

OTAY WATER DISTRICT  
FINANCE, ADMINISTRATION AND COMMUNICATIONS  
COMMITTEE MEETING  
and  
SPECIAL MEETING OF THE BOARD OF DIRECTORS

2554 SWEETWATER SPRINGS BOULEVARD  
SPRING VALLEY, CALIFORNIA  
BOARDROOM

**WEDNESDAY**  
**January 20, 2016**  
**12:00 P.M.**

This is a District Committee meeting. This meeting is being posted as a special meeting in order to comply with the Brown Act (Government Code Section §54954.2) in the event that a quorum of the Board is present. Items will be deliberated, however, no formal board actions will be taken at this meeting. The committee makes recommendations to the full board for its consideration and formal action.

**AGENDA**

1. ROLL CALL
2. PUBLIC PARTICIPATION – OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO SPEAK TO THE BOARD ON ANY SUBJECT MATTER WITHIN THE BOARD'S JURISDICTION BUT NOT AN ITEM ON TODAY'S AGENDA

**DISCUSSION ITEMS**

3. APPROVE A PURCHASE ORDER TO ORANGE COAST DODGE IN THE AMOUNT OF \$114,542.00 FOR THE PURCHASE OF ONE (1) REPLACEMENT CLASS 4 UTILITY TRUCK AND DECLARE UNIT 154 SURPLUS (MARTINEZ) [5 minutes]
4. APPROVE AN ENGAGEMENT LETTER WITH THE AUDITING FIRM OF TEAMAN, RAMIREZ AND SMITH, INC., TO PROVIDE AUDIT SERVICES TO THE DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2016 (BELL) [5 minutes]
5. ADOPT THE 2016 OTAY WATER DISTRICT LEGISLATIVE PROGRAM GUIDELINES (BUELNA) [5 minutes]
6. CAST VOTES FOR A REGULAR DISTRICT MEMBER AND AN ALTERNATE DISTRICT MEMBER ON LAFCO'S COMMISSION, EIGHT (8) POSITIONS ON LAFCO'S SPECIAL DISTRICTS ADVISORY COMMITTEE, AND TO EXTEND THE TERMS OF THE REGULAR DISTRICT MEMBER POSITIONS IN THE LAFCO SPECIAL DISTRICTS 2015 ELECTION (WATTON) [5 min]
7. ADJOURNMENT

BOARD MEMBERS ATTENDING:

Mitch Thompson, Chair  
Jose Lopez

All items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

The Agenda, and any attachments containing written information, are available at the District's website at [www.otaywater.gov](http://www.otaywater.gov). Written changes to any items to be considered at the open meeting, or to any attachments, will be posted on the District's website. Copies of the Agenda and all attachments are also available through the District Secretary by contacting her at (619) 670-2280.

If you have any disability which would require accommodation in order to enable you to participate in this meeting, please call the District Secretary at 670-2280 at least 24 hours prior to the meeting.

Certification of Posting

I certify that on January 15, 2016 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of Otay Water District, said time being at least 24 hours in advance of the meeting of the Board of Directors (Government Code Section §54954.2).

Executed at Spring Valley, California on January 15, 2016.

\_\_\_\_\_/s/ Susan Cruz, District Secretary\_\_\_\_\_

# AGENDA ITEM 3



## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	February 3, 2016
	Jose Martinez	PROJECT:	DIV. NO. All
SUBMITTED BY:	Asst. Chief Water Operations		
	<input checked="" type="checkbox"/> Pedro Porras, Chief Water Operations		
APPROVED BY:	<input checked="" type="checkbox"/> German Alvarez, Assistant General Manager		
	<input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Approval To Purchase One (1) Replacement Class 4 Utility Truck		

### GENERAL MANAGER'S RECOMMENDATION:

That the Board authorize the General Manager to issue a purchase order to Orange Coast Dodge in the amount of \$114,542.00 for the purchase of one (1) replacement Class 4 Utility Truck and declare Unit 154 surplus.

### COMMITTEE ACTION: \_\_\_\_\_

See Attachment "A."

### PURPOSE:

To obtain Board authorization to purchase one (1) replacement Class 4 Utility Truck.

### ANALYSIS:

Included in the approved FY 2016 budget, as Item 21 under Capital Purchases, is one (1) replacement Class 4 Utility Truck. The purchase is to replace Unit 139, Pump Electrical Utility Service Truck. This unit is utilized for the District's day-to-day maintenance of pump station facilities including but not limited to pumps, motors, air compressors, etc.

Unit 139 is a 2003 Ford F550 truck with 94,891 miles and has a service body, air compressor, and a 15-foot reach 3,200 lb. lifting capacity crane attached. In order to effectively manage the District's fleet, Unit 139 will be rotated into the fleet replacing Unit 154, which belongs to the Meter Maintenance section. Unit 154 is a 2004 Ford F550 with 121,000 miles and has a service body, air compressor, and crane attached. While Unit 139 is one year older, Unit 154 has 27,000 more miles and the attached service body was reused from a previous vehicle. The service body of Unit 154 is in excess of 16-years-old and has a considerable amount of rust and corrosion on the underside of the bed and lower cabinets.

Based on system operation evaluations of work flow history by the Fleet Maintenance Supervisor, Pump Electrical supervision, and management, it is recommended that one (1) new Class 4 Utility Truck be purchased to replace Unit 139. Unit 139 will be rotated into the fleet replacing Unit 154, and Unit 154 will be declared surplus. This action will save the District approximately \$10,000 by eliminating the need to replace a service body on a 12-year-old truck and rotating a lower mileage unit into its position.

In accordance with District policy, bids were solicited for the Class 4 Utility Truck. Three (3) bids were received. Prices received include all applicable fees and taxes and delivery.

Funding for this purchase has been included in CIP P2282, Vehicle Capital Purchases Program.

Dealer	Bid Price
Orange Coast Dodge	\$114,542
Miramar Ford	\$116,002
Tuttle Click Ford	\$120,389

Staff is purchasing a 2016 Dodge Ram 5500 with a service body, crane and air compressor included for a not-to-exceed amount of \$114,542 which is \$25,458 less than budgeted.

**FISCAL IMPACT:** \_\_\_\_\_

Projected purchase budget for one (1) Class 4 Utility Truck is \$140,000 based on preliminary research. The purchase of the truck will cost \$114,542 which will be charged against the Vehicle Capital Purchases CIP P2282. The total cost in this account will not exceed budgeted funding.

The total FY16 project budget for the CIP P2282, Vehicle Capital Purchases is \$556,000. Existing expenditures and current encumbrances for the CIP, including the one (1) Class 4 Utility Truck purchased under this request if approved, are \$114,542.00.

Based on the evaluation, the CIP P2282 budget is sufficient to complete the budgeted purchase.

The Finance Department has determined that 100% of the funds are available in the replacement fund.

Expenditure Summary:

<b>Total CIP 2282 Vehicle Replacements FY16 Budget:</b>	\$556,000
Proposed One (1) Class 4 Utility Truck.	(\$114,542)
Approved Vactor truck replacement.	(\$402,831)
Proposed Replacement bed for Unit 184.	(\$11,000)
Projected CIP P2286 FY16 Under Budget:	\$27,627

**STRATEGIC GOAL:**

Operate the system to meet demand twenty-four hours a day, seven days a week.

**LEGAL IMPACT:** \_\_\_\_\_

None.

\_\_\_\_\_  
**General Manager**

Attachment "A," Committee Action



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	Approval to Purchase one (1) Class 4 Utility Truck
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### COMMITTEE ACTION:

The Finance, Admin. and Communications Committee reviewed this item at a meeting held on January 20, 2016 and the following comments were made:

### **Note:**

The "Committee Action" is written in anticipation of the Committee moving the item forward for Board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.



**DOUGLASS**  
Truck Bodies



# AGENDA ITEM 4

## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	February 3, 2016
		PROJECT:	DIV. NO. All
SUBMITTED BY:	Rita Bell, Finance Manager		
APPROVED BY:	<input checked="" type="checkbox"/> Joseph R. Beachem, Chief Financial Officer <input checked="" type="checkbox"/> German Alvarez, Assistant General Manager <input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Appointment of Auditor for Fiscal Year Ending June 30, 2016		

### **GENERAL MANAGER'S RECOMMENDATION:**

That the Board authorize the General Manager to sign the engagement letters from the auditing firm of Teaman, Ramirez & Smith, Inc., to contract for audit services for the 2016 fiscal year.

### **COMMITTEE ACTION:**

Please see Attachment A.

### **PURPOSE:**

The District is required to retain the services of an independent accounting firm to perform an audit of the District's financial records each year.

### **ANALYSIS:**

At the Board meeting on January 7, 2014, the Board approved Teaman, Ramirez & Smith, Inc., as the District's auditors for a 1-year contract, with four (4) 1-year options, with each option year subject to Board review and approval. On February 2, 2015, the Board authorized the General Manager to engage Teaman, Ramirez & Smith, Inc., for the second option year for the FY 2016 audit.

Staff is recommending the appointment of Teaman, Ramirez & Smith, Inc. as the District's auditors for FY 2016, in conjunction with the

second 1-year contract option. This is based on their staff's knowledge of the District's operations and finances, their technical qualifications, and their performance as the District's auditors during the FY 2014 and FY 2015 audits.

The audit will consist of four major components: 1) Standard Audit Services, to provide an audit opinion on the District's financial statements; 2) Agreed upon procedures related to the District's Investment Policy procedures, to issue a report on staff's compliance with District policy; 3) A State Controllers Report, required by the State of California; and 4) Assistance in preparation of the District's Comprehensive Annual Financial Report (CAFR).

The following is a tentative planning schedule for the major activities involved in completing the FY-2016 financial audit:

- May-2016: Pre-audit fieldwork (3-4 days).
- Aug-2016: Year-end audit fieldwork (4-5 days).
- Nov-2016: Board presentation of the audited financial statements.
- Dec-2016: CAFR submission to Government Finance Officers Association (GFOA).

**FISCAL IMPACT:**

The fee for auditing services for the Fiscal Year ending June 30, 2016, will be \$27,000. This is an increase of \$700 over the prior year's fee.

**STRATEGIC GOAL:**

The District ensures its continued financial health through long-term financial planning, formalized financial policies, enhanced budget controls, fair pricing, debt planning, and improved financial reporting.

**LEGAL IMPACT:**

Required by law.

- Attachments:
- A) Committee Action Form
  - B) Teaman, Ramirez & Smith, Inc. Audit Engagement Letter
  - C) Teaman, Ramirez & Smith, Inc. State Controllers Report Engagement Letter
  - D) Teaman, Ramirez & Smith, Inc. Agreed Upon Procedures Engagement Letter



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	Appointment of Auditor for Fiscal Year Ending June 30, 2016
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### **COMMITTEE ACTION:**

The Finance, Administration and Communications Committee supported staff's recommendation to the Board to appoint Teaman, Ramirez & Smith, Inc., as the District's auditors for the fiscal year ending June 30, 2016.

### **NOTE:**

The "Committee Action" is written in anticipation of the Committee moving the item forward for board approval. This report will be sent to the Board as a committee approved item, or modified to reflect any discussion or changes as directed from the committee prior to presentation to the full board.



December 17, 2015

Joseph Beachem, Chief Financial Officer  
Otay Water District  
2554 Sweetwater Springs Blvd  
Spring Valley, CA 91778-2004

We are pleased to confirm our understanding of the services we are to provide the Otay Water District (the "District") for the year ended June 30, 2016. We will audit the financial statements of the business-type activities, and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the Otay Water District as of and for the year ended June 30, 2016. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Government Accounting Standards Board* who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Funding Progress for DPHP
3. Schedule of Changes in the Net Pension Liability and Related Ratios
4. Schedule of Contributions

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditors' report will not provide an opinion or any assurance on that other information.

1. Introductory Section
2. Statistical Section

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and; the standards for financial audits contained in *Government Auditing Standards*, issued by

the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unqualified, we will discuss the reasons with you in advance. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

### **Audit Procedures - General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the

appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditor is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures - Internal Controls**

Our audit will include obtaining an understanding of the District and its environment, including internal control sufficient to assess the risk of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

### **Audit Procedures - Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

### **Other Services**

We will also assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles and prepare the State Controller's Report (see separate engagement letter) in conformity of the requirements of the California State Controller's Office based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

## **Management Responsibilities**

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported; for the selection and application of accounting principles; and for the preparation and fair presentation in the financial statements in conformity with U.S. generally accepted accounting principles. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and also for ensuring that financial information is reliable, complete and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatement and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud and noncompliance with provisions of laws, regulations, illegal acts, violations of contracts or grant agreements, or abuse that we may report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Teaman, Ramirez & Smith, Inc. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to grantor agencies or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purpose of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of our firm. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. In such cases, Teaman, Ramirez & Smith, Inc. is not responsible for the distribution of the copies or information contained therein.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a grantor or federal agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our final audit fieldwork approximately in August 2016 and to issue our reports approximately in October 2016. Richard Teaman is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be \$25,500. Our invoices for these fees will be rendered as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Otay Water District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

**TEAMAN, RAMIREZ & SMITH, INC.**



Richard A. Teaman  
Certified Public Accountant

**RESPONSE:**

This letter correctly sets forth the understanding of the Otay Water District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



December 17, 2015

Joseph Beachem, Chief Financial Officer  
Otay Water District  
2554 Sweetwater Springs Blvd  
Spring Valley, CA 91778-2004

Dear Joseph:

We are pleased to confirm our understanding of the services we are to provide for the year ended June 30, 2016.

We will prepare the Annual Financial Transactions Report (State Controller's Report) of the Otay Water District (the "District"), which comprise the balance sheet as of June 30, 2016, and the related statements of revenue and expenses and changes in fund equity for the year then ended, and perform a compilation engagement with respect to the State Controller's Report.

The supplementary information that accompanies the State Controller's Report is additional information requested by the California State Controller. The supplementary information will be compiled from information that is the representation of management. We will not audit or review the supplementary information. We will not express an opinion or provide any assurance on such supplementary information.

#### **Our Responsibilities**

The objective of our engagement is to—

- 1) prepare the State Controller's Report in accordance with the requirements prescribed by the California State Controller based on information provided by you and
- 2) apply accounting and financial reporting expertise to assist you in the presentation of financial information in the forms prescribed by the California State Controller without undertaking to obtain or provide any assurance that there are no material modifications that should be made to those form in order for them to be in accordance with the requirements prescribed by the California State Controller.

We will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with applicable professional standards, including the AICPA's *Code of Professional Conduct* and its ethical principles of integrity, objectivity, professional competence, and due care, when performing the services, preparing the State Controller's Report, and performing the compilation engagement.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the State Controller's Report.

Our engagement cannot be relied upon to identify or disclose any misstatements in the State Controller's Report, including those caused by fraud or error, or to identify or disclose any wrongdoing within the District or noncompliance with laws and regulations. However, we will inform the appropriate level of management of any material errors and any evidence or information that comes to our attention during the performance of our procedures that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our compilation procedures regarding any wrongdoing within the District or noncompliance with laws and regulations that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies or material weaknesses in your internal control as part of this engagement.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Your Responsibilities**

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to assist you in the presentation of the State Controller's Report in accordance with the requirements prescribed by the California State Controller. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

- 1) The preparation and fair presentation of the State Controller's Report in accordance with the requirements prescribed by the California State Controller and the inclusion of all related informative disclosures that are appropriate, if applicable.
- 2) The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the State Controller's Report.
- 3) The prevention and detection of fraud.
- 4) To ensure that the District complies with the laws and regulations applicable to its activities.
- 5) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
- 6) To provide us with—
  - access to all information of which you are aware that is relevant to the fair presentation of the State Controller's Report, such as records, documentation, and other matters.
  - additional information that we may request from you for the purpose of the compilation engagement.
  - unrestricted access to persons within the entity of whom we determine it necessary to make inquiries.
- 7) To include our compilation report in any document containing the State Controller's Report that indicates we have performed a compilation engagement on such prescribed forms and, prior to inclusion of the report, to ask our permission to do so.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our services and the preparation of your State Controller's Report. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

### **Our Report**

As part of our engagement, we will issue a report that will state that we did not audit or review the State Controller's Report and that, accordingly, we do not express an opinion, a conclusion, or provide any assurance on them. If, for any reason, we are unable to complete the compilation of your State Controller's Report, we will not issue a report on such prescribed forms as a result of this engagement.

**Other Relevant Information**

Richard Teaman is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee to prepare the report is included in the fee quoted in the engagement letter to conduct the June 30, 2016 financial audit of the District dated December 17, 2015. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as prescribed in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

TEAMAN, RAMIREZ & SMITH, INC.



Richard A. Teaman

Certified Public Accountant

RESPONSE:

This letter correctly sets forth the understanding of the Otay Water District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



December 17, 2015

Joseph Beachem, Chief Financial Officer  
Otay Water District  
2554 Sweetwater Springs Blvd  
Spring Valley, CA 91778-2004

Dear Joseph:

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for the Otay Water District (the "District").

We will apply the agreed-upon procedures which the District's management has specified, listed in the attached schedule, for the investments of the District for the fiscal year ending June 30, 2016 (prepared in accordance with generally accepted accounting principles). This engagement is solely to assist the District's management in evaluating the compliance with the District's investment policy. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached schedule either for the purpose for which this report has been requested or for any other purpose. If for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed in the attached schedule do not constitute an examination, we will not express an opinion on the District's investments or any elements, accounts, or items thereof. In addition, we have no obligation to perform any procedures beyond those listed in the attached schedule.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the information and use of the District, and is not intended to be and should not be used by anyone other than this specified party. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

You are responsible for the presentation of the investments of the District in accordance with generally accepted accounting principles; and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are responsible for assuming all management responsibilities and for overseeing any nonattest services we provide by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience. In addition, you are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results of such services.

Richard A. Teaman is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

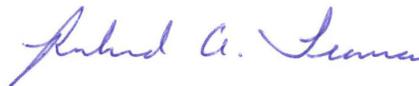
We plan to begin our procedures in approximately August 2016 and, unless unforeseeable problems encountered, the engagement should be completed in October 2016. At the conclusion of our engagement, we will require a representation letter from management that, among other things, will confirm management's responsibility for the presentation of the investments of the District in accordance with generally accepted accounting principles.

Our fees for these services will be \$1,500. The fee is based on anticipated cooperation your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee before we incur the additional costs.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional services arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their responsibility for the sufficiency of procedures.

Very truly yours,

TEAMAN, RAMIREZ & SMITH, INC.



Richard A. Teaman  
Certified Public Accountant

RESPONSE:

This letter correctly sets forth the understanding of the Otay Water District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **Otay Water District Agreed-Upon Procedures**

### **Investments**

1. Obtain a copy of the District's investment policy and determine that it is in effect for the fiscal year ended June 30, 2016.
2. Select 4 investments held at year end and determine if they are allowable investments under the District's Investment Policy.
3. For the four investments selected in #2 above, determine if they are held by a third party custodian designated by the District.
4. Confirm the part or original investment amount and market value of the four investments selected above with the custodian or issuer of the investments.
5. Select two investment earnings transactions that took place during the year and recomputed the earnings to determine if they proper amount was received.
6. Trace amounts received for transactions selected at #5 above into the District's bank accounts.
7. Select five investment transactions (buy, sell, trade, or maturity) occurring during the year under review and determine that the transactions are permissible under the District's investment policy.
8. Review supporting documentation for the five investments selected at #7 above to determine if the transactions were appropriately recorded in the District's general ledger.

# AGENDA ITEM 5



## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	February 3, 2016
SUBMITTED BY:	Armando Buelna, Communications Officer	PROJECT:	Various DIV.NO. ALL
APPROVED BY:	<input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	2016 Legislative Program Guidelines		

### **GENERAL MANAGER'S RECOMMENDATION:**

That the Board of Directors adopt the 2016 Otay Water District Legislative Program Guidelines.

### **COMMITTEE ACTION:**

See Attachment A.

### **PURPOSE:**

To provide direction to staff and the District's Legislative Advocates in the formulation of the District's response to legislative initiatives on issues affecting the District during the 2016 legislative session.

### **ANALYSIS:**

Otay Water District maintains a set of legislative policy guidelines to direct staff and legislative advocates on issues important to the District. The legislative guidelines are updated annually with the proposed updates presented to the Otay Water District's Board of Directors for review, comment and adoption. The attached 2016 Legislative Program represents policy positions on legislation for the Board's consideration.

Each legislative session, representatives to the California Legislature sponsor some 2,000 or more bills or significant

resolutions. While many bills fail to make it out of their house of origin, many others go on to be signed by the governor and become law. These new laws can affect special districts in substantive ways. The same is true with each session of the House of Representatives and the U.S. Senate.

The 2016 Legislative Program establishes guidelines and policy direction that can be used by staff when monitoring legislative activity to facilitate actions that can be taken quickly in response to proposed bills. The guidelines provide a useful framework for staff when evaluating the potential impact of state or federal legislation on the District. This is particularly helpful when a timely response is necessary to address a last minute amendment to legislation and should calls or letters of support or opposition be needed.

Legislation that does not meet the guidelines as set forth or that has potentially complicated or varied implications will not be acted upon by staff or the legislative advocates, and will instead be presented to the Board directly for guidance in advance of any position being taken.

The 2016 Legislative Guidelines presents staff's initial recommendations for the Board's review, and seeks the Board's recommendations for any additional modifications. Staff will then incorporate feedback into the final document.

In general, the guidelines look to protect the District's interest in a reliable, diverse and affordable water supply. Moreover, they seek to maintain local control over special district actions to protect your Board's discretion and ratepayer interests, and maintain the ability to effectively and efficiently manage District operations. In addition they express the District's ongoing support for water conservation, recycled water, ocean water desalination, capital improvement project development, organization-wide safety and security, binational cooperation, as well as the equitable distribution of water bond proceeds.

**FISCAL IMPACT:**             Joe Beachem, Chief Financial Officer

None.

**LEGAL IMPACT:**

None

Attachments: Attachment A - Committee Action  
Attachment B - 2016 Otay Water District Legislative  
Program  
Attachment C - 2016 Otay Water District Legislative  
Program Redline



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	2015 Legislative Program Guidelines
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### COMMITTEE ACTION:

The Finance, Administration, and Communications Committee is scheduled to review this item at a meeting to be held on January 20, 2016. This attachment will be updated with notes from the committee's discussion.

# Otay Water District Legislative Program | 2016

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Effective Date: 02/03/2016

## Legislative Policy Guidelines

The Otay Water Legislative Policy Guidelines for the 2016 Legislative Session includes the following:

### **Sacramento-San Joaquin Bay Delta (Bay-Delta)**

*Support efforts to:*

- a. Finalize and implement the Bay-Delta Conservation Plan to address Bay-Delta environmental and water quality issues.
- b. Analyze or support a “Portfolio Approach”, “Around-the-Delta”, “right-sized”, or other alternatives that feature smaller conveyance facilities as a way to improve water quality, water transport, and reduce the possibility or impacts of levee failure, lower costs to water users and the public, reduce the level of environmental impacts, while potentially facing fewer legal and political challenges.
- c. Finalize Bay-Delta planning work and ongoing studies of new water storage facilities, and support efforts to promote additional surface and underground water storage infrastructure that are cost effective ensure water availability and quality.
- d. Resolve conflicts between urban and rural water users, water management and the environment in the Bay-Delta.
- e. Provide ongoing federal and state funding for the Bay-Delta, and those which focus attention to Bay-Delta financing, affordability, commitments to pay, and the demand for Bay-Delta water.
- f. Equitably allocate costs of the Bay-Delta solution to all those benefiting from improvements in proportion to the benefits they receive.
- g. Fast-track design, permits and construction for pilot projects in the Bay-Delta to create barriers to keep fish away from Bay-Delta water pumps, improve water quality and supply reliability.
- h. Provide deliberative processes that are designed to ensure meaningful dialogue with all stakeholders in an open and transparent process in order to reduce future conflicts and challenges in implementing a Bay-Delta solution.
- i. Provide a Bay-Delta solution that acknowledges, integrates and supports the development of water resources at the local level.
- j. Improve the ability of water-users to divert water from the Bay-Delta during wet periods when impacts to fish and the ecosystem are lower and water quality is higher.
- k. Improve the existing Bay-Delta water conveyance system to increase flexibility and enhance water supply, water quality, levee stability and environmental protection.
- l. Evaluate long-term threats to the Bay-Delta levees and conveyance system and pursues actions to reduce risks to the state’s water supply and the environment.
- m. Improve coordination of the Central Valley Project and State Water Project Operations.
- n. Provide a Bay-Delta solution and facilities that are cost-effective when compared with other water supply development options for meeting Southern California’s water needs.

- o. Identify the total cost or perform appropriate cost studies to estimate consumer financial impact as well as the expected yield of any Bay-Delta solution before financing and funding decision are made to determine whether the solution is worth the expense.
- p. Provide the State Water Project (SWP) with more flexibility to operate their systems to maximize water deliveries while avoiding unacceptable impacts to third parties, habitat or the environment.
- q. Require a firm commitment and funding stream by all parties to pay for the proportional benefits they will receive from a Bay-Delta solution through take-or-pay contracts or the legal equivalent, and identify the impact to the remaining contractors if one or more contractors default or back out.
- r. Provide “right-sized” facilities to match firm commitments to pay for the Bay-Delta solution.
- s. Provide SWP contractors and their member agencies access to all SWP facilities to facilitate water transfers.
- t. Continue state ownership and operation of SWP as a public resource.
- u. Improve efficiency and transparency of all SWP operations.
- v. Focus on statewide priorities, including construction of an approved method of conveyance of water through or around the Delta that provides water supply reliability to the Delta water uses, promotion of greater regional and local self-sufficiency, surface storage and promotion of water use efficiency.
- w. Provides for the state’s share of funding for Bay-Delta conveyance projects.
- x. Consider complementary investments in local water supply sources, regional coordination, and south of Delta storage as part of an overall comprehensive Bay-Delta solution.
- y. Protects and safeguards San Diego region’s Preferential Rights.

*Oppose efforts that:*

- a. Require additional reviews or approvals of Delta conveyance options beyond those provided by SBX7-1 (2009).
- b. Transfer control of the State Water Project from the state to Metropolitan Water District of Southern California (MWD), the State Water Contractors, the Central Valley Project Contractors, the State and Federal Water Contractors Authority, or to any entity comprised of MWD and other water contractors.

**Recycled Water**

*Support efforts to:*

- a. Reduce restrictions on recycled water usage or promote consistent regulation of recycled water projects to reduce impediments to the increased use of recycled water.
- b. Reduce restrictions on injecting recycled water into basins where there is no direct potable use.
- c. Provide financial incentives for recharge of groundwater aquifers using recycled water.
- d. Make recycled water regulations clear, consolidated, and understandable to expedite related project permitting.
- e. Promote recycled water as a sustainable supplemental source of water.
- f. Allow the safe use of recycled water.
- g. Facilitate development of technology aimed at improving water recycling.
- h. Increasing funding for water recycling projects.
- i. Increase awareness of the ways recycled water can help address the region's water supply challenges.
- j. Create federal and state incentives to promote recycled water use and production.
- k. Establish federal tax incentives to support U.S. companies in the development of new water technologies that can lower productions costs, address by products such as concentrates, and enhance public acceptance of recycled water.
- l. Establish a comprehensive national research and development, and technology demonstration, program to advance the public and scientific understanding of water recycling technologies to encourage reuse as an alternative source of water supply.
- m. Provide incentives for local agencies to work cooperatively, share costs or resources to promote or expand the use of recycled water.
- n. Further refine emergency regulations to reward local suppliers that have invested in using recycled water for landscape irrigation to maintain an incentive to continue expanding areas served by recycled water.
- o. Encourages the use of recycled water in commercial, industrial, institutional, and residential settings.

*Oppose efforts that:*

- a. Restrict use of recycled water for groundwater recharge.
- b. Establish new water or recycled water fees solely to recover State costs without also providing some benefit.
- c. Create regulatory schemes that alter or limit the existing authority to reuse and recycle water.

**Water Services***Support efforts to:*

- a. Provide funding to implement actions identified in the California Water Action Plan to lay a solid fiscal foundation for implementing near-term actions, including funding for water efficiency projects, wetland and watershed restoration, groundwater programs, conservation, flood control, and integrated water management and result in a reliable supply of high-quality water for the San Diego region.
- b. Provide financial support to projects designed to mitigate the potential negative impacts of Global Climate Change on water supply reliability.
- c. Promote the coordination and integration of local, state and federal climate change policies and practices to the greatest extent feasible.
- d. Support ongoing implementation of the Quantitative Settlement Agreement.
- e. Provide reliable water supplies to meet California's short and long-term needs.
- f. Reduce impediments for willing sellers and buyers to engage in water transfer agreements.
- g. Promote desalination pilot studies and projects.
- h. Encourage feasibility studies of water resource initiatives.
- i. Increase funding for infrastructure and grant programs for construction, modernization or expansion of water, wastewater treatment, reclamation facilities and sewer systems including water recycling, groundwater recovery and recharge, surface water development projects and seawater desalination.
- j. Mandate uniform or similar regulations and procedures by state agencies in the processing and administering of grants and programs.
- k. Streamline grant application procedures.
- l. Promote or assist voluntary water transfers between willing buyers and willing sellers and move those transactions through without delay.
- m. Streamline the permitting and approval process for implementing water transfers.
- n. Establish reasonable statewide approaches to sewer reporting standards.
- o. Generate greater efficiencies, better coordinate program delivery, and eliminate duplication in programs for source water protection without lessening the focus on public health of the state's Drinking Water Program.
- p. Target efforts to fix specific issues with water supplies within the state's Drinking Water Program.
- q. Establish federal tax incentives to support U.S. companies in the development of new desalination technologies that can lower production costs, eliminate or reduce impingement or entrainment, reduce energy use, and enhance public acceptance of desalinated water.
- p. Establish a comprehensive national research and development, and technology demonstration program to advance the scientific understanding of desalination to expand its use as an alternative source of water supply.
- q. Require the State Water Resources Control Board to exercise its authority, ensure robust funding, and implement the Salton Sea mitigation and restoration plan, meet state obligations, and work with QSA stakeholders to find workable solutions to ensure the continuation of IID water transfers.
- r. Support solutions to water supply issues that address common challenges, provide a comprehensive approach that is fair to all users, balance the needs of urban and rural

communities, and take into consideration the interests of all stakeholders as well as the impact to the environment.

Further refine emergency drought regulations to eliminate a cap on credits and adjustments so as not to impose undue burden, financial or otherwise, on communities that have already invested in water conservation, development of new water sources, storage, or loss prevention.

*Oppose efforts that:*

- a. Make urban water supplies less reliable or substantially increase the cost of imported water without also improving the reliability and/or quality of the water.
- b. Create unrealistic or costly water testing or reporting protocol.
- c. Disproportionately apportion the cost of water.
- d. Create undo hurdles for seawater desalination projects.
- e. Create unreasonable or confusing sewer reporting standards.
- f. Create administrative or other barriers to sales between willing buyers and willing sellers that delay water transfers.
- g. Create a broad-based user fee that does not support a specific local program activity or benefit; any fee must provide a clear nexus to the benefit local ratepayers or local water supplies from the establishment that charge or fee would provide.
- h. Create unrealistic or costly to obtain water quality standards for potable water, recycled water or storm water runoff.
- i. Change the focus of the state's Drinking Water Program or weaken the parts of the program that work well.
- j. Lessen the focus on public health of the state's Drinking Water Program.
- k. Create one-size-fit-all approaches to emergency drought regulations that ignore variations among communities, regions, and counties with respect to their ability to withstand the impact and effects of drought.
- l. Impose undue burden, financial or otherwise, on communities that have already invested in water conservation, development of new water sources, storage, or loss prevention.
- m. Impose additional mitigation costs or obligations for the Salton Sea on the non-state parties to the Quantification Settlement Agreement.

**Financial***Support efforts to:*

- a. Require the federal government and State of California to reimburse special districts for all mandated costs or regulatory actions.
- b. Give special districts the discretion to cease performance of unfunded mandates.
- c. Provide for fiscal reform to enhance the equity, reliability, and certainty of special district funding.
- d. Provide incentives for local agencies to work cooperatively, share costs or resources.
- e. Provide for the stable, equitable and reliable allocation of property taxes.
- f. Continue to reform workers compensation.
- g. Authorize financing of water quality, water security, and water supply infrastructure improvement programs.
- h. Promote competition in insurance underwriting for public agencies.
- i. Establish spending caps on State of California overhead when administering voter approved grant and disbursement programs.
- j. Require disbursement decisions in a manner appropriate to the service in question.
- k. Encourage funding infrastructure programs that are currently in place and that have been proven effective.
- l. Produce tangible results, such as water supply reliability or water quality improvement.
- m. Provide financial incentives for energy projects that increase reliability, diversity, and reduce greenhouse gasses.
- n. Continue energy rate incentives for the utilization of electricity during low-peak periods.
- o. Provide loan or grant programs that encourage water conservation for water users who are least able to pay for capital projects.
- p. Require the Metropolitan Water District of Southern California (MWD) to refund or credit to its member agencies revenues collected from them that result in reserve balances greater than the maximum reserve levels established pursuant to state legislation.

*Oppose efforts that:*

- a. Impose new, unfunded state mandates on local agencies and their customers.
- b. Undermine Proposition 1A - Protection of Local Government Revenues – and the comprehensive reform approved by voters in 2004.
- c. Reallocate special district reserves in an effort to balance the state budget.
- d. Reallocate special district revenues or reserves to fund infrastructure improvements or other activities in cities or counties.
- e. Usurp special district funds, reserves, or other state actions that force special districts to raise rates, fees or charges.
- f. Complicate or deter conservation-based rate structures.
- g. Establish funding mechanisms that put undue burdens on local agencies or make local agencies *de facto* tax collectors for the state.
- h. Complicate compliance with SB 610 and SB 221.
- i. Adversely affect the cost of gas and electricity or reduce an organization's flexibility to take advantage of low peak cost periods.
- j. Add new reporting criteria, burdensome, unnecessary or costly reporting mandates to Urban Water Management Plans.

- k. Add new mandates to the Department of Water Resources (DWR) to review and approve Urban Water Management Plans beyond those already addressed in DWR guidelines.
- l. Mandate that water agencies include an embedded energy calculation for their water supply sources in Urban Water Management Plans or any other water resources planning or master planning document.
- m. Weaken existing project retention and withholding provisions that limit the ability of public agencies to drive contractor performance.
- n. Establish change order requirements that place an unreasonable burden on local agencies, or raise financial risk associated with public works contracts.
- o. Establish a Public Goods Charge, excise tax for excessive water use, or other permanent tax or fee on water.

**Governance/Local Autonomy**

*Support efforts to:*

- a. Expand local autonomy in governing special district affairs.
- b. Promote comprehensive long-range planning.
- c. Assist local agencies in the logical and efficient extension of services and facilities to promote efficiency and avoid duplication of services.
- d. Streamline the Municipal Service Review Process or set limits on how long services reviews can take or cost.
- e. Establish clear and reasonable guidelines for appropriate community sponsorship activities.
- f. Reaffirm the existing “all-in” financial structure, or protect the San Diego County Water Authority voting structure based on population.

*Oppose efforts that:*

- a. Assume the state legislature is better able to make local decisions that affect special district governance.
- b. Create one-size-fits-all approaches to special district reform.
- c. Unfairly target one group of local elected officials.
- d. Usurp local control from special districts regarding decisions involving local special district finance, operations or governance.
- e. Limit the board of directors’ ability to govern the district.
- f. Create unfunded local government mandates.
- g. Create costly, unnecessary or duplicative oversight roles for the state government of special district affairs.
- h. Create new oversight roles or responsibility for monitoring special district affairs.
- i. Change the San Diego County Water Authority Act regarding voting structure, unless it is based on population.
- j. Shift the liability to the public entity and relieve private entities of reasonable due diligence in their review of plans and specifications for errors, omissions and other issues.
- k. Place a significant and unreasonable burden on public agencies, resulting in increased cost for public works construction or their operation.
- l. Impair the ability of water districts to acquire property or property interests required for essential capital improvement projects.
- m. Increase the cost of property and right-of-way acquisition, or restricts the use of right-of-ways.
- n. Work to silence the voices of special districts and other local government associations on statewide ballot measures impacting local government policies and practices, including actions that could prohibit special districts and associations from advocating for positions on ballot measures by severely restricting the private resources used to fund those activities.
- o. Prescribe mandatory conservation-based or other rate structures that override the authority of the board of directors to set its rate structure.
- p. Circumvent the legislative committee process, such as the use of budget trailer bills, to advance policy issues including impacting special districts without full disclosure, transparency, or public involvement.

**Conservation**

*Support efforts to:*

- a. Provide funding for water conservation programs.
- b. Encourage the installation of water conserving fixtures in new and existing buildings.
- c. Promote the environmental benefits of water conservation.
- d. Enhance efforts to promote water awareness and conservation.
- e. Offer incentives for landscape water efficiency devices such as ET controllers and soil moisture sensors.
- f. Develop landscape retrofit incentive programs and/or irrigation retrofit incentive programs.
- g. Permit or require local agencies to adopt ordinances that require or promote water wise landscape for commercial and residential developments.
- h. Create tax incentives for citizens or developers who install water wise landscapes.
- i. Create tax incentives for citizens who purchase high efficiency clothes washers, dual flush and high-efficiency toilets and irrigation controllers above the state standards.
- j. Expand community-based conservation and education programs.
- k. Develop incentives for developers and existing customers to install water wise landscape in existing developments or new construction.
- l. Encourage large state users to conserve water by implementing water efficient technologies in all facilities both new and retrofit.
- m. Maintain incentives for solar power.
- n. Encourage large state water users to conserve water outdoors.
- o. Educate all Californians on the importance of water, and the need to conserve, manage, and plan for the future needs.
- p. Encourage technological research targeted to more efficient water use.
- q. Give local agencies maximum discretion in selecting conservation programs that work for their customers and the communities they serve.
- r. Require the Department of Water Resources to implement a uniform statewide turf rebate subsidy or incentive program.
- s. Require Property Owners Associations to allow low water use plants, mulch, artificial turf, or semi-permeable materials in well-maintained landscapes.

*Oppose efforts that:*

- a. Weaken federal or state water efficiency standards.
- b. Introduce additional analytical and reporting requirements that are time-consuming for local agencies to perform and result in additional costs to consumers, yet yield no water savings.
- c. Permit Property Owners Associations to restrict low water use plants, mulch, artificial turf, or semi-permeable materials in landscaping.
- d. Create one-size-fit-all approaches to emergency drought regulations that ignore variations among communities, regions, and counties with respect to their ability to withstand the impact and effects of drought.

**Safety, Security and Information Technology**

*Support efforts to:*

- a. Provide funding for information security upgrades to include integrated alarms, access/egress, and surveillance technology.
- b. Provide incentives for utilities and other local agencies to work cooperatively, share costs or resources.
- c. Provide funding for communication enhancements, wireless communications, GIS or other technological enhancements.
- d. Encourage or promote compatible software systems.
- e. Fund infrastructure and facility security improvements that include facility roadway access, remote gate access and physical security upgrades.
- f. Protect state, local and regional drinking water systems from terrorist attack or deliberate acts of destruction, contamination or degradation.
- g. Provide funds to support training or joint training exercises to include contingency funding for emergencies and emergency preparedness.
- h. Equitably allocate security funding based on need, threats and/or population.
- i. Encourage or promote compatible communication systems.
- j. Encourage and promote funding of Department of Homeland Security Risk Mitigation programs.
- k. Recognizes water agencies as emergency responders to damage and challenges caused by wildfires, earthquakes, and other natural disasters, as well as terrorist and other criminal activities that threaten water operations, facilities and supplies.
- l. Provide state grant or other funding opportunities to support seismic risk assessment and mitigation plans, or to mitigate vulnerabilities.

*Oppose efforts that:*

- a. Create unnecessary, costly, or duplicative security or safety mandates.
- b. Require expanded water system descriptions or additional public disclosure of public water systems details for large water suppliers in Urban Water Management Planning documents, potentially compromising public water systems and creating a conflict with the Department of Homeland Security's recommendation to avoid reference to water system details in plans available to the general public.

**Optimize District Effectiveness**

*Support efforts to:*

- a. Give utilities the ability to avoid critical peak energy pricing or negotiate energy contracts that save ratepayers money.
- b. Develop reasonable Air Pollution Control District engine permitting requirements.
- c. Reimburse or reduce local government mandates.
- d. Allow public agencies to continue offering defined benefit plans.
- e. Result in predictable costs and benefits for employees and taxpayers.
- f. Eliminate abuses.
- g. Retain local control of pension systems.
- h. Be constitutional, federally legal and technically possible.

*Oppose efforts that:*

- a. Restrict the use of, or reallocate, district property tax revenues to the detriment of special districts.
- b. Create unrealistic ergonomic protocol.
- c. Micromanage special district operations.
- d. Balance the state budget by allowing regulatory agencies to increase permitting fees.
- e. Tax dependent benefits.
- f. Require new reporting criteria on energy intensity involved in water supply.

**Bi-National Initiatives**

*Support efforts to:*

- a. Promote and finance cross-border infrastructure development such as water pipelines, desalination plants or water treatment facilities to serve the border region.
- b. Develop cooperative and collaborative solutions to cross-border issues.
- c. Develop and enhance communications and understanding of the interdependence of communities on both sides of the border with the goal of improved cross-border cooperation.

*Oppose efforts that:*

- a. Usurp local control over the financing and construction of water supply and infrastructure projects in the San Diego/Baja California region.

**State Water Bonds**

*Support efforts to:*

- a. Ensure San Diego County receives an equitable share of funding from Proposition 1 (2014) with major funding categories being divided by county and funded on a per-capita basis to ensure bond proceeds are distributed throughout the state in proportion to taxpayers' payments on the bonds.
- b. Ensure funding for water infrastructure projects help to resolve conflicts in the state's water system and provide long-term benefits to statewide issues including water supply, reliability, water quality, and ecosystem restoration.
- c. Ensure primary consideration is given to funding priorities established by local and regional entities through their IRWM planning process.
- d. Ensure that the application process for funding is not unnecessarily burdensome and costly, with an emphasis on streamlining the process.
- e. Fund emergency and carryover storage projects including those in San Diego County.
- f. Consolidate administration of all voter-approved water-related bond funding in one place, preserves existing expertise within the state bureaucracy to manage bond funding processes, and provide consistent application and evaluation of bond funding applications.
- g. Expedite the funding for projects that advance the achievement of the co-equal goals of water supply reliability and Delta ecosystem restoration.

*Oppose efforts that:*

- a. Change the share of funding to make San Diego County's share less equitable, not based on the San Diego County taxpayers' proportional contribution to repayment of the bonds, or change the understanding that all beneficiaries pay an equitable share.
- b. Do not provide funding for infrastructure that resolves statewide or regional conflicts of water supplies.
- c. Do not provide funding that result in net increases in real water supply and water supply reliability.
- d. Commit a significant portion of bond funding to projects that do not result in net increases in real water supply or water supply reliability.

# Otay Water District Legislative Program 20152016

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Effective Date: ~~01/2/073/20156~~

## Legislative Policy Guidelines

The Otay Water Legislative Policy Guidelines for the 201~~65~~ Legislative Session includes the following:

### Sacramento-San Joaquin Bay Delta (Bay-Delta)

*Support efforts to:*

- a. Finalize and implement the Bay-Delta Conservation Plan to address Bay-Delta environmental and water quality issues.
- b. Analyze or support a “Portfolio Approach”, “Around-the-Delta”, “right-sized”, or other alternatives that feature smaller conveyance facilities as a way to improve water quality, water transport, and reduce the possibility or impacts of levee failure, lower costs to water users and the public, reduce the level of environmental impacts, while potentially facing fewer legal and political challenges.
- c. Finalize Bay-Delta planning work and ongoing studies of new water storage facilities, and support efforts to promote additional surface and underground water storage infrastructure that are cost effective ensure water availability and quality.
- d. Resolve conflicts between urban and rural water users, water management and the environment in the Bay-Delta.
- e. Provide ongoing federal and state funding for the Bay-Delta, and those which focus attention to Bay-Delta financing, affordability, commitments to pay, and the demand for Bay-Delta water.
- f. Equitably allocate costs of the Bay-Delta solution to all those benefiting from improvements in proportion to the benefits they receive.
- g. Fast-track design, permits and construction for pilot projects in the Bay-Delta to create barriers to keep fish away from Bay-Delta water pumps, improve water quality and supply reliability.
- h. Provide deliberative processes that are designed to ensure meaningful dialogue with all stakeholders in an open and transparent process in order to reduce future conflicts and challenges in implementing a Bay-Delta solution.
- i. Provide a Bay-Delta solution that acknowledges, integrates and supports the development of water resources at the local level.
- j. Improve the ability of water-users to divert water from the Bay-Delta during wet periods when impacts to fish and the ecosystem are lower and water quality is higher.
- k. Improve the existing Bay-Delta water conveyance system to increase flexibility and enhance water supply, water quality, levee stability and environmental protection.
- l. Evaluate long-term threats to the Bay-Delta levees and conveyance system and pursues actions to reduce risks to the state’s water supply and the environment.
- m. Improve coordination of the Central Valley Project and State Water Project Operations.
- n. Provide a Bay-Delta solution and facilities that are cost-effective when compared with other water supply development options for meeting Southern California’s water needs.

- o. Identify the total cost or perform appropriate cost studies to estimate consumer financial impact as well as the expected yield of any Bay-Delta solution before financing and funding decision are made to determine whether the solution is worth the expense.
- p. Provide the State Water Project (SWP) with more flexibility to operate their systems to maximize water deliveries while avoiding unacceptable impacts to third parties, habitat or the environment.
- q. Require a firm commitment and funding stream by all parties to pay for the proportional benefits they will receive from a Bay-Delta solution through take-or-pay contracts or the legal equivalent, and identify the impact to the remaining contractors if one or more contractors default or back out.
- r. Provide “right-sized” facilities to match firm commitments to pay for the Bay-Delta solution.
- s. Provide SWP contractors and their member agencies access to all SWP facilities to facilitate water transfers.
- t. Continue state ownership and operation of SWP as a public resource.
- u. Improve efficiency and transparency of all SWP operations.
- v. Focus on statewide priorities, including construction of an approved method of conveyance of water through or around the Delta that provides water supply reliability to the Delta water uses, promotion of greater regional and local ~~self-sufficiency~~self-sufficiency, surface storage and promotion of water use efficiency.
- w. Provides for the state’s share of funding for Bay-Delta conveyance projects.
- x. Consider complementary investments in local water supply sources, regional coordination, and south of Delta storage as part of an overall comprehensive Bay-Delta solution.
- y. Protects and safeguards San Diego region’s Preferential Rights.
- x.—

*Oppose efforts that:*

- a. Require additional reviews or approvals of Delta conveyance options beyond those provided by SBX7-1 (2009).
- b. Transfer control of the State Water Project from the state to Metropolitan Water District of Southern California (MWD), the State Water Contractors, the Central Valley Project Contractors, the State and Federal Water Contractors Authority, or to any entity comprised of MWD and other water contractors.
- a.

**Recycled Water**

*Support efforts to:*

- a. Reduce restrictions on recycled water usage or promote consistent regulation of recycled water projects to reduce impediments to the increased use of recycled water.
- b. Reduce restrictions on injecting recycled water into basins where there is no direct potable use.
- c. Provide financial incentives for recharge of groundwater aquifers using recycled water.
- d. Make recycled water regulations clear, consolidated, and understandable to expedite related project permitting.
- e. Promote recycled water as a sustainable supplemental source of water.
- f. Allow the safe use of recycled water.
- g. Facilitate development of technology aimed at improving water recycling.
- h. Increasing funding for water recycling projects.
- i. Increase awareness of the ways recycled water can help address the region's water supply challenges.
- j. Create federal and state incentives to promote recycled water use and production.
- k. Establish federal tax incentives to support U.S. companies in the development of new water technologies that can lower productions costs, address by products such as concentrates, and enhance public acceptance of recycled water.
- l. Establish a comprehensive national research and development, and technology demonstration, program to advance the public and scientific understanding of water recycling technologies to encourage reuse as an alternative source of water supply.
- m. Provide incentives for local agencies to work cooperatively, share costs or resources to promote or expand the use of recycled water.
- n. Further refine emergency regulations to reward local suppliers that have invested in using recycled water for landscape irrigation to maintain an incentive to continue expanding areas served by recycled water.
- o. Encourages the use of recycled water in commercial, industrial, institutional, and residential settings.
- ~~m.~~

*Oppose efforts that:*

- a. Restrict use of recycled water for groundwater recharge.
- b. Establish new water or recycled water fees solely to recover State costs without also providing some benefit.
- c. Create regulatory schemes that alter or limit the existing authority to reuse and recycle water.

**Water Services**

*Support efforts to:*

- a. Provide funding to implement actions identified in the California Water Action Plan to lay a solid fiscal foundation for implementing near-term actions, including funding for water efficiency projects, wetland and watershed restoration, groundwater programs, conservation, flood control, and integrated water management and result in a reliable supply of high-quality water for the San Diego region.
- b. Provide financial support to projects designed to mitigate the potential negative impacts of Global Climate Change on water supply reliability.
- c. Promote the coordination and integration of local, state and federal climate change policies and practices to the greatest extent feasible.
- d. Support ongoing implementation of the Quantitative Settlement Agreement.
- e. Provide reliable water supplies to meet California's short and long-term needs.
- f. ~~Support legislation that r~~Reduces impediments for willing sellers and buyers to engage in water transfer agreements.
- g. Promote desalination pilot studies and projects.
- h. Encourage feasibility studies of water resource initiatives.
- i. Increase fundings for infrastructure and grant programs for construction, modernization or expansion of water, wastewater treatment, reclamation facilities and sewer systems including water recycling, groundwater recovery and recharge, surface water development projects and seawater desalination.
- j. Mandate uniform or similar regulations and procedures by state agencies in the processing and administering of grants and programs.
- k. Streamline grant application procedures.
- l. Promote or assist voluntary water transfers between willing buyers and willing sellers and move those transactions through without delay.
- m. Streamline the permitting and approval process for implementing water transfers.
- n. Establish reasonable statewide approaches to sewer reporting standards.
- o. Generate greater efficiencies, better coordinate program delivery, and eliminate duplication in programs for source water protection without lessening the focus on public health of the state's Drinking Water Program.
- ~~n.p.~~Target efforts to fix specific issues with water supplies within the state's Drinking Water Program.
- ~~o.q.~~Establish federal tax incentives to support U.S. companies in the development of new desalination technologies that can lower productions costs, eliminate or reduce impingement or entrainment, reduce energy use, and enhance public acceptance of desalinated water.
- p. Establish a comprehensive national research and development, and technology demonstration program to advance the scientific understanding of desalination to expand its use as an alternative source of water supply.
- q. Require the State Water Resources Control Board to exercise its authority, ~~ensure robust to~~ fund~~ing~~, and implement the Salton Sea mitigation and restoration plan, meet state obligations, and work with QSA stakeholders to find workable solutions to ensure the continuation of IID water transfers.
- r. Support solutions to water supply issues that address common challenges, provide a comprehensive approach that is fair to all users, balance the needs of urban and rural

communities, and take into consideration the interests of all stakeholders as well as the impact to the environment.

- ~~q.~~ Further refine emergency drought regulations to eliminate a cap on credits and adjustments so as not to impose undue burden, financial or otherwise, on communities that have already invested in water conservation, development of new water sources, storage, or loss prevention.

*Oppose efforts that:*

- a. Make urban water supplies less reliable or substantially increase the cost of imported water without also improving the reliability and/or quality of the water.
- b. Create unrealistic or costly water testing or reporting protocol.
- c. Disproportionately apportion the cost of water.
- d. Create undo hurdles for seawater desalination projects.
- e. Create unreasonable or confusing sewer reporting standards.
- f. Create administrative or other barriers to sales between willing buyers and willing sellers that delay water transfers.
- g. Create a broad-based user fee that does not support a specific local program activity or benefit; any fee must provide a clear nexus to the benefit local ratepayers or local water supplies from the establishment that ~~the charge or~~ fee would provide.
- h. Create unrealistic or costly to obtain water quality standards for potable water, recycled water or storm water runoff.
- i. Change the focus of the state's Drinking Water Program or weaken the parts of the program that work well.
- ~~j.~~ Lessen the focus on public health of the state's Drinking Water Program.
- ~~k.~~ Create one-size-fit-all approaches to emergency drought regulations that ignore variations among communities, regions, and counties with respect to their ability to withstand the impact and effects of drought.
- ~~l.~~ Impose undue burden, financial or otherwise, on communities that have already invested in water conservation, development of new water sources, storage, or loss prevention.
- ~~m.~~ Impose additional mitigation costs or obligations for the Salton Sea on the non-state parties to the Quantification Settlement Agreement.
- ~~j.~~

**Financial**

*Support efforts to:*

- a. Require the federal government and State of California to reimburse special districts for all mandated costs or regulatory actions.
- b. Give special districts the discretion to cease performance of unfunded mandates.
- c. Provide for fiscal reform to enhance the equity, reliability, and certainty of special district funding.
- d. Provide incentives for local agencies to work cooperatively, share costs or resources.
- e. Provide for the stable, equitable and reliable allocation of property taxes.
- f. Continue to reform workers compensation.
- g. Authorize financing of water quality, water security, and water supply infrastructure improvement programs.
- h. Promote competition in insurance underwriting for public agencies.
- i. Establish spending caps on State of California overhead when administering voter approved grant and disbursement programs.
- j. Require disbursement decisions in a manner appropriate to the service in question.
- k. Encourage funding infrastructure programs that are currently in place and that have been proven effective.
- l. Produce tangible results, such as water supply reliability or water quality improvement.
- m. Provide financial incentives for energy projects that increase reliability, diversity, and reduce ~~green-house~~greenhouse gasses.
- n. Continue energy rate incentives for the utilization of electricity during low-peak periods.
- o. Provide loan or grant programs that encourage water conservation for water users who are least able to pay for capital projects.
- p. Require the Metropolitan Water District of Southern California (MWD) to refund or credit to its member agencies revenues collected from them that result in reserve balances greater than the maximum reserve levels established pursuant to state legislation.
- o. \_\_\_\_\_

*Oppose efforts that:*

- a. Impose new, unfunded state mandates on local agencies and their customers.
- b. Undermine Proposition 1A - Protection of Local Government Revenues – and the comprehensive reform approved by voters in 2004.
- c. Reallocate special district reserves in an effort to balance the state budget.
- d. Reallocate special district revenues or reserves to fund infrastructure improvements or other activities in cities or counties.
- e. Usurp special district funds, reserves, or other state actions that force special districts to raise rates, fees or charges.
- f. Complicate or deter conservation-based rate structures.
- g. Establish funding mechanisms that put undue burdens on local agencies or make local agencies *de facto* tax collectors for the state.
- h. Complicate compliance with SB 610 and SB 221.
- i. Adversely affect the cost of gas and electricity or reduce an organization’s flexibility to take advantage of low peak cost periods.

- j. Add new reporting criteria, burdensome, unnecessary or costly reporting mandates to Urban Water Management Plans.
- k. Add new mandates to the Department of Water Resources (DWR) to review and approve Urban Water Management Plans beyond those already addressed in DWR guidelines.
- l. Mandate that water agencies include an embedded energy calculation for their water supply sources in Urban Water Management Plans or any other water resources planning or master planning document.
- m. Weaken existing project retention and withholding provisions that limit the ability of public agencies to drive contractor performance.
- n. Establish change order requirements that place an unreasonable burden on local agencies, or raise financial risk associated with public works contracts.
- o. Establish a Public Goods Charge, excise tax for excessive water use, or other permanent tax or fee on water.
- ~~n.—~~

**Governance/Local Autonomy**

*Support efforts to:*

- a. Expand local autonomy in governing special district affairs.
- b. Promote comprehensive long-range planning.
- c. Assist local agencies in the logical and efficient extension of services and facilities to promote efficiency and avoid duplication of services.
- d. Streamline the Municipal Service Review Process or set limits on how long services reviews can take or cost.
- e. Establish clear and reasonable guidelines for appropriate community sponsorship activities.
- f. Reaffirm the existing “all-in” financial structure, or protect the San Diego County Water Authority voting structure based on population.

*Oppose efforts that:*

- a. Assume the state legislature is better able to make local decisions that affect special district governance.
- b. Create one-size-fits-all approaches to special district reform.
- c. Unfairly target one group of local elected officials.
- d. Usurp local control from special districts regarding decisions involving local special district finance, operations or governance.
- e. Limit the board of directors’ ability to govern the district.
- f. Create unfunded local government mandates.
- g. Create costly, unnecessary or duplicative oversight roles for the state government of special district affairs.
- h. Create new oversight roles or responsibility for monitoring special district affairs.
- i. Change the San Diego County Water Authority Act regarding voting structure, unless it is based on population.
- j. Shift the liability to the public entity and relieve private entities of reasonable due diligence in their review of plans and specifications for errors, omissions and other issues.
- k. Place a significant and unreasonable burden on public agencies, resulting in increased cost for public works construction or their operation.
- l. Impair the ability of water districts to acquire property or property interests required for essential capital improvement projects.
- m. Increase the cost of property and right-of-way acquisition, or restricts the use of right-of-ways.

- n. Work to silence the voices of special districts and other local government associations on statewide ballot measures impacting local government policies and practices, including actions that could prohibit special districts and associations from advocating for positions on ballot measures by severely restricting the private resources used to fund those activities.
- o. Prescribe mandatory conservation-based or other rate structures that override the authority of the board of directors to set its rate structure.
- n.p. Circumvent the legislative committee process, such as the use of budget trailer bills, to advance policy issues including impacting special districts without full disclosure, transparency, or public involvement.

**Conservation**

*Support efforts to:*

- a. Provide funding for water conservation programs.
- b. Encourage the installation of water conserving fixtures in new and existing buildings.
- c. Promote the environmental benefits of water conservation.
- d. Enhance efforts to promote water awareness and conservation.
- e. Offer incentives for landscape water efficiency devices such as ET controllers and soil moisture sensors.
- f. Develop landscape retrofit incentive programs and/or irrigation retrofit incentive programs.
- g. Permit or require local agencies to adopt ordinances that require or promote water wise landscape for commercial and residential developments.
- h. Create tax incentives for citizens or developers who install water wise landscapes.
- i. Create tax incentives for citizens who purchase high efficiency clothes washers, dual flush and high-efficiency toilets and irrigation controllers above the state standards.
- j. Expand community-based conservation and education programs.
- k. Develop incentives for developers and existing customers to install water wise landscape in existing developments or new construction.
- l. Encourage large state users to conserve water by implementing water efficient technologies in all facilities both new and retrofit.
- m. ~~Create~~Maintain i-higher i incentives for solar power.
- n. Encourage large state water users to conserve water outdoors.
- o. Educate all Californians on the importance of water, and the need to conserve, manage, and plan for the future needs.
- p. Encourage technological research targeted to more efficient water use.
- q. Give local agencies maximum discretion in selecting conservation programs that work for their customers and the communities they serve.
- r. Require the Department of Water Resources to implement a uniform statewide turf rebate subsidy or incentive program.
- q.s. Require Property Owners Associations to allow low water use plants, mulch, artificial turf, or semi-permeable materials in well-maintained landscapes.

*Oppose efforts that:*

- a. Weaken federal or state water efficiency standards.
- b. Introduce additional analytical and reporting requirements that are time-consuming for local agencies to perform and result in additional costs to consumers, yet yield no water savings.
- c. Permit Property Owners Associations to restrict low water use plants, mulch, artificial turf, or semi-permeable materials in landscaping.
- d. Create one-size-fit-all approaches to emergency drought regulations that ignore variations among communities, regions, and counties with respect to their ability to withstand the impact and effects of drought.

**Safety, Security and Information Technology**

*Support efforts to:*

- a. Provide funding for information security upgrades to include integrated alarms, access/egress, and surveillance technology.
- b. Provide incentives for utilities and other local agencies to work cooperatively, share costs or resources.
- c. Provide funding for communication enhancements, wireless communications, GIS or other technological enhancements.
- d. Encourage or promote compatible software systems.
- e. Fund infrastructure and facility security improvements that include facility roadway access, remote gate access and physical security upgrades.
- f. Protect state, local and regional drinking water systems from terrorist attack or deliberate acts of destruction, contamination or degradation.
- g. Provide funds to support training or joint training exercises to include contingency funding for emergencies and emergency preparedness.
- h. Equitably allocate security funding based on need, threats and/or population.
- i. Encourage or promote compatible communication systems.
- j. Encourage and promote funding of Department of Homeland Security Risk Mitigation programs.
- k. Recognizes water agencies as emergency responders to damage and challenges caused by wildfires, earthquakes, and other natural disasters, as well as terrorist and other criminal activities that threaten water operations, facilities and supplies.
- k.l. Provide state grant or other funding opportunities to support seismic risk assessment and mitigation plans, or to mitigate vulnerabilities.

*Oppose efforts that:*

- a. Create unnecessary, costly, or duplicative security or safety mandates.
- b. Require expanded water system descriptions or additional public disclosure of public water systems details for large water suppliers in Urban Water Management Planning documents, potentially compromising public water systems and creating a conflict with the Department of Homeland Security's recommendation to avoid reference to water system details in plans available to the general public.

**Optimize District Effectiveness**

*Support efforts to:*

- a. Give utilities the ability to avoid critical peak energy pricing or negotiate energy contracts that save ratepayers money.
- b. Develop reasonable Air Pollution Control District engine permitting requirements.
- c. Reimburse or reduce local government mandates.
- d. Allow public agencies to continue offering defined benefit plans.
- e. Result in predictable costs and benefits for employees and taxpayers.
- f. Eliminate abuses.
- g. Retain local control of pension systems.
- h. Be constitutional, federally legal and technically possible.

*Oppose efforts that:*

- a. Restrict the use of, or reallocate, district property tax revenues to the detriment of special districts.
- b. Create unrealistic ergonomic protocol.
- c. Micromanage special district operations.
- d. Balance the state budget by allowing regulatory agencies to increase permitting fees.
- e. Tax dependent benefits.
- f. Require new reporting criteria on ~~emergency energy~~ intensity involved in water supply.

**Bi-National Initiatives**

*Support efforts to:*

- a. Promote and finance cross-border infrastructure development such as water pipelines, desalination plants or water treatment facilities to serve the border region.
- b. Develop cooperative and collaborative solutions to cross-border issues.
- c. Develop and enhance communications and understanding of the interdependence of communities on both sides of the border with the goal of improved cross-border cooperation.

*Oppose efforts that:*

- a. Usurp local control over the financing and construction of water supply and infrastructure projects in the San Diego/Baja California region.

**State Water Bonds**

*Support efforts to:*

- a. Ensure -San Diego County receives an equitable share of funding from Proposition 1 (2014) with major funding categories being divided by county and funded on a per-capita basis to ensure bond proceeds are distributed throughout the state in proportion to taxpayers' payments on the bonds.
- b. Ensure funding for water infrastructure projects -help to resolve conflicts in the state's water system and provide long-term benefits to statewide issues including water supply, reliability, water quality, and ecosystem restoration.
- c. Ensure -primary consideration is given to funding priorities established by local and regional entities through their IRWM planning process.
- d. Ensure that the application process for funding is not unnecessarily burdensome and costly, with an emphasis on streamlining the process.
- e. Fund emergency and carryover storage projects including those in San Diego County.
- f. Consolidate administration of all voter-approved water-related bond funding in one place, preserves existing expertise within the state bureaucracy to manage bond funding processes, and provide consistent application and evaluation of bond funding applications.
- g. Expedite the funding for projects that advance the achievement of the co-equal goals of water supply reliability and Delta ecosystem restoration.

*Oppose efforts that:*

- a. Change the share of funding to make San Diego County's share less equitable, not based on the San Diego County taxpayers' proportional contribution to repayment of the bonds, or change the understanding that all beneficiaries pay an equitable share.
- b. Do not provide funding for infrastructure that resolves statewide or regional conflicts of water supplies.
- c. Do not provide funding that result in net increases in real water supply and water supply reliability.
- d. Commit a significant portion of bond funding to projects that do not result in net increases in real water supply or water supply reliability.



# AGENDA ITEM 6

## STAFF REPORT

TYPE MEETING:	Regular Board	MEETING DATE:	February 3, 2016
SUBMITTED BY:	Mark Watton, General Manager	PROJECT:	Various DIV.NO. ALL
APPROVED BY:	<input checked="" type="checkbox"/> Mark Watton, General Manager		
SUBJECT:	Local Area Formation Commission (LAFCO) Special Districts 2015 Election		

### **GENERAL MANAGER'S RECOMMENDATION:**

That the Board consider casting votes for a Regular District Member and an Alternate District Member on LAFCO's Commission, eight (8) positions on LAFCO's Special District's Advisory Committee, and to extend the terms of the Regular District Member positions in the LAFCO Special Districts 2015 Election.

### **COMMITTEE ACTION:**

See Attachment A.

### **PURPOSE:**

To present for the Board's consideration the LAFCO Special Districts 2015 Election ballots.

### **ANALYSIS:**

In August 2015, LAFCO solicited nominations for a Regular District Member and an Alternate District Member to serve on their Commission. They received two (2) nominations for the Regular Member position and four (4) nominations for the Alternate Member position. Mssrs. Edmund K. Sprague, Olivenhain Municipal Water District, and George E. McManigle, Mission Resource Conservation District, are seeking the Regular Member position. Mr. Sprague is the current Alternate Member. The four nominations for the Alternate Member position are Mr. Mark Robak, Otay Water District; Mr. Dennis A. Sanford, Rainbow Municipal Water District; Mr. Joel A. Scalzitti, Helix Water District; and Ms. Judy Hanson, Leucadia Wastewater District.

LAFCO had also solicited nominations for eight (8) positions on its Special District's Advisory Committee. There are nine (9) candidates nominated to the Special Districts Advisory Committee (see ballot in

Attachment C). Mr. Gary Croucher, Otay Water District, currently serves on the Special Districts Advisory Committee and is seeking re-election to his seat on the Committee.

An additional ballot requests that the board vote on extending the term for the Regular Member seat currently held by Jo Mackenzie, Vista Irrigation District, to 2020 and also extend the term of the Regular Member position currently up for election to 2019.

The four (4) ballots for the elections along with the Nominating Committee's report and recommendations (Attachment C), and the candidates' nomination forms (Attachment D) are attached. Incumbents names appear in *italics*. Also attached are letters from the candidates seeking the District's support of their nomination (Attachment E). The ballots must be submitted to LAFCO by February 26, 2016.

**FISCAL IMPACT:**             Joe Beachem, Chief Financial Officer

None.

**STRATEGIC GOAL:**

Participating would support the strategic goal of maintaining effective communications with other cities, special districts, State and Federal governments, community organizations and Mexico.

**LEGAL IMPACT:**

None.

Attachments:

- Attachment B: LAFCO Correspondence
- Attachment C: LAFCO Nominating Committee Report and Ballots
- Attachment D: Candidates' Nomination Forms
- Attachment E: Candidates' Letters Requesting Support of their Nomination



## ATTACHMENT A

<b>SUBJECT/PROJECT:</b>	Local Area Formation Commission (LAFCO) Special Districts 2015 Election
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### COMMITTEE ACTION:

The Finance, Administration, and Communications Committee is scheduled to review this item at a meeting to be held on January 20, 2016. This attachment will be updated with notes from the committee's discussion.



STAY WATER DISTRICT  
RECEIVED

9335 Hazard Way • Suite 200 • San Diego, CA 92123  
(858) 614-7755 • FAX (858) 614-7766

San Diego Local Agency Formation Commission

Website: www.sdlafco.org

2015 DEC -7 PM 6:24

## Chairman

Bill Horn  
County Board of  
Supervisors

December 3, 2015

## Vice Chairman

Sam Abed  
Mayor  
City of Escondido

TO: Independent Special Districts of San Diego County

FROM: Executive Officer  
Local Agency Formation Commission

## Members

Dianne Jacob  
County Board of  
Supervisors

SUBJECT: 2015 Special Districts Election

Andrew Vanderlaan  
Public Member

Lorie Zapf  
Councilmember  
City of San Diego

Lorraine Wood  
Councilmember  
City of Carlsbad

Jo MacKenzie  
Vista Irrigation District

Vacant  
Special District

## Alternate Members

Greg Cox  
County Board of  
Supervisors

Chris Cate  
Councilmember  
City of San Diego

Racquel Vasquez  
Councilmember  
City of Lemon Grove

Ed Sprague  
Olivenhain Municipal  
Water District

Harry Mathis  
Public Member

## Executive Officer

Michael D. Ott

## Legal Counsel

Michael G. Colantuono

By our letter of August 7, 2015, we solicited nominations for two Local Agency Formation Commission (LAFCO) positions: one LAFCO regular district member and one LAFCO alternate district member, and eight positions on LAFCO's Special Districts Advisory Committee. By the deadline of October 9, 2015, two nominations for the regular member, and four nominations for the alternate member, and nine nominations for the eight positions on the Advisory Committee were received.

As required by the Selection Committee Rules, all eligible nominations were forwarded to a Nominating Committee. The 2015 Nominating Committee was comprised of Dennis Shepard (North County Cemetery District), Julie Nygaard (Tri-City Health Care District) and William Haynor (Whispering Palms Community Services District). After a Candidates Forum was held on November 19, 2015 in conjunction with the San Diego Chapter of the California Special District Association's Quarterly Dinner Meeting, LAFCO Consultant Harry Ehrlich and Michael Ott, LAFCO's Executive Officer met with the Nominating Committee on November 23, 2015 to discuss a recommended slate of nominees for the open positions. A copy of the Nominating Committee's Report and Recommendations is attached (**Attachment 1**). Special District Election Ballots and Vote Certification forms on which to record your votes are also attached (**Attachment 2**). A list of the eligible independent special districts is provided for your convenience in label format (**Attachment 3**). Please note that LAFCO staff has not included any of the candidates' promotional materials with the election materials. Lastly, attached are the Special District Summary of Nominations and copies of Nomination Forms (**Attachment 4**).

With respect to ballots, there is a separate ballot for each position: **yellow** for the LAFCO regular special district member; **blue** for the

LAFCO alternate special district member; **buff** for term extensions for two regular positions; and **green** for the advisory committee member. **Be sure each ballot is marked only for the number of positions to be voted for in that category. A ballot that is cast for more than the indicated number of positions will be disregarded.**

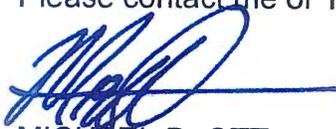
The ballots should be considered by your full district board. State Law and the Selection Committee Rules require a district's vote to be cast by its presiding officer, or an alternate member of the legislative body appointed by the other members. Therefore, the certification form has been incorporated with the ballot forms to be signed by the person who casts your district's votes. **A ballot received without a signed certification form will not be counted.**

All nominees are listed on the respective ballot. An asterisk indicates the nominating committee recommendations, and incumbents have been *italicized*. Write-in candidates are permitted, and spaces have been provided for that purpose.

The deadline for receipt of the ballots by LAFCO is **February 26, 2016**. The Selection Committee Rules require that marked ballots be returned **by certified mail, return receipt requested**. Facsimile (FAX) ballots and certification forms will be accepted, **if necessary to meet the ballot deadline**, but originals must be submitted as soon as possible thereafter.

The Selection Committee Rules stipulate that a majority of the districts shall constitute a quorum for the conduct of committee business. There are 61 independent special districts in the county; therefore, a minimum of **31** ballots must be received to certify that a legal election was conducted. A candidate for the LAFCO member position must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in this office, and will be made available upon request.

Please contact me or Tamaron Luckett at (858) 614-7755 if you have any questions.



MICHAEL D. OTT  
Executive Officer

MDO:trl

#### Attachments

- (1) Nominating Committee Report and Recommendations
- (2) Special District Election Ballot and Vote Certification Forms:
  - Regular Member-Yellow
  - Alternate Member-Blue
  - Term Extension Regular Member-Buff
  - Advisory Committee Member-Green
- (3) Independent Special District List
- (4) Independent Special District Summary of Nominations and Copies of Nomination Forms



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San Diego Local Agency Formation Commission

Website: [www.sdlafco.org](http://www.sdlafco.org)

## Chairman

Bill Horn  
County Board of  
Supervisors

December 3, 2015

## Vice Chairman

Sam Abed  
Mayor  
City of Escondido

TO: Independent Special Districts in San Diego County

FROM: 2015 Special Districts Election Nominating Committee

## Members

Dianne Jacob  
County Board of  
Supervisors

SUBJECT: Nominating Committee Report and Recommendations

Andrew Vanderlaan  
Public Member

Lorie Zapf  
Councilmember  
City of San Diego

Lorraine Wood  
Councilmember  
City of Carlsbad

Jo MacKenzie  
Vista Irrigation District

Vacant  
Special District

In 2015, independent special district nominations were solicited for: one regular district member on the Local Agency Formation Commission (LAFCO) with a term expiring in May 2017 (proposed for extension to 2019) and one alternate district member with a term expiring in May 2019 and eight positions on the Special Districts Advisory Committee with a term expiring in October 2019. By the deadline of October 9, 2015, our office received two nominations for the LAFCO regular member position, four nominations for the LAFCO alternate member position and nine nominations for the eight positions on the Advisory Committee.

## Alternate Members

Greg Cox  
County Board of  
Supervisors

Chris Cate  
Councilmember  
City of San Diego

Racquel Vasquez  
Councilmember  
City of Lemon Grove

Ed Sprague  
Olivenhain Municipal  
Water District

Harry Mathis  
Public Member

As required by the Selection Committee Rules, a nominating committee was appointed to review the nominations submitted, and to prepare a list of recommended candidates. According to the Selection Committee Rules, the nominating committee is appointed by the chairperson or vice chair of the Special Districts Advisory Committee. A Candidates Forum, conducted by LAFCO Consultant Harry Ehrlich and Executive Officer Michael Ott was scheduled on November 19<sup>th</sup> as part of the quarterly dinner meeting in conjunction with the San Diego Chapter of the California Special Districts Association. All candidates were invited to attend and present a brief statement of qualifications. In the interest of impartiality, the Nominating Committee decided to conclude its deliberations after the Candidates Forum. In evaluating the nominations, the committee considered special district experience, interest, and knowledge of LAFCO issues. For those nominees who are incumbents, the committee further considered attendance records and meeting participation. The committee also wanted to ensure representation from those types of districts that most often are involved in making recommendations to LAFCO. The nominating committee's recommendation for each category follows:

## Executive Officer

Michael D. Ott

## Legal Counsel

Michael G. Colantuono

## NOMINATING COMMITTEE RECOMMENDATIONS

### LAFCO Regular Special District Member

The Nominating Committee recommended **Edmund K. Sprague** (Olivenhain Municipal Water District)

### LAFCO Alternate Special District Member

The Nominating Committee recommended **Judy Hanson** (Leucadia Wastewater District)

### Special District Advisory Committee Member

The Nominating Committee recommended:

**Robert L. Thomas** (Pomerado Cemetery District)  
**Tom Kennedy** (Rainbow Municipal Water District)  
**John Pastore** (Rancho Santa Fe Community Services District)  
**Kimberly A. Thorner** (Olivenhain Municipal Water District)  
**Thomas Pocklington** (Bonita-Sunnyside Fire Protection District)  
**Jack Bebee** (Fallbrook Public Utility District)  
**Gary Croucher** (Otay Water District)  
**Erin Lump** (Rincon del Diablo Municipal Water District)

Copies of all nominations are attached following this report.

## 2015 NOMINATING COMMITTEE

**DENNIS SHEPARD**  
**NORTH COUNTY CEMETERY DISTRICT**

**JULIE NYGAARD**  
**TRI-CITY HEALTH CARE DISTRICT**

**WILLIAM HAYNOR**  
**WHISPERING PALMS COMMUNITY SERVICES DISTRICT**

**2015 SPECIAL DISTRICTS ELECTION  
BALLOT and VOTE CERTIFICATION  
FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER**

**VOTE FOR ONLY ONE**

\* **Edmund K. Sprague** [ ]  
(Olivenhain Municipal Water District)

**George E. McManigle** [ ]  
(Mission Resource Conservation District)

**Write-In**

\_\_\_\_\_ [ ]  
(Print Name)

I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of District)  
at the 2015 Special Districts Selection Committee Election as:

[ ] the presiding officer, or

[ ] the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

\* = Nominating Committee's Recommendation

**Return Ballot and Vote Certification Form to:  
San Diego LAFCO  
Tameron Lockett  
9335 Hazard Way, Suite 200  
San Diego, CA 92123  
(858) 614-7755 (office) · (858) 614-7766 (FAX)**

**2015 SPECIAL DISTRICTS ELECTION  
BALLOT and VOTE CERTIFICATION  
FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER**

**VOTE FOR ONLY ONE**

**Mark Robak** [ ]  
(Otay Water District)

**Dennis A. Sanford** [ ]  
(Rainbow Municipal Water District)

**Joel A. Scalzitti** [ ]  
(Helix Water District)

\* **Judy Hanson** [ ]  
(Leucadia Wastewater District)

**Write-In**

\_\_\_\_\_ [ ]  
(Print Name)

I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of District)  
at the 2015 Special Districts Selection Committee Election as:

[ ] the presiding officer, or

[ ] the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

\* = Nominating Committee's Recommendation

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**2015 SPECIAL DISTRICTS ELECTION  
BALLOT and VOTE CERTIFICATION  
FOR TIME EXTENSION REGULAR LAFCO SPECIAL DISTRICT MEMBER**

**VOTE FOR THE FOLLOWING**

I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of District)  
at the 2015 Special Districts Selection Committee Election as:

- [     ]     the presiding officer, or  
[     ]     the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

Circle either "YES" or "NO" for the following:

[Yes] or [No]: I support a term extension to 2020 for one regular LAFCO special district position currently occupied by Commissioner Jo MacKenzie.

[Yes] or [No]: I support a term extension to 2019 for one regular LAFCO special district position that is currently subject to election.

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**2015 SPECIAL DISTRICTS ELECTION  
BALLOT and VOTE CERTIFICATION  
FOR SPECIAL DISTRICTS ADVISORY COMMITTEE MEMBER**

**VOTE FOR ONLY EIGHT** (Incumbents are *italicized*)

- \* ***John Pastore*** (Rancho Santa Fe Community Services District) [ ]
- Robert Robeson** (Lakeside Fire Protection District) [ ]
- \* **Jack Bebee** (Fallbrook Public Utility District) [ ]
- \* ***Gary Croucher*** (Otay Water District) [ ]
- \* **Robert L. Thomas** (Pomerado Cemetery District) [ ]
- \* **Tom Kennedy** (Rainbow Municipal Water District) [ ]
- \* ***Thomas Pocklington*** (Bonita-Sunnyside Fire Protection District) [ ]
- \* ***Kimberly A. Thorner*** (Olivenhain Municipal Water District) [ ]
- \* **Erin Lump** (Rincon del Diablo Municipal Water District) [ ]

\*\* **Write-Ins**

\_\_\_\_\_ [ ]

I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of District)

at the 2015 Special Districts Selection Committee Election as:

- [ ] the presiding officer, or
- [ ] the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

\* = Nominating Committee's Recommendation

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**2015 SPECIAL DISTRICTS ELECTION  
SUMMARY OF NOMINATIONS  
REGULAR and ALTERNATE SPECIAL DISTRICT LAFCO COMMISSIONER and  
ADVISORY COMMITTEE POSITIONS**

**LAFCO Regular Special District Member Candidates**

Edmund K. Sprague \*  
(Olivenhain Municipal Water District)

George E. McManigle  
(Mission Resource Conservation District)

**LAFCO Alternate Special District Member Candidates**

Mark Robak  
(Otay Water District)

Dennis A. Sanford  
(Rainbow Municipal Water District)

Joel A. Scalzitti  
(Helix Water District)

Judy Hanson\*/\*\*  
(Leucadia Wastewater District)

**Special Districts Advisory Committee Candidates**

John Pastore (Rancho Santa Fe Community Services District) \*/\*\*

Robert Robeson (Lakeside Fire Protection District)

Jack Bebee (Fallbrook Public Utility District)\*

Gary Croucher (Otay Water District)\*/\*\*

Robert L. Thomas (Pomerado Cemetery District)\*

Tom Kennedy (Rainbow Municipal Water District)\*

Thomas Pocklington (Bonita-Sunnyside Fire Protection District) \*/\*\*

Kimberly A. Thorner, Esq. (Olivenhain Municipal Water District) \*/\*\*

Erin Lump (Rincon del Diablo Municipal Water District)\*

\*= Nominating committee's recommendation

\*\*=Incumbents

*Please note: The order in which the candidates' names are listed was determined by random selection.*

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2015 LOCAL AGENCY FORMATION COMMISSION  
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

NOMINATED BY:

District Name:	Olivenhain Municipal Water District
District Phone:	(760) 753-6466

NAME OF NOMINEE:

Name:	Edmund K. Sprague
Address:	1966 Olivenhain Road
Phone:	(760) 753-6466

NOMINATED FOR:

<i>Please check one box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b> <input checked="" type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> <input type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
<b>DISTRICT EXPERIENCE:</b>	Appointed to OMWD Board in 2008 representing Division 5, providing him a great deal of experience managing water, wastewater, and parks and recreation services to over 80,000 customers. Currently serves as President of the Board. Also served as President of the Board from 2009 to 2012. Currently serves on OMWD's Ad Hoc Facilities and Ad Hoc Outreach committees. Served on the Board of Directors of the Special District Risk Management Authority in 2011. Served on the California Special District Association's Professional Development Committee for the 2013, 2014, and 2015 terms. Earned the Recognition in Special District Governance certification from the Special District Leadership Foundation in 2010.
<b>LAFCO EXPERIENCE:</b>	Currently serves as LAFCO's Alternate Special District Member. Extensive experience in the fields of water, wastewater, parks, and recreation, and fire protection and prevention, enabling him to bring a uniquely broad perspective to LAFCO.
<b>ADDITIONAL INFORMATION:</b>	30 years of experience in fire protection and prevention roles. Began his career in 1986 as a Cadet Firefighter with the City of Escondido's Fire Department. Most recently served as Deputy Fire Chief / Fire Marshal for the North County Fire Protection District with responsibility for managing code enforcement, inspection, plan check, public education, and development-related services.  Worked with the City of Carlsbad as a Firefighter, Fire Engineer, Fire Captain, Battalion Chief - Training Officer, and Shift Battalion Chief. During this 26 year period, was a Public Education Officer and a Liaison Officer with North County Dispatch JPA.  Lifetime resident of northern San Diego County. Holds bachelors and master's degrees in public administration from San Diego State University and an associate's degree in fire science from Palomar College.

Print name: Edmund K. Sprague

Presiding Officer Authorized Signature:



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2015 LOCAL AGENCY FORMATION COMMISSION  
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SAN DIEGO LAFCO

NOMINATED BY:

District Name: Mission Resource Conservation District

District Phone: (760) 728-1332

NAME OF NOMINEE:

Name: George E. McManigle

Address: 1780 Rabbit Hill, Fallbrook, CA 92028

Phone: 619 701 7974

NOMINATED FOR:

Please check one box  
Refer to the List of  
Incumbents.

LAFCO POSITION:  
 Regular Special District Member (Term expires in 2017)  
 Alternate Special District Member (Term expires in 2019)

SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:  
 Special Districts Advisory Committee (Term expires in 2019)

DISTRICT EXPERIENCE:  
Board member 2010-2015  
Vice President 2013- Present

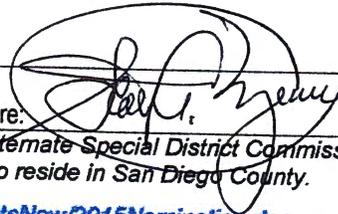
LAFCO EXPERIENCE: None

ADDITIONAL INFORMATION:

Rainbow Municipal Water district board member 2007-2014  
President of board 2010-2014

SCOTT A. MURRAY  
Print name:

Presiding Officer Authorized Signature:



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2015 LOCAL AGENCY FORMATION COMMISSION  
NOMINATION / RESUME

SAN DIEGO LAFCO

(Office Use)

<b>NOMINATED BY:</b>	
District Name:	Otay Water District
District Phone:	619-670-2280
<b>NAME OF NOMINEE:</b>	
Name:	Mark Robak
Address:	3217 Fair Oaks Lane, Spring Valley, CA 91978
Phone:	619-778-3800
<b>NOMINATED FOR:</b>	
<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b> ( ) Regular Special District Member (Term expires in 2017) (x) Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> ( ) Special Districts Advisory Committee (Term expires in 2019)
<b>DISTRICT EXPERIENCE:</b>	Been on Otay Water Board since elected in 2004. Currently Treasurer. Former head of Engineering & Operations and Financing Committee's. Various other roles.  Was previously on Padre Dam Municipal Water District Board 1996-2000. Was President of the Board along with head of various committees, including Santee Lakes.
<b>LAFCO EXPERIENCE:</b>	None, but knowledgeable on process.
<b>ADDITIONAL INFORMATION:</b>	Current alternate and former Chairman of Metro Wastewater Joint Powers Authority (12 agencies).  Ex Officio JPA member and Former President of Water Conservation Garden (6 agencies).  Commercial real estate broker with 25 years' experience working with local agencies and municipalities.  Heartland District Chairman and Board Member for San Diego-Imperial Council of the Boy Scouts of America.  San Diego State University Lifetime Alumni  Past President of El Cajon Valley Lions Club  Various other boards and community service positions
Print name: <b>Jase A. Lopez</b>	Presiding Officer Authorized Signature: 

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SAN DIEGO LAFCO

NOMINATED BY:

District Name:	Rainbow Municipal Water District
District Phone:	760-728-1178

NAME OF NOMINEE:

Name:	Dennis A. Sanford
Address:	3707 Old Highway 395 Rainbow CA 92028
Phone:	714-299-9865

NOMINATED FOR:

Please check <u>one</u> box Refer to the List of Incumbents.	<b>LAFCO POSITION:</b> ( ) Regular Special District Member (Term expires in 2017) (x) Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> ( ) Special Districts Advisory Committee (Term expires in 2019)
<b>DISTRICT EXPERIENCE:</b>	Served as Director for 5 years Served as President of the Board of Directors 1 year Served as President of North County JPA 1 year Served as Director San Diego County Water Authority 2 years Served as RMWD Santa Margarita Watershed Representative 3 years
<b>LAFCO EXPERIENCE:</b>	As President and Director the RMWD Board of Directors during the FPUD/RMWD situation, I have developed a very good working knowledge of the importance of LAFCO and its functions over the past 2 years. I believe, due to my experience with various public agencies in San Diego County, I could lend valuable insight and favorably contribute to the LAFCO Commission. I have also served as the RMWD LAFCO representative for the past 3 years.
<b>ADDITIONAL INFORMATION:</b>	Served at President of Rainbow Community Planning Group 2 years Served a member of Rainbow Community Planning Group 6 years

Print name: Dennis A. Sanford

Presiding Officer Authorized Signature:

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NOMINATION / RESUME

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SAN DIEGO LAFCO

**NOMINATED BY:**

District Name:	Helix Water District
District Phone:	(619) 667-6232

**NAME OF NOMINEE:**

Name:	Joel A. Scalzitti
Address:	1600 E Lexington Ave El Cajon CA 92019
Phone:	(619) 246-3749

**NOMINATED FOR:**

<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b>
	<input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input checked="" type="checkbox"/> Alternate Special District Member (Term expires in 2019)

	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b>
	<input type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)

DISTRICT EXPERIENCE:	In my fifth year of service as a board member (2000-2002) & (2012-present) serving on committees such as (The Water Conservation Garden JPIA) (2001 & presently alternate) , Harry Griffin Steering Committee (2000-2002), Helix Audit Committee (2000-2002) & (2013) , ECEDC (2013) alternate. Also serve on the Lake Jennings Committee with revamping the budget from and extensive deficit to the projection of this year being in the positive! In my community I also work with Grossmont High School Advisory Committee and Auto Pathways (2008- present).
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LAFCO EXPERIENCE:	I have served for on the Advisory board and observed and studied the duties and actives of LAFCO. Also over the years followed and recognized the issues and have an excellent grasp of the duties and responsibilities of the LAFCO board.
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ADDITIONAL INFORMATION:	
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Print name: Joel Scalzitti	Presiding Officer Authorized Signature: 
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SAN DIEGO LAFCO

NOMINATED BY:	
District Name:	Rancho Santa Fe Community Services District
District Phone:	760-479-4125
NAME OF NOMINEE:	
Name:	John Pastore
Address:	605 Third Street, Encinitas, CA 92024
Phone:	760-479-4121
NOMINATED FOR:	
<i>Please check one box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b> <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	<p>Served as General Manager for the Rancho Santa Fe CSD from 1981 thru 1986 and from 1991 thru 2006</p> <p>Served as General Manager for the Whispering Palms CSD from 1990 thru 2002</p> <p>Served as General Manager for the Fairbanks Ranch CSD from 1991 thru 2006</p> <p>Served as General Manager for the Lee Lake Water District from 1990 thru 2006</p>
LAFCO EXPERIENCE:	<p>Have served on the San Diego County Special Districts Advisory Committee representing the Rancho Santa Fe CSD for more than 25 years.</p> <p>Have been involved in more than 50 annexation and detachment proceedings throughout my career.</p> <p>Have been responsible for the formation of two community services district formations in San Diego County from 1986 thru 1990.</p>

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ADDITIONAL INFORMATION:	
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Print name: John Pastore	Presiding Officer Authorized Signature: 
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SAN DIEGO LAFCO

NOMINATED BY:

District Name:	Lakeside Fire Protection District
District Phone:	(619) 390-2350

NAME OF NOMINEE:

Name:	Robert Robeson
Address:	11508 Bridle Path Lane, Lakeside, CA 92040
Phone:	(619) 561-0474, Cell 203-3721

NOMINATED FOR:

Please check <u>one</u> box Refer to the List of Incumbents.	LAFCO POSITION: <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
--------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION: <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
--	---------------------------------------------------------------------------------------------------------------------------------------------------

DISTRICT EXPERIENCE:	2 years of experience as voluntary Liaison Officer Lakeside Fire Protection District.  9 months as Director of the Lakeside Fire Protection District Board - 2015
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LAFCO EXPERIENCE:	Attended a few meetings over the past years, and a lot in 1970, while working on annexation for Cal. Dept. of Forestry in San Diego County.
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ADDITIONAL INFORMATION:	Retired Assistant Chief from Cal. Fire. w/38 years of service, mostly in San Diego, County.
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Print name: Peter Liebig	Presiding Officer Authorized Signature: 
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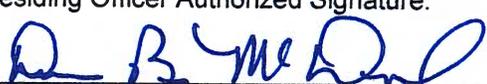
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2015 LOCAL AGENCY FORMATION COMMISSION  
NOMINATION / RESUME

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<b>SAN DIEGO LAFCO</b>	
<b>NOMINATED BY:</b>	
District Name:	Fallbrook Public Utility District
District Phone:	(760) 728-1125, extension 1130
<b>NAME OF NOMINEE:</b>	
Name:	Jack Bebee
Address:	PO Box 2290, Fallbrook, CA 92088; 990 E Mission Rd, Fallbrook, CA 92028
Phone:	(760) 728-1125, extension 1105
<b>NOMINATED FOR:</b>	
<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b> <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
<b>DISTRICT EXPERIENCE:</b>	Serve as Assistant General Manager for the District with responsibility to oversee District engineering and operations and plan; budget and manage all District projects.
<b>LAFCO EXPERIENCE:</b>	Has not previously served in any roles with LAFCO.
<b>ADDITIONAL INFORMATION:</b>	
Don McDougal, President Board of Directors Fallbrook Public Utility District	Presiding Officer Authorized Signature: 

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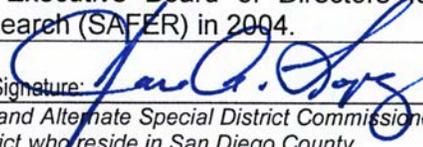
(Office Use)

<b>NOMINATED BY:</b>	
District Name:	Otay Water District
District Phone:	619-670-2280
<b>NAME OF NOMINEE:</b>	
Name:	Gary Croucher
Address:	2554 Sweetwater Springs Blvd., Spring Valley, CA 91978
Phone:	619-670-2280
<b>NOMINATED FOR:</b>	
<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b> <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	<p>Mr. Gary Croucher was appointed to the Board of the Otay Water District in June 2001 by the SD County Board of Supervisors and following his appointment was elected four times to the Division 3 seat in November 2002, 2006, 2010 and 2014 for four-year terms. Mr. Croucher has served as President of Otay's Board of Directors three times and has served as one of the District's two representatives to CWA since July 2001. He is the current chair of Otay's Engineering, Operations &amp; Water Resources Committee and has been chair of its Finance, Administration &amp; Communications Committee, Employee Negotiations Ad Hoc Committee and served as the alternate representative on the Water Conservation Garden Authority's Board of Directors. He also served on Otay's Desalination Project Committee, Ad Hoc Salt Creek Golf Course Committee, Ad Hoc Legal Committee and Ad Hoc Redistricting Committee. As a member of CWA's Board of Directors, Mr. Croucher is chair of its Legislation, Conservation and Outreach Committee and vice chair of the Audit Committee. He has also served on its Small Contractor Outreach and Opportunities Program and has been past vice chair of its Administrative &amp; Finance Committee and Bay Delta Solutions Ad Hoc Committee. He has been reappointed several times to its Legislative, Conservation and Outreach Committee and Small Contractor Outreach and Opportunity Program Committee. He is also past chair of CWA's Imported Water Committee, a past member of its Colorado River Programs Committee and Conservation Ad Hoc Committee, and past 2<sup>nd</sup> Alternate to SANDAG. Mr. Croucher is also a past vice chair of CSDA's San Diego Chapter.</p>

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LAFCO EXPERIENCE:	Mr. Croucher currently serves on LAFCO's Special District Advisory Committee and has served as vice chair of the Special Districts Advisory Committee. He also served as the alternate for Fire Chief Augie Ghio on the LAFCO Task Force on Fire Protection and Emergency Medical Services in the past. He participated as a Board of Director with the LAFCO Municipal Service Review and has experience at the employee and staff level serving on two (2) separate successful Special District Consolidations which were requested by the agencies.
ADDITIONAL INFORMATION:	Mr. Croucher is supported by both Water and Fire Districts and is endorsed by outgoing LAFCO Regular District representative, Mr. Andy Menshek.. Mr. Croucher is a long-time firefighter in San Diego and a resident of Spring Valley. He is the Division Chief for the San Miguel Consolidated Fire Protection District and during his 30 year career as a firefighter, has moved up the ranks from Firefighter, Engineer, Captain and Battalion Chief to his current position as Division Chief. He has also been recognized for numerous achievements including being named Employee of the Year and served as the President of the Executive Board of Directors for Southern Area Fire Equipment Research (SAFER) in 2004.
Print name: <u>Jose A. Lopez</u>	Presiding Officer Authorized Signature: 

*\*In accordance with Government Code Section 56332, LAFCO Regular and Alternate Special District Commissioners must be members of the legislative body of an independent Special District who reside in San Diego County.*

*This form can be downloaded at the following link: <http://www.sdlafco.org/WhatsNew/2015Nomination.doc>.*

ATTACHMENT 2

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DATE RECEIVED  
BY LAFCO:

SAN DIEGO LAFCO

2015 LOCAL AGENCY FORMATION COMMISSION  
NOMINATION / RESUME

(Office Use)

<b>NOMINATED BY:</b>	
District Name:	Pomerado Cemetery District
District Phone:	858-748-5760
<b>NAME OF NOMINEE:</b>	
Name:	Robert L. Thomas
Address:	62505 Avenida Tineo San Diego 92129
Phone:	958-521-8264
<b>NOMINATED FOR:</b>	
Please check one box Refer to the List of Incumbents.	<b>LAFCO POSITION:</b> ( ) Regular Special District Member (Term expires in 2017) ( ) Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> (X) Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	See Attached
LAFCO EXPERIENCE:	See Attached
ADDITIONAL INFORMATION:	See Attached
Print name: Emma Johnston	Emma Johnston (Presiding Officer Authorized Signature)

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**ROBERT L. THOMAS**

TRUSTEE, POMERADO CEMETERY DISTRICT

DISTRICT EXPERIENCE:

A Board Member for 12 years, four terms as Board President

Involvement with a three member Board of Trustees advising and directing the General Manager in the following areas:

- Annual budget and financial management
- Capital improvement program
- Staff personnel issues
- Development and approval of district policies and procedures
- Review of public requests and complaints
- Attendance at conference and training sessions

LAFCO EXPERIENCE:

Board President in 2007 when Pomerado Cemetery District updated the sphere of influence and annexed additional property into the district's prevailing boundaries

A 26 year career in California local government with familiarity with LAFCO policies and procedures

ADDITIONAL INFORMATION:

A 26 year career in California city government with the last 13 years as Community Services Director for the City of Poway in which I was responsible for:

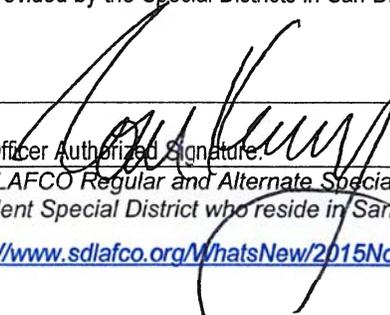
- Supervision of 25 full-time employees
- Oversaw city parks and recreation, performing arts center, library and transit services
- Staff advisor to numerous citizen advisory groups
- Served on multiple city and county boards and committees

<b>NOMINATED BY:</b>	
District Name:	Rainbow Municipal Water District
District Phone:	760-728-1178
<b>NAME OF NOMINEE:</b>	
Name:	Tom Kennedy
Address:	3707 Old Highway 395, Fallbrook, CA 92028
Phone:	760-728-1178
<b>NOMINATED FOR:</b>	
<i>Please check one box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b> <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
DISTRICT EXPERIENCE:	<p>Over 30 years in municipal water and wastewater experience including</p> <p>State of California, San Diego State University Department of Programmed Maintenance -1986-1987</p> <p>City of Vernon – 1991 - 1999</p> <p>Olivenhain Municipal Water District 1999 – 2005 and 2006-2014</p> <p>Rainbow Municipal Water District 2014-present</p> <p>Board Member: San Diego County Water Authority, February 2015 - present</p>
LAFCO EXPERIENCE:	<p>Prior to 2014 my LAFCO experience was limited to simple annexations and boundary adjustments that are normal routine activities of special districts. Since coming to work at RMWD, my experience has increased exponentially. I have read the Cortese-Knox-Hertzberg Local Government Reorganization Act cover to cover and have a dog eared copy on my desk. I have worked with LAFCO staff to interpret complex parts of the statute which can be quite a challenge. We have not always agreed, but the process has given me a broader understanding of the underpinnings of the statute.</p> <p>I am also involved in legislative advocacy where I feel that some minor adjustments to the statute could help clarify how to balance the rights of voters, LAFCO, and special districts. I have long felt that consolidation of Special Districts can be a great benefit for ratepayers, but only where conditions are right for success. If elected to the Special District Advisory Committee, my unique range of experiences can help identify when those conditions are present and provide input to the full Commission on these issues.</p>

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2015 LOCAL AGENCY FORMATION COMMISSION  
NOMINATION / RESUME

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ADDITIONAL INFORMATION:	I look forward to working with representatives of other Special Districts to ensure that the delivery of critical services provided by the Special Districts in San Diego County is as smooth and efficient as possible.
Print name: Tom Kennedy	Presiding Officer Authorized Signature: 

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2015 LOCAL AGENCY FORMATION COMMISSION  
NOMINATION / RESUME

(Office Use)

**SAN DIEGO LAFCO  
NOMINATED BY:**

District Name:	<b>Bonita-Sunnyside Fire Protection District</b>
District Phone:	(619) 479-2346

**NAME OF NOMINEE:**

Name:	<b>Thomas Pocklington</b>
Address:	3210 Kennelworth Lane, Bonita, CA 91902
Phone:	(619) 885-1092

**NOMINATED FOR:**

<i>Please check <u>one</u> box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b>
	( ) Regular Special District Member (Term expires in 2017) ( ) Alternate Special District Member (Term expires in 2019)

	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> ( X ) Special Districts Advisory Committee (Term expires in 2019)
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<b>DISTRICT EXPERIENCE:</b>	First elected to the Bonita-Sunnyside Fire Protection District Board in 1990, Tom is now serving his 7 <sup>th</sup> term in office. Tom has headed and served on committees that have involved District Policy, Employee and Regulation changes. Tom attends all Board meetings and participates in all district business and has served in all Board positions.
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<b>LAFCO EXPERIENCE:</b>	Tom has actively worked on LAFCO issues over the last 23 years, as a member of the Advisory Committee. These issues include but not limited to annexation, consolidation and LAFCO policy issues. Tom has served on several subcommittees of the Special District Advisory Committee, including the Nomination Committee, water and sewer related issues for Districts with conflicting concerns. Tom is very knowledgeable of the Cortese-Knox-Hertzberg (C-K-H) Act of 2000 and has served as the Chairman of the Advisory Committee.
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<b>ADDITIONAL INFORMATION:</b>	Tom has the full support of the Bonita-Sunnyside FPD and would represent best interest of all Districts in San Diego County. The Board of Directors endorsement is unanimous in favor of Tom's nomination.
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Print name: Mark Scott	Presiding Officer Authorized Signature: 
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BY LAFCO:

SEP 30 2015

2015 LOCAL AGENCY FORMATION COMMISSION  
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

**NOMINATED BY:**

District Name:	Olivenhain Muncipal Water District
District Phone:	(760) 753-6466

**NAME OF NOMINEE:**

Name:	Kimberly A. Thorer
Address:	1966 Olivenhain Road, Encinitas, CA 92024
Phone:	(760) 753-6466

**NOMINATED FOR:**

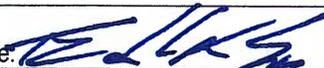
<i>Please check one box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b>
	( ) Regular Special District Member (Term expires in 2017) ( ) Alternate Special District Member (Term expires in 2019)

	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> ( <input checked="" type="checkbox"/> ) Special Districts Advisory Committee (Term expires in 2019)
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<b>DISTRICT EXPERIENCE:</b>	Ms. Thorer began her tenure with Olivenhain Municipal Water District in October 1996, becoming General Manager on January 1, 2007. Under her direction, OMWD provides water, wastewater services, recycled water, hydroelectricity, and park/recreation facilities on behalf of approximately 80,000 customers over 48 square miles in northern San Diego County.
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<b>LAFCO EXPERIENCE:</b>	Ms. Thorer currently serves as Chair of the San Diego Local Agency Formation Commission's Special Districts Advisory Committee (SDAC). She has served on the SDAC for the past 8 years. She has participated and provided input and guidance on dozens of important LAFCO issues during her tenure and has spoken at many LAFCO hearings on behalf of the SDAC.
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<b>ADDITIONAL INFORMATION:</b>	Ms. Thorer earned a bachelor's degree in political science from the University of Colorado (Boulder) and her Juris Doctorate from Thomas Jefferson School of Law in San Diego. She is past Chair of the San Diego North Economic Development Council's Board of Directors, current member of the Ecke Y Board of Directors, past Chair of the Ecke Y Board Finance Committee, and current member of the San Diego Integrated Regional Water Management Regional Advisory Committee. Since 2008, she holds her Special Districts Administrator certification from the Special District Leadership Foundation.
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Print name: Edmund K. Sprague	Presiding Officer Authorized Signature: 
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ATTACHMENT 2

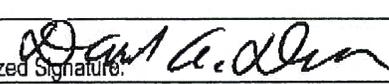
DATE RECEIVED  
BY LAFCO:

OCT - 9 2015

2015 LOCAL AGENCY FORMATION COMMISSION  
NOMINATION / RESUME

(Office Use)

SAN DIEGO LAFCO

<b>NOMINATED BY:</b>	
District Name:	<u>Rincon del Diablo Municipal Water District</u>
District Phone:	<u>760-745-5522</u>
<b>NAME OF NOMINEE:</b>	
Name:	Erin Lump
Address:	1920 N. Iris Lane, Escondido, CA 92026
Phone:	(760) 215-0601
<b>NOMINATED FOR:</b>	
<i>Please check one box Refer to the List of Incumbents.</i>	<b>LAFCO POSITION:</b> <input type="checkbox"/> Regular Special District Member (Term expires in 2017) <input type="checkbox"/> Alternate Special District Member (Term expires in 2019)
	<b>SPECIAL DISTRICTS ADVISORY COMMITTEE POSITION:</b> <input checked="" type="checkbox"/> Special Districts Advisory Committee (Term expires in 2019)
<b>DISTRICT EXPERIENCE:</b>	I was elected to the Rincon del Diablo Municipal Water District's Board in November of 2014.  I currently chair the Fire and Emergency Preparedness Committee and I work closely with staff to ensure public safety and oversee the district's involvement in fire protection services. I also serve on the Public Information & Intergovernmental Relations Committee, with a focus on customer, community, intergovernmental & media relations.
<b>LAFCO EXPERIENCE:</b>	I have spent my entire professional career dedicated to improving government at every level. I would be honored for the opportunity to serve on the LAFCO advisory committee and help meet the 4 main commission goals of: encouraging orderly growth, promoting logical and efficient public services for cities and special districts, streamlining governmental structure, and discouraging premature conversion of prime agricultural and open space lands to urban uses.
<b>ADDITIONAL INFORMATION:</b>	
Print name: <u>DAVID A. DRANE</u>	Presiding Officer Authorized Signature: 

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## Board of Directors

Edmund K. Sprague, President  
Robert F. Topolovac, Vice President  
Lawrence A. Watt, Treasurer  
Christy Guerin, Secretary  
Gerald E. Varty, Director



**General Manager**  
Kimberly A. Thorner, Esq.  
**General Counsel**  
Alfred Smith, Esq.

November 3, 2015

Board President  
Otay Water District  
2554 Sweetwater Springs Blvd.  
Spring Valley, CA 91978-2096

### **RE: LAFCO Nominations – Requesting Your Support**

Dear Board President:

At its September 16, 2015 regular meeting, the Olivenhain Municipal Water District (OMWD) board of directors unanimously nominated Mr. Edmund (Ed) Sprague for LAFCO's regular special district commissioner position and Ms. Kimberly Thorner for the Special Districts Advisory Committee position. We are writing to respectfully request your support of both of our nominations.

Mr. Sprague currently serves as alternate special district commissioner on LAFCO and has expressed interest in the regular commissioner position. He now serves as OMWD's board president and was appointed to the board in 2008. He concurrently participates on various OMWD committees, including the Ad Hoc Facilities Committee and the Ad Hoc Outreach Committee. Previous accomplishments include serving on CSDA's Professional Development Committee for the 2013, 2014, and 2015 terms, earning his Recognition in Special District Governance certification from the Special District Leadership Foundation in 2010, and serving on the board of directors of the Special District Risk Management Authority in 2011.

As a lifetime resident of northern San Diego County, Mr. Sprague has dedicated his life to serving and protecting the community. His 30 years of experience in fire protection and prevention roles began when he served as a Cadet Firefighter with the City of Escondido's Fire Department. In 1986 he joined the City of Carlsbad Fire Department and rose through the ranks from Firefighter to Battalion Chief. Most recently, he served as Deputy Fire Chief / Fire Marshal for the North County Fire Protection District with responsibility for managing code enforcement, inspection, plan check, public education, and development-related services. Mr. Sprague holds bachelor's and master's degrees in public administration from San Diego State University and an associate's degree in fire science from Palomar College. His education, career in fire protection and prevention, and extensive experience in the fields of water, wastewater, parks and recreation enable him to bring a uniquely broad perspective to LAFCO.

Ms. Thorner's desire to continue serving on the Special Districts Advisory Committee (SDAC) is also well-supported by her outstanding background and experience. She has served on the SDAC since 2007 and presently serves as the SDAC Chair. She has participated and provided input and guidance on dozens of important LAFCO issues during her tenure and has spoken at many LAFCO hearings on behalf of the SDAC.



1966 Olivenhain Road • Encinitas, CA 92024  
Phone (760) 753-6466 • Fax (760) 753-1578 • [www.olivenhain.com](http://www.olivenhain.com)



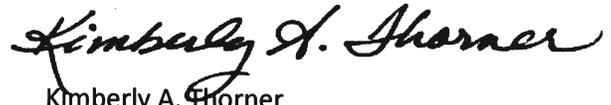
In her role as General Manager for the Olivenhain Municipal Water District (OMWD), which she has held since January 1, 2007, Ms. Thorner provides water, wastewater services, recycled water, hydro-electricity, and park/recreation facilities services on behalf of approximately 80,000 customers over 48 square miles in northern San Diego County. She earned a bachelor's degree in political science from the University of Colorado (Boulder) and her Juris Doctorate from Thomas Jefferson School of Law in San Diego. Ms. Thorner is past Chair of the San Diego North Economic Development Council's Board of Directors, current member of the Eckerly Board of Directors, past Chair of the Eckerly Board Finance Committee, and current member of the San Diego Integrated Regional Water Management Regional Advisory Committee. She holds her Special Districts Administrator certification from the Special District Leadership Foundation since 2008.

Your support for Mr. Sprague and Ms. Thorner is encouraged and greatly appreciated.

Respectfully,



Edmund K. Sprague  
OMWD Board President



Kimberly A. Thorner  
OMWD General Manager



## **Helix Water District**

*Setting standards of excellence in public service*

7811 University Avenue  
La Mesa, CA 91942-0427

(619) 466-0585  
FAX (619) 466-1823  
www.hwd.com

November 13, 2015

Otay Water District  
Attn: Board President Jose Lopez  
2554 Sweetwater Springs Blvd.  
Spring Valley, CA 91977

### **RE: Local Agency Formation Commission Nominations – Requesting Your Support**

Dear President Lopez:

On October 7, 2015, the Helix Water District Board of Directors unanimously nominated Director Joel A. Scalzitti to serve as an alternate special district member on the LAFCO Board.

Mr. Scalzitti currently sits on the Special Districts Advisory Committee and has demonstrated an understanding of the importance of special districts in our region. Mr. Scalzitti has observed and studied the duties and activities of LAFCO, and recognizes the issues, duties and responsibilities of LAFCO.

Mr. Scalzitti is currently serving his fifth year on the Helix Water District Board of Directors (2000-2002) and (2012-present). He has served on the following committees: the Water Conservation Garden Joint Powers Authority in 2001 and currently as an alternate; Harry Griffin Park Steering Committee (2000-2002); Helix Water District Audit Committee (2000-2002) and (2013-2014); and the San Diego East County Economic Development Council (2013-present) as an alternate. In addition, as the Lake Jennings Committee Chair, Mr. Scalzitti has been instrumental in moving a budgetary deficit into a positive. Mr. Scalzitti also serves his community working with the Grossmont High School Advisory Committee Auto Pathways (2008-present).

Your support for Mr. Scalzitti is encouraged and greatly appreciated. We believe he will be an asset to our region.

Sincerely,

Carlos V. Lugo  
General Manager  
Helix Water District





LEADERS IN  
ENVIRONMENTAL  
PROTECTION

**BOARD OF DIRECTORS**

ALLAN JULIUSSEN, PRESIDENT  
DONALD F. OMSTED, VICE PRESIDENT  
JUDY K. HANSON, DIRECTOR  
DAVID KULCHIN, DIRECTOR  
ELAINE SULLIVAN, DIRECTOR  
PAUL J. BUSHEE, GENERAL MANAGER

December 1, 2015

Ref: 16-4775

Board of Directors  
Otay Water District  
2554 Sweetwater Spring Blvd  
Spring Valley, CA 91978

**Subject: LAFCO Elections – Request Your Vote for Ms. Judy Hanson**

Dear Board of Directors,

On behalf of the Leucadia Wastewater District (LWD) Board of Directors, I am writing to request your vote for Ms. Judy Hanson for the Special District's Board Alternate position in the upcoming LAFCO election. The LWD Board nominated Ms. Hanson for the Alternate Board position at its September 9, 2015 meeting.

Ms. Hanson presently serves as the Vice Chair of the LAFCO Special District Advisory Committee (SDAC) and has served on this committee since 1996. In addition to the SDAC, Ms. Hanson has an extensive professional background with special districts that has spanned over 50 years. She has been on the LWD Board of Directors since 1983, serving on various Board committees as well as Board president in 2003, 2007 and 2011.

Ms. Hanson has also held various officer positions on the Board of Directors of the San Diego Chapter of the California Special Districts Association (CSDA), serving as Chapter President in 2004. Furthermore, Ms. Hanson was a special district employee for virtually her entire professional career, which included over 33 years of service with the San Dieguito Water District and later the City of Encinitas.

As can be seen, Ms. Hanson's involvement with special districts has been extensive on a personal, professional and political level. Throughout her career, Judy has been a long-time and tireless advocate for special districts from the platform of local control and fiscal conservatism. We are confident that, if elected, Ms. Hanson will continue to make many valuable contributions to LAFCO and represent special districts in a very positive way.

For these reasons, we urge you to vote for Ms. Judy Hanson for the LAFCO Special Districts Board Alternate. Your support is greatly appreciated.

Best regards,

  
Allan Juliusen  
President, Board of Directors



## Lakeside Fire Protection District

12216 Lakeside Avenue  
Lakeside, CA 92040  
Business (619)390-2350  
Fax (619)443-1568

**Andy Parr**  
**Fire Chief**

---

Monday, December 14, 2015

Governing Board President  
Otay Water District  
2554 Sweetwater Springs Blvd.  
Spring Valley, CA 91977

**SUBJECT: LAFCO SPECIAL DISTRICTS ADVISORY COMMITTEE - REQUESTING YOUR SUPPORT**

Dear Governing Board President,

The Governing Board of the Lakeside Fire Protection District has nominated Lakeside Fire Protection District Director Bob Robeson as a candidate for an opening on the LAFCO SPECIAL DISTRICT'S ADVISORY COMMITTEE. We respectfully request your support for our nomination with your agency's vote for Bob Robeson for this position.

Mr. Robeson is well qualified for this position and is currently serving on the CSA No. 69 CITIZEN'S ADVISORY COMMITTEE and the HEARTLAND FIRE TRAINING AUTHORITY COMMISSION. He is very active in the Community of Lakeside and serves as President of EUCALYPTUS HILLS LANDOWNER'S ASSOCIATION and President of the EUCALYPTUS HILLS FIRE SAFE COUNCIL, which he, in large part, organized. Bob also holds a seat on the LAKESIDE REVITALIZATION COMMITTEE, chaired by Supervisor Dianne Jacob.

Mr. Robeson had an active, 38 year career with the California Department of Forestry. He joined CDF while in high school and worked through the ranks, becoming a Chief Officer and Peace Officer for 23 of his 38 years. As a Chief Officer he worked in San Diego, Orange and Santa Clara Counties and participated on a CDF Vegetation Management Committee in Sacramento; The VMP committee developed the CDF's "Vegetation Management / Controlled Burning Program" in 1981. In 1983 Mr. Robeson returned to the San Diego Unit and organized the unit prescribed burning program, accomplishing 6 contracts by burning and treating over 6000 acres the very first year.

In 2012 the Lakeside Fire District organized a Logistical Volunteer Group (LVG) Program to assist in daily support and logistic operations within the department. In lieu of becoming an LVG, Mr. Robeson volunteered to assist the Fire Chief as a "Volunteer Community Liaison Officer" and Bob worked as a volunteer staff member communicating with the Lakeside Community leaders, organizations and cooperators.

Mr. Robeson is very familiar with LAFCO procedures. In 1975, while working for CDF in the role of a Chief Officer, Bob led the effort on a large annexation for the Grossmont Mt. Helix Fire Protection District. In support of that effort; he met with and attended LAFCO meetings, represented the (former) District in many open and public meetings, completed all of the required LAFCO (and CDF) documentation, and became very familiar with the LAFCO system during that time.

Bob Robeson is engaged with the LAFCO process, is concerned about the interests of all special districts, and wants the future of LAFCO to assure that Fire Districts are represented very well on this very influential committee.

Please join us in supporting Bob Robeson with your Board's vote for a seat on the LAFCO Special District's Advisory Committee.

Respectfully,



---

Peter A. Liebig, Board President  
Lakeside Fire Protection District



January 8, 2016

Mitch Thompson  
Otay Water District  
2554 Sweetwater Springs Blvd  
Spring Valley CA 91978

Subject: Dennis Sanford Nomination for LAFCO Alternate Commissioner Seat

Dear Mr. Thompson:

As you know, there is an election coming up for an Alternate seat on the San Diego Local Agency Formation Commission (LAFCO). The Board of Directors of the Rainbow Municipal Water District nominated me to run for this position- a task I was honored to accept.

Over the last several years I have been working closely with LAFCO staff and others related to a number of topics. While the most publicized efforts were related to the Fallbrook PUD merger application, at Rainbow we have also handled more routine annexations and other less controversial LAFCO activities.

I realize that much has been made in the media about Rainbow and our opposition to the FPUD efforts, but this does not mean that I do not value LAFCO and the important role it plays in our local governments. I was one of the leaders who supported the formation of the Joint Powers Authority and am in favor of consolidations under the right conditions. Unfortunately, the conditions present between RMWD and FPUD were not amenable to a successful merger.

Over the last several years I have gained a great deal of experience and knowledge related to LAFCO and the statutes that are the foundation of its actions. This experience is essential to being a successful member of the Commission.

I would be honored to receive your vote to serve our region as an Alternate Member on the Commission.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dennis Sanford". The signature is fluid and cursive, with the first name "Dennis" and last name "Sanford" clearly distinguishable.

Dennis Sanford  
President, RMWD Board of Directors