

OTAY WATER DISTRICT
ENGINEERING, OPERATIONS & WATER RESOURCES COMMITTEE MEETING
and
SPECIAL MEETING OF THE BOARD OF DIRECTORS

2554 SWEETWATER SPRINGS BOULEVARD
SPRING VALLEY, CALIFORNIA
Board Room

THURSDAY
August 19, 2010
4:00 P.M.

This is a District Committee meeting. This meeting is being posted as a special meeting in order to comply with the Brown Act (Government Code Section §54954.2) in the event that a quorum of the Board is present. Items will be deliberated, however, no formal board actions will be taken at this meeting. The committee makes recommendations to the full board for its consideration and formal action.

AGENDA

1. ROLL CALL
2. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

DISCUSSION ITEMS

3. ADOPT RESOLUTION NO. 4156 OF THE BOARD OF DIRECTORS OF THE OTAY WATER DISTRICT APPROVING THE ANNEXATION TO OTAY WATER DISTRICT AND IMPROVEMENT DISTRICT NO. 14 OF THOSE LANDS DESCRIBED AS "SAMIR AND BEATRIX FARHAT SEWER ANNEXATION" (CHARLES) [5 minutes]
4. INFORMATIONAL REPORT REGARDING BOARD OF DIRECTORS POLICY 21, POLICY FOR SELECTION OF PROFESSIONAL CONSULTANTS, WITH REFERENCE TO CHANGES TO IN-HOUSE PROCEDURES (RIPPERGER) [5 minutes]
5. FISCAL YEAR 2010 4th QUARTER CAPITAL IMPROVEMENT PROJECT UPDATE REPORT (RIPPERGER) [10 minutes]
6. SAN DIEGO COUNTY WATER AUTHORITY UPDATE (WATTON) [10 minutes]
7. ADJOURNMENT

BOARD MEMBERS ATTENDING:

Jose Lopez, Chair
Gary Croucher

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

The Agenda, and any attachments containing written information, are available at the District's website at www.otaywater.gov. Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability that would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on August 13, 2010 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 24 hours in advance of the meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on August 13, 2010.



Susan Cruz, District Secretary



AGENDA ITEM 3

STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 1, 2010
SUBMITTED BY:	David Charles, Public Services Manager <i>DK</i>	W.O./G.F. NO:	0210-20.290 DIV. NO. 5
APPROVED BY: (Chief)	Rod Posada, Chief of Engineering <i>R. Posada</i>		
APPROVED BY: (Asst. GM):	Manny Magana, Asst. General Manager of Engineering & Operations <i>m. magana</i>		
SUBJECT:	Samir & Beatrix Farhat Sewer Annexation to the Otay Water District and to Improvement District 14		

GENERAL MANAGER'S RECOMMENDATION:

Adopt Resolution No. 4156, the annexation of the property of Samir and Beatrix Farhat to the District and to Improvement District No. 14 (Attachment B).

COMMITTEE ACTION: _____

See Attachment "A."

PURPOSE:

The purpose of the proposed annexation is to make sewer service available to a parcel owned by Samir and Beatrix Farhat (Property Owners).

ANALYSIS:

Property owners are requesting that their 1.30-acre real property, identified by APN 496-080-17-00, be annexed into the District and to Improvement District No. 14 to make sewer service available to said parcel due to their failing septic system. The parcel is currently outside the District's sphere of influence as well as Otay's Improvement District No. 14. Therefore, annexation of this property to the District, and to Improvement District No. 14 to qualify for sewer services, is necessary.

Due to the health and safety hazard caused by the failing septic system on the property (Refer to Attachment C), the Executive Officer of the Local Agency Formation Commission (LAFCO) issued a Certificate of Administrative Approval of a Contractual Service Agreement on March 29, 2010 to enable the property owner to connect to the

District's public sewer system (Refer to Attachment D). This Agreement allows the property owners to hook-up to the District's sewer system on an emergency basis prior to annexation approval by the District and LAFCO.

At its August 2, 2010 meeting, LAFCO granted its approval of the annexation of the property to the District in accordance with the provisions of the Government Code. It is recommended that the Board adopt Resolution No. 4156 (Attachment B), annexing the property of Samir and Beatrix Farhat to the District and to Improvement District No. 14.

The property receives water from the Helix Water District. This annexation will not create an island. The property is located at 10440 Russell Road, in the City of La Mesa and County of San Diego.

FISCAL IMPACT:



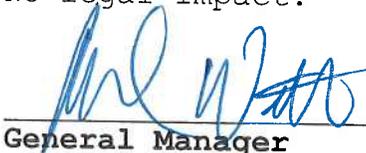
The property owners will be charged \$39 per year for availability fees plus a charge of \$54 per ASU per year.

STRATEGIC GOAL:

Provide sewer service to meet increasing customer needs.

LEGAL IMPACT:

No legal impact.



General Manager



ATTACHMENT A

SUBJECT/PROJECT:	Samir and Beatrix Farhat Sewer Annexation to ID 14 and to the Otay Water District
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COMMITTEE ACTION:

This item was discussed by the Engineering, Operations and Water Resources Committee at its meeting on August 19, 2010. The committee supports the presentation of this item to the full Board.

NOTE:

The "Committee Action" is written in anticipation of the Committee moving the item forward for Board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full Board.

Attachment B

RESOLUTION NO. 4156

A RESOLUTION OF THE BOARD OF DIRECTORS OF OTAY WATER DISTRICT APPROVING THE ANNEXATION TO OTAY WATER DISTRICT AND IMPROVEMENT DISTRICT NO. 14 OF THOSE LANDS DESCRIBED AS "SAMIR & BEATRIX FARHAT SEWER ANNEXATION" (FILE NO. 0210-20.290/DIV. 5)

WHEREAS, a letter has been submitted by Samir and Beatrix Farhat, the owners and party that has an interest in the land described in Exhibit "A," attached hereto, for annexation of said land to Otay Water District and Improvement District No. 14 pursuant to California Water Code Section 72670 et seq.; and

WHEREAS, pursuant to Section 72680.1 of said Water Code, the Board of Directors may proceed and act thereon without notice and hearing.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE OTAY WATER DISTRICT FINDS, RESOLVES, ORDERS AND DETERMINES as follows:

1. A depiction of the area proposed to be annexed, and the boundaries of ID 14 following the annexation, is set forth on a map filed with the Secretary of the District, which map shall govern for all details as to the area proposed to be annexed.

2. The purpose of the proposed annexation is to make sewer service available to the area to be annexed, which availability constitutes a benefit to said area.

3. The Board finds and determines that the area proposed to be annexed to ID 14 will be benefited by such annexation and that the property currently within ID 14 will also be benefited and not injured by such annexation because after the annexation a larger tax base will be available to finance the sewer facilities and improvements of ID 14.

4. The Board of Directors hereby declares that the annexation of said property is subject to the owners complying with the following terms and conditions:

(a) The petitioners for said annexation shall pay to Otay Water District the following:

- (1) Standard processing fee in the amount of \$692.00;
- (2) State Board of Equalization filing fees in the amount of \$350;
- (3) A sewer annexation fee of \$5,443 per EDU to be collected at the time of connection to the Otay Water District sewer system;
- (4) Yearly assessment fees will be collected through the County Tax Assessor's office in the amount of \$39 for APN 496-080-17-00;
- (5) Payment by the owners of APN 496-080-17-00 of all other applicable local or state agency fees or charges including a charge of \$54 per ASU annually.

(b) The property to be annexed shall be subject to taxation after annexation thereof for the purposes of the improvement district, including the payment of principal and interest on bonds and other obligations of the improvement district, authorized and outstanding at the time of annexation, the same as if the annexed property had always been a part of the improvement district.

5. The Board hereby declares the property described in Exhibit "A" shall be considered annexed to the boundaries of the District and ID 14 upon passage of this resolution.

6. The Board of Directors further finds and determines that there are no exchanges of property tax revenues to be made pursuant to California Revenue and Taxation Code Section 95 et seq., as a result of such annexation.

7. The annexation of APN 496-080-17-00 to the District is hereby designated as the "SAMIR & BEATRIX FARHAT SEWER ANNEXATION."

8. Pursuant to Section 572029(c) of the Government Code, the effective date of the SAMIR & BEATRIX FARHAT SEWER ANNEXATION shall be the date this Resolution is adopted by the Board of Directors of the Otay Water District.

9. The General Manager of the District and the Secretary of the District, or their respective designees, are hereby ordered to take all actions required to complete this annexation.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Otay Water District at a regular meeting held this 1st day of September, 2010.

President

ATTEST:

District Secretary



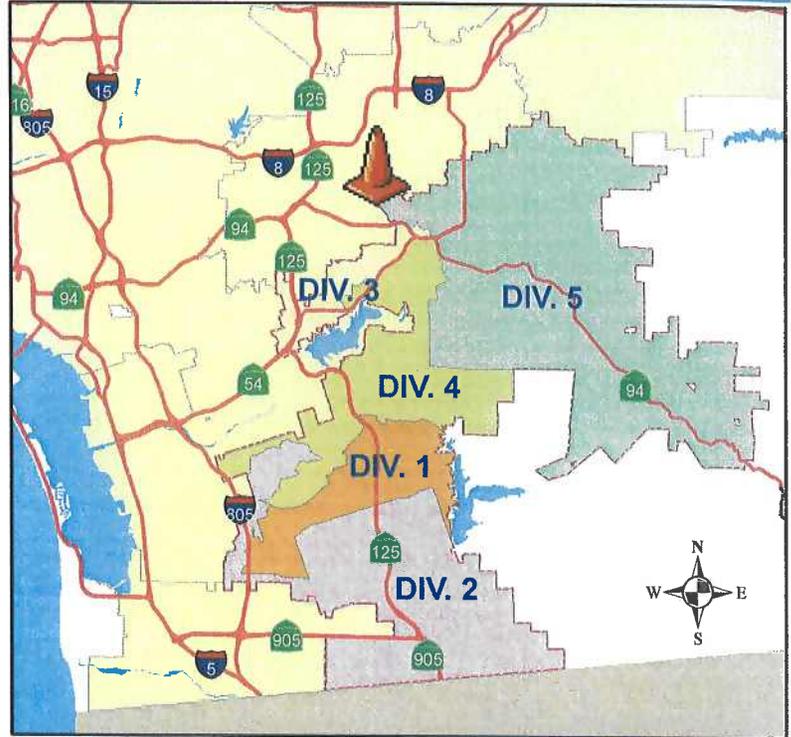
SAMIR & BEATRIX FARHAT

DEVELOPER: Samir & Beatrix Farhat
PROJECT#: File No. 0210-20.290
APN: 496-080-17-00
AREA: 1.30 ACRES
ADDRESS: 10440 RUSSELL RD
LA MESA, CA 91941
OWNER: Samir & Beatrix Farhat
DIR: DIV. 5
SID: 14
DATE: 8/11/2010

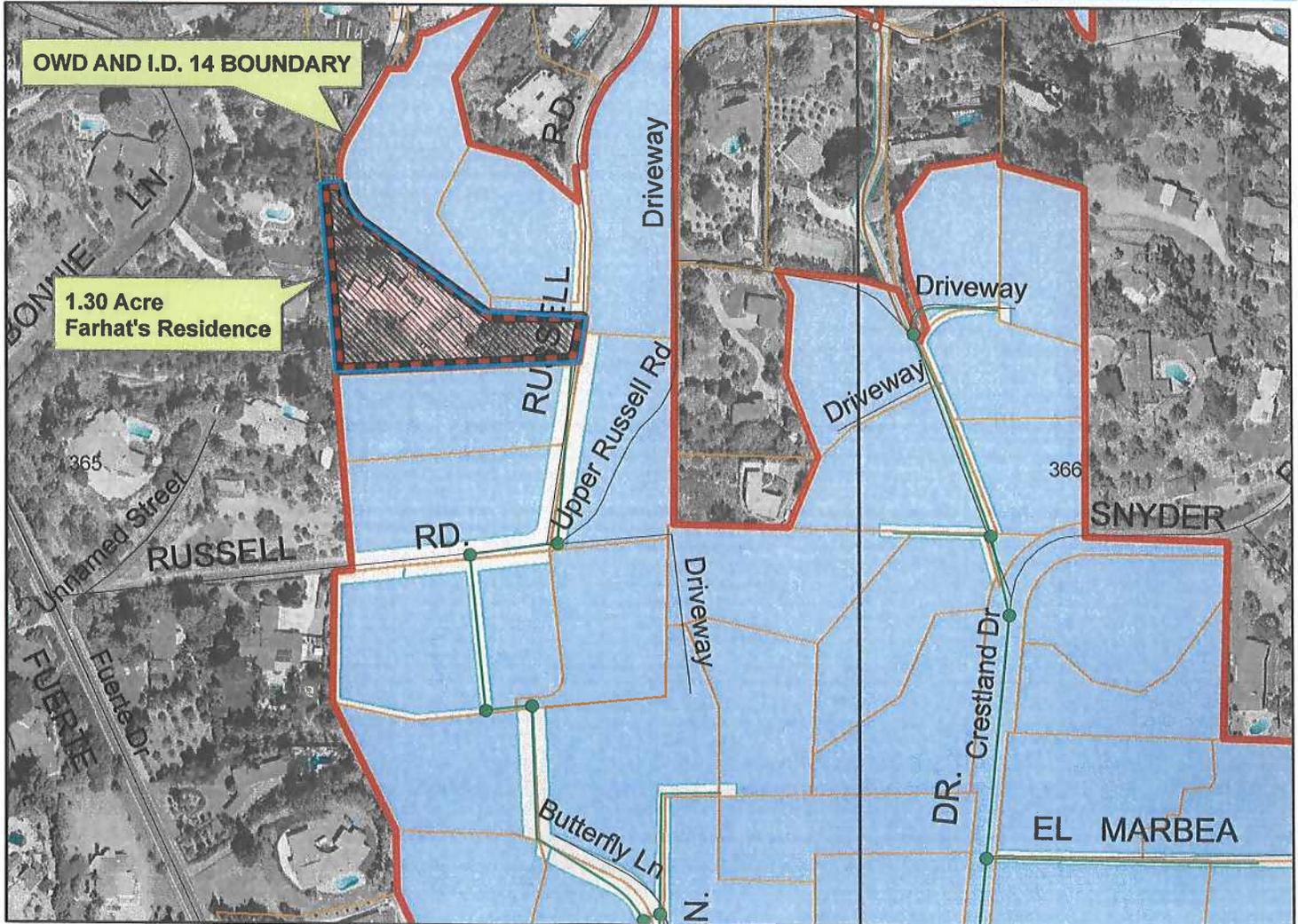


EXHIBIT A

VICINITY MAP



LOCATION MAP



LEGAL DESCRIPTION

ANNEXATION PARCEL Otay Water District I.D. 14

A PORTION OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 22, TOWNSHIP 16 SOUTH, RANGE 1 WEST, SAN BERNARDINO MERIDIAN, ACCORDING TO THE OFFICIAL PLAT THEREOF; AS SHOWN ON ROS 3401, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

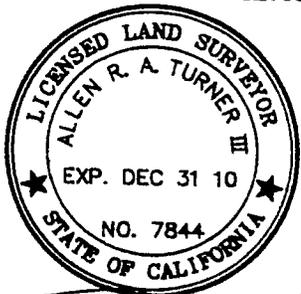
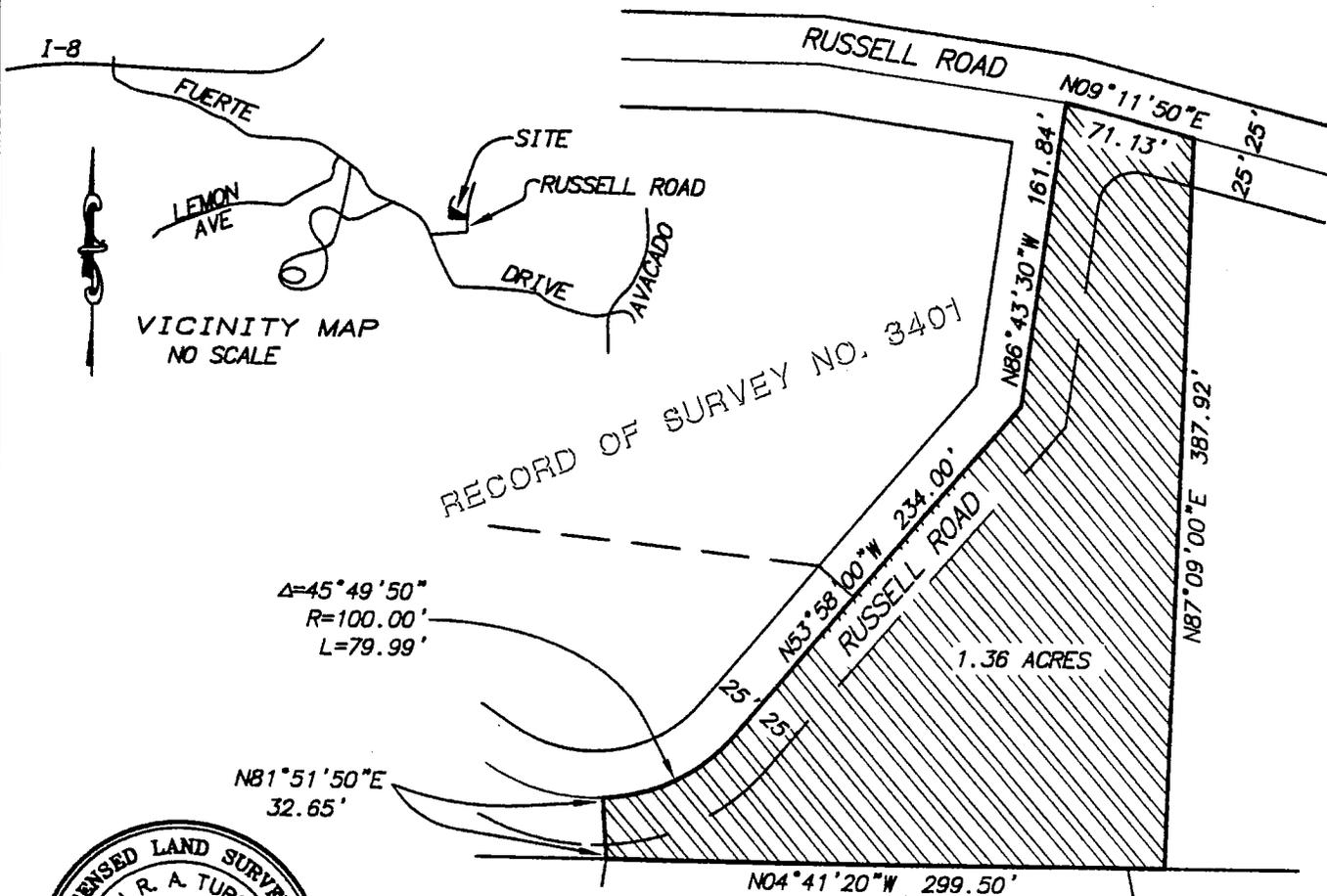
BEGINNING AT A POINT WHICH BEARS N70°49'W 519.33 FEET FROM THE CENTER OF SAID SECTION 22. SAID POINT BEING THE NORTHERLY TERMINUS OF A 300 FOOT RADIUS CURVE IN THE CENTER LINE OF THE COUNTY ROAD KNOWN AS AND SHOWN ON THE MAP THEREOF AS ROAD SURVEY NO. 563, SAID MAP BEING FILED IN THE OFFICE OF THE COUNTY SURVEYOR OF SAN DIEGO COUNTY; THENCE ALONG SAID CENTER LINE OF ROAD SURVEY NO. 563, N25°30'W 1117.82 FEET (COMPUTED FROM RECORD 1118.42 FEET) TO ENGINEER'S STATION 22 PLUS 72.48; THENCE N83°45'E 473.11 FEET TO POINT "A" OF THIS DESCRIPTION; THENCE CONTINUING N83°45'E 315.43 FEET; THENCE N9°11'50"E 301.76 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING N9°11'50"E 71.13 FEET TO THE EASTERLY PROLONGATION OF A LINE WHICH IS PARALLEL WITH AND 25 FEET SOUTHERLY AT RIGHT ANGLES FROM THE SOUTHERLY LINE OF THE LAND DESCRIBED UNDER PARCEL 1 OF DEEDS TO RUSSELL ALLESIO AND WIFE, RECORDED JULY 2, 1951, AS FILE NO. 81437, IN BOOK 4154, PAGE 418. OF OFFICIAL RECORDS; THENCE ALONG SAID EASTERLY PROLONGATION AND SAID PARALLEL LINE N86°43'30"W 161.83 FEET, TO AN ANGLE POINT IN SAID PARALLEL LINE; THENCE ALONG SAID PARALLEL LINE AND THE NORTHWESTERLY PROLONGATION THEREOF N53°58'W 234.00 FEET TO THE BEGINNING OF A TANGENT 100.00 FOOT RADIUS CURVE CONCAVE EASTERLY; THENCE NORTHWESTERLY ALONG SAID CURVE 79.99 FEET THROUGH AN ANGLE OF 45°49'50"; THENCE RADIAL TO SAID CURVE S81°51'50"W 32.65 FEET TO A LINE WHICH BEARS N4°41'20"W FROM SAID POINT "A" THENCE S4°41'20"E 299.50 FEET TO A LINE WHICH BEARS S87°09'W FROM THE TRUE POINT OF BEGINNING; THENCE N87°09'E 387.92 FEET TO THE TRUE POINT OF BEGINNING.


Allen R.A. Turner, III, LS 7844 11-2-09
DATE





INDICATES ANNEXATION AREA (I.D. 14)



Allen R. A. Turner III 11-2-09
 Allen R. A. Turner III PLS

KAPPA SURVEYING
INC

8707 La Mesa Blvd (619) 465-8948
 La Mesa, Calif. 91941 FAX(619) 465-6410



OTAY WATER DISTRICT

A PORTION OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 22, TOWNSHIP 16 SOUTH, RANGE 1 WEST, SAN BERNARDINO MERIDIAN, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA

		RECORDERS F/P	MAP NO. R.O.S. 3401
		RECORDING DATE	SCALE : 1" = 100
		OTAY W.D. DEED NO.	DATE : 11-1-09
		IMP. DIST. NO.	DRAWN BY : ART
REV	DATE	DESCRIPTION	ASSESSORS PARCEL NO. 496-080-17
			JOB NO. : 190707



County of San Diego

GARY W. ERBECK
DIRECTOR

DEPARTMENT OF ENVIRONMENTAL HEALTH
LAND AND WATER QUALITY DIVISION
200 EAST MAIN, 6TH FLOOR, EL CAJON, CA 92020
619-441-4030/FAX 619-441-4411/1-800-253-9933
www.sdcounty.ca.gov/deh/lwq

JACK MILLER
ASSISTANT DIRECTOR

May 23, 2008

Sam Farhat
10440 Russell Rd.
La Mesa, CA 91941

Dear Mr. Farhat:

APN # 496-080-17-00, 10440 Russell Lane, La Mesa

This letter is to follow up our meeting at the above referenced parcel on May 22, 2008. That meeting was a consultation to discuss options to repair the on-site sewage disposal system or to connect to sanitary public sewer.

It was observed during the meeting that your existing on-site sewage disposal system is currently failing. There is sewage effluent surfacing on your parcel and running off your parcel into the street. There is very little to no usable area to make a repair to the existing system due to the existing cut slope for the street and its accompanying setback requirements.

There is however, a large area of space up the hill behind the dwelling that would be classified suitable for septic by this office. While this space would be classified suitable there are certain limitations on this space. The area has a 35% slope which is classified as steep slope and would require our steep slope policy to be used. The steep slope would also present some installation concerns. This area would also require that a pump system be utilized for the on-site sewage system. This would add some on-going maintenance requirements to keep the pump system functional.

Another option that could be considered would be to test for horizontal seepage pits. Horizontal seepage pits require a percolation rate of 30 minutes per inch or faster soils. Based on percolation tests in surrounding properties, the chances for suitable soils would be below average.

The last option, one with which you have already been exploring, is to annex into a sanitation district and hook up to public sewer. This would not require any percolation testing or the need to a pump system design, but would include annexation and connection fees from the sewer district.

Should you have any questions, please feel free to call me at (619) 441-4243.

Sincerely,

Lance A. DeClue, REHS
Environmental Health Specialist II

"Environmental and public health through leadership, partnership and science"

Attachment D

**SAN DIEGO COUNTY
LOCAL AGENCY FORMATION COMMISSION
CERTIFICATE OF ADMINISTRATIVE APPROVAL OF A
CONTRACTUAL SERVICE AGREEMENT**

**Otay Water District / Samir Farhat
(Ref. No.: OAS10-03)**

I hereby certify that I have examined the above-cited agreement and have found it to be substantially in compliance with Government Code Section 56133 and the Commission's policies and procedures. This Certificate of Administrative Approval of a Contractual Service Agreement is therefore issued.

The name of each city and/or district included in the contractual service agreement, all located within San Diego County, and the type of services to be provided is as follows:

District

Otay Water District

Service to be Provided

Sewer Service

A legal description and map of the boundaries of the above-cited contractual service agreement area and a copy of the agreement signed by all parties are available in the LAFCD office. The terms and conditions, if any, are contained in the agreement. The affected property consists of 1.36 acre located at 10440 Russell Road, La Mesa, CA 91941 (Assessor Parcel Number 496-080-17) (Thos. Bros. Pg. 1271/E2).

Administrative approval to provide service through a contractual service agreement has been granted because an on-site, subsurface sewage system has failed as documented in a letter, dated May 3, 2008, by the County Department of Environmental Health recommending that the property be connected to a public sewer system.

The Executive Officer has made a determination that this annexation/reorganization is exempted from the requirements of CEQA by Section 15319(a) of the State CEQA Guidelines.



MICHAEL D. OTT
Executive Officer

Date: March 29, 2010

AGENDA ITEM 4



STAFF REPORT

TYPE MEETING:	Committee Meeting	MEETING DATE:	August 19, 2010
SUBMITTED BY:	Ron Ripperger <i>RR</i> Engineering Manager	PROJECT/	N/A
		DIV. NO.	All
		SUBPROJECT:	
APPROVED BY: (Chief)	Rod Posada <i>R. Posada</i> Chief, Engineering		
APPROVED BY: (Asst. GM):	Manny Magaña <i>M. Magaña</i> Assistant General Manager, Engineering and Operations		
SUBJECT:	Informational Item - Policy 21 - Policy for Selection of Professional Consultants		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Engineering, Operations, and Water Resources Committee (Committee) accepts this informational item regarding Policy 21 - Policy for Selection of Professional Consultants (Policy 21).

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To obtain Committee acceptance for the changes proposed by staff to the in-house procedures for implementing Policy 21 (see attached Exhibit A).

ANALYSIS:

At the July 28, 2010, Engineering, Operations, and Water Resources Committee Meeting, the Committee requested that staff review Policy 21 and the current in-house procedures for evaluating professional consultants to determine how the selection process could be improved.

To address the concerns of the Committee, the following is proposed:

Review of Cost Proposals - The Request for Proposal (RFP) will specifically request that the cost proposal be provided as a separately bound document from the main proposal. The two collectively comprise the written proposal. Only one copy of the cost proposal will be requested and it will be held by the Project Manager. All members of the Review Panel will evaluate and score each main proposal without knowledge of the cost proposal. The Project Manager will tally the scores of all reviewers and average them before reviewing the cost proposals. The scores for the cost proposals will be calculated based on an established formula and added to the scores of the main proposal to yield a total score for the written proposal.

- a. For projects with a value less than \$200,000, the Project Manager will identify the successful firm as the one with the highest written proposal score.
- b. For projects with a value greater than \$200,000, the Project Manager will determine, based on the written proposal scores, which firms should be interviewed. Generally, this will be at least the top three written proposal scores. The Review Panel will evaluate and score each interview without knowledge of the written proposal scores. The Project Manager will average the oral scores and add them to the written scores to determine the successful firm.

Accuracy of Scoring - Although a scoring system is used, which implies an objective process, consultant selection is an inherently subjective process. Since scores are given as whole numbers, the average of those scores cannot be expressed with more significant digits than the source data. Therefore, rounding to the nearest whole number will be used. For example, 17.4 = 17 and 17.5 = 18.

Fee Analysis - A maximum score of 15 points will be given to the firm with the lowest overall fee and 1 point will be given to the firm with the highest overall fee. The scores for the remaining firms will be determined proportionally over the 1 to 15 point range, rounded to the nearest whole number. Point values for other scoring categories will be increased to maintain a maximum of 100 points for the written category, as shown on the revised Summary of Proposal Rankings form.

Tie Breaker - Although the above described process will result in unambiguous point totals, it is possible that those totals will be identical for two or more firms. Further, given the inherently subjective process, it can be reasonably concluded that two firms are virtually equal if their point totals are sufficiently close.

Therefore, for larger projects where an interview is used, it is proposed that a statistical tie be declared if the point totals are three points or less between the top firm and any firm that follows. In this event, it is proposed that a second interview be conducted with each firm involved in the tie. The interview will be conducted by a panel of three new members selected by the Project Manager. The consensus opinion of this new panel will be the firm recommended for selection.

Attached are two exhibits prepared to illustrate the use of the proposed procedures. Exhibit B presents proposal ranking data from three sample projects - the North-South Interconnect Project and two prior projects - which compare how the scoring would work under several alternative scenarios. The proposed scoring method is compared using a maximum point value for fee of 10, 15, and 20 points. These are also compared with the actual score calculated using the existing scoring system. Exhibit C is the Summary of Proposal Ranking for use on future projects, which assumes that a maximum score of 15 will be used for the lowest consultant fee.

FISCAL IMPACT:



None.

STRATEGIC GOAL:

This action supports the District's Mission Statement, "To provide the best quality of water and wastewater service to the customers of the Otay Water District, in a professional, effective, and efficient manner," by implementing procedures that promote selection of highly qualified professional consultants that provide good value for the District.

LEGAL IMPACT:

None.



General Manager

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RR/RP:mlc

Attachments: Attachment A
Exhibit A
Exhibit B
Exhibit C

QA/QC Approved:

Name: 

Date: 8/11/10



ATTACHMENT A

SUBJECT/PROJECT: N/A	Informational Item - Policy 21 - Policy for Selection of Professional Consultants
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on August 19, 2010. The Committee supported Staff's recommendation.

EXHIBIT A

OTAY WATER DISTRICT BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
POLICY FOR SELECTION OF PROFESSIONAL CONSULTANTS	21	8/1/90	3/13/06

I. PURPOSE

The purpose of this policy is to establish procedures governing the selection of professional consultants in the performance of District work.

II. SCOPE

This policy is applicable to all District departments and offices directly responsible to the General Manager.

III. POLICY

For the purpose of this policy, "professional consultants" means any "Firm" qualified and authorized to provide "architectural, landscape architectural, engineering, environmental, and land surveying services" or "construction project management" or "environmental services," as each of those terms or services is defined in the California Government Code, commencing with Section §4525, as hereinafter amended or renumbered (the "Professional Services Provisions").

This Policy provides a method and procedure pursuant to which professional consultants in engineering, architectural, landscape architectural, environmental, land surveying and construction management, including plan checking, inspection, and projects requiring a special expertise, may be retained from the private sector to augment the District's professional capabilities or for the performance of specialized services not available to the District from the existing District work force.

Services provided to the District by professional consultants may cover a wide range of professional activity including but not limited to studies, special reports, design and related activities on such projects as pipelines, pump stations, reservoirs, planning studies and other expert testimony capabilities.

Pursuant to the Professional Services Provisions, and particularly the provisions of the California Government Code Section §4526, the Otay Water District may adopt procedures that assure that professional services are engaged on the basis of demonstrated competence and qualifications for the types of services to be performed and at fair and reasonable prices. Furthermore, maximum participation of small business firms, as defined in Government Code Section 14837, and disadvantaged business enterprises (DBEs) shall be encouraged. Government Code Section 14837 defines "small business" as a business in which the principal office is located in California and the officers of such business are domiciled in

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject POLICY FOR SELECTION OF PROFESSIONAL CONSULTANTS	Policy Number 21	Date Adopted 8/1/90	Date Revised 3/13/06
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California, which is independently owned and operated and which is not dominant in its field of operation.

IV. METHOD OF SELECTION OF PROFESSIONAL CONSULTANTS

A. Major Projects - Anticipated Fee Greater than \$200,000

1. The District will advertise in at least one local newspaper of general circulation, on the District's webpage, and through CWA's Small Contractor Outreach and Opportunities Programs, and any other medium deemed appropriate by the project manager, before a Request for Proposal (RFP) is issued. Interested parties will be required to submit a Letter of Interest and a Statement of Qualifications within the time frame specified in the publication. The "Statement of Qualifications" shall be a written document, shall contain background information on the firm that is current as of the date of submission of the statement and must highlight the work, expertise and experience that qualify the firm to undertake the work required by the District, as such work is described in the publication.
2. All parties who submit Letters of Interest and a Statement of Qualifications, and are deemed qualified as a result of the Statement of Qualifications process, will receive a copy of the RFP. Proposals will only be accepted from those firms that submitted the Letter of Interest and the Statement of Qualifications within the time-frame specified in the publication. The form of the proposal will be prescribed by the District. If a firm has submitted a Statement of Qualifications within a calendar year and the qualifications remain correct and accurate, then only a letter of interest will suffice.
3. The General Manager and the appropriate department head(s) shall approve the selection criteria and the associated weighing factor to be used in evaluating the proposals accepted by the District in accordance with Paragraph 2, above. The General Manager, or his/her designee, shall appoint a review panel of no fewer than five qualified staff to review and evaluate the proposals, and to rank the firms in the order from most qualified to least qualified. The panel will interview only those firms which in the panel's opinion appear to have the most desirable qualifications. If in the opinion of the panel none of the firms are qualified, all proposals may be rejected. In the event of an

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
POLICY FOR SELECTION OF PROFESSIONAL CONSULTANTS	21	8/1/90	3/13/06

unusual project which poses special problems beyond the scope previously encountered by staff personnel, the review panel may be augmented by an unbiased, qualified member of the profession being considered, so long as he/she has not and will not submit a proposal.

4. If a firm is rejected on the basis of its proposal, and is not asked to appear for an interview, the firm may appeal the decision by submitting a protest to the General Manager or his/her designee. A copy of the proposal shall be submitted with the protest. The protest shall be filed within five business days of the rejection notification. The protest shall provide a compelling reason why the firm believes the original proposal contained all relevant experience or other requested information. If the General Manager, or his/her designee, concurs with the appellant, the firm shall be added to the interview list.
 5. Immediately upon conclusion of oral interviews, the review panel's oral scores will be combined with the written proposals scores and shall designate the order of preference of the candidates.
 6. The department head designated by the General Manager, or his/her designee, shall commence negotiations of an agreement with the first choice of the review panel for the extent of service to be rendered and the compensation. If agreement is not reached within a reasonable time, the department head shall terminate the negotiations with the first choice and shall open negotiations with the second choice of the review panel and so on until a firm is retained or the list of selected firms is exhausted. Professional societies and organizations have published schedules of fees for professional services which may be used as a guide following adjustment to reflect the actual scope of work expected of the firm selected.
- B. Intermediate Projects - Fees of \$50,000 to \$200,000
1. The process for selecting consultants for intermediate projects shall be the same as prescribed in Sections IV-A and V of this policy, with the exception of formal interviews of the highest ranked consultants which are not required, and subject to other applicable exceptions described below.
- C. Minor-Intermediate Projects - Fees of \$5,000 to \$50,000

OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY

Subject	Policy Number	Date Adopted	Date Revised
POLICY FOR SELECTION OF PROFESSIONAL CONSULTANTS	21	8/1/90	3/13/06

1. The process for selecting consultants for minor-intermediate projects shall be the same as prescribed in Sections IV-B and V of this policy, with the exception of advertisement in a paper of major circulation, and subject to other applicable exceptions described below.

D. Minor Projects - Fees Less than \$5,000

1. The process for selecting consultants for minor projects shall be in accordance with the Purchasing Manual as adopted by the Board.

V. PROCEDURAL REQUIREMENTS FOR SELECTION OF CONSULTANTS FOR MAJOR, INTERMEDIATE AND MINOR-INTERMEDIATE PROJECTS

1. The appropriate department head receives proposals from all interested parties; which are defined as consultants that have submitted a Letter of Interest and a Statement of Qualifications as defined in Section IV-A-1.
2. The evaluating panel shall consider the qualifications and demonstrated experience of the prospective consultants as well as the fee proposed by each firm to provide the services as requested in the RFP. The panel will determine which firm offers the best value for the work required. Such determination will be made with due consideration to all factors including the qualifications, approach to the scope of work, and experience of the consultant, relative to the project as measured in the score matrix. The weight assigned to each factor under consideration will be reflected in the score matrix included in the RFP.
3. A review panel is appointed in accordance with this policy. Review panel member names are not made available to consultants prior to a call for interview.
4. The first choice of the review panel is called for negotiation. If an agreement cannot be negotiated, the first choice will be dismissed from further consideration on that particular project. Following the dismissal of the first choice, negotiations will commence with the second.
5. A successful negotiation shall result in presentation by the department head to the General Manager, or his/her designee, of a professional agreement signed by the selected firm. The agreement may provide for differing methods of compensation based upon the type of work to be performed. "Per diem" or "hourly" compensation is the general rule when specific scope

**OTAY WATER DISTRICT
BOARD OF DIRECTORS POLICY**

Subject	Policy Number	Date Adopted	Date Revised
POLICY FOR SELECTION OF PROFESSIONAL CONSULTANTS	21	8/1/90	3/13/06

of work is yet to be determined. This type of compensation should carry a stated maximum amount which will not be exceeded except by prior District approval. Fixed-fee or cost-plus-fixed-fee compensation is commonly used after scope of work has been explicitly identified. Compensation is paid as services are performed rather than in advance.

6. All contracts in excess of the amount authorized by the Board to the General Manager, or his/her designee, in accordance with Section 2.01 of the District's Code of Ordinances, shall be submitted to the Board for consideration.
7. All agreements for professional services shall provide for the management phase of the resulting contract. A single project manager shall be designated by the consultant and a liaison manager shall be designated by the District for purposes of contract administration.
8. Late responses or untimely responses by prospective candidates should not be considered for further action. The ability to respond to a publication or an invitation for consideration in a timely and responsive manner is essential to a future satisfactory contract relationship.
9. All proposed contracts shall be reviewed by the District's Legal Counsel and approved as to form prior to presentation to the General Manager or his/her designee.
10. The department head shall insure that other departments which have a proper interest in the work under consideration are kept informed as to the progress of the work and that user decisions and desires are constructively considered within the constraints of financial and practical limitations.

EXHIBIT B

Analysis of Proposed Consultant Fee Ranking System

N/S Interconnect - 2010

Firm	Fee	Ratio of Range	Point Range		
URS	\$1,926,900	0	20	15	10
Urban Logic	\$2,770,812	0.28	15	11	7
Lee & Ro	\$2,891,546	0.32	14	10	7
MWH	\$3,448,685	0.51	10	8	5
Carollo	\$4,899,203	1.00	1	1	1

Firm	Written											Oral	Total			Actual Total
	Actual - Non Fee		Possible - Non Fee			Possible - Fee			Total Written				20	15	10	
	Points	% possible (65)	80	85	90	20	15	10	20	15	10					
URS	53	0.82	65	69	73	20	15	10	85	84	83	41	126	125	124	129
Urban Logic	37	0.57	46	48	51	15	11	7	60	59	59	27	87	86	86	93
Lee & Ro	60	0.92	74	78	83	14	10	7	88	89	90	44	132	133	134	132
MWH	61	0.94	75	80	84	10	8	5	85	88	90	45	130	133	135	133
Carollo	58	0.89	71	76	80	1	1	1	72	77	81	41	113	118	122	116

36" CM - 2008

Firm	Fee	Ratio of Range	Point Range		
Civiltec	\$327,057	0.00	20	15	10
URS	\$406,518	0.16	17	13	9
RBF	\$708,560	0.76	6	4	3
Harris	\$772,076	0.88	3	3	2
MWH	\$831,693	1.00	1	1	1

Firm	Written											Oral	Total			Actual Total
	Actual - Non Fee		Possible - Non Fee			Possible - Fee			Total Written				20	15	10	
	Points	% possible (65)	80	85	90	20	15	10	20	15	10					
Civiltec	44	0.68	54	58	61	20	15	10	74	73	71	29	103	102	100	108
URS	43	0.66	53	56	60	17	13	9	70	69	68	39	109	108	107	113
RBF	58	0.89	71	76	80	6	4	3	77	80	84	45	122	125	129	125
Harris	55	0.85	68	72	76	3	3	2	71	75	78	35	106	110	113	108
MWH	56	0.86	69	73	78	1	1	1	70	74	79	41	111	115	120	117

30" Recycled - 2003*

Firm	Fee	Ratio of Range	Point Range		
Lee & Ro	\$1,541,127	0	20	15	10
IEC	\$1,569,448	0.18	17	12	8
Parsons	\$1,698,969	1.00	1	1	1

Firm	Written											Oral	Total			Actual Total
	Actual - Non Fee		Possible - Non Fee			Possible - Fee			Total Written				20	15	10	
	Points	% possible (65)	80	85	90	20	15	10	20	15	10					
Lee & Ro	63	0.97	78	82	87	20	15	10	98	97	97	40	138	137	137	136
IEC	59	0.91	73	77	82	17	12	8	89	90	90	40	129	130	130	132
Parsons	61	0.94	75	80	84	1	1	1	76	81	85	43	119	124	128	136

* For this project, 6 proposals were received, but only 3 firms were interviewed. The fee envelopes for the firms not interviewed were returned unopened.

EXHIBIT C

SUMMARY OF PROPOSAL RANKINGS

		WRITTEN							ORAL						TOTAL SCORE	REFERENCES	
MAXIMUM POINTS		Qualifications of Staff	Understanding of Scope, Schedule and Resources	Soundness and Viability of Proposed Project Plan	INDIVIDUAL SUBTOTAL - WRITTEN	AVERAGE SUBTOTAL - WRITTEN	Proposed Fee*	Consultant's Commitment to DBE*	AVERAGE TOTAL WRITTEN	Additional Creativity and Insight	Strength of Project Manager	Presentation, Communication Skills	Quality of Response to Questions	INDIVIDUAL TOTAL - ORAL			AVERAGE TOTAL ORAL
MAXIMUM POINTS		30	25	30	85	85	15	Y/N	100	15	15	10	10	50	50	150	Poor/Good/Excellent
Firm 1	Reviewer 1	18	15	24	57	58	6	Y	64							64	
	Reviewer 2	19	15	23	57												
	Reviewer 3	21	18	21	60												
	Reviewer 4	22	16	24	62												
	Reviewer 5	17	15	22	54												
Firm 2	Reviewer 1	25	22	23	70	72	15	Y	87	12	12	7	8	39	38	125	
	Reviewer 2	26	23	25	74												
	Reviewer 3	27	20	26	73												
	Reviewer 4	27	22	24	73												
	Reviewer 5	24	18	26	68												
Firm 3	Reviewer 1	27	22	25	74	76	12	Y	88	12	12	8	8	40	41	129	Good
	Reviewer 2	26	24	28	78												
	Reviewer 3	29	21	28	78												
	Reviewer 4	28	23	25	76												
	Reviewer 5	26	22	26	74												
Firm 4	Reviewer 1	25	22	25	72	71	1	Y	72							72	
	Reviewer 2	27	21	25	73												
	Reviewer 3	26	20	26	72												
	Reviewer 4	25	21	24	70												
	Reviewer 5	24	20	26	70												
Firm 5	Reviewer 1	25	21	23	69	71	10	Y	81	14	12	7	8	41	42	123	
	Reviewer 2	26	22	26	74												
	Reviewer 3	27	23	26	76												
	Reviewer 4	24	22	24	70												
	Reviewer 5	24	19	23	66												

* Fee and DBE Commitment scored by PM only after review of written proposals

SAMPLE

Consultant	Proposed Fee	Position	Score
2	\$525,000	lowest	15
3	\$545,000		12
5	\$575,000		10
1	\$620,000		6
4	\$685,000	highest	1

Project Manager: _____

QC Reviewer: _____

Engineering Manager: _____

AGENDA ITEM 5



STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	September 1, 2010
SUBMITTED BY:	Ron Ripperger <i>WR</i> Engineering Manager	PROJECT:	Various DIV.NO. ALL
APPROVED BY: (Chief)	Rod Posada <i>RP</i> Chief, Engineering		
APPROVED BY: (Asst GM)	Manny Magaña <i>MM</i> Assistant General Manager, Engineering and Operations		
SUBJECT:	Informational Item - Fourth Quarter Fiscal Year 2010 Capital Improvement Program Report		

GENERAL MANAGER'S RECOMMENDATION:

That the Otay Water District (District) Board of Directors (Board) accepts the Fourth Quarter Fiscal Year 2010 Capital Improvement Program (CIP) Report for review and receives a summary via PowerPoint presentation.

COMMITTEE ACTION:

Please see Attachment A.

PURPOSE:

To update the Board about the status of all CIP project expenditures and to highlight significant issues, progress, and milestones on major projects.

ANALYSIS:

To keep up with growth and to meet our ratepayers' expectations to adequately deliver safe, reliable, cost-effective, and quality water, each year the District Staff prepares a six-year CIP Plan that identifies the District infrastructure needs. The CIP is comprised of four categories consisting of backbone capital facilities, replacement/renewal projects, developer's reimbursement projects, and capital purchases.

The Fourth Quarter Fiscal Year 2010 update is intended to provide a detailed analysis of progress in completing these projects within the allotted time and budget. Expenditures through the Fourth Quarter totaled approximately \$29.0 million. Approximately 76% of the Fiscal Year 2010 expenditure budget was spent.

FISCAL IMPACT: 

None.

STRATEGIC GOAL:

The CIP supports the District's Mission statement, "To provide the best quality of water and wastewater service to the customers of the Otay Water District, in a professional, effective, and efficient manner," and the District's Strategic Goal, in planning for infrastructure and supply to meet current and future potable water demands.

LEGAL IMPACT: _____

None.



General Manager

P:\CIP\CIP Quarterly Reports\2010\Q4 FY2010\Staff Reports\BD 09 01-10, Fourth Quarter FY 2010 CIP Report (RR-RP).doc

RR/RP:jf

Attachments: Attachment A
Presentation

QA/QC Approved:

Name:  Date: 7/30/10



ATTACHMENT A

SUBJECT/PROJECT: Various	Informational Item - Fourth Quarter Fiscal Year 2010 Capital Improvement Program Report
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COMMITTEE ACTION:

The Engineering, Operations, and Water Resources Committee reviewed this item at a meeting held on August 17, 2010. The Committee supported Staff's recommendation.

NOTE:

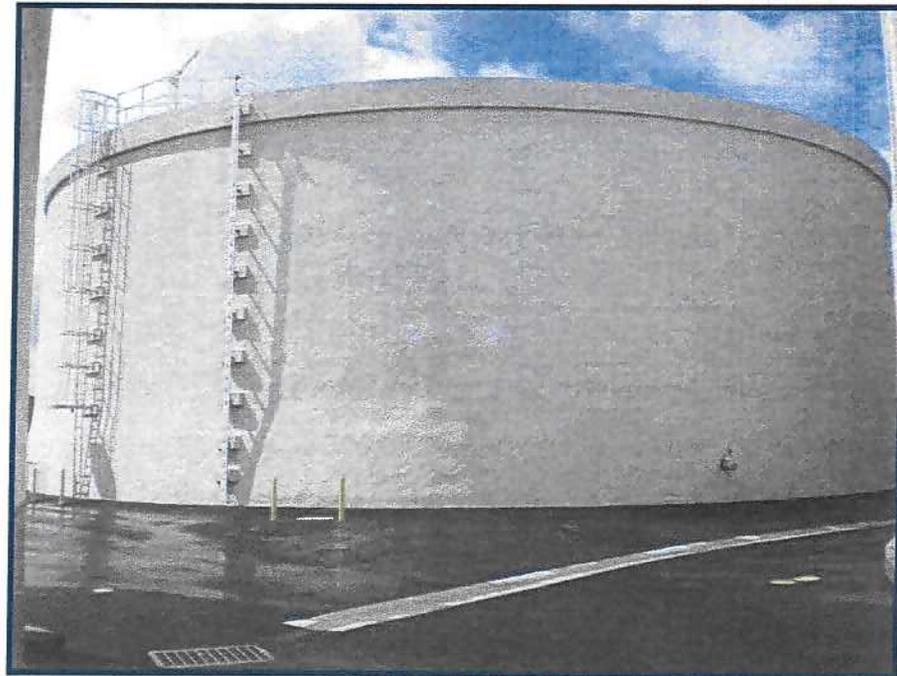
The "Committee Action" is written in anticipation of the Committee moving the item forward for Board approval. This report will be sent to the Board as a Committee approved item, or modified to reflect any discussion or changes as directed from the Committee prior to presentation to the full Board.

CAPITAL IMPROVEMENT PROGRAM

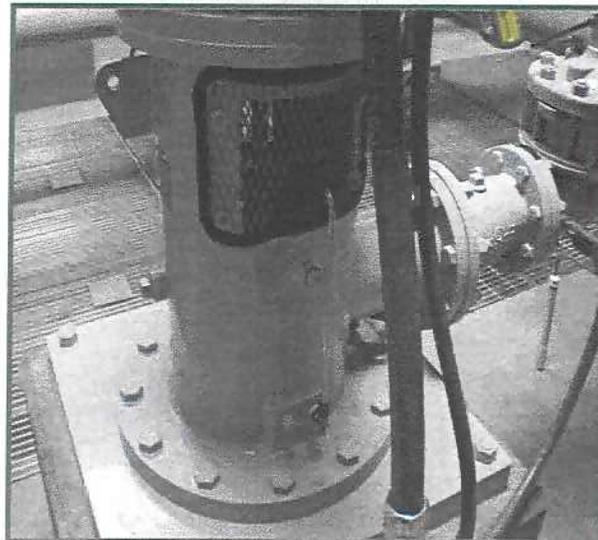


**Fourth Quarter
Fiscal Year 2010**
(through June 30, 2010)

1296-3 Reservoir 2.0 MG



1485-1 Pump Station Replacement



36-Inch Pipeline From FCF No. 14
to Regulatory Site



Background

The approved CIP budget for Fiscal Year 2010 consists of **87** projects that total **\$37.88 million**. These projects are broken down into four categories:

1. Capital Facilities: **\$ 28.73 million**
2. Replacement/Renewal: **\$ 7.32 million**
3. Capital Purchases: **\$ 1.83 million**
4. Developer Reimbursement: **\$ 0.00 million**

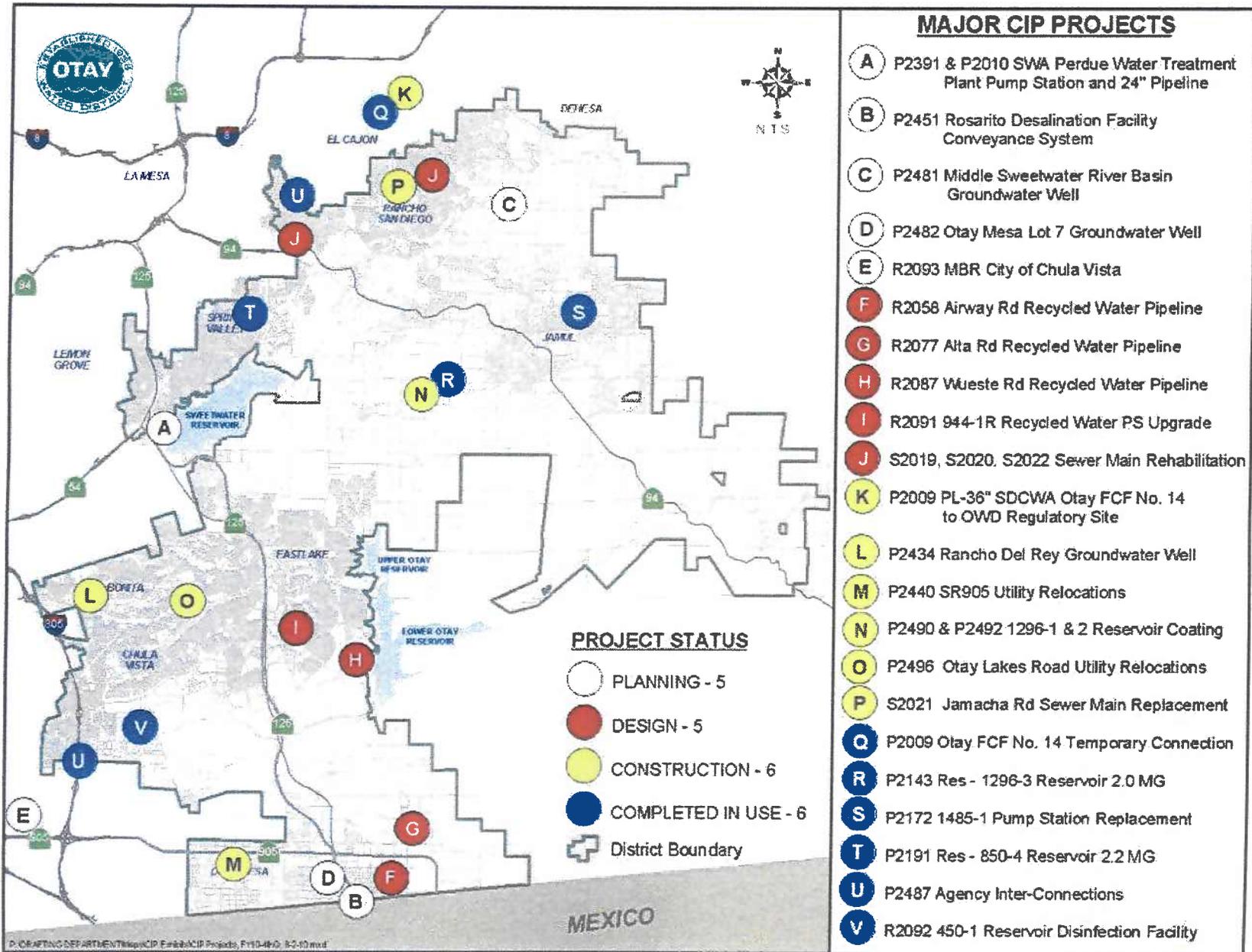
Overall expenditures through the Fourth Quarter Fiscal Year 2010 totaled **\$28.96 million** which is **76%** of the Fiscal Year 2010 budget.

Fiscal Year 2010 Report

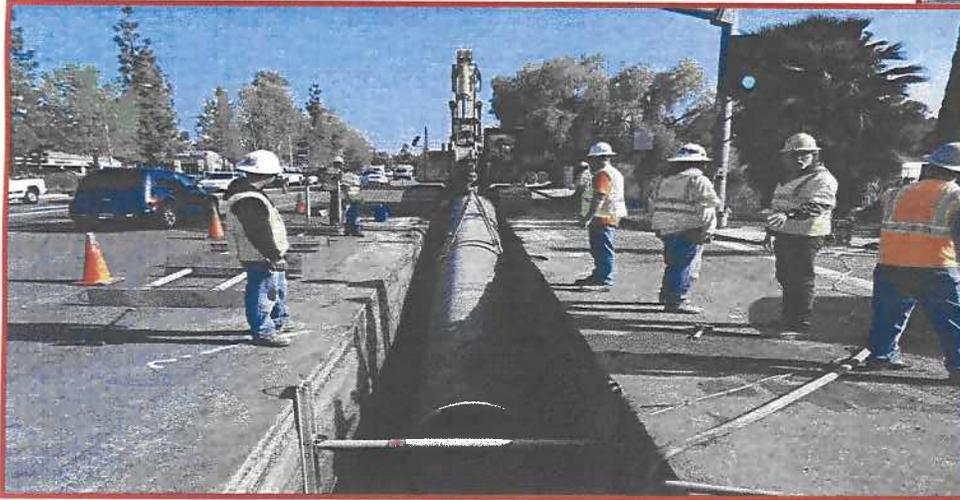
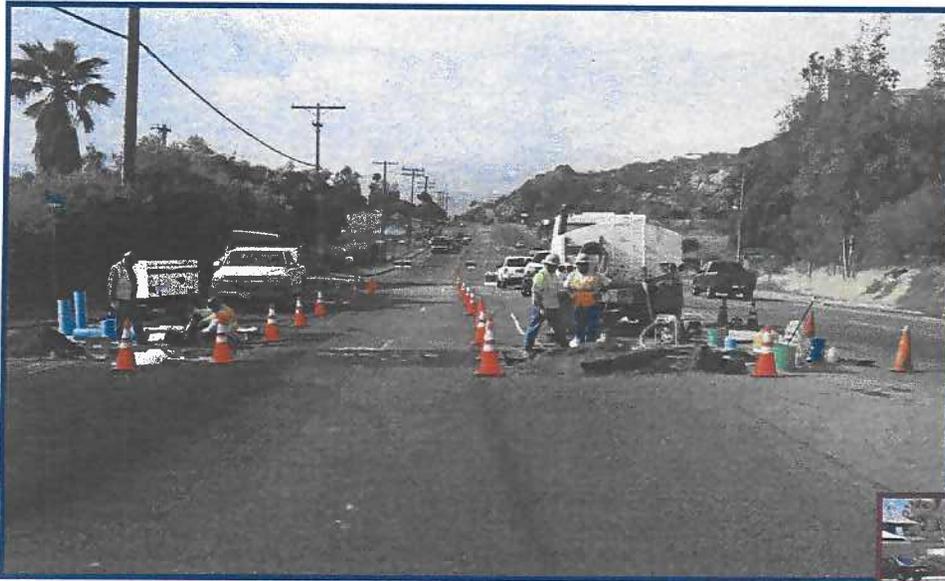
(through June 30, 2010)

CIP CAT	Description	FY 2010 Budget	FY 2010 Expenditures	% FY 2010 Budget Spent	Total Life-to- Date Budget	Total Life-to-Date Expenditures	% Life-to- Date Budget Spent
1	Capital Facilities	\$28,728,000	\$22,690,000	79%	\$181,692,000	\$68,907,000	38%
2	Replacement/ Renewal	\$7,320,000	\$4,852,000	66%	\$37,203,000	\$17,227,000	46%
3	Capital Purchases	\$1,827,000	\$1,418,000	78%	\$11,726,000	\$6,252,000	53%
4	Developer Reimbursement	\$1,000	\$0	0%	\$50,000	\$0	0%
	Total:	\$37,876,000	\$28,960,000	76%	\$230,671,000	\$92,386,000	40%

Major CIP Projects



Flagship CIP Project in Construction



36-Inch Pipeline from FCF No. 14 to Regulatory Site (P2009)

This project was awarded to CCL Contracting in June 2009.
This project consists of construction of approximately 27,300 feet of 36-inch pipeline to upgrade FCF No. 14 to a capacity of 16 million gallons per day.

Flagship CIP Project in Construction

□ 36-Inch Pipeline From FCF No. 14 to Regulatory Site Project:

Key Component: Approximately 5 miles of 36-inch pipeline for potable water from Otay's FCF No. 14 to the Regulatory Site.

Schedule: A construction contract was awarded to CCL Contracting (CCL) on June 3, 2009. Project is approximately 90% complete. Project completion is anticipated for September 2010.

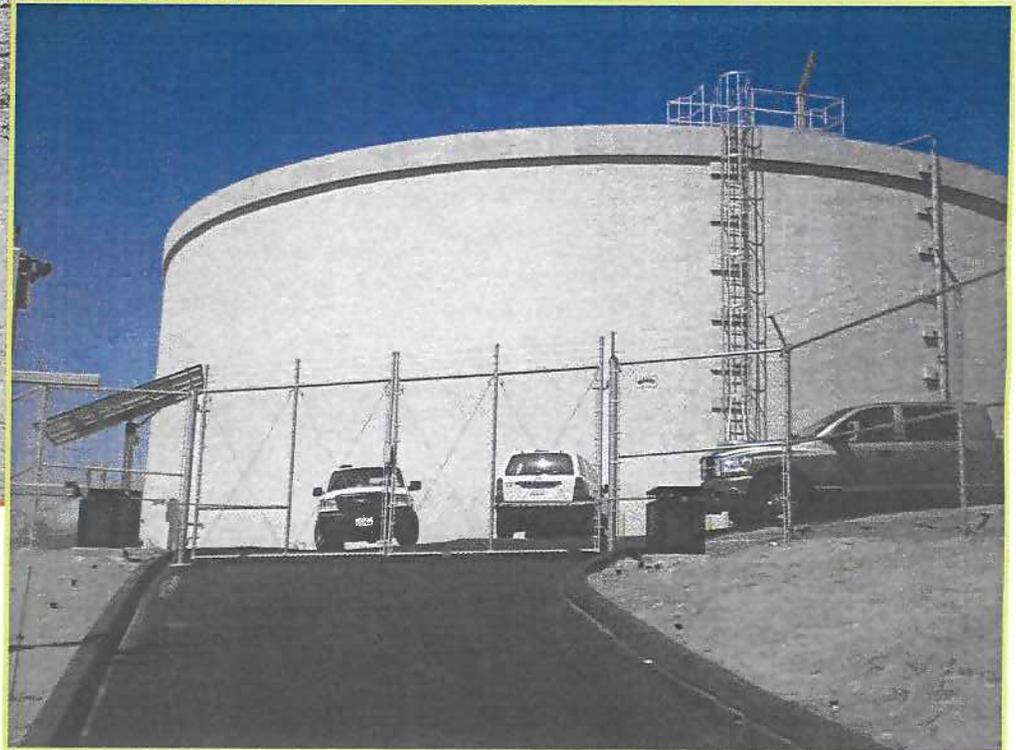
Cost: The FY 2010 project budget is \$15.0 million, of which \$13.2 million, or 88% has been spent. The life-to-date project budget is \$22.2 million, of which \$16.9 million, or 76%, has been spent.

Significant Issues: None.

Highlights: CCL completed the installation of the 36-Inch Pipeline. The tie-ins for the 12-inch pipeline are complete. Testing, paving, tie-ins, and appurtenances on the 36-Inch remain.

Final road paving is scheduled to start in early August.

Flagship CIP Project in Construction



1296-3 Reservoir 2.0 MG (P2143)

This project was awarded to Natgun Corporation in February 2009.
This project will provide additional storage in the 1296 Pressure Zone.

Flagship CIP Project in Construction

□ 1296-3 Reservoir 2.0 MG

Key

Component: A new 2.0 MG Concrete Reservoir will provide additional storage in the 1296 Pressure Zone.

Schedule: Project is complete.

Cost: The FY 2010 project budget was \$2.0 million, of which \$1.7 million, or 84% was spent. The life-to-date project budget is \$3.6 million, of which \$3.4 million, or 93%, has been spent.

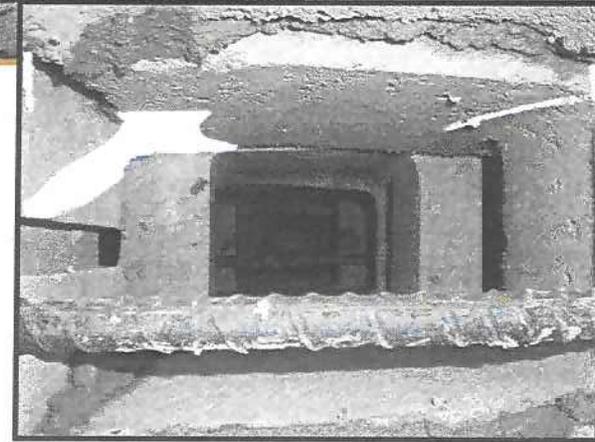
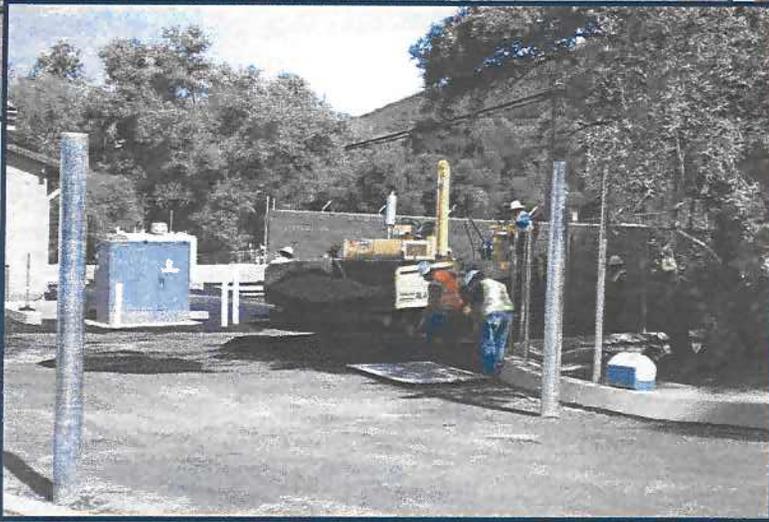
Significant

Issues: None.

Highlights: The design of this reservoir is a Type III concrete reservoir. The lifecycle cost of building a concrete reservoir is lower than a welded steel reservoir.

A solar power generating system was added to this project which includes a 75 square-foot photovoltaic panel for generating power, which is tied to the SDG&E power grid.

Flagship CIP Project in Construction



1485-1 Pump Station Replacement (P2172)

This project was awarded to SCW Contracting and was started in January 2009. This project consists of construction of a new pump station to replace the existing pump station and to expand capacity as projected within the Water Resources Master Plan.

Flagship CIP Project in Construction

□ 1485-1 Pump Station Replacement

Key Component: The existing pump station was near capacity and had reached the end of its useful life. The improved pump station systems and additional capacity are required to meet projected demands of the 1485 and higher pressure zones as projected within the Water Resources Master Plan.

Schedule: Project is complete.

Cost: The FY 2010 project budget was \$1.6 million, of which \$1.3 million, or 81%, was spent. The life-to-date project budget is \$2.48 million, of which \$2.46 million, or 99%, has been spent.

Significant Issues: None.

Highlights: The new pump station will include SCADA equipment and will protect the existing equipment from the elements.

Consultant Contract Status

(through June 30, 2010)

Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Expenditures to Date	Date of Signed Contract	End Date of Contract
PLANNING										
AECOM	P2434	RANCHO DEL REY GROUNDWATER WELL DEVELOPMENT	\$ 1,561,625.00		\$ 1,561,625.00	\$ 585,796.61	0.0%	37.5%	1/20/2010	12/31/2010
J.C HEDEN AND ASSOCIATES INC	Varies	TEMPORARY LABOR SERVICES	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 111,118.00	0.0%	74.1%	1/1/2009	7/27/2009 COMPLETE
MWH AMERICAS INC.	P2010	NORTH-SOUTH SERVICES AREA INTERTIE STUDY	\$ 119,505.00	\$ 11,500.00	\$ 131,005.00	\$ 118,191.18	9.6%	90.2%	10/22/2009	12/31/2010 COMPLETE
PBS&J	P1210	2009 MASTER PLAN UPDATE	\$ 499,748.00	\$ 57,569.23	\$ 557,317.23	\$ 557,316.73	11.5%	100.0%	8/7/2007	8/30/2010 COMPLETE
TRAN CONSULTING ENGINEERS	S1201	SANITARY SEWER CCTV INSPECTION AND CONDITION ASSESSMENT	\$ 560,025.00	\$ -	\$ 560,025.00	\$ 238,146.92	0.0%	42.5%	1/20/2010	6/30/2013
DESIGN										
CALIFORNIA CENTER FOR SUSTAINABLE ENERGY	Varies	SOLAR POWER FEASIBILITY STUDY	\$ 34,400.00	\$ -	\$ 34,400.00	\$ -	0.0%	0.0%	6/8/2010	6/30/2011
CPM PARTNERS	Varies	AS-NEEDED SCHEDULING SERVICES	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 16,620.00	0.0%	9.5%	5/18/2010	6/30/2012
DARNELL & ASSOCIATES	Varies	AS-NEEDED TRAFFIC ENGINEERING SERVICES FOR FY2010 AND FY2011	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 112,287.50	0.0%	64.2%	1/20/2010	6/30/2011
ENGINEERING PARTNERS INC. THE	P2172	1485-1 PUMP STATION REPLACEMENT	\$ 24,120.00	\$ -	\$ 24,120.00	\$ 24,120.00	0.0%	100.0%	11/3/2006	12/31/2009 COMPLETE
ENGINEERING PARTNERS INC. THE	Varies	ELECTRICAL SERVICES	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 85,930.00	0.0%	85.9%	3/19/2007	6/30/2011
ENGINEERING PARTNERS INC. THE	Varies	AS-NEEDED ELECTRICAL DESIGN SERVICES	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 13,800.00	0.0%	13.8%	10/7/2009	6/30/2011
FLOW SCIENCE, INC.	R2091	SURGE ANALYSIS FOR 944-1 PUMP STATION UPGRADE PROJECT	\$ 12,850.00	\$ -	\$ 12,850.00	\$ 10,902.50	0.0%	84.8%	2/19/2010	6/30/2011
HDR	Varies	TEMPORARY LABOR SERVICES	\$ 150,000.00	\$ -	\$ 186,950.00	\$ 148,050.00	0.0%	79.2%	8/14/2009	6/30/2011
LEE & RO INC	Varies	AS-NEEDED ENG DESIGN SVCS	\$ 175,000.00	\$ 15,000.00	\$ 190,000.00	\$ 190,000.00	8.6%	100.0%	3/29/2007	12/31/2009 COMPLETE
LEE & RO INC	P2009	DESIGN OF 36-INCH PIPELINE	\$ 580,183.00	\$ 61,629.00	\$ 641,812.00	\$ 615,464.85	10.6%	95.9%	9/11/2008	12/31/2010
LEE & RO INC	Varies	AS-NEEDED ENGINEERING DESIGN SERVICES	\$ 175,000.00	\$ 24,000.00	\$ 199,000.00	\$ 195,598.75	13.7%	98.3%	10/8/2009	6/30/2011
LEE & RO INC	Varies	AS-NEEDED ENGINEERING DESIGN SERVICES	\$ 175,000.00	\$ -	\$ 175,000.00	\$ -	0.0%	0.0%	6/30/2010	6/30/2012
MICHAEL KEAGY REAL ESTATE	Varies	AS-NEEDED APPRAISAL SERVICES	\$ 13,750.00	\$ -	\$ 13,750.00	\$ 8,750.00	0.0%	63.6%	1/26/2010	6/30/2011
MTGL INC.	Varies	AS-NEEDED GEOTECHNICAL CONSULTING SERVICES	\$ 175,000.00	\$ -	\$ 175,000.00	\$ -	0.0%	0.0%	6/23/2010	6/30/2012
MWH AMERICAS INC.	R2096, R2095, S2018	RWCWRF UPGRADE PROJECT	\$ 458,813.00	\$ -	\$ 458,813.00	\$ 88,730.80	0.0%	19.3%	10/14/2009	10/14/2011

Consultant Contract Status (continued)

Consultant	CIP No.	Project Title	Original Contract Amount	Total Change Orders	Revised Contract Amount	Approved Payment To Date	% Change Orders	% Expenditures to Date	Date of Signed Contract	End Date of Contract
PBS&J	Varies	HYDRAULIC MODELING SERVICES	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 16,930.55	0.0%	37.6%	11/20/2009	6/30/2011
REPROHAUS	Varies	AS-NEEDED REPROGRAPHIC SERVICES	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 5,979.28	0.0%	29.9%	1/25/2010	6/30/2011
SAN-LO AERIAL	R2077	20-Inch RecPI - ALTA/OTAY MESA/SANYO	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 8,000.00	0.0%	100.0%	6/24/2009	8/5/2009 COMPLETE
SAN-LO AERIAL	R2058	20-Inch RecPI - AIRWAY/LA MEDIA	\$ 3,100.00	\$ -	\$ 3,100.00	\$ 3,100.00	0.0%	100.0%	8/17/2009	9/9/2009 COMPLETE
SCHIFF & ASSOCIATES	Varies	PROFESSIONAL CORROSION SERVICES	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 125,783.14	0.0%	50.3%	11/20/2009	6/30/2011
SOUTHERN CALIFORNIA SOIL	Varies	ON-CALL GEOTECHNICAL SERVICES	\$ 150,000.00	\$ -	\$ 150,000.00	\$ 150,000.00	0.0%	100.0%	12/6/2006	1/31/2011 COMPLETE
SOUTHERN CALIFORNIA SOIL	Varies	AS-NEEDED GEOTECHNICAL SERVICES	\$ 175,000.00	\$ 11,761.37	\$ 186,761.37	\$ 131,295.00	6.7%	70.3%	10/7/2009	6/30/2011
WRA & ASSOCIATES, INC.	R2058, R2077, R2087	RISK ANALYSIS ON CONTRACT DOCUMENTS	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 4,987.50	0.0%	99.8%	12/2/2009	6/30/2011
CONSTRUCTION SERVICES										
CLARKSON LAB & SUPPLY	Varies	BACTERIOLOGICAL SERVICES	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 3,895.00	0.0%	26.0%	1/7/2010	6/30/2011
MWH CONSTRUCTORS INC	Varies	TEMPORARY LABOR SERVICES	\$ 150,000.00	\$130,000.00	\$ 280,000.00	\$ 240,275.00	86.7%	85.8%	1/1/2009	12/30/2010
RBF CONSULTING	P2009	36-INCH PIPELINE	\$ 1,088,785.00	\$ 46,995.00	\$ 1,135,780.00	\$ 1,031,238.75	4.3%	90.8%	1/28/2008	3/1/2011
RBF CONSULTING	R2058, R2077, R2087	CONSTRUCTION MANAGEMENT SERVICES FOR THE OTAY MESA RECYCLED WATER SUPPLY LINK	\$ 708,560.00		\$ 708,560.00	\$ 9,360.00	0.0%	1.3%	3/24/2010	12/31/2011
VALLEY CONSTRUCTION MANAGEMENT	Varies	AS-NEEDED CONSTRUCTION MANAGEMENT SVCS	\$ 175,000.00	\$ 23,897.50	\$ 198,897.50	\$ 198,897.50	13.7%	100.0%	1/16/2008	6/30/2010 COMPLETE
VALLEY CONSTRUCTION MANAGEMENT	Varies	AS-NEEDED CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES	\$ 175,000.00		\$ 175,000.00	\$ 51,760.00	0.0%	29.6%	3/17/2010	6/30/2012
ENVIRONMENTAL										
A.D. HINSHAW	Varies	CONSULTING SERVICES FOR JWA's CEQA	\$ 34,625.25	\$ -	\$ 34,625.25	\$ 2,606.84	0.0%	7.5%	4/8/2010	6/30/2012
BRG CONSULTING INC	P2143	1296-3 RESERVOIR ENV SVCS	\$ 125,000.00	\$ -	\$ 125,000.00	\$ 112,502.54	0.0%	90.0%	4/11/2006	12/31/2010
JONES & STOKES ASSOCIATES	Varies	PROFESSIONAL ON-CALL ENVIRONMENTAL SVCS	\$ 300,000.00	\$ 25,000.00	\$ 325,000.00	\$ 317,604.12	8.3%	97.7%	7/13/2007	6/30/2010 COMPLETE
JONES & STOKES ASSOCIATES	P1253	SAN MIGUEL HABITAT MANAGEMENT AREA	\$ 987,807.00	\$ -	\$ 987,807.00	\$ 493,954.50	0.0%	50.0%	2/3/2009	12/31/2011
JONES & STOKES ASSOCIATES	R2058/ R2077/ R2087	OTAY MESA RECYCLED WATER SUPPLY LINK PIPELINES	\$ 213,087.00	\$ -	\$ 213,087.00	\$ 213,077.42	0.0%	100.0%	5/1/2009	6/30/2011
RECON	P1253	PREPARATION OF THE SUBAREA PLAN	\$ 270,853.00	\$ -	\$ 270,853.00	\$ 98,460.21	0.0%	36.4%	3/28/2008	3/28/2011
TECHNOLOGY ASSOCIATES	Varies	CONSULTING SERVICES FOR JWA's NCCP	\$ 34,625.25	\$ -	\$ 34,625.25	\$ 7,755.75	0.0%	22.4%	4/8/2010	6/30/2012

Construction Contract Status

(through June 30, 2010)

CIP NO.	PROJECT TITLE	CONSTRUCTION CONTRACTOR	ORIGINAL CONTRACT AMOUNT	TOTAL CHANGE ORDERS	REVISED CONTRACT AMOUNT	TOTAL EARNED TO DATE	% OF CHANGE OF ORDERS *	% PROJECT COMPLETE	EST. COMP. DATE
P2191	850-4 Reservoir	Spieß Const Co	\$2,566,300	(\$250,778)	\$2,315,522	\$2,315,513	-9.77%	100%	Complete
R2081	20-Inch Lane Avenue Conversion	ARB	\$660,256	\$79,907	\$740,163	\$740,163	12.10%	100%	Complete
P2422	Interagency Water Meter Connection	Jose Pereira Eng	\$129,542	\$32,753	\$162,295	\$162,295	25.28%	100%	Complete
R2092	450-1 Reservoir Disinfection Facility	NEWest Const	\$342,865	\$59,483	\$402,348	\$402,348	17.35%	100%	Complete
P2143	1296-3 Reservoir 2.0 MG Water Storage Facility	Natgun Corp	\$2,373,220	(\$196,387)	\$2,176,833	\$2,176,833	-8.28%	100%	Complete
P2172	1485-1 Pump Station Replacement	SCW	\$1,530,500	(\$12,572)	\$1,517,928	\$1,517,428	-0.82%	100%	Complete
P2009/ P2038	Jamacha Rd. 36-Inch Pipeline & 12-Inch Pipeline Replacement	CCL Contracting	\$16,189,243	(\$243,847)	\$15,945,396	\$12,341,686	-1.51%	77%	September 2010
P2009	Otay FCF No. 14 Temporary Reconnection	TC Construction	\$14,000	\$0	\$14,000	\$14,000	0.00%	100%	Complete
P2490 & P2492	1296-1 & 1296-2 Reservoir Coating & Upgrades	West Coast Industrial	\$690,000	\$0	\$690,000	\$99,848	0.00%	14%	September 2010
S2021	Jamacha Rd. 8-Inch Sewer Replacement	A.B. Hashmi	\$91,320	\$0	\$91,320	\$7,378	0.00%	8%	August 2010
TOTALS:			\$24,587,246	(\$531,441)	\$24,055,805	\$19,777,492	-2.16%		

QA/QC Approved:

NAME:

Gary Silverman
GARY SILVERMAN

DATE:

8/12/10

Expenditures

(through June 30, 2010)
(\$000)

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 06/30/10				LIFE-TO-DATE		Comments
			FY 2010 Budget	Expenses	Balance	Expense to Budget %	Budget	Balance	
P2009	PL - 36-Inch, SDCWA Otay FCF No. 14 to Regulatory Site	Ripperger	\$ 15,000	\$ 13,175	\$ 1,825	88%	\$ 22,200	\$ 5,260	Project under construction.
P2010	PL - 24-Inch, Sweetwater Authority Perdue WTP to 36-Inch Main	Peasley	135	191	(56)	141%	4,000	3,785	In Planning.
P2038	PL - 12-Inch, 978 Zone, Jamacha, Hidden Mesa, and Chase Upsize and Replacements	Kay	1,100	948	152	86%	2,500	348	Project under construction.
P2040	Res - 1655-1 Reservoir 0.5 MG	Ripperger	1	-	1	0%	2,055	1,577	Developer driven.
P2143	Res - 1296-3 Reservoir 2 MG	Kay	2,000	1,673	327	84%	3,640	265	Closing out project.
P2172	PS - 1485-1 Pump Station Replacement	Kay	1,550	1,256	294	81%	2,475	16	Closing out project.
P2181	PL - 30-Inch, 1296 Zone, Proctor Valley Road - Proctor Valley PS/Millar Ranch	Peasley	100	-	100	0%	4,200	4,200	This CIP project is part of the scope of work being accomplished under CIP Project No. P2010.
P2185	Res - 640-1 Reservoir 20.0 MG	Ripperger	550	24	526	4%	28,750	626	Project complete.
P2191	Res - 850-4 Reservoir 2.2 MG	Kay	435	250	185	57%	3,435	43	Warranty.
P2203	PL - 36-Inch, 1296 Zone, Proctor Valley Road - Millar Ranch/Pioneer	Peasley	120	-	120	0%	1,500	1,500	This CIP project is part of the scope of work being accomplished under CIP Project No. P2010.
P2204	PL - 24-Inch, 1296 Zone, Pioneer Way - Proctor Valley/1296 Reservoirs	Peasley	100	-	100	0%	2,000	2,000	This CIP project is part of the scope of work being accomplished under CIP Project No. P2010.
P2318	PL - 20-Inch, 657 Zone, Summit Cross-Tie and 36-Inch Main Connections	Kennedy	1	-	1	0%	600	530	On schedule.
P2387	PL - 12-Inch, 832 Zone, Steele Canyon Road - Via Caliente/Campo	Kay	15	5	10	33%	440	5	Warranty.
P2391	PS - Perdue WTP Pump Station (5 MGD)	Peasley	200	25	175	13%	5,200	5,175	This CIP project is part of the scope of work being accomplished under CIP Project No. P2010.
P2430	PL - 30-Inch, 980 Zone, Proctor Valley Road - PB Bndy/Proctor Valley PS	Peasley	150	-	150	0%	5,200	5,200	This CIP project is part of the scope of work being accomplished under CIP Project No. P2010.
P2434	Rancho Del Rey Groundwater Well Development	Peasley	1,450	714	736	49%	3,650	1,833	In Planning.
P2450	Otay River Groundwater Well Demineralization Project	Peasley	20	3	17	15%	11,030	11,022	Pending the outcome of the joint SWA/Otay Study (CIP No. P2467) and environmental review, the planning work may begin to occur in about 2-3 years.
P2451	Rosarito Desalination Facility Conveyance System	Peasley	500	303	197	61%	30,000	29,526	A final draft scope of work for a request for proposal for a preliminary design report and environmental documentation has been prepared.
P2465	Regulatory Site Material Storage Bins	Kay	10	3	7	30%	310	11	Warranty.
P2466	Regional Training Facility	Coburn-Boyd	90	78	12	87%	252	16	Project on schedule.

Expenditures

(Continued)

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 06/30/10				LIFE-TO-DATE		Comments
			FY 2010 Budget	Expenses	Balance	Expense to Budget %	Budget	Balance	
P2467	San Diego Formation Groundwater Feasibility Study	Peasley	600	148	452	25%	1,800	1,042	This project is jointly funded by SWA and Otay. The SDCWA awarded a LISA grant to SWA to fund up to 50% of the cost of the effort. Monitoring wells in the Otay River have been completed by USGS. Data gathering on well information within the San Diego Formation continues. Otay River participation agreement between SWA and Otay has been approved.
P2471	850/657 PRS at La Presa Pump Station	Kennedy	80	19	61	24%	310	262	Project on schedule.
P2472	Water Supply Feasibility Studies	Peasley	150	4	146	3%	175	149	This project is for water supply feasibility study efforts. MWH completed the preparation of a brief study including cost estimates for supply from the SWA Perdue WTP and the North District to South District Interconnection.
P2473	PS - 711-1 Pump Station Improvement	Kennedy	325	43	282	13%	425	379	Project on schedule.
P2474	Fuel Storage Covers and Containment	Kennedy	100	6	94	6%	125	105	Project on schedule.
P2475	Pump Station Fire Hydrant Installations	Kennedy	40	37	3	93%	50	7	Project on schedule.
P2481	Middle Sweetwater River Basin Groundwater Well System	Peasley	1,000	296	704	30%	8,000	7,626	Groundwater development planning efforts continue on the Middle Sweetwater River Basin Groundwater Well Pilot Project including preparation of a draft community outreach plan and analysis of imported water supplied into the basin. Meetings with SWA are planned to come to an agreement on the quantity of imported water contributed to the groundwater supply.
P2482	Otay Mesa Lot 7 Groundwater Well System	Peasley	150	1	149	1%	3,200	3,199	Groundwater development planning efforts continue on the Otay Mesa Lot 7 Well with preparation of CEQA documentation.
P2487	Sir Francis Helix and Otay Valley Cal American Agency Interconnections	Kay	200	110	90	55%	250	1	Warranty.
P2488	Del Rio Road Helix and Otay Agency Interconnection	Kay	25	61	(36)	244%	150	89	60% design.
P2489	Gillespie Drive Helix and Otay Agency Interconnection	Kay	25	29	(4)	116%	150	121	60% design.
P2497	Solar Power Feasibility Study	Kennedy	50	8	42	16%	150	121	Project behind CIP schedule.
P2498	Brine Disposal Pipeline Otay River Demineralization Plant to South Bay Outfall	Peasley	5	1	4	20%	5,600	5,599	The City of Chula Vista and Otay WD have developed a final scope of work, RFP, and a participation agreement to focus on the treatment facility and related requirements. The brine line is a part of that study effort (CIP No. R2093).
R2048	RecPL - Otay Mesa Distribution Pipelines and Conversions	Ripperger	150	63	87	42%	2,000	1,927	In design.
R2053	RWCWRF - R.O. Building Remodel and Office Furniture	Kay	15	-	15	0%	590	21	Warranty.
R2058	RecPL - 16-Inch, 860 Zone, Airway Road - Otay Mesa/Alta	Kennedy	350	538	(188)	154%	3,000	2,059	Project ahead of CIP schedule.
R2077	RecPL - 24-Inch, 860 Zone, Alta Road - Alta Gate/Airway	Kennedy	295	512	(217)	174%	4,100	3,392	Project ahead of CIP schedule.
R2081	RecPL - 20-Inch, 944 Zone, Lane Avenue - Proctor Valley/Pond No. 1	Kay	70	-	70	0%	1,210	52	Warranty.
R2087	RecPL - 20-Inch, 944 Zone, Wueste Road - Olympic/Otay WTP	Kennedy	350	546	(196)	156%	4,500	3,782	Project ahead of CIP schedule.
R2088	RecPL - 20-Inch, 860 Zone, County Jail - Roll Reservoir/860-1 Reservoir	Kennedy	5	1	4	20%	3,500	3,443	Project on schedule.
R2089	North District Recycled Water Regulatory Compliance	Coburn-Boyd	20	-	20	0%	220	20	Project complete.
R2091	RecPS - 944-1 Pump Station Upgrade	Kennedy	500	194	306	39%	550	302	Project on schedule.
R2092	Dis - 450-1 Reservoir Disinfection Facility	Kay	70	170	(100)	243%	830	76	Warranty.

Expenditures

(Continued)

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 06/30/10				LIFE-TO-DATE		Comments
			FY 2010 Budget	Expenses	Balance	Expense to Budget %	Budget	Balance	
R2093	MBR City of Chula Vista	Peasley	50	36	14	72%	5,000	4,956	The City of Chula Vista City counsel and the Otay WD Board of Directors have approved the MBR participation agreement to focus on the treatment facility and related requirements. The City of Chula Vista and Otay WD staff have interviewed and selected RMC to accomplish the scope of work which should start in late fall 2010.
R2094	Potable Irrigation Meters to Recycled Water Conversions	Kennedy	500	1,219	(719)	244%	2,000	781	
R2097	RWCWRF - Salt Creek Live Stream Discharge	Coburn-Boyd	26	-	26	0%	320	287	
S2018	RWCWRF - Secondary Process Automation	Coburn-Boyd	50	-	50	0%	50	50	
Total			28,728	22,690	6,038	79%	181,692	112,785	
REPLACEMENT/RENEWAL PROJECTS									
P2356	PL - 12-Inch, 803 Zone, Jamul Drive Permastran Pipeline Replacement	Kay	15	8	7	53%	765	7	Warranty.
P2366	APCD Engine Replacements and Retrofits	Rahders	180	113	67	63%	2,834	1,074	FY 2010 spending under budget.
P2382	Safety and Security Improvements	Munoz	70	170	(100)	243%	1,539	226	Over budget. Additional spending approved by senior management for security improvements.
P2416	SR-125 Utility Relocations	Kennedy	40	48	(8)	120%	900	(14)	Project complete.
P2440	I-905 Utility Relocations	Ripperger	200	124	76	62%	3,016	1,494	Final construction.
P2453	SR-11 Utility Relocations	Kennedy	75	-	75	0%	500	497	Project on schedule.
P2456	Air and Vacuum Valve Upgrades	Acuna	500	542	(42)	108%	2,624	572	Project on schedule.
P2458	AMR Manual Meter Replacement	Keeran	1,400	1,321	79	94%	10,447	6,430	This project is on track.
P2477	Res - 624-1 Reservoir Cover Replacement	Kennedy	325	20	305	6%	450	423	Project on schedule.
P2483	PS - 870-1 Pump Motor and Switch Gear Replacement	Anderson	130	151	(21)	116%	130	(21)	Complete.
P2484	Large Water Meter Replacement Program	Keeran	135	121	14	90%	535	414	This project is on track.
P2485	SCADA Communication System and Software Replacement	Stalker	265	281	(16)	106%	915	634	FY 2010 funds spent.
P2486	Asset Management Plan Condition Assessment and Data Acquisition	Stevens	300	236	64	79%	800	564	No further spending is anticipated.
P2490	1296-1 Reservoir Interior/Exterior Coating and Upgrades	Kay	340	59	281	17%	350	291	Project under construction.
P2491	850-3 Reservoir Exterior Coating	Kay	290	-	290	0%	300	300	Delayed for P2490/P2492
P2492	1296-2 Reservoir Interior/Exterior Coating and Upgrades	Kay	30	152	(122)	507%	600	448	Project under construction.
P2493	624-2 Reservoir Interior Coating and Upgrades	Kay	30	-	30	0%	950	950	Delayed for P2490/P2492
P2494	Multiple Species Conservation Plan	Coburn-Boyd	745	541	204	73%	226	(315)	Project on schedule.
P2495	San Miguel Habitat Management/Mitigation Area	Coburn-Boyd	225	278	(53)	124%	1,000	722	Project on schedule.
P2496	Otay Lakes Road Utility Relocations	Ripperger	75	99	(24)	132%	100	1	Project under construction.
R2086	RWCWRF Force Main AirVac Replacements and Road Improvements	Kay	40	5	35	13%	1,325	22	Warranty.
R2095	RWCWRF - Filter Storage Reservoir Cover Replacement	Ripperger	75	-	75	0%	75	75	In Planning.
R2096	RWCWRF - Blower System Rehabilitation/Replacement	Kennedy	800	240	560	30%	1,000	760	Project on schedule.
S2012	SVSD Outfall and RSD Replacement and OM Reimbursement	Peasley	300	96	204	32%	3,030	2,436	Waiting to be billed by SVSD.
S2015	Calavo Lift Station Replacement	Kay	10	-	10	0%	560	1	Project complete.
S2019	Avocado Boulevard 8-Inch Sewer Main Improvement	Kay	600	144	456	24%	1,832	1,488	Project in design.
S2020	Calavo Drive 8-Inch Sewer Main Replacement	Kay	40	35	5	88%	350	315	Project in design.
S2021	Jamacha Road 8-Inch Sewer Main Replacement	Kay	30	47	(17)	157%	150	103	Project in construction.
S2022	Hidden Mesa Drive 8-Inch Sewer Main Rehabilitation	Kay	5	12	(7)	240%	50	38	Project in design.
S2023	Calavo Drive Sewer Main Utility Relocation	Kay	50	9	41	18%	50	41	Project in design.
Total Replacement/Renewal Projects			7,320	4,852	2,468	66%	37,203	19,976	

Expenditures

(Continued)

CIP No.	Description	Project Manager	FISCAL YEAR-TO-DATE, 06/30/10				LIFE-TO-DATE		Comments
			FY 2010 Budget	Expenses	Balance	Expense to Budget %	Budget	Balance	
CAPITAL PURCHASE PROJECTS									
P2282	Vehicle Capital Purchases	Rahders	484	198	286	41%	4,311	2,307	FY 2010 spending under budget.
P2285	Office Equipment and Furniture Capital Purchases	Dobrawa	40	28	12	70%	532	93	Complete; no additional expenditures in FY 2010.
P2286	Field Equipment Capital Purchases	Rahders	183	77	106	42%	1,075	337	FY 2010 spending under budget.
P2443	Information Technology Mobile Services	Jenkins	150	185	(35)	123%	1,352	504	Change in priority. Moved some projects from FY 2011 to FY 2010.
P2461	Records Management System Upgrade	Jenkins	100	49	51	49%	256	51	Change in priority. Pushed to FY 2011.
P2469	Information Technology Network and Hardware	Jenkins	300	352	(52)	117%	1,900	1,163	Change in priority. Moved some projects from FY 2011 to FY 2010.
P2470	Application Systems Development and Integration	Jenkins	430	406	24	94%	1,810	1,024	FY 2010 planned projects completed.
P2478	Administration Building Engine/Generator Set	Anderson	120	118	2	98%	120	(6)	Complete; no additional expenditures in FY 2010.
P2479	Operations Yard Property Acquisition	Dobrawa	20	5	15	25%	370	1	Complete; no additional expenditures in FY 2010.
Total Capital Purchase Projects		Total:	1,827	1,418	409	78%	11,726	5,474	
DEVELOPER REIMBURSEMENT PROJECTS									
P2325	PL - 10" to 12" Oversize, 1296 Zone, PB Road - Rolling Hills Hydro PS/PB Bndy	Charles	1	-	1	0%	50	50	
Total Developer Reimbursement Projects		Total:	1	-	1	0%	50	50	
GRAND TOTAL			\$ 37,876	\$ 28,960	\$ 8,916	76%	\$ 230,671	\$ 138,285	

QA/QC Approved:

Name:

Gary Silverman
GARY SILVERMAN

Date:

8/12/10