is proposed to accommodate changes to the District's Code of Ordinances, Section 2.01.h, which provides the General Manager with expanded purchasing authority (exceeds his authority level) during emergencies.
- Authorizes Purchases Exceeding the General Manager's Authority
  - Those purchases that are necessary to address routine operational purchases, such as, gas and electric utility and water.
- Authorize the General Manager to Declare Minor Assets (assets with an acquisition value up to $5000) as Surplus
- Amend Vendor Insurance Requirements to Provide Flexibility and Encourage Competition
  - This will formalize a current District practice wherein the General Manager would set vendor Insurance Coverage Requirements at a level appropriate to indemnify the District for the work being performed. Current requirement is $5 million and for small jobs this level would not be necessary and would be a hindrance to small business competition.
- Other minor changes included updates to position titles, departments and division names, modified/corrected grammar and codified areas within the Purchasing Manual.

Director Bonilla indicated that he believed the General Manger already had the authority to declare minor assets as surplus. It was indicated that staff is proposing formalizing a process wherein minor assets can be surplused routinely over the year. It was indicated that it was requested by the Finance, Administration and Communications Committee that items that are declared surplus under the General Manager's authority be reported within the General Manager's report.

Director Breitfelder indicated that he wished to note that the board is giving up a certain measure of control over surplus items and the committee felt that it should be presented for action as opposed to the consent calendar.

A motion was made by Director Robak, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to approve proposed amendments to the District's Purchasing Manual.

17. BOARD

a) DISCUSSION OF 2007 BOARD MEETING CALENDAR

There were no changes to the board calendar.

REPORTS

18. GENERAL MANAGER'S REPORT

a) UPDATE ON THE 30" RECYCLED WATER PIPELINE PROJECT (SEE ATTACHMENT "A")

General Manager Watton indicated that he wished to thank the board for the extension on his contract which was presented on the consent calendar. He indicated that he would continue to strive to do his best. He noted that at times he gets the opportunity to take credit for the work happening at the District, but he wished to acknowledge the outstanding team of employees that get the work done for the District.

He indicated that tomorrow evening he would be providing a presentation to the City of Chula Vista Council on water supply issues. He stated that his presentation would focus on the Bay Delta, Colorado River and the current water year. He stated that Mr. Dennis Bostad, General Manager of Sweetwater Authority, would also be providing a presentation regarding local San Diego County water resources.

General Manager Watton indicated that his report notes work that will be accomplished on the 36-inch pipeline project. He stated that it will be a very important project for the District.

He noted that a couple Directors had the opportunity to tour the 640-1 & 2 Reservoir site. He indicated that the project is 71-74% complete and is largely on time and on budget. Director Robak inquired if the RBF Report had been distributed. Staff indicated that they were not certain and would confirm.

He stated that the Finance, Administration and Communications Committee was interested in verifying the educational background of all new employees. It was indicated that staff will begin doing so this month and would verify degrees with the issuing institution. Director Bonilla inquired if procedures were set-up for criminal background checks as previously discussed. General Manager Watton indicated that the board had authorized the federal background checks which staff has implemented.

General Manager Watton also indicated that Director Robak was interested in an update on "Lessons Learned" from the Harris Fire that occurred in October. He stated that his report outlines this information which was discussed during a staff debriefing session. Director Robak inquired with regard to the bullet (within the GM's Report), "Incorporate more fire prevention/access features in the design of District facilities, including sprinkler systems, hydrants, solar power, open space, and dual access (entrance)," if it would also include retrofitting existing facilities. General Manager Watton indicated that it would.

He noted that staff is working on the Strategic Plan and one-on-one interviews have been completed with staff and board members. The information will be incorporated into the new plan. Staff is on track to provide a revised plan prior to the Fiscal Year 2009 budget review (approximately March 2008).

He stated that both Ramona and Fallbrook water districts have reimbursed the District for the services and equipment they received from the District under the Mutual Aid Agreement during the recent fires.

He indicated that the District has implemented the sewer billing changes approved by the board and the changes have gone fairly smoothly. He indicated that the payroll changes have also been implemented.

He noted that the PERS Trust will be presented to the board at the next scheduled board meeting. He stated that work on implementing the trust for health benefits is on schedule.

He indicated that the District and Padre Dam MWD are still in talks with Sycuan. There has been no commitment from Sycuan with regard to annexing into Otay or Padre Dam's service areas. He stated that the District has received their Sub-Area Master Plan for the Casino and Resort.

He noted that meter sales are still down due to the slowdown in construction. He stated that the slowdown is affecting the District's budget which staff has shared with the board in previous meetings. He stated that staff still feels that the District will come in on budget by cutting back costs and slowing down some projects.

He shared that Director Breitfelder was interested in information regarding the Water Reuse Study. He stated that his report includes details on the study along with a copy of the actual study drafted in 2006. He indicated that a program on KSWB focused on water reuse and it is becoming a topic of discussion. Director Bonilla requested that directors be provided a copy of the program. General Manager Watton asked that Communications Officer Buelna distribute copies of the program to the Directors.

General Manager Watton also indicated that Director Breitfelder inquired about the water consumed to fight the fires in October. Staff took the District's typical consumption for the time period and the actual usage during the October fires and the difference is the approximate consumption related to the fires which totaled 31.57 million gallons (97 acre feet or $60,000 worth of water). He noted that this is an estimate as the water is not metered from the hydrants.

General Manager Watton also noted that the County Water Authority had a planned 10-day shutdown in January (6 through the 15) and there has been no impact to the District's customers. The shutdown will end tomorrow.

b) SAN DIEGO COUNTY WATER AUTHORITY UPDATE

General Manager Watton indicated that MWD would be approving their drought management plan in February and, following their approval, CWA will have a discussion on drought management.

19. DIRECTORS' REPORTS/REQUESTS

Director Robak indicated that there was discussion at the Metro Commission meeting that the City of Santee Council required, as a condition for approval of a new housing project (Fanita Ranch), that the developer install recycled water for each single family home within the project. He stated that this was groundbreaking for the County of San Diego as no other residential development within the county utilizes recycled water. He stated that if the Santee development should come to fruition, that it may be possible for new developments within Otay's service area to also be developed to utilize recycled water for irrigation needs.

Director Lopez apologized for not being able to attend the Holiday Dinner as he was out-of-town that evening.

Director Bonilla suggested, as Director Breitfelder is a member of the Ad Hoc Recycled Misconnect Committee, that he attend the meeting with the City of Chula Vista Manager. President Croucher indicated that that was his suggestion as well.

Director Breitfelder indicated that the Conservation Action Committee had decided to exempt recycled water users from some of the more restrictive provisions within the San Diego Model Ordinance. However, during the editing process, much of this discussion was forgotten and was not incorporated. The State-wide Model Ordinance, which can be utilized by local jurisdictions if they do not adopt their own ordinance, is quite a bit more restrictive than the proposed original language. He stated that the increased restrictiveness is not very popular among those in the Irrigation Industry.

He stated that at the last Council of Water Utilities meeting the General Managers from agencies affected by the October fires shared the lessons they learned from the fires and the protection of their facilities.

He thanked staff for the tour of the 640 - 1 & 2 facilities and thanked RBF for the background material. He stated that an attendee of the tour was an active community member (chair of the Valle de Oro Community Planning Group) and he was very appreciative and complimentary of the District's openness with the planning group.

20. PRESIDENT'S REPORT

President Croucher noted that the Employee Appreciation Luncheon is scheduled on Wednesday, January 23 at 1:00 p.m. and will be held at the San Diego Country Club. He encouraged members of the board to attend.

RECESS TO CLOSED SESSION

21. CLOSED SESSION

The board recessed into closed session at 4:34 p.m. to discuss the following matter:

a) ANTICIPATED LITIGATION (GOVERNMENT CODE §54956.9)

MULTIPLE CASES RELATED TO THE FENTON BUSINESS CENTER

RETURN TO OPEN SESSION

22. REPORT ON ANY ACTIONS TAKEN IN CLOSED SESSION. THE BOARD MAY ALSO TAKE ACTION ON ANY ITEMS POSTED IN CLOSED SESSION

The board reconvened at 5:02 p.m. General Counsel Calderon indicated that a motion was made by Director Breitfelder, seconded by Director Lopez and carried with the following vote:

Ayes:	Directors Bonilla, Breitfelder, Croucher, Lopez and Robak
Noes:	None
Abstain:	None
Absent:	None

to accept six (6) claims from the Dream Dinner's customers and reject the remaining 34 claims from the tenants and others related to the Fenton Business Center.

He indicated that no other reportable actions were taken in closed session.

23. ADJOURNMENT

With no further business to come before the Board, President Croucher adjourned the meeting at 5:03 p.m.

_____
President

ATTEST:

_____
District Secretary

AGENDA ITEM 7a

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Ron Grunow Sr. Civil Engineer	PROJECT/ SUBPROJECT:	R2053- 002103/ 003103 DIV. NO. 4
	Ron Ripperger Engineering Manager		
APPROVED BY: (Chief)	Rod Posada Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña Assistant General Manager, Engineering and Operations		
SUBJECT:	Award of a Construction Contract for the Ralph W. Chapman Wastewater Recycling Facility (RWCWRF)- R.O. Building & Meter Shop Remodel Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board awards a contract to Telliard Construction (Telliard) in the amount of $275,800 for the installation of the Reclamation Plant Office Building & the Meter Shop Remodel for the Recycled Water Operators Office (Operations Offices) and authorizes the General Manager to execute an agreement with Telliard in an amount not to exceed $275,800 (See Exhibit A for project location).

COMMITTEE ACTION: _____

Please see Attachment A.

PURPOSE:

That the Board authorizes the General Manager to enter into a construction agreement with Telliard in an amount not to exceed $275,800 for the Operations Offices project.

ANALYSIS:

Currently, the treatment plant staff is housed in two temporary office trailers near the entrance to the facility. There are two workstations and a file room in the first trailer, and six workstations in the second trailer. In addition, this current arrangement separates the treatment plant supervisor from the other staff members. The trailers do not have restrooms and staff has to

utilize the restrooms in the adjacent treatment plant laboratory building.

Based on an evaluation of design alternatives, it was determined that the best solution for the Reclamation Plant offices was to purchase a modular trailer type structure and design its interior into office space. A modular office supplied by a manufacturer would provide a complete manufactured building, including interior and exterior finishes, meeting accessibility and Title 24 requirements. The building will be 40' x 24' and provide space for a supervisor's office, conference room, five workstations, a crew lead workstation, and a restroom. The County of San Diego has already begun reviewing the plans for the modular building. Their plan check comments were picked up by the District on 1/22/08 and returned to the County on 2/11/08. Permits are expected to be available soon. In the current site design, a second modular building is proposed as a possible Phase II in the future, depending upon need. The Recycled Water Operators will relocate into renovated space within the Meter Shop area at the Operations building. This remodel would be very similar to the meter shop remodel which took place in 2007, with a supervisor's office and five workstations. The design for this project was performed by in-house staff.

The project was advertised for bid on the District's website and several other publications including the Union Tribune and San Diego Daily Transcript.

A non-mandatory Pre-Bid Meeting was held on March 18, 2008. A presentation was given by the District staff to explain the project and discuss any questions or concerns from the contractors. There were eight (8) contractors that attended the meeting. Meeting minutes were published as a part of Addendum No. 1.

Subsequently, one addendum was sent out to all bidders and planhouses to address questions and clarifications to the contract documents during the bidding period. Bids were publicly opened on April 3, 2008 with the following results:

CONTRACTOR	TOTAL BID AMOUNT
1 Telliard Construction	$275,800
2 CDM Construction, Inc.	$293,503
3 Healey Construction Co.	$309,830
4 DRV Modular Contractors, Inc.	$310,551
5 Blair Rasmussen Construction	$312,990

The Engineer's Estimate was $321,000.

The $275,800 bid by Telliard was $212,525 for the Reclamation Plant Office Building and $63,275 for the Meter Shop Remodel portion.

The evaluation process included reviewing all bids submitted for conformance to the contract documents. The lowest bidder, Telliard, submitted a responsible bid and holds a Class A Contractor's license which expires on August 31, 2008. References were checked and Telliard was found to be a highly rated company. Staff also verified that it can comply with the bonding requirements for this project. Healey Construction Co. submitted a non-responsive bid. They did not submit bid estimates for items 10-18 within their bid proposal.

FISCAL IMPACT:

The total budget for CIP R2053, as approved in the FY2008 budget, is $495,000. Total expenditures, plus outstanding commitments and forecast, are $487,854. See Attachment B for budget detail.

The Project Manager anticipates that, based on the attached financial analysis, the CIP budget will be sufficient to support this project.

Finance has determined that 100% of the funding is available from the Betterment Fund.

STRATEGIC GOAL:

This project supports the District's Mission Statement, "To provide safe, reliable water, recycled water, and wastewater services to our community in an innovative, cost efficient water-wise and environmentally responsible manner," as well as, the General Manager's vision, "…prepared for the future…" by guaranteeing the District will always be able to meet future water supply obligations and plan, design, and construct new facilities.

LEGAL IMPACT:

None.

General Manager

P:\WORKING\CIP R2053\Staff Reports\BD 05-07-08, Staff Report, RWCWRF Bid Award to Telliard, (RG-RR).doc

RG/RR:jf

Attachments: Attachment A
Attachment B
Exhibit A

ATTACHMENT A

SUBJECT/PROJECT:	Award of a Construction Contract for the Ralph W. Chapman Wastewater Recycling Facility (RWCWRF)- R.O. Building & Meter Shop Remodel Project
R2053-002103/003103	

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on April 16, 2008. The following comments were made:

- Staff indicated that this project is for installation of the reclamation plant office building and the meter shop remodel for the Recycled Water Operators Office.
- The project consists of two jobs: 1) build-out of the interior of the modular building; and 2) remodel of the meter shop.
- Five (5) bids were received. After the evaluation process, Staff concluded that the construction contract should be awarded to Telliard.
- The Fiscal Year 2008 budget allows for $495,000 for this project. Staff expects expenditures totaling approximately $487,000 for CIP R2053.
- The project is expected to be complete by the end of October 2008.
- Director Croucher asked if the Chapman facility is going to be utilized for some time. Staff responded affirmatively.
- Staff indicated that it is worthwhile to build the office building and it makes sense to have the manager and supervisor in the same building with the operators.
- Staff indicated that a larger building was considered but a permit would be required for construction. Therefore, the decision was made to purchase the modular building which is sufficient for the staff at the treatment plant and to add a separate office space in the operations building for the recycled water operators.

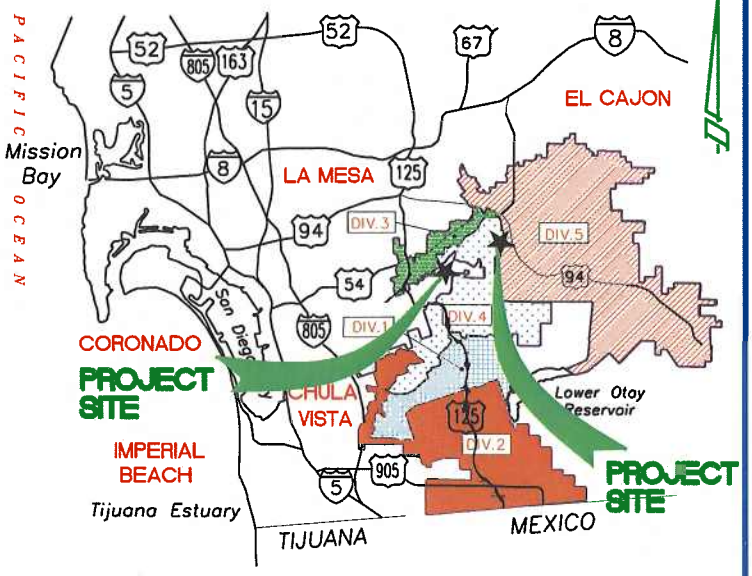
Following the discussion, the committee supported staffs' recommendations and presentation to the full board on the consent calendar.

ATTACHMENT B

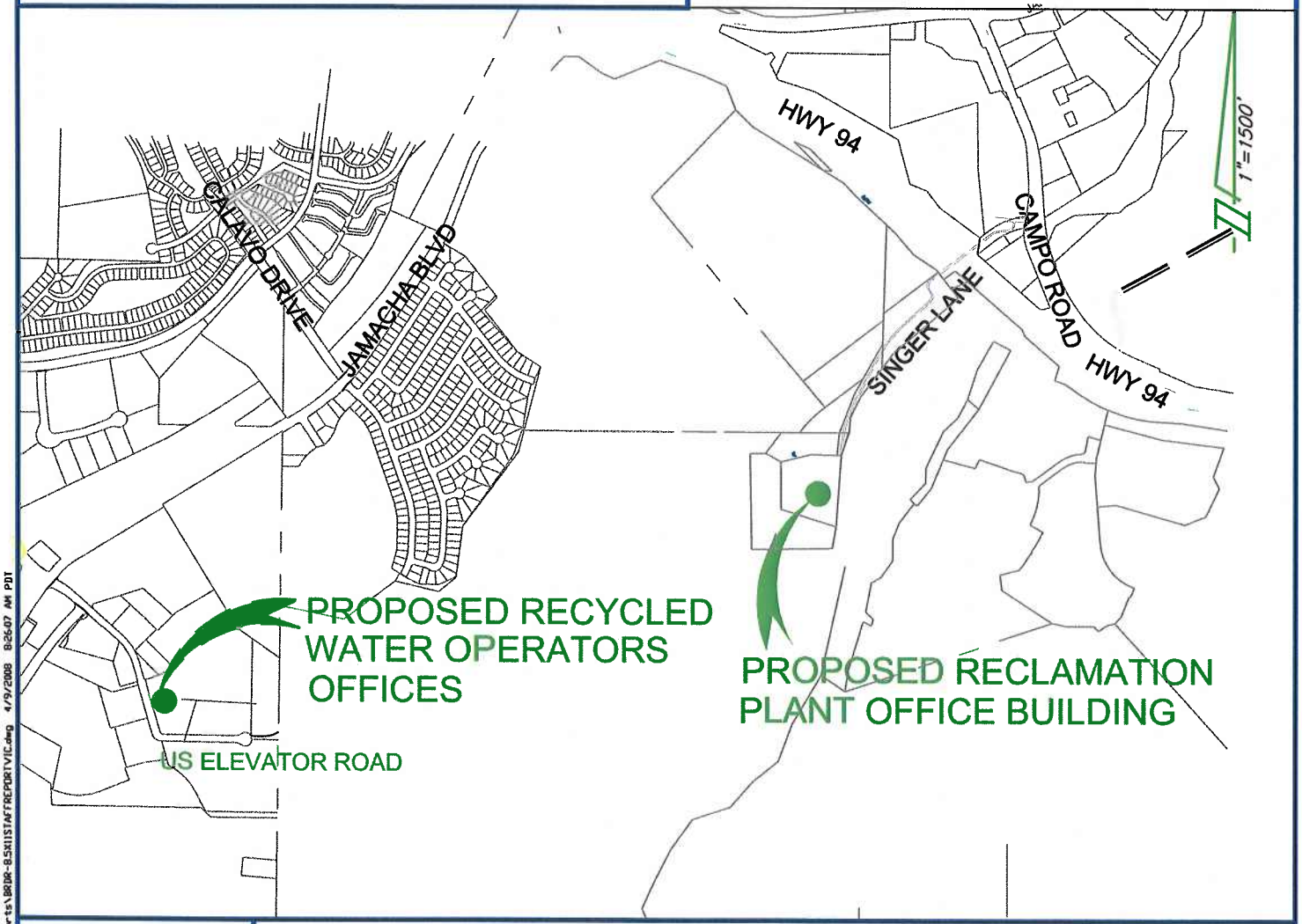
Otay Water District
R2053- RWCWRF - R.O. Building Remodel

Date Updated: April 07, 2008

Budget $495,000	Committed	Expenditures	Outstanding Commitment & Forecast	Projected Final Cost	Vendor / Comments
Planning					
Labor	25,310	25,310		25,310	
Consultant Contracts	200	200	-	200	WILLIAMS SCOTSMAN INC
Office Supplies	6	6	-	6	PETTY CASH CUSTODIAN
Regulatory Agency fee	50	50	-	50	SAN DIEGO COUNTY
Subcontract	3,493	3,493	-	3,493	BOYLE ENGINEERING CORP.
	74	74	-	74	HELIX ENVIRONMENTAL PLANING
	14,975	14,975	-	14,975	MCGRAW/BALDWIN ARCHITECTS
Temporary Labor	59	59	-	59	PRIMARY FUNDING CORP.
	15	15	-	15	TEMPRO/SEDONA STAFFING
			-	-	
			-	-	
Total Planning	$ 44,182	$ 44,181	$ -	$ 44,181	
Design					
In House/Labor	76,873	76,873		76,873	
In House/Labor (future)				-	
Consultant Contracts	375	375	-	375	WILLIAMS SCOTSMAN INC
Other Agency Fees	45	45	-	45	PETTY CASH CUSTODIAN
Proffesional Legal Fees	265	265	-	265	BURKE, WILLIAMS & SORENSEN
	1,795	1,795	-	1,795	GARCIA CALEDRON & RUIZ LLP
Regulatory Agency fee	682	682	-	682	COUNTY OF SAN DIEGO
Service Contracts	7,500	4,125	3,375	7,500	AWBREY COOK MCGILL ARCHITECT
	670	670	-	670	COUNTY OF SAN DIEGO
	1,000	1,000	-	1,000	HARPER & ASSOCIATES
	1,606	-	1,606	1,606	MAYER REPROGRAPHICS
Total Design	$ 90,811	$ 85,830	$ 4,981	$ 90,811	
Construction					
In House/Labor	46,652	26,652	20,000	46,652	
Equipment Rental	830	830	-	830	PENHALL COMPANY
Materials	275	275	-	275	DIAMOND CONCRETE SUPPLY, INC.
	6	6	-	6	DIXIELINE LUMBER COMPANY
	480	480	-	480	HANSON AGGREGATES PACIFIC
	33	33	-	33	TIGER REPROGRAPHICS
	188	188	-	188	WESTBURNE SUPPLY INC.
Outside Services	40	40	-	40	SYCAMORE LANDFILL, INC.
Printing	3,718	3,718	-	3,718	OCB REPROGRAPHICS
Professional Legal Fees	42	42	-	42	GARCIA CALEDRON & RUIZ LLP
Service Contracts	783	783	-	783	SAN DIEGO DAILY TRANSCRIPTS
Subcontract	15	15	-	15	OTAY LANDFILL, INC.
Construction Contracts	275,800		275,800	275,800	Telliard Construction
Contingency (5%)	14,000		14,000	14,000	
Accpt-close-out	10,000		10,000	10,000	
			-	-	
Total Construction	$ 352,862	$ 33,062	$ 319,800	$ 352,862	
Grand Total	**$ 487,854**	**$ 163,073**	**$ 324,781**	**$ 487,854**	



VICINITY MAP



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OTAY WATER DISTRICT

RALPH W. CHAPMAN WASTEWATER RECYCLING FACILITY
R.O. BUILDING & METER SHOP REMODEL PROJECT
LOCATION MAP CIP R2053

EXHIBIT A

AGENDA ITEM 7b

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Ron Grunow Senior Civil Engineer	PROJECT/ SUBPROJECT:	P2422/ 001102 DIV. NO. 2
	Daniel Kay for DK Associate Civil Engineer		
	Ron Ripperger Engineering Manager		
APPROVED BY: (Chief)	Rod Posada Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña Assistant General Manager, Engineering and Operations		
SUBJECT:	Approval of an Agreement between Otay Water District and California American Water District Regarding the Otay Valley Road Agency Interconnection		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board approves an agreement between the District and the California American Water District (Cal-Am) for modifications to, operation and maintenance of an existing metered interconnection, and to authorize the General Manager to execute the agreement. (See Exhibit A for project location). The agreement is attached as Exhibit B.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

That the Board authorizes the General Manager to enter into an agreement with Cal-Am to upgrade an existing interconnection to supply water to the District in the event of an emergency.

ANALYSIS:

The District has identified an opportunity for a beneficial need for

the rehabilitation of an existing interconnection between the two water districts. Currently, the existing interconnection provides water only to Cal-Am. By upgrading the interconnection with a bi-directional meter along with new Telemetry and a SCADA system, the District will then be able to receive water from Cal-Am in an emergency. An emergency situation is defined in the agreement under Section 1 (a).

Since only the District will benefit from the upgrades to the interconnection, both Cal-Am and the District have agreed in writing that the District would pay 100% of the cost to upgrade the facility. The District and Cal-Am will share equally in the costs for future operation and maintenance of the facility. The total cost for design, staff time and construction for upgrades to the facility is estimated at $85,000.

The facility will be used mainly when the District experiences an emergency situation. In previous outages and emergencies, these minor interconnections have proven to provide increased reliability and flexibility.

FISCAL IMPACT:

The total budget for CIP P2422, as approved in the FY2008 budget, is $300,000. Expenditures to date are $42,150. Staff time expenditures to execute the terms of the agreement will be minor. The Project Manager has determined that the remaining budget amount is sufficient.

Finance has determined that 100 percent of the funding for this project will be available from the Replacement Funds.

STRATEGIC GOAL:

This project supports the District's Mission Statement and the District's Strategic Goal to, "Design and construct new infrastructure - satisfy current and future water needs for Potable, Recycled and Wastewater Services."

LEGAL IMPACT:

None.

General Manager

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RG/DK/RR:jf

Attachments: Attachment A
Exhibit A
Exhibit B

ATTACHMENT A

SUBJECT/PROJECT: P2422/ 001102	Approval of an Agreement between Otay Water District and California American Water District Regarding the Otay Valley Road Agency Interconnection

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on April 16, 2008. The following comments were made:

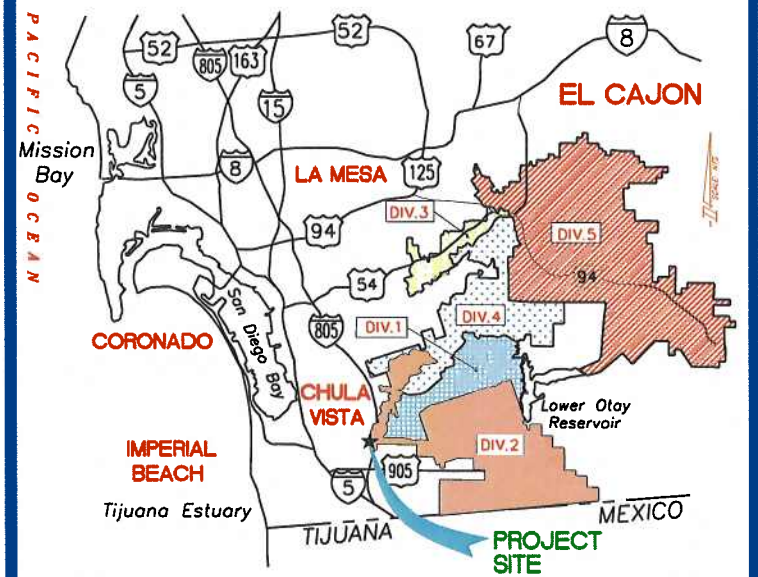
- Staff indicated that there is an existing interconnection between Otay Water District (OWD) and California American Water District (Cal-Am). However, the connection needs to be rehabilitated and upgraded.

- This interconnection will allow OWD to receive water from Cal-Am in case of an emergency. When the interconnection is updated, and with the new Telemetry and SCADA system, OWD will be able to receive approximately 1000 gallons per minute (gpm).

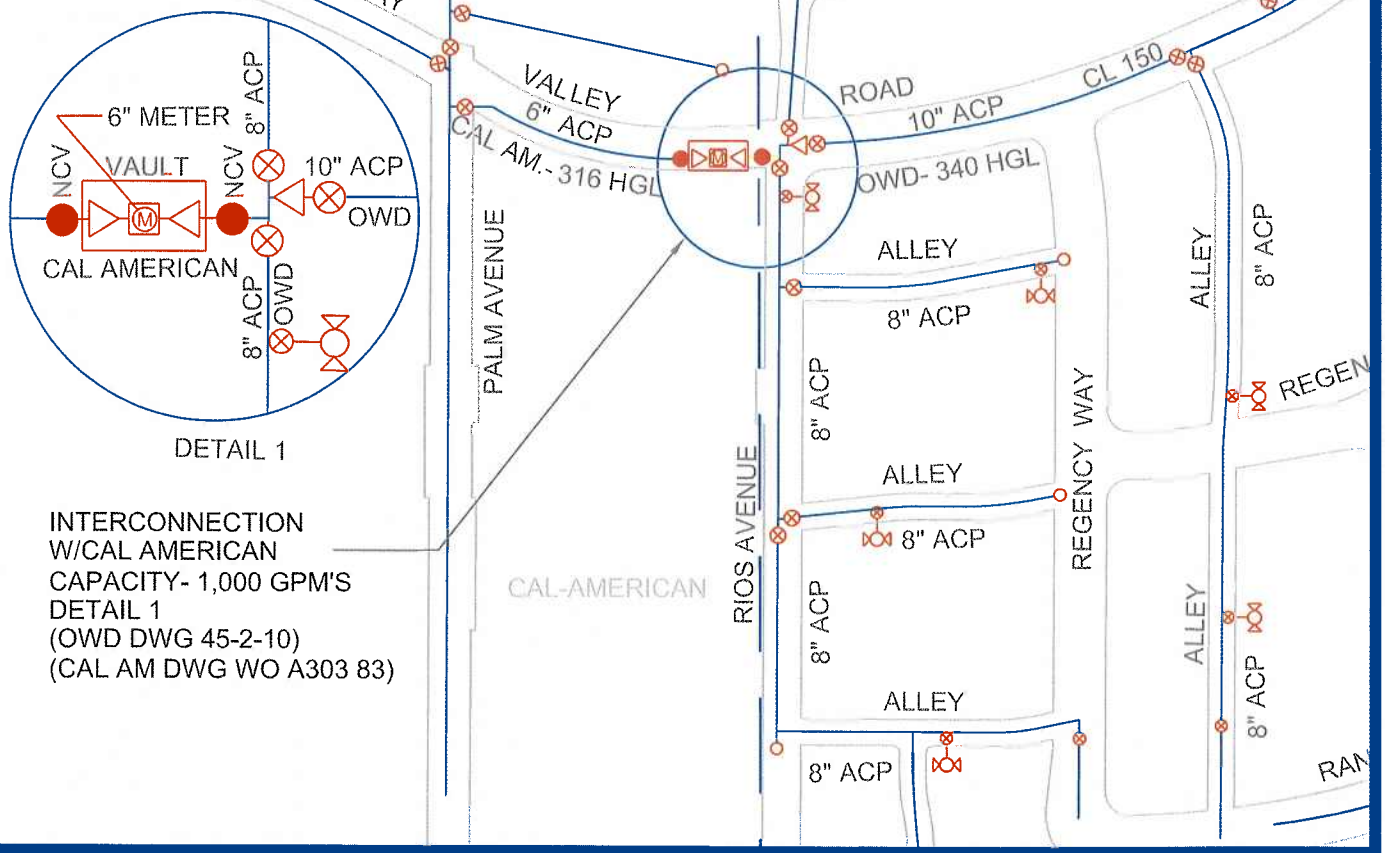
- The total estimated cost of the project is $85,000.

- Staff will present a construction contract to the Board for approval in the future.

Following the discussion, the committee supported staffs' recommendations and presentation to the full board on the consent calendar.



VICINITY MAP



DETAIL 1

INTERCONNECTION
W/CAL AMERICAN
CAPACITY- 1,000 GPM'S
DETAIL 1
(OWD DWG 45-2-10)
(CAL AM DWG WO A303 83)

OTAY WATER DISTRICT

AGREEMENT FOR EMERGENCY INTERCONNECTION BETWEEN CAL AMERICAN AND OTAY WATER DISTRICT OTAY VALLEY ROAD/RIOS AVENUE

WO 30093 CIP P2422

EXHIBIT A

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EXHIBIT B

AGREEMENT FOR EMERGENCY INTERCONNECTION BETWEEN OTAY WATER DISTRICT AND CALIFORNIA AMERICAN WATER COMPANY

This Agreement is made and entered into as of _____ , 2008, by and between Otay Water District, a Municipal Water District organized and existing pursuant to Water Code Section 71000 et seq, (hereinafter "Otay") and California American Water Company (hereinafter referred to as "Cal-American").

RECITALS

A. Otay is the owner of a water system including reservoirs and other works for the distribution of water to its customers. Otay's water system includes water mains and other facilities which presently extend to or are in close proximity of the boundaries of the Cal-American service area in the vicinity of Otay Valley Road and Rios Avenue in the City of Chula Vista, California.

B. Cal-American's system includes water mains which intersect or are in close proximity to the aforementioned Otay transmission mains.

C. There currently exists an interconnection between the Otay and Cal-American systems, whereby Otay can provide Cal-American with emergency water service.

D. Otay and Cal-American desire by this Agreement to modify the existing emergency interconnection and provide emergency water service connections to each other (moved to paragraph 2, below)

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Delivery. In emergency situations, as defined below in Section 1 (a), and when requested by either district pursuant to the terms of this Agreement, the supplying district shall supply treated water through its facilities to the interconnection located as shown in the following Exhibit A, attached hereto and incorporated herein. Both districts shall use their best efforts to provide 24 hours written advance notice of the need for such emergency interconnection and in all cases shall notify the supplying district prior to actual use. The supplying district shall operate the interconnection.

    a. "Emergency", Defined. An "emergency" is defined as any sudden unexpected occurrence that significantly reduces available water so as to jeopardize the health and/or safety of the public.
    b. "Surplus Capacity", Defined. "Surplus Capacity" is defined as the amount of water, as determined by Cal-American and Otay in excess of the amount necessary to the demand of the Cal-American and Otay systems.

2. Ability to Supply Water. Neither district guarantees that surplus capacity, as defined above in section 1(b), will be available at the time an emergency situation occurs. To the extent that surplus capacity is available, as determined in the sole

discretion of the supplying district with no undue burden on its water consumers, the receiving district may utilize the interconnection(s) described in Exhibit A to the extent of such availability.

The water service connections provided by this Agreement are not and shall not be used to provide a supplemental or additional water supply to meet the growth in demand not already addressed in the Water Resource Master Plans for either district.

3. Design and Construction. Otay shall be responsible for the design and construction of the emergency interconnection modification. The design and specifications shall conform to the Water Agency Standards (WAS). Items that are not covered by the WAS, shall be subject to Otay's and Cal-American's mutual approval. Otay shall furnish all materials and hire a contractor to perform all construction work necessary to make all connections, in accordance with approved plans and specifications.

4. Estimation of Quantity of Water Delivered. If water is to be delivered under the terms of this Agreement, the estimated quantity of water to be delivered shall be mutually agreed upon by the two parties prior to its delivery.

5. Payment for Water Delivered. If water is delivered under the terms of this Agreement, the supplying party will report the amount of water that has been supplied through a meter to the receiving party and to the Agency for credit within ten (10) calendar days of receipt of delivered water. The Agency will bill this amount to the receiving party and credit this amount to the supplying party. The cost of the water delivered through the emergency interconnection shall be the Agency's treated water rate in effect at the time of delivery.

6. Maintenance. Otay and Cal American shall be responsible for the maintenance and operation costs of the valve(s) connecting to their respective systems as shown in Exhibit A, attached hereto and incorporated herein. Maintenance, repair, or operation costs for the interconnection facility shall be the responsibility of the district identified in Exhibit A. Each district shall be solely responsible for any costs associated with its respective pipeline leading up to the interconnection, and Otay is responsible for 100% of all costs of any repair, relocation, abandonment, or modification of the connection itself (vault, meter, etc.)

7. Water Quality. Neither district warrants the quality of treated water delivered through any emergency interconnection established pursuant to this Agreement.

8. Access. During the term of this Agreement, authorized representatives of both districts shall be granted reasonable access to the facilities and property of the other district for the purpose of establishing emergency interconnections pursuant to this Agreement.

9. Indemnification. Each party shall be responsible for the willful misconduct and negligent acts or omissions of its officers, directors, agents, employees, and

subcontractors. Each party shall indemnify, hold harmless, and defend the other from and against all claims, demands, and liabilities for bodily injury, property damage, or other damages caused by the willful or negligent act or omission of the indemnifying party or its officers, directors, agents, employees, or subcontractors.

11. Integration. This Agreement and any and all Exhibits to it, represents the entire understanding of both districts as to those matters contained in it, and supersedes and cancels any prior oral or written understandings, promises or representations with respect to those matters covered in it. This Agreement may not be modified or altered except in writing signed by both districts.

12. Laws, Venue, and Attorneys' Fees. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California. In the event of any such litigation between the parties, the prevailing party shall be entitled to recover all reasonable costs incurred, including reasonable attorney's fees, as determined by the court.

13. Termination. Either party may terminate this Agreement upon thirty (30) days written notice. In the event of termination, Cal-American and Otay will be responsible for 50% each of the total costs of disconnecting or removing connections. Salvaged metering devices, valves, and hardware shall remain the property of the responsible district as shown on Exhibit A.

14. Notice. Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed to:

General Manager, Otay Water District
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978-2096

General Manager, California American Water Company
1019 Cherry Avenue
Imperial Beach, CA 91932

and shall be effective upon receipt thereof.

15. Severability. In the event any one of the provisions of this Agreement shall for any reason be held invalid, illegal or unenforceable, the remaining provisions of this Agreement shall be unimpaired, and the invalid, illegal or unenforceable provision(s) shall be replaced by a mutually acceptable provision which being valid, legal and enforceable, comes closest to the intention of the parties underlying the invalid, illegal or unenforceable provision.

16. Assignment. In no event shall this Agreement be assigned by either party without first obtaining the prior written consent of the other party.

17. Waiver. No covenant, term or condition of this Agreement shall be deemed to be waived by any party hereto unless such waiver is in writing and executed by the party making the waiver. No waiver of any breach of any of the terms, covenants, or conditions of this Agreement shall be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, covenant or condition contained herein.

18. Execution of Agreement. This Agreement shall not be deemed to have been accepted and shall not be binding upon either district until duly authorized officers of both parties have executed it. This agreement may not be modified or altered except in writing, signed by both districts.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

By: _____
Mark Watton, General Manager
Otay Water District

By: _____
Tom Bunosky, VP of Operations
California American Water Company

Approved as to form:

By: _____
General Counsel
Otay Water District

ND: 4851-8607-3345, v. 3

AGENDA ITEM 7c

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Ron Grunow Senior Civil Engineer	PROJECT/ SUBPROJECT:	P2422/ 001102 DIV. NO. 5
	Daniel Kay FOR DK Associate Civil Engineer		
	Ron Ripperger Engineering Manager		
APPROVED BY: (Chief)	Rod Posada Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña Assistant General Manager, Engineering and Operations		
SUBJECT:	Approval of an Agreement between Otay Water District and Helix Water District Regarding the Sir Francis Drake Drive Agency Interconnection		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (Otay) Board approves an agreement between Otay and the Helix Water District (Helix) for construction, operation, and maintenance of a new metered interconnection, and to authorize the General Manager to execute the agreement. (See Exhibit A for project location). The agreement is attached as Exhibit B.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

That the Board authorizes the General Manager to enter into an agreement with Helix to establish a new interconnection to supply water to Otay in the event of an emergency.

ANALYSIS:

Otay has identified an opportunity and a beneficial need for a new interconnection in Sir Francis Drake Drive between the two water districts. The proposed interconnection would only benefit Otay in the event of an emergency situation by allowing water to be transferred from Helix's system to Otay's. An emergency situation is defined in the agreement under Section 1 (a).

Since only Otay will benefit from the interconnection, both Helix and Otay have agreed in writing that Otay would pay 100% of the cost of construction, operation, and maintenance of the facility. The total cost for design, staff time, and construction for upgrades to the facility is estimated at $95,000.

The facility will mainly be used when the District experiences an emergency situation. In previous outages and emergencies, these minor interconnections have proven to provide increased reliability and flexibility.

FISCAL IMPACT:

The total budget for CIP P2422, as approved in the FY2008 budget, is $300,000. Expenditures to date are $42,150. Staff time expenditures to execute the terms of the agreement will be minor. The Project Manager has determined that the the remaining budget amount is sufficient.

Finance has determined that 100 percent of the funding for this project will be available from the Replacement Funds.

STRATEGIC GOAL:

This project supports the District's Mission Statement and the District's Strategic Goal to: "Design and construct new infrastructure - satisfy current and future water needs for Potable, Recycled, and Wastewater Services."

LEGAL IMPACT:

None.

General Manager

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RG/DK/RR:jf

Attachments: Attachment A
Exhibit A
Exhibit B

ATTACHMENT A

SUBJECT/PROJECT: P2422/ 001102	Approval of an Agreement between Otay Water District and Helix Water District Regarding the Sir Francis Drake Drive Agency Interconnection

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on April 16, 2008. The following comments were made:

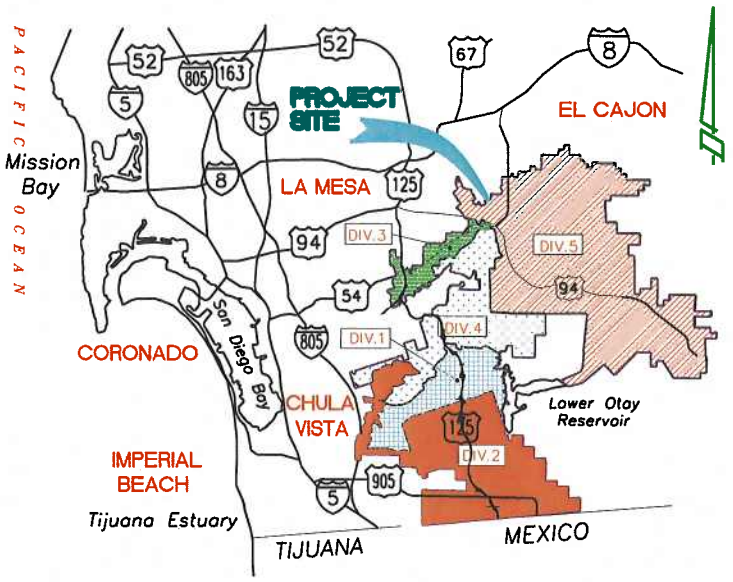
- Staff indicated that this agreement with Helix Water District will establish a new interconnection in the North District to supply water to OWD in the event of an emergency. This connection will provide water at a rate of 800 gallons per minute.

- The District will pay for the design and construction of the new interconnection as it benefits only Otay. The total cost included design, staff time and construction is estimated at $95,000.

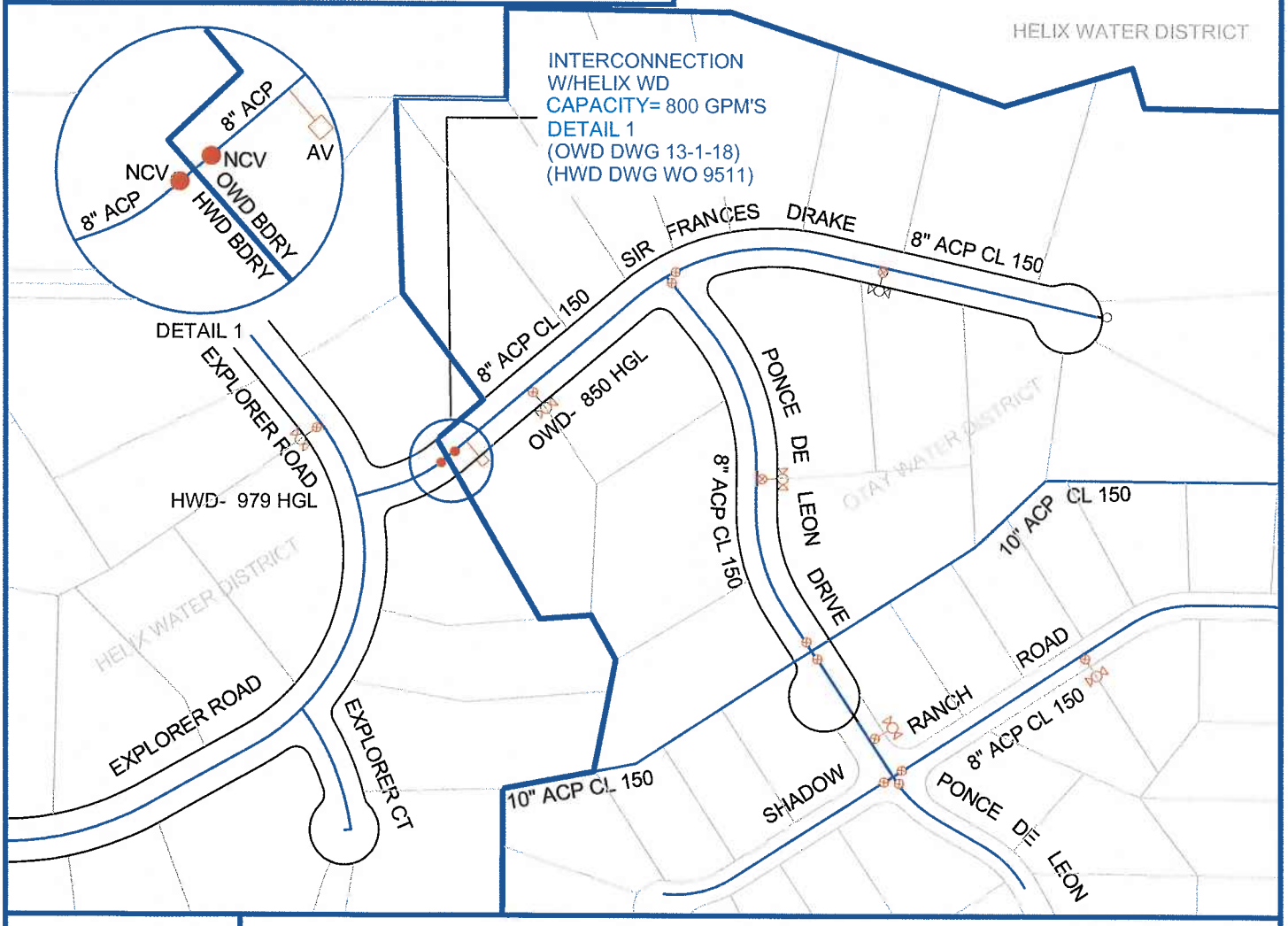
- The District with this new interconnection will have a total of 22 interconnections.

- This project is in line with the Integrated Resources Plan Interconnections District wide to provide water supplies in normal and emergency situations.

Following the discussion, the committee supported staffs' recommendations and presentation to the full board on the consent calendar.



VICINITY MAP



OTAY WATER DISTRICT

SIR FRANCES DRAKE DRIVE / EXPLORER ROAD
INTERCONNECTION
WITH HELIX WATER DISTRICT

P2422

EXHIBIT A

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EXHIBIT B

OWD CIP P2422 / Helix WO 1841

AGREEMENT FOR EMERGENCY INTERCONNECTION BETWEEN OTAY WATER DISTRICT AND HELIX WATER DISTRICT

This Agreement is made and entered into as of _____, 2008, by and between Otay Water District, a Municipal Water District organized and existing pursuant to Water Code Section 71000 et seq, (hereinafter "Otay") and Helix Water District, an Irrigation District organized and existing under the Irrigation District Law of the State of California, Water Code Section 20500 et seq, (hereinafter referred to as "Helix"). Otay and Helix are collectively referred to herein as the "Parties."

RECITALS

A. Otay and Helix are member agencies of the San Diego County Water Authority (hereinafter referred to as "Authority"), and are retail water purveyors that receive water from the Authority.

B. Authority is the regional wholesale water purveyor organized and existing under the County Water Authority Act of the State of California (Chapter 45, Water Code-Appendix).

C. Otay desires and Helix is amenable to, pursuant to the terms and conditions of this Agreement, provide emergency water service connections to from Helix to Otay; such water service connections are not and shall not be used to provide a supplemental or additional water supply to meet the growth in demand not already addressed in the Water Resource Master Plans for either Party.

AGREEMENT

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Delivery. In an Emergency, as defined below in Section 1 (a), Helix shall supply treated water through its facilities to the interconnection located as shown in the following Exhibit A, attached hereto and incorporated herein, when requested by Otay pursuant to the terms of this Agreement. Otay shall use its best efforts to provide 24 hours written advance notice of the need for such emergency interconnection and in all cases shall notify Helix prior to actual use. Otay shall operate the interconnection.

    a. "Emergency", Defined. An "emergency" is defined as any sudden unexpected occurrence that significantly reduces available water so as to jeopardize the health and/or safety of the public.

b. "Surplus Capacity", Defined. "Surplus Capacity" is defined as the amount of water, as determined by Helix or Otay, respectively, in excess of the amount necessary to satisfy the demand of the supplying party.

2. Ability to Supply Water. Neither District guarantees that Surplus Capacity, as defined above in Section 1(b), will be available at the time an emergency situation occurs. To the extent that Surplus Capacity is available, in the sole discretion of the supplying Party with no undue burden on its water consumers, the receiving Party may utilize the interconnection(s) described in Exhibit A to the extent of such availability.

3. Design and Construction. Otay shall fund all costs of the design and construction of the rehabilitation of the emergency interconnection, and of all work related to the interconnection as set forth herein. The design and specifications shall conform to the Water Agency Standards (WAS). Items that are not covered by the WAS, shall be subject to Otay's and Helix's mutual approval. Otay shall act as the lead agency for purposes of the California Environmental Quality Act. Otay shall furnish all materials and hire a contractor to perform all construction work necessary to make all connections, in accordance with approved plans and specifications. Upon completion, Otay shall provide Helix with "As-built" record drawings of the interconnection and provide any amendments to these drawings as they are developed.

4. Estimation of Quantity of Water Delivered. If water is to be delivered under the terms of this Agreement, the estimated quantity of water to be delivered and duration shall be mutually agreed upon by the two Parties prior to delivery of any water by the supplying Party.

5. Payment for Water Delivered. If water is delivered under the terms of this Agreement, the supplying Party will report the amount of water that has been supplied through a meter to the receiving Party and to the Authority. It is the Parties intention that the Authority will credit the supplying Party the cost of the water and the receiving Party will be billed this amount by the Authority. If the Authority is unable or unwilling to credit the supplying Party and bill the receiving Party appropriately, the receiving Party shall pay the supplying Party within 30 days of receiving written notice of the cost of the water. The cost of the water delivered through the emergency interconnection shall be the Authority's treated water rate in effect at the time of delivery.

6. Maintenance. Otay and Helix shall be responsible for the maintenance and operation costs of the valve(s) connecting to their respective systems as shown in Exhibit A, attached hereto and incorporated herein. Maintenance, repair, or operation costs for the interconnection facility shall be the responsibility of Otay. Otay shall be solely responsible for any costs associated with the pipelines leading up to the interconnection, and responsible for 100% of all costs of any repair, relocation, abandonment, or modification of the connection itself (vault, meter, etc.).

7. Water Quality. Neither District warrants the quality of treated water delivered through any emergency interconnection established pursuant to this Agreement.

8. Access. During the term of this Agreement, authorized representatives of both Parties shall be granted access to the facilities and property of the other party for the purpose of establishing emergency interconnections pursuant to this Agreement.

9. Indemnification. Each party shall be responsible for the willful misconduct and negligent acts or omissions of its officers, directors, agents, employees, and subcontractors. Each party shall indemnify, hold harmless, and defend the other from and against all claims, demands, and liabilities for bodily injury, property damage, or other damages caused by the willful or negligent act or omission of the indemnifying party or its officer, directors, agents, employees, or subcontractors.

10. Term. The term of this Agreement shall be from the date of its execution for a period of ten (10) years ("Term"), unless terminated prior to that time pursuant to the terms of this Agreement. The Agreement may be extended for one (1) additional and successive ten (10) year period, or such term as may be mutually agreed upon by the Parties based upon Helix and Otay's needs. Either Helix or Otay may exercise this option by providing written notice to the other District, one hundred and eighty (180) days prior to the expiration of the term of this Agreement. The renewal of the Agreement shall require the approval of the Board of Directors of both the Otay Water District and Helix Water District, which approval shall not unreasonably be withheld.

11. Integration. This Agreement and any and all Exhibits to it, represents the entire understanding of the Parties as to those matters contained in it, and supersedes and cancels any prior oral or written understandings, promises or representations with respect to those matters covered in it. This Agreement may not be modified or altered except in writing signed by both Parties.

12. Laws, Venue, and Attorneys' Fees. This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California. In the event of any such litigation between the parties, the prevailing party shall be entitled to recover all reasonable costs incurred, including reasonable attorney's fees, as determined by the court.

13. Termination. Either party may terminate this Agreement upon thirty (30) days written notice to the other party. In the event of termination, Otay will be responsible for 100% of the total costs of disconnecting or removing connections. Helix shall be responsible of the cost of the removal of the valve that is connected to its system only. Salvaged metering devices, valves, and hardware shall remain the property of Otay.

14. Notice. Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, and return receipt requested, postage prepaid, addressed to:

General Manager, Otay Water District
2554 Sweetwater Springs Blvd.
Spring Valley, CA 91978-2096

General Manager, Helix Water District
Helix Water District
7811 University Avenue
La Mesa, CA 91941-4927

and shall be effective upon receipt thereof.

15. Severability. In the event any one of the provisions of this Agreement shall for any reason be held invalid, illegal or unenforceable, the remaining provisions of this Agreement shall be unimpaired, and the invalid, illegal or unenforceable provision(s) shall be replaced by a mutually acceptable provision which being valid, legal and enforceable, comes closest to the intention of the parties underlying the invalid, illegal or unenforceable provision.

16. Assignment. In no event shall this Agreement be assigned by either party without first obtaining the prior written consent of the other party.

17. Waiver. No covenant, term or condition of this Agreement shall be deemed to be waived by any party hereto unless such waiver is in writing and executed by the party making the waiver. No waiver of any breach of any of the terms, covenants, or conditions of this Agreement shall be construed or held to be a waiver of any succeeding or preceding breach of the same or any other term, covenant or condition contained herein.

18. Execution of Agreement. This Agreement shall not be deemed to have been accepted and shall not be binding upon either District until duly authorized officers of both parties have executed it. This agreement may not be modified or altered except in writing, signed by both Parties.

19. Amendment of Agreement. Either Helix or Otay may give notice that they wish to amend this Agreement at any time with thirty (30) calendar days written notice. Any amendments will have to be mutually agreed upon by both Helix and Otay in writing.

[signatures continued on next page]

EXHIBIT B

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

By: _____
Mark Watton, General Manager
Otay Water District

By: _____
Mark Weston, General Manager
Helix Water District

Approved as to form:

By: _____
General Counsel
Helix Water District

AGENDA ITEM 7d

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2007
SUBMITTED BY:	Damon Braden for DB Senior Civil Engineer	PROJECT / SUBPROJECT:	P2185 DIV. 5 003013 NO.
	Ron Ripperger Engineering Manager		
APPROVED BY: (Chief)	Rod Posada Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña Assistant General Manager, Engineering and Operations		
SUBJECT:	Change Order No. 4 to the Agreement with Pacific Hydrotech Corporation for Construction of the 640-1 and 640-2 Reservoirs Project		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board approves Change Order No. 4 to the existing contract with Pacific Hydrotech Corporation (Pacific Hydrotech) for construction of the 640-1 and 640-2 Reservoirs Projects in the amount of <$4,846>. (See Exhibit A for project location).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Board authorization for the General Manager to execute Change Order No. 4 (See Exhibit B) for <$4,846> to the contract with Pacific Hydrotech.

ANALYSIS:

At the December 6, 2006 Board Meeting, Pacific Hydrotech was awarded the construction agreement for the 640-1 and 640-2 Reservoirs Project. The project construction began in January 2007 and is currently progressing well. Overall, construction is 80% complete. Construction completion is scheduled for November 2008.

Change Order No. 4 is comprised of three items. Item 1 is related to additional excavation for vaults and tie-in locations. Subsequent to potholing it was discovered that the elevations shown on the plans for various piping connections was incorrect and the existing piping was deeper than originally indicated. It was not practical to pothole these connections during design due to the depth of the piping. The additional shoring and excavation required to make the connections amounts to $60,154. Item 2 consists of a deletion of the "Regulated Waste Material Removal and Disposal" bid allowance. Based on the progress of the work it is foreseen that this bid item will not be utilized and a decrease in the contract amount of <$50,000> is requested. Item 3 consists of a deletion for the "Specialist in Hazardous or Regulated Waste Material Identification with Equipment" bid allowance. As with Item 2, based on the progress of the work, it is foreseen that this bid item will not be utilized and a decrease in the contract amount of <$15,000> is requested.

The project's construction management team, RBF Consulting (RBF), reviewed the costs submitted by the contractor for Item 1, as well as for Items 2 and 3, and found that the price was reasonable for the scope of work involved. Based on the above analysis Staff recommends approving Change Order No. 4 for a net decrease in the contract amount of <$4,846>.

FISCAL IMPACT:

The approved total budget for CIP P2185 is $29,500,000. Expenditures to date are $22,175,585. Total commitments to date, including this Change Order, are approximately $28,998,876. See Attachment B for budget detail.

The Project Manager anticipates that, based on the attached financial analysis, the budget will be sufficient to support this project. This change order reduces the contract amount by <$4,846>.

As determined by Finance, funding for this project is available from the Expansion Fund (53%) and the Betterment Fund (47%).

STRATEGIC GOAL:

This project supports the District's Mission statement, "To provide the best quality of water and wastewater services to the customers of Otay Water District, in a professional, effective, efficient, and sensitive manner..." This project fulfills the District's Strategic Goals No. 1 - Community and Governance, and No. 5 - Potable Water, by maintaining proactive and productive relationships with the project stakeholders and by guaranteeing that the District will provide for current and future water needs.

LEGAL IMPACT:

None.

General Manager

P:\WORKING\CIP 00185 - 640 Reservoirs\WO 30018 640 Reservoirs\Staff Reports\CO #4\BOD 5-07-08 640 Res Pac Hydrotech CO4 Draft HDB 040708.doc

HDB/RR/RP:jf

Attachments: Attachment A
Attachment B
Exhibit A
Exhibit B

ATTACHMENT A

SUBJECT/PROJECT:	Change Order No. 4 to the Agreement with Pacific Hydrotech Corporation for Construction of the 640-1 and 640-2 Reservoirs Project
P2185-003103	

COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on April 16, 2008. The following comments were made:

- Staff indicated that this is a change order credit for $4,846.

- Staff explained that the reason for this change order is that additional shoring and excavation was required to make connections to existing piping. The existing piping is located at depths of 28 feet and it was not practical to determine the exact depth of the pipe during the design phase. Due to not needing allowances in the contract for regulated waste removal and using a specialist to identify the hazardous material if any was found, results in deletion of both of these allowances. The result of the additive item for the shoring and excavation and deletion of the two allowances is a net decrease to the contract.

- The project is 80% complete. It is estimated that the project will be complete in about six to eight months. However, all critical items are complete.

- There is $29,500,000 in the budget for this CIP. Approximately $1,000,000 is expected to be cut from this CIP in 2009 and will be used for another project.

- Staff anticipates the potential for minor change orders in the future as construction slows but none that would exceed $20k.

- There was discussion regarding the notation of change order increases and decreases for the project. Staff explained that any increases or decreases are logged to the CIP in order to keep track of the total budget for that particular project.

Any changes to allowances will be brought back to the Board for approval.

Following the discussion, the committee supported staffs' recommendations and presentation to the full board on the consent calendar.

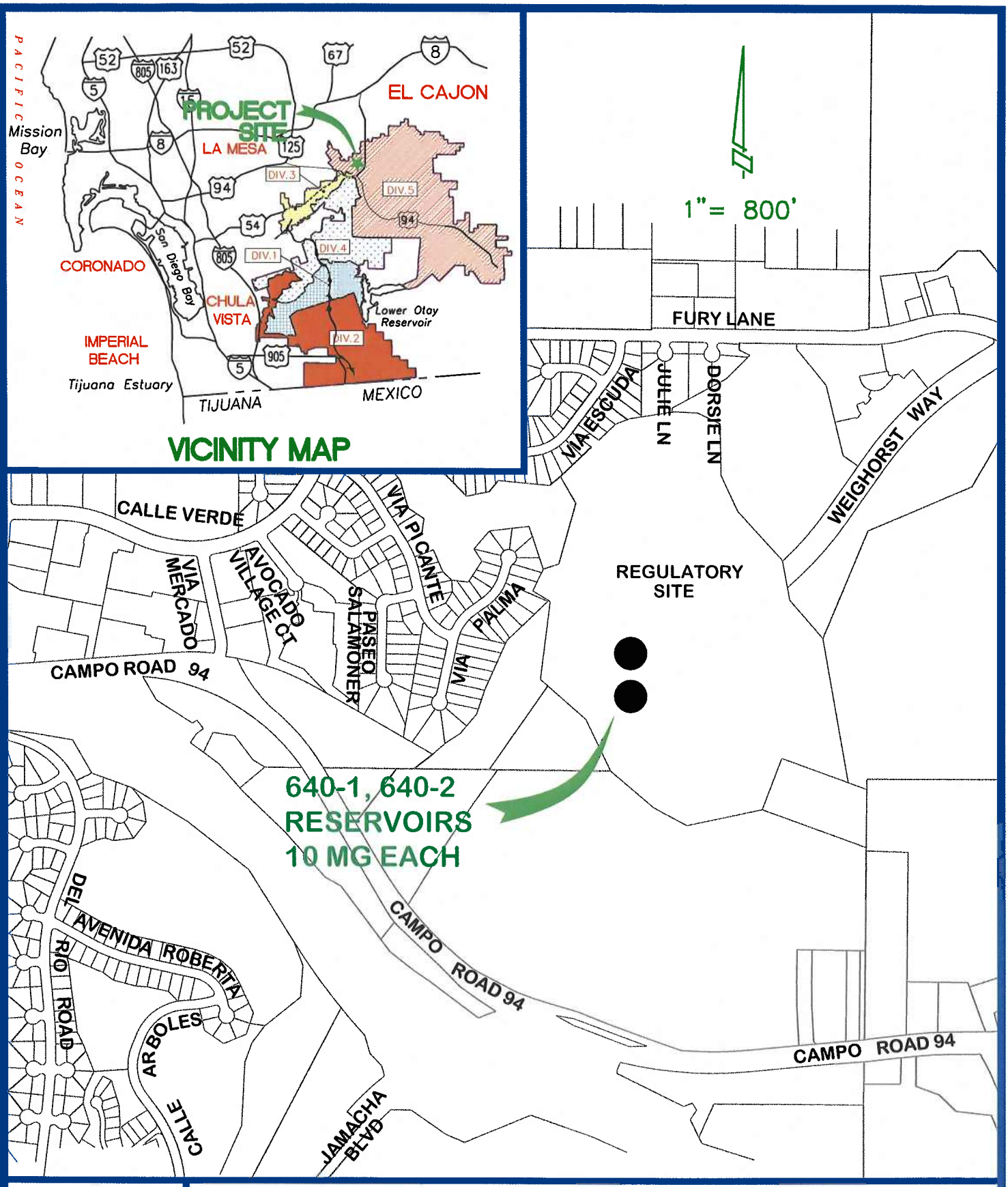
ATTACHMENT B

SUBJECT/PROJECT:	Change Order No. 4 to the Agreement with Pacific Hydrotech Corporation for Construction of the 640-1 and 640-2 Reservoirs Project
P2185-003103	

Otay Water District
P2185 - Res - 640-1 Reservoir 20.0 MG

Date Updated: April 08, 2008

Budget $29,500,000	*Committed*	*Expenditures*	*Outstanding Commitment & Forecast*	*Projected Final Cost*	*Vendor / Comments*
Planning					
Studies				-	
In House/Labor	106,119	106,119		106,119	
Printing	224	224	-	224	Tiger Reprographics
Office Supplies	25	25	-	25	Petty Cash Custodian
Consultant Contracts	810,734	810,734	-	810,734	Infrasturcture Engineering Corp
	750	750	-	750	San Diego Gas & Electric
Professional & Legal Fees	467	467	-	467	Garcia,Calderon & Ruiz
Subcontract	175,784	175,784	-	175,784	
	153,832	153,832	-	153,832	
Chemical Feed Systems	6,169	6,169	-	6,169	Core-rosion Products
	362	362	-	362	Bob Turner's Crane Services Inc.
Service Contracts	64	64	-	64	Sedona Staffing
Postage	27	27	-	27	Fed-Ex
Land/Easement Acquisition	39,000	39,000	-	39,000	Wildlands Inc
Total Planning	$ 1,293,556	$ 1,293,556	$ -	$ 1,293,556	
Design					
In House/Labor	306,226	306,226		306,226	
Consultant	4,705	4,705	-	4,705	WRA & Associates
Subcontract	8,500	8,500	-	8,500	E & J Weed Abatement Co.
	682	682	-	682	Environmine
	7,800	7,800	-	7,800	Fire Prevention Services Inc.
	600	600	-	600	Pacific Sourhwest Biological
	9,711	9,711	-	9,711	John Powell & Associates
Regulatory Agency Fee	1,250	1,250	-	1,250	State of California
Office Supplies	15	15	-	15	Petty Cash Custodian
Materials	537	537	-	537	Traffic Control Services Inc
	152	152	-	152	Allied Trench Shoring Services
Service Contracts	15,168	15,168	-	15,168	OCB Reprographics
	2,228	2,228	-	2,228	Mcgraw-Hill Construction
	528	528	-	528	San Diego Daily Transcript
	2,225	2,225	-	2,225	Union Tribune Publishing
Advertise and Award			-	-	
Total Design	$ 360,326	$ 360,326	$ -	$ 360,326	
Construction					
In House/Labor	1,033,694	233,694	800,000	1,033,694	
Subcontract	118,929	118,929	-	118,929	Boyle Engineering
Materials	122	122	-	122	Office Depot
	5,466	5,466	-	5,466	National Waterworks Inc.
Temporary Labor	383	383	-	383	Sedona Staffing
Shipping	21	21	-	21	Fed-Ex
Consultant Contracts	31,266	18,229	13,037	31,266	Infrasturcture Engineering Corp
	1,196,735	780,630	416,105	1,196,735	RBF Consulting
Construction Contracts	23,377	23,377	-	23,377	San Diego Gas & Electric
	24,888,450	19,339,455	5,548,995	24,888,450	Pacific Hydrotech Corporation
C.O. #4	(4,846)		(4,846)	(4,846)	C.O. #4 Pacific Hydrotech
Professional & Legal Fees	258	258	-	258	Burke Williams & Sorensen LLP
	487	487	-	487	Garcia,Calderon & Ruiz
Service Contracts	650	650	-	650	San Diego Daily Scripts
Accpt/close-out	50,000.00		50,000.00	50,000.00	
Total Construction	$ 27,344,993	$ 20,521,702	$ 6,823,291	$ 27,344,993	
Grand Total	$ 28,998,876	$ 22,175,585	$ 6,823,291	$ 28,998,876	



OTAY WATER DISTRICT

640-1 & 640-2 RESERVOIRS
CHANGE ORDER NO. 4 WITH PACIFIC HYDROTECH

LOCATION MAP

CIP P2185

EXHIBIT A

P:\WORKING\CIP 00185 - 640 Reservoirs\WO 30018 640 Reservoirs\Graphics\Exhibits-Figures\640 Reservoirs CO#4.dwg 4/9/2008 2:37:07 PM PDT

EXHIBIT B

OTAY WATER DISTRICT
2554 SWEETWATER SPRINGS BLVD., SPRING VALLEY, CA. 91978, (619) 670-2222

CONTRACT/P.O. CHANGE ORDER No. 4

PROJECT/ITEM: 640-1 (10MG) & 640-2 (10MG) Reservoirs
CONTRACTOR/VENDOR: Pacific Hydrotech Corporation **REF.CIP No.:** P2185-003103
APPROVED BY: Board: **REF. P.O. No:** 705704 **REF. W.O. No.:** 30018 **DATE:** 04/03/2008

DESCRIPTION:

See attached page 2 of 2 for continuation.

REASON:

See attached page 2 of 2 for continuation.

CHANGE P.O. TO READ:

Revise Contract to deduct $4,845.56 and 0 days time for a total Contract amount of $24,892,361.87 with a Contract Duration of 668 Calendar Days.

ORIGINAL CONTRACT/P.O. AMOUNT:	$	24,894,000.00
ADJUSTED AMOUNT FROM PREVIOUS CHANGE:	$	24,888,450.10
TOTAL COST OF THIS CHANGE ORDER:	$	(4,845.56)
NEW CONTRACT/P.O. AMOUNT IS:	$	24,892,361.87
ORIGINAL CONTRACT COMPLETION DATE:		Sep 6, 2008
CONTRACT/P.O. TIME AFFECTED BY THIS CHANGE:		0 days
CONTRACT COMPLETION DATE:		Nov 13, 2008

IT IS UNDERSTOOD WITH THE FOLLOWING APPROVALS, THAT THE CONTRACTOR/VENDOR IS AUTHORIZED AND DIRECTED TO MAKE THE HEREIN DESCRIBED CHANGES. IT IS ALSO AGREED THAT THE TOTAL COST FOR THIS CHANGE ORDER CONSTITUTES FULL AND COMPLETE COMPENSATION FOR OBLIGATIONS REQUIRED BY THE CONTRACT/P.O. ALL OTHER PROVISIONS AND REQUIREMENTS OF THE CONTRACT/P.O. REMAIN IN FULL FORCE AND EFFECT.

CONTRACTOR/VENDOR:

_____

TITLE: _____ DATE:_____

ADDRESS: Pacific Hydrotech Corporation

314 E 3rd Street, Perris, CA 92570

STAFF APPROVALS:

PROJ. MGR._____ DATE:_____

DIV. MGR: _____ DATE:_____

CHIEF: _____ DATE:_____

ASSIST G.M.: _____ DATE: _____

DISTRICT APPROVAL:

GEN. MANAGER: _____ DATE:_____

COPIES: ☐ FILE (Orig.), ☐ CONTRACTOR/VENDOR, ☐ CHIEF.-ENGINEERING., ☐ ASST CHIEF.-FINANCE ☐ ENGR. MGR.
☐ ACCTS PAYABLE ☐ INSPECTION ☐ PROJ MGR ☐ ENGR. SECRETARY ☐ PURCHASING

Description of Work

Description	Increase	Decrease	Time
Item No. 1: RFP 004 This Change Order provides for additional costs for potholing, engineered shoring, excavation, shoring installation, soil removal and backfill due to increased actual utility depth, per RFP 006.	$60,154.44	$0.00	0
Item No. 2: This Change Order decreases the amount allocated for Bid Item 12, Regulated Waste Material Removal and Disposal by $50,000.00 to a new authorized amount of $0.00.		$50,000.00	0
Item No. 3: This Change Order decreases the amount allocated for Bid Item 13, Specialist in Hazardous or Regulated Material Identification with Equipment by $15,000.00 to a new authorized amount of $0.00.		$15,000.00	0
Sub Total Amount	$60,154.44	$65,000.00	0
Total Net Change Order Amount	($4,845.56)		

Revisions to: BID SCHEDULE

Item #	Description	Quantity	Unit	Unit Price	Amount
12	Regulated Waste Material Removal and Disposal	LS	LS	LS	0.00
13	Specialist in Hazardous or Regulated Material Identification with Equipment	LS	LS	LS	0.00

Reason:

Item No. 1: RFP 004

Subsequent to potholing it was discovered that the 42-inch connection shown on Dwg P-9 was 6 feet deeper than indicated on the drawings and the 36-inch connection shown on Dwg. P-13 was 7 feet deeper than indicated on the drawings. These additional depths resulted in the Contractor having to secure and install engineered shoring due to actual depths in excess of 20 feet deep. The actual conditions resulted in additional excavation, a more costly type of shoring system than anticipated and increased complexity of work. This Change Order is required to compensate the Contractor for the additional costs resulting from connection depths in excess of 20 feet deep.

Item No. 2:

The Contract Allowance Bid Item, Item No. 12, Regulated Waste Material Removal and Disposal, was utilized to the maximum practical extent in the performance of the contract work and is no longer required.

Item No. 3:

The Contract Allowance Bid Item, Item No. 13, Specialist in Hazardous or Regulated Material Identification with Equipment, was utilized to the maximum practical extent in the performance of the contract work and is no longer required.

CHANGE ORDER LOG

640-1 (10MG) & 640-2 (10MG) Reservoirs

P2185
WO NO. 30018

C.O.	AMOUNT	APPROVED BY	APPROVED DATE	DESCRIPTION	TYPE C.O.
1	$116,562.26	Board	7/30/2007	1. Differing Site Condition beneath Tank 2 and Modified Soil Backfill Requirements	Differing Site Condition
2	($122,112.16)	Board	8/23/2007	1. Increased pipe wall thickness for inlet/outlet pipelines. 2. Decrease BI 14 Suspension of Blasting Operations	Design Change
3	$8,757.33	Manager	3/14/2008	1. Security Guard (50% cost) from 06/22/2007 to 10/22/2007 2. 5 Rain Days for 02/2007	Differing Site Condition
4	($4,845.56)	Board		1. Deep Tie-ins 2. Decrease BI 12 Reg Waste Mat Removal and Disposal 3. Decrease BI 13 Specialist in HAZ and REG Waste	Differing Site Condition
5					
6					
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35					
36					
37					
38					
39					
40					

Total C.O.'s To Date:	($1,638.13)	-0.01%
Original Contract Amount:	$24,894,000.00	
Current Contract Amount:	$24,892,361.87	

Change Order Breakdown for the Month:

Month	Net C.O.$	Limit	Authorization	Absolute C.O.$	Absolute C.O. %
4/08	$0.00	$5,000/5%	PM/Supervisor	$0.00	0.0%
		$10,000/5%	Manager	$0.00	0.0%
		$21,000/20%	Chief	$0.00	0.0%
		$50,000/30%	GM	$0.00	0.0%

Otay Water District
40-1 (10MG) & 640-2 (10MG) Reservoirs
Budgetary Analysis

		Base Contract				Change Order No. 4			
Bid Item	Bid Item Description	Quantity	Unit	Unit Cost	Total	Quantity Modification	Running Quantity Total	CO Value	New Contract Value
1	Mobilization, Bonds, Permits, and Demobilization	1	LS	$714,000	$714,000.00				$714,000.00
2	Two (2) 10 MG Prestressed Concrete Reservoirs	1	LS	$7,836,000	$7,836,000.00				$7,836,000.00
3	Prestressing for two (2) Concrete Reservoirs	1	LS	$2,565,000	$2,565,000.00				$2,565,000.00
4	Mass Grading	1	LS	$3,460,000	$3,460,000.00				$3,460,000.00
5	Regulatory Site Improvements	1	LS	$8,983,000	$8,983,000.00				$8,983,000.00
6	Potholing	1	LS	$14,000	$14,000.00				$14,000.00
7	SWPPP	1	LS	$39,000	$39,000.00				$39,000.00
8	Record Drawings	1	LS	$2,000	$2,000.00				$2,000.00
9	Construct Desilting Basin	1	LS	$181,000	$181,000.00				$181,000.00
10	Cost Loaded Schedule	1	LS	$100,000	$100,000.00				$100,000.00
11	Soundwall Barrier Allowance	NA	NA	$30,000	$40,000.00				$40,000.00
12	Regulated Waste Material Removal and Disposal	NA	NA	$50,000	$50,000.00			($50,000.00)	$0.00
13	Specialist in Hazardous or Regulated Material Identification with Equipment	100	Hr	$150	$15,000.00			($15,000.00)	$0.00
14	Unknown and/or Unidentified Utilities	NA	NA	$430,000	$650,000.00				$650,000.00
15	Suspension of Blasting Operations	20	Days	$10,000	$200,000.00				$0.00
16	Allowance for Potholing	4	EA	$1,250	$45,000.00				$45,000.00
			EA	$250,000	$0.00				
			EA	$10,000	$0.00				
RFP									
1	Earthwork Modifications								$116,562.26
2	Pipe Thickness Increase								$77,887.84
4	Security Guard								$6,757.33
								$80,154.44	$80,154.44
	Total Contract Value				**$24,894,000.00**				**$24,892,361.87**
	Change Order Value							($4,645.56)	
	Cumulative Change Order Total								($1,638.13)
	Change Order Rate (Percentage)				0.00%				-0.01%

RBF CONSULTING

RBF Consulting
4499 Ruffin Road, Suite 100
San Diego, CA 92123
(858) 565-4545
Fax (858) 565-4547

REQUEST FOR PROPOSAL #06

Date:	March 18, 2008	Project Name:	Otay 640-1 & 640-2 Reservoirs
To:	Pacific Hydrotech Corporation	C.I.P. No.:	P2185
	314 E 3rd Street Perris, CA 92570	Contractor:	Pacific Hydrotech Corporation
Attn:	Bob Owens	W.O. No.:	30018
From:	Douglas Cook		
Subject:	RFP 006 – Deep Tie-ins		

Reference Drawings: P-9 & P-13
Ref. Spec. Section: N/A
Referenced RFI: N/A

Description:

Shop drawings required

X No Shop drawings required

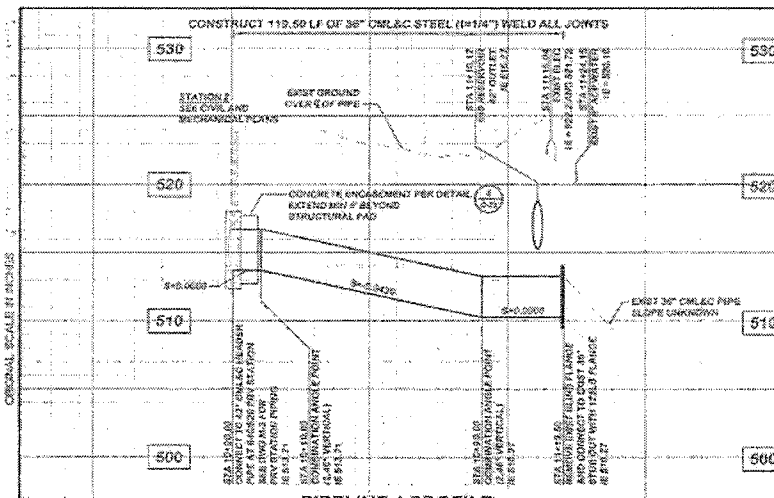
Please prepare a lump sum proposal to furnish all required labor, material, and equipment necessary to implement the following items resulting from additional depth necessating engineered shoring, additional excavation and backfill and additional shoring rental due to increased difficulties:

- Implement modifications to the shoring system to account for the actual depth of the 36-inch pipeline connections shown on Dwg. P-13 at Sta. 11+19.50. Plan showed depth of ~15 feet whereas actual is ~22 feet below grade
- Implement modifications to the shoring system to account for the actual depth of the 42-inch pipeline connection shown on Dwg. P-9 at Sta. 309+16.71. Plan showed depth of ~17 feet whereas actual is ~23.

- Please submit a lump sum cost proposal for this adjustment to your construction contract by **April 28, 2007.** Your proposal should include a complete detailed breakdown of labor man-hours, materials, equipment, and all other related costs which would be basis for negotiation and agreement in an adjustment to the contract price.
- Please quantify the impact, if any, the above described scope of work will have upon your project completion date, by identifying the first critical path element of your schedule which is impacted and the duration of the impact.
- Other requirements to be included are: N/A

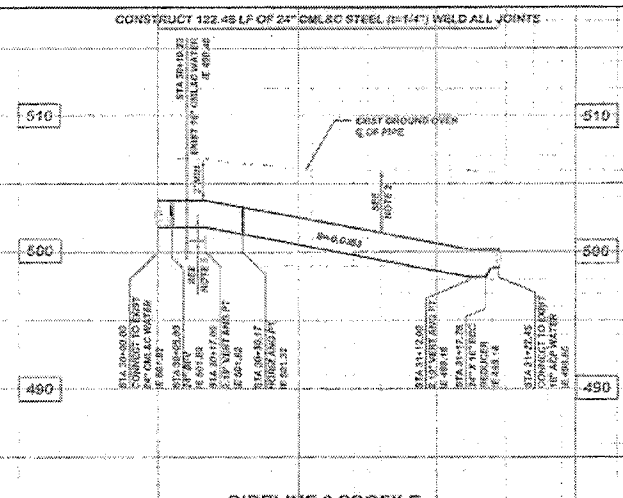
By: _____
Construction Manager's Signature

cc:



PIPELINE 1 PROFILE

HORIZONTAL SCALE 1"=20'
VERTICAL SCALE 1"=4'

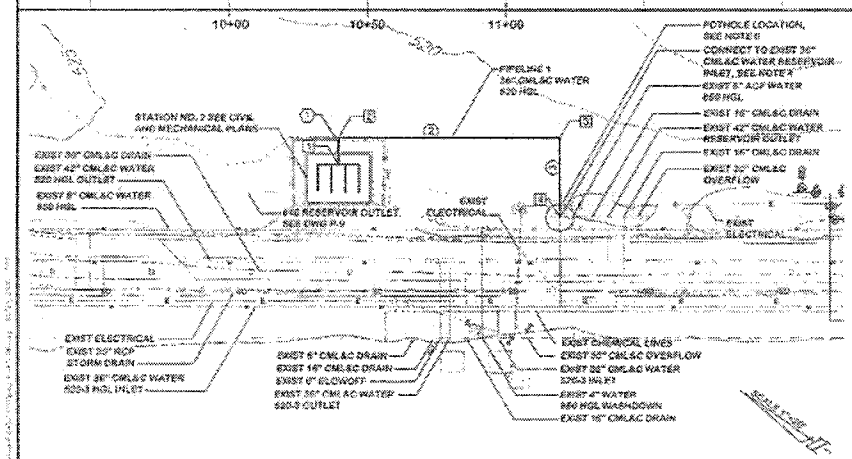


PIPELINE 3 PROFILE

HORIZONTAL SCALE 1"=20'
VERTICAL SCALE 1"=4'

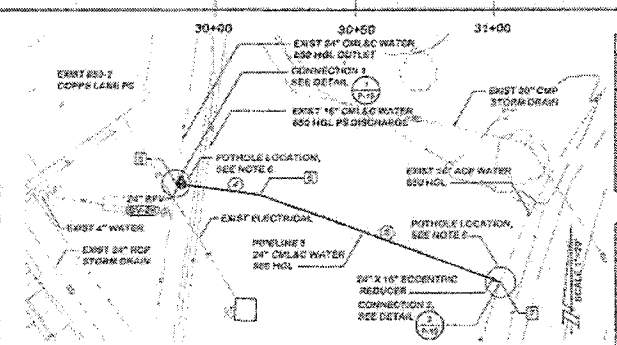
NOTES:

1. CONTRACTOR SHALL ORDER PREFABRICATED PIPE WITH LOOSE FITTINGS, FLANGES, AND STRAIGHT PIPE IN EXCESS LENGTH TO ACCOMODATE ALL CONNECTIONS. DIMENSIONS SHALL BE VERIFIED IN THE FIELD AND CONNECTION SHALL BE ASSEMBLED ACCORDINGLY.
2. MINIMUM COVER OVER PIPELINE SHALL BE 4' UNLESS OTHERWISE NOTED.
3. CONTRACTOR SHALL MAINTAIN MINIMUM VERTICAL CLEARANCE OF 1' TO ALL EXIST UTILITIES.
4. THE CONTRACTOR SHALL NOTIFY THE DISTRICT 3 WORKING DAYS IN ADVANCE OF MAKING THIS CONNECTION. MAXIMUM SHUTDOWN TIME SHALL BE 8 HOURS. SHUTDOWN TIME WILL BEGIN AFTER THE DISTRICT DRAINS THE LINE.
5. CORROSION PROTECTION FOR ALL PIPE, FITTINGS, VALVES, AND APPURTENANCES SHALL BE AS DESCRIBED IN THE CONTRACT SPECIFICATIONS AND AS SHOWN IN THE CORROSION PLANS.
6. POTHOLE LOCATION: THE CONTRACTOR SHALL USE THE INFORMATION IN APPENDIX B AS A GUIDE ONLY WHEN MAKING THIS CONNECTION. THE CONTRACTOR SHALL SUBMIT PLANS ON THEIR PROPOSED METHOD TO SUPPORT AND PROTECT ALL UTILITIES IN THIS AREA DURING CONSTRUCTION.
7. CONTRACTOR SHALL REFER TO DRAWING DM-1 FOR VALVE SCHEDULE.



PIPELINE 1 PLAN

640/520 PRV STATION TO 520-3 RESERVOIR INTERCONNECTING PIPELINE



PIPELINE 3 PLAN

INTERCONNECTING PIPELINE TO 650 PRESSURE ZONE

COORDINATE TABLE

NO	STATION	NORTHING	EASTING	DESCRIPTION
1	10+00.00	1651622.19	6347141.26	CONNECT TO 42" CML&C PIPE
2	10+10.50	1651627.82	6347149.40	90° HORIZ ANG PT
3	10+90.00	1651682.32	6347199.34	90° HORIZ ANG PT
4	11+19.50	1651646.47	6347171.17	CONNECT TO EXIST 36" STUB
5	30+00.00	1651451.33	6347531.95	CONNECT TO EXIST 24" CML&C
6	30+30.17	1651447.02	6347561.82	12.27° HORIZ ANG PT
7	31+22.45	1651414.75	6347646.36	CONNECT TO EXIST 16" ACP

DATA TABLE

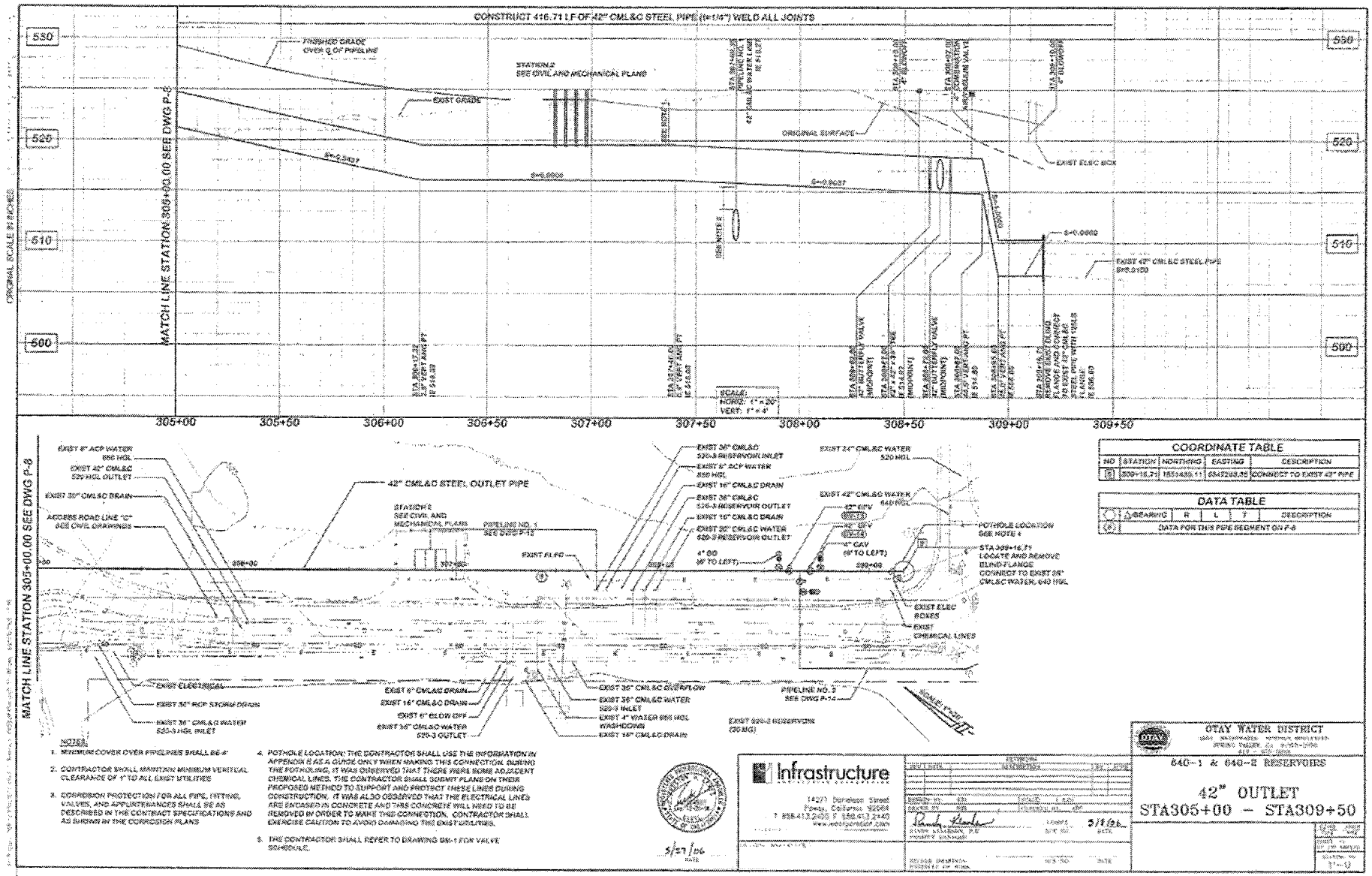
	Δ/BEARING	R	L	T	DESCRIPTION
1	N66°0'00"E	-	10.00	-	36" CML&C STEEL (t=1/4")
2	S39°0'00"E	-	80.00	-	36" CML&C STEEL (t=1/4")
3	S89°0'00"W	-	29.50	-	36" CML&C STEEL (t=1/4")
4	S61°47'39"E	-	58.17	-	24" CML&C STEEL (t=1/4")
5	S89°21'35"E	-	92.28	-	24" CML&C STEEL (t=1/4")

OTAY WATER DISTRICT

Infrastructure
14271 Danielson Street
Poway, California 92064
T 858.413.2400 F 858.413.2440
www.infrastructure.com

640-1 & 640-2 RESERVOIRS
PIPELINE 1 AND 3
PLAN AND PROFILE

P-13



COORDINATE TABLE				
NO	STATION	NORTHING	EASTING	DESCRIPTION
1	309+16.71	1851439.11	6547269.58	CONNECT TO EXIST 42" PIPE

DATA TABLE					
△	BEARING	R	L	T	DESCRIPTION
(1)	DATA FOR THIS PIPE SEGMENT ON P-8				

NOTES:

1. MINIMUM COVER OVER PIPELINES SHALL BE 4'
2. CONTRACTOR SHALL MAINTAIN MINIMUM VERTICAL CLEARANCE OF 1' TO ALL EXIST UTILITIES
3. CORROSION PROTECTION FOR ALL PIPE, FITTING, VALVES, AND APPURTENANCES SHALL BE AS DESCRIBED IN THE CONTRACT SPECIFICATIONS AND AS SHOWN IN THE CORROSION PLANS
4. POTHOLE LOCATION: THE CONTRACTOR SHALL USE THE INFORMATION IN APPENDIX B AS A GUIDE ONLY WHEN MAKING THIS CONNECTION. DURING THE POTHOLING, IT WAS OBSERVED THAT THERE WERE SOME ADJACENT CHEMICAL LINES. THE CONTRACTOR SHALL SUBMIT PLANS ON THEIR PROPOSED METHOD TO SUPPORT AND PROTECT THESE LINES DURING CONSTRUCTION. IT WAS ALSO OBSERVED THAT THE ELECTRICAL LINES ARE ENCASED IN CONCRETE AND THIS CONCRETE WILL NEED TO BE REMOVED IN ORDER TO MAKE THIS CONNECTION. CONTRACTOR SHALL EXERCISE CAUTION TO AVOID DAMAGING THE EXIST UTILITIES.
5. THE CONTRACTOR SHALL REFER TO DRAWING SM-1 FOR VALVE SCHEDULE.

5/22/06
DATE

Infrastructure
14271 Jamboree Street
Irvine, California 92604
T 949.413.2400 F 949.413.2440
www.infrastructure.com

DESIGNED BY: SB
DRAWN BY: SB
CHECKED BY: RL
5/1/06
DATE

OTAY WATER DISTRICT
640-1 & 640-2 RESERVOIRS

42" OUTLET
STA305+00 – STA309+50

From: Douglas Cook
Subject: Fwd: RE: RFP 006 - Deep Tie-ins

>>> "Lito" <Lito@pachydro.com> 4/3/2008 2:51:05 PM >>>
Doug,

The attached cost for RFP-06 is acceptable to us.

Lito Guintu, Chief Estimator/V.P.
Pacific Hydrotech Corporation
314 E. 3rd Street, Perris, CA 92570
Tel 951-943-8803, Fax 951-943-1093
E-mail: lito@pachydro.com

- Live Simply, Love Generously, Care Deeply, Speak Kindly -

RFP 06 - EXTRA WORK AT THE TIE-IN #1 & OUTLET TIE-INS

								TOTAL
1. Materials								
		Pipe & Fittings						$8,092.00
		Shoring & Engineering						$8,204.21
								$16,296.21
2.Tie-In #1								
	Pothole							
	2	Laborer	$50.00	per hour	12	hour		$1,200.00
	1	Operrator	$65.00	per hour	12	hour		$780.00
	1	Excavator	$133.00	per hour	12	hour		$1,596.00
	Assemble Shoring							
	2	Laborer	$50.00	per hour	8	hour		$800.00
	1	Operrator	$65.00	per hour	8	hour		$520.00
	1	Excavator	$133.00	per hour	8	hour		$1,064.00
	Disassemble Shoring							
	2	Laborer	$50.00	per hour	8	hour		$800.00
	1	Operrator	$65.00	per hour	8	hour		$520.00
	1	Excavator	$133.00	per hour	8	hour		$1,064.00
	Additional Excavation							
	1	Laborer	$50.00	per hour	12	hour		$600.00
	1	Operrator	$65.00	per hour	12	hour		$780.00
	1	Excavator	$133.00	per hour	12	hour		$1,596.00
	Additional Backfill							
	1	Laborer	$50.00	per hour	10	hour		$500.00
	2	Operrator	$65.00	per hour	10	hour		$1,300.00
	1	Excavator	$133.00	per hour	10	hour		$1,330.00
	1	Water Truck	$50.00	per hour	10	hour		$500.00
	Miscellaneous							
	1	Welder	$85.00	per hour	12	hour		$1,020.00
	1	Foreman	$65.00	per hour	40	hour		$2,600.00
	1	Truck	$12.50	per hour	40	hour		$500.00
								$19,070.00
3. Outlet Tie-In								
	Pothole							
	2	Laborer	$50.00	per hour	10	hour		$1,000.00
	1	Operrator	$65.00	per hour	10	hour		$650.00
	1	Excavator	$133.00	per hour	10	hour		$1,330.00
	Assemble Shoring							
	2	Laborer	$50.00	per hour	8	hour		$800.00
	1	Operrator	$65.00	per hour	8	hour		$520.00
	1	Excavator	$133.00	per hour	8	hour		$1,064.00
	Disassemble Shoring							
	2	Laborer	$50.00	per hour	8	hour		$800.00
	1	Operrator	$65.00	per hour	8	hour		$520.00
	1	Excavator	$133.00	per hour	8	hour		$1,064.00
	Additional Excavation							
	1	Laborer	$50.00	per hour	10	hour		$500.00
	1	Operrator	$65.00	per hour	10	hour		$650.00
	1	Excavator	$133.00	per hour	10	hour		$1,330.00
	Additional Backfill							
	1	Laborer	$50.00	per hour	8	hour		$400.00
	2	Operrator	$65.00	per hour	8	hour		$1,040.00
	1	Excavator	$133.00	per hour	8	hour		$1,064.00
	1	Water Truck	$50.00	per hour	8	hour		$400.00
	Miscellaneous							
	1	Welder	$85.00	per hour	12	hour		$1,020.00
	1	Foreman	$65.00	per hour	36	hour		$2,340.00
	1	Truck	$12.50	per hour	36	hour		$450.00
								$16,942.00
					Subtotal Cost			$52,308.21
					15% Mark-Up			$7,846.23
					Subtotal Extra			**$60,154.44**

AGENDA ITEM 7e

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Stephen Dobrawa, Purchasing Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)	Rom Sarno, Chief, Administrative Services		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager, Finance and Administration		
SUBJECT:	RATIFICATION OF RESOLUTION 4122 AMENDING THE DISTRICT'S CODE OF ORDINANCE		

GENERAL MANAGER'S RECOMMENDATION:

That the Board ratify Resolution 4122, amending Code of Ordinance:

Policy #7, Conditions for Installment or Deferred Payments to the District ("Attachment C"),
Policy #15, Use of District Credit Cards, Petty Cash, and Expenditures involving District Credit("Attachment D").

COMMITTEE ACTION: _____

See "Attachment A".

PURPOSE:

To request that the Board ratify Resolution 4122 amending Policies 7 and Policy 15 of the Code of Ordinance.

ANALYSIS:

On April 2, 2008 the Board adopted Resolution 4122 amending the Code of Ordinance Policy 7 (Conditions for Installment or Deferred Payments to the District) and Policy 15 (Use of District Credit Cards, Petty Cash, and Expenditures involving District Credit). While the staff report for this action contained correctly amended attachments, Resolution 4122 contained an incorrect underscored draft attachment of Policy 15.

To correct this error and have the record show the complete and correct information, staff is requesting that the Board ratify the resolution with the proper underscored document attached.

FISCAL IMPACT:

Ratifying Resolution 4122 amending the Code of Ordinance Policy 7 and Policy 15 will have no negative fiscal impact.

STRATEGIC GOAL:

Ensure financial health through formalized policies, prudent investing, and efficient operations.

LEGAL IMPACT:

None

General Manager

Attachment A - Committee Action
Attachment B - Resolution and Strikethrough Copy of Policies 7 & 15
Attachment C - Policy 7 Clean Copy
Attachment D - Policy 15 Clean Copy

ATTACHMENT A

SUBJECT/PROJECT:	RATIFICATION OF RESOLUTION 4122 AMENDING THE DISTRICT'S CODE OF ORDINANCE

COMMITTEE ACTION:

The Finance, Administration, and Communications Committee reviewed this item at a meeting held on April 22, 2008. The following comments were made:

- Staff indicated that Resolution No. 4122 was adopted by the board at the April 2, 2008 meeting. However, the strike-thru copy of Policy 15 attached to the resolution was a draft copy. Staff is requesting that the board re-adopt Resolution No. 4122 with the correct strike-thru copy to clarify the record.

The committee supported staffs' recommendation and presentation to the full board on the consent calendar.

RESOLUTION NO. 4122

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OTAY WATER DISTRICT
AMENDING POLICY NO. 7, CONDITIONS FOR
INSTALLMENT OR DEFERRED PAYMENTS TO THE
DISTRICT AND POLICY NO. 15, USE OF DISTRICT
CREDIT CARDS, PETTY CASH, AND EXPENDITURES
INVOLVING DISTRICT CREDIT

WHEREAS, staff routinely reviews and makes recommendations to update, revise and replace Board policies, in order to ensure that the policies are maintained to promote best management practices, and

WHEREAS, it has been determined that there is a need to amend Board of Directors Policy No. 7, Conditions for Installment or Deferred Payments to the District and Policy No. 15, Use of District Credit Cards, Petty Cash, and Expenditures Involving District Credit, to match current practices and recent changes to the Code of Ordinances and Purchasing Manual; and

WHEREAS, the changes will standardize the General Manager's signing authority so it is consistent with recent changes to the District's Code of Ordinances and Purchasing Manual; and

WHEREAS, the changes will also provide guidelines for deferral agreements and clarify the issuance and use of credit cards and petty cash; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Otay Water District that Policy Numbers 7 and 15 be amended as noted in the attached strike-thru copies of these policies.

BE IT FURTHER RESOLVED THAT the amended policies shall become effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Otay Water District at a regular meeting held this 2nd day of April, 2008.

Ayes:
Noes:
Abstain:
Absent:

_____
President

ATTEST:

_____
Secretary

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
CONDITIONS FOR INSTALLMENT OR DEFERRED PAYMENTS TO THE DISTRICT	07	10/15/84	1/7/98

PURPOSE

To establish a policy regarding conditions for making installment or deferred payments to the District.

BACKGROUND

Occasionally the District receives requests to ~~permit~~ allow payment of certain ~~district fees or~~connection charges ~~or other payments~~ on an installment or deferred basis. Approval of these agreements will occur in very limited circumstances where it is in the District's best interest that the agreement be made. In addition, i~~I~~f the District is to consider such requests, the District must not be in a position of risk of loss in the event of non-payment.~~, arrangement for payment must assure that the District is protected in the transaction.~~

POLICY

The following procedures, terms and conditions shall apply to requests and arrangements for payment to the District on an installment or deferred basis:

1. Requests for installment or deferred payments shall be reviewed by the District ~~Staff~~. Each request shall indicate the terms desired with a maximum term of 12 months. The person or party making the request shall furnish all financial information or data deemed necessary by the ~~Staff~~ District to review the request.

2. The General Manager shall have authority to negotiate and execute deferral agreements with residential customers where the value of the agreement does not exceed the General Manager's signatory authority as established in Chapter 2, Section 2.01-D of the Code of Ordinance. Deferral agreements requested by non-residential customers shall be presented to the Board prior to execution.
~~In emergency situations, the General Manager is authorized to enter into a deferral agreement exceeding his/her authority to allow a customer to connect to the District system without the customer having paid the balance of the deferral agreement in full. The General Manager shall advise the Board of the deferral agreement at the next regularly scheduled Board meeting.~~

~~2~~3. Where the value of the proposed agreement exceeds the General Manager's authority, ~~After reviewing the request,~~ the ~~the~~

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
CONDITIONS FOR INSTALLMENT OR DEFERRED PAYMENTS TO THE DISTRICT	07	10/15/84	1/7/98

District ~~Staff~~ shall make a recommendation to the Board of Directors for approval or disapproval, with reasons for the recommendation. ~~If approval is recommended, the Staff District shall also recommend the terms and conditions that should apply.~~

4. In emergency situations, the General Manager is authorized to enter into a deferral agreement exceeding his/her authority to allow a customer to connect to the District's system. The General Manager shall submit all such deferral agreements to the Board for ratification at the next regularly scheduled Board meeting.

~~5. The General Manager shall advise the Board of all deferral agreements made at the next regularly scheduled Board meeting.~~

~~3. The Board of Directors will review the Staff recommendation and approve, modify, or deny the request.~~

5~~6~~4. A minimum down payment of ten percent (10%) of the total amount to be paid in installments or on a deferred basis is ~~typically~~ required and is nonrefundable.

~~5. The agreement shall require that if a party to a deferral agreement desires service to a unit prior to all installment payments being made, the balance in full for the EDU to be served shall be paid. In emergency situations, the General Manager is authorized to enter into a deferral agreement to allow a customer to connect to the District system without the customer having paid the balance of the deferral agreement in full. The General Manager shall advise the Board of the deferral agreement at the next regularly scheduled Board meeting.~~

6~~7~~6. ~~The agreement shall require that a~~Any increases in rates, fees, or charges shall apply to all connections which have not been made at the time the increase is adopted, including but not limited to capacity fees~~,~~ and annexation fees.

7~~8~~. The only fees that will be considered for deferral are Otay Capacity Fees and Annexations fees. All labor and materials costs will not be considered for deferral as this would place the District in a position of risk in the event of default. In addition the District will not make arrangements for deferral of ~~CWA or MWD~~ fees collected by the District on behalf of other governmental entities. These fees must be paid prior to the execution of the agreement or payment

arrangements must be obtained from the CWA or MWD by the applicant.

~~7~~8~~9~~. For each installment or deferred payment arrangement a promissory note, payable to the District, shall be executed to provide for terms of payment of the balance of principal due, with interest payable monthly at a rate equal to five percent (5%) per annum over the Federal Reserve Discount Rate. ~~The rate of interest shall be adjusted upward or downward at the end of each calendar quarter. The date to be used for establishment of the adjusted rate for the next quarter shall be the 25th day of the third month in each calendar quarter.~~

~~8~~9~~10~~. In addition to execution of a promissory note for the balance of the payment, the ~~Board of Directors~~District ~~may~~ will consider requiringe security to guarantee payment of the promissory note, such as but not limited to, a letter of credit, performance bond, lien contract, certificate of deposit, or other security satisfactory to the District.

10~~1~~. An administrative fee for the establishment of a deferral agreement of $500.00 will be charged for all such agreements.

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
USE OF DISTRICT CREDIT CARDS, PETTY CASH, AND EXPENDITURES INVOLVING DISTRICT CREDIT	15	4/7/86	11/15/2000

PURPOSE

To prescribe rules and regulations for use of District credit cards, petty cash and expenditures involving District credit.

BACKGROUND

The General Manager may authorize the issuance of credit cards only for use in connection with approved District-related business. In addition, ~~certain~~ District employees may be authorized to make petty cash expenditures on behalf of the District.

POLICY

The following rules shall apply to the use of District credit cards, petty cash and expenditures involving District credit:

1. Credit Cards

a. The General Manager may be issued and may authorize ~~bank~~ credit cards to be issued to ~~Department Heads, General Counsel,~~ District employees and to District Board Secretariesy. ~~No other District official or employee may be issued credit cards. The C~~bank credit ~~cards~~ cards ~~will~~ shall be issued and ~~be issued jointly in the names of both the authorized employee and the District and will be~~ used ~~only for approved District business~~ in compliance with the District's Purchasing Manual and applicable statutes and laws.

~~b. Qualifying expenses shall be paid directly by the District and may include:~~

- ~~Travel expenses such as lodging, meals and transportation;~~
- ~~Meals associated with District business, such as luncheons for organizations of which the District is a member and meals with customers or consultants while conducting District business;~~
- ~~Annual conferences and other such national, regional, state and local government groups, boards and committees of which employee serves as a member;~~
- ~~Any other expense for which the District would normally take responsibility for paying, such as continuing professional development, seminars, and supplies.~~

~~c. The District Secretary may charge expenses on behalf of the Board Members. The District Secretary shall not be personally responsible for charges made on behalf of Board Members' travel, hotel rooms and registration fees associated with District business.~~

~~d. The District will pay credit card charges after detailed receipts and a justification of each charge is submitted to the accounting department. Justification and receipts for any expenses shall be submitted monthly. No payment will be authorized for personal or unsubstantiated charges or for any charges the Chief Finacial Officer determines were not legitimate District business expenses.~~

~~e. With General Manager approval, District credit card may be used to make capital purchases that are time sensitive or urgent or where it is not feasible to go through the regular purchasing process.~~

~~f. The General Manager may issue gasoline credit cards. Gas credit cards shall be issued in the District's name and credit charges shall be paid directly by the District. Use of gasoline credit cards shall be for District vehicles only.~~

2. Petty Cash

a. District petty cash funds shall be used for the convieneance of the operation of the District.~~only for District expenses and purchases when due to time constraints it is not feasible to go through the purchasing process or anticipate the expense in advance.~~ ~~On going programs, such as Tuition Reimbursement, safety shoes, etc. may not be paid through petty cash.~~ ~~Expenses associated with overnight travel may not be paid through petty cash.~~

b. Petty cash, to the limit established by the General Manager, may be obtained from the District ~~business office~~Finance Department only upon completion of the proper form and approval ~~of a duly authorized supervisor. T~~by the General Manager or his/her designee~~shall approve requests for petty cash for Department Heads. Department Heads shall be authorized to approve reimbursement from petty cash for authorized purchases by duly authorized supervisors. At least~~

~~annually, Department Heads shall provide a list of the names of persons they so authorize to make purchases~~.

c. Cash advanced must be used or returned as soon a practical, but not later than 15 days from date issued. ~~, where possible, during the business day for which it was requested, or in any event, not later than the next business day.~~

d. Reconciliation of petty cash and expenditures must be made on the prescribed District form. Receipts for expenditures must accompany such reconciliation. Occasionally receipts may not be available; and, if so, such fact must be noted on the reconciliation form and the reason presented.

e. Petty cash may be utilized to advance monies during ___ _____District emergencies.

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
CONDITIONS FOR INSTALLMENT OR DEFERRED PAYMENTS TO THE DISTRICT	07	10/15/84	4/2/08

PURPOSE

To establish a policy regarding conditions for making installment or deferred payments to the District.

BACKGROUND

Occasionally the District receives requests to allow payment of certain connection charges on an installment or deferred basis. Approval of these agreements will occur in very limited circumstances where it is in the District's best interest that the agreement be made. In addition, if the District is to consider such requests, the District must not be in a position of risk of loss in the event of non-payment.

POLICY

The following procedures, terms and conditions shall apply to requests and arrangements for payment to the District on an installment or deferred basis:

1. Requests for installment or deferred payments shall be reviewed by the District. Each request shall indicate the terms desired with a maximum term of 12 months. The person or party making the request shall furnish all financial information or data deemed necessary by the District to review the request.

2. The General Manager shall have authority to negotiate and execute deferral agreements with residential customers where the value of the agreement does not exceed the General Manager's signatory authority as established in Chapter 2, Section 2.01-D of the Code of Ordinance. Deferral agreements requested by non-residential customers shall be presented to the Board prior to execution.

3. Where the value of the proposed agreement exceeds the General Manager's authority, the District shall make a recommendation to the Board of Directors for approval or disapproval, with reasons for the recommendation.

4. In emergency situations, the General Manager is authorized to enter into a deferral agreement exceeding his/her

authority to allow a customer to connect to the District's system. The General Manager shall submit all such deferral agreements to the Board for ratification at the next regularly scheduled Board meeting.

5. A minimum down payment of ten percent (10%) of the total amount to be paid in installments or on a deferred basis is required and is nonrefundable.

6. Any increases in rates, fees, or charges shall apply to all connections which have not been made at the time the increase is adopted, including but not limited to capacity fees and annexation fees.

7. The only fees that will be considered for deferral are Otay Capacity Fees and Annexations fees. All labor and materials costs will not be considered for deferral as this would place the District in a position of risk in the event of default. In addition the District will not make arrangements for deferral of fees collected by the District on behalf of other governmental entities. These fees must be paid prior to the execution of the agreement or payment arrangements must be obtained from the CWA or MWD by the applicant.

8. For each installment or deferred payment arrangement a promissory note, payable to the District, shall be executed to provide for terms of payment of the balance of principal due, with interest payable monthly at a rate equal to five percent (5%) per annum over the Federal Reserve Discount Rate.

9. In addition to execution of a promissory note for the balance of the payment, the District will consider requiring security to guarantee payment of the promissory note, such as but not limited to, a letter of credit, performance bond, lien contract, certificate of deposit, or other security satisfactory to the District.

10. An administrative fee for the establishment of a deferral agreement of $500.00 will be charged for all such agreements.

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
USE OF DISTRICT CREDIT CARDS, PETTY CASH, AND EXPENDITURES INVOLVING DISTRICT CREDIT	15	4/7/86	4/2/08

PURPOSE

To prescribe rules and regulations for use of District credit cards, petty cash and expenditures involving District credit.

BACKGROUND

The General Manager may authorize the issuance of credit cards only for use in connection with approved District-related business. In addition, District employees may be authorized to make petty cash expenditures on behalf of the District.

POLICY

The following rules shall apply to the use of District credit cards, petty cash and expenditures involving District credit:

1. Credit Cards

   a. The General Manager may be issued and may authorize credit cards to be issued to District employees and to District Board Secretaries. Credit cards shall be issued and used in compliance with the District's Purchasing Manual and applicable statutes and laws.

2. Petty Cash

   a. District petty cash funds shall be used for the convieneance of the operation of the District.

   b. Petty cash, to the limit established by the General Manager, may be obtained from the District Finance Department only upon completion of the proper form and approval by the General Manager or his/her designee.

   c. Cash advanced must be used or returned as soon as practical, but not later than 15 days from date issued.

   d. Reconciliation of petty cash and expenditures must be made on the prescribed District form. Receipts for expenditures must accompany such reconciliation. Occasionally receipts may not be available; and, if so,

such fact must be noted on the reconciliation form and the reason presented.

e. Petty cash may be utilized to advance monies during District emergencies.

AGENDA ITEM 7f

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Stephen Dobrawa, Purchasing Manager Don Henderson, Construction Maintenance Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)	Rom Sarno, Chief, Administrative Services		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager, Administration and Finance		
SUBJECT:	DECLARATION OF SURPLUS VEHICLES AND EQUIPMENT		

GENERAL MANAGER'S RECOMMENDATION:

That the Board declare the identified vehicles and equipment as surplus to the District's needs.

COMMITTEE ACTION: _____

See "Attachment A".

PURPOSE:

To present a list of vehicles and equipment and obtain Board declaration that the items identified on the list are surplus to the District's needs.

ANALYSIS:

Listed below is a list of various vehicles and equipment that have been recommended by the Operations Department to be declared surplus. The criteria used for making a recommendation is that the equipment no longer meets District required specifications that may include that the equipment is of no use, obsolete (spare parts and service not available), beyond useful life and, or, not cost effective to repair or operate.

Vehicles Recommended for Surplus

Item	Qty	Description	Reason for Declaration
1	1	2001 Ford F250 pickup truck, unit #124, 137,100 miles, VIN 1FTNX20L71EA97175, equipment #8124	No longer meets District's operational specifications.
2	1	2003 Ford F250 pickup truck, unit #143, 109,732 miles, VIN 3FTNX20L83MD16393, equipment #8143	Same as above.
3	1	2001 Ford F250 pickup truck, unit #125, 128,712 miles, VIN 1FTNX20L91EA97176, equipment #8125	Same as above.
4	1	2004 Ford F250 pickup truck, unit #114, 138,649 miles, VIN 1FTYR14XXYPA21494, equipment #8114	Same as above.
5	1	1992 Ford Ranger pickup truck, unit #71, 151,473 miles, VIN 1FTCR10X5NUA98111, equipment #8071	Same as above.
6	1	1996 Ford Ranger pickup truck, unit #89, 120,338 miles, VIN 1FTCR14X6TTA49568, equipment #8089	Same as above.
7	1	1995 Ford Ranger pickup truck, unit #85, 119,633 miles, VIN 1FT6R14X8SPA02041, equipment #8085	Same as above.
8	1	1994 Ford Ranger pickup truck, unit #62, 120,388 miles, VIN 1FTCR14X4RPB48740, equipment #8062	Same as above.
9	1	1995 Ford Ranger pickup truck, unit #17, 107,333 miles, VIN 1FTCR14XXSPA02039, equipment #8017	Same as above.
10	1	1991 Ford F250 pickup truck, unit #57, 127,816 miles, VIN 2FTHF25G8MCA19560, equipment #8057	Same as above.
11	1	1994 Ford Ranger pickup truck, unit #61, 136,687 miles, VIN 1FTCR14X8RPA45336, equipment #8061	Same as above.
12	1	1992 Ford F250 pickup truck, unit #82, 99,104 miles, VIN 1FTHX25G6NKA29692, equipment #8082	Same as above.
13	1	1997 Ford F250 pickup truck, unit #97, 99,203 miles, VIN 1FTHF25H6VEA68213, equipment #8097	Same as above.
15	1	1998 Chevrolet C2500 pickup truck, unit #105, 128,225 miles, VIN 1GCGC24R5WE190612, equipment #8105	Same as above.
16	1	1998 Chevrolet C2500 pickup truck, unit #105, 150,000 miles, VIN 1GDGC24RXXF048649, equipment #8105	Same as above.
17	1	2000 Ford F250 pickup truck, unit #116, 95,200 miles, VIN 1FTNX20L7YEA99261, equipment #8116	Same as above.

17	1	2001 Ford Ranger pickup truck, unit #128, 81,000 miles, VIN 1FTYR14U61PA73328, equipment #8017	Same as above.

Equipment Recommended for Surplus

Item	Qty	Description	Reason for Declaration
18	1	1390 Case Tractor with mower attachment S#11121706, equipment #8800	Not cost effective to repair and no longer meets operational specifications or requirement.
19	1	1981 Ingersoll Rand compressor WJD185 S#120922 U81 932, equipment #8806	Same as above.
20	1	1949 Caterpillar D8 dozer with disc attachment, S#9A 1806	Same as above.
21	1	1984 John Deere 650 tractor with mower attachment, S# CH0650S010266	Same as above.
22	1	1985 Ingersoll Rand compressor P185 WJD, S# 146243 U85 957	Same as above.
23	1	1985 Asplundh JEY816 Chipper. S# JEY18893BK	Same as above.
24	1	Sundowner portable light trailer, S#8708S03	Same as above.
25	1	1987 Gardener Denver Compressor S#R87468	Same as above.

Before the vehicles and equipment (where the individual acquisition cost exceeded $5000) can be disposed of, the Board must first declare the items as surplus (*ref: Purchasing Manual, Section 12*).

The District's Purchasing Manual identifies the process for disposing of material, equipment, and supplies that have been declared surplus. It is the District's intention to dispose of the above identified vehicles and equipment by sale through public auction.

FISCAL IMPACT:

The salvage value and associated gain or loss on items is not determined until their disposal. Therefore, the fiscal impact of the recommended action is not known at this time.

STRATEGIC GOAL:

This action supports the District's goal to ensure financial health through efficient operations.

LEGAL IMPACT:

None.

General Manager

Attachment A - Committee Action

ATTACHMENT A

SUBJECT/PROJECT:	DECLARATION OF SURPLUS VEHICLES AND EQUIPMENT

COMMITTEE ACTION:

The Finance, Administration, and Communications Committee reviewed this item at a meeting held on April 22, 2008. The following comments were made:

- Staff indicated that as required by District Policy, prior to the disposal of items with an acquisition cost of $5000 or greater, the Board must first declare such items as surplus. Staff is requesting that the board declare the equipment and vehicles listed within staffs' report as surplus to the district's needs.

- The list of equipment and vehicles was reviewed by the Operations staff and up through the General Manager. All agree with the vehicles and equipment identified for disposal.

- It was indicated that many of the vehicles listed are already out-of-service and a few will become out-of-service following the board's approval of staffs' recommendation.

- The vehicles and equipment will be disposed of through public auction as per the Purchasing Manual process. The auction fee is approximately 4% - 6% of the total received.

The committee supported staffs' recommendation and presentation to the full board on the consent calendar.

AGENDA ITEM 8a

STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
SUBJECT:	Initiate New Legal, Legislative and Conservation Committee		

GENERAL MANAGER'S RECOMMENDATION:

That the Board adopt the attached "Board Member Organizational and Committee Appointments" establishing a new board standing committee, "Legal, Legislative and Conservation Committee."

PURPOSE:

To present for the board's consideration the establishment of a new standing committee, "Legal, Legislative and Conservation Committee."

COMMITTEE ACTION:

N/A

ANALYSIS:

President Croucher is requesting that the board take action to establish a new board standing committee, "Legal, Legislative and Conservation Committee." These areas of discussion have been transferred from the Finance, Administration and Communications Committee to assist in the efficacy of meetings. Director Bonilla will be appointed as chair of the committee and President Croucher will serve as second member. The committee shall become effective upon adoption of the attached "Board member Organizational and Committee Appointments" list.

STRATEGIC GOAL:

N/A

FISCAL IMPACT:

None.

LEGAL IMPACT:

None.

General Manager

Attachments:

Revised Board Member Organizational and Committee Appointments
Current Board Member Organizational and Committee Appointments

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OTAY WATER DISTRICT
2008

BOARD MEMBER ORGANIZATIONAL AND COMMITTEE APPOINTMENTS

ORGANIZATIONS

CALIFORNIA SPECIAL DISTRICTS ASSOC.
STATE AND COUNTY
Gary Croucher
Larry Breitfelder, Alternate

COUNCIL OF WATER UTILITIES
Larry Breitfelder
Jose Lopez, Alternate

CHULA VISTA INTERAGENCY
Jaime Bonilla, Chair
Jose Lopez

Staff: Mark Watton
Manny Magaña

SAN DIEGO COUNTY WATER AUTHORITY REP.
Gary Croucher (CWA term expires 3/2/08)
Mark Watton (CWA term expires 1/23/08)

Staff: Manny Magaña

CONSERVATION ACTION COMMITTEE
(SPONSORED BY THE CITY OF SAN DIEGO)
Larry Breitfelder, Primary
Mark Robak, Alternate

Staff: William Granger

SD AREA WASTEWATER MANAGEMENT DISTRICT
(METRO COMMISSION)
Mark Robak, Primary
Larry Breitfelder, Alternate

Staff: Manny Magaña
Rod Posada

WATER CONSERVATION GARDEN AUTHORITY
Mark Robak, Primary
Gary Croucher, Alternate

Staff: Rom Sarno
William Granger

WATEREUSE ASSOCIATION
Jose Lopez, Primary
Mark Robak, Alternate

Staff: Manny Magana

DISTRICT STANDING COMMITTEES

ENGINEERING/OPERATIONS/WATER RESOURCES
COMMITTEE
Jose Lopez, Chair
Gary Croucher

Staff: Mark Watton
Manny Magaña
Pedro Porras
Rod Posada

FINANCE/ADMINISTRATIVE/COMMUNICATIONS
COMMITTEE
Mark Robak, Chair
Larry Breitfelder

Staff: Mark Watton
German Alvarez
Joe Beachem
Rom Sarno
Armando Buelna
Geoff Stevens

LEGAL, LEGISLATIVE AND CONSERVATION
COMMITTEE
Jaime Bonilla, Chair
Gary Croucher

Staff: Mark Watton
German Alvarez
Rom Sarno
William Granger

DISTRICT AD HOC COMMITTEE

AD HOC SALT CREEK GOLF COURSE COMMITTEE
Jaime Bonilla, Chair
Mark Robak

Staff: Mark Watton

AD HOC INTERNATIONAL ISSUES COMMITTEE
Jamie Bonilla, Chair
Jose Lopez

Staff: Mark Watton

AD HOC RECYCLED WATER COMMITTEE
Jaime Bonilla
Gary Croucher

Staff: Mark Watton

OTAY WATER DISTRICT
2008

BOARD MEMBER ORGANIZATIONAL AND COMMITTEE APPOINTMENTS

ORGANIZATIONS

CALIFORNIA SPECIAL DISTRICTS ASSOC.
STATE AND COUNTY
Gary Croucher
Larry Breitfelder, Alternate

COUNCIL OF WATER UTILITIES
Larry Breitfelder
Jose Lopez, Alternate

CHULA VISTA INTERAGENCY
Jaime Bonilla, Chair
Jose Lopez

Staff: Mark Watton
Manny Magaña

SAN DIEGO COUNTY WATER AUTHORITY REP.
Gary Croucher (CWA term expires 3/2/08)
Mark Watton (CWA term expires 1/23/08)

Staff: Manny Magaña

CONSERVATION ACTION COMMITTEE
(SPONSORED BY THE CITY OF SAN DIEGO)
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Mark Robak, Alternate

Staff: William Granger

SD AREA WASTEWATER MANAGEMENT DISTRICT
(METRO COMMISSION)
Mark Robak, Primary
Larry Breitfelder, Alternate

Staff: Manny Magaña
Rod Posada

WATER CONSERVATION GARDEN AUTHORITY
Mark Robak, Primary
Gary Croucher, Alternate

Staff: Rom Sarno
William Granger

WATEREUSE ASSOCIATION
Jose Lopez, Primary
Mark Robak, Alternate

Staff: Manny Magana

DISTRICT STANDING COMMITTEES

ENGINEERING/OPERATIONS/WATER RESOURCES
COMMITTEE
Jose Lopez, Chair
Gary Croucher

Staff: Mark Watton
Manny Magaña
Pedro Porras
Rod Posada

FINANCE/ADMINISTRATIVE/COMMUNICATIONS
COMMITTEE
Mark Robak, Chair
Larry Breitfelder

Staff: Mark Watton
German Alvarez
Joe Beachem
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Armando Buelna
Geoff Stevens

DISTRICT AD HOC COMMITTEE

AD HOC SALT CREEK GOLF COURSE COMMITTEE
Jaime Bonilla, Chair
Mark Robak

Staff: Mark Watton

AD HOC INTERNATIONAL ISSUES COMMITTEE
Jamie Bonilla, Chair
Jose Lopez

Staff: Mark Watton

AD HOC RECYCLED WATER COMMITTEE
Jaime Bonilla
Gary Croucher

Staff: Mark Watton

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AGENDA ITEM 8b

STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	DIV. NO.
SUBJECT:	Board of Directors 2008 Calendar of Meetings		

GENERAL MANAGER'S RECOMMENDATION:
At the request of the Board, the attached Board of Director's meeting calendar for 2008 is being presented for discussion.

PURPOSE:
This staff report is being presented to provide the Board the opportunity to review the 2008 Board of Director's meeting calendars and amend the schedules as needed.

COMMITTEE ACTION:
N/A

ANALYSIS:
The Board requested that this item be presented at each meeting so they may have an opportunity to review the Board meeting calendar schedule and amend it as needed. Please note that the June regular board meeting has been rescheduled to Tuesday, June 10, 2008 at 3:30pm.

STRATEGIC GOAL:
N/A

FISCAL IMPACT:
None.

LEGAL IMPACT:
None.

General Manager

Attachments: Calendar of Meetings for 2008

Board of Directors, Workshops and Committee Meetings 2008

Regular Board Meetings:

January 14, 2008
February 6, 2008
March 5, 2008
April 2, 2008
May 7, 2008
June 10, 2008
July 2, 2008
August 6, 2008
September 3, 2008
October 1, 2008
November 5, 2008
December 3, 2008

Special Board or Committee Meetings (3rd Wednesday of Each Month or as Noted)

January 22, 2008
February 20, 2008
March 19, 2008
April 16, 2008
May 21, 2008
June 18, 2008
July 16, 2008
August 20, 2008
September 17, 2008
October 15, 2008
November 19, 2008
December 17, 2008

Board Workshops:

Budget Workshop, June 10 and 23, 2008
Board Retreat Workshop, TBD

AGENDA ITEM 9a

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2008		
SUBMITTED BY:	William E. Granger, Water Conservation Manager	W.O./G.F. NO:	n/a	DIV. NO.	all
APPROVED BY: (Chief)	Rom Sarno, Chief of Administrative Services				
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager, Finance & Administration				
SUBJECT:	Otay School Education Programs Update				

GENERAL MANAGER'S RECOMMENDATION:
For the Board to receive an update on the District's School Education Program. This item is informational only and does not require Board action.

COMMITTEE ACTION: _____
See Attachment "A"

PURPOSE:
To provide an update on the District's School Education Programs.

ANALYSIS:
The District has maintained a strong school education program since 1995. The program has reached over 100,000 students to date between its efforts as well as those by CWA staff within the District.

Water Kits (K-6):
The District provides kits containing grade appropriate lesson plans to teachers. The kits include videos, workbooks and other resources and are available on topics such as the water cycle, water conservation, recycled water, source/delivery of drinking water, and water pollution. Kits are requested by individual teachers and are either picked up or delivered to the school. Of the five kits, the water cycle kit is the most popular, as it best relates to the required curriculum. Nine of the ten kits checked out this year were focused primarily on the water cycle.

Recycled Water School Program:
Staff is exploring the possibility of adding the recycled water curriculum to the water cycle kit since the recycled water kit has not been specifically requested. The recycled water kit includes a number of worksheets including a 2006 publication entitled, "Give Water a Second Chance…Re-Cycle It!", developed by the Water ReUse Association and the Water Education Foundation. This activity booklet is designed for upper grade elementary school students.

Over six years ago, the District stopped offering tours to the Chapman facility, primarily due to safety and liability concerns, and instead began conducting tours at the Garden.

Water Conservation Garden Tours (Grades 3-6):
The District funds approximately 30 school bus tours to the Water Conservation Garden each fiscal year. Otay staff meets the buses at the Garden and conducts a tour, and lab session, lasting approximately two hours. Students learn about the scarcity of water and the need for outdoor water conservation, our water sources, and the characteristics of drought tolerant plants; they take a tour of the garden and then each child plants something to take home. Tours are conducted between October and May. The list of completed and scheduled Garden tours for this fiscal year is attached.

Splash Science Mobile Labs (Grades 4-6):
The District provides 50% ($255 per lab) of the funding for up to 10 Splash Labs this fiscal year. The school picks up the rest of the fee, although CWA recently amended its budget to fund a limited number of Splash Labs. The program is run through the County Office of Education and was designed by CWA. The Splash Lab involves six teaching stations: microscopes, technology, weather, water quality, storm drain pollution model, and life around a pond. Up to four classes can use the lab per day. This summer, the Splash Science Mobile Lab is being completely revamped, and there will be an increased emphasis on water conservation and water quality.

School Poster and Photography Contests:
Every spring, the District conducts a school poster contest for grades K-6 with the theme "water is life." The District then forwards the top entries to MET for their school poster contest. Beginning this fiscal year, the District joined Helix Water District in offering a high school water-themed photo contest.

Other Educational Activities:
The District also provides funding for water awareness programs, which includes water related books, videos, and school water-wise gardens. To further encourage conservation awareness, the District regularly purchases and distributes water related books or DVDs to school libraries and provides mini-grants for water related projects.

Each year in conjunction with the San Diego Chapter of the California Special Districts Association (CSDA), the District provides a $1,000 scholarship to a college-bound high school senior that lives within the District. Students are required to submit an essay about the importance of Special Districts' as well as write a personal essay. Students are eligible to receive the District's scholarship as well as the $1,000 scholarship offered by the local chapter of CSDA.

In addition to the Splash Science Mobile Labs, CWA offers a number of programs including "Admiral Splash", "Weather & Water in San Diego", water quality curriculum and testing, and a xeriscape gardening teacher workshop held at the Water Conservation Garden.

Program Coordination with the Water Authority

The Water Authority mails a cover letter and its brochures (see the attached) to elementary and secondary schools throughout the county at the beginning of the school year promoting their programs for Kindergarten through 12th grade. In addition, the District mails flyers promoting its programs, highlighting the funding available for Garden bus tours, and school site gardens as well as the kits and its contests. Depending upon program activity levels, District staff will send one or two additional mailings highlighting the availability of programs and funding. Mailings typically occur at the beginning of the school year, again in January, and then again as needed.

School Education Budget:

The proposed FY 09 school education budget is $15,100, which is included within the District's Water Conservation and School Education Program Division budget. In FY 07 and FY 08, the School Education budget was $16,100. The proposed FY 09 school education budget is broken down in the table below.

Item	Budget	Comments
Bus tours to the Garden-aprx. 30	$7,000	Same as FY 08
Public Recognition-CSDA scholarship, school education give- always, water themed photo contest w/ HWD, school ed mini-grants, awards and recognition including books provided during water awareness month in May.	$5,100	Same as FY 08
Splash Labs - funding for 6 labs	$1,600	Budgeted for 10 in FY 08, but will complete 3. Completed 6 in FY 07. Decrease of $1,000
Design and printing of school education brochures	$1000	Same as FY 08
Books and subscriptions	$100	Same as FY 08
Garden class supplies	$300	Same as FY 08
Total	$15,100	

FISCAL IMPACT:

None

STRATEGIC GOAL:

Relates to the District's strategy of community outreach.

LEGAL IMPACT:

None

General Manager

Attachment "A" - Committee Action
Attachment "B" - Otay historical school program activity FY 95-08
Attachment "C" - School Garden Tour schedule FY 08

Attachment "D" - FY 2007/2008 CWA Water Education pamphlet for grades K-12
Attachment "E" - Otay "Water Education Materials" fliers
Attachment "F" - 2008 School Poster Contest Flyer
Attachment "G" - Activity Booklet "Give Water A Second Chance…Re-Cycle it!"

ATTACHMENT A

SUBJECT/PROJECT:	Otay School Education Programs Update

COMMITTEE ACTION:

The Finance, Administration, and Communications Committee reviewed this item at a meeting held on April 22, 2008. The following comments were made:

- Staff noted that the District's school education program has two key elements:
  - Garden Tours
  - Classroom Water Kits

- Of the Classroom Water Kits, the Water Cycle Kit is the most popular as it relates to current required curriculum. Staff is looking at adding recycled water curriculum into the Water Cycle Kit since it is the most popular and the Recycled Water Kit has not yet been checked out by the schools.

- It was indicated that the District regularly provides water related books and DVD's to the schools within the District's service area for their libraries.

- It was discussed that student tours of the Chapman Treatment Plant were suspended due to safety and liability concerns over six years ago. The treatment plant tours were replaced with tours of the Water Conservation Garden. It was noted that Ms. Pam Rega, Water Conservation Specialist, who teaches the water education programs and provides the tours of the Garden, will be retiring soon. Staff is exploring the possibility of outsourcing the tours of the Garden to the Water Conservation Garden staff. The cost to outsource the tours is estimated to be as much as $18,000 per year.

- It was noted that tours of the Chapman Treatment Plant are provided on a "by request" basis to Community Colleges and Community Groups.

- Staff indicated that interest by schools in the Splash Lab peaked about two years ago at 18 requests in that fiscal year. The Splash Lab is designed and developed by CWA, but is managed through the County Office of Education. It is currently being revised/revamped with an increased focus on conservation and water quality. The District funds 50% of the cost ($255) for a school visit. The other half is funded by the school or by CWA who has amended their budget to fund a limited number of Splash Lab visits. The District promotes the lab to the schools on an on-going basis and has budgeted 10 Splash Lab visits for this fiscal year.

The committee supported staffs' recommendation and presentation to the full board on the consent calendar.

GARDEN TOURS 2007-2008

	Completed tour					
Tour Date	**School**	**Grade**	**# Kids**	**# Adults**	**Bus?**	**Notes**
10/11/2007	Avocado	3	32	5	No	Walking from School
10/15/2007	Jamul Primary	2	40	10	X	
10/18/2007	Vista Grande	3	45	5	X	2 classes
11/26/2007	Tiffany	2	45	6	X	Lunch-
11/29/2007	Tiffany	2	45	6	X	Lunch-
12/6/2007	Rancho San Diego	5	60	3	X	1 ½ classes
12/13/2007	Rancho San Diego	5	60	3	X	1 ½ classes
12/17/2007	Jamul Primary	2	40	5	X	
1/10/2008	Avondale	3	45	5	X	
1/17/2008	Avondale	3	45	5		
1/31/2008	Avocado	3	45	4	X	2 classes
2/4/2008	McMillan	3	45	6	X	
2/7/2008	Avocado	3	32	4		Walking from school
2/11/2008	McMillan	3	45	6	X	
2/19/2008	Valle Lindo	5	60	4	X	
2/21/2008	Valle Lindo	5	60	4	X	
2/25/2007	McMillan	3	45	6	X	
2/28/2008	Veterans	5	65	3	X	2 classes
3/3/2008	High Tech High	9-12	40	1	X	See Lesson plan
3/6/2008	High Tech High	9-12	40	1	X	
3/13/2008	Olympic View	3	45	3	X	
3/27/2008	Parkview	3	40	5	X	
4/3/2008	Sweetwater Springs	4	60	5	X	
4/7/2008	Parkview	3	45	5	X	
4/14/2008	Parkview	5	77	5	X	2 classes + Special Ed
4/28/2008	Clear view	5	65*	5*		2 classes
5/15/2008	Eastlake	3	45*	5*	X	2 classes
5/19/2008	La Presa	3	45*	5*	X	
5/23/2008	La Presa	3	45*	5*	x	
5/22/2008	Eastlake	3	45*	5*	X	2 classes
5/29/2008	La Presa	3	45*	5*	X	
	Total		**1491***	**145***		* = projected

Otay Annual School Education Program

Fiscal Year	Tours	Students	Presentations	Students	Teacher's workshops	Annual Student Totals	Splash Labs	Mini-Grants
FY 95	25	1,506	66	2,812		4,318		
FY 96	26	1,618	89	3,584		5,202		
FY 97	26	1,550	81	3,594		5,144		
FY 98	32	1,892	132	5,218		7,110		
FY 99	25	1,444	220	6,607		8,051		
FY 00	32	2,053	157	6,068		8,121		
FY 01	28	1,806	203	7,069		8,875		
FY 02	34	2,291	193	6,108		8,399		
FY 03	41	2,855	128	4,377	1	7,232		
Fiscal Year	**Tours**	**Students**	**Kits**	**Students**	**Teacher's workshops**	**Annual Student Totals**		
FY 04	37	2318	18	1965	1	4240		
FY 05	31	1934	12	1355	1	3353		
FY 06	30	1688	11	1400	1	3088	18	1
FY 07	28	1245	11	840	1	2085		1
FY08	30	1491	10	960	0	2451	3	2
				TOTAL		**77,669**		

CWA Programs						
			Presentations	Students	Teacher's workshops	Annual Student Totals
FY 01			29	2807	5	2807
FY 02			29	2807	5	2807
FY 03			123	6892	5	6892
FY 04				6892	5	6892
FY 05			30	3780		3780
FY 06						
				TOTAL		**100,847**

ATTACHMENT A

SUBJECT/PROJECT:	Otay School Education Programs Update

COMMITTEE ACTION:

This item was presented to the Finance/Administration Committee on April 22, 2008 and the committee supported presentation to the full board.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.

Otay Annual School Education Program

Fiscal Year	Tours	Students	Presentations	Students	Teacher's workshops	Annual Student Totals	Splash Labs	Mini-Grants
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				TOTAL		**77,669**		

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			Presentations	Students	Teacher's workshops	Annual Student Totals
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FY 03			123	6892	5	6892
FY 04				6892	5	6892
FY 05			30	3780		3780
FY 06						
				TOTAL		**100,847**

GARDEN TOURS 2007-2008

	Completed tour				
Tour Date	School	Grade	# Kids	# Adults	Bus?	Notes
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1/10/2008	Avondale	3	45	5	X	
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2/19/2008	Valle Lindo	5	60	4	X	
2/21/2008	Valle Lindo	5	60	4	X	
2/25/2007	McMillan	3	45	6	X	
2/28/2008	Veterans	5	65	3	X	2 classes
3/3/2008	High Tech High	9-12	40	1	X	See Lesson plan
3/6/2008	High Tech High	9-12	40	1	X	
3/13/2008	Olympic View	3	45	3	X	
3/27/2008	Parkview	3	40	5	X	
4/3/2008	Sweetwater Springs	4	60	5	X	
4/7/2008	Parkview	3	45	5	X	
4/14/2008	Parkview	5	77	5	X	2 classes + Special Ed
4/28/2008	Clear view	5	65			2 classes
5/15/2008	Eastlake	3	45		X	2 classes
5/19/2008	La Presa	3	45		X	
5/23/2008	La Presa	3	45		x	
5/22/2008	Eastlake	3	45		X	2 classes
5/29/2008	La Presa	3	45		X	
	Total		**1491**	**145**		

AGENDA ITEM 9b

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Rita Bell, Finance Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)	Joseph R. Beachem, Chief Financial Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager		
SUBJECT:	Rate Structure Analysis for Potable and Reclaimed Water		

GENERAL MANAGER'S RECOMMENDATION:

To inform the Board of a potable and reclaimed water rate structure conceptual framework as developed by staff. The analysis of the rate structure has highlighted numerous opportunities for improvement and simplification. Staff is looking for Board approval to further pursue some or all of the recommended changes.

COMMITTEE ACTION:

See Attachment A.

PURPOSE:

To inform the Board of a potable and reclaimed water rate structure conceptual framework as developed by staff. The analysis of the rate structure has highlighted numerous opportunities for improvement and simplification. Staff is looking for Board approval to further pursue some or all of the recommended changes (See Attachment B).

ANALYSIS:

The District's potable and reclaimed water rate structure is a fundamental and critical part of the District's interactions with customers. The rate structure not only affects many internal departments such as Customer Service, Conservation, IT, Accounting, and Finance, but it also impacts the customer's water usage, customer satisfaction, and it certainly affects them financially. Due to the critical nature of the rate structure a periodic review is warranted. Staff has evaluated rates from several perspectives and has summarized the results in this report.

In the past, staff has hired a rate consultant to insure that an industry "best practices" perspective is built into the process. If further evaluation is approved, staff intends to hire a rate consultant and develop an implementation plan that will be folded into the general rate changes of the pending budget. In this manner, the changes will not have a financial impact on the District's overall budget.

CONSERVATION

One major reason to review the rate structure is the anticipation of the need for a drought rate structure, whereby large water consumption customers will be financially motivated to avoid over usage of water. Staff has met with other districts and has shared ideas on how to structure rates to accommodate the various stages of drought. Staff believes that in the next year there is a good possibility that CWA will call for significant conservation measures and declare a higher drought stage than currently exists. In the next few months, staff would like to look at updates to the code that will be consistent with other water districts in the county, that will have an overall neutral revenue impact, and that will motivate conservation. The following items are being considered by staff:

- Create drought stages for both residential and commercial (To be initiated as drought stages are declared)
- Create a tiered structure for commercial accounts.

RATE SIMPLIFICATION AND IMPROVED CUSTOMER SERVICE

Simplification is another important issue to consider for the District's rate structure. One of the Strategic Plan initiatives for FY 2009 to FY 2011 recognizes this challenge and calls for simplification of the water rate structure. There are many advantages to simplification, not the least of which is to maintain or improve the efficiency of the billing system. Otay has a complicated rate structure when compared to other district rate structures. This places large demands on the billing system such as overly complex quality assurance and internal controls, as well as significant testing of new releases of the billing software.

When growth returns and begins to ramp up, as it did in the 2000-2005 time period, the size of our billing cycles could increase by as much as 30%. Rate simplification offers the opportunity to decrease billing calculation times by up to 50%. Thus, we will be able to extend the capital investment in our billing system, lowering the cost to our customers.

Further benefits of the rate simplification will be the reduced training time of Customer Service Representatives and even more important is the improved ability to communicate and educate the District's ratepayers. Ratepayers often have difficulty understanding the many complexities of their water bills leading to misunderstanding.

In order to obtain these benefits the following are changes that are being considered:

- Eliminate the multi-residential monthly charge per unit as previously recommended by a rate consultant
- Convert multi-residential customers to commercial
- Roll the over-capacity fees into the tiered structure listed above
- Eliminate or reduce the number of pressure zones

FISCAL IMPACT:

The suggested rate structure changes will be revenue neutral as it would be incorporated into the general rate changes to be proposed in the FY 2009 budget. Staff anticipates hiring a rate consultant in Fiscal Year 2009 to ensure a firm understanding of industry perspectives and standards. Any recommendation for change of the rate structure will return to the board for approval during the Proposition 218 hearings later in the year.

STRATEGIC GOAL:

The District ensures its continued financial health through long-term financial planning and debt planning.

LEGAL IMPACT:

None.

Mark Watton
General Manager

Attachments:

A) Committee Action Form
B) Summary of Recommended Changes
C) Rate Structure Analysis Presentation

ATTACHMENT A

SUBJECT/PROJECT:	Rate Structure Analysis for Potable and Reclaimed Water

COMMITTEE ACTION:

The Finance, Administration, and Communications Committee reviewed this item at a meeting held on April 22, 2008. The following comments were made:

- It was discussed that this item addresses the Strategic Plan objective to review the District's rate structure.

- Staff indicated that they would be proposing rate structure changes that will meet revenue goals. It was noted that the proposed rate structure changes did not need to be finalized until the Proposition 218 notice mailing.

- Staff is proposing changing the rate structure for commercial accounts to a structure that encourages conservation. To assure equity among users, the tiers would be based on meter size. This would be an expansion of the "overuse" charge that already acts as a tiered structure for commercial customers. Staff has discussed this with a few consultants, but the consultants are not certain of how effective a tiered structure would be to encourages conservation. Staff will continue to explore this issue. It was noted that the tiered rate structure is already in place for residential users.

- Staff is also reviewing the possibility of simplifying the District's rate structure to improve customer service. The District currently has 32 pressure zones and is considering the elimination of all pressure zones or reducing the number of pressure zones down significantly. This simplification would make it easier for customers to understand the rates they are charged and for customer service representatives to explain the rates.

- Staff is considering under the rate simplification that:

  - Multi-residential monthly charge per unit be eliminated
  - Multi-residential customers be converted to commercial
  - Over-capacity fees be rolled into the tiered structure

- It was indicated that the benefits of the proposed rate structures include:

  - Encourages Conservation
  - Prepares the District for a Drought Rate Structure
  - Simplifies the Billing System and Rate Structure
  - Aligns the District with other Agencies' Rate Structures
  - Implements pior recommendations by the District's Rate Consultants

- Staff indicated that the next steps are:

  - Present the budget for the board's adoption
  - Work with Rate Consultant to adjust rates to encourage conservation and collect the necessary revenue requirements.

Following the discussion, the committee supported staffs' recommendations and presentation to the full board on the consent calendar.

Attachment B

Rate Simplification Summary of Recommended Changes

	Recommended Changes	Approximate Fiscal Impact *	Reasons to Change
1)	Create Drought Stages for Both Residential and Commercial	TBD	This allows the District to change the ranges of the tiers and the charge for each unit based on drought stages declared by MWD and CWA. The District will be able to change this quickly in response to these stages.
2)	Create a Tiered Structure for Commercial Accounts	A positive impact that will offset other changes listed below	Creates equity among rate payers, whereby large water users pay more for their water. Encourages conservation, treats all commercial customers the same. Landscape customers who are high water users will pay more under this structure which is what a prior rate consultant recommended.
3)	Eliminate the Multi-Residential Monthly Charge per Unit	(725,840)	Prior rate consultant recommended elimination of this fee. Simplifies rate structure and training for customer service and customers.
4)	Convert Multi-Residential Customers to Commercial	TBD	Simplifies rate structure, treats customers consistently, simplifies the training in customer service and education of customers.
5)	Roll the Over-Capacity Fees into the Tiered Structure	(188,430)	Simplifies rate structure and redundant with the tiering of commercial rates.
6)	Eliminate or Reduce the Number of Pressure Zones	(2,282,800)	The elimination or reduction of pressure zones will greatly enchance the efficiency of the billing system. Necessary details required for Engineering and Operations purposes can still be tracked in the parcel management data without putting pressure on the billing system.
	Total Impact	($3,197,070)	

* These changes are intended to be implemented along with the general rate changes and will be set in conjunction with the overall rate changes so that the overall rate change is not impacted. In this way the impact of these recommendations will be revenue neutral.

Attachment C

Rate Structure Analysis
for
Potable and Reclaimed Water

Changes to be Considered

Conservation Based

- Create Drought Stages for Both Residential and Commercial
- Create a Tiered Water Rate Structure for Commercial Accounts

Rate Simplification and Improved Customer Service

- Eliminate the Multi-Residential Monthly Charge per Unit
- Convert Multi-Residential Customers to Commercial
- Roll the Over-Capacity Fees into the Tiered Structure
- Eliminate or Reduce the Number of Pressure Zones

Benefits of Changes

- Encourages Conservation
- Prepares the District for a Drought Rate Structure
- Simplifies the Billing System and Rate Structure
- Aligns the District with Other Agencies' Rate Structures
- Implements Prior Recommendations by Rate Consultants

Questions?

AGENDA ITEM 9c

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Elaine Henderson, Customer Service Manager	W.O./G.F. NO:	DIV. NO. All
APPROVED BY: (Chief)	Joseph R. Beachem, Chief Financial Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager		
SUBJECT:	Delinquent Account Processes		

GENERAL MANAGER'S RECOMMENDATION:

This is an action and informational item to address issues discussed at the October Board Workshop regarding the collection process for delinquent accounts. This report includes proposed revisions to the Code of Ordinances, and items that will be incorporated, as necessary, into the Proposition 218 notices later this year.

COMMITTEE ACTION: _____

See Attachment A.

PURPOSE:

To provide information on the collection process for delinquent accounts.

ANALYSIS:

In response to discussions at the October Board Workshop, staff is providing additional information on the collection process for delinquent accounts. Staff performed financial analysis, surveyed other agencies, and consulted with District counsel on a variety of topics. The topics are as follows and will be addressed individually in this report.

1. Investigate changes in the lock process.
2. Evaluate and analyze options for penalty charges.
3. Investigate methods to improve the collectability of account write-offs.

1. INVESTIGATE CHANGES IN THE LOCK PROCESS

Using flow restrictors to establish minimal usage for customers with locked meters.

Operations staff was consulted and an evaluation was performed to determine the feasibility of using flow restrictors. Staff was unable to find a flow restrictor that works with our meters. There is the option of restricting usage through a pipe modification. **However, this process would delay reestablishing service and would cost approximately five times more than our current lock process.** Staff does not recommend this option because of the high cost and inconvenience to customers.

Staff found that there are other meters that can support flow restrictors. However, Master Meter was selected as the District's standard meter. If Master Meter reconfigures its meters to support flow restrictors, staff will reconsider this option.

Determine the feasibility of a policy for notifying social agencies of locked meters.

Staff contacted Adult Protective Services and Child Welfare Services to determine if the District had a legal obligation to notify them of locked meters. Both agencies indicated that there are no legal requirements and this was confirmed by the District's legal counsel.

The agencies also shared that even if they had the information it is unlikely that they would launch timely investigations because more than 90% of the meters are turned back on within two days.

A survey of neighboring cities found that the City of Chula Vista and the City of San Diego are required by their Code Enforcement Divisions to report to child protective agencies if they have knowledge that service is off. However, these cities are indemnified from legal ramifications that can result from inaccurate reporting. The District, unlike police and fire, has no such legal indemnification.

Since Otay and our neighboring water agencies including Helix, Sweetwater, and Padre Dam have no indemnification, none have chosen to report. Staff and legal counsel recommend that we continue with our current practice.

2. EVALUATE AND ANALYZE OPTIONS FOR PENALTY CHARGES

Responding to a request from the Board, staff evaluated specific delinquency fees to determine if they should be eliminated, collapsed into the general rates, or remain unchanged.

Evaluate various delinquency charges.

A part of this analysis included determining the cost of our collection efforts given the technology and process improvements that staff has recently implemented.

The implementation of an automated calling system and proposed change from the hand delivery of shut-off notices to a mailing system will significantly reduce the cost of the collection process. The reduction in costs resulting from these improvements has prompted staff to propose eliminating the $7.50 telephone charge and the $10.00 tag charge. This will result in significant time and cost savings while maintaining the level of notification provided to our customers.

Currently, the base charge to turn on a locked meter is $25.00. If the account has been delinquent ten or more times the charge is $40.00. Having two charges increases the time and complexity of the process. Staff performed a cost analysis and determined that the charge should be approximately $35.00 per meter turn-on. Collapsing the two-tiered $25.00 and $40.00 lock charge into one $35.00 charge also coincides with our neighboring agencies as shown in the following chart.

	Current Otay	**Proposed Otay**	**Helix**	**Padre Dam**	**Sweetwater**
Meter Turn-on Charge	$25.00 or $40.00	$35.00	$28.50	$40.00	$29.00

All of the changes mentioned in this section will be formalized with changes into the Code of Ordinances after the required Proposition 218 notifications are completed later this year.

Evaluate the best method of applying late penalty charges.

The District's existing philosophy on late penalty charges is that the cost associated with the collection process should be born by the delinquent customers causing the expense. A part of this evaluation was a confirmation that the amount of revenue

being collected is in line with the expenses and that any amount over the cost of collection is a reasonable deterrent.

In determining the best method of charging penalties, staff needed to consider numerous objectives, such as: recovery of write-offs, a deterrent for paying late, legal restrictions, equity between customers, rate simplicity, and the impact on revenues.

Staff considered three methods for calculating late penalty charges. Each method was evaluated on the basis of meeting the various and sometimes competing objectives. The three methods are: 1) our current method of 5% on the most recent month's unpaid bill with no charge for earlier month's unpaid balance, 2) a charge calculated on the entire past due balance; and 3) a flat fee.

The analysis indicated that implementing a change in methodology from our current calculation would add complexity, potentially over collect revenues, cause inequities among customers, and create little additional incentive for customers to pay earlier.

Staff surveyed 13 neighboring agencies and found that four charge late fees on the previous month's unpaid bill, five charge on the entire past due amount, four do not charge late fees, and no agencies charge a flat fee. After considering the impact of potential changes on the District's objectives, staff is recommending to continue our current methodology of charging 5% on the most recent month's unpaid bill with no charge for earlier month's unpaid balance.

3. INVESTIGATE METHODS TO IMPROVE COLLECTABILITY OF ACCOUNT WRITE-OFFS

The dollar amount and number of accounts written-off have increased significantly in the past two years. The average annual number of accounts written-off in previous years was 420 as compared to 1,200 in the past two years. The average annual dollar amount of write-offs has increased from $40,000 to $141,000. These increases warrant an evaluation of the collection methods.

Investigate enhancing the enforceability of liens on foreclosed properties.

The District's legal counsel outlined the rules and regulations regarding property liens and foreclosures. In the current

economy, if a foreclosure sale is initiated, usually by the lien holder of the first and/or second trust deeds, then the District's lien is likely to be terminated due to lack of equity. If there are any proceeds remaining after the first and/or second trust deeds are satisfied, then the excess proceeds are distributed to the District and other junior lien holders. Recently, most foreclosed properties have not had excess proceeds, which preclude the District from collecting. Since this process is established by statute, there are no options available to improve the District's ability to collect.

Investigate the possibility of requiring owners to be responsible for tenant's bills.

The State Water Code prohibits the District from making property owners responsible for tenant's bills. However, the District has the authority to require property owners, with habitually delinquent tenants, to keep the account in their name. In the past, staff has used this option to shore-up the collection efforts. However, this has not been a practice that has been used with much frequency. As this is a viable and effective option, staff is currently in the process of identifying owners in this situation. Notices will be mailed alerting owners that at the time of the next account change-over the bill will become their responsibility.

This change does not require an amendment to the code or to rates and will not have an impact on the Proposition 218 notices.

FISCAL IMPACT:

The proposed changes are expected to be revenue neutral as the costs of the collection efforts will be reduced and collectability will be increased.

STRATEGIC GOAL:

Improve the District's collection process.

LEGAL IMPACT:

None.

Mark Watton

General Manager

Attachments:

A) Committee Action Form

B) Delinquent Account Processes Presentation

ATTACHMENT A

SUBJECT/PROJECT:	Delinquent Account Processes

COMMITTEE ACTION:

The Finance, Administration, and Communications Committee reviewed this item at a meeting held on April 22, 2008. The following comments were made:

- It was indicated that this report is presented to address issues discussed at the October 2007 Board Workshop with regard to the District's collection process for delinquent accounts.

- Staff reviewed the possibility of utilizing flow restrictors for accounts that are "locked" for non-payment. Operation's staff indicated that flow restrictors could not be placed on the current type meters utilized by the District, however, water flow could be restricted through a pipe modification. The modification though would need to be handled by an operator which would delay re-establishing service and would also be very expensive. Staff indicated that restricting flow at this time is not recommended and is suggesting no changes to current procedures.

- The feasibility of a policy for notifying Social Services when a meter is "locked" for non-payment was also reviewed. It was discussed that 90-95% of all locked meters are back in-service within 24 hours. In discussions with Social Services, by the time Social Services would have the opportunity to respond, the water would already be back in-service. Staff is recommending that the District follow current practice.

- Staff also reviewed the current penalty charges for delinquent accounts. Staff has implemented an auto-dialer to handle delinquent calls and is proposing that, in lieu

of door hang-tags, letters be mailed to delinquent accounts. By utilizing the automated calling system and mail delivery, it would accommodate the statutory notification requirement and the time and costs for collections will be significantly reduced. Staff is recommending that the District discontinue the $7.50 delinquent telephone call charge and the $10.00 "tagging" charge.

The elimination of these fees will require a change to the District's Code of Ordinances. The changes will be included with the Proposition 218 notifications scheduled for distribution in October 2008. It was discussed whether the charges can be waived prior to the Proposition 218 hearing. Legal Counsel has indicated that until the Code of Ordinances changes are approved, staff may waive these fees.

- Staff is recommending that the "unlock" charge be collapsed into one fee of $35 as opposed to the current two fees; $25/unlock and $40/unlock for accounts that have been delinquent ten or more times. The recommended $35 is supported by a cost analysis performed by staff and is in line with fees set by the District's neighboring agencies.

- Staff noted with regard to late penalties, statute indicates that agencies may only charge between 5-10% in late fees and may only charge .5% of the older balances each month. The District currently only charges a 5% late fee on the most current billing with no penalty charge for any earlier unpaid balances. Staff analyzed various methods for calculating late fees while still meeting the goal of delinquent customers covering the District's cost to collect on late bills. It was felt that any changes to our current methodology would add complexity without necessarily adding any incentive to customers to pay their water bills on time. Staff is recommending no changes to penalty fees.

- Staff also investigated the enforceability of liens on foreclosed properties. It was noted that the District's liens are being terminated for properties in foreclosure as there is no equity in the property when it is resold. The collection process is established by statute so the District does not have the ability to collect when there are no excess proceeds. Though the District has not been able to collect outstanding bills on foreclosed properties,

the lien process is a good tool and staff recommend that the District continue to use it.

- Staff indicated that they also researched the possibility of requiring property owners to be responsible for their tenant's unpaid bills (the outstanding delinquency for these accounts have increased from $40,000 to $100,000). The State Water Code prohibits this practice. The District can, however, require that the property owner keep the water account in their name for those with habitually delinquent tenants. Staff is identifying accounts with this situation and will notice the owners of such properties that, at the time of the next tenant change-over, the bill for the property will be placed in their name and will become the responsibility of the homeowner.

Following the discussion, the committee supported staffs' recommendations and presentation to the full board on the consent calendar.

Attachment B

DELINQUENT ACCOUNT PROCESSES

DELINQUENT ACCOUNT PROCESSES

- Use of flow restrictors
- Notification to social agencies
- Discontinue $7.50 delinquent call charge
- Discontinue $10.00 tagging charge
- Collapse $25.00 and $40.00 lock charges to $35.00
- Late penalty charge
- Liens on foreclosed properties
- Owners responsibility for tenant's delinquencies

RECOMMENDATIONS

NO CHANGE RECOMMENDED

- Use of Flow Restrictors
- Notifying Social Agencies of Locked Meters
- Late Penalty Charges
- Lien Process on Foreclosed Properties

RECOMMENDED CHANGES

- Discontinue $7.50 Delinquent Call Charge
- Discontinue $10.00 Tagging Charge
- Collapse $25.00 and $40.00 Lock Charges to $35.00
- Routinely Require Owners to be Responsible for Habitually Late Accounts

Questions?

AGENDA ITEM 10

STAFF REPORT

TYPE MEETING:	Regular Board Meeting	MEETING DATE:	May 7, 2008		
SUBMITTED BY:	Mark Watton, General Manager	W.O./G.F. NO:	N/A	DIV. NO.	N/A
SUBJECT:	General Manager's Report				

GENERAL MANAGER:

FLAGSHIP PROJECTS:

Update on the design of the 36-Inch Potable Water Pipeline from FCF #14 to Regulatory Site (CIP P2009) for the month of March 2008:

- A focus group consisting of representatives from the City of El Cajon, District staff, and consultants met on March 26th to evaluate an alternative pipeline alignment for the intersection of Jamacha Road and Washington Avenue.

Update on the 640-1 and 640-2 Reservoirs Project (CIP P2185) for the month of March 2008:

- Project is 80% complete.
- Vault 6 was completed.
- Tanks 1 and 2 have been filled.

Sacramento (As reported by Jonathan Clay to the CWA Board):

- State Budget - No good news from Sacramento on the budget. The Governor in a press conference mid-April responded to a question about the size of the deficit saying "we're talking here about $17.5 to $18 billion of deficit." Speculation at that time was that this number could

increase further, the Governor was using a $20 billion number, by the time the May Revise is released on May 14th. (This is the Governor's revision to his January budget that he releases every May - this revise is the unofficial kick-off of the true budget discussions.)

The Legislative Analyst Office (LAO) has proposed several revenue features for closing the budget gap including taking all special district property tax revenues. The Legislature has been cool to these ideas, however the LAO could offer some additional ideas and uses for the tax money that would be consistent with Prop 1A. The LAO has started using a $360 million figure instead of the $180 million in the earlier discussions, which represents all the property tax revenues collected by water districts. This could have a $3.5 million impact to the Otay budget if all the tax money were shifted. There are some stringent requirements and limits under Prop 1A, so the debate around special district property tax money shift has a long way to go.

Drought Management:

- The SDCWA Board approved a Drought Watch - Regional Drought Response Level 1. (10% voluntary) Otay staff is reviewing the Model Drought Response Ordinance and will bring that to Committee in May and to your Board for action in June.

ADMINISTRATIVE SERVICES AND FINANCE:

Administrative Services:

- There was one new hire in the month of April: Engineering Intern.

- SDRMA, the District's property and liability insurer has accepted a claim dated March 10, 2008, by Mr. Jason Avalos, 1039 Vista Sierra Drive, El Cajon, CA 92019. The claim totals $3,178.00 for damage caused on March 4, 2008, by a blow-off which flooded Mr. Avalos' property. Repairs included the repair of an eroded brow ditch, driveway and pad and the pumping of his septic tank. SDRMA assigned a claims adjuster to investigate the claim and coordinate restoration of Mr. Avalos' property. Ms. Tucker from SDRMA will be coordinating the execution of a release from Mr. Avalos and the payment of his claim.

- Outreach events at the Garden and in Chula Vista: On Saturday, April 19th, the District staffed a booth at the first ever Earth Day event at the new Otay Ranch Town Center. Attendance was steady and the District had several Otay employee volunteers to help staff the event. On Saturday April 26th, the District helped organize and staff the two water agency booths at the 16th annual Spring Garden Festival at the Water Conservation Garden. Even with the heat, the event set a new attendance record at 6,160.

- Four school tours were conducted at the Water Conservation Garden, involving a total of 250 students and 20 adults. Two of the schools involved students from Parkview Elementary School, one class attended from Sweetwater Springs Elementary, and one class attended from Clearview Elementary School. In addition, 150 fifth graders from Parkview Elementary and Clearview Elementary Schools also borrowed the District's water cycle and water pollution kits. Otay staff did the judging for the District's school poster and photo contest.

- Artificial Turfgrass Rebate: Through the end of April, we have provided incentives for 10 projects involving 9,100 square feet of artificial turfgrass and have another 4,500 square feet expected to be installed by the end of May. Calls continue to come in from District customers who read about the program in the April Pipeline newsletter.

- 5th Annual California Friendly Landscape Contest: There were a total of 67 applications received by the nineteen participating agencies this year; four were received from Otay customers. Judging was finalized by the end of April and the winners will be presented at a ceremony held at the Garden on May 17th. The District once again has a finalist in the running for the Regional Professionally Designed and Installed category.

- There were 144 purchase orders processed in April 2008 for a total amount of $564,147.82.

Information Technology and Strategic Planning:

- Strategic Plan FY09-FY11: Staff has completed the draft of the Strategic Planning Process for FY09-FY11. The Board approved the plan on April 28,2008. Staff continues

to work on project plans to meet the proposed objectives, and finalize metrics for both objectives and performance measures. The senior team will present a report at the future Board workshop. A series of approximately 5 meetings will be required to finalize project plans, performance measures, and appropriate targets. Meetings are being scheduled by the District Secretary.

- Customer Service Initiative: IT has begun a major initiative focusing on improving accuracy and reliability of billing issues. In a series of meetings, we are exploring all sources of potential risks and errors and finding methods to reduce both. In addition, IT is developing enhanced tracking procedures to ensure that the lessons we learn, as part of this process, are retained and captured for future use. A contract programmer will be joining the IT Team starting in May to accelerate key customer service projects.

- New Technology: IT is soliciting proposals to enhance security using video surveillance at the Treatment Plant, Operations, and Administration Building. This effort will also explore high speed wireless bandwidth between the Otay headquarters and the Treatment Plant.

- GIS and Field Applications: Based on user feedback we will be exploring modifications to make better use of the GIS and other applications used in our field environment. DCSE has initiated an evaluation of the ease of use of the "Field Mapplet" interface and recommend minor modifications to increase usage and flexibility. The final interviews will be completed this week.

- Treatment Plant Automation: IT, in conjunction with Operations, is participating in an assessment of Treatment Plant automation opportunities. The study is being conducted by Westin Engineering and is part of the Asset Management Assessment currently in process. Results are due in early May.

- Records Management: The senior team reviewed a new business process recommended by IT for handling records for the District. The process automates and increases the efficiency of getting documents into the records system. A revised retention schedule has been developed for all Otay documents.

Finance:

- Restructuring Meter Read Routes: In order to level out the workload and create greater work efficiency, staff is restructuring the number of meters in each read route. This will impact approximately 16,000 customers by slightly shifting due dates. Nine thousand customers will have due dates changing by only one day and the remaining customers will have dates changing by 2 to 6 days. All customers with changes that shift their due dates by 3 or more days were sent letters informing them of the change. As a courtesy, staff plans to suppress late charges in May for those customers with a change of 3 to 6 days in their due date.

- 2007 Wildfire Reimbursements: The total approved reimbursement for wildfire expenses was $55,569. This is approximately half of the original estimate. The reduction was due to the disapproval of the erosion control efforts and since no supplies were purchased and no work was performed, there was no reimbursement required. Due to the moderate but prolonged rainfall, erosion is not a problem and revegetation is expected to occur naturally.

- FY 2009 Budget: The FY 2009 budget preparation is nearing completion. After many meetings with staff and management, final verification work is being performed on the budget and rate model. Additional reviews by management are pending and then preparation for the budget workshop will begin. The three most significant changes in this year's rate model are the reduction in growth, the CWA/MWD rate increases, expected conservation and lower interest income. Staff has prepared the rate model holding all reserves at or above target levels in all six years of the rate model.

- Variable Rate Bonds: Interest rate volatility on variable rate bonds has negatively affected a number of governments in San Diego County and nationwide. While Otay has approximately $13 million in variable rate bonds, our bond structure insulates Otay from the volatility described in recent newspaper articles. Otay's variable rate bonds are setup with a Letter of Credit (LOC) Bank which guarantees the repurchase of the bonds for an investor who does not wish to hold the bonds

any longer. This LOC along with the District's strong credit rating, make the Otay bonds very attractive and therefore, not susceptible to the same volatility. The troubled bond structures are called "Auction Rate Bonds" where there is no LOC. The District has had an average interest rate of 2.2% this calendar year on the variable rate bonds.

The financial reporting for March 2008 is as follows:

- For the nine months ended March 31, 2008, there are total revenues of $45,051,198 and total expenses of $46,107,566. The expenses exceeded revenues by $1,056,368.

- Due to both the economic downturn and higher than anticipated rainfall, water sales and purchases are less than expected. Additionally, the slowdown in the housing market has impacted annexation and meter fees. These revenues are 33% less than the budgeted amount. Finally, interest rates have dropped, reducing the amount of interest revenue earned.

The financial reporting for investments for March 2008 is as follows:

- The market value shown in the Portfolio Summary and in the Investment Portfolio Details as of March 31, 2008 total $93,633,056.17 with an average yield to maturity of 3.943%. The total earnings year-to-date is $3,620,329.65.

ENGINEERING AND WATER OPERATIONS:

Engineering:

- Water Resources Master Plan (WRMP) Update: A meeting was held on March 27th between staff, PBS&J and the City of Chula Vista (City) to discuss the City's building and water projections through the year 2020. (CIP P00210)

- At the March 5th Board Meeting, the Board awarded a professional services contract to RBF Consulting for the Sanitary Sewer CCTV Inspection and Condition Assessment Project (CCTV) in an amount not to exceed $121,185 during

FY2008-2009. A kickoff meeting was held on April 1, 2008. (P1210)

- On March 28th staff toured the HMA with representatives from the California Department of Fish and Game (CDFG). CDFG was pleased with the status of the HMA, particularly the progress of the native grasslands area. (CIP W253)

- Staff met with San Miguel Fire Department, their architect, and design engineer on March 7th to discuss the site constraints at the Regional Training Facility. (CIP P2466)

- Staff received a formal letter from Sycuan to annex their 640 acre reservation into the District for water and sewer services. They have also requested that additional parcels surrounding the reservation be annexed for sewer only. Staff is processing the annexation package.

- Speiss Construction is progressing with the grading operation at the 850-4 Reservoir site. (CIP P2191)

- Ortiz has completed the removal of 2,350 lineal feet of asbestos cement pipe (ACP) on Olive Vista Drive. All pipe was removed and properly disposed of. We anticipate completion of this project in early May. (CIP P2459)

- Authorization was granted from the Board at the March 7th Board Meeting for the General Manager to execute an agreement in an amount not to exceed $94,552 for the Otay Bi-National Desalination Feasibility Study Update with Camp Dresser & McKee, Inc (CDM). The Otay Bi-National Desalination Feasibility Study Update Kick-Off Meeting was held between the District and CDM on April 14th. Staff anticipates some preliminary results in May. (CIP P2451)

- The Board of Directors awarded a professional environmental consulting services contract to RECON for the preparation of the Otay Water District Subarea Plan in an amount not to exceed $270,853. (CIP P1253)

- For the month of March 2008, the District sold 23 meters (20.5 EDUs) generating $118,525 in revenue. Accumulated sales through March 31, 2008 were $2,272,360 (433.50 EDUs). Projected for this period was 85 meters (130.5

EDUs) with a budgeted revenue of $620,633.33 and projected revenue from July 1, 2007 through March 31, 2008 was $5,585,700.

- Approximately 1,819 linear feet of both CIP and developer project pipelines was installed in March 2008. The Construction Division performed quality control for these pipelines.

- The following table summarizes purchases and change orders issued during the period of March 1, 2008 thru March 31, 2008 that were within Staff signatory authority:

Date	Action	Amount	Contractor/ Consultant	Project
3/20/08	P.O.	$1,886.04	Mayer Reprographics	R.O. Building Remodel (CIP R2053)

Water Operations:

- Water purchased for the month of March was 3567.8 acre-feet. Beginning FY 07/08 to date, July 1, 2007 to March 31, 2008 there has been 28,886.20 acre-feet of water purchased. This is a -9.74 percent decrease from the same period last year, July 1, 2006 to March 31, 2006.

- In the month of March, 2008 there were four (4) new Automated Meter Reading (AMR) meters installed and 362 meters were retrofitted to AMR meters.

- As of March 31, 2008 there was a total of 17,721 radio-read meters installed.

  Total number of potable water accounts is 47,820; this is an increase of 3 accounts from last month, February, 2008.

- **Recycled water consumption for the month of March is as follows:**

  Total flow was 151.2 acre-feet or 49,239,344 gallons and the average daily flow was 1,588,366 gallons per day.

Total number of recycled water accounts is 612; this is unchanged from last month, February, 2008.

- Wastewater flows for the month of March were as follows:

  Total basin flow, gallons per day: 2,108,000.
  Total Otay flow, gallons per day: 1,408,000.
  Flow Processed at the Ralph W. Chapman Water Recycling Facility, gallons per day: 811,000.
  Flow to Metro from Otay Water District, gallons per day: 598,000.
  Spring Valley Sanitation District Flow to Metro, gallons per day: 700,000.

  There were no new wastewater connections for the month of March 2008. The total stands at 6,069 EDU's.

General Manager

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Exhibit A

OTAY WATER DISTRICT
COMPARATIVE BUDGET SUMMARY
FOR NINE MONTHS ENDED MARCH 31, 2008

	Annual Budget	YTD Actual	YTD Budget	YTD Variance	Var %
REVENUE:					
Water Sales	$ 32,331,300	$ 21,425,503	$ 23,506,300	$ (2,080,797)	(8.9%)
Energy Charges	2,018,000	1,367,333	1,467,000	(99,667)	(6.8%)
System Charges	9,596,300	7,105,617	7,077,300	28,317	0.4%
Penalties	852,100	642,190	648,000	(5,810)	(0.9%)
MWD & CWA Fixed Charges	2,708,800	1,872,068	1,933,700	(61,632)	(3.2%)
Total Water Sales	47,506,500	32,412,712	34,632,300	(2,219,587)	(6.4%)
Reclamation Sales	6,001,400	4,131,016	4,085,900	45,116	1.1%
Sewer Charges	2,679,100	1,873,803	2,010,900	(137,097)	(6.8%)
Meter Fees	318,500	50,194	228,600	(178,406)	(78.0%)
Capacity Fee Revenues	1,414,500	998,301	1,061,100	(62,799)	(5.9%)
Betterment Fees for Maintenance**	73,300	617,620	55,000	562,620	1022.9%
Annexation Fees	1,464,500	442,099	1,098,000	(655,901)	(59.7%)
Non-Operating Revenues	1,680,200	1,299,860	1,224,550	75,310	6.2%
Tax Revenues	4,003,800	2,332,744	2,301,600	31,144	1.4%
Interest	1,038,700	585,749	779,400	(193,651)	(24.8%)
Draw on Designated Funds*	408,400	307,100	307,100	-	0.0%
Total Revenue	$ 66,588,900	$ 45,051,198	$ 47,784,450	$ (2,733,251)	(5.7%)
EXPENSES:					
Water Purchases	$ 25,407,100	$ 16,636,231	18,492,308	$ 1,856,077	10.0%
CWA-Infrastructure Access Charge	1,090,200	802,894	802,800	(94)	(0.0%)
CWA-Customer Service Charge	950,400	694,672	695,400	728	0.1%
CWA-Emergency Storage Charge	1,507,800	1,073,771	1,073,700	(71)	(0.0%)
MWD-Capacity Res Charge	569,400	422,048	421,200	(848)	(0.2%)
MWD-Readiness to Serve Charge	552,600	423,144	404,400	(18,744)	(4.6%)
Subtotal Water Purchases	30,077,500	20,052,760	21,889,808	1,837,048	8.4%
Power Charges	2,804,800	1,807,906	1,931,700	123,794	6.4%
Payroll & Related Costs	16,012,900	11,885,441	11,863,200	(22,241)	(0.2%)
Material & Maintenance	4,452,900	3,139,245	3,314,675	175,430	5.3%
Administrative Expenses	5,773,000	3,198,510	4,105,975	907,465	22.1%
Legal Fees	1,209,300	1,329,704	1,061,667	(268,037)	(25.2%)
Expansion Reserve	2,590,200	1,942,700	1,942,700	-	0.0%
Betterment Reserve	3,432,900	2,574,700	2,574,700	-	0.0%
Replacement Reserve	235,400	176,600	176,600	-	0.0%
Total Expenses	$ 66,588,900	$ 46,107,566	$ 48,861,024	$ 2,753,459	5.6%
Excess Revenue (Expense)	**$ -**	**$ (1,056,368)**	**$ (1,076,574)**	**$ 20,208**	

* Board approved Draw on Designated Funds used to fund negotiated benefits.
** Staff was allocating budget estimate prior to March. In March staff used actual IMS cost to calculate the betterment fees spent on maintenance.

OTAY WATER DISTRICT
INVESTMENT PORTFOLIO REVIEW
MARCH 31, 2008

INVESTMENT OVERVIEW & MARKET STATUS:

On March 18th, the Federal Reserve Board's federal funds rate was once again lowered from 3.00% to 2.25%. This was the sixth reduction since September 18th, when the rate was 5.25%. The next meeting of the Federal Reserve Board is scheduled for April 30, at which time it is expected the federal funds rate will be lowered even further. Because of these rate reductions, the District's callable federal agency issue bonds continue to be redeemed at their earliest available call date. All called investments are paid at par so there is no loss on the investment. Only the interest rate changes as the funds are reinvested. Reflective of this drop in available interest rates, the District's overall effective rate of return on its portfolio at March 31st was 4.01%. With the ongoing changes in the federal funds rate, we have been extending the average maturity of the portfolio to maintain above market interest returns as long as possible. At the same time the LAIF return on deposits is also taking several months to fall to the level of the federal funds rate, due to the fund's current average maturity of approximately 211 days, making this an excellent short-term alternative for maximum investment of available funds.

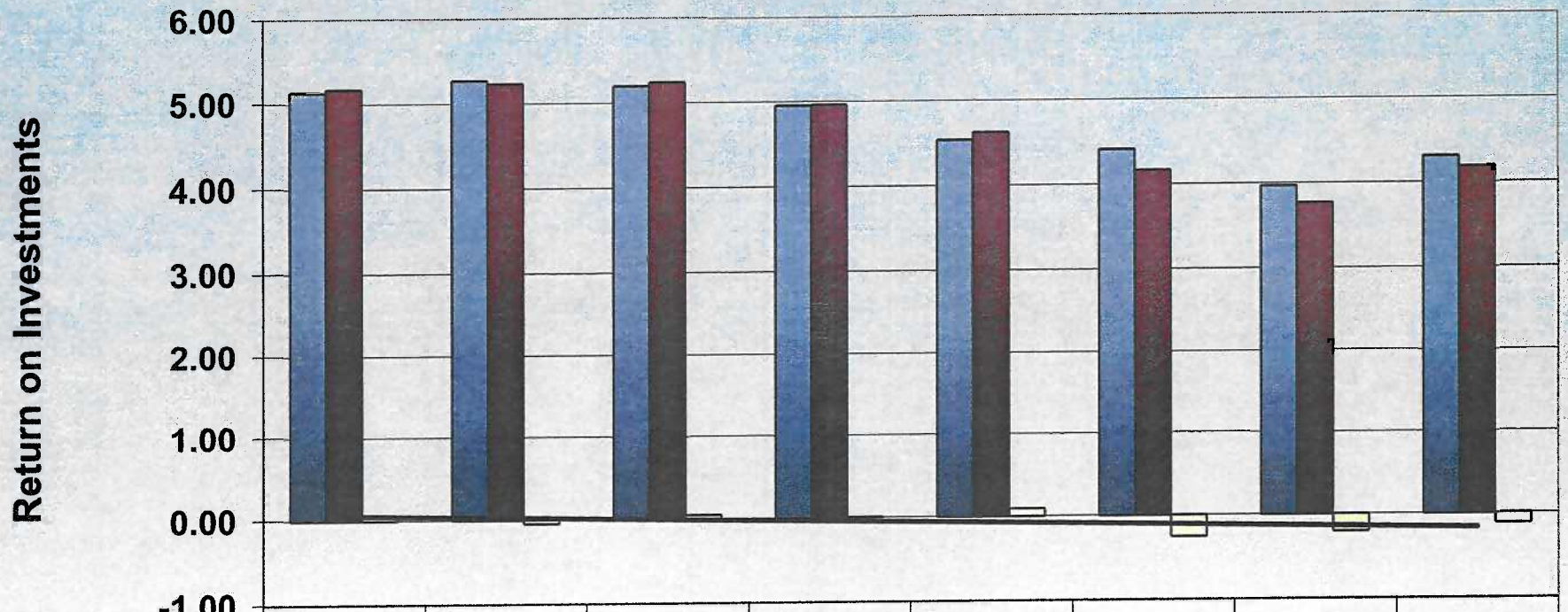
In accordance with the District's Investment Policy, all District funds continue to be managed based on the objectives, in priority order, of safety, liquidity, and return on investment.

PORTFOLIO COMPLIANCE: March 31, 2008

	Investment	State Limit	Otay Limit	Otay Actual
8.01:	Treasury Securities	100%	100%	0
8.02:	Local Agency Investment Fund (Operations)	$40 Million	$40 Million	$27.52 Million
8.02:	Local Agency Investment Fund (Bonds)	100%	100%	1.53%
8.03:	Federal Agency Issues	100%	100%	51.27%
8.04:	Certificates of Deposit	30%	15%	1.16%
8.05:	Short-Term Commercial Notes	25%	15%	0
8.06:	Medium-Term Commercial Debt	30%	15%	2.15%
8.07:	Money Market Mutual Funds	20%	15%	0
8.08:	San Diego County Pool	100%	100%	12.94%
12.0:	Maximum Single Financial Institution	100%	50%	1.37%

Performance Measure F-12
Return on Investment

Target: Meet or Exceed 100% of LAIF

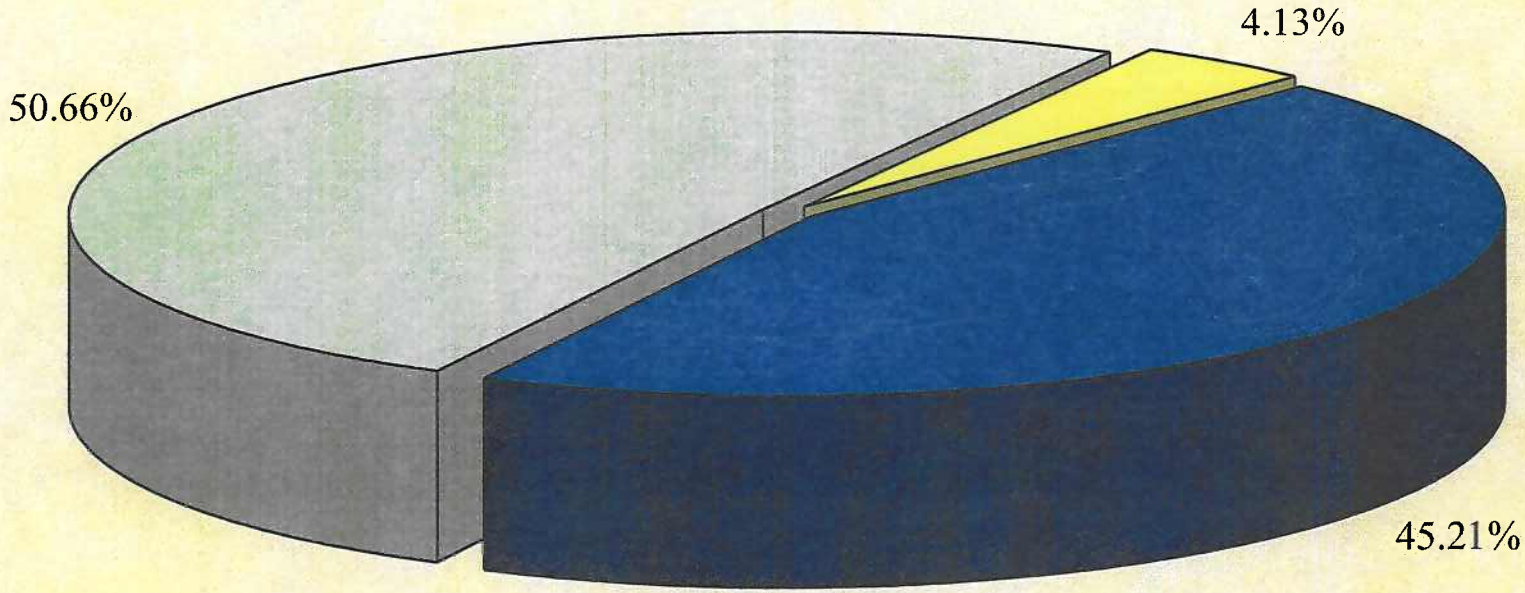


	3rd Qtr FY07	4TH Qtr FY07	1st Qtr FY08	2nd Qtr FY08	Jan FY08	Feb FY08	Mar FY08	3rd Qtr FY08
Otay	5.13	5.27	5.20	4.95	4.53	4.41	3.97	4.30
LAIF	5.17	5.23	5.24	4.96	4.62	4.16	3.77	4.18
Difference	0.04	-0.04	0.04	0.01	0.09	-0.25	-0.20	-0.12

Month

Otay LAIF Difference Linear (Difference)

Otay Water District
Investment Portfolio: 03/31/08



OTAY
Portfolio Management
Portfolio Summary
March 31, 2008

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Corporate Notes	2,000,000.00	2,092,023.93	2,029,580.27	2.21	1,111	974	4.340	4.401
Federal Agency Issues- Callable	43,705,000.00	44,025,271.88	43,705,000.00	47.61	853	762	3.920	3.974
Federal Agency Issues - Coupon	4,000,000.00	4,005,000.00	4,000,000.00	4.36	167	25	4.395	4.456
Certificates of Deposit - Bank	1,079,108.00	1,079,108.00	1,079,108.00	1.18	393	286	4.728	4.793
Local Agency Investment Fund (LAIF)	28,943,789.27	28,995,197.64	28,943,789.27	31.53	1	1	3.725	3.777
San Diego County Pool	12,041,353.24	12,157,664.29	12,041,353.24	13.12	1	1	4.263	4.322
	91,769,250.51	**92,354,265.74**	**91,798,830.78**	**100.00%**	**443**	**389**	**3.943**	**3.998**
Investments								
Cash								
Passbook/Checking (not included in yield calculations)	1,278,790.43	1,278,790.43	1,278,790.43		1	1	2.098	2.127
Total Cash and Investments	**93,048,040.94**	**93,633,056.17**	**93,077,621.21**		**443**	**389**	**3.943**	**3.998**

Total Earnings	March 31 Month Ending	Fiscal Year To Date
Current Year	319,100.61	3,620,329.65
Average Daily Balance	**94,741,973.57**	**99,583,399.90**
Effective Rate of Return	**3.97%**	**4.83%**

I hereby certify that the investments contained in this report are made in accordance with the District Investment Policy Number 27 adopted by the Board of Directors on January 19, 2000. The market value information provided by Interactive Data Corporation. The investments provide sufficient liquidity to meet the cash flow requirements of the District for the next six months of expenditures.

4-24-08

Joseph Beachem, Chief Financial Officer

OTAY
Portfolio Management
Portfolio Details - Investments
March 31, 2008

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Corporate Notes												
36962G2S2	2044	General Electric Capital		11/16/2007	2,000,000.00	2,092,023.93	2,029,580.27	5.000	Aaa	4.340	974	12/01/2010
		Subtotal and Average	**2,030,012.65**		**2,000,000.00**	**2,092,023.93**	**2,029,580.27**			**4.340**	**974**	
Federal Agency Issues- Callable												
31398AMX7	2064	FANNIE MAE		02/22/2008	2,000,000.00	2,014,375.00	2,000,000.00	3.000		2.959	689	02/19/2010
3133XLTL7	2037	Federal Home Loan Bank		07/30/2007	3,000,000.00	3,031,875.00	3,000,000.00	5.550		5.474	850	07/30/2010
3133XMXC0	2039	Federal Home Loan Bank		11/06/2007	1,000,000.00	1,002,187.50	1,000,000.00	4.500		4.438	219	11/06/2008
3133XMX71	2042	Federal Home Loan Bank		11/14/2007	2,000,000.00	2,016,875.00	2,000,000.00	4.500		4.435	500	08/14/2009
3133XN6X2	2045	Federal Home Loan Bank		11/20/2007	2,000,000.00	2,016,875.00	2,000,000.00	4.500		4.436	871	08/20/2010
3133XN7B9	2046	Federal Home Loan Bank		11/28/2007	2,000,000.00	2,006,875.00	2,000,000.00	4.400		4.340	422	05/28/2009
3133XNEF2	2049	Federal Home Loan Bank		11/26/2007	2,000,000.00	2,005,000.00	2,000,000.00	4.600		4.537	966	11/23/2010
3133XNKN8	2051	Federal Home Loan Bank		12/10/2007	2,000,000.00	2,007,500.00	2,000,000.00	4.300		4.241	253	12/10/2008
3133XNFC8	2052	Federal Home Loan Bank		12/07/2007	2,000,000.00	2,006,875.00	2,000,000.00	4.500		4.438	611	12/03/2009
3133XNLN7	2053	Federal Home Loan Bank		12/11/2007	2,000,000.00	2,008,125.00	2,000,000.00	4.300		4.241	436	06/11/2009
3133XNP52	2057	Federal Home Loan Bank		12/17/2007	2,000,000.00	2,018,750.00	2,000,000.00	4.375		4.315	899	09/17/2010
3133XNS42	2058	Federal Home Loan Bank		12/18/2007	2,000,000.00	2,026,250.00	2,000,000.00	4.250		4.192	808	06/18/2010
3133XNPR4	2059	Federal Home Loan Bank		12/24/2007	1,800,000.00	1,824,750.00	1,800,000.00	4.350		4.290	997	12/24/2010
3133XPDR2	2062	Federal Home Loan Bank		01/30/2008	2,000,000.00	2,015,000.00	2,000,000.00	3.060		3.018	668	01/29/2010
3133XPDS0	2063	Federal Home Loan Bank		01/30/2008	2,000,000.00	2,015,625.00	2,000,000.00	3.250		3.205	850	07/30/2010
3133XPWL4	2065	Federal Home Loan Bank		02/26/2008	2,000,000.00	2,015,625.00	2,000,000.00	3.000		2.959	696	02/26/2010
3133XPX90	2067	Federal Home Loan Bank		03/05/2008	2,000,000.00	2,016,250.00	2,000,000.00	3.020		2.979	703	03/05/2010
3133XPZN7	2068	Federal Home Loan Bank		03/03/2008	1,905,000.00	1,913,334.38	1,905,000.00	3.350		3.304	885	09/03/2010
3133XQC91	2070	Federal Home Loan Bank		03/17/2008	2,000,000.00	2,009,375.00	2,000,000.00	3.125		3.081	990	12/17/2010
3133XQF23	2071	Federal Home Loan Bank		03/25/2008	2,000,000.00	2,013,125.00	2,000,000.00	3.250		3.205	1,088	03/25/2011
31398AKS0	2060	Federal National Mortage Assoc		01/07/2008	2,000,000.00	2,028,125.00	2,000,000.00	4.500		4.438	1,011	01/07/2011
31398ANH1	2069	Federal National Mortage Assoc		03/10/2008	2,000,000.00	2,012,500.00	2,000,000.00	3.250		3.205	1,060	02/25/2011
		Subtotal and Average	**42,807,903.23**		**43,705,000.00**	**44,025,271.88**	**43,705,000.00**			**3.920**	**762**	
Federal Agency Issues - Coupon												
3133XMY62	2040	Federal Home Loan Bank		11/08/2007	2,000,000.00	2,003,750.00	2,000,000.00	4.420		4.359	37	05/08/2008
3133XMYS4	2041	Federal Home Loan Bank		11/14/2007	2,000,000.00	2,001,250.00	2,000,000.00	4.500		4.430	13	04/14/2008
		Subtotal and Average	**4,000,000.00**		**4,000,000.00**	**4,005,000.00**	**4,000,000.00**			**4.395**	**25**	

OTAY
Portfolio Management
Portfolio Details - Investments
March 31, 2008

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
205003183	2066	California Bank & Trust		01/22/2008	79,108.00	79,108.00	79,108.00	3.180		3.180	661	01/22/2010
1002812475	2061	Neighborhood National Bank		12/13/2007	1,000,000.00	1,000,000.00	1,000,000.00	4.850		4.850	256	12/13/2008
		Subtotal and Average	**1,079,108.00**		**1,079,108.00**	**1,079,108.00**	**1,079,108.00**			**4.728**	**286**	
Local Agency Investment Fund (LAIF)												
LAIF	9001	STATE OF CALIFORNIA		07/01/2004	27,518,906.67	27,567,784.24	27,518,906.67	3.777		3.725	1	
LAIF COPS07	9009	STATE OF CALIFORNIA		03/07/2007	1,424,882.60	1,427,413.40	1,424,882.60	3.777		3.725	1	
		Subtotal and Average	**30,627,660.24**		**28,943,789.27**	**28,995,197.64**	**28,943,789.27**			**3.725**	**1**	
San Diego County Pool												
SD COUNTY POOL	9007	San Diego County		07/01/2004	12,041,353.24	12,157,664.29	12,041,353.24	4.322		4.263	1	
		Subtotal and Average	**12,041,353.24**		**12,041,353.24**	**12,157,664.29**	**12,041,353.24**			**4.263**	**1**	
		Total and Average	**94,741,973.57**		**91,769,250.51**	**92,354,265.74**	**91,798,830.78**			**3.943**	**389**	

OTAY
Portfolio Management
Portfolio Details - Cash
March 31, 2008

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 360	Days to Maturity
Union Bank											
UNION MONEY	9002	STATE OF CALIFORNIA		07/01/2004	10,061.24	10,061.24	10,061.24	0.150		0.148	1
PETTY CASH	9003	STATE OF CALIFORNIA		07/01/2004	2,800.00	2,800.00	2,800.00			0.000	1
UNION OPERATING	9004	STATE OF CALIFORNIA		07/01/2004	1,241,551.93	1,241,551.93	1,241,551.93	2.190		2.160	1
PAYROLL	9005	STATE OF CALIFORNIA		07/01/2004	24,377.26	24,377.26	24,377.26			0.000	1
UNION IOC	9008	STATE OF CALIFORNIA		05/01/2006	0.00	0.00	0.00	4.500		4.438	1
		Average Balance	**0.00**								1
		Total Cash and Investmentss	**94,741,973.57**		**93,048,040.94**	**93,633,056.17**	**93,077,621.21**			**3.943**	**389**

OTAY
Activity Report
Sorted By Issuer
July 1, 2007 - March 31, 2008

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Par Value Purchases or Deposits	Par Value Redemptions or Withdrawals	Par Value Ending Balance
Issuer: STATE OF CALIFORNIA									
Union Bank									
UNION MONEY	9002	STATE OF CALIFORNIA			0.150		136,557,924.90	136,633,171.25	
UNION OPERATING	9004	STATE OF CALIFORNIA			2.190		10,758,074.97	10,439,729.26	
PAYROLL	9005	STATE OF CALIFORNIA					324,174.15	324,932.03	
UNION IOC	9008	STATE OF CALIFORNIA			4.500		1,240,481.91	1,253,290.86	
		Subtotal and Balance		**1,049,257.90**			**148,880,655.93**	**148,651,123.40**	**1,278,790.43**
Local Agency Investment Fund (LAIF)									
LAIF	9001	STATE OF CALIFORNIA			3.777		72,779,156.93	54,150,000.00	
LAIF COPS07	9009	STATE OF CALIFORNIA			3.777		300,825.02	8,000,000.00	
		Subtotal and Balance		**18,013,807.32**			**73,079,981.95**	**62,150,000.00**	**28,943,789.27**
		Issuer Subtotal	**32.481%**	**19,063,065.22**			**221,960,637.88**	**210,801,123.40**	**30,222,579.70**
Issuer: California Bank & Trust									
Certificates of Deposit - Bank									
2050003183R	1996	California Bank & Trust			3.880	01/22/2008	0.00	79,108.00	
205003183	2066	California Bank & Trust			3.180	01/22/2008	79,108.00	0.00	
		Subtotal and Balance		**79,108.00**			**79,108.00**	**79,108.00**	**79,108.00**
		Issuer Subtotal	**0.085%**	**79,108.00**			**79,108.00**	**79,108.00**	**79,108.00**
Issuer: FANNIE MAE									
Federal Agency Issues- Callable									
31359M2L6	2012	FANNIE MAE			5.250	12/11/2007	0.00	3,000,000.00	
31398AMX7	2064	FANNIE MAE			3.000	02/22/2008	2,000,000.00	0.00	
		Subtotal and Balance		**3,000,000.00**			**2,000,000.00**	**3,000,000.00**	**2,000,000.00**
		Issuer Subtotal	**2.149%**	**3,000,000.00**			**2,000,000.00**	**3,000,000.00**	**2,000,000.00**

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Par Value Purchases or Deposits	Par Value Redemptions or Withdrawals	Par Value Ending Balance
Issuer: Federal Farm Credit Bank									
Federal Agency Issues- Callable									
31331YCZ1	2043	Federal Farm Credit Bank			4.490	11/07/2007	3,000,000.00	0.00	
31331YCZ1	2043	Federal Farm Credit Bank				02/05/2008	0.00	3,000,000.00	
	Subtotal and Balance			**0.00**			**3,000,000.00**	**3,000,000.00**	**0.00**
	Issuer Subtotal		**0.000%**	**0.00**			**3,000,000.00**	**3,000,000.00**	**0.00**
Issuer: Federal Home Loan Bank									
Federal Agency Issues- Callable									
3133XEMS5	1998	Federal Home Loan Bank			5.000	11/28/2007	0.00	3,000,000.00	
3133XETX7	2001	Federal Home Loan Bank			5.125	09/14/2007	0.00	3,000,000.00	
3133XF2C9	2002	Federal Home Loan Bank			5.250	10/03/2007	0.00	3,000,000.00	
3133XJ2P2	2010	Federal Home Loan Bank			5.200	12/05/2007	0.00	3,000,000.00	
3133XJ6Q6	2013	Federal Home Loan Bank			5.125	07/20/2007	0.00	3,000,000.00	
3133XJJV1	2015	Federal Home Loan Bank			5.375	07/10/2007	0.00	3,000,000.00	
3133XJR91	2016	Federal Home Loan Bank			5.400	10/30/2007	0.00	3,000,000.00	
3133XJSD1	2017	Federal Home Loan Bank			5.250	01/02/2008	0.00	3,000,000.00	
3133XJVV7	2018	Federal Home Loan Bank			5.250	08/15/2007	0.00	3,000,000.00	
3133XJU55	2019	Federal Home Loan Bank			5.350	11/21/2007	0.00	3,000,000.00	
3133XK3C7	2022	Federal Home Loan Bank			5.500	12/13/2007	0.00	3,000,000.00	
3133XK6A8	2024	Federal Home Loan Bank			5.300	11/19/2007	0.00	3,000,000.00	
3133XKLA1	2030	Federal Home Loan Bank			5.375	11/01/2007	0.00	3,000,000.00	
3133XKN50	2031	Federal Home Loan Bank			5.300	11/07/2007	0.00	5,000,000.00	
3133XKSS5	2032	Federal Home Loan Bank			5.300	11/09/2007	0.00	3,000,000.00	
3133XL6E8	2033	Federal Home Loan Bank			5.400	12/11/2007	0.00	5,000,000.00	
3133XLEW9	2034	Federal Home Loan Bank			5.500	07/02/2007	3,000,000.00	0.00	
3133XLEW9	2034	Federal Home Loan Bank				01/02/2008	0.00	3,000,000.00	
3133XKVD4	2035	Federal Home Loan Bank			5.500	07/10/2007	3,000,000.00	0.00	
3133XKVD4	2035	Federal Home Loan Bank				10/21/2007	0.00	3,000,000.00	
3133XLMZ3	2036	Federal Home Loan Bank			5.450	07/23/2007	3,000,000.00	0.00	
3133XLMZ3	2036	Federal Home Loan Bank				01/23/2008	0.00	3,000,000.00	
3133XLTL7	2037	Federal Home Loan Bank			5.550	07/30/2007	3,000,000.00	0.00	
3133XLYB3	2038	Federal Home Loan Bank			5.375	08/20/2007	3,000,000.00	0.00	
3133XLYB3	2038	Federal Home Loan Bank				11/20/2007	0.00	3,000,000.00	
3133XMXC0	2039	Federal Home Loan Bank			4.500	11/06/2007	1,000,000.00	0.00	

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Par Value Purchases or Deposits	Par Value Redemptions or Withdrawals	Par Value Ending Balance
Issuer: Federal Home Loan Bank									
Federal Agency Issues- Callable									
3133XMX71	2042	Federal Home Loan Bank			4.500	11/14/2007	2,000,000.00	0.00	
3133XN6X2	2045	Federal Home Loan Bank			4.500	11/20/2007	2,000,000.00	0.00	
3133XN7B9	2046	Federal Home Loan Bank			4.400	11/28/2007	2,000,000.00	0.00	
3133XN6R5	2047	Federal Home Loan Bank			4.500	11/28/2007	2,000,000.00	0.00	
3133XN6R5	2047	Federal Home Loan Bank				02/28/2008	0.00	2,000,000.00	
3133XNC56	2048	Federal Home Loan Bank			4.600	11/28/2007	2,000,000.00	0.00	
3133XNC56	2048	Federal Home Loan Bank				02/28/2008	0.00	2,000,000.00	
3133XNEF2	2049	Federal Home Loan Bank			4.600	11/26/2007	2,000,000.00	0.00	
3133XNGT0	2050	Federal Home Loan Bank			4.500	12/04/2007	2,000,000.00	0.00	
3133XNGT0	2050	Federal Home Loan Bank				03/04/2008	0.00	2,000,000.00	
3133XNKN8	2051	Federal Home Loan Bank			4.300	12/10/2007	2,000,000.00	0.00	
3133XNFC8	2052	Federal Home Loan Bank			4.500	12/07/2007	2,000,000.00	0.00	
3133XNLN7	2053	Federal Home Loan Bank			4.300	12/11/2007	2,000,000.00	0.00	
3133XNN47	2054	Federal Home Loan Bank			4.450	12/12/2007	2,000,000.00	0.00	
3133XNN47	2054	Federal Home Loan Bank				03/12/2008	0.00	2,000,000.00	
3133XNN62	2055	Federal Home Loan Bank			4.450	12/12/2007	2,000,000.00	0.00	
3133XNN62	2055	Federal Home Loan Bank				03/12/2008	0.00	2,000,000.00	
3133XNM63	2056	Federal Home Loan Bank			4.550	12/17/2007	2,000,000.00	0.00	
3133XNM63	2056	Federal Home Loan Bank				03/17/2008	0.00	2,000,000.00	
3133XNP52	2057	Federal Home Loan Bank			4.375	12/17/2007	2,000,000.00	0.00	
3133XNS42	2058	Federal Home Loan Bank			4.250	12/18/2007	2,000,000.00	0.00	
3133XNPR4	2059	Federal Home Loan Bank			4.350	12/24/2007	1,800,000.00	0.00	
3133XPDR2	2062	Federal Home Loan Bank			3.060	01/30/2008	2,000,000.00	0.00	
3133XPDS0	2063	Federal Home Loan Bank			3.250	01/30/2008	2,000,000.00	0.00	
3133XPWL4	2065	Federal Home Loan Bank			3.000	02/26/2008	2,000,000.00	0.00	
3133XPX90	2067	Federal Home Loan Bank			3.020	03/05/2008	2,000,000.00	0.00	
3133XPZN7	2068	Federal Home Loan Bank			3.350	03/03/2008	1,905,000.00	0.00	
3133XQC91	2070	Federal Home Loan Bank			3.125	03/17/2008	2,000,000.00	0.00	
3133XQF23	2071	Federal Home Loan Bank			3.250	03/25/2008	2,000,000.00	0.00	
		Subtotal and Balance		**52,000,000.00**			**61,705,000.00**	**76,000,000.00**	**37,705,000.00**
Federal Agency Issues - Coupon									
3133XMY62	2040	Federal Home Loan Bank			4.420	11/08/2007	2,000,000.00	0.00	
3133XMYS4	2041	Federal Home Loan Bank			4.500	11/14/2007	2,000,000.00	0.00	

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Par Value Purchases or Deposits	Par Value Redemptions or Withdrawals	Par Value Ending Balance
		Subtotal and Balance		**0.00**			**4,000,000.00**	**0.00**	**4,000,000.00**
		Issuer Subtotal	**44.821%**	**52,000,000.00**			**65,705,000.00**	**76,000,000.00**	**41,705,000.00**
Issuer: Federal Home Loan Mortgage									
Federal Agency Issues- Callable									
3128X4K67	2000	Federal Home Loan Mortgage			5.250	12/07/2007	0.00	3,000,000.00	
3128X4DY4	2004	Federal Home Loan Mortgage			4.000	07/13/2007	0.00	3,000,000.00	
3128X5C55	2020	Federal Home Loan Mortgage			5.500	12/05/2007	0.00	3,000,000.00	
3128X5G93	2021	Federal Home Loan Mortgage			5.320	12/06/2007	0.00	3,000,000.00	
3128X5P51	2023	Federal Home Loan Mortgage			5.300	12/14/2007	0.00	3,000,000.00	
3128X5Z35	2026	Federal Home Loan Mortgage			5.300	10/09/2007	0.00	3,000,000.00	
3128X5Z35	2027	Federal Home Loan Mortgage			5.300	10/09/2007	0.00	5,000,000.00	
3128X5Z84	2028	Federal Home Loan Mortgage			5.400	10/17/2007	0.00	3,000,000.00	
3128X5Z84	2029	Federal Home Loan Mortgage			5.400	10/17/2007	0.00	5,000,000.00	
		Subtotal and Balance		**31,000,000.00**			**0.00**	**31,000,000.00**	**0.00**
		Issuer Subtotal	**0.000%**	**31,000,000.00**			**0.00**	**31,000,000.00**	**0.00**
Issuer: Federal National Mortage Assoc									
Federal Agency Issues- Callable									
31359MG31	1997	Federal National Mortage Assoc			5.000	08/24/2007	0.00	3,000,000.00	
31398AKS0	2060	Federal National Mortage Assoc			4.500	01/07/2008	2,000,000.00	0.00	
31398ANH1	2069	Federal National Mortage Assoc			3.250	03/10/2008	2,000,000.00	0.00	
		Subtotal and Balance		**3,000,000.00**			**4,000,000.00**	**3,000,000.00**	**4,000,000.00**
		Issuer Subtotal	**4.299%**	**3,000,000.00**			**4,000,000.00**	**3,000,000.00**	**4,000,000.00**
Issuer: General Electric Capital									
Corporate Notes									
36962G2S2	2044	General Electric Capital			5.000	11/16/2007	2,000,000.00	0.00	
		Subtotal and Balance		**0.00**			**2,000,000.00**	**0.00**	**2,000,000.00**
		Issuer Subtotal	**2.149%**	**0.00**			**2,000,000.00**	**0.00**	**2,000,000.00**

CUSIP	Investment #	Issuer	Percent of Portfolio	Par Value Beginning Balance	Current Rate	Transaction Date	Par Value Purchases or Deposits	Par Value Redemptions or Withdrawals	Par Value Ending Balance
Issuer: Neighborhood National Bank									
Certificates of Deposit - Bank									
1002812475	2061	Neighborhood National Bank			4.850	12/13/2007	1,000,000.00	0.00	
		Subtotal and Balance		**0.00**			**1,000,000.00**	**0.00**	**1,000,000.00**
		Issuer Subtotal	**1.075%**	**0.00**			**1,000,000.00**	**0.00**	**1,000,000.00**
Issuer: San Diego County									
San Diego County Pool									
SD COUNTY POOL	9007	San Diego County			4.322		11,935,427.09	0.00	
		Subtotal and Balance		**105,926.15**			**11,935,427.09**	**0.00**	**12,041,353.24**
		Issuer Subtotal	**12.941%**	**105,926.15**			**11,935,427.09**	**0.00**	**12,041,353.24**
		Total	**100.000%**	**108,248,099.37**			**311,680,172.97**	**326,880,231.40**	**93,048,040.94**

OTAY
GASB 31 Compliance Detail
Sorted by Fund - Investment Class
July 1, 2007 - March 31, 2008

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value: Amortization Adjustment	Adjustment in Value: Change in Market Value	Ending Invested Value
Fund: Treasury Fund											
LAIF	9001	99	Fair Value		8,885,705.10	0.00	594,156.93	594,156.93	0.00	52,922.21	27,567,784.24
LAIF COPS07	9009	99	Fair Value		9,119,906.33	0.00	300,825.02	8,000,000.00	0.00	6,682.04	1,427,413.40
UNION MONEY	9002	99	Amortized		85,307.59	0.00	1,515.50	76,761.85	0.00	0.00	10,061.24
PETTY CASH	9003	99	Amortized		2,800.00	0.00	0.00	0.00	0.00	0.00	2,800.00
UNION OPERATING	9004	99	Amortized		923,206.22	0.00	0.00	0.00	0.00	0.00	1,241,551.93
PAYROLL	9005	99	Amortized		25,135.14	0.00	0.00	757.88	0.00	0.00	24,377.26
2050003183R	1996	99	Amortized	01/22/2008	79,108.00	0.00	0.00	79,108.00	0.00	0.00	0.00
UNION IOC	9008	99	Amortized		12,808.95	0.00	601.50	13,410.45	0.00	0.00	0.00
1002812475	2061	99	Amortized	12/13/2008	0.00	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
205003183	2066	99	Amortized	01/22/2010	0.00	79,108.00	0.00	0.00	0.00	0.00	79,108.00
SD COUNTY POOL	9007	99	Fair Value		105,826.00	0.00	35,427.09	35,427.09	0.00	116,411.21	12,157,664.29
31359MG31	1997	99	Fair Value	08/24/2007	2,998,125.00	0.00	0.00	3,000,000.00	0.00	1,875.00	0.00
3133XEMS5	1998	99	Fair Value	11/28/2007	2,995,312.50	0.00	0.00	3,000,000.00	0.00	4,687.50	0.00
3128X4K67	2000	99	Fair Value	03/07/2008	2,996,487.12	0.00	0.00	3,000,000.00	0.00	3,512.88	0.00
3133XETX7	2001	99	Fair Value	09/14/2007	2,998,125.00	0.00	0.00	3,000,000.00	0.00	1,875.00	0.00
3133XF2C9	2002	99	Fair Value	10/03/2007	2,999,062.50	0.00	0.00	3,000,000.00	0.00	937.50	0.00
3128X4DY4	2004	99	Fair Value	07/13/2007	2,998,661.96	0.00	0.00	3,000,000.00	0.00	1,338.04	0.00
3133XJ2P2	2010	99	Fair Value	12/05/2007	2,997,187.50	0.00	0.00	3,000,000.00	0.00	2,812.50	0.00
31359M2L6	2012	99	Fair Value	06/11/2008	2,995,312.50	0.00	0.00	3,000,000.00	0.00	4,687.50	0.00
3133XJ6Q6	2013	99	Fair Value	12/29/2008	2,989,687.50	0.00	0.00	2,983,125.00	0.00	-6,562.50	0.00
3133XJJV1	2015	99	Fair Value	07/10/2008	2,999,062.50	0.00	0.00	3,000,000.00	0.00	937.50	0.00
3133XJR91	2016	99	Fair Value	01/30/2009	2,998,125.00	0.00	0.00	3,000,000.00	0.00	1,875.00	0.00
3133XJSD1	2017	99	Fair Value	01/02/2008	2,996,250.00	0.00	0.00	3,000,000.00	0.00	3,750.00	0.00
3133XJU55	2019	99	Fair Value	02/23/2009	2,995,312.50	0.00	0.00	3,000,000.00	0.00	4,687.50	0.00
3133XJVV7	2018	99	Fair Value	02/15/2008	2,997,187.50	0.00	0.00	3,000,000.00	0.00	2,812.50	0.00
3128X5C55	2020	99	Fair Value	03/05/2010	2,994,552.16	0.00	0.00	3,000,000.00	0.00	5,447.84	0.00
3128X5G93	2021	99	Fair Value	03/06/2009	2,994,197.84	0.00	0.00	3,000,000.00	0.00	5,802.16	0.00
3133XK3C7	2022	99	Fair Value	03/13/2009	2,999,062.50	0.00	0.00	3,000,000.00	0.00	937.50	0.00
3128X5P51	2023	99	Fair Value	09/14/2009	2,990,516.97	0.00	0.00	3,000,000.00	0.00	9,483.03	0.00
3133XK6A8	2024	99	Fair Value	09/19/2008	2,995,312.50	0.00	0.00	3,000,000.00	0.00	4,687.50	0.00

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value: Amortization Adjustment	Adjustment in Value: Change in Market Value	Ending Invested Value
Fund: Treasury Fund											
3128X5Z35	2026	99	Fair Value	10/09/2008	2,995,527.19	0.00	0.00	3,000,000.00	0.00	4,472.81	0.00
3128X5Z84	2028	99	Fair Value	04/17/2009	2,996,358.03	0.00	0.00	3,000,000.00	0.00	3,641.97	0.00
3133XKLA1	2030	99	Fair Value	05/01/2009	2,996,250.00	0.00	0.00	3,000,000.00	0.00	3,750.00	0.00
3133XKSS5	2032	99	Fair Value	05/09/2008	2,997,187.50	0.00	0.00	3,000,000.00	0.00	2,812.50	0.00
3133XLEW9	2034	99	Fair Value	07/02/2009	0.00	3,000,000.00	0.00	3,000,000.00	0.00	0.00	0.00
3133XKVD4	2035	99	Fair Value	05/21/2009	0.00	3,000,000.00	0.00	3,000,000.00	0.00	0.00	0.00
3133XLMZ3	2036	99	Fair Value	07/23/2009	0.00	3,000,000.00	0.00	3,000,000.00	0.00	0.00	0.00
3133XLTL7	2037	99	Fair Value	07/30/2010	0.00	3,000,000.00	0.00	0.00	0.00	31,875.00	3,031,875.00
3133XLYB3	2038	99	Fair Value	08/20/2008	0.00	3,000,000.00	0.00	3,000,000.00	0.00	0.00	0.00
3133XMXC0	2039	99	Fair Value	11/06/2008	0.00	1,000,000.00	0.00	0.00	0.00	2,187.50	1,002,187.50
3133XMY62	2040	99	Fair Value	05/08/2008	0.00	2,000,000.00	0.00	0.00	0.00	3,750.00	2,003,750.00
3133XMYS4	2041	99	Fair Value	04/14/2008	0.00	2,000,000.00	0.00	0.00	0.00	1,250.00	2,001,250.00
3133XMX71	2042	99	Fair Value	08/14/2009	0.00	2,000,000.00	0.00	0.00	0.00	16,875.00	2,016,875.00
31331YCZ1	2043	99	Fair Value	11/05/2009	0.00	2,998,860.00	0.00	3,000,000.00	0.00	1,140.00	0.00
36962G2S2	2044	99	Fair Value	12/01/2010	0.00	2,033,740.00	0.00	0.00	0.00	58,283.93	2,092,023.93
3133XN6X2	2045	99	Fair Value	08/20/2010	0.00	2,000,000.00	0.00	0.00	0.00	16,875.00	2,016,875.00
3133XN7B9	2046	99	Fair Value	05/28/2009	0.00	2,000,000.00	0.00	0.00	0.00	6,875.00	2,006,875.00
3133XN6R5	2047	99	Fair Value	11/28/2008	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3133XNC56	2048	99	Fair Value	11/28/2008	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3133XNEF2	2049	99	Fair Value	11/23/2010	0.00	2,000,000.00	0.00	0.00	0.00	5,000.00	2,005,000.00
3133XNGT0	2050	99	Fair Value	12/04/2008	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3133XNKN8	2051	99	Fair Value	12/10/2008	0.00	2,000,000.00	0.00	0.00	0.00	7,500.00	2,007,500.00
3133XNFC8	2052	99	Fair Value	12/03/2009	0.00	2,000,000.00	0.00	0.00	0.00	6,875.00	2,006,875.00
3133XNLN7	2053	99	Fair Value	06/11/2009	0.00	2,000,000.00	0.00	0.00	0.00	8,125.00	2,008,125.00
3133XNN47	2054	99	Fair Value	06/12/2009	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3133XNN62	2055	99	Fair Value	03/12/2009	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3133XNM63	2056	99	Fair Value	12/17/2010	0.00	2,000,000.00	0.00	2,000,000.00	0.00	0.00	0.00
3133XNP52	2057	99	Fair Value	09/17/2010	0.00	2,000,000.00	0.00	0.00	0.00	18,750.00	2,018,750.00
3133XNS42	2058	99	Fair Value	06/18/2010	0.00	2,000,000.00	0.00	0.00	0.00	26,250.00	2,026,250.00
3133XNPR4	2059	99	Fair Value	12/24/2010	0.00	1,800,000.00	0.00	0.00	0.00	24,750.00	1,824,750.00
31398AKS0	2060	99	Fair Value	01/07/2011	0.00	2,000,000.00	0.00	0.00	0.00	28,125.00	2,028,125.00
3133XPDR2	2062	99	Fair Value	01/29/2010	0.00	2,000,000.00	0.00	0.00	0.00	15,000.00	2,015,000.00
3133XPDS0	2063	99	Fair Value	07/30/2010	0.00	2,000,000.00	0.00	0.00	0.00	15,625.00	2,015,625.00
31398AMX7	2064	99	Fair Value	02/19/2010	0.00	2,000,000.00	0.00	0.00	0.00	14,375.00	2,014,375.00
3133XPWL4	2065	99	Fair Value	02/26/2010	0.00	2,000,000.00	0.00	0.00	0.00	15,625.00	2,015,625.00
3133XPX90	2067	99	Fair Value	03/05/2010	0.00	2,000,000.00	0.00	0.00	0.00	16,250.00	2,016,250.00

CUSIP	Investment #	Fund	Investment Class	Maturity Date	Beginning Invested Value	Purchase of Principal	Addition to Principal	Redemption of Principal	Adjustment in Value: Amortization Adjustment	Adjustment in Value: Change in Market Value	Ending Invested Value
Fund: Treasury Fund											
3133XPZN7	2068	99	Fair Value	09/03/2010	0.00	1,905,000.00	0.00	0.00	0.00	8,334.38	1,913,334.38
31398ANH1	2069	99	Fair Value	02/25/2011	0.00	2,000,000.00	0.00	0.00	0.00	12,500.00	2,012,500.00
3133XQC91	2070	99	Fair Value	12/17/2010	0.00	2,000,000.00	0.00	0.00	0.00	9,375.00	2,009,375.00
3133XQF23	2071	99	Fair Value	03/25/2011	0.00	2,000,000.00	0.00	0.00	0.00	13,125.00	2,013,125.00
				Subtotal	**88,152,667.10**	**77,816,708.00**	**932,526.04**	**104,782,747.20**	**0.00**	**630,972.50**	**93,633,056.17**
Fund: LAIF COPS 07 INVESTMENTS											
3128X5Z35	2027	COPS07	Fair Value	10/09/2008	4,992,545.32	0.00	0.00	5,000,000.00	0.00	7,454.68	0.00
3128X5Z84	2029	COPS07	Fair Value	04/17/2009	4,993,930.06	0.00	0.00	5,000,000.00	0.00	6,069.95	0.00
3133XKN50	2031	COPS07	Fair Value	11/07/2008	4,992,187.50	0.00	0.00	5,000,000.00	0.00	7,812.50	0.00
3133XL6E8	2033	COPS07	Fair Value	12/11/2008	4,996,875.00	0.00	0.00	5,000,000.00	0.00	3,125.00	0.00
				Subtotal	**19,975,537.88**	**0.00**	**0.00**	**20,000,000.00**	**0.00**	**24,462.13**	**0.00**
				Total	**108,128,204.98**	**77,816,708.00**	**932,526.04**	**124,782,747.20**	**0.00**	**655,434.63**	**93,633,056.17**

OTAY
Duration Report
Sorted by Investment Type - Investment Type
Through 03/31/2008

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 365	Current Yield	Maturity/ Call Date	Effective Duration
36962G2S2	2044	99	General Electric Capital	Fair	2,029,580.27	2,000,000.00	2,092,023.93	5.000	4.401	3.188	12/01/2010	2.455
3133XNLN7	2053	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,008,125.00	4.300	4.300	3.473c	06/11/2008	0.194
3133XN7B9	2046	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,006,875.00	4.400	4.400	4.097	05/28/2009	1.103
3133XMX71	2042	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,016,875.00	4.500	4.496	2.201c	08/14/2008	0.118
31398ANH1	2069	99	Federal National Mortage Assoc	Fair	2,000,000.00	2,000,000.00	2,012,500.00	3.250	3.250	2.545c	02/25/2009	0.881
3133XNEF2	2049	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,005,000.00	4.600	4.600	4.090c	05/23/2008	0.142
3133XNKN8	2051	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,007,500.00	4.300	4.300	3.537c	06/10/2008	0.191
31398AMX7	2064	99	FANNIE MAE	Fair	2,000,000.00	2,000,000.00	2,014,375.00	3.000	3.000	2.176c	02/19/2009	0.866
3133XNFC8	2052	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,006,875.00	4.500	4.500	3.799c	06/03/2008	0.172
3133XMXC0	2039	99	Federal Home Loan Bank	Fair	1,000,000.00	1,000,000.00	1,002,187.50	4.500	4.500	4.054c	05/06/2008	0.095
3133XNP52	2057	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,018,750.00	4.375	4.375	2.321c	09/17/2008	0.209
3133XN6X2	2045	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,016,875.00	4.500	4.498	2.298c	08/20/2008	0.134
3133XPDS0	2063	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,015,625.00	3.250	3.250	2.297c	01/30/2009	0.813
3133XPX90	2067	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,016,250.00	3.020	3.020	2.132c	03/05/2009	0.910
3133XPDR2	2062	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,015,000.00	3.060	3.060	2.143c	01/29/2009	0.811
3133XNPR4	2059	99	Federal Home Loan Bank	Fair	1,800,000.00	1,800,000.00	1,824,750.00	4.350	4.350	2.444c	12/24/2008	0.711
3133XNS42	2058	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,026,250.00	4.250	4.250	2.389c	12/18/2008	0.695
31398AKS0	2060	99	Federal National Mortage Assoc	Fair	2,000,000.00	2,000,000.00	2,028,125.00	4.500	4.500	2.640c	01/07/2009	0.745
3133XPWL4	2065	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,015,625.00	3.000	3.000	2.123c	02/26/2009	0.886
3133XLTL7	2037	99	Federal Home Loan Bank	Fair	3,000,000.00	3,000,000.00	3,031,875.00	5.550	5.550	3.389c	07/30/2008	0.328
3133XQC91	2070	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,009,375.00	3.125	3.124	2.459c	12/17/2008	0.455
3133XPZN7	2068	99	Federal Home Loan Bank	Fair	1,905,000.00	1,905,000.00	1,913,334.38	3.350	3.350	2.464c	09/03/2008	0.424
3133XQF23	2071	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,013,125.00	3.250	3.250	2.570c	03/25/2009	0.963

OTAY
Duration Report
Sorted by Investment Type - Investment Type
Through 03/31/2008

Security ID	Investment #	Fund	Issuer	Investment Class	Book Value	Par Value	Market Value	Current Rate	YTM 365	Current Yield	Maturity/ Call Date	Effective Duration
3133XMYS4	2041	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,001,250.00	4.500	4.492	4.372	04/14/2008	0.035
3133XMY62	2040	99	Federal Home Loan Bank	Fair	2,000,000.00	2,000,000.00	2,003,750.00	4.420	4.420	4.037	05/08/2008	0.101
205003183	2066	99	California Bank & Trust	Amort	79,108.00	79,108.00	79,108.00	3.180	3.224	3.180	01/22/2010	1.751 †
1002812475	2061	99	Neighborhood National Bank	Amort	1,000,000.00	1,000,000.00	1,000,000.00	4.850	4.917	4.850	12/13/2008	0.685 †
			Report Total		**50,813,688.27**	**50,784,108.00**	**51,201,403.81**			**2.956**		**0.589†**

† = Duration can not be calculated on these investments due to incomplete Market price data.

AGENDA ITEM 10

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	May 7, 2008
SUBMITTED BY:	Sean Prendergast, Finance Supervisor, Payroll & AP	W.O./G.F. NO:	DIV. NO.
APPROVED BY: (Chief)	Joseph Beachem, Chief Financial Officer		
APPROVED BY: (Asst. GM):	German Alvarez, Assistant General Manager		
SUBJECT:	Accounts Payable Demand List		

PURPOSE:

Attached is the list of demands for the Board's information.

FISCAL IMPACT:

SUMMARY	NET DEMANDS
CHECKS (2011134-2011696)	$4,012,315.50
WIRE TO:	
CITY TREASURER - RECLAIMED WATER PURCHASE - FEB 08	$13,255.62
CITY TREASURER - WATER DELIVERIES - JAN 08	$30,930.28
CREATIVE BENEFITS - MEDICAL CLAIMS	$47,000.00
DELTA HEALTH SYSTEMS - DENTAL & COBRA CLAIMS	$14,375.86
LANDESBANK - CERTIFICATES OF PARTICIPATION	$38,979.99
PLAN HANDLERS - MEDICAL CLAIMS	$10,160.93
SAN DIEGO COUNTY WATER AUTHORITY - FEB 08	$1,353,299.59
SAN DIEGO COUNTY WATER AUTHORITY - CAP FEES	$397,996.00
SPEC DIST RISK MGMT AUTH - INSURANCE PREM - APR 08	$179,141.61
UNION BANK - PAYROLL TAXES	$439,066.80
TOTAL CASH DISBURSEMENTS	**$6,536,522.18**

RECOMMENDED ACTION:

That the Board receive the attached list of demands.

Jb/Attachment

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011145	04/02/08	01910	ABCANA INDUSTRIES	818395	03/10/08	BULK SODIUM HYPOCHLORITE	1,914.45	
				818298	03/07/08	BULK SODIUM HYPOCHLORITE	643.90	2,558.35
2011227	04/09/08	01910	ABCANA INDUSTRIES	818590	03/14/08	BULK SODIUM HYPOCHLORITE	1,028.02	
				818631	03/17/08	BULK SODIUM HYPOCHLORITE	893.83	
				818629	03/17/08	BULK SODIUM HYPOCHLORITE	670.99	
				818894	03/20/08	55 GALLON DRUMS HYPOCHLORITE	121.39	2,714.23
2011370	04/16/08	01910	ABCANA INDUSTRIES	819048	03/24/08	BULK SODIUM HYPOCHLORITE	1,185.61	1,185.61
2011443	04/23/08	01910	ABCANA INDUSTRIES	819532	04/01/08	HYPOCHLORITE SOLUTION	1,226.23	
				819533	04/01/08	HYPOCHLORITE SOLUTION	1,015.71	2,241.94
2011535	04/30/08	01910	ABCANA INDUSTRIES	819768	04/07/08	BULK SODIUM HYPOCHLORITE	1,015.71	1,015.71
2011444	04/23/08	02024	ACCOUNTING DAY ASSOCIATION	787128391006	04/21/08	SEMINAR REGISTRATION	130.00	130.00
2011445	04/23/08	00179	ACRO SALES COMPANY INC	7800	04/01/08	PRESSURE GAUGE REPAIR	195.00	195.00
2011228	04/09/08	01975	ACUNA, RICHARD	000086	04/02/08	TUITION REIMBURSEMENT	138.50	138.50
2011536	04/30/08	08027	AD MAIL DIRECT LLC	54108	04/29/08	POSTAGE/WATER CONSERVATION MAILING	861.03	861.03
2011146	04/02/08	08326	AECOM TECHNOLOGY CORP	000043	03/25/08	WORK ORDER REFUND D0566-010209	2,308.45	2,308.45
2011229	04/09/08	07732	AIRGAS SPECIALTY PRODUCTS INC	131073842	03/19/08	BULK AQUA AMMONIA	1,245.17	
				131073843	03/19/08	BULK AQUA AMMONIA	99.53	1,344.70
2011446	04/23/08	00132	AIRGAS WEST	103164241	04/03/08	BREATHING AIR	140.79	
				103140364	03/31/08	BREATHING AIR TREATMENT PLANT	23.93	164.72
2011537	04/30/08	08442	AKIHIKO YASUTAKE	Ref002384660	04/28/08	UB Refund Cst #0000094390	36.67	36.67
2011147	04/02/08	01463	ALLIED ELECTRONICS INC	61374800	03/11/08	SWITCHES	84.66	84.66
2011371	04/16/08	03787	ALLIED TRENCH SHORING SERVICE	843436	03/27/08	REPAIR SHORING	339.91	
				843437	03/27/08	REPAIR SHORING	319.02	
				842578	03/24/08	STEEL PLATES RENTAL	195.00	853.93
2011230	04/09/08	02362	ALLIED WASTE SERVICES #509	0509003105901	03/25/08	TRASH REMOVAL SERVICES	729.51	729.51
2011372	04/16/08	02362	ALLIED WASTE SERVICES #509	0509003107352	03/25/08	ASBESTOS DISPOSAL CONTAINER RENTAL	182.55	
				0509003108277	03/25/08	TRASH REMOVAL SERVICES TREATMENT PLAN	109.91	292.46
2011447	04/23/08	05414	AMARR ENTERPRISES	000100	04/04/08	EMPLOYEE PROGRAMS	416.29	416.29

OTAY WATER DISTRICT
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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011373	04/16/08	01369	AMERICAN BACKFLOW	INV06516	03/26/08	BACKFLOWS REPAIR PARTS	714.17	
				INV06510	03/26/08	BACKFLOW REPAIR PARTS	212.78	926.95
2011231	04/09/08	06166	AMERICAN MESSAGING	L1109570ID	04/01/08	PAGER SERVICES	429.00	429.00
2011232	04/09/08	00187	AMERICAN PUBLIC WORKS	10895408	04/03/08	MEMBERSHIP RENEWAL	143.00	143.00
2011374	04/16/08	03446	AMERICAN SOCIETY OF CIVIL	000096	04/08/08	MEETING REGISTRATION	50.00	50.00
2011448	04/23/08	02518	AMERICAN WATER WORKS ASSN	000123	04/17/08	MEMBERSHIP DUES	71.00	71.00
2011538	04/30/08	00002	ANSWER INC	000163	04/22/08	TELEPHONE ANSWERING SERVICES	1,000.00	1,000.00
2011539	04/30/08	08026	ARB INC	LF18223	04/02/08	R2081 - 20 INCH LANE AVENUE CONVERSION	131,892.52	131,892.52
2011375	04/16/08	08391	ASSOCIATION OF ENVIRONMENTAL	000112	04/14/08	REGISTRATION FEE	180.00	180.00
2011233	04/09/08	05758	AT&T	082164572803250	03/25/08	OPTE MAN INTERNET BANDWIDTH	2,248.08	2,248.08
2011449	04/23/08	05758	AT&T	000128	04/07/08	PHONE SERVICE	32.67	32.67
2011450	04/23/08	07785	AT&T	000000127961	04/02/08	PHONE SERVICES	4,214.87	
				000000127486	04/02/08	PHONE SERVICES	31.42	
				000000127513	04/02/08	PHONE SERVICES	21.07	4,267.36
2011234	04/09/08	08330	AT&T INTERNET SERVICES	000071	03/22/08	OPTE MAN INTERNET BANDWIDTH	2,680.00	2,680.00
2011451	04/23/08	03543	AUDIO ASSOCIATES OF	8909	03/31/08	SERVICE CALL/BOARDROOM TAPE DECK	192.50	192.50
2011540	04/30/08	05420	AWBREY COOK MCGILL ARCHITECTS	0543300080229	02/29/08	METER SHOP & TMNT PLT REMODEL	234.31	234.31
2011452	04/23/08	08024	BACKGROUND PROFILES INC	5980000401081	04/01/08	BACKGROUND CHECKS	26.00	26.00
2011541	04/30/08	08456	BANK OF NEW YORK	Ref002384674	04/28/08	UB Refund Cst #0000123365	70.33	70.33
2011453	04/23/08	00145	BARRETT ENGINEERED PUMPS	060478	03/28/08	LIFT STATION PARTS	616.80	
				060479	03/28/08	COTTONWOOD HYDRO PUMP KITS	372.82	989.62
2011235	04/09/08	08204	BEN FRIEDMAN	Ref002383989	04/04/08	UB Refund Cst #0000036405	6.05	6.05
2011236	04/09/08	08022	BEST LIFE ASSURANCE COMPANY	000087	03/31/08	STOP LOSS INSURANCE	40,796.78	40,796.78
2011454	04/23/08	08022	BEST LIFE ASSURANCE COMPANY	000137	04/18/08	STOP LOSS INSURANCE	40,796.78	40,796.78
2011237	04/09/08	08344	BOOKER BOWEN	Ref002383993	04/04/08	UB Refund Cst #0000047405	109.01	109.01

OTAY WATER DISTRICT
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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011238	04/09/08	08365	BOUNLAY KHEMVISAI	Ref002384017	04/04/08	UB Refund Cst #0000122506	26.22	26.22
2011542	04/30/08	00559	BOYLE ENGINEERING CORPORATION	054836	04/10/08	RECYCLED WATER PLAN CHECKING SVCS	3,149.60	
				054837	04/10/08	PLAN CHECKS & INSPECTION SERVICE	2,370.70	
				054838	04/10/08	AS NEEDED PLAN CHECK SERVICES	1,227.20	6,747.50
2011455	04/23/08	08157	BRADAWN INC	OWD200802	04/01/08	Broker administrative fees	2,628.00	2,628.00
2011239	04/09/08	08337	BRANDY SLOATERMEN	Ref002383985	04/04/08	UB Refund Cst #0000013769	87.24	87.24
2011148	04/02/08	03679	BRG CONSULTING INC	08021819	02/29/08	CONSULTANT CONTRACT FOR ENV SVCS	775.50	775.50
2011149	04/02/08	08327	BRIAN SHAEFFER	000042	03/25/08	WORK ORDER REFUND D0588-010236	2,160.59	2,160.59
2011150	04/02/08	01232	BRODING'S BATTERY WAREHOUSE	56821	01/24/08	AUTOMOTIVE BATTERY	344.69	
				56990	01/30/08	AUTOMOTIVE BATTERY	103.39	
				57685	02/20/08	AUTOMOBILE BATTERY	64.60	512.68
2011240	04/09/08	01232	BRODING'S BATTERY WAREHOUSE	57278	02/08/08	AUTOMOTIVE BATTERY	106.07	106.07
2011376	04/16/08	01232	BRODING'S BATTERY WAREHOUSE	57767	02/22/08	REBUILD PART	176.32	176.32
2011543	04/30/08	01232	BRODING'S BATTERY WAREHOUSE	58967	04/03/08	AUTOMOTIVE BATTERIES	131.35	131.35
2011241	04/09/08	05115	BROOKFIELD SHEA OTAY LLC	000072	03/31/08	REFUND FOR CANCELLED METER	47,046.00	47,046.00
2011377	04/16/08	08156	BROWNSTEIN, HYATT, FARBER,	420481	03/24/08	LEGISLATIVE ADVOCACY SERVICES	1,000.00	1,000.00
2011242	04/09/08	03721	BULLET LOGISTICS INC	03150803350	03/15/08	COURIER SERVICES FOR TREATMENT PLANT	227.70	227.70
2011456	04/23/08	03721	BULLET LOGISTICS INC	03310803350	03/31/08	COURIER SERVICES FOR TREATMENT PLANT	227.70	227.70
2011151	04/02/08	00223	C W MCGRATH INC	28829	03/10/08	CRUSHED ROCK	307.21	307.21
2011243	04/09/08	00223	C W MCGRATH INC	28925	03/17/08	CRUSHED ROCK	139.53	
				28983	03/20/08	CRUSHED ROCK	107.49	247.02
2011378	04/16/08	00223	C W MCGRATH INC	29004	03/21/08	CRUSHED ROCK	619.51	
				29056	03/26/08	CRUSHED ROCK	206.54	826.05
2011457	04/23/08	00223	C W MCGRATH INC	29141	04/02/08	CRUSHED ROCK	250.84	250.84
2011544	04/30/08	00223	C W MCGRATH INC	29226	04/10/08	CRUSHED ROCK	96.46	96.46
2011152	04/02/08	08319	CAL MEX INTERNATIONAL BROKERS	000051	03/25/08	WORK ORDER REFUND D0264-XX6461	287.28	287.28

OTAY WATER DISTRICT
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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011245	04/09/08	00251	CALIFORNIA ASSN OF PUBLIC	20081	03/26/08	REGISTRATION FEE	20.00	20.00
2011379	04/16/08	08392	CALIFORNIA OVERNIGHT	6027968	04/05/08	OVERNIGHT MAIL DELIVERY SERVICES	8.95	8.95
2011153	04/02/08	08328	CALIFORNIA RURAL WATER	000061	03/27/08	REGISTRATION FEE	175.00	175.00
2011154	04/02/08	08321	CALIFORNIA TRADITIONS INC	000049	03/25/08	WORK ORDER REFUND D0350-XX6214	219.08	219.08
2011380	04/16/08	00192	CALIFORNIA WATER ENVIRONMENT	000113	04/14/08	CERTIFICATE/MEMBERSHIP RENEWAL	191.00	191.00
2011244	04/09/08	08343	CAL-MEX INTERNATIONAL	Ref002383992	04/04/08	UB Refund Cst #0000046063	121.65	121.65
2011545	04/30/08	01004	CALOLYMPIC SAFETY	038142	04/09/08	REPAIR GAS TECH	221.54	
				038144	04/09/08	REPAIR GAS TECH	95.00	316.54
2011381	04/16/08	08388	CALTRANS	000104	04/10/08	ENCROACHMENT PERMIT FEE	1,640.00	1,640.00
2011458	04/23/08	08009	CANON BUSINESS SOLUTIONS INC	4000603672	04/01/08	COPIER MAINTENANCE	836.11	
				4000603672A	04/01/08	COPIER MAINTENANCE	547.30	1,383.41
2011546	04/30/08	08478	CAPELLA DEVELOPMENT	Ref002384696	04/28/08	UB Refund Cst #0000125805	587.55	587.55
2011547	04/30/08	08425	CARL CARREON	Ref002384642	04/28/08	UB Refund Cst #0000072429	62.38	62.38
2011246	04/09/08	02758	CARMEL BUSINESS SYSTEMS INC	6731	04/01/08	TEMPORARY SERVICES-IT DEPT	1,388.85	1,388.85
2011459	04/23/08	02758	CARMEL BUSINESS SYSTEMS INC	6730	04/01/08	STORAGE & DESTRUCTION OF DOCUMENTS	1,272.15	1,272.15
2011548	04/30/08	03491	CASA DE ORO CAR WASH	370	03/04/08	VEHICLE WASHING	1,658.98	1,658.98
2011549	04/30/08	01894	CASS, LARRY A	000149	04/17/08	COMPUTER LOAN PROGRAM	1,409.68	1,409.68
2011247	04/09/08	08340	CATHERINE MARTIN	Ref002383988	04/04/08	UB Refund Cst #0000030087	29.10	29.10
2011155	04/02/08	03232	CDW GOVERNMENT INC	JRP0105	03/11/08	GPS STREET PILOTS	4,310.00	4,310.00
2011248	04/09/08	03232	CDW GOVERNMENT INC	JTM0983	03/19/08	WIRELESS ACCESS	475.18	475.18
2011550	04/30/08	03232	CDW GOVERNMENT INC	JZZ9786	04/08/08	NIKON DIGITAL CAMERA AND ACCESORIES	29.96	29.96
2011551	04/30/08	08459	CENTURY 21 AWARD	Ref002384677	04/28/08	UB Refund Cst #0000123712	20.49	20.49
2011249	04/09/08	08276	CHARLENE T NEELY	Ref002383984	04/04/08	UB Refund Cst #0000013414	7.27	7.27
2011552	04/30/08	08461	CHARLIE MUJICA	Ref002384679	04/28/08	UB Refund Cst #0000123874	38.37	38.37

OTAY WATER DISTRICT
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FOR CHECKS 2011134 THROUGH 2011696
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Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011250	04/09/08	08342	CHRIS DICERCHIO	Ref002383991	04/04/08	UB Refund Cst #0000045647	7.26	7.26
2011251	04/09/08	08368	CHRIS TOWNSON	Ref002384021	04/04/08	UB Refund Cst #0000122884	75.00	75.00
2011156	04/02/08	06242	CHRIS WHITE	000044	03/25/08	WORK ORDER REFUND D0553-010193	1,768.68	1,768.68
2011553	04/30/08	08411	CHRISTINE MACLAN	Ref002384628	04/28/08	UB Refund Cst #0000012593	9.79	9.79
2011460	04/23/08	01719	CHULA VISTA CHAMBER OF	8489	04/21/08	ANNUAL MEMBERSHIP RENEWAL	175.00	175.00
2011554	04/30/08	02026	CHULA VISTA ELEMENTARY SCHOOL	80660	04/14/08	FIELD TRIP BUS FUNDING TO THE GARDEN	1,620.00	
				80717	04/15/08	FIELD TRIP BUS FUNDING TO THE GARDEN	1,240.48	2,860.48
2011252	04/09/08	08371	CITIBANK	Ref002384024	04/04/08	UB Refund Cst #0000123929	16.30	16.30
2011382	04/16/08	03811	CITY OF EL CAJON	000116	04/16/08	ENCROACHMENT PERMIT FEES	4,000.00	4,000.00
2011555	04/30/08	08452	CLAIRE CRIERIE	Ref002384670	04/28/08	UB Refund Cst #0000122675	33.66	33.66
2011461	04/23/08	04119	CLARKSON LAB & SUPPLY INC	39097	03/31/08	BACTERIOLOGICAL TESTING & LAB SERVICES	1,198.00	1,198.00
2011556	04/30/08	08406	COBURN-BOYD, LISA	17230408	04/24/08	TRAVEL & EXPENSE REIMBURSEMENT	283.94	283.94
2011253	04/09/08	08372	COLDWELL BANKER REO	Ref002384025	04/04/08	UB Refund Cst #0000124010	75.00	75.00
2011557	04/30/08	08404	COLORADO RIVER BASIN SECTION	000141	04/23/08	REGISTRATION FEES	90.00	90.00
2011254	04/09/08	04398	CONSTRUCTION MANAGEMENT	000080	04/03/08	REGISTRATION FEES	1,250.00	1,250.00
2011255	04/09/08	04398	CONSTRUCTION MANAGEMENT	000070	04/01/08	REGISTRATION FEES	110.00	110.00
2011462	04/23/08	04398	CONSTRUCTION MANAGEMENT	000124	04/17/08	SEMINAR REGISTRATION	165.00	165.00
2011463	04/23/08	03774	CONSTRUCTION RESIDUE RECYCLING	974783	03/31/08	DUMPING SERVICES	100.00	100.00
2011157	04/02/08	03706	CONSUMERS PIPE & SUPPLY CO	S1055534001	03/10/08	INVENTORY	4,940.95	4,940.95
2011256	04/09/08	08346	COPART	Ref002383996	04/04/08	UB Refund Cst #0000065190	360.00	360.00
2011558	04/30/08	08455	CORONADO FINANCIAL CORP	Ref002384673	04/28/08	UB Refund Cst #0000123044	47.93	47.93
2011158	04/02/08	02060	COSS, GREGORY D	000040	03/14/08	EDUCATION/TUITION REIMBURSEMENT	103.00	103.00
2011383	04/16/08	02612	COUNCIL OF WATER UTILITIES	000093	04/09/08	MEETING REGISTRATION	25.00	25.00
2011257	04/09/08	08171	COUNTRYWIDE	Ref002384018	04/04/08	UB Refund Cst #0000122518	5.28	5.28

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011258	04/09/08	08374	COUNTRYWIDE HOME LOANS	Ref002384027	04/04/08	UB Refund Cst #0000124635	75.00	75.00
2011559	04/30/08	08484	COUNTRYWIDE HOME LOANS	000162	04/29/08	CUSTOMER REFUND	29.10	29.10
2011159	04/02/08	00433	COUNTY OF SAN DIEGO	AP97106477	02/29/08	PERMIT APPLICATION EVALUATION FEE	2,249.00	
				PO97105704	02/15/08	PERMIT & EMISSION FEES	518.00	
				97107328	03/19/08	PERMIT & EMISSION FEES	357.00	
				97107338	03/19/08	PERMIT & EMISSION FEES	357.00	3,481.00
2011259	04/09/08	00184	COUNTY OF SAN DIEGO	DEH080350D11	03/26/08	RECLAIMED WTR SHUTDOWN TEST	747.50	747.50
2011384	04/16/08	08387	COUNTY OF SAN DIEGO	200802	03/24/08	MICROTURBINE POWER GENERATION	8,416.84	8,416.84
2011464	04/23/08	00134	COUNTY OF SAN DIEGO	2007142	12/06/07	COUNTY ASSESSOR DATA	125.00	
				2007167	01/10/08	COUNTY ASSESSOR DATA	125.00	
				2007187	02/06/08	COUNTY ASSESSOR DATA	125.00	
				2007221	03/05/08	COUNTY ASSESSOR DATA	125.00	
				2007252	04/10/08	COUNTY ASSESSOR DATA	125.00	625.00
2011560	04/30/08	00184	COUNTY OF SAN DIEGO	DEH080211D11	12/18/07	RECLAIMED WATER SHUTDOWN TEST	805.00	
				DEH080213D11	12/18/07	RECLAIMED WATER SHUTDOWN TEST	747.50	
				DEH080351D11	04/04/08	RECLAIMED WATER SHUTDOWN TEST	690.00	2,242.50
2011561	04/30/08	08479	COUNTY OF SAN DIEGO	000156	04/04/08	SVSD M & O AND CAPITAL REPLACEMENT	364,681.00	364,681.00
2011562	04/30/08	08408	CRAIG WOLLITZ	000145	04/23/08	ARTIFICIAL TURF REBATE	962.00	962.00
2011465	04/23/08	07601	CREATIVE BENEFITS INC	62192	04/01/08	FLEXIBLE SPENDING ACCOUNT ADMINISTRATIC	588.00	588.00
2011563	04/30/08	08474	CREATIVE LAND CONCEPTS	Ref002384692	04/28/08	UB Refund Cst #0000125044	370.97	370.97
2011260	04/09/08	08362	CRISTINA PORTILLO	Ref002384014	04/04/08	UB Refund Cst #0000121169	14.24	14.24
2011564	04/30/08	07798	CUSTOMS AND BORDER PROTECTION	000168	04/17/08	REFUND ACH PAYMENT	4,022.36	4,022.36
2011565	04/30/08	08431	DANA TAYLOR	Ref002384649	04/28/08	UB Refund Cst #0000087293	63.77	63.77
2011261	04/09/08	08350	DANNY CASTRO	Ref002384001	04/04/08	UB Refund Cst #0000085014	12.59	12.59
2011566	04/30/08	08350	DANNY CASTRO	Ref002384647	04/28/08	UB Refund Cst #0000085014	33.65	33.65
2011160	04/02/08	03354	DATAPROSE INC	47796	03/11/08	POSTAGE	15,736.79	
				47794	03/11/08	BILLING PRINT SERVICES	7,723.09	23,459.88
2011567	04/30/08	03354	DATAPROSE INC	48649	04/10/08	POSTAGE	15,734.20	

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
				48648	04/10/08	BILLING PRINT SERVICES	8,207.17	23,941.37
2011385	04/16/08	08393	DAVID ACHORD	000117	04/15/08	ARTIFICIAL TURF REBATE	843.00	843.00
2011262	04/09/08	08351	DAVID DROVER	Ref002384002	04/04/08	UB Refund Cst #0000086779	43.85	43.85
2011263	04/09/08	05708	DAVID L BULLER	Ref002383999	04/04/08	UB Refund Cst #0000080005	16.67	16.67
2011568	04/30/08	08434	DAVID ROWLAND	Ref002384652	04/28/08	UB Refund Cst #0000088049	721.57	721.57
2011161	04/02/08	07680	DELTA HEALTH SYSTEMS	IVC01867	02/29/08	ADMINISTRATIVE FEES	434.50	434.50
2011386	04/16/08	07680	DELTA HEALTH SYSTEMS	IVC01933	03/31/08	EMPLOYEE HEALTH ADMINISTRATION SERVICE	101.00	101.00
2011569	04/30/08	07680	DELTA HEALTH SYSTEMS	P080421	04/21/08	EMPLOYEE HEALTH ADMINISTRATION SERVICE	1,376.82	1,376.82
2011570	04/30/08	03744	DEPARTMENT OF JUSTICE	675182	04/09/08	FINGERPRINT ANALYSIS SERVICES	102.00	102.00
2011387	04/16/08	00550	DIETERICH-POST COMPANY	672022	03/24/08	PLOTTER PAPER	569.48	
				672070	03/25/08	PLOTTER PAPER	193.95	763.43
2011264	04/09/08	03417	DIRECTV	760333629	04/05/08	SATELLITE TV SERVICE	29.94	
				751014255	03/19/08	SATELLITE TV SERVICE	14.97	44.91
2011265	04/09/08	08357	DOUG GARDNER	Ref002384009	04/04/08	UB Refund Cst #0000094003	34.73	34.73
2011266	04/09/08	03759	DRIVE TRAIN SPECIALISTS	9280790013	03/19/08	REPAIR PARTS	2,277.59	2,277.59
2011571	04/30/08	08432	DUANE GOLDSMITH	Ref002384650	04/28/08	UB Refund Cst #0000087450	75.00	75.00
2011572	04/30/08	08418	EARL GAY	Ref002384635	04/28/08	UB Refund Cst #0000046244	50.41	50.41
2011573	04/30/08	01926	EAST COUNTY URGENT CARE	000131	03/24/08	DMV PHYSICALS	43.00	43.00
2011162	04/02/08	06971	EASTLAKE COMPANY LLC	000052	03/25/08	WORK ORDER REFUND D0182-XX9631	723.58	723.58
2011267	04/09/08	08369	ED LANDSBURG	Ref002384022	04/04/08	UB Refund Cst #0000122927	29.10	29.10
2011268	04/09/08	02447	EDCO DISPOSAL CORPORATION	000067	03/31/08	RECYCLING SERVICES	85.00	85.00
2011466	04/23/08	03261	EDEN SYSTEMS INC	INV0126279	04/01/08	CONSULTING SERVICES	62.50	62.50
2011574	04/30/08	08414	EDNA LOPEZ	Ref002384631	04/28/08	UB Refund Cst #0000021429	36.73	36.73
2011467	04/23/08	00230	EDP PRODUCTS INC	805551	03/31/08	CARTRIDGE STORAGE/RETRIEVAL	236.60	236.60

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011269	04/09/08	08366	EISHA TRIMBLE	Ref002384019	04/04/08	UB Refund Cst #0000122787	34.96	34.96
2011575	04/30/08	08451	ELAINE SACK	Ref002384669	04/28/08	UB Refund Cst #0000121895	26.87	26.87
2011468	04/23/08	07861	ELMORE, JIMMY	000126	04/17/08	EDUCATION/TUITION REIMBURSEMENT	1,556.77	1,556.77
2011163	04/02/08	08023	EMPLOYEE BENEFIT SPECIALISTS	0043208IN	03/24/08	ADMINISTRATION FEES FOR COBRA	532.50	532.50
2011388	04/16/08	06813	EMPLOYMENT TRAINING	000106	04/11/08	REGISTRATION FEE	65.00	65.00
2011164	04/02/08	04467	ENGINEERING & GENERAL	000063	04/01/08	REGISTRATION FEES	80.00	80.00
2011576	04/30/08	03725	ENVIRONMENTAL SYSTEMS RESEARCH	91722656	03/30/08	SYSTEM ARCHITECTURE CONSULTANT	19,022.70	19,022.70
2011577	04/30/08	08429	ERIK MENDEZ	Ref002384646	04/28/08	UB Refund Cst #0000081502	21.49	21.49
2011578	04/30/08	08427	ESTEBAN RAMIREZ	Ref002384644	04/28/08	UB Refund Cst #0000079012	57.76	57.76
2011270	04/09/08	02639	EW TRUCK & EQUIPMENT	206707	02/26/08	TOOL	723.33	723.33
2011271	04/09/08	03650	EXPRESS PRINTING INFORMATION	66184	03/14/08	CONSERVATION FORMS	225.36	225.36
2011469	04/23/08	03757	FANDEL ENTERPRISES INC	1294	04/01/08	TELECOMMUNICATION CONSULTING SERVICES	1,020.00	1,020.00
2011272	04/09/08	03546	FERGUSON WATERWORKS	0260340	03/19/08	INVENTORY	4,525.50	
				0260341	03/19/08	GATE CAP/CAN RISERS	378.26	4,903.76
2011389	04/16/08	03546	FERGUSON WATERWORKS	0251775	03/24/08	INVENTORY	4,687.13	
				0260343	03/26/08	GATE CAP/CAN RISERS	3,239.18	
				02603411	03/26/08	GATE CAP / CAN RISERS	262.86	
				0260777	03/25/08	CLAMP	201.46	8,390.63
2011470	04/23/08	03546	FERGUSON WATERWORKS	0262294	04/02/08	INVENTORY	209.52	209.52
2011579	04/30/08	03546	FERGUSON WATERWORKS	0264027	04/10/08	INVENTORY	4,771.69	
				0261774	03/28/08	INVENTORY	3,202.85	
				0264029	04/10/08	INVENTORY	3,184.32	
				0263100	04/04/08	INVENTORY	2,963.13	
				02622941	04/10/08	INVENTORY	314.27	
				0260221	03/14/08	GASKET	5.91	14,442.17
2011471	04/23/08	02470	FIRST BANKCARD	000134	04/08/08	DISTRICT EXPENSES	1,492.34	
				000136	04/08/08	DISTRICT EXPENSES	921.12	
				000135	04/08/08	DISTRICT EXPENSES	618.56	3,032.02
2011273	04/09/08	04066	FIRST CHOICE SERVICES - SD	294072	03/20/08	COFFEE SUPPLIES	467.05	467.05

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011472	04/23/08	04066	FIRST CHOICE SERVICES - SD	294725	04/03/08	COFFEE SUPPLIES	50.31	50.31
2011274	04/09/08	00035	FISHER SCIENTIFIC	6643876	03/18/08	LABORATORY SUPPLIES	314.19	314.19
2011390	04/16/08	00035	FISHER SCIENTIFIC	6914781	03/27/08	LABORATORY SUPPLIES	554.93	554.93
2011473	04/23/08	02591	FITNESS TECH INC	4794	04/01/08	MAINTENANCE FOR FITNESS EQUIPMENT	100.00	100.00
2011275	04/09/08	00354	FRAME & AXLE SERVICE OF	32906	03/12/08	FRAME REPAIR	1,286.27	1,286.27
2011165	04/02/08	01327	FRANK & SON PAVING INC	024	03/08/08	ASPHALTIC PAVING ON SUNNY CREST LANE	19,609.00	19,609.00
2011580	04/30/08	08417	FRANK FEREDONI	Ref002384634	04/28/08	UB Refund Cst #0000045392	76.13	76.13
2011581	04/30/08	08465	FREDERICK MILEFSKI	Ref002384683	04/28/08	UB Refund Cst #0000124216	46.56	46.56
2011391	04/16/08	08377	GABRIEL YU	000077	04/02/08	SMART CONTROLLER REBATE	350.00	350.00
2011276	04/09/08	06291	GARCIA CALDERON & RUIZ LLP	1656	03/20/08	LEGAL SERVICES FEB 2008	28,991.20	28,991.20
2011474	04/23/08	07950	GARCIA TRUCKING	016523	01/17/08	METER REFUND	3,310.00	
				016521	01/17/08	WORK ORDER REFUND D0367-XX6366	1,358.61	4,668.61
2011582	04/30/08	02562	GEORGE T HALL CO INC	S1082345001	04/10/08	CHARTS RECORDER HUBS	46.99	46.99
2011166	04/02/08	08267	GEORGE T. JONES	016647	03/12/08	SMART CONTROLLER REBATE	315.15	315.15
2011392	04/16/08	08394	GERALD MCMILLAN	000118	04/15/08	SMART CONTROLLER REBATE	350.00	350.00
2011167	04/02/08	03537	GHA TECHNOLOGIES INC	478884	03/11/08	IT PARTS	509.36	
				478565	03/10/08	CARDSCAN FOR ENGINEERING DEPT	266.57	
				478726	03/11/08	PLEXTOR DISK DRIVE	138.95	914.88
2011277	04/09/08	03537	GHA TECHNOLOGIES INC	479889	03/18/08	Linksys Wireless-G Business PCI Adapter	454.47	454.47
2011278	04/09/08	08339	GINO CONTRERAS	Ref002383987	04/04/08	UB Refund Cst #0000022804	67.05	67.05
2011393	04/16/08	08385	GLENNA CHEVALIER	000097	04/10/08	SMART CONTROLLER REBATE	350.00	350.00
2011583	04/30/08	08460	GMAC	Ref002384678	04/28/08	UB Refund Cst #0000123871	54.57	54.57
2011584	04/30/08	08476	GMAC HOUSECOMING FINANCIAL	Ref002384694	04/28/08	UB Refund Cst #0000125486	22.31	22.31
2011279	04/09/08	08358	GMAC MORTGAGE	Ref002384010	04/04/08	UB Refund Cst #0000095091	13.57	13.57

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011280	04/09/08	08364	GREEN RIVER CAPITAL	Ref002384016	04/04/08	UB Refund Cst #0000122330	20.31	20.31
2011168	04/02/08	02187	GREENSCAPE	1825	03/01/08	LANDSCAPING SERVICES	5,800.00	5,800.00
2011585	04/30/08	02187	GREENSCAPE	1867	04/01/08	LANDSCAPING SERVICES	5,800.00	5,800.00
2011586	04/30/08	08438	GUADALUPE JASO	Ref002384656	04/28/08	UB Refund Cst #0000091710	50.53	50.53
2011587	04/30/08	08487	GUERREIRO, JUAN	000167	04/28/08	EDUCATION/TUITION REIMBURSEMENT	3,000.00	3,000.00
2011281	04/09/08	02630	HAAKER EQUIPMENT COMPANY	C60194	03/20/08	REPAIR PART	202.95	202.95
2011169	04/02/08	00174	HACH COMPANY	5629942	03/10/08	TURBIDOMETER	5,157.52	
				5628120	03/07/08	HACH APA 6000 PM PARTS	1,130.97	
				5631934	03/11/08	APA 6000 PM PARTS	819.76	
				5629939	03/10/08	APA 6000 PM PARTS	82.75	7,191.00
2011588	04/30/08	06933	HAMANN CONSTRUCTION	000166	04/29/08	METER REFUNDS	5,378.00	5,378.00
2011170	04/02/08	02629	HANSON AGGREGATES INC	554536	03/11/08	CRUSHED AGGREGATES & ROCK	175.30	175.30
2011282	04/09/08	02629	HANSON AGGREGATES INC	555180	03/17/08	CRUSHED AGGREGATES & ROCK	346.54	346.54
2011283	04/09/08	00201	HARRINGTON INDUSTRIAL PLASTICS	00487074	03/19/08	CPVC FITTINGS	264.83	
				00487146	03/20/08	CPVC MAINFOLD FITTINGS	66.43	331.26
2011394	04/16/08	00201	HARRINGTON INDUSTRIAL PLASTICS	00487279	03/26/08	CPVC FOR 30 MG RES. CHEMICAL FEED LINE	2,864.10	
				00487214	03/24/08	1 1/2" Y STRAINER CPVC	324.24	
				00487241	03/25/08	MANIFOLD FITTINGS	49.92	3,238.26
2011475	04/23/08	00201	HARRINGTON INDUSTRIAL PLASTICS	00487485	04/03/08	CHEMICAL FEED LINE PARTS	90.08	90.08
2011589	04/30/08	03639	HARRIS & ASSOCIATES INC	402120106	04/09/08	CIP P2009 - 36 INCH PIPELINE VALVE ENGG	8,460.00	8,460.00
2011171	04/02/08	00169	HAWTHORNE POWER SYSTEMS	PS100048769	02/19/08	REPAIR PARTS	578.16	
				PS100048771	02/19/08	REPAIR PARTS	297.83	
				PS100048770	02/19/08	REPAIR PARTS	19.66	895.65
2011172	04/02/08	06640	HD SUPPLY WATERWORKS LTD	6863712	03/13/08	INVENTORY	3,749.70	
				6863725	03/13/08	INVENTORY	1,225.12	
				6887484	03/13/08	I-905 RELOCATION	524.26	
				6887533	03/13/08	INVENTORY	419.32	5,918.40
2011284	04/09/08	06640	HD SUPPLY WATERWORKS LTD	6274836		CREDIT MEMO	(990.57)	
				6841990	03/19/08	INVENTORY	2,952.89	
				6878519	03/14/08	HYDRANT PARTS	997.58	

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
				6873141	03/19/08	REDUCING SLIP-ON FLANGE	360.96	
				6873107	03/19/08	INVENTORY	120.42	3,441.28
2011395	04/16/08	06640	HD SUPPLY WATERWORKS LTD	6892895	03/21/08	INVENTORY	2,262.54	
				6937162	03/26/08	INVENTORY	2,084.10	4,346.64
2011476	04/23/08	06640	HD SUPPLY WATERWORKS LTD	6958985	03/28/08	INVENTORY	3,723.84	
				6897161	03/28/08	INVENTORY	2,858.61	
				6959188	03/28/08	INVENTORY	865.99	
				6956384	03/28/08	INVENTORY	131.46	7,579.90
2011173	04/02/08	04472	HECTOR I MARES-COSSIO	36	02/01/08	BI-NATIONAL CONSULTANT SERVICES	3,600.00	3,600.00
2011590	04/30/08	08433	HECTOR MANUEL TAPIA	Ref002384651	04/28/08	UB Refund Cst #0000088036	35.50	35.50
2011174	04/02/08	04799	HELIX WATER DISTRICT	PA03250801	03/25/08	WATER CONSERVATION DVD'S	285.00	285.00
2011477	04/23/08	00062	HELIX WATER DISTRICT	174639860408	04/07/08	WATER BILL - RUSSELL SQ	32.00	
				178540010408	04/07/08	WATER BILL - AVOCADO BLVD	32.00	64.00
2011285	04/09/08	00713	HEWLETT-PACKARD COMPANY	43939617	03/18/08	HP WORKSTATION XW6400 SYSTEM	2,491.18	2,491.18
2011175	04/02/08	06843	HI-TECH AIR CONDITIONING	3266	03/13/08	DATA CENTER AC MAINTENANCE	375.00	375.00
2011176	04/02/08	01853	HOFFMEYER CO	207917201	03/13/08	FIRE HOSE	1,373.81	1,373.81
2011591	04/30/08	01109	HOME DEPOT CREDIT SERVICES	4021399	04/16/08	PAINT SUPPIES	204.56	204.56
2011286	04/09/08	03743	HYDROTEX	548183	03/14/08	OIL	2,424.31	2,424.31
2011287	04/09/08	08360	IAN J ROBSON	Ref002384012	04/04/08	UB Refund Cst #0000103922	30.86	30.86
2011177	04/02/08	03280	INFRASTRUCTURE ENGINEERING	3415	02/29/08	DESIGN & ENV SVCS/36" PIPELINE	46,745.43	
				9595516650	02/29/08	640-1 RESERVOIR PROJECT	844.50	47,589.93
2011478	04/23/08	02028	INTERACTIVE DATA PRICING AND	05517038	03/31/08	DIAL-UP SERVICE FOR INVESTMENTS	85.00	85.00
2011479	04/23/08	02372	INTERIOR PLANT SERVICE INC	27331	03/31/08	PLANT SERVICE	169.00	169.00
2011134	04/02/08	02267	INTERNAL REVENUE SERVICE	Ben2383829	04/03/08	PAYROLL DEDUCTION	50.00	50.00
2011360	04/16/08	02267	INTERNAL REVENUE SERVICE	Ben2384314	04/17/08	PAYROLL DEDUCTION	50.00	50.00
2011592	04/30/08	02267	INTERNAL REVENUE SERVICE	Ben2384725	05/01/08	PAYROLL DEDUCTION	50.00	50.00
2011288	04/09/08	08361	IRENE RODRIGUEZ	Ref002384013	04/04/08	UB Refund Cst #0000104372	50.10	50.10

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011289	04/09/08	08140	ISABEL GUERRERO	000082	04/04/08	OVER-PYMT ON CLOSED ACCT #250-3499-19	230.00	230.00
2011290	04/09/08	08349	ISABEL MARIA SORIA	Ref002384000	04/04/08	UB Refund Cst #0000082666	98.68	98.68
2011480	04/23/08	06630	J C HEDEN AND ASSOCIATES INC	OWD017	03/31/08	AS NEEDED ENGINEERING DRAFTING SERVICE:	13,014.00	13,014.00
2011291	04/09/08	08373	J&L WATER TRUCKIN	Ref002384026	04/04/08	UB Refund Cst #0000124462	789.38	789.38
2011178	04/02/08	08325	JACK E DOHERTY	000041	03/25/08	WORK ORDER REFUND D0535-010174	1,852.06	1,852.06
2011292	04/09/08	05836	JACOBS INC	W9X9540122	03/07/08	450-1 RESV & 680-1 PS PROJECT	3,964.50	3,964.50
2011593	04/30/08	08419	JAMES NATHAN	Ref002384636	04/28/08	UB Refund Cst #0000057568	33.42	33.42
2011179	04/02/08	07517	JAMES TRENT	RF040033790	04/02/08	CUSTOMER REFUND	92.48	92.48
2011594	04/30/08	08443	JAMIE HOBBS	Ref002384661	04/28/08	UB Refund Cst #0000094642	13.00	13.00
2011180	04/02/08	03077	JANI KING OF CA INC - SDO	SDO03080342	03/01/08	OFF-SITE JANITORIAL SERVICES	1,000.00	1,000.00
2011595	04/30/08	03077	JANI KING OF CA INC - SDO	SDO04080343	04/01/08	OFF-SITE JANITORIAL SERVICES	1,000.00	1,000.00
2011596	04/30/08	08426	JEDDY RUIZ	Ref002384643	04/28/08	UB Refund Cst #0000078960	8.45	8.45
2011597	04/30/08	08458	JODY CASEY	Ref002384676	04/28/08	UB Refund Cst #0000123514	42.35	42.35
2011396	04/16/08	08386	JOHN REYNOLDS	000098	04/10/08	SMART CONTROLLER REBATE	350.00	350.00
2011397	04/16/08	02533	JOHNSON, ERIC J	000111	04/14/08	SAFETY BOOTS REIMBURSEMENT	96.95	96.95
2011398	04/16/08	03172	JONES & STOKES ASSOCIATES	0051079	03/13/08	HABITAT MANAGEMENT ENVIRON SERVICES	18,249.87	
				0051088	03/13/08	ON-CALL ENVIRONMENTAL SVCS	3,058.21	
				0051084	03/13/08	ON-CALL ENVIRONMENTAL SVCS	2,917.50	
				0051083	03/13/08	ON-CALL ENVIRONMENTAL SVCS	417.65	24,643.23
2011598	04/30/08	08415	JOSE LUIS MIRANDA	Ref002384632	04/28/08	UB Refund Cst #0000025396	40.19	40.19
2011399	04/16/08	08396	JOSE TUQUERO	000120	04/15/08	ARTIFICIAL TURF REBATE	1,000.00	1,000.00
2011599	04/30/08	08483	JOSEPH HOLLIS	000157	04/28/08	SMART CONTROLLER REBATE	350.00	350.00
2011600	04/30/08	08471	JUAN ACOSTA	Ref002384689	04/28/08	UB Refund Cst #0000124771	33.01	33.01
2011601	04/30/08	08422	JUDY ENGLISH	Ref002384639	04/28/08	UB Refund Cst #0000067991	10.23	10.23

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011602	04/30/08	08445	KAREN RAY	Ref002384663	04/28/08	UB Refund Cst #0000095619	20.07	20.07
2011603	04/30/08	08446	KATHLEEN FORNAL	Ref002384664	04/28/08	UB Refund Cst #0000119324	88.47	88.47
2011604	04/30/08	08246	KATZ & ASSOCIATES INC	403801	12/10/07	PROFESSIONAL CONSULTING SERVICES	6,231.16	
				403801A	12/10/07	PROFESSIONAL CONSULTING SERVICES	3,729.36	
				404005C	03/06/08	PROFESSIONAL CONSULTING SERVICES	1,486.00	
				404005B	03/06/08	PROFESSIONAL CONSULTING SERVICES	195.00	
				404005A	03/06/08	PROFESSIONAL CONSULTING SERVICES	195.00	11,836.52
2011181	04/02/08	08329	KEITH NELSON	000066	04/01/08	UB REFUND CST#0000121243	165.50	165.50
2011481	04/23/08	07493	KEITH OLIVER & ASSOCIATES	2065	03/28/08	SPINNER OIL FILTERS	1,283.27	1,283.27
2011182	04/02/08	05840	KIRK PAVING INC	3912	03/10/08	AS NEEDED PAVING SERVICES	14,836.00	
				3913	03/12/08	PAVING SERVICES	10,158.00	24,994.00
2011482	04/23/08	05840	KIRK PAVING INC	3927	03/28/08	AS NEEDED PAVING SERVICES	8,956.00	8,956.00
2011605	04/30/08	05840	KIRK PAVING INC	3864	01/15/08	PAVING SERVICES	75,964.30	
				3940	04/07/08	AS NEEDED PAVING SERVICES	8,414.00	84,378.30
2011183	04/02/08	04996	KNOX ATTORNEY SERVICE INC	289845	03/09/08	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				289846	03/09/08	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				289847	03/09/08	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	
				289848	03/09/08	DELIVERY OF BOARD & COMMITTEE PACKETS	27.50	110.00
2011293	04/09/08	04996	KNOX ATTORNEY SERVICE INC	292263	03/20/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	
				292262	03/20/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	
				292265	03/20/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	
				292264	03/20/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	114.00
2011400	04/16/08	04996	KNOX ATTORNEY SERVICE INC	292946	03/23/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	
				292947	03/23/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	57.00
2011483	04/23/08	04996	KNOX ATTORNEY SERVICE INC	295691	04/03/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	
				295693	04/03/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	
				295692	04/03/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	
				295690	04/03/08	DELIVERY OF BOARD & COMMITTEE PACKETS	28.50	114.00
2011294	04/09/08	08359	KYLE THIELE	Ref002384011	04/04/08	UB Refund Cst #0000095214	37.82	37.82
2011184	04/02/08	08323	L-20 LLC	000047	03/25/08	WORK ORDER REFUND D0482-010102	8,470.07	8,470.07
2011606	04/30/08	08485	LARRY RAMIREZ	RF023073092	04/29/08	OVERPAYMENT REFUND	170.00	170.00

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011484	04/23/08	05632	LARSON, BRAD	000127	04/17/08	EDUCATION/TUITION REIMBURSEMENT	145.00	145.00
2011607	04/30/08	05632	LARSON, BRAD	000153	04/28/08	SAFETY SHOES REIMBURSEMENT	108.23	108.23
2011608	04/30/08	08454	LAURA HERNANDEZ	Ref002384672	04/28/08	UB Refund Cst #0000122869	75.00	75.00
2011609	04/30/08	08409	LAWRENCE JOHNSON	000146	04/23/08	ARTIFICIAL TURF REBATE	551.00	551.00
2011185	04/02/08	03607	LEE & RO INC	8350501	03/07/08	AS NEEDED ENGINEERING DESIGN SERVICES	10,261.50	
				8340106	03/07/08	AS NEEDED ENGINEERING DESIGN SVCS	3,741.47	
				8340206	03/07/08	AS NEEDED ENGINEERING DESIGN SVCS	2,437.00	
				8340306	03/07/08	AS NEEDED ENGINEERING DESIGN SVCS	2,213.50	
				8350201	03/07/08	AS NEEDED ENGINEERING DESIGN SERVICES	968.50	
				8350301	03/07/08	AS NEEDED ENGINEERING DESIGN SERVICES	968.50	
				8340405	03/07/08	AS NEEDED ENGINEERING DESIGN SVCS	447.00	21,037.47
2011295	04/09/08	03607	LEE & RO INC	8350101	03/07/08	AS NEEDED ENGINEERING DESIGN SERVICES	13,667.33	
				8350401	03/07/08	AS NEEDED ENGINEERING DESIGN SERVICES	968.50	14,635.83
2011485	04/23/08	03607	LEE & RO INC	83407	04/03/08	AS NEEDED ENGINEERING DESIGN SVCS	2,384.00	2,384.00
2011296	04/09/08	07961	LESLIE LANCASTER	Ref002383994	04/04/08	UB Refund Cst #0000047693	15.66	15.66
2011610	04/30/08	00491	LIGHTHOUSE INC	2072322	04/03/08	RETROFIT NO IDLE LED LIGHTING, UNIT 174	906.01	
				2072940	04/04/08	RETROFIT NO IDLE LED LIGHTING, UNIT 174	559.20	
				2075551	04/10/08	RETROFIT NO IDLE LED LIGHTING, UNIT 174	71.12	1,536.33
2011611	04/30/08	08424	LINDA HAMMERTON	Ref002384641	04/28/08	UB Refund Cst #0000068897	26.94	26.94
2011612	04/30/08	08477	LINDA HARRIS	Ref002384695	04/28/08	UB Refund Cst #0000125552	44.08	44.08
2011613	04/30/08	08481	LISA DAVIS	000160	04/28/08	REIMB CASH IN YOUR PLANTS PROGRAM	1,462.00	1,462.00
2011614	04/30/08	08466	LITTON LOAN SERVICING	Ref002384684	04/28/08	UB Refund Cst #0000124243	66.14	66.14
2011297	04/09/08	03784	LIVESCAN EL CAJON	08723	03/17/08	FINGERPRINTING SERVICES	20.00	20.00
2011486	04/23/08	03784	LIVESCAN EL CAJON	08737	04/01/08	FINGERPRINTING SERVICES	20.00	20.00
2011186	04/02/08	07294	LLERENAS, JESSE	000062	03/28/08	SAFETY SHOES REIMBURSEMENT	165.61	165.61
2011401	04/16/08	05220	LOGICALIS INTEGRATION SOLUTION	S817969	03/27/08	IT DATA CENTER SERVICES	13,650.00	13,650.00
2011487	04/23/08	05220	LOGICALIS INTEGRATION SOLUTION	S818078	03/31/08	IT DATA CENTER SERVICES	787.50	787.50
2011615	04/30/08	08428	LOUIS LOPERA	Ref002384645	04/28/08	UB Refund Cst #0000080307	71.92	71.92

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011616	04/30/08	08475	LUIS JAVIER ALVAREZ	Ref002384693	04/28/08	UB Refund Cst #0000125181	148.15	148.15
2011402	04/16/08	07591	MA, DONGXING	000094	04/09/08	BOOK PURCHASE REIMBURSEMENT	101.80	101.80
2011488	04/23/08	01464	MAG SYSTEMS INC	156304799	11/27/07	ISOLATED SIGNAL SPLITTER	1,117.28	1,117.28
2011403	04/16/08	00628	MANHATTAN NAT'L LIFE INS CO	000089	04/08/08	VOLUNTARY LIFE INSURANCE	445.07	445.07
2011617	04/30/08	08469	MARC CARPENTER & ASSOC	Ref002384687	04/28/08	UB Refund Cst #0000124707	108.05	108.05
2011618	04/30/08	08467	MARC CARPENTER & ASSOCIATES	Ref002384685	04/28/08	UB Refund Cst #0000124356	75.00	75.00
2011619	04/30/08	08437	MARIA CACERES	Ref002384655	04/28/08	UB Refund Cst #0000090794	50.36	50.36
2011620	04/30/08	05862	MARINE SERVICES	M12424	04/10/08	SCBA AIR BOTTLES 9-HYDRO 15 REFILL	170.00	170.00
2011298	04/09/08	08353	MARIO ESPINOZA	Ref002384004	04/04/08	UB Refund Cst #0000088185	44.48	44.48
2011187	04/02/08	02902	MARSTON+MARSTON INC	20084	04/01/08	PUBLIC RELATIONS SERVICES	5,480.56	5,480.56
2011621	04/30/08	02902	MARSTON+MARSTON INC	46919	03/25/08	PROFESSIONAL SERVICES	755.20	
				040608	04/14/08	PROFESSIONAL SERVICES	550.00	1,305.20
2011622	04/30/08	08480	MARTIN SIMON	000159	04/25/08	ARTIFICIAL TURF REBATE	1,000.00	1,000.00
2011299	04/09/08	08335	MARY FAIEK	Ref002383982	04/04/08	UB Refund Cst #0000009817	13.57	13.57
2011623	04/30/08	08416	MARY HAMMACK	Ref002384633	04/28/08	UB Refund Cst #0000041265	18.66	18.66
2011624	04/30/08	08449	MARY KENNEDY	Ref002384667	04/28/08	UB Refund Cst #0000121290	65.56	65.56
2011300	04/09/08	08230	MARY SUE MILLER	Ref002384006	04/04/08	UB Refund Cst #0000090992	14.42	14.42
2011625	04/30/08	08473	MARYANN AUGUSTINE	Ref002384691	04/28/08	UB Refund Cst #0000124932	50.59	50.59
2011489	04/23/08	05329	MASTER METER INC	0137464IN	04/02/08	INVENTORY	37,454.45	
				0137310IN	03/31/08	INVENTORY	21,208.43	58,662.88
2011626	04/30/08	05329	MASTER METER INC	0137747IN	04/09/08	INVENTORY	34,900.23	34,900.23
2011188	04/02/08	03815	MATERIAL SALES INC	241602	03/07/08	ALUMINUM PIPE	133.44	133.44
2011189	04/02/08	02882	MAYER REPROGRAPHICS	0028955IN	03/10/08	REPROGRAPHICS	72.73	
				0028986IN	03/10/08	REPROGRAPHICS	72.73	145.46

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011404	04/16/08	02882	MAYER REPROGRAPHICS INC	0028837IN	03/06/08	REPROGRAPHICS	88.89	88.89
2011190	04/02/08	01183	MCMASTER-CARR SUPPLY CO	82972778	03/12/08	SURGE TANK PARTS	319.10	319.10
2011301	04/09/08	01183	MCMASTER-CARR SUPPLY CO	83101160	03/14/08	REPAIR PARTS	145.85	
				83169687	03/17/08	ANALYZER SENSOR BALL VALVE	107.68	253.53
2011405	04/16/08	01183	MCMASTER-CARR SUPPLY CO	83771578	03/26/08	AIR RELEASE VALVE ID7 HACH ANALYZER	175.16	175.16
2011490	04/23/08	01183	MCMASTER-CARR SUPPLY CO	84309908	04/03/08	SOLENOID VALVES	866.57	866.57
2011627	04/30/08	01183	MCMASTER-CARR SUPPLY CO	84785781	04/10/08	PARTS	379.36	379.36
2011302	04/09/08	08347	MCMILLIN OTAY RANCH	Ref002383997	04/04/08	UB Refund Cst #0000067003	798.70	798.70
2011628	04/30/08	08448	MGRDISH DOLAMAKIAN	Ref002384666	04/28/08	UB Refund Cst #0000120679	10.82	10.82
2011303	04/09/08	08352	MICHAEL BEANDO	Ref002384003	04/04/08	UB Refund Cst #0000087098	11.05	11.05
2011191	04/02/08	08324	MICHAEL GRIFFIN	000045	03/25/08	WORK ORDER REFUND D0529-010165	1,707.94	1,707.94
2011304	04/09/08	08336	MICHAEL WRIGHT	Ref002383983	04/04/08	UB Refund Cst #0000009845	24.66	24.66
2011629	04/30/08	08336	MICHAEL WRIGHT	Ref002384627	04/28/08	UB Refund Cst #0000009845	50.34	50.34
2011305	04/09/08	02835	MIL-RAM TECHNOLOGY INC	981638	03/19/08	AMMONIA SENSOR INSTRUMENT REPAIR	140.00	140.00
2011491	04/23/08	01577	MINARIK CORPORATION	I0530850DD		CREDIT MEMO	(2,978.75)	
				I0537144DD		CREDIT MEMO	(951.65)	
				I0537675DD		CREDIT MEMO	(63.69)	
				I0531679DD		CREDIT MEMO	(50.10)	
				I0558707DD	04/03/08	GE FANUC PLC MODULES	1,200.75	
				I0558779DD	04/03/08	GE FANUC PLC MODULES	1,141.74	
				I0558705DD	04/03/08	GE FANUC PLC MODULES	1,141.74	
				I0558704DD	04/03/08	GE FANUC MODULES	575.10	15.14
2011630	04/30/08	01577	MINARIK CORPORATION	I0562210DD	04/16/08	GE FANUC PLC MODULES	4,282.65	
				I0562209DD	04/16/08	GE FANUC MODULES	1,549.50	5,832.15
2011492	04/23/08	00887	MIRAMAR TRUCK CENTER-SAN DIEGO	229467	04/02/08	REPAIR PART	344.43	344.43
2011306	04/09/08	03393	MOBILE MINI LLC - CA	904109694	03/16/08	RENTAL 40' METERS STORAGE CONTAINER	164.90	164.90
2011406	04/16/08	03393	MOBILE MINI LLC - CA	904111797	03/25/08	RENTAL 40' METERS STORAGE CONTAINER	170.88	170.88
2011493	04/23/08	02094	MOTOWORLD OF EL CAJON	2871	04/16/08	HONDA GENERATOR 2000 EU	1,077.50	1,077.50

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011307	04/09/08	01701	MUNOZ, JERRY A	000085	04/02/08	TUITION REIMBURSEMENT	98.50	98.50
2011308	04/09/08	02037	MWH LABORATORIES	230720LI	03/14/08	REGULATORY ANALYSES	4,240.00	4,240.00
2011631	04/30/08	02037	**MWH LABORATORIES**	234298LI	04/04/08	REGULATORY ANALYSES	**3,445.00**	
				232944LI	04/04/08	REGULATORY ANALYSES	443.00	3,888.00
2011407	04/16/08	02764	MYRON L COMPANY	292433	03/20/08	PH METERS REPAIR AND MAINTENANCE	1,005.56	1,005.56
2011193	04/02/08	04676	NAPA AUTO PARTS	099532	01/04/08	SMOG SERVICE	595.00	
				100395	01/14/08	REPAIR PARTS	314.61	
				103730	02/14/08	REPAIR PARTS	170.09	
				102889	02/06/08	REPAIR PARTS	142.29	
				103397	02/12/08	REPAIR PARTS	137.66	
				103736	02/14/08	REPAIR PARTS	137.66	
				103753	02/14/08	REPAIR PARTS	119.44	
				105166	02/28/08	REPAIR PARTS	109.05	
				102640	02/04/08	REPAIR PARTS	105.60	
				104487	02/22/08	REPAIR PARTS	91.92	
				105231	02/28/08	REPAIR PARTS	72.73	
				103377	02/11/08	REPAIR PARTS	69.87	
				102935	02/07/08	REPAIR PARTS	64.99	
				102901	02/06/08	REPAIR PARTS	64.50	
				102888	02/06/08	REPAIR PARTS	60.52	
				102726	02/05/08	REPAIR PARTS	59.15	
				103582	02/13/08	REPAIR PARTS	57.86	
				103349	02/11/08	REPAIR PARTS	57.50	
				104262	02/20/08	REPAIR PARTS	55.21	
				104115	02/19/08	REPAIR PARTS	51.70	
				102584	02/04/08	REPAIR PARTS	49.42	
				103551	02/13/08	REPAIR PARTS	41.73	
				102582	02/04/08	REPAIR PARTS	38.09	
				102447	02/01/08	REPAIR PARTS	34.74	
				103020	02/07/08	REPAIR PARTS	33.98	
				104118	02/19/08	REPAIR PARTS	33.43	
				102784	02/05/08	REPAIR PARTS	29.80	
				104775	02/25/08	REPAIR PARTS	28.33	
				102687	02/05/08	REPAIR PARTS	27.71	
				104890	02/26/08	REPAIR PARTS	26.48	
				102423	02/01/08	REPAIR PARTS	25.75	
				105244	02/28/08	REPAIR PARTS	25.60	
				104242	02/20/08	REPAIR PARTS	20.67	
				103520	02/13/08	REPAIR PARTS	18.19	
				105327	02/29/08	REPAIR PARTS	15.90	
				103300	02/11/08	REPAIR PARTS	15.09	

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
				104968	02/26/08	REPAIR PARTS	9.55	
				102760	02/05/08	REPAIR PARTS	9.44	
				103555	02/13/08	REPAIR PARTS	8.61	
				102694	02/05/08	REPAIR PARTS	7.31	
				103434	02/12/08	REPAIR PARTS	7.29	
				103537	02/13/08	REPAIR PARTS	6.71	
				103767	02/14/08	REPAIR PARTS	6.49	
				105119	02/27/08	REPAIR PARTS	5.50	
				104374	02/21/08	REPAIR PARTS	5.09	
				105094	02/27/08	REPAIR PARTS	2.14	3,070.39
2011408	04/16/08	04676	NAPA AUTO PARTS	104840		CREDIT MEMO	(158.39)	
				104831		CREDIT MEMO	(38.09)	
				104830		CREDIT MEMO	(13.40)	
				105302		CREDIT MEMO	(5.38)	
				104745	02/25/08	REPAIR PARTS	536.71	
				102597	02/04/08	REPAIR PART	85.10	
				105123	02/27/08	REPAIR PARTS	21.80	428.35
2011495	04/23/08	04676	NAPA AUTO PARTS	106391	03/10/08	REPAIR PARTS	267.83	
				108431	03/27/08	REPAIR PARTS	248.92	
				105585	03/03/08	REPAIR PARTS	211.06	
				106389	03/10/08	REPAIR PARTS	191.31	
				107090	03/14/08	REPAIR PARTS	179.04	
				105548	03/03/08	REPAIR PARTS	120.40	
				107817	03/21/08	REPAIR PARTS	101.72	
				108376	03/27/08	REPAIR PARTS	92.65	
				107244	03/17/08	REPAIR PARTS	91.92	
				107261	03/17/08	REPAIR PARTS	77.94	
				106390	03/10/08	REPAIR PARTS	77.57	
				107107	03/14/08	REPAIR PARTS	76.58	
				106552	03/11/08	REPAIR PARTS	71.68	
				106383	03/10/08	REPAIR PARTS	66.00	
				108591	03/28/08	REPAIR PARTS	63.18	
				107233	03/17/08	REPAIR PARTS	58.61	
				106551	03/11/08	REPAIR PARTS	53.76	
				106553	03/11/08	REPAIR PARTS	53.76	
				107356	03/18/08	REPAIR PARTS	53.75	
				108313	03/26/08	REPAIR PARTS	53.07	
				107699	03/20/08	REPAIR PARTS	44.91	
				108629	03/28/08	REPAIR PARTS	42.55	
				106867	03/13/08	REPAIR PARTS	40.41	
				105673	03/04/08	REPAIR PARTS	34.44	
				105995	03/06/08	REPAIR PARTS	31.67	
				106026	03/06/08	REPAIR PARTS	29.85	
				107638	03/20/08	REPAIR PARTS	29.03	

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
				107035	03/14/08	REPAIR PARTS	24.11	
				107346	03/18/08	REPAIR PARTS	22.82	
				106955	03/13/08	REPAIR PARTS	18.96	
				107389	03/18/08	REPAIR PARTS	18.61	
				105947	03/05/08	REPAIR PARTS	18.58	
				107230	03/17/08	REPAIR PARTS	18.36	
				105578	03/03/08	REPAIR PARTS	17.27	
				106091	03/06/08	REPAIR PARTS	15.06	
				106092	03/06/08	REPAIR PARTS	13.88	
				106915	03/13/08	REPAIR PARTS	13.35	
				106571	03/11/08	REPAIR PARTS	10.21	
				107231	03/17/08	REPAIR PARTS	10.12	
				105883	03/05/08	REPAIR PARTS	8.99	
				103376	03/11/08	REPAIR PARTS	8.61	
				105843	03/05/08	REPAIR PARTS	8.58	
				107513	03/19/08	REPAIR PARTS	8.39	
				106910	03/13/08	REPAIR PARTS	8.37	
				106103	03/06/08	REPAIR PARTS	7.53	
				107252	03/17/08	REPAIR PARTS	6.52	
				108300	03/26/08	REPAIR PARTS	6.34	
				108445	03/27/08	REPAIR PARTS	4.92	
				107348	03/18/08	REPAIR PARTS	4.29	
				107008	03/14/08	REPAIR PARTS	3.22	
				106960	03/13/08	REPAIR PARTS	2.46	
				106965	03/13/08	REPAIR PARTS	1.79	2,744.95
2011135	04/02/08	03523	NATIONAL DEFERRED COMPENSATION	Ben2383825	04/03/08	DEFERRED COMP PLAN	10,221.94	10,221.94
2011361	04/16/08	03523	NATIONAL DEFERRED COMPENSATION	Ben2384310	04/17/08	DEFERRED COMP PLAN	10,181.05	10,181.05
2011632	04/30/08	03523	NATIONAL DEFERRED COMPENSATION	Ben2384721	05/01/08	DEFERRED COMP PLAN	9,069.61	9,069.61
2011496	04/23/08	03487	NETWORK INSIGHT	NISD200802312	03/31/08	NETWORK MONITORING SERVICES	1,500.00	1,500.00
2011497	04/23/08	05494	NEXTEL COMMUNICATIONS	901500243019	04/12/08	GIS (AIR-TRAK) CELLULAR SERVICE	3,544.73	3,544.73
2011498	04/23/08	05332	NOLTE ASSOCIATES INC	8070287	03/31/08	850-4 RESERVOIR STRUCTURAL	1,237.50	1,237.50
2011633	04/30/08	03416	NORTHERN SAFETY CO INC	P206097201013	04/03/08	HEARING PROTECTION	56.41	56.41
2011409	04/16/08	02669	NORTHERN TOOL & EQUIPMENT CO	17731159	03/20/08	PUMPS	1,090.30	1,090.30
2011634	04/30/08	08453	NOVASTAR MORTGAGAE INC	Ref002384671	04/28/08	UB Refund Cst #0000122728	52.14	52.14
2011194	04/02/08	03299	OCB REPROGRAPHICS	5085461	11/30/07	REPROGRAPHICS SERVICES	5,382.82	5,382.82

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011195	04/02/08	00510	OFFICE DEPOT INC	422908204001	03/12/08	OFFICE SUPPLIES	50.49	
				422492682001	03/12/08	OFFICE SUPPLIES	21.82	72.31
2011309	04/09/08	00510	OFFICE DEPOT INC	423762004001	03/19/08	OFFICE SUPPLIES	227.88	
				423759939001	03/19/08	OFFICE SUPPLIES	134.74	
				422791220001	03/19/08	OFFICE SUPPLIES	64.75	
				423571240001	03/19/08	OFFICE SUPPLIES	38.78	466.15
2011410	04/16/08	00510	OFFICE DEPOT INC	424090085001	03/26/08	OFFICE SUPPLIES	2,031.57	
				424260329001	03/26/08	OFFICE SUPPLIES	100.42	
				424596598001	03/26/08	OFFICE SUPPLIES	19.98	2,151.97
2011499	04/23/08	00510	OFFICE DEPOT INC	424854438001	04/02/08	OFFICE SUPPLIES	232.70	
				425489104001	04/02/08	OFFICE SUPPLIES	118.05	
				424853573001	04/02/08	OFFICE SUPPLIES	19.98	370.73
2011635	04/30/08	00510	OFFICE DEPOT INC	426105692001	04/09/08	OFFICE SUPPLIES	192.84	192.84
2011636	04/30/08	08444	OLGA DURAZO	Ref002384662	04/28/08	UB Refund Cst #0000094879	31.47	31.47
2011310	04/09/08	07945	OLIN CORPORATION	1007194	03/28/08	CHLORINE	3,000.00	
				987851	01/30/08	CREDIT DEPOSIT CHARGES	(812.45)	2,187.55
2011637	04/30/08	07945	OLIN CORPORATION	1009659	04/02/08	CHLORINE	2,187.55	2,187.55
2011638	04/30/08	08450	OPTION ONE MORTGAGE CORP	Ref002384668	04/28/08	UB Refund Cst #0000121792	102.64	102.64
2011196	04/02/08	02721	ORTIZ CORPORATION	7	03/01/08	P2459 - OLIVE VISTA UTILITY RELOCATIONS	69,967.80	69,967.80
2011500	04/23/08	02721	ORTIZ CORPORATION	8	04/01/08	P2459 - OLIVE VISTA UTILITY RELOCATIONS	102,104.94	102,104.94
2011136	04/02/08	03101	OTAY WATER DISTRICT	Ben2383827	04/03/08	PAYROLL DEDUCTION - ASSN DUES	812.00	812.00
2011362	04/16/08	03101	OTAY WATER DISTRICT	Ben2384312	04/17/08	PAYROLL DEDUCTION - ASSN DUES	812.00	812.00
2011639	04/30/08	03101	OTAY WATER DISTRICT	Ben2384723	05/01/08	PAYROLL DEDUCTION - ASSN DUES	805.00	805.00
2011197	04/02/08	07499	PACIFIC BUILDING MAINTENANCE	15392	03/03/08	JANITORIAL SERVICES ADMIN, WH, TP & OPS	2,795.00	2,795.00
2011640	04/30/08	07499	PACIFIC BUILDING MAINTENANCE	15460	04/01/08	JANITORIAL SERVICES ADMIN, WH, TP & OPS	2,795.00	2,795.00
2011198	04/02/08	06646	PACIFIC HYDROTECH CORPORATION	14	02/29/08	CONSTRUCTION SERVICES	588,012.00	588,012.00
2011311	04/09/08	03017	PACIFIC SAFETY COUNCIL	64739	03/19/08	HAZWOPER TRAINING	3,500.00	3,500.00
2011312	04/09/08	08370	PAMELA CLEVELAND	Ref002384023	04/04/08	UB Refund Cst #0000123592	36.37	36.37

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011641	04/30/08	08441	PAMELA RIOS	Ref002384659	04/28/08	UB Refund Cst #0000094215	20.94	20.94
2011313	04/09/08	08333	PATRICIA KELLEY	Ref002383980	04/04/08	UB Refund Cst #0000005782	11.14	11.14
2011642	04/30/08	08464	PATRICIA MCKELVEY	Ref002384682	04/28/08	UB Refund Cst #0000124082	34.23	34.23
2011314	04/09/08	08348	PATRICK KOJIMA	Ref002383998	04/04/08	UB Refund Cst #0000074798	23.18	23.18
2011501	04/23/08	05497	PAYPAL INC	1724095	03/31/08	ON-LINE PAYMENT SERVICES	381.80	381.80
2011315	04/09/08	03308	PBS&J	1000873	03/17/08	2009 MASTER PLAN UPDATE	27,844.45	27,844.45
2011411	04/16/08	03308	PBS&J	1000915	03/17/08	CIP P2089-RECYCLED WATER CONCEPT STUDY	9,336.22	9,336.22
2011502	04/23/08	03308	PBS&J	1002779	03/31/08	CIP P2089-RECYCLED WATER CONCEPT STUDY	6,575.00	6,575.00
2011316	04/09/08	00138	PEARSON FORD CO	866356	03/19/08	REPAIR PARTS	316.88	
				864316	03/12/08	REPAIR PARTS	110.71	427.59
2011412	04/16/08	00138	PEARSON FORD CO	866371	03/21/08	REPAIR PARTS	158.09	158.09
2011643	04/30/08	00138	PEARSON FORD CO	864585	03/12/08	REPAIR PARTS	258.70	258.70
2011644	04/30/08	08398	PEERLESS MATERIALS COMPANY	98022	04/10/08	JANITORIAL SUPPLIES	247.83	247.83
2011199	04/02/08	03790	PENHALL COMPANY	9678	03/12/08	FLAT SAW CUTTING SERVICES	410.00	410.00
2011317	04/09/08	03790	PENHALL COMPANY	9777	03/19/08	FLAT SAW CUTTING SERVICES	375.00	375.00
2011413	04/16/08	03790	PENHALL COMPANY	9824	03/21/08	FLAT SAW CUTTING SERVICES	315.00	315.00
2011503	04/23/08	03790	PENHALL COMPANY	9912	03/31/08	FLAT SAW CUTTING SERVICES	195.00	195.00
2011645	04/30/08	03790	PENHALL COMPANY	10028	04/10/08	FLAT SAW CUTTING SERVICES	255.00	255.00
2011646	04/30/08	03457	PERSONAL TOUCH WEST	20398	03/06/08	OTAY IMPRINT PENCILS	286.09	286.09
2011137	04/02/08	00137	PETTY CASH CUSTODIAN	000065	04/01/08	PETTY CASH REIMBURSEMENT	953.59	953.59
2011363	04/16/08	00137	PETTY CASH CUSTODIAN	000115	04/15/08	PETTY CASH REIMBURSEMENT	671.85	671.85
2011647	04/30/08	00137	PETTY CASH CUSTODIAN	000164	04/29/08	PETTY CASH REIMBURSEMENT	699.52	699.52
2011318	04/09/08	00053	PITNEY BOWES INC	551198	03/29/08	E-Z SEAL FOR MAILING MACHINE	52.19	52.19

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011319	04/09/08	02264	PLASTERER, MICHAEL L	000084	04/02/08	TUITION REIMBURSEMENT	138.50	138.50
2011414	04/16/08	03351	POSADA, ROD	15570308	03/26/08	TRAVEL & EXPENSE REIMBURSEMENTS	420.06	420.06
2011648	04/30/08	03351	POSADA, ROD	15570408	04/24/08	TRAVEL & EXPENSE REIMBURSEMENT	1,019.24	1,019.24
2011320	04/09/08	05499	PRAXAIR DISTRIBUTION INC	555539		CREDIT FOR OVERPAYMENT	(32.54)	
				28892674	03/05/08	WELDING SUPPLIES	407.91	375.37
2011415	04/16/08	05499	PRAXAIR DISTRIBUTION INC	28700584	02/20/08	WELDING SUPPLIES & EQUIPMENT	620.33	
				29002145	03/20/08	WELDING SUPPLIES & EQUIPMENT	620.33	1,240.66
2011504	04/23/08	02976	PRE-PAID LEGAL SERVICES INC	000125	04/16/08	LEGAL SERVICES	73.75	73.75
2011505	04/23/08	08400	PRESTIGE PROPERTIES	RF206023618	04/16/08	DEPOSIT REFUND	75.00	75.00
2011200	04/02/08	06410	PRISM S C SYSTEMS INC	0227081	03/11/08	HAND LEVEL	101.23	101.23
2011649	04/30/08	08389	PROBUILD	1531444	04/09/08	RAPID SET CONCRETE	619.02	619.02
2011201	04/02/08	08322	PROPCO LP	000048	03/25/08	WORK ORDER REFUND D0366-XX6365	2,593.13	2,593.13
2011202	04/02/08	06641	PRUDENTIAL OVERALL SUPPLY	7721928	01/24/08	JACKETS	327.56	
				7926701	03/13/08	UNIFORMS	287.56	
				7926700	03/13/08	MATS, TOWELS & SUPPLIES	114.68	
				7926702	03/13/08	MATS, TOWELS & SUPPLIES	93.74	
				7920762	03/12/08	MATS, TOWELS & SUPPLIES	86.90	
				7920761	03/12/08	UNIFORMS	75.94	
				7926703	03/13/08	UNIFORMS	73.07	1,059.45
2011321	04/09/08	06641	PRUDENTIAL OVERALL SUPPLY	7955725	03/20/08	UNIFORMS	283.88	
				7955724	03/20/08	MATS, TOWELS & SUPPLIES	114.68	
				7949825	03/19/08	UNIFORMS	97.94	
				7955726	03/20/08	MATS, TOWELS & SUPPLIES	93.74	
				7949826	03/19/08	MATS, TOWELS & SUPPLIES	86.90	
				7955727	03/20/08	UNIFORMS	73.07	750.21
2011416	04/16/08	06641	PRUDENTIAL OVERALL SUPPLY	7984846	03/27/08	UNIFORMS	281.88	
				7984845	03/27/08	ADMIN/OPS UNIFORMS, TOWELS & MATS	114.68	
				7984847	03/27/08	MATS, TOWELS & SUPPLIES	93.74	
				7978904	03/26/08	MATS, TOWELS & SUPPLIES	86.90	
				7978903	03/26/08	UNIFORMS	75.94	
				7984848	03/27/08	UNIFORMS	73.07	726.21
2011506	04/23/08	06641	PRUDENTIAL OVERALL SUPPLY	8013806	04/03/08	UNIFORMS	281.88	
				8013805	04/03/08	MATS, TOWELS & SUPPLIES	114.68	

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
				8013807	04/03/08	MATS, TOWELS & SUPPLIES	93.74	
				8007922	04/02/08	MATS, TOWELS & SUPPLIES	86.90	
				8007921	04/02/08	UNIFORMS	75.94	
				8013808	04/03/08	UNIFORMS	75.07	728.21
2011650	04/30/08	06641	PRUDENTIAL OVERALL SUPPLY	9086861		CREDIT MEMO	(231.00)	
				9086860		CREDIT MEMO	(205.00)	
				8042819	04/10/08	UNIFORMS	277.66	
				8042818	04/10/08	MATS, TOWELS & SUPPLIES	114.68	
				8042820	04/10/08	MATS, TOWELS & SUPPLIES	93.74	
				8036893	04/09/08	MATS, TOWELS & SUPPLIES	86.90	
				8042821	04/10/08	UNIFORMS	77.29	
				8036892	04/09/08	UNIFORMS	75.94	290.21
2011322	04/09/08	00078	PUBLIC EMPLOYEES RETIREMENT	Ben2383821	04/03/08	PERS CONTRIBUTION	121,913.79	121,913.79
2011507	04/23/08	00078	PUBLIC EMPLOYEES RETIREMENT	Ben2384306	04/17/08	PERS CONTRIBUTION	122,401.47	122,401.47
2011203	04/02/08	01342	R J SAFETY SUPPLY CO INC	24775000	03/12/08	NEOPRENE GLOVES	158.07	
				24735701	03/12/08	SAFETY	63.04	221.11
2011323	04/09/08	01342	R J SAFETY SUPPLY CO INC	24768000	03/19/08	RESPIRATOR PARTS	2,611.99	
				24735702	03/19/08	SAFETY APPAREL	30.71	2,642.70
2011651	04/30/08	01342	R J SAFETY SUPPLY CO INC	24876000	04/09/08	SAFETY ITEMS	652.64	
				24882400	04/09/08	SAFETY SUPPLIES	74.35	726.99
2011652	04/30/08	08412	RAFAEL PEREZ JR	Ref002384629	04/28/08	UB Refund Cst #0000014802	65.03	65.03
2011653	04/30/08	08423	RAFEAL GEORGES	Ref002384640	04/28/08	UB Refund Cst #0000068689	7.17	7.17
2011324	04/09/08	08341	RAMON NAJERA	Ref002383990	04/04/08	UB Refund Cst #0000038048	22.13	22.13
2011204	04/02/08	06254	RANCHO COASTAL LLC	000046	03/25/08	WORK ORDER REFUND D0502-010138	2,501.16	2,501.16
2011417	04/16/08	06840	RANCHWOOD DELI & CATERING	000107	04/14/08	MICRO TURBINE DEDICATION EVENT	155.97	155.97
2011654	04/30/08	08482	RAYMOND WHARTON	000158	04/28/08	SMART CONTROLLER REBATE	350.00	350.00
2011205	04/02/08	02041	RBF CONSULTING	8010114	02/29/08	CIP P2185-CONST MGMT SVCS	56,915.00	
				8010115	02/29/08	CIP P2009 - 36 INCH PIPELINE	11,200.00	68,115.00
2011325	04/09/08	02041	RBF CONSULTING	8020224	03/28/08	CIP P2185 - CONST MGMT SVCS	40,580.00	
				8020226	03/28/08	CIP P2009 - 36 INCH PIPELINE	17,180.00	
				8020214	03/28/08	CLAIM ANALYSIS	4,175.00	61,935.00

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011418	04/16/08	00521	RICK POST WELDING	8045	03/26/08	WELD ON 2-8" NOZZLES ON 30" STEEL MAIN	1,910.00	1,910.00
2011508	04/23/08	00521	RICK POST WELDING	8060	03/28/08	FIT WELDING PIPE AND FLANGES AT 832	990.00	990.00
2011326	04/09/08	03741	RIVAS, JUAN J	000083	04/02/08	TUITION REIMBURSEMENT	695.77	695.77
2011655	04/30/08	04068	ROADONE TOWING	247732	03/11/08	TOWING SERVICES # 173	101.20	101.20
2011509	04/23/08	04542	ROBAK, MARK	70140308	03/31/08	MILEAGE REIMBURSEMENT	110.60	110.60
2011510	04/23/08	04542	ROBAK, MARK	70140208	02/29/08	REIMBURSE MILEAGE EXPENSE	11.62	11.62
2011656	04/30/08	08421	ROBERT LEWIS	Ref002384638	04/28/08	UB Refund Cst #0000067514	28.57	28.57
2011327	04/09/08	08345	ROBERTO FLORES	Ref002383995	04/04/08	UB Refund Cst #0000050799	56.07	56.07
2011206	04/02/08	02948	ROCKHURST UNIVERSITY	400934865001	03/24/08	REGISTRATION FEE	199.00	199.00
2011328	04/09/08	08379	ROGER WERBECK	000078	04/03/08	ARTIFICIAL TURF REBATE	1,000.00	1,000.00
2011329	04/09/08	08375	ROSE VILLAESCUZA	Ref002384028	04/04/08	UB Refund Cst #0000124713	48.18	48.18
2011419	04/16/08	08149	RPI COATING INC	011798	03/27/08	CIP P1077 - 458-1 RES. INTERIOR COATING	99,810.00	99,810.00
2011657	04/30/08	08149	RPI COATING INC	011811	04/04/08	CIP P1077 - 458-1 RES INTERIOR COATING	55,884.60	55,884.60
2011420	04/16/08	08383	RUDOLPH & SLETTEN	RF998546500	04/09/08	CUSTOMER REFUND	532.97	532.97
2011207	04/02/08	00362	RYAN HERCO PRODUCTS CORP	6199087		CREDIT MEMO	(229.43)	
				6288745	03/04/08	CPVC PIPE AND FITTINGS	2,117.12	
				6228534	12/11/07	VALVES AND PIPE SAW	180.50	2,068.19
2011421	04/16/08	00362	RYAN HERCO PRODUCTS CORP	6297904	03/26/08	PIPE FITTINGS	377.19	377.19
2011511	04/23/08	05130	SAFARI MICRO INC	163868	03/31/08	BACKUP TAPES	3,663.50	3,663.50
2011658	04/30/08	08439	SALIM DE LA PUENTE	Ref002384657	04/28/08	UB Refund Cst #0000091722	6.49	6.49
2011512	04/23/08	00758	SAN DIEGO BUSINESS JOURNAL	030810019014	02/27/08	ADVERTISEMENT DISPLAY	1,790.00	1,790.00
2011330	04/09/08	03803	SAN DIEGO CLIPPING SERVICE INC	439080401	04/01/08	NEWSPAPER CLIPPING SERVICE	12.00	12.00
2011208	04/02/08	00694	SAN DIEGO COUNTY	000054	03/25/08	NOTICE OF EXEMPTION FILING FEE	50.00	50.00
2011513	04/23/08	02979	SAN DIEGO COUNTY HISPANIC	000138	04/22/08	ANNUAL MEMBERSHIP	500.00	500.00

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011514	04/23/08	00003	SAN DIEGO COUNTY WATER	6556	04/03/08	SMART LANDSCAPE PROGRAM	1,502.50	1,502.50
2011331	04/09/08	00247	SAN DIEGO DAILY TRANSCRIPT	88115	03/10/08	BID ADVERTISEMENT	105.05	105.05
2011209	04/02/08	00121	SAN DIEGO GAS & ELECTRIC	0000060	03/27/08	UTILITY EXPENSES	68,719.39	
				000058	03/25/08	UTILITY EXPENSES	6,437.87	75,157.26
2011332	04/09/08	00121	SAN DIEGO GAS & ELECTRIC	000076	04/02/08	UTILITY EXPENSES	51,282.86	
				000075	04/04/08	UTILITY EXPENSES	456.44	51,739.30
2011422	04/16/08	00121	SAN DIEGO GAS & ELECTRIC	000099	04/04/08	UTILITY EXPENSES	1,382.93	
				000110	04/03/08	UTILITY EXPENSES	1,005.17	2,388.10
2011515	04/23/08	00121	SAN DIEGO GAS & ELECTRIC	000130	04/17/08	UTILITY EXPENSES	5,934.11	5,934.11
2011659	04/30/08	00121	SAN DIEGO GAS & ELECTRIC	000155	04/25/08	UTILITY EXPENSES	161,538.31	
				000142	04/18/08	UTILITY EXPENSES	29,227.30	190,765.61
2011423	04/16/08	04345	SAN DIEGO PRECAST CONCRETE INC	0129524IN	03/25/08	PURPLE RE-LIDS FOR 2"LIDS	739.17	739.17
2011333	04/09/08	08378	SANDRA LANDRY	000079	04/03/08	ARTIFICIAL TURF REBATE	1,000.00	1,000.00
2011660	04/30/08	08472	SAXON BANK	Ref002384690	04/28/08	UB Refund Cst #0000124797	19.11	19.11
2011334	04/09/08	05321	SCHIFF & ASSOCIATES	01752	02/29/08	CIP P1043-CATHODIC PROTECTION PROGRAM	3,616.23	
				01606	01/31/08	CIP P1043-CATHODIC PROTECTION PROGRAM	2,579.70	
				01753	02/29/08	CIP P1043-CATHODIC PROTECTION PROGRAM	500.71	
				01607	01/31/08	CIP P1043-CATHODIC PROTECTION PROGRAM	420.74	7,117.38
2011661	04/30/08	05321	SCHIFF & ASSOCIATES	1896	03/31/08	CIP P1043-CATHODIC PROTECTION PROGRAM	13,194.46	13,194.46
2011335	04/09/08	08363	SERGIO COVARRUBIA	Ref002384015	04/04/08	UB Refund Cst #0000121757	14.62	14.62
2011662	04/30/08	08430	SEYED ISSAZADEH	Ref002384648	04/28/08	UB Refund Cst #0000086178	27.11	27.11
2011210	04/02/08	01958	SHACKLEY, RICHARD D	000064	03/26/08	REFUND OF TAXES	1,536.91	1,536.91
2011663	04/30/08	08468	SHARON BOYER	Ref002384686	04/28/08	UB Refund Cst #0000124585	55.61	55.61
2011516	04/23/08	07405	SHARP BUSINESS SYSTEMS	9JV09A	04/03/08	FAX TONER	374.97	374.97
2011664	04/30/08	01651	SHARP REES-STEALY MEDICAL CTRS	199	04/19/08	NEW HIRE PHYSICAL	88.00	88.00
2011336	04/09/08	05421	SHERWIN-WILLIAMS CO	OE0026773A8165	03/14/08	PAINT	190.34	190.34
2011337	04/09/08	02802	SHERWOOD, KIM	000091	04/04/08	EDUCATION/TUITION REIMBURSEMENT	145.00	145.00

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011665	04/30/08	08420	SHIGERU UOZUMI	Ref002384637	04/28/08	UB Refund Cst #0000065156	118.06	118.06
2011211	04/02/08	05983	SIEMENS WATER	2393471	03/10/08	GAS VACUUM SWITCH & PRESSURE RELIEF	2,204.10	
				7822524	03/10/08	BIOXIDE	1,490.66	3,694.76
2011338	04/09/08	05983	SIEMENS WATER	7822632	03/19/08	ACID WASH MAINTENANCE	32,175.00	32,175.00
2011666	04/30/08	05983	SIEMENS WATER	2421689	04/07/08	MICRO 2000 ANALYZER PARTS	4,649.75	4,649.75
2011339	04/09/08	04544	SIGN CRAFTERS	000036	03/18/08	MONOLITH REPAIR	760.00	760.00
2011212	04/02/08	05627	SIGNA DIGITAL SOLUTIONS INC	ARS14580	03/07/08	COPIER MAINTENANCE	550.00	550.00
2011517	04/23/08	05627	SIGNA DIGITAL SOLUTIONS INC	ARS15216	04/01/08	COPIER MAINTENANCE	550.00	
				ARS15260	04/02/08	COPIER MAINTENANCE	131.00	
				ARS15279	04/03/08	SH 2052 COPIER @ TREATMENT PLANT	31.00	712.00
2011667	04/30/08	08463	SILVIA HERNADEZ	Ref002384681	04/28/08	UB Refund Cst #0000124039	22.51	22.51
2011213	04/02/08	00258	SLOAN ELECTRIC CO	0053101	01/23/08	BALANCE GEARHEADS	972.00	972.00
2011340	04/09/08	03071	SOCO GROUP INC, THE	136239	03/19/08	OIL	3,628.15	3,628.15
2011341	04/09/08	03592	SOFTCHOICE CORPORATION	1629242	03/19/08	SOFTWARE	628.40	628.40
2011424	04/16/08	03592	SOFTCHOICE CORPORATION	1637372	03/27/08	LAPTOP CARRYING CASE	42.03	42.03
2011425	04/16/08	08313	SOS ROOTER INC	39822	03/25/08	PLUMBING REPAIR	285.00	285.00
2011214	04/02/08	03103	SOUTHCOAST HEATING &	C36200	03/11/08	AIR CONDITIONING MAINTENANCE	857.00	857.00
2011215	04/02/08	06853	SOUTHERN CALIFORNIA SOIL	345840	02/29/08	ON CALL GEOTECHNICAL SERVICES	602.00	602.00
2011426	04/16/08	06853	SOUTHERN CALIFORNIA SOIL	346092	03/15/08	346092	384.00	384.00
2011518	04/23/08	06537	SOUTHLAND TECHNOLOGY	SI25054	04/01/08	PROJECTOR LAMPS	921.09	921.09
2011342	04/09/08	03760	SPANKY'S PORTABLE SERVICES INC	725559	03/14/08	PORTABLE TOILET RENTAL	79.96	
				725560	03/14/08	PORTABLE TOILET RENTAL	79.96	
				725561	03/14/08	PORTABLE TOILET RENTAL	79.96	
				725562	03/14/08	PORTABLE TOILET RENTAL	79.96	
				725842	03/17/08	PORTABLE TOILET RENTAL	79.96	399.80
2011427	04/16/08	03760	SPANKY'S PORTABLE SERVICES INC	727098	03/26/08	PORTABLE TOILET RENTAL	79.96	79.96

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011519	04/23/08	03760	SPANKY'S PORTABLE SERVICES INC	728552	04/03/08	PORTABLE TOILET RENTAL	98.15	98.15
2011216	04/02/08	03516	SPECIAL DISTRICT RISK	0024989IN	03/17/08	WORKERS COMPENSATION COVERAGE	64,543.00	64,543.00
2011668	04/30/08	03516	SPECIAL DISTRICT RISK	25192	04/21/08	PROPERTY & LIABILITY INSURANCE	863.21	863.21
2011669	04/30/08	03184	SPIESS CONSTRUCTION CO INC	280201	04/04/08	P2191/850-4 RESERVOIR PROJECT	44,617.50	44,617.50
2011520	04/23/08	03600	SPRINT	000122	04/13/08	WIRELESS CARDS SERVICE-INTERNET	51.99	51.99
2011217	04/02/08	02354	STANDARD ELECTRONICS	10683	03/10/08	SECURITY SERVICE & REPAIRS	85.00	85.00
2011428	04/16/08	00480	STATE BOARD OF EQUALIZATION	000101	04/11/08	CA SALES USE TAX - 1ST QTR 2008 PYMT	1,222.04	1,222.04
2011521	04/23/08	00097	STATE BOARD OF EQUALIZATION	440221330308	04/22/08	STORAGE TANK MAINT FEE	279.79	279.79
2011138	04/02/08	06295	STATE DISBURSEMENT UNIT	Ben2383835	04/03/08	PAYROLL DEDUCTION	294.46	294.46
2011139	04/02/08	06299	STATE DISBURSEMENT UNIT	Ben2383833	04/03/08	PAYROLL DEDUCTION	237.69	237.69
2011140	04/02/08	06303	STATE DISBURSEMENT UNIT	Ben2383837	04/03/08	PAYROLL DEDUCTION	614.76	614.76
2011364	04/16/08	06295	STATE DISBURSEMENT UNIT	Ben2384320	04/17/08	PAYROLL DEDUCTION	294.46	294.46
2011365	04/16/08	06299	STATE DISBURSEMENT UNIT	Ben2384318	04/17/08	PAYROLL DEDUCTION	237.69	237.69
2011366	04/16/08	06303	STATE DISBURSEMENT UNIT	Ben2384322	04/17/08	PAYROLL DEDUCTION	614.76	614.76
2011670	04/30/08	06295	STATE DISBURSEMENT UNIT	Ben2384731	05/01/08	PAYROLL DEDUCTION	294.46	294.46
2011671	04/30/08	06299	STATE DISBURSEMENT UNIT	Ben2384729	05/01/08	PAYROLL DEDUCTION	237.69	237.69
2011672	04/30/08	06303	STATE DISBURSEMENT UNIT	Ben2384733	05/01/08	PAYROLL DEDUCTION	614.76	614.76
2011141	04/02/08	02261	STATE STREET BANK & TRUST CO	Ben2383823	04/03/08	DEFERRED COMP PLAN	8,436.86	8,436.86
2011367	04/16/08	02261	STATE STREET BANK & TRUST CO	Ben2384308	04/17/08	DEFERRED COMP PLAN	8,536.86	8,536.86
2011673	04/30/08	02261	STATE STREET BANK & TRUST CO	Ben2384719	05/01/08	DEFERRED COMP PLAN	8,046.51	8,046.51
2011429	04/16/08	01460	STATE WATER RESOURCES	0734038	04/08/08	ANNUAL STORM WATER PERMIT FEE	830.00	830.00
2011674	04/30/08	08440	STEPHANIE FIELD	Ref002384658	04/28/08	UB Refund Cst #0000092274	5.42	5.42
2011343	04/09/08	08354	STEPHANIE NORTH	Ref002384005	04/04/08	UB Refund Cst #0000089670	11.75	11.75

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011430	04/16/08	08395	STEVE BROOKS	000119	04/15/08	ARTIFICIAL TURF REBATE	836.00	836.00
2011344	04/09/08	08355	STEVE FRAZIER	Ref002384007	04/04/08	UB Refund Cst #0000091191	82.57	82.57
2011675	04/30/08	08407	STEVE HOPKINS	000144	04/23/08	ARTIFICIAL TURF REBATE	918.00	918.00
2011676	04/30/08	08413	STEVEN STARWALT	Ref002384630	04/28/08	UB Refund Cst #0000020884	46.76	46.76
2011345	04/09/08	07678	STREAMLINE FORMS & GRAPHICS	33966	03/19/08	HARD HAT STICKERS	492.42	492.42
2011431	04/16/08	03263	STRUNKS JR, DALE R	000105	04/10/08	SAFETY BOOTS REIMBURSEMENT	116.89	116.89
2011346	04/09/08	08334	SUSAN TRIESTRAM	Ref002383981	04/04/08	UB Refund Cst #0000006225	10.44	10.44
2011677	04/30/08	08462	SUSANNA MENDOZA	Ref002384680	04/28/08	UB Refund Cst #0000123946	132.31	132.31
2011678	04/30/08	08457	SWANA SHAMOUN	Ref002384675	04/28/08	UB Refund Cst #0000123497	33.91	33.91
2011679	04/30/08	02152	SWEETWATER SPRINGS	000147	04/24/08	SPLASH SCIENCE MOBILE LAB FUNDING	255.00	255.00
2011680	04/30/08	01736	SWIGGERS, JULIE M	000154	04/28/08	REIMB LABORATORY SUPPLIES	123.30	
				2000629294	04/25/08	REIMB MEMBERSHIP RENEWAL	71.00	194.30
2011522	04/23/08	08399	SWINERTON MANAGEMENT	0806900202	04/03/08	Construction Projects	19,200.00	
				0806900201	03/04/08	TEMP SVCS CONSTRUCTION PROJECT	16,320.00	35,520.00
2011681	04/30/08	02987	T M PEMBERTON	25721	04/08/08	CEMENT	503.61	503.61
2011347	04/09/08	02799	TARULLI TIRE INC - SAN DIEGO	20032786	02/07/08	TIRES & REPAIR SERVICES	2,761.96	
				20033352	03/12/08	TIRES & REPAIR SERVICES	658.08	
				20033216	03/03/08	TIRES & REPAIR SERVICES	256.07	
				20033372	03/13/08	TIRES & SERVICES	235.60	
				20033123	02/26/08	TIRES & REPAIR SERVICES	217.18	
				20032788	02/07/08	TIRE REPAIR SERVICES	217.00	
				20033086	02/25/08	TIRES & REPAIR SERVICES	154.83	
				20033002	02/20/08	TIRES & REPAIR SERVICES	149.02	
				20033122	02/26/08	TIRE & REPAIR SERVICES	95.12	
				200333064	02/23/08	TIRE & REPAIR SERVICES	95.12	
				20032917	02/14/08	TIRE	91.52	
				20033363	03/12/08	TIRE REPAIR SERVICES	20.47	
				20032770	02/06/08	TIRE REPAIR SERVICES	20.47	
				20032769	02/06/08	TIRE REPAIR	20.47	
				20033004	02/20/08	TIRE REPAIR SERVICES	17.00	
				20033003	02/20/08	TIRE REPAIR SERVICES	15.08	5,024.99
2011682	04/30/08	08470	TEAMWERK REALTY	Ref002384688	04/28/08	UB Refund Cst #0000124760	37.29	37.29

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011433	04/16/08	02376	TECHKNOWSION INC	2002	11/12/07	SYSTEM INTEGRATION SERVICES	1,070.00	1,070.00
2011434	04/16/08	04216	TELE ATLAS NORTH AMERICA INC	INV44309	03/24/08	GIS SOFTWARE LICENSE	13,596.50	13,596.50
2011435	04/16/08	08384	THIERRY DIMATTEO	000095	04/08/08	ARTIFICIAL TURF CUSTOMER REBATE	1,000.00	1,000.00
2011523	04/23/08	06847	THIRD AVENUE VILLAGE ASSN	06847	04/21/08	SPACE RENTAL/CINCO DE MAYO FAIR	180.00	180.00
2011348	04/09/08	08367	TIFFANEY SUGAI	Ref002384020	04/04/08	UB Refund Cst #0000122857	20.50	20.50
2011683	04/30/08	08435	TIFFANY BAILEY	Ref002384653	04/28/08	UB Refund Cst #0000088536	61.69	61.69
2011432	04/16/08	04977	T-MOBILE	000108	04/04/08	CELL PHONE & BLACKBERRY SERVICES	1,367.99	1,367.99
2011349	04/09/08	08159	TORRES, LEONEL	016623	03/05/08	TRAVEL CONF EXPENSES	153.00	153.00
2011684	04/30/08	08159	TORRES, LEONEL	000148	04/23/08	TRAVEL & EXPENSE REIMBURSEMENT	363.91	363.91
2011524	04/23/08	07936	TRACER ENVIRONMENTAL SCIENCES	212303	03/31/08	RISK MANAGEMENT CONSULTING SERVICES	2,737.89	2,737.89
2011350	04/09/08	08338	TRACY UVEGAS	Ref002383986	04/04/08	UB Refund Cst #0000017619	11.93	11.93
2011218	04/02/08	08320	TRIMARK PACIFIC HOMES	000050	03/25/08	WORK ORDER REFUND D0343-XX6183	520.73	520.73
2011219	04/02/08	07674	U S BANK CORPORATE PAYMENT	000068	02/22/08	DISTRICT EXPENSES	22.63	22.63
2011351	04/09/08	07674	U S BANK CORPORATE PAYMENT	000092	03/24/08	DISTRICT EXPENSES	717.17	717.17
2011436	04/16/08	07674	U S BANK CORPORATE PAYMENT	000121	03/24/08	DISTRICT EXPENSES	6,995.15	6,995.15
2011685	04/30/08	07674	U S BANK CORPORATE PAYMENT	000161	03/24/08	DISTRICT EXPENSES	4,243.10	4,243.10
2011525	04/23/08	08402	U S POSTMASTER	000132	04/21/08	POSTAGE FOR SPECIAL MAILING	1,464.55	1,464.55
2011437	04/16/08	06829	U S SECURITY ASSOCIATES INC	148253	03/27/08	AFTER HOURS SECURITY SVCS	768.50	
				116824	02/21/08	AFTER HOURS SECURITY SVCS	768.50	1,537.00
2011526	04/23/08	00427	UNDERGROUND SERVICE ALERT OF	320080447	04/01/08	UNDERGROUND TRENCH SERVICE ALERTS	379.50	379.50
2011527	04/23/08	03563	UNDERGROUND UTILITIES INC	036783	03/31/08	METER RETROFIT	14,170.00	14,170.00
2011528	04/23/08	00075	UNION TRIBUNE PUBLISHING CO	CO80302021	03/31/08	BID ADVERTISEMENT	531.25	531.25
2011352	04/09/08	08262	UNITED RENTALS NORTHWEST INC	72344195001	03/20/08	MANLIFT RENTAL	423.24	
				72383005001	03/19/08	CONCRETE	177.79	601.03

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011142	04/02/08	05417	UNITED STATES DEPARTMENT	Ben2383839	04/03/08	PAYROLL DEDUCTION	100.00	100.00
2011368	04/16/08	05417	UNITED STATES DEPARTMENT	Ben2384324	04/17/08	PAYROLL DEDUCTION	100.00	100.00
2011686	04/30/08	05417	UNITED STATES DEPARTMENT	Ben2384735	05/01/08	PAYROLL DEDUCTION	100.00	100.00
2011438	04/16/08	00350	UNITED STATES POSTAL SERVICE	000109	04/15/08	REIMBURSE POSTAGE MACHINE	1,500.00	1,500.00
2011220	04/02/08	07662	UNITEDHEALTHCARE SPECIALTY	000069	04/01/08	BASIC LIFE/AD&D & SUPP LIFE INSURANCE	5,092.25	5,092.25
2011687	04/30/08	07662	UNITEDHEALTHCARE SPECIALTY	000169	04/30/08	BASIC LIFE/AD&D & SUPP LIFE INS	5,082.50	5,082.50
2011143	04/02/08	03212	UNUM LIFE INSURANCE	Ben2383819	04/03/08	LONG TERM DISABILITY	9,276.24	9,276.24
2011688	04/30/08	03212	UNUM LIFE INSURANCE	Ben2384715	05/01/08	LONG TERM DISABILITY	6,318.05	6,318.05
2011439	04/16/08	03190	VALCO INSTRUMENTS CO INC	90050831	03/27/08	HACH APA 6000 PM PARTS	4,245.18	4,245.18
2011144	04/02/08	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2383831	04/03/08	DEFERRED COMP PLAN	8,356.60	8,356.60
2011369	04/16/08	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2384316	04/17/08	DEFERRED COMP PLAN	7,229.78	7,229.78
2011689	04/30/08	01095	VANTAGEPOINT TRANSFER AGENTS	Ben2384727	05/01/08	DEFERRED COMP PLAN	7,012.50	7,012.50
2011353	04/09/08	03329	VERIZON WIRELESS	0641553261	03/21/08	WIRELESS DATA SERVICES	7,539.37	7,539.37
2011354	04/09/08	08356	VICKI PAINTER	Ref002384008	04/04/08	UB Refund Cst #0000093442	33.40	33.40
2011690	04/30/08	05495	VOICE & VIDEO RENTALS	23368	04/04/08	RENTALS FOR MICROTURBINE DEDICATION	383.18	383.18
2011529	04/23/08	03588	VWR INTERNATIONAL INC	33950515	03/28/08	AUTOMATIC BURET FOR PAO	446.67	446.67
2011221	04/02/08	00101	W W GRAINGER INC	9588770306	03/11/08	ANCHORS / PAINT	324.13	
				9587869646	03/11/08	ELECTRICAL MATERIAL	219.68	
				9590382108	03/12/08	CIRCUIT BREAKER FINDER	142.55	
				9587869653	03/11/08	ELECTRICAL MATERIAL	135.70	822.06
2011355	04/09/08	00101	W W GRAINGER INC	9596709353	03/19/08	MATERIALFOR SHOP STOCK	1,625.21	
				9596713504	03/19/08	SUMP PUMPS	930.96	
				9596772682	03/19/08	MAINTENANCE ITEMS	849.40	
				9596772690	03/19/08	PAINT FOR 850-1 STATION	205.20	
				9592833900	03/14/08	V BELT	126.58	
				9595516650	03/18/08	6 VOLT BATTERIES	112.49	
				9596709361	03/19/08	SWITCH COVERS	63.14	3,912.98

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011440	04/16/08	00101	W W GRAINGER INC	9598304930	03/21/08	TOOLS	694.75	
				9598304948	03/21/08	TOOLS	167.42	
				9600612551	03/25/08	PAINT FOR PUMPS	148.57	
				9601846034	03/27/08	MATERIAL FOR SHOP STOCK	105.06	
				9602498603	03/27/08	TOOLS	54.41	
				9600621487	03/25/08	BRADY LABEL PRINTER RIBBON	42.24	1,212.45
2011530	04/23/08	00101	W W GRAINGER INC	9607842268	04/03/08	PRESSURE GAUGES	427.65	427.65
2011691	04/30/08	00101	W W GRAINGER INC	9610068745	04/07/08	PAINT	510.68	
				9611178600	04/08/08	HIDDEN MOUNTAIN LIFT STATION PUMP BELTS	92.19	
				9611020844	04/08/08	PAINT	26.70	629.57
2011356	04/09/08	00262	WATER AGENCIES ASSOCIATION	000090	04/07/08	MEETING REGISTRATION	270.00	270.00
2011222	04/02/08	00014	WAXIE SANITARY SUPPLY	70534531	03/12/08	WAXIE	1,436.03	1,436.03
2011692	04/30/08	00014	WAXIE SANITARY SUPPLY	70580878	04/09/08	JANITORIAL SUPPLIES	1,216.53	
				70580879	04/09/08	WAXIE HAND TOWELS	46.54	1,263.07
2011441	04/16/08	01343	WE GOT YA PEST CONTROL	47212	03/26/08	BEE REMOVAL	115.00	115.00
2011531	04/23/08	01343	WE GOT YA PEST CONTROL	47389	04/03/08	BEE REMOVAL	115.00	115.00
2011223	04/02/08	07780	WEBER SCIENTIFIC	00437554	03/07/08	LABORATORY SUPPLIES	108.21	108.21
2011693	04/30/08	08447	WELLS FARGO	Ref002384665	04/28/08	UB Refund Cst #0000119386	50.45	50.45
2011357	04/09/08	00190	WEST PAYMENT CENTER	815637843	03/20/08	LEGAL LIBRARY UPDATES	1,324.36	1,324.36
2011532	04/23/08	00190	WEST PAYMENT CENTER	6051363484	04/02/08	LEGAL REFERENCE BOOKS	848.66	848.66
2011694	04/30/08	00190	WEST PAYMENT CENTER	6051436444	04/10/08	LEGAL REFERENCE BOOKS	495.68	495.68
2011533	04/23/08	00125	WESTERN PUMP INC	0066609IN	03/31/08	APCD TESTING	625.00	625.00
2011358	04/09/08	03692	WESTIN ENGINEERING INC	30252	03/17/08	CIP P1210 - ASSET MANAGEMENT PLAN	13,766.78	13,766.78
2011695	04/30/08	03692	WESTIN ENGINEERING INC	30447	04/09/08	STRATEGIC PLAN PROJECT	10,000.00	10,000.00
2011224	04/02/08	07941	WESTTURF LANDSCAPE MGMT INC	12030	03/28/08	WATER METER BOX CLEAN OUT	8,190.00	8,190.00
2011359	04/09/08	02849	WHITAKER BROTHERS BUSINESS	INV0178309	03/18/08	RIBBONS	36.36	36.36
2011225	04/02/08	04605	WILLIAM LYON HOMES	000053	03/25/08	WORK ORDER REFUND D0160-XX9676	1,803.69	1,803.69

OTAY WATER DISTRICT
CHECK REGISTER
FOR CHECKS 2011134 THROUGH 2011696
RUN DATES 4/2/2008 TO 4/30/2008

Check #	Date	Vendor	Vendor name	Invoice	Inv Date	Description	Amount Paid	Check Total
2011226	04/02/08	02725	WILLIAMS SCOTSMAN INC	80266238	03/08/08	MOBILE OFFICE RENTAL @ TREATMENT PLANT	288.74	288.74
2011696	04/30/08	08436	YASMIN CORTEZ	Ref002384654	04/28/08	UB Refund Cst #0000090729	44.32	44.32
2011442	04/16/08	06288	ZONDIROS CORPORATION	7	03/18/08	I 905 UTILITY RELOCATIONS	250,642.05	
				6	03/18/08	I 905 UTILITY RELOCATIONS	48,682.99	299,325.04
2011534	04/23/08	06288	ZONDIROS CORPORATION	8	03/31/08	I 905 UTILITY RELOCATIONS	133,332.00	133,332.00
			GRAND TOTAL				**4,012,315.50**	**4,012,315.50**

Water Planning Committee
Agenda Item No. II-2-A

Pick up Packet

San Diego County Water Authority

April 24, 2008

Attention: Water Planning Committee

Drought Management Plan Implementation Report (Information)

Purpose
To provide a status report on water supply and demand conditions and implementation of the Water Authority's Drought Management Plan.

Background
The following information provides an overview of local and imported supplies and demands.

Imported Supply Conditions
State Water Project
As of April 1, Water Year 2008 statewide hydrologic conditions were as follows: precipitation, 90 percent of average to date; runoff, 55 percent of average to date; and reservoir storage, 85 percent of average for the date. Table 1 compares the snowpack for the 2007 and 2008 Water Year through April 21.

Table 1. Snowpack Water Content

Region	Percent of Average	
	April 21, 2007	April 21, 2008
Northern Sierra	34	94
Central Sierra	37	69
Southern Sierra	26	76
Statewide	34	78

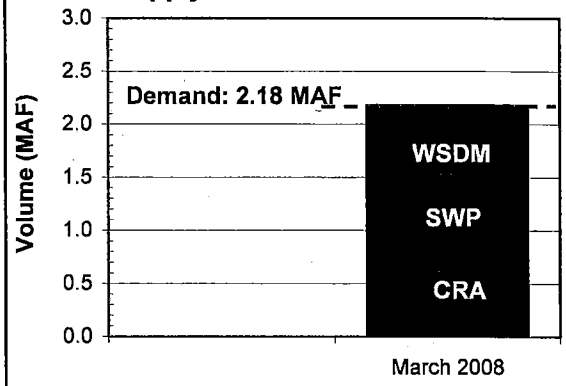
Source: DWR California Data Exchange Center.

The California Department of Water Resources 2008 Table A allocation for water delivery to the State Water Project remains at 35 percent of the contractors' total requested amounts, with a final allocation expected in May 2008.

Colorado River
The level in Lake Mead is approximately 1,112 feet and is 49 percent full. The March 2008 observed inflow to Lake Powell was 89 percent of normal. Projected water year 2008 unregulated inflow into Lake Powell is 111 percent of normal. The snowpack in the Colorado River basin as of April 21, 2008, is at 121 percent.

Metropolitan Water District Supplies and Deliveries
Based on conditions on the State Water Project (SWP) and Colorado River Aqueduct (CRA), Figure 1 and Table 2 show Metropolitan's projected calendar year 2008 core SWP and CRA supplies and proposed Water Surplus and Drought Management actions to meet projected deliveries. Projected total demands are approximately 2.18 million acre-feet (MAF) at the current trend, which includes current trend sales of 2.07 MAF, plus 107 thousand acre-feet (TAF) of supplies from the Imperial Irrigation District/San

Figure 1. Metropolitan's CY 2008 Projected Supply and Demand Balance*



*Demand estimates reflect replenishment deliveries discontinued, and reduced deliveries under IAWP.

Diego County Water Authority Transfer, canal lining projects, and adjustments for system losses.

At its April Board meeting, Metropolitan announced that it expects to meet the range of estimated demands in calendar year 2008 by drawing on its Water Surplus and Drought Management reserve supplies without implementing a Municipal & Industrial shortage allocation. Metropolitan also announced plans to work with its member agencies to develop an "extraordinary conservation" program for Board consideration in May or June 2008.

Table 2. CY 2008 Projected Supplies and WSDM Actions (thousand acre-feet)	
Projected CRA and SWP Supplies	
State Water Project Supplies	731,000
Colorado River Supplies	781,000
Total SWP and CRA Supplies	**1,512,000**
Projected WSDM Actions	
Water Transfers & Exchanges	163,000
Surface Storage	263,000
Groundwater Storage	49,000
Central Valley Banking	190,000
Total Projected WSDM Actions	**665,000**

Los Angeles Aqueduct
The city of Los Angeles relies on three primary sources of water: supplies delivered via the Los Angeles Aqueduct from the Eastern Sierra Nevada, water purchased from Metropolitan, and groundwater. Dry conditions in the Eastern Sierra results in increased purchases from Metropolitan by the city of Los Angeles, which in turn potentially decreases the available supplies to the Water Authority. As of April 21, 2008, current snowpack water content in the Southern Sierra region is at 76 percent of average (Table 1).

Local Supply and Demand Conditions
Monitoring conditions includes tracking local rainfall, storage levels, and total water use. As shown in Figure 2, cumulative precipitation fell to below average (at Lindbergh Field and Lake Cuyamaca) due to March dry conditions. As of March 31, 2008, approximately 22,327 acre-feet (AF) was held as carryover water storage in Water Authority accounts in member agency reservoirs.

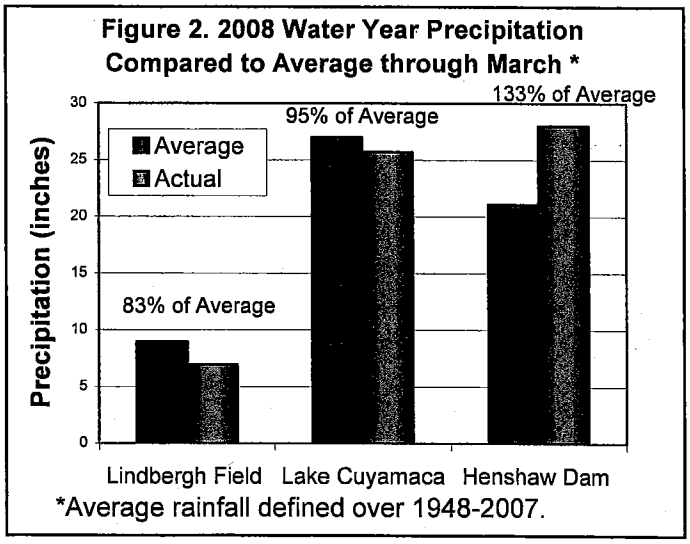
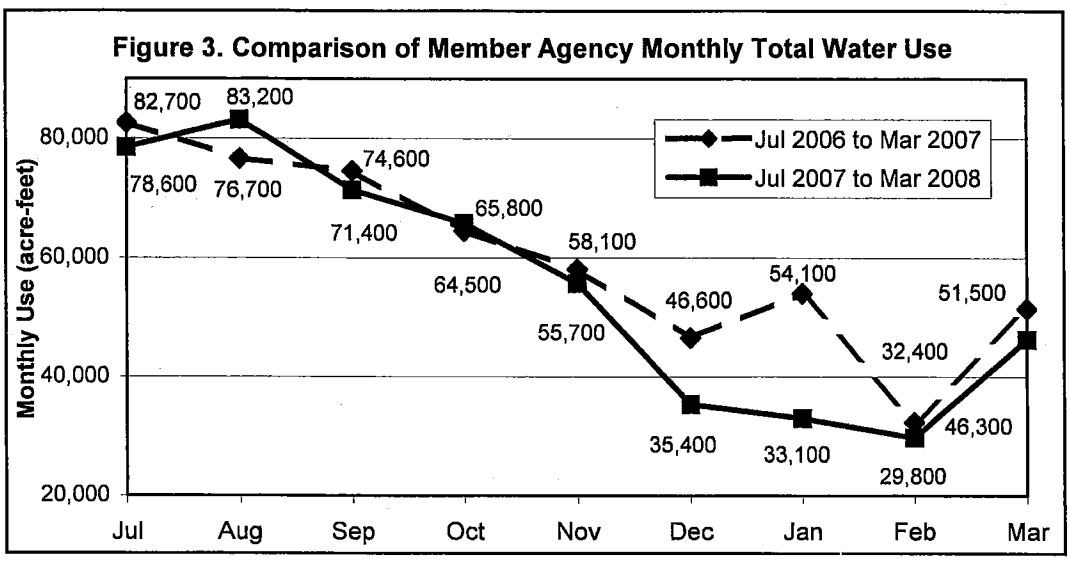
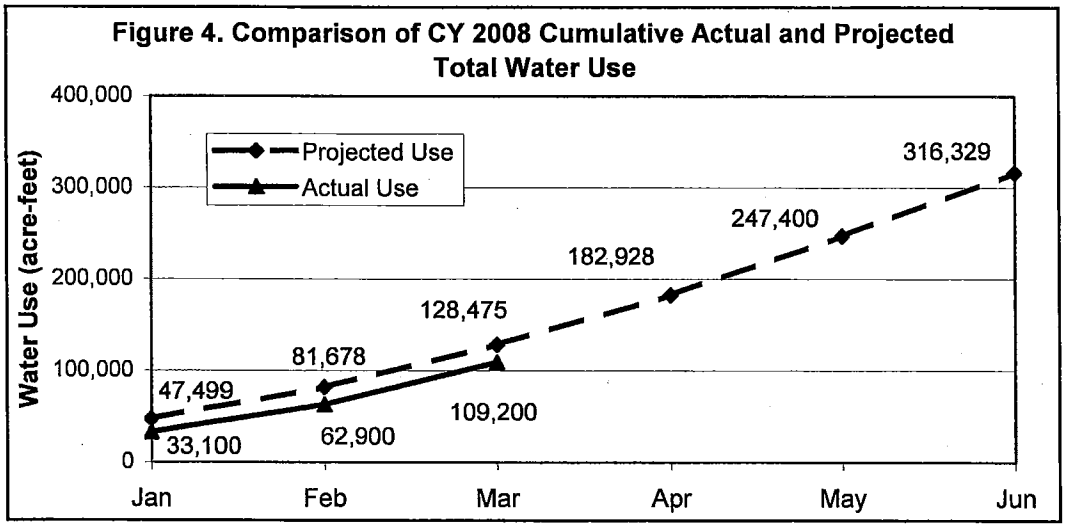


Figure 3 shows the member agencies' monthly total water use from July 2006 through March 2007 compared to July 2007 through March 2008. Water use in calendar year 2008 is lower than calendar year 2007, attributed to factors including reduction in deliveries under the Interim Agricultural Water Program, weather, and the 20-Gallon Challenge. Figure 4 presents cumulative total water use over calendar year 2008 compared to projections.





Discussion

The Water Authority is taking the following actions to implement Stage 2 of the DMP.

Communication Strategy and Call for Voluntary Conservation

The Public Affairs and Water Resources departments continue to collaborate on implementing strategies and tactics for drought management communications outreach, including the "20-Gallon Challenge" campaign for increased voluntary water conservation. The Water Authority and Mentus are finalizing media buys, advertising production, and other activities associated with launching the advertising and marketing campaign to support drought management communications and the 20-Gallon Challenge in May 2008 and continue it through April 2009.

Secure Transfer Option Contracts

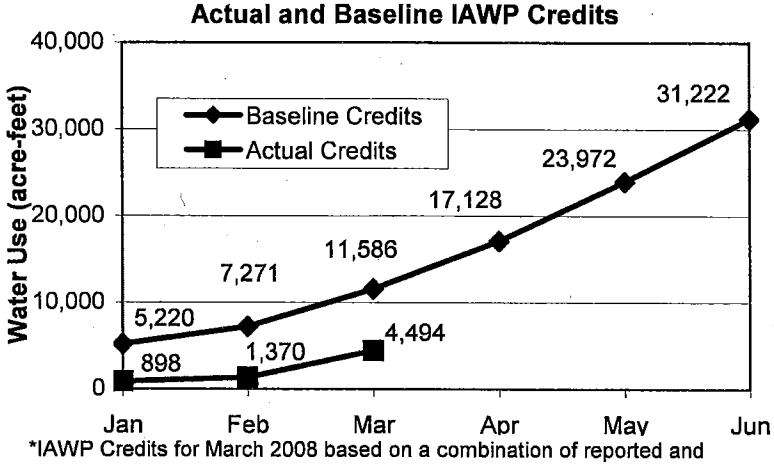
Last month the Board authorized the general manager to execute April 2, 2008, options in accordance with one-year water transfer agreements with Butte Water District (10,006 AF) and

Sutter Extension Water District (13,071 AF). On April 15, 2008, the Water Authority notified these agencies of its intent to exercise its option to purchase the supplies. More details on this effort are provided in a separate information memo this month.

Interim Agricultural Water Program

Building on January's success in meeting the Metropolitan required 30 percent reduction target in Interim Agricultural Water Program deliveries, member agencies continued to meet or exceed their cutback objectives in February and March 2008 (Figure 5). For the third consecutive month, certified Interim Agricultural Water Program deliveries equate to a reduction in agricultural demand of over 60 percent from the Water Authority's established Base Period. Metropolitan's Interim Agricultural Water Program guidelines permit monthly savings from agricultural demand reductions beyond the required 30 percent cutback to be banked for use later in the calendar year.

Figure 5. Comparison of CY 2008 Cumulative Actual and Baseline IAWP Credits



*IAWP Credits for March 2008 based on a combination of reported and estimated data.

Drought Response Workgroup

At the March 2008 Board meeting, the Water Authority's Board of Directors approved for release a Model Drought Response Conservation Program Ordinance, which was developed with extensive input from the Drought Response Workgroup, consisting of Water Authority and member agency staff. The model ordinance was distributed to the member agencies, and will serve as a regionally consistent template for member agencies to use in updating their existing ordinances.

Water Authority staff is also working with the member agency staff through the Drought Response Workgroup to develop a draft resolution establishing rules and regulations for implementing member agency supply allocations. The draft resolution will primarily address the process for setting member agency allocations, including an appeals process, and assessment of penalties.

Prepared by: Lesley Dobalian, Water Resources Specialist
Reviewed by: Ken Weinberg, Director Water Resources

Water Planning Committee
Agenda Item No. III-3

Pick up Packet

San Diego County Water Authority

April 16, 2008

Attention: Water Planning Committee

Water Resources Report

Purpose
This report includes the following:

(1) Rainfall Totals: March 2008
(2) Calendar Year 2008 Authority Firm Purchase Order Deliveries
(3) Calendar Year 2008 Firm Water Deliveries (Tier 1 purchases) to Member Agencies
(4) Distribution of Water Resources:
    Summary of Authority Member Agency Operations for March 2008
    Exhibit A – Deliveries to Member Agencies
    Exhibit B – Water Use by Member Agencies
    Exhibit C – Storage Available to Member Agencies
    Exhibit D – Firm Water Deliveries to Member Agencies
    Exhibit E – Firm Purchases from Metropolitan Water District
    Exhibit F – Summary of Water Authority Member Agency Operations

RAINFALL TOTALS (inches)						
	March 2008		2007-2008 WATER YEAR (October 2007 through September 2008)			
Station	Actual	Normal	Actual	Normal	Departure	% Normal
Lindbergh Field (N.O.A.A.)	0.26	1.66	6.95	8.40	(1.45)	83
Lake Cuyamaca (Helix W.D.)	0.03	5.95	25.68	26.76	(1.08)	96
Lake Henshaw (Vista I.D.)	0.44	4.64	28.01	20.81	7.20	135

EXHIBIT A

MONTHLY WATER RESOURCES REPORT
Water Deliveries to Member Agencies
(acre-feet)

MONTH OF MARCH 2008

AGENCY	March 2008	March 2007	12 Months Ending March 2008	12 Months Ending March 2007
Carlsbad M.W.D.	1,514.7	1,327.4	21,067.1	21,324.6
Del Mar, City of	75.5	103.1	1,258.9	1,418.0
Escondido, City of	1,905.5	1,834.3	29,305.3	24,940.6
Fallbrook P.U.D.	824.7	1,411.4	18,628.1	19,051.7
Helix W.D.	3,293.1	2,946.1	40,572.8	35,271.7
Lakeside W.D.	263.8	273.0	4,310.1	740.6
National City, City of	0.0	0.0	2,073.5	2,316.5
Oceanside, City of	2,221.7	2,370.0	32,342.3	32,943.7
Olivenhain M.W.D.	1,647.6	1,690.6	24,630.2	23,798.1
Otay W.D.	2,678.3	2,875.7	37,859.4	42,138.6
Padre Dam M.W.D.	1,106.7	1,075.5	16,245.9	19,638.1
Pendleton Military Reservation	80.4	69.1	282.6	625.4
Poway, City of	919.9	1,017.4	14,844.5	15,775.4
Rainbow M.W.D.	1,618.7	2,172.5	28,989.5	30,796.7
Ramona M.W.D.	776.0	910.7	13,388.0	11,845.4
Rincon Del Diablo M.W.D.	536.0	514.5	8,133.7	8,215.9
San Diego, City of	18,511.9	11,203.9	233,028.6	219,547.3
San Dieguito W.D.	73.4	354.6	5,020.5	5,832.5
Santa Fe I.D.	305.2	691.7	10,110.1	10,666.5
South Bay I.D.	0.1	0.0	10,469.0	7,387.3
Vallecitos W.D.	1,393.1	1,500.1	20,494.0	20,715.7
Valley Center M.W.D.	2,139.8	3,348.2	42,953.2	47,729.1
Vista I.D.	1,601.2	1,669.4	22,054.2	16,682.8
Yuima M.W.D.	0.0	148.5	4,092.2	3,327.8
Deliveries To SDCWA Agencies [1]	43,487.3	39,507.7	637,144.2	622,730.0
Deliveries To SDCWA Storage [2]	0.0	0.0	23,922.3	1,351.4
TOTAL MEMBER AGENCY DELIVERIES	43,487.3	39,507.7	613,221.9	621,378.6
Deliveries To Other Agencies	76.4	64.5	844.1	736.1
Deliveries From SDCWA Storage [3]	0.0	285.7	4,004.8	285.7

[1] Deliveries to SDCWA agencies include amounts delivered and placed into Water Authority storage accounts.
[2] Deliveries to SDCWA storage accounts are subtracted to get total deliveries.
[3] Water sold from SDCWA storage accounts is included in the appropriate agency delivery total.

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Water Resources Department

EXHIBIT B

MONTHLY WATER RESOURCES REPORT
Estimated Water Use by Member Agency
(acre-feet)

MONTH OF MARCH 2008

AGENCY	Imported Source S.D.C.W.A.		Local Sources						March Totals	
			Surface Water		Groundwater		Reclaimed Water			
	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007
Carlsbad M.W.D.	1,040.2	1,327.4	0.0	0.0	0.0	0.0	121.9	119.5	1,162.1	1,446.9
Del Mar, City of	75.5	103.1	0.0	0.0	0.0	0.0	5.3	5.2	80.8	108.3
Escondido, City of	1,931.5	2,277.5	0.0	0.0	0.0	0.0	16.0	15.7	1,947.5	2,293.2
Fallbrook P.U.D. [1]	1,020.1	1,411.5	0.0	0.0	12.5	17.9	19.4	19.0	1,052.0	1,448.4
Helix W.D.	2,980.7	1,733.1	9.5	1,151.3	0.2	8.8	0.0	0.0	2,990.4	2,893.2
Lakeside W.D.	263.8	273.0	0.0	0.0	95.2	92.9	0.0	0.0	359.0	365.9
National City, City of	0.0	38.6	256.2	313.5	223.0	186.6	0.0	0.0	479.2	538.7
Oceanside, City of	2,221.7	2,370.0	0.0	0.0	156.7	211.1	0.0	0.0	2,378.4	2,581.1
Olivenhain M.W.D.	1,647.6	1,690.6	0.0	0.0	0.0	0.0	52.7	51.7	1,700.3	1,742.3
Otay W.D.	2,628.7	2,875.7	0.0	0.0	0.0	0.0	54.3	53.2	2,683.0	2,928.9
Padre Dam M.W.D.	1,081.9	1,056.6	0.0	0.0	0.0	0.0	28.9	28.3	1,110.8	1,084.9
Pendleton Military Reservation [2]	80.4	69.1	0.0	0.0	757.9	743.0	140.8	138.0	979.0	950.1
Poway, City of	917.4	984.9	26.9	28.2	0.0	0.0	0.0	0.0	944.3	1,013.1
Rainbow M.W.D.	1,643.7	2,231.5	0.0	0.0	0.0	0.0	0.0	0.0	1,643.7	2,231.5
Ramona M.W.D.	499.0	1,701.1	0.0	0.0	0.0	0.0	85.6	83.9	584.6	1,785.0
Rincon Del Diablo M.W.D.	536.0	514.5	0.0	0.0	0.0	0.0	224.3	219.9	760.3	734.4
San Diego, City of [3]	16,803.7	11,102.6	224.6	5,982.8	0.0	0.0	245.1	240.3	17,273.4	17,325.7
San Dieguito W.D.	73.4	454.6	480.5	277.0	0.0	0.0	53.4	52.4	607.3	784.0
Santa Fe I.D.	306.1	691.7	645.6	362.2	0.0	0.0	101.8	99.8	1,053.5	1,153.7
South Bay I.D.	0.0	113.1	884.2	1,031.0	351.6	186.6	0.0	0.0	1,235.8	1,330.7
Vallecitos W.D.	1,409.7	1,495.6	0.0	0.0	0.0	0.0	0.0	0.0	1,409.7	1,495.6
Valley Center M.W.D.	2,139.8	3,348.2	0.0	0.0	0.0	0.0	37.5	36.8	2,177.3	3,385.0
Vista I.D.	1,601.2	1,669.4	0.0	0.0	0.0	0.0	0.0	0.0	1,601.2	1,669.4
Yuima M.W.D.	0.0	148.5	0.0	0.0	61.9	106.0	0.0	0.0	61.9	254.5
TOTAL USE	40,902.1	39,681.9	2,527.5	9,146.0	1,659.0	1,552.9	1,187.0	1,163.7	46,275.5	51,544.5
PERCENT CHANGE	3%		-72%		7%		2%		-10%	

[1] De Luz figures included in Fallbrook P.U.D. total.
[2] Pendleton's imported water use includes water delivered by the South Coast Water District.
[3] Excludes water use supplied by the City of San Diego to areas outside of SDCWA's service territory.

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Water Resources Department

EXHIBIT C

MONTHLY WATER RESOURCES REPORT
Reservoir Storage
(acre-feet)

MONTH OF MARCH 2008

MEMBER AGENCY	Reservoir	Capacity	MARCH 2008	% of Capacity	MARCH 2007	% of Capacity	Change During Month
Carlsbad M.W.D.	Maerkle	600	0	0%	418	70%	0
Escondido, City of [1]	Dixon	2,606	2,299	88%	1,858	71%	(53)
	Wohlford	6,506	2,517	39%	2,334	36%	155
Subtotal		9,112	4,816	53%	4,192	46%	102
Fallbrook P.U.D.	Red Mountain	1,335	716	54%	545	41%	(201)
Helix W.D.	Cuyamaca	8,195	2,458	30%	4,625	56%	(80)
	Jennings	9,790	9,041	92%	8,633	88%	439
Subtotal		17,985	11,498	64%	13,257	74%	359
Poway, City of	Poway	3,320	2,916	88%	3,030	91%	(84)
Rainbow M.W.D.	Beck	625	175	28%	152	24%	(25)
	Morro Hill	465	73	16%	70	15%	(25)
Subtotal		1,090	248	23%	222	20%	(50)
Ramona M.W.D.	Ramona	12,000	4,032	34%	3,926	33%	274
San Diego, City of [2]	Barrett	37,947	27,507	72%	28,453	75%	653
	El Capitan	112,807	54,441	48%	39,148	35%	5,570
	Hodges	33,550	25,522	76%	23,122	69%	868
	Lower Otay	49,510	42,416	86%	35,761	72%	(720)
	Miramar	7,185	5,465	76%	4,651	65%	123
	Morena	50,207	8,489	17%	10,675	21%	(20)
	Murray	4,818	3,975	83%	3,192	66%	201
	San Vicente	90,230	81,152	90%	60,599	67%	3,996
	Sutherland	29,685	6,152	21%	17,231	58%	(1,858)
Subtotal		415,939	255,119	61%	222,831	54%	8,813
San Dieguito W.D./Santa Fe I.D.	San Dieguito	883	313	35%	409	46%	(147)
Sweetwater Authority	Loveland	25,400	9,875	39%	14,403	57%	1,360
	Sweetwater	30,079	15,605	52%	11,718	39%	238
Subtotal		55,479	25,480	46%	26,121	47%	1,598
Valley Center M.W.D.	Turner	1,612	1,612	100%	1,475	92%	0
Vista I.D. [3]	Henshaw	51,774	16,085	31%	6,289	12%	2,072
MEMBER AGENCY TOTAL WATER IN STORAGE		571,129	322,835	57%	282,715	50%	12,737
S.D.C.W.A. Accounts (Feb. 29)	Lower Otay		8,378		505		-
	San Vicente		13,440		3,664		-
	Sweetwater		0		4		-
TOTAL WATER IN STORAGE		571,129	344,653	60%	286,888	50%	-
OTHER AGENCIES							
Metropolitan Water District	Skinner	44,264	37,759	85%	38,348	87%	(1,897)
	Diamond Valley	800,000	598,983	75%	730,783	91%	(1,332)
State Water Project	Oroville	3,521,797	1,676,803	48%	3,123,325	89%	227,800
TOTAL OTHER WATER IN STORAGE		4,366,061	2,313,545	53%	3,892,456	89%	224,571

[1] City of Escondido storage does not include water allocated to Escondido Mutual Water Company or its rights to a portion of the unallocated water in Lake Henshaw.

[2] Includes reserves subject to City's outstanding commitments to the San Dieguito W.D., and the California American Mutual Water Company. SDCWA has storage contracts in City of San Diego reservoirs in the amount of 40,000 a.f. if capacity is available.

[3] Vista I.D. storage includes both allocated and unallocated water in Lake Henshaw.

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Water Resources Department

EXHIBIT D

MONTHLY WATER RESOURCES REPORT

Firm Water Deliveries to Member Agencies

(acre-feet)

THROUGH MONTH OF

March 2008

AGENCY	CY Tier 1 Threshold [1]	CY Firm Deliveries [2]	% of Tier 1 Threshold
Carlsbad M.W.D.	17,604.0	3,331.3	18.9%
Del Mar, City of	1,408.3	183.1	13.0%
Escondido, City of	20,829.0	3,865.6	18.6%
Fallbrook P.U.D.	8,211.4	1,440.2	17.5%
Helix W.D.	38,421.4	7,526.3	19.6%
Lakeside M.W.D.	4,707.1	590.8	12.6%
Oceanside, City of	26,491.1	5,145.6	19.4%
Olivenhain M.W.D.	18,533.7	3,372.8	18.2%
Otay W.D.	32,095.0	6,285.3	19.6%
Padre Dam M.W.D.	14,250.4	2,486.8	17.5%
Pendleton Military Reservation*	1,141.3	234.8	20.6%
Poway, City of	13,418.8	1,751.3	13.1%
Rainbow M.W.D.	8,940.4	2,350.8	26.3%
Ramona M.W.D.	7,965.1	1,532.8	19.2%
Rincon Del Diablo M.W.D.	7,240.3	1,155.5	16.0%
San Diego, City of	215,094.9	44,749.3	20.8%
San Dieguito W.D.	4,692.0	340.2	7.3%
Santa Fe I.D.	7,759.1	937.4	12.1%
Sweetwater Authority	13,094.7	0.0	0.0%
Vallecitos W.D.	13,385.0	2,946.0	22.0%
Valley Center M.W.D.	9,004.4	2,840.6	31.5%
Vista I.D.	17,059.1	3,732.4	21.9%
Yuima M.W.D.	39.2	0.0	0.0%
MEMBER AGENCY TOTAL [3]	501,385.6	96,798.9	19.3%
IID and Canal Lining Deliveries		(17,874.9)	
SDCWA Purchases for its own account		0.0	
CY Firm Deliveries [4]		78,924.0	15.7%

[1] Tier 1 threshold is equal to all firm deliveries up to 90% of a member agency's historic maximum year firm demand.

[2] Firm deliveries equal total deliveries minus IAWP and Long-Term Storage. SSOA is also subtracted during November - May, and added during June - October. Agency total reflects only those IAWP, Long-Term Storage, and SSOA certifications received through March 2008. Subsequent certifications will be applied accordingly.

[3] Does not reflect cumulative regional Tier 1 deliveries due to IID transfer water.

[4] Reflects cumulative regional Tier 1 deliveries after IID and canal lining deliveries and SDCWA purchases.

*Includes Tri-Cities deliveries.

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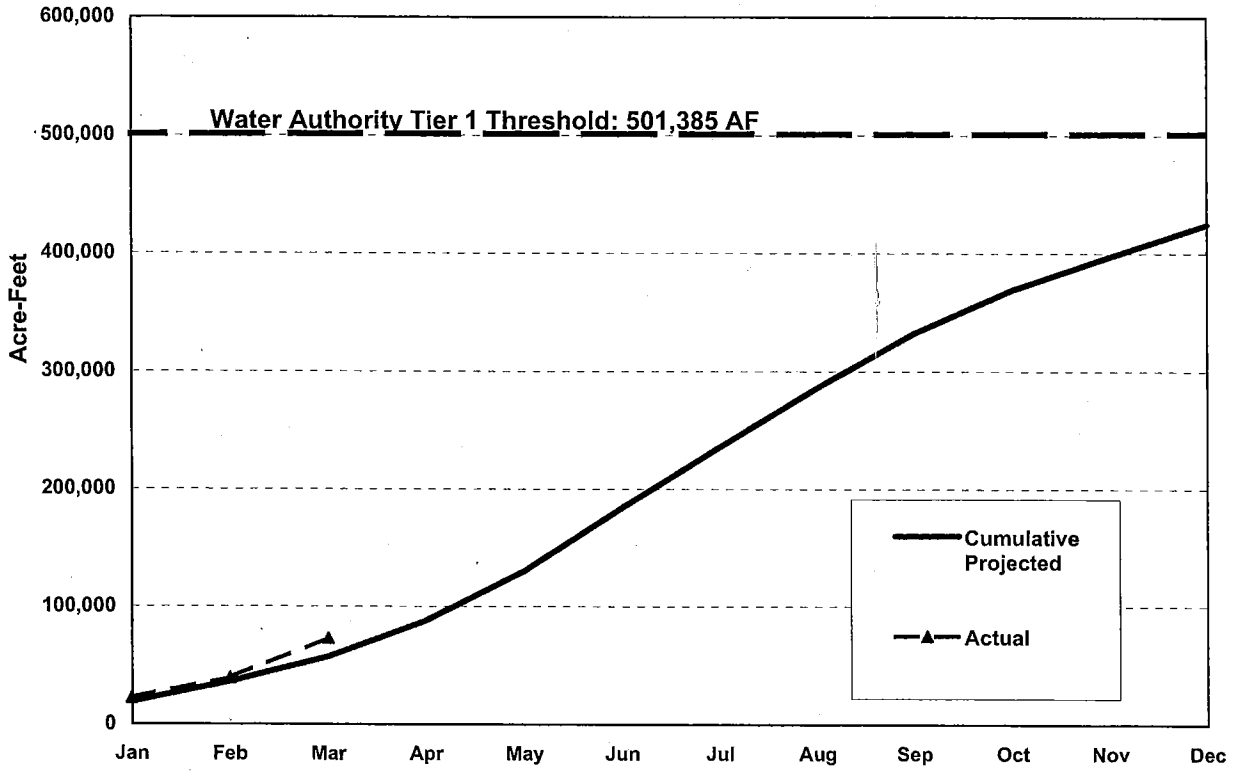
EXHIBIT E

MONTHLY WATER RESOURCES REPORT
Calendar Year 2008 Cumulative Water Authority Firm Purchases from Metropolitan Water District
(Excludes Projected CY08 IID & Canal Lining Deliveries of 80,120 AF and IAWP Deliveries)



NOTES:

Forecast includes 56,000 AF of *20-Gallon Challenge* savings and MWD's mandatory 30% IAWP deliveries cutback.
Projected cumulative firm purchases are based on annual budgetary sales forecast minus actual and estimated IAWP/IID deliveries through March 2008.

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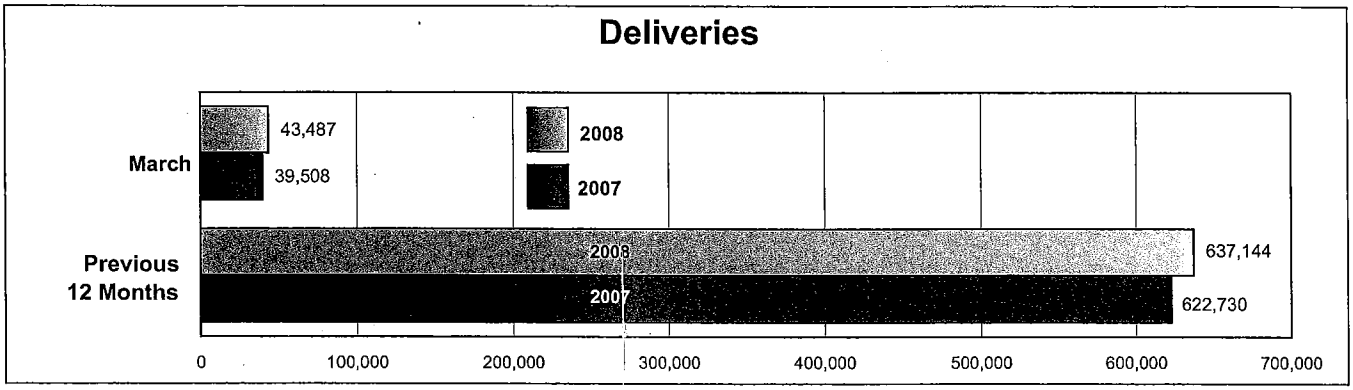
EXHIBIT F

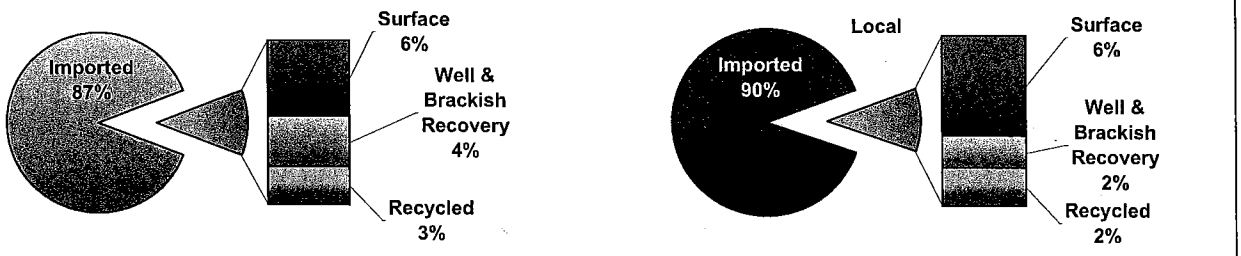
MONTHLY WATER RESOURCES REPORT
Summary of Water Authority Member Agency Operations
(acre-feet)

MONTH OF
MARCH 2008

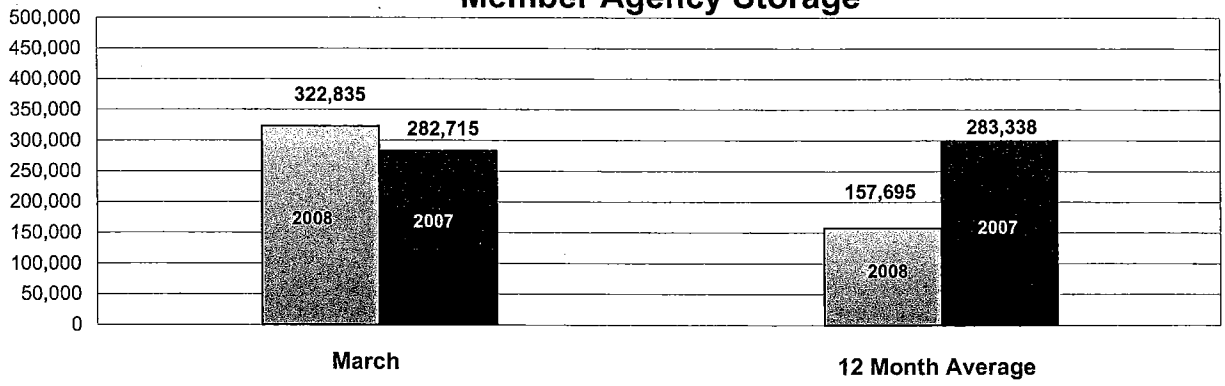
Deliveries



Water Use *



Member Agency Storage



* Any variances in totals due to rounding.

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Drought Management Plan Implementation

Water Planning Committee
April 24, 2008

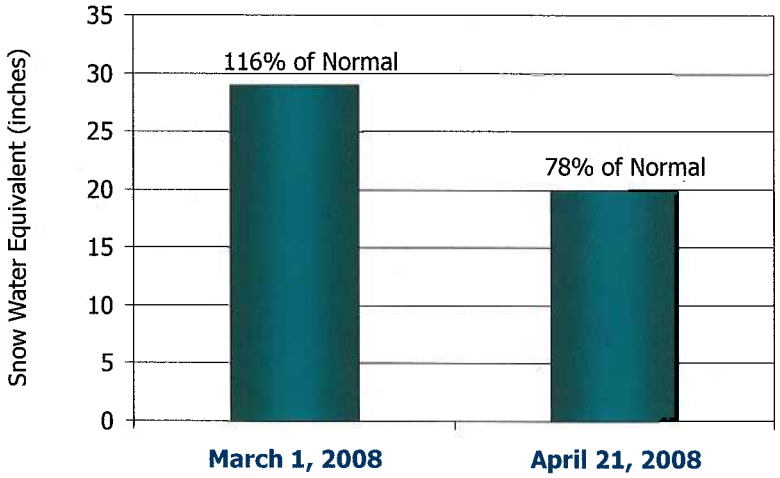
San Diego County Water Authority

Snowpack Conditions
As of April 21, 2008

Snowpack Water Content	
Region	Percent of Average
Statewide	78
Northern	94
Central	69
Southern	76
Lower Colorado Basin	121
Source: DWR California Data Exchange Center.	

2

Comparison of Statewide
Snow Water Equivalents



*6th Driest March on record for the State.

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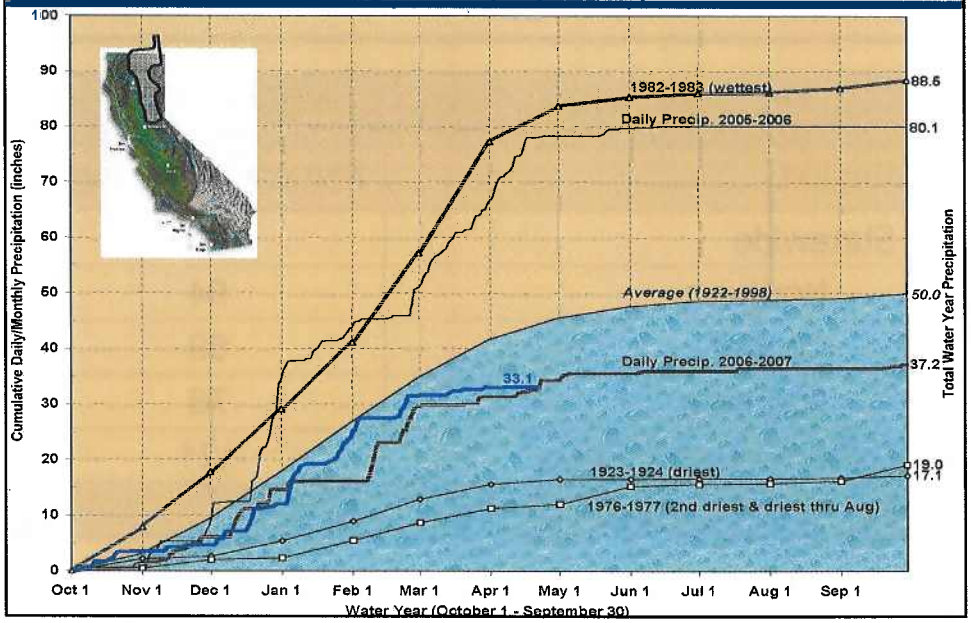
California Northern Sierra Precipitation
8-Station Index, April 21, 2008

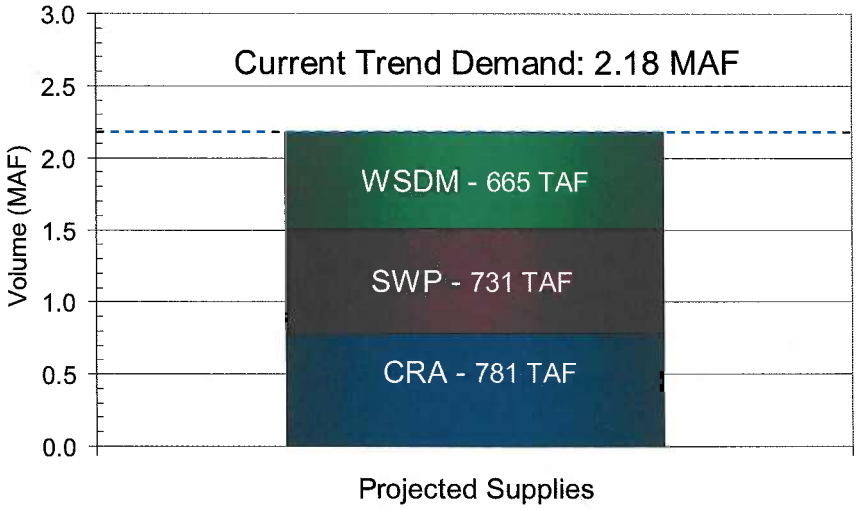


Another Wanger Decision

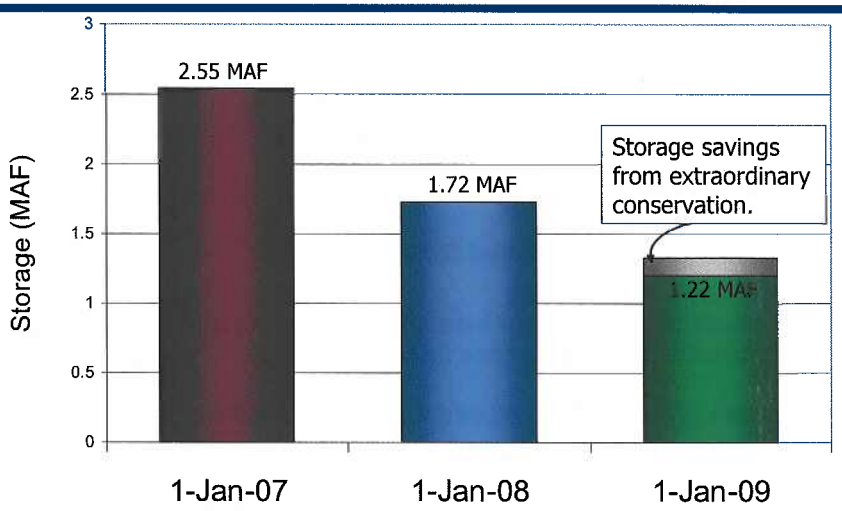
- Lawsuit brought by a coalition of environmental and fishing organizations challenging existing Biological Opinion
- Biological Opinion addresses protection of:
  - Chinook Salmon (Winter and Spring Runs)
  - Central Valley Steelhead
- April 16 decision invalidated Biological Opinion
  - Found to be incomplete
  - Needs to address critical habit and global climate change effects
  - Re-written opinion expected by December 2008
- Impact of the decision on water deliveries unclear
  - April 25 court date to discuss interim remedies

5

Metropolitan's CY 2008 Projected Supply and Demand Balance

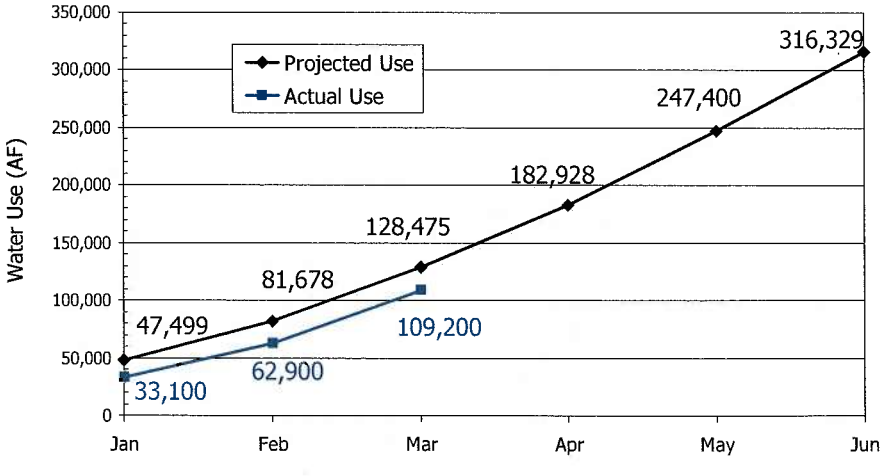


Metropolitan's WSDM Storage Levels
2007 through 2009



*CY 2009 is estimated assuming no additional supply augmentation, based on projected CY 2008 WSDM Actions.

CY 2008 Total Water Use Comparison of
Projected and Actual



8